Denton County, Texas

Operating Budget

Fiscal Year 2013-2014

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Denton County, Texas
OPERATING BUDGET
FY 2013 - 2014

The Denton County
Commissioners Court

Donna Stewart
Budget Officer

James Wells
County Auditor

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DENTON COUNTY
2013 – 2014 OPERATING BUDGET
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Denton County Budget Office

Donna Stewart, Budget Officer

November 12, 2013

The Honorable County Judge and County Commissioners:

I am pleased to present the Operating Budget for Fiscal Year 2014. The budget was adopted by the Commissioners Court on Tuesday, September 10, 2013 in accordance with all statutory requirements and will be used as the financial and management control device of the County from October 1, 2013 through September 30, 2014.

Budget Process

The budget process began in February when the Commissioners Court approved guidelines, goals and objectives for departments to utilize while preparing their budget requests. Priorities included: working together to keep a balanced budget; taking action to avoid impacts later; attempting to protect our valued employees; attempting to retain public services as best we can during a time of economic uncertainty; and protecting our ability and capacity to operate in future years.

Departments began preparing their initial budget requests beginning in early March and submitted them in April. The Budget Office prepared a Recommended Budget that was presented to the Commissioners Court in early July. The Recommended Budget included reductions of departmental budget requests by over $8.3 million which was necessary to maintain the established goals and priorities while maintaining the lowest possible tax rate.

The Commissioners Court held budget hearings in July and August when the proposed budget was finalized. All meetings were posted in accordance with the Open Meetings Act for public participation. Two public hearing were held on August 27th and September 3rd on the tax rate that was being proposed to support the proposed budget. A separate public hearing on the proposed budget was held on September 10, 2013 at 10:00am where the budget and tax rate were adopted following the public hearing.

Ad Valorem Taxes

Existing property values for the average homeowner in Denton County increased, by an average of 2.6% in tax year 2013 (Fiscal Year 2014) and the overall tax roll increased by $2.6 billion. The Commissioners Court approved an increase above the effective tax rate, which is the rate that will bring in the same amount of tax dollars on properties that were taxed in both fiscal years. New property that was added to the roll for the first time in FY 2014 generated approximately $3.7 million. Additional tax revenues from supplements to the tax roll are estimated at approximately

Joseph A. Carroll Building, Denton County Administration 401 W. Hickory, Suite # 609 Denton, TX 76201
Metro 940.349.3060 Fax 940.349.3061

Ad Valorem Taxes (continued)

$831,000. The tax increase is directly tied to funding necessary to pay for voter approved building and road projects which will generate approximately $3.9 million in revenue. The Commissioners Court approved a tax rate of $0.284914 which equates to a 2.494793% tax rate increase.

Other Revenue Changes

Denton County's expected budgetary revenues for 2014 include some changes that will off-set some of the other expenditure increases. Motor vehicle registration revenues are anticipated to increase by approximately $350,000 due to an increase in new vehicle sales. Fees are increasing by $1.9 million, primarily due to increases in the County and District Clerk's Records Archive and Records Management fees, which will off-set the expense increases in those funds. Intergovernmental revenues are increasing by approximately $1.2 million, primarily for new Public Health Grants for special programs that will assist with diabetes management and adult immunization programs. An increase in Miscellaneous and Transfers of approximately $1.7 million are included to provide additional funding in our Capital Replacement Fund to assist with funding some of our capital projects in lieu of issuing long term debt. Fines are expected to increase slightly by approximately $25,000. Interest earnings continue to decline by approximately $56,000 due to low interest rates established by the Federal Reserve Bank.

Expenditure Changes

The total budget for FY2014 is $224,110,133, which represents a 6.45% increase over the FY2013 budget. The primary focus for the FY2014 budget process was to fund only the required services and to only increase the tax rate for voter approved debt payments for building and road projects, as well as the increase required to open and staff the new buildings.

The Commissioners Court approved a 4% salary increase for all eligible employees and officials for a total impact of approximately $2.9 million. A total of 106 new positions were requested by departments and a total of 82 were approved. Positions approved were primarily for expansion of the County Jail and Juvenile Detention Center. Health insurance costs continue to increase resulting in an impact to the budget of approximately $700,000. Funds are being transferred into the Capital Replacement Fund, as well as allocating some of its reserve funds in order to increase the contingency line item for anticipated shortages for various building projects that are either in the design and/or bid stage. Preliminary architect estimates indicate that there may be shortage in the project budgets for a few of the facilities due the recent improvement in the economy, resulting in increased building expenses. Other increases have been included for computer hardware and software expenses, miscellaneous building and equipment maintenance, election expenses, fire and ambulance funding, court-ordered expenses, mandated salary increases for Judge's as well as other operating expenses for departments. Debt service payments for voter approved projects are increasing by just over $3.5 million due to the recent issuance of debt for various technology, building and road projects. Other changes include reductions in library funding, funds to reimburse for contracted tax rebates, capital equipment, unappropriated contingency and institutional care funding.

The following table shows a comparison of the funds in the adopted budget:

Fund	2013 Budget	2014 Budget	Variance	% Change
General Fund	$125,668,519	$131,675,269	$6,006,750	4.78%
Road and Bridge Fund	$12,218,162	$12,352,940	$134,778	1.10%
Other Special Revenue Funds	$23,361,228	$26,598,882	$3,237,654	13.86%
Debt Service Fund	$43,353,440	$46,905,806	$3,552,366	8.19%
Capital Replacement Fund	$5,921,074	$6,577,236	$656,162	11.08%
Total All Funds	**$210,522,423**	**$224,110,133**	**$13,587,710**	**6.45%**

Financial Stability

Denton County remains extremely strong financially as reflected in the Moody's Investor Services, Inc. and Standards and Poor's bond rating of Denton County. Both agencies increased our rate in 2008 with Moody's Investor Services Inc. increasing from Aa1 to Aaa and Standards and Poor's increasing from AA- to AAA which is the highest possible rate. This rating system is given to borrowers with the strongest ability to repay the debt. The rating agencies look at a variety of factors when rating the county including population growth, economic climate, financial stability, tax base expansion and diversification, coupled with sound management practices and polices in place and the balance of reserve funds. This rating was reaffirmed with our most recent debt issue, which is great news to taxpayers because it provides for lower interest rates on borrowed money for the county. Unallocated fund balance has been budgeted in FY 2014 at an estimated amount of $40.2 million, representing approximately 18% of budgeted expenses. An increase in fund balance over the past several years is the result of strong recommendations from our bond rating agencies. These reserve funds are also necessary to fund expenditures for the first three months of the fiscal year due to property tax revenues not being considered delinquent until January. The County utilizes reserve funds for capital and/or one-time expenditures when compiling a budget. Reserve funds are also used to meet unusual or unforeseen conditions that could not have been included in the original budget for emergency projects and only in a case of grave public necessity are the funds utilized outside of the budgetary process.

Summary

Considerable time was spent reviewing budget requests for compliance with the overall goals established by the County. Denton County has felt the impact of the state of the economy and we are continuing to see improvement for the new fiscal year. We are still experiencing a slight reduction in some revenue sources but are also seeing increases in others. County departments are to be commended for working within their established budgets, while working to find solutions to improve efficiencies within their current operating budgets. It is due to their efforts and cost saving measures that have been implemented that we are still able to maintain our current level of county services.

Summary (continued)

The County continues to maintain a very conservative philosophy as reflected in this document and in our various financial policies. The county continues to monitor and reaffirm its various financial policies on an annual basis and this budget is prepared accordingly. This is a very solid budget that continues to meet the demands of being one of the fastest growing counties in Texas.

The Executive Summary that follows will provide a much more thorough and detailed summary including the various changes in revenues and expenses. Also included is an in-depth review of the entire budgeting process, including financial policies and procedures that are in place to guide the County during the process, as well as throughout fiscal year 2014.

Denton County is in the seventh year of its Capital Improvement Program. This is a 10-12 year long-range plan that will be used to implement the county's immediate, short-term and long-term capital needs. This program is reviewed and updated on an annual basis. The Voters approved a bond package in November 2008 that included various road and bridge projects for FY2009-2015 and new and/or refurbished facilities and technology projects for 2009 – 2013 for a grand total of $495 million. Additional projects have been identified and approved in the Capital Improvement Program since that time, bringing the total Capital Improvement Program for 2008-2019 to a total of $773.5 million. Debt to fund these projects will be issued on an as-needed basis over several years in order to minimize the impact on the tax rate. A future bond election will need to be called in the next couple of years in order to fund several of the projects included in the plan.

