

# County Clerk Personal Check Form

Date: \_\_\_\_\_

**To: Denton County Clerk, Juli Luke**

**Department: Recording**

From Name: \_\_\_\_\_ Firm: \_\_\_\_\_

Phone #: (    ) \_\_\_\_\_ - \_\_\_\_\_

## **Personal Check:** (\*-information required)

\*First Name: \_\_\_\_\_ \*Last Name: \_\_\_\_\_

\*Mailing Address: \_\_\_\_\_ \*City \_\_\_\_\_ \*State \_\_\_\_\_ \*ZIP \_\_\_\_\_

\*Daytime Phone# (    ) \_\_\_\_\_ - \_\_\_\_\_

\*Driver's License # \_\_\_\_\_ \*Issuing State \_\_\_\_\_ \*Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Routing #. \_\_\_\_\_ \*Account # \_\_\_\_\_ \*Check # \_\_\_\_\_

Email Address \_\_\_\_\_

*Providing an email address will allow your receipt to be emailed to you.*

## **Authorized Signature:** \_\_\_\_\_

This form authorizes the Merchant (VitalChek) to charge my account, for services rendered by the County Clerk's Office plus a \$2.50 service fee. Also authorizing the Merchant to convert their check to an Electronic Funds Transfer or Paper Draft, and to debit their account for the total transaction amount. In the event that the draft or EFT is returned unpaid, the Customer agrees that a fee of \$25.00 or as allowable by law may be charged to their account via draft or EFT. Please see our website for additional fees. [www.dentoncounty.com/ccl](http://www.dentoncounty.com/ccl)

## **Please list all documents:**

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