

County Clerk Property Records Copy Request Form

THIS FORM IS NOT TO BE USED FOR BIRTH OR DEATH CERTIFICATE
OR MARRIAGE LICENSE REQUESTS

Date: _____

To: Denton County Clerk, Juli Luke

Department: Recording

FAX Number: 940/349-2019

From: Name: _____

Fax: () _____ - _____ Phone number: () _____ - _____

CLERK USE ONLY TOTAL CHARGES \$ _____
--

Authorized Signature:

This form authorizes the merchant (VitalChek) to charge my account for services rendered by the County Clerk's office, plus a \$2.50 service fee. A base percentage of 4% will be charged on credit transactions over \$50.00. Please see our website for additional fees.

Please list documents requested:
Visit <https://www.texaslandrecords.com/> to obtain document numbers

Select Plain Copies
- or -
Certified Copies

Doc. # _____

Address to send documents: _____

Payment Information

Name as it appears on Card: _____

Credit Card Account Number: _____ -- _____ -- _____ -- _____

(Check which applies) MasterCard _____ Discover _____ American Express _____ Visa _____

CVV# _____ (security code on back of card) Exp. Date: ____ / ____

Billing Address: _____ City _____ ZIP _____

****Note**** The ZIP Code must match the cardholder's billing address; if not, the transaction will be declined.

- Certified Copies \$5.00 per document + \$1.00 per page
- Plain Copies \$1.00 per page