I would like to thank the members of the Commissioners Court for their continued support, as well as the Elected Officials and Department Heads of the County for working so well with the Budget Office throughout the year. The budget process is very much a team effort and I would like to also thank County Auditor, James Wells and his staff for their assistance in providing accurate and timely revenue estimates and other assistance provided to our office as we prepared the Recommended and Adopted Budgets.

The Budget Office staff continues to do a remarkable job and is to be commended for their dedication to the county in preparing sound recommendations for FY2014.

Respectfully submitted,

Donna Stewart

Donna Stewart
Denton County Budget Officer

Staff: Jona Macsas, Assistant Budget Officer
LaDawn Fitzgearld, Budget Analyst
Donna Henrikson, Financial Support Specialist II

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Denton County for its annual budget for the fiscal year beginning October 1, 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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DENTON COUNTY ORGANIZATIONAL GOALS

• OUR MISSION •

Denton County will be recognized as the leader in local government through its excellent service to citizens and quality workforce. We will carry out our duties by respecting citizens, maintaining fiscal responsibility, demonstrating accountability, and fairly and equitably allocating resources.

• OUR PURPOSE •

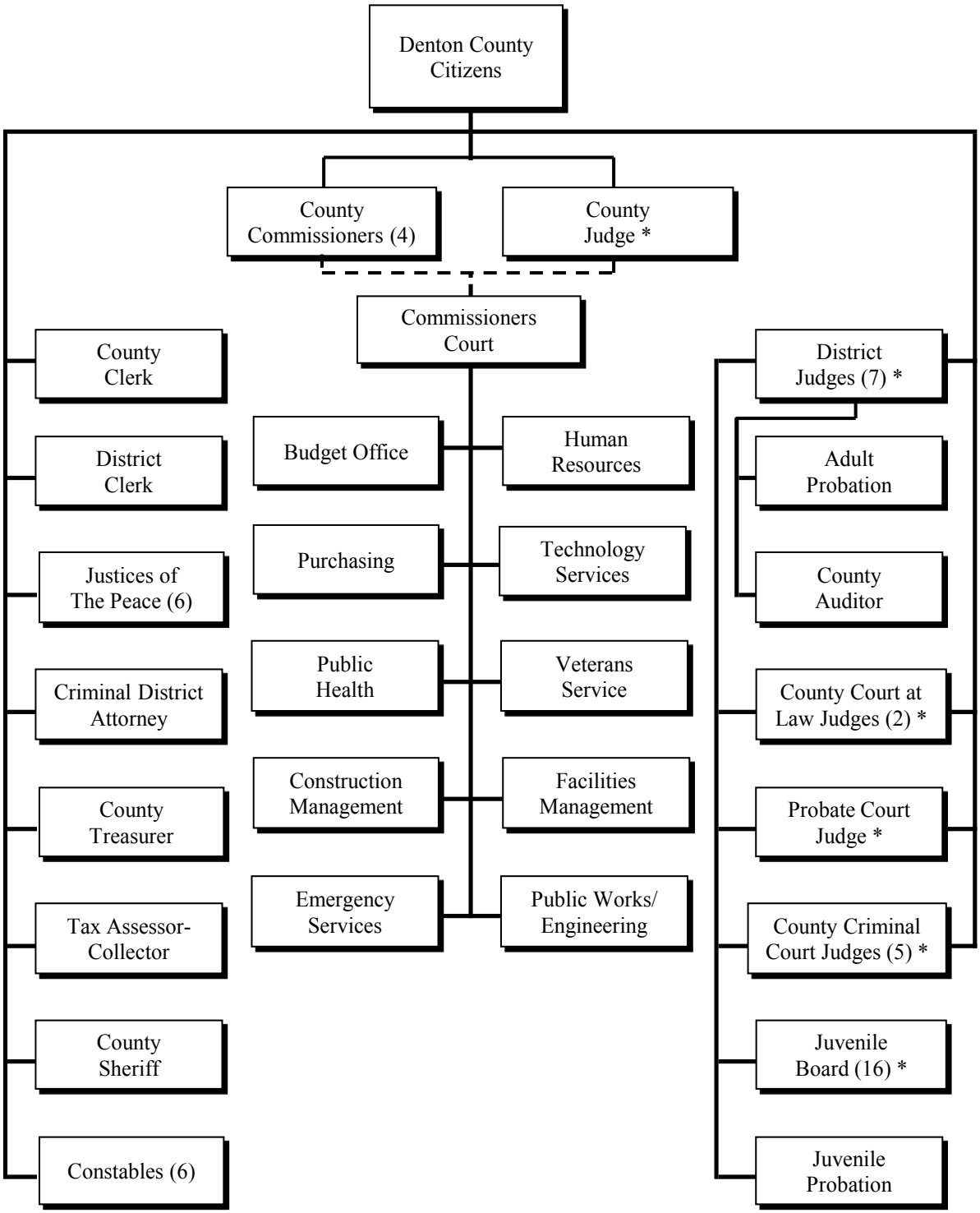
Ultimately, it is Commissioners Court who through the budget and planning process, must balance limited fiscal resources with needs identified by the citizens, requirements of other elected officials and departments, state and federal mandates, and their own values.

• OUR GOALS •

The following primary goals of the county which were established by the Commissioners Court from an outline for county departments to follow. Achievement of these goals is essential for Denton County to remain an effective instrument in public life in the coming decades.

- Remaining fiscally responsible and conservative
- Pro-actively planning for change and growth
- Maintaining the highest level of safety and security for our citizens
- Aggressively pursue maintaining the lowest possible tax rate
- Preserving and upgrading the public infrastructure
- Developing economic and industrial growth
- Maintaining a stable, high quality workforce
- Providing support for mobility and transportation needs in the county
- Providing an effective and efficient judicial/legal system to serve the citizens
- Retaining and expanding partnerships to improve the health of citizens
- Fulfilling legislative obligations
- Developing long-range strategic plans
- Preserving an adequate fund balance
- Enhancing e-government solutions and technologies

DENTON COUNTY ORGANIZATIONAL CHART



* Members of Juvenile Board

DENTON COUNTY
ORGANIZATION BY FUNCTION

GENERAL ADMINISTRATION
Commissioners Court
Commissioners*
County Judge*
Bail Bond Board
County Clerk*
Human Resources Department
Purchasing Department
Vehicle Maintenance Department
Non-Departmental
Financial Information Systems
Technology Services
Print/Mail Department
Geographic Information Systems
County Planning
Office of History and Culture*
HOT Funds Grant*
Records Management
Veterans Service
Elections Administration
Civil Service Commission
County-Wide Technology
County Clerk Rcrds Mgmt Fund*
Law Library*

JUDICIAL
Judiciary and Court Support*
District Courts*
County Courts*
District Clerk*
Justices of the Peace*
District Court Administrator*
Juvenile Case Manager*
County Court Administrator*
Jury & Grand Jury*
Justice Information System
Death Investigations/ME Services
Collections Department*
Jury Fund*
District Clk Records Mgmt Fund*
Courthouse Security Fund*
JP Courthouse Security Fund*
Rcds Mgmt & Preservation Fund
JP & Dist/County Ct Tech Funds*

* Headed by Elected Officals

FINANCIAL ADMINISTRATION
County Auditor
County Treasurer*
Tax Assessor/Collector*
Budget Office
Vehicle Inventory Tax Int Fund*

LEGAL
Criminal District Attorney*
DA/CPS Division*
DA/Civil Division*
DA Hot Check Fund*
DA Chapter 59 Fund*

PUBLIC FACILITIES
Carroll Building/County Admin
Denton County Courts Building
Construction Management
DA Annex
Courthouse on the Square
Emergency Management Facility
Denton County Storage Building
Historical Pk Facilities/Projects
Courthouse Annex
Precinct #3 Government Center
Mary & Jim Horn Govt Center
Loop 288 Elections/Technology
Loop 288 Facilities/TA BC/Parks
Loop 288 CSCD
Lee Walker Government Center
CPS Building/Lewisville
Loop 288 - Phase I
Loop 288 - Central Plant
Sandy Jacobs Government Center
Steven E Copeland Govt Center
The Colony Annex
Sanger Annex
Denton County Govt Center
Charlie Cole Building
Law Enforcement Facility*
Facilities Management
County Leased Buildings
Vehicle Maintenance Facility
Recycling Department
Telephone Department

