

**GUIDELINES FOR COURT APPOINTED FAMILY APPELLATE ATTORNEY
AND/OR ATTORNEY AD LITEM**

Application to become a court appointed FAMILY APPELLATE ATTORNEY and/or ATTORNEY AD LITEM for Denton County District Court should be submitted to:

Le Dena Wilson, Senior District Court
Administrator 1450 E. McKinney
Denton, Texas 76209

You may contact Le Dena Wilson at (940) 349-2303 if you have question regarding the application process.

You must submit application “**Attorney Application- Family/Appellate/Ad Litem**” to become a court appointed attorney on civil and family cases. You must also meet these requirements for consideration:

1. You must have an office in Denton County.
2. You must have completed three (3) appeals.
(For appellate appointments only)
3. You must have completed at least one family appeal of the three required.
(For appellate appointments only)
4. You must also submit proof that you have attended AD Litem training. The accepted training programs are:

CASA Ad Litem Training Program

Texas State Bar’s Ad Litem Training Program

Dallas County Ad Litem Training Program

Tarrant County Ad Litem Training Program

Please submit a certificate or letter from one of the above listed programs as proof of Ad Litem training.

Annual reporting of continuing legal education hours with a minimum of three (3) hours of continuing legal education specifically dealing with child advocacy are required to be filed with the District Court Administration by **October 1st of each year.**

Attorneys will need to file a W-9 Form with the Denton County Auditor’s department for payments to be processed by Denton County. The Denton County Auditor is located at 401 W. Hickory, Suite 423, Denton, Texas 76201-9026. If you have questions, you can contact the Denton County Auditor’s department at 940-349-3121.