PUBLIC SAFETY
County Jail*
Jail Health
Sheriff's Communications*
County Sheriff*
Mental Health Unit*
Sheriff Grants and Contracts*
Sheriff's Reserves*
CSCD-Adult Probation
Constables*
Fire and Ambulance Services
Department of Public Safety
Alcoholic Beverage Commission
Texas Parks & Wildlife
Emergency Services
Juvenile Probation
Juvenile Detention
Juvenile Post Adjudication
TJJD A / State Aid
Title IV-E Federal Reimbursement
Juv Justice Altern Educ (JJAEP)
TJJD C / Commitment Reduction
Fire Code Enforcement
Sheriff's Forfeiture Fund*

MISCELLANEOUS
Libraries
Appraisal District
County Extension
Miscellaneous Dues

HEALTH AND WELFARE
Child Protective Services
Health Department and Grants
Indigent Health Care
Health Care Relief Fund

ROAD AND BRIDGE
Road and Bridge*

DEBT SERVICE FUND

CAPITAL REPLACEMENT FUND

DENTON COUNTY

PROFESSIONAL EXPERIENCE OF COUNTY LEADERSHIP

As of September 30, 2013

ELECTED OFFICIALS	NAME	ANNIVERSARY DATE	TELEPHONE NUMBER
County Judge	Mary Horn	03/27/93	940.349.2820
Commissioner, Pct #1	Hugh Coleman	01/01/09	940.349.2810
Commissioner, Pct #2	Ron Marchant	01/01/93	972.434.7140
Commissioner, Pct #3	Bobbie Mitchell	01/15/96	972.434.4780
Commissioner, Pct #4	Andy Eads	01/01/07	940.349.2801
Tax Assessor/Collector	Michelle French	07/25/83	940.349.3500
County Clerk	Cynthia Mitchell	08/22/95	940.349.2012
District Clerk	Sherri Adelstein	11/04/82	940.349.2200
County Treasurer	Cindy Yeatts Brown	01/21/86	940.349.3150
Sheriff	William Travis	01/01/13	940.349.1620
Criminal District Attorney	Paul Johnson	01/01/07	940.349.2600
Constable, Pct #1	Jesse Flores	05/01/13	940.349.3160
Constable, Pct #2	Michael Truitt	07/01/02	972.434.7220
Constable, Pct #3	Jerry Raburn	09/27/87	972.434.4770
Constable, Pct #4	Tim Burch	08/10/04	972.434.3980
Constable, Pct #5	Doug Boydston	08/14/14	940.349.3480
Constable, Pct #6	Ron Smith	01/01/09	972.434.7120
Justice of the Peace, Pct #1	Joseph Holland	01/01/07	940.349.3170
Justice of the Peace, Pct #2	James DePiazza	01/01/07	972.434.7200
Justice of the Peace, Pct #3	Becky Kerbow	01/01/99	972.434.4750
Justice of the Peace, Pct #4	J. W. Hand	01/01/07	972.434.3910
Justice of the Peace, Pct #5	Mike Bateman	01/01/03	940.349.3460
Justice of the Peace, Pct #6	Patty Larson	01/25/83	972.434.7100
16th District Court Judge	Sherry Shipman	01/01/13	940.349.2310
158th District Court Judge	Steve Burgess	01/01/11	940.349.2320
211th District Court Judge	L. Dee Shipman	04/20/94	940.349.2330
362nd District Court Judge	Bruce McFarling	11/16/94	940.349.2340
367th District Court Judge	Margaret Barnes	11/01/99	940.349.2350

DENTON COUNTY

PROFESSIONAL EXPERIENCE OF COUNTY LEADERSHIP

As of September 30, 2013

ELECTED OFFICIALS (Continued)	NAME	ANNIVERSARY DATE	TELEPHONE NUMBER
393rd District Court Judge	Douglas Robison	01/01/09	940.349.2360
431st District Court Judge	Jonathan Bailey	02/15/11	940.349.4370
County Court at Law #1	Kimberly McCary	01/01/11	940.349.2520
County Court at Law #2	Robert Ramirez	08/01/10	940.349.2120
County Criminal Court #2	Virgil Vahlenkamp	11/28/83	940.349.2170
Probate Court	Bonnie Robison	01/01/11	940.349.2140
County Criminal Court #1	Jim Crouch	02/16/85	940.349.2160
County Criminal Court #3	David Garcia	09/01/97	940.349.2180
County Criminal Court #4	Joe Bridges	05/24/92	940.349.2380
County Criminal Court #5	Richard Podgorski	01/01/01	940.349.2190
APPOINTED OFFICIALS AND DEPARTMENT HEADS			
Agriculture Extension Agent	Janet Laminack	09/03/08	940.349.2880
Budget Officer	Donna Stewart	11/27/78	940.349.3060
Construction Manager	Michael Tubiolo	11/04/09	940.349.2992
County Auditor	James Wells	06/08/81	940.349.3100
County Engineer	Bennett Howell	06/16/08	940.349.3250
Director of Adult Probation	Peggy Carr	01/14/76	940.349.3300
Director of Human Resources	Amy Phillips	01/22/97	940.349.3080
Director of Facilities	Danny Brumley	02/24/87	940.349.2970
Director of Technology Services	Kevin Carr	02/15/95	940.349.3001
Director of Purchasing	Beth Fleming	07/14/86	940.349.3130
Elections Administrator	Frank Phillips	11/06/02	940.349.3200
FM/Emergency Mgmt Coord.	Jody Gonzalez	04/22/98	940.349.2840
Health Department Director	Bing Burton	04/02/92	940.349.2900
Juvenile Probation Director	Ken Metcalf	10/28/78	940.349.2400
Veterans Service Officer	Paul Bastaich	03/03/08	940.349.2950

HISTORY OF DENTON COUNTY

Denton County was established by the Texas legislature on April 11, 1846, shortly after Texas abandoned its dream of being a Republic and joined the United States.

Early pioneers settled along the Trinity River and its tributaries and on the edge of the frontier as it moved westward. The first Anglo settlements were near Hebron in the southeast corner of what would become Denton County, Pilot Point in the northeast and Little Elm on the eastern border with Collin County.

Denton County Courthouse, 1876-1894

Settlers were scarce, however, until the Republic of Texas approved an empresario grant in 1841 with the Texas Emigration and Land Company based in Louisville, Kentucky. W.S. Peters led the group of twenty investors, and the grant became known as the Peters Colony. The contracts eventually covered all of Northeast Texas. The colony's land office was established near Hebron in the southeast corner of present-day Denton County. After Texas joined the union, promises of U.S. Army protection from marauding Indians prompted a new wave of immigration.

Present Denton County Courthouse

The new county, carved out of Fannin County, was named for John B. Denton, a pioneer preacher and lawyer who had been killed in an Indian fight in 1841. The pioneers chose a county seat along Pecan Creek and named it Pinckneyville, in honor of Texas' first governor. Historians differ on whether a courthouse was ever built in Pinckneyville. A 1908 history of the county describes a log courthouse built there, while another history says there were "no improvements" and court was held under a large oak tree.

Pinckneyville lasted only two years. Water shortages forced the fledgling community to move, first in February 1848 to a new site they named Alton a few miles south and again in late 1848 to another site near Hickory Creek. The Hickory Creek location also was named Alton and it remained the seat of Denton County government for about ten years.

By 1856, the little settlement of Alton was thriving. Alton boasted several homes, a blacksmith shop, three stores, a saloon, hotel and bar, two doctors, several lawyers, and a cemetery, and was headquarters for the Denton County Land District.

By 1857, however, Denton County was ready to move the county seat again. County residents wanted a county seat more central to the settlements in Pilot Point in the north and Lewisville in the south. Alton residents voted to move again. This time they called the new county seat Denton. Lots for the original township of Denton were auctioned on January 10, 1857.

The first courthouse in Denton was a two-story frame structure on the north side of the downtown square. The building burned in 1875, destroying most of the county records. A brick courthouse was then built in the center of the square, a two-story building with a tall central tower. Lightning damaged that building

and it was condemned and demolished in 1894. Construction of the present Courthouse-on-the-Square began in 1895. The cornerstone was laid in 1896, and the courthouse was dedicated in 1897.

For a decade, Denton County was on the northeast Texas frontier. Cattle and horses ranged on the unfenced prairies. Residents were engaged in ranching and subsistence farming. John S. Chisum, who became the most famous cattleman in the West, operated his first ranch in Denton County. He later moved to new ranges on the Concho River in Texas and on west into New Mexico.

The Civil War took many men away from the little settlements, leaving the frontier virtually unprotected. On moonlit nights, Kiowa and Comanche Raiders from Indian Territory crossed into Texas to steal cattle and horses. Fearful settlers called the full moon "Comanche Moon." The last Indian raid in Denton County was in August 1874.

After the Civil War ended, a wave of prosperity triggered more immigration. In 1860, Denton County population was 4,780. In the 1870's, population grew to 18,143. Subsistence farming gave way to cotton farming in the blackland and wheat farming on the prairies. Railroads came through to boost the economy more. From 1890 to 1920, Denton County ranked either first or second in wheat production in Texas.

Denton embarked on a course that would make it a major higher education center when North Texas Normal College, now the University of North Texas, was established in 1890. Legislation authorizing the Girl's College of Industrial Arts, now Texas Woman's University, was passed in 1901.

Denton County covers approximately 957.7 square miles in north central Texas. The Eastern Cross Timbers juts through the central part of the county. Blackland prairie covers its western half and a slice along its eastern edge. The Elm Fork of the Trinity River flows through the county. The river was dammed in 1920 to form Lake Dallas, which has been expanded and is now known as Lewisville Lake. The U.S. Army Corps of Engineers dammed the river farther upstream in 1986 to form Ray Roberts Lake. A greenbelt along the Elm Fork connects the two lakes. A number of state parks border the lakes.

Vital transportation links contributed more growth. Interstate 35 East was built in the 1950s and joined by Interstate 35 West in the 1970's. Dallas-Fort Worth International Airport opened in January 1974.

By the 1970s, Denton County was the fastest-growing county in the country, with most of the growth along the Interstate 35 East corridor. Denton County has ranked among the top fast-growing counties throughout the 1980s and 1990s. Population has spiraled from 75,633 in 1970 to 143,126 in 1980 to 276,083 in 1990 and an estimated 528,950 in 2004. Alliance Airport, which straddles the Denton County-Tarrant County boundary in the southwest corner of the county, opened in December 1989 to trigger growth along Interstate 35 West. Texas Motor Speedway, one of the largest sports and entertainment facilities in the world, opened in 1997 along Interstate 35 West.

By the end of the century, an estimated 432,976 people were living in an increasingly urban Denton County. By the year 2000, the northern area of the county was a center for horse ranches and a balanced farming region producing wheat, cotton, beef and dairy cattle. Much of the industrial and commercial growth, as well as population growth, was centered in southern Denton County.

★ TEXAS COUNTY GOVERNMENT OVERVIEW ★

• *Functions of County Government* •

Today there are 254 counties serving the needs of over twenty million Texans--ranging in size from just under 100 residents to over 3 million. Major responsibilities include building and maintaining roads, recreational facilities and, in some cases, county airports; constructing and operating jails; operating the judicial system; maintaining public records; collecting property taxes; issuing vehicle registration and transfers; and registering voters. Counties also provide law enforcement, conduct elections, and provide health and social services to many indigent county residents. County governments are also playing a vital role in local economic development.

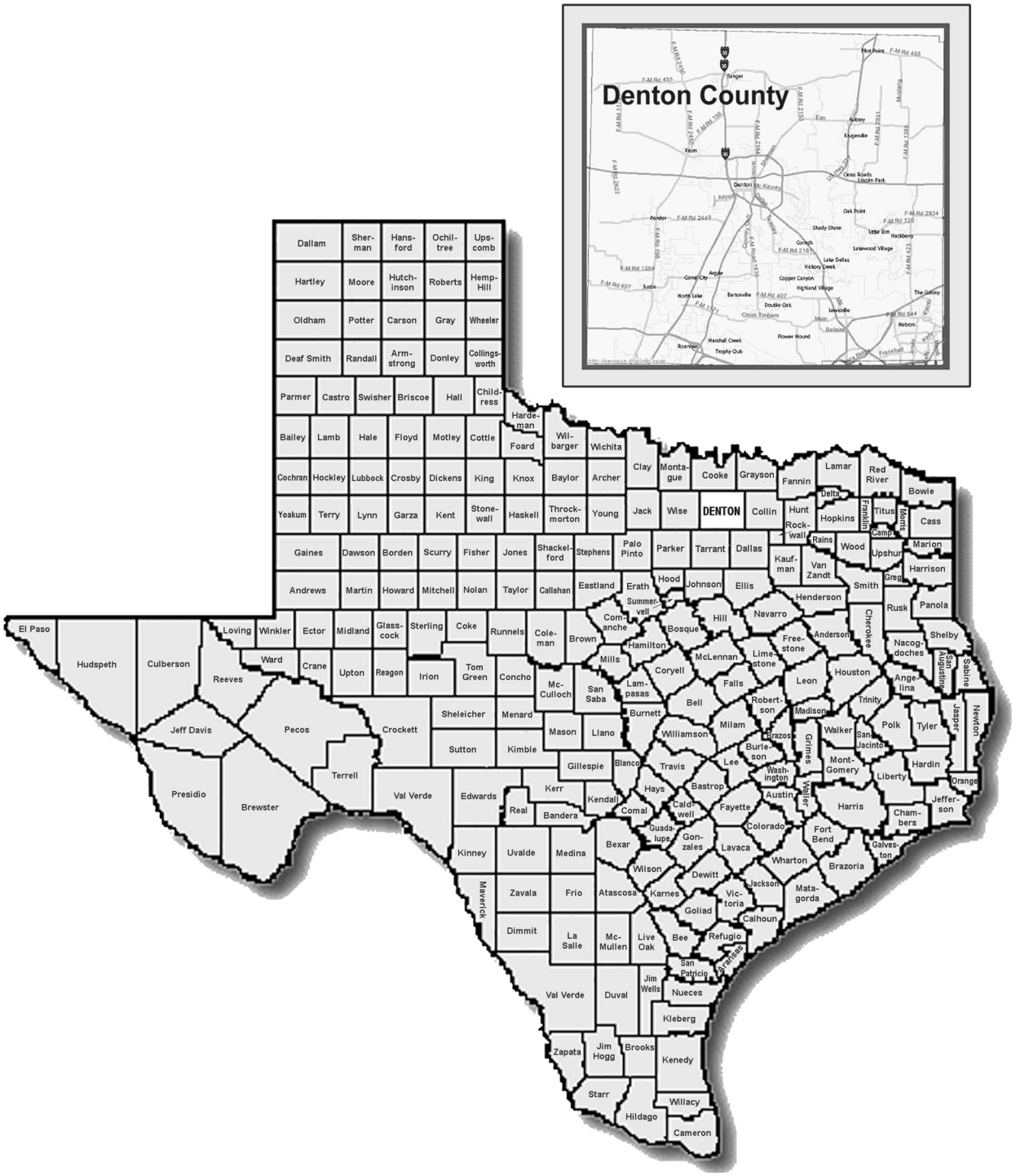
• *Structure of County Government* •

County government structure is spelled out in the Texas Constitution, which makes counties agents of the state. Thus, counties, unlike cities, are limited in their actions to areas of responsibility specifically spelled out in laws passed by the Legislature and signed by the Governor. At the heart of each county is the Commissioners Court, which has four precinct commissioners and a county judge who serve on this court. This body conducts the general business of the county and oversees financial matters, plus, the Texas Constitution established a strong system of checks and balances by creating other elective offices in each county. The major elective offices found in most counties include county attorneys, county and district clerks, county treasurers, sheriffs, tax assessor-collectors, justices of the peace, and constables. As a part of the checks and balances system, counties have auditors appointed by the district judges. While many county functions are administered by elected officials, others are run by the Commissioners Court. They include such departments as public health and human services, human resources, purchasing and budget, and, in some counties, public transportation and emergency medical services.

• *History of County Government* •

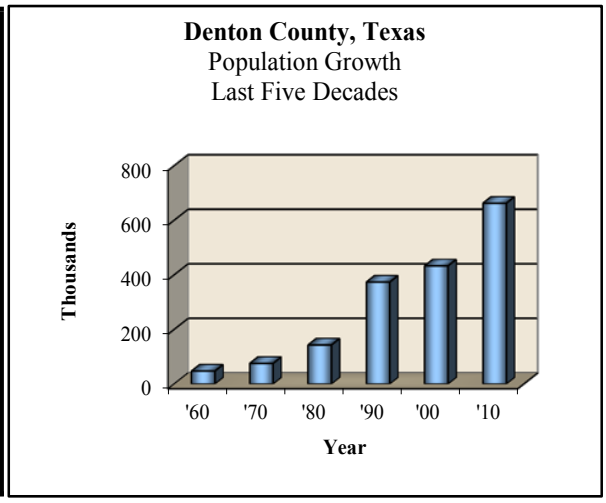
The origin of Texas county government can be found in "municipality," the local unit of government under Spanish and Mexican rule. The municipalities were large areas embracing one or more settlements and the surrounding rural territory. By 1821, there were four major Spanish settlements in Texas--San Antonio, Bahia (Goliad), Nacogdoches, and the Rio Grand Valley--and three areas of light settlement and ranching and four major roads. Prior to Texas' independence from Mexico, there were no political subdivisions at the county level. In 1835, Texas was divided into departments and municipalities. Three departments were established--Bexar, Brazos, and Nacogdoches--along with 23 municipalities under the new Republic established in 1836, the 23 municipalities became counties. When Texas became a state in 1845, there were 36 counties. Under the state Constitution of 1845, county government varied little from that found under the Republic. The only major change was the one that made all county offices elective positions. When Texas entered the Confederacy in 1861 and adopted a new state constitution, there were 122 counties. Ten years after reconstruction from the Civil War, the Constitution of 1876 was adopted. This constitution is still in effect, and contains much detail concerning the governmental organization of the Texas' counties. The number of counties increased steadily until the present number of 254 counties was reached in 1931.

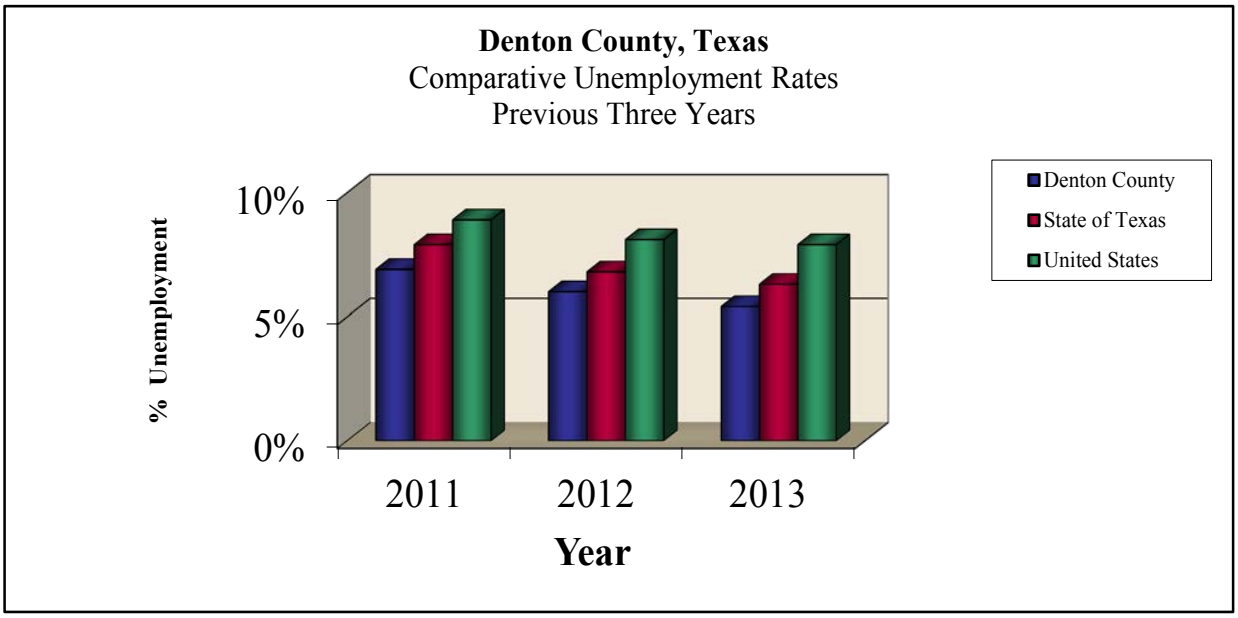
DENTON COUNTY
STATE OF TEXAS MAP



Population Growth *		
Year	Population *	% Change
1960	47,432	--
1970	75,633	59.46%
1980	143,126	89.24%
1990	273,525	91.11%
2000	432,976	58.29%
2010	662,614	53.04%
2013	694,050	4.74%

* Sources: 1960-2010, U.S. Census Bureau; 2012 NCTCOG





Comparative Unemployment Rates			
Governmental Entity	2011	2012	2013
Denton County	6.90%	6.00%	5.40%
State of Texas	7.90%	6.80%	6.30%
United States	8.90%	8.10%	7.90%

* Not seasonally adjusted; annual/YTD averages; source: Texas Workforce Commission-Labor Market Information

DENTON COUNTY

ECONOMIC AND DEMOGRAPHIC INFORMATION

Composition of Population	
Estimated Population 2012	
Total Population	707,304
Adult (18+)	469,618
Youth (0-17)	237,686
Male	347,994
Female	359,310
Anglo	427,919
African American	63,657
Hispanic	134,388
Other	81,340

Building Permits

2012 - New Privately Owned Residential

Item	Buildings	Units	Construction Cost
Single Family	1,839	1,839	$569,821,079
Two Family	44	88	$15,725,318
Three and Four Family	-	-	$0
Five or More Family	101	1,548	$123,454,931
Total	**1,984**	**3,475**	**$709,001,328**

Denton County Development Permits	
2012 Actual	1,500
2013 Estimate	1,650

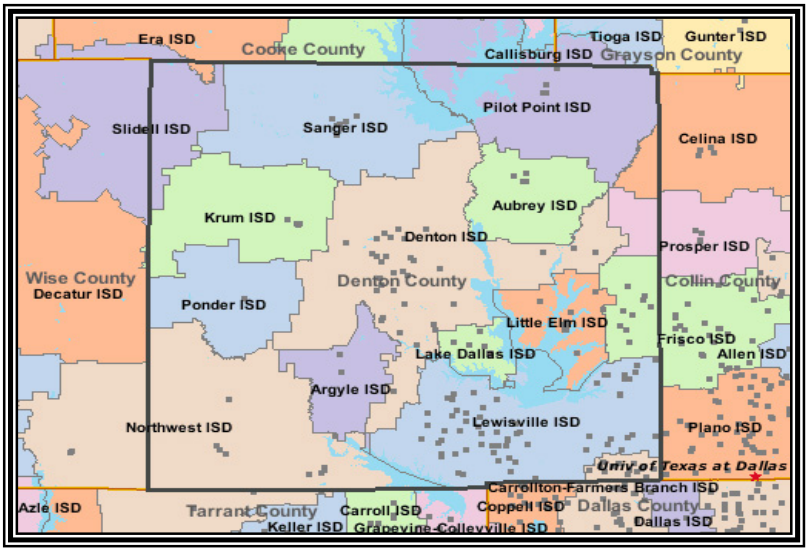
Median Household Income 2012: $72,305

Denton County - Public Schools by District, Oct 2013 *

School District	Number of Schools	Enrollment
Argyle ISD	4	1,907
Aubrey ISD	4	2,006
Denton ISD	36	25,775
Krum ISD	6	1,893
Lake Dallas ISD	5	4,015
Lewisville ISD	66	52,528
Little Elm ISD	8	6,400
Northwest ISD	24	17,811
Pilot Point ISD	4	1,518
Ponder ISD	3	1,246
Sanger ISD	8	2,665
Total	**168**	**117,764**

* Public school districts listed are only those located entirely in Denton County.

Denton County - Public School Districts



Sources: U.S. Census Bureau; Denton County - Planning/GIS; Texas Education Agency; NCTCOG.

Leading Employers in Denton County

Employer	Principal Line of Business	Approximate # Employees
University of North Texas	Education	8,887
JP Morgan Chase	Financial Services	4,350
Walmart	Department Store	3,900
Denton ISD	Education	3,300
Peterbilt Motors Co	Heavy Duty Truck Manufacturing	2,100
Lewisville ISD	Education	2,061
Northwest ISD	Education	1,895
Texas Women's University	Education	1,787
Denton County	County Government	1,582
Denton State School	State Government	1,500
City of Denton	City Government	1,300
Texas Health Presbyterian Hospital	Hospital	1,074

Sources: North Central Texas Council of Governments (NCTCOG), various cities and chambers of commerce, Reference USA.

DENTON COUNTY

SUMMARY OF TAX ABATEMENT/REBATE AGREEMENTS

Approval Date *	Company	City	# of Years
03/25/03	Amerisource/Bergen - Rebate	Roanoke	20
04/27/04	Behr Process Corp - Rebate	Roanoke	12
05/11/04	Citicorp North America, Inc - Abatement and Rebate	Roanoke	10
09/25/07	BeautiControl - Rebate	Lewisville	7
12/04/07	LNR Lakeside Business Park - Rebate	Flower Mound	5
03/25/08	The Apparel Group LTD - Rebate	Lewisville	5
05/06/08	Aldi (Texas) LLC - Abatement	Denton	7
07/08/08	Silverton Office Center I - Rebate	Flower Mound	5
03/01/11	Target - Abatement	Denton	5
06/04/13	Holt Texas LTD - Abatement	Little Elm	5

* Actual abatement does not necessarily begin on approval date, but is based on terms of each individual contract.

DENTON COUNTY

PRINCIPAL TAXPAYERS
September 30, 2013

Taxpayer	Type of Business	Taxable Value	Percentage of Total Assessed Valuation [1]
Devon Energy Production Co	Oil and Gas	$637,258,030	1.12%
Oncor Electric Delivery Co	Electric Utility	$175,768,253	0.31%
Verizon Southwest	Telephone Utility	$120,508,280	0.21%
Amerisource Bergen Drug Corp	Pharmaceutical Supply	$119,030,688	0.21%
Burlington Resources	Oil and Gas	$116,276,340	0.20%
Quicksilver Resources, Inc	Oil and Gas	$107,448,720	0.19%
Bell Helicopter Textron	Aircraft Manufacturer	$102,138,689	0.18%
Digital Lewisville LLC	Electronic Equipment	$98,400,000	0.17%
CoServ Electric Cooperative	Electric Utility	$88,726,190	0.16%
Sysco Food Services	Food Distribution	$87,145,664	0.15%
TOTAL		$1,652,700,854	2.91%

Notes [1] Total taxable assessed valuation of $56,727,890,456 per the Denton Central Appraisal District.

DENTON COUNTY

MISCELLANEOUS STATISTICS

Created by Act of State Legislature in 1846.

Form of Government:	Political Subdivision of the State of Texas, a Public Corporation, with a County Judge and four Commissioners as the governing body. The Commissioners Court has only three powers as authorized by the Constitution of Texas or the State legislature or implied therefrom.

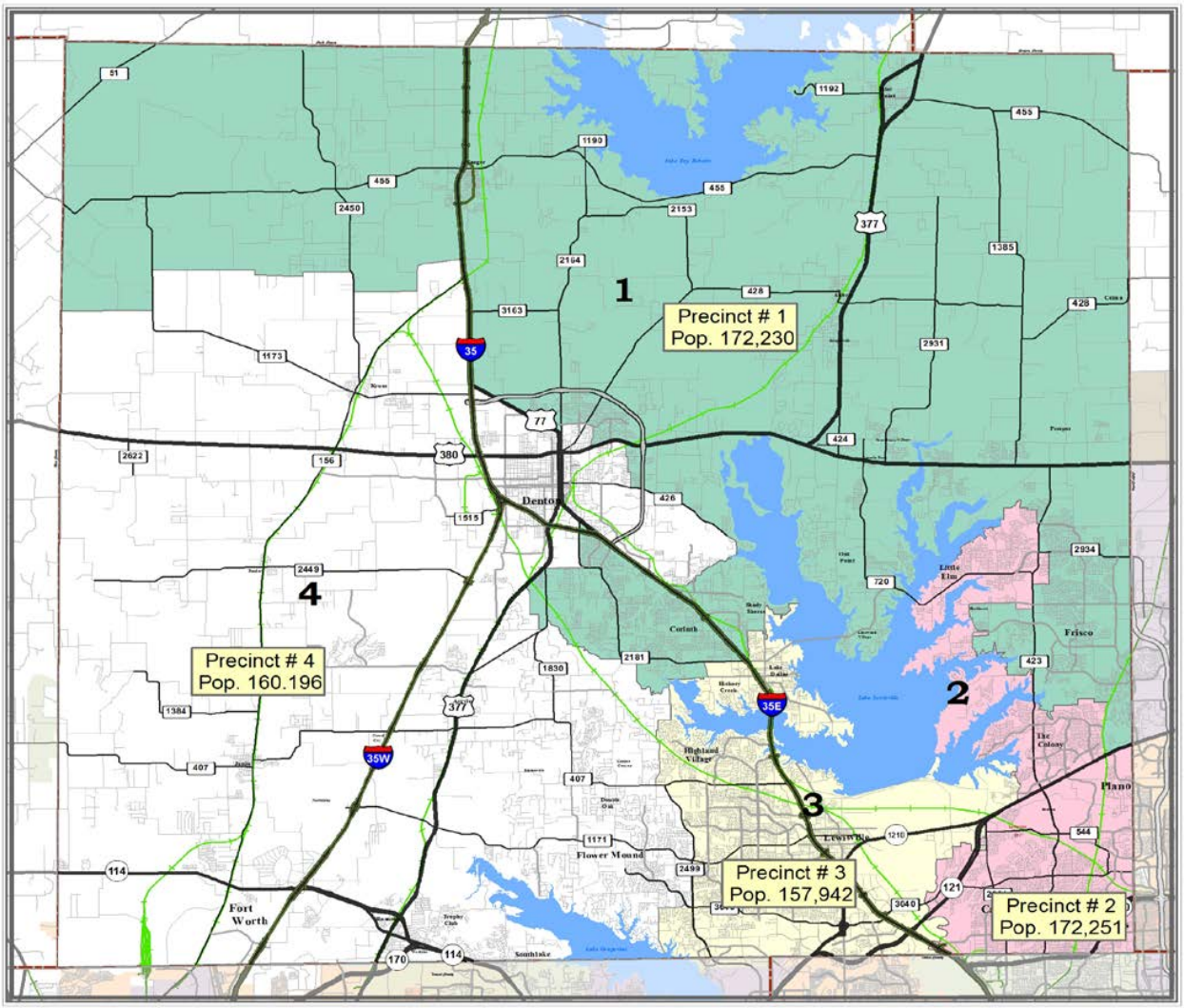
Officials Elected by Vote of the People:	38	
County Employees Including Those on Grant Programs:	1,582	
Organized School Districts in County:	17	(11 that have schools in Denton Co)
Incorporated Municipalities in County:	42	(includes cities that extend into Denton Co)
Area in Square Miles:	951.54	(includes lake areas)
1980 Census:	143,126	
1990 Census:	273,525	
2000 Census:	432,976	
2010 Census:	662,614	
2012 COG Estimate:	694,050	

Recreation:	Water activities at Lewisville, Ray Roberts and Grapevine Lakes, Water Works in Denton; seven U.S. Corp of Engineers' parks; cycling and pedestrian trails, universities' cultural and athletic events; and local activities.
Minerals:	Limited output of oil, sand, gravel, and clay. Increased output of natural gas.
Agriculture:	About $117.3 million total farm income, 78% from horse, livestock and dairy products. Grains, peanuts, nursery plants, hay and turf grass are the principal crops.
Businesses:	Varied industries (food products, apparel, brick, trucks, oil tools, parts, heating and cooling equipment, retail, utilities and many other products), colleges (University of North Texas and Texas Woman's University), Denton State School and tourism.

DENTON COUNTY

DENTON COUNTY PRECINCT MAP

Commissioner Precincts



Precinct #1

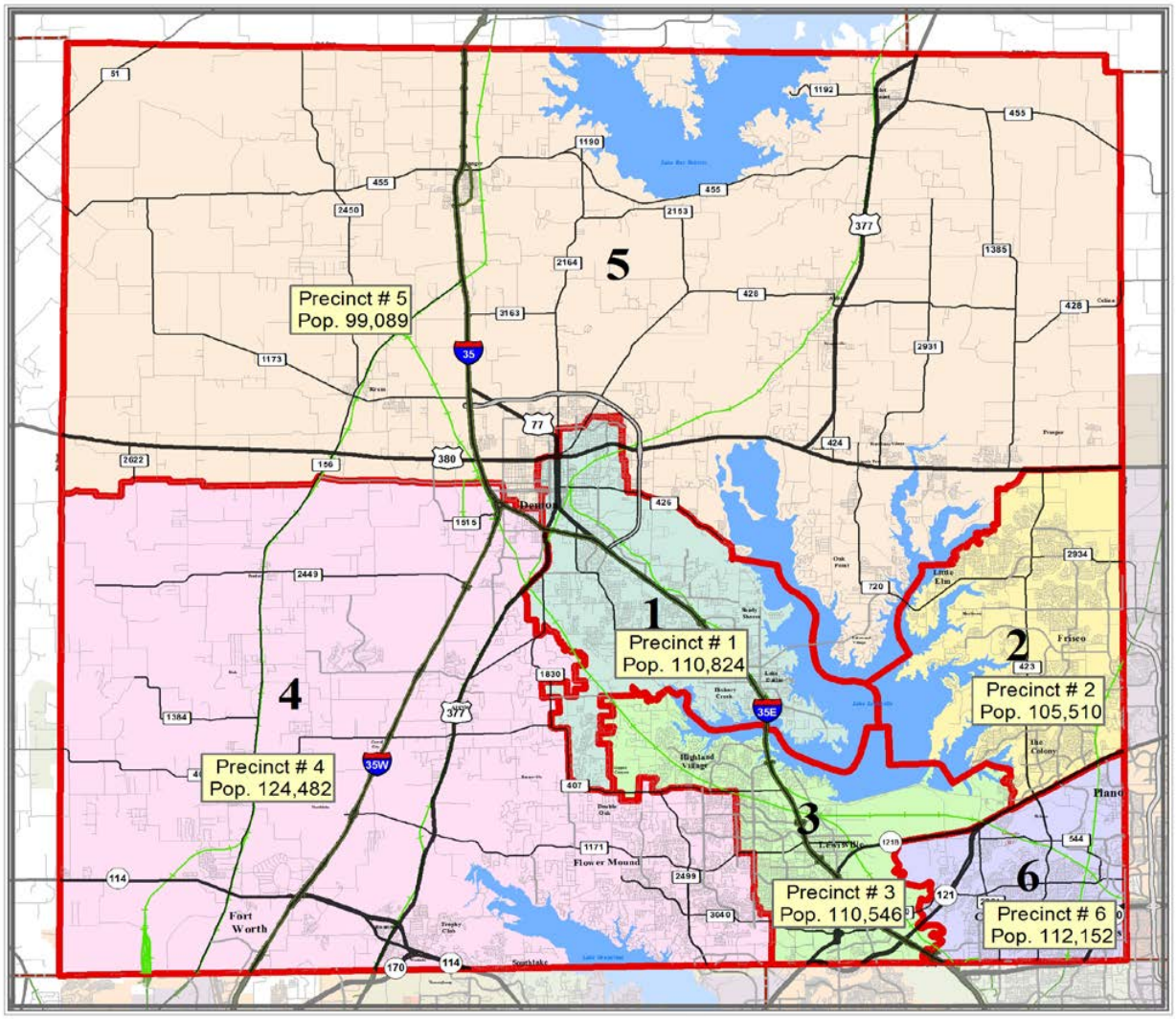
Precinct #2

Precinct #3

Precinct #4

Four Commissioners, each elected from a quarter of the County's population, serve along with the County Judge on the Commissioners Court.

DENTON COUNTY PRECINCT MAP
Justice of the Peace and Constable Precincts



Article 5, Section 18 of the Texas Constitution provides each county in the State with a population of 50,000 or more, for the convenience of the people, to be divided into not less than four and not more than eight precincts. Denton County has six precincts.

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DENTON COUNTY, TEXAS
2013-2014

EXECUTIVE SUMMARY

Overview

The Denton County budget process includes careful examination of all budget requests for conformity with the County's Goals and Objectives. The following information includes specific elements and deserves special note.

Basis of Budgeting, Accounting and Taxation

The County Auditor is by law responsible for establishing and maintaining the accounting system of County government and is independent of the Commissioners Court. The County Auditor is required to provide revenue estimates for use during the preparation of the budget. Counties in Texas are required to have a balanced budget where the amounts budgeted in a fiscal year for expenditures from the various funds of the county may not exceed the balances in those funds, plus the anticipated revenue for the fiscal year. The County Auditor's revenue estimates count only cash expected to be received in the next fiscal year.

The County's budgetary basis and accounting records are maintained on a modified accrual basis, and organized and operated on a fund basis in accordance with generally accepted accounting principles. Expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received. Encumbrance accounting is utilized for materials, goods and services documented by purchase orders or contracts. It has been the practice of the County to increase the subsequent year's appropriation, but only if necessary, to complete these transactions. The approved annual budget with amendments as approved by the Commissioners Court is the management control device utilized by the County.

All governmental bodies in Texas utilize the same tax cycle, as established by state law. Property tax bills are mailed by October 1st and are based on a certified tax roll created by an independent Central Appraisal District and delivered to the County by July 25th. Taxes are not delinquent until after the subsequent February 1st, with penalties accruing for late payments.

The County Auditor prepares a Comprehensive Annual Financial Report (CAFR) for each fiscal year. Each CAFR shows expenditures on a Generally Accepted Accounting Practices (GAAP) basis and budget basis for comparison. The County's CAFR has been awarded the GFOA Certificate of Excellence in Financial Reporting for the last 25 years. This document, and the internal controls associated with the County's finance management, is subject to an annual independent audit.

Appropriations in the Capital Project Funds are made on a project basis rather than on an annual basis and are carried forward until the projects are completed. Except for these appropriations and for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

Account Structure

A fund type is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets or liabilities. In the County's accounting system, funds are classified into two categories, governmental and fiduciary.

Governmental Fund Types

Governmental fund types are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. The following is a brief description of Denton County's governmental funds.

General Fund

The General Fund is used to account for resources traditionally associated with governments, which are not required to be accounted for in another fund. It is the primary operating fund of the County, which includes expenditures for General Administration, Judicial, Legal, Financial, Public Facilities, Public Safety, Health and Welfare, Conservation and Appropriations.

Special Revenue Funds

Special revenue funds are used to account for special revenues that are legally restricted to expenditures for specific purposes. The following is a brief summary of these funds.

Road and Bridge Fund - includes expenditures for the operation, repair and maintenance of roads and bridges. Revenues for this fund include vehicle registration fees, property taxes and other miscellaneous revenues.

District Clerk Records Management Fund – restricted to fund records management, preservation and archive restoration services performed by the District Clerk. Specific records management fees support this fund.

County Clerk Records Management Fund - restricted to fund records management and preservation, including automation functions performed by and for the County Clerks office. A specific records management fee and the transfer of funds from the General Fund support this fund.

Courthouse Security Fund - fees are assessed upon conviction, in justice, county or district court and may be spent only for security services or devices for courthouses. This department is supported by a special security fee as required by law.

Special Revenue Funds (continued)

Justice of the Peace Courthouse Security Fund – one quarter of the fees collected for the Courthouse Security Fund are deposited in this fund. Funds can only be used for security purposes for a justice court that is located in a building that is not already provided security by courthouse security services.

Juvenile Probation Fund - used to account for the County's costs of administering the Juvenile Probation Department including Juvenile Detention functions. Funding is provided from tax revenues, intergovernmental revenues and fees.

Fire Code Enforcement Fund – fees received under this code shall be deposited in a special fund in the County treasury, and money in this fund may be used only for the administration and enforcement of the fire code in the unincorporated areas of the County.

Justice of the Peace Technology Fund – fees are assessed upon conviction of a misdemeanor offense in a justice court and may be used only to finance the purchase of technological enhancements in the justice of the peace courts.

Public Health Fund - used to account for the County's cost of administering the County health department which provides medical services to citizens of the County. Funding is provided from tax revenues, fees for service and intergovernmental or grant-related revenues.

Indigent Care Fund - used to account for the cost of providing medical care to indigent county residents. Funding is primarily from property taxes.

Medicaid DSRIP Program Fund - used to account for the cost of preventive Public Health programs related to Diabetes Case Management and Adult Immunization for low income county residents. Delivery System Reform Incentive Payments (DSRIP) creates federal matching dollars for selected initiatives that have preventive potential. Funding essentially reimburses Denton County for services provided.

Health Care Relief Fund - used to establish a separate account to fund health care needs in the county from funds received from the State of Texas tobacco lawsuit settlement. These funds are used to provide supplemental funding for various social service agencies.

County and District Court Technology Fund – fees are assessed as a court cost for all defendants convicted in county court, statutory county court or district court and may be used only to finance the purchase of technological enhancements for these courts.

Records Management and Preservation Fund - used to fund records management and preservation projects. Fees are assessed on civil filings by the District, County and Probate courts and are restricted by law to be used for preservation projects.

Public Health Preparedness Grant Fund – used to account for state grant funds that are used for the development of a plan to handle bioterrorism threats and events. Funds

Special Revenue Funds (continued)

are used to develop and exercise plans for preparedness and response to bioterrorism, outbreaks of infectious disease and other public health threats and emergencies.

Sheriff's Forfeiture Fund – funds awarded by court order to the Sheriff's Department and used primarily for supplies, training, covert financing, and lease payments and for capital equipment that is used in criminal investigations.

Vehicle Inventory Tax Interest Fund – used to account for interest revenues earned by the Tax Assessor/Collector on vehicle inventory tax receipts collected during the fiscal year. Funds can only be spent to defray costs of the collection program.

Law Library Fund - used to account for the receipt of library fees of office collected by the County and District Clerks. Receipts are restricted to payment of the cost of maintaining the law library.

District Attorney Hot Check Fund - expenditures are at the sole discretion of the Criminal District Attorney and may be used only to defray the salaries and expenses of this office. Fees are collected as outlined in the "Hot Check" statute.

District Attorney Chapter 59 Forfeiture Fund - used to account for funds in criminal investigation of seized funds that are awarded by court order to the Criminal District Attorney's Office.

Jury Fund - used to account for the costs of providing jury service fees for the various district, county and justice courts. Funding is primarily from the annual property tax levy.

Debt Service Fund

The Debt Service Fund is used to accumulate monies for payment of debt service interest and principal payments on general obligation bonds, certificates of obligation and tax notes, which are due in annual installments. Property taxes are levied to finance debt service.

Capital Replacement Fund

Capital Replacement funds are used to account for the major capital needs of the County that are not funded with long-term debt including the acquisition and construction of major capital facilities. Projects could include road & bridge projects, drainage projects, facility repairs, facility upgrades, new or replacement facilities, major equipment expenditures and technological expenditures.

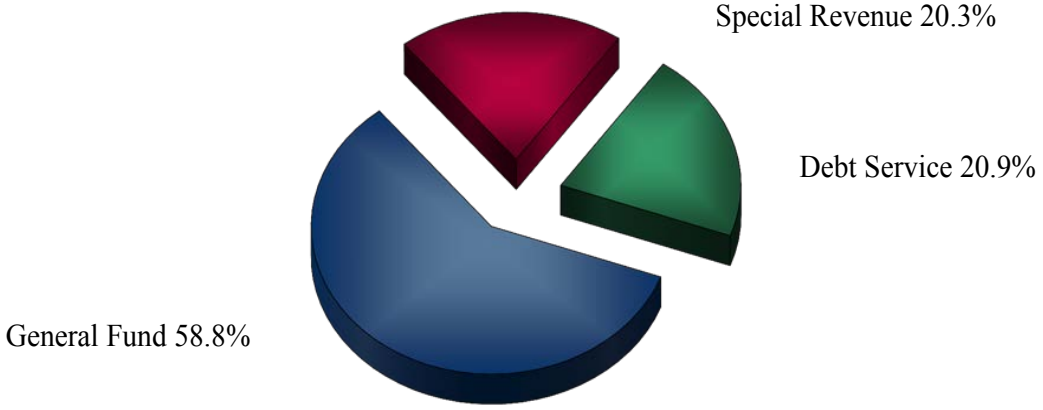
Fiduciary Funds

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement, in a pension trust fund, a non-expendable trust

DENTON COUNTY

SUMMARY OF BUDGET BY FUND TYPE

Governmental and Fiduciary Fund Type



Summary of Budget by Fund Type

Fund Types	Budgeted Funds	Adopted Budget
Governmental Fund Types		
General Fund	General Fund includes General Administration, Judicial, Legal, Financial, Public Facilities, Public Safety, Health and Welfare, Conservation, Contract Services, and Transfer of Funds	$131,675,269
Special Revenue Funds	Road and Bridge Fund, District Clerk Records Management Fund, County Clerk Records Management Fund, Courthouse Security Fund, JP Courthouse Security Fund, Juvenile Probation Fund, Fire Code Enforcement Fund, Justice of the Peace Technology Fund, Public Health Fund, Indigent Care Fund, Mediaid DSRIP Program Fund, Health Care Relief Fund, County and District Court Technology Fund, Records Management and Preservation Fund, Public Health Preparedness Grant Fund, Sheriff's Forfeiture Fund, Vehicle Inventory Tax Interest Fund, Law Library Fund, District Attorney's Hot Check Fund, District Attorney Chapter 59 Fund, Jury Fund and Capital Replacement Fund	$45,529,058
Debt Service	New Courthouse, Various Courthouse Annex Sites, Jail Expansion, Juvenile Detention Expansion, County Roads & Highway Projects, Various County Building & Remodeling Projects, Land Purchases, Fiber Optic Construction, Computer Systems and Other Large Capital Equipment	$46,905,806
Total for All Budgeted Funds		**$224,110,133**

Fiduciary Funds (continued)

fund or an expendable trust fund is used. The terms "non-expendable" and "expendable" refer to whether or not the government is under an obligation to maintain the trust principal.

Agency Funds

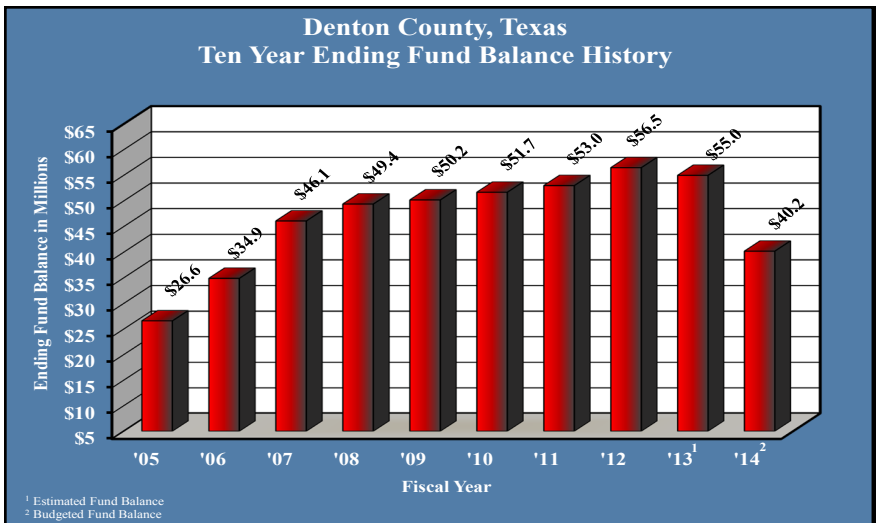
Agency Funds are used to account for assets and liabilities of various entities resulting from cash remitted to them in an agency capacity and related disbursements made by them. The County's function is only custodial; therefore, assets are recorded, held according to contract then returned to the agency. Since the funds are not involved with the performance of governmental services, they have not been included in the adopted budget.

Ending Fund Balance - All Funds

The budgeted ending fund balance for FY 2014 is estimated at $40.2 million. These funds are utilized from October through December of the next fiscal year primarily for payroll and minimal operating expenses until tax payments become due in January. Approximately $1.5 million of County fund balance draw down is used in the budget to maintain reserves at an acceptable level. An additional $3.5 million will be transferred to the Capital Replacement Fund in an effort to build the fund for future capital projects. This is being done to avoid the need to issue long term debt for all major capital projects.

The County budgets expenditures fully, and historically the budget is not fully expended. Revenues are budgeted conservatively by the County Auditor. Budget draw down procedures are in place to control the growth in fund balance, but allow for unforeseen expenditures. This draw down will not affect future operations or jeopardize the County financially.

This chart reflects 10-year ending fund balances including actual amounts for fiscal years 2005 through 2012, estimates for FY 2013, and budgeted for FY 2014. Traditionally, actual ending fund balances will be several million dollars more than budgeted because 100% of the budget will not be expended. It is anticipated that the ending balance for FY2014 will be closer to the FY2013 amount listed on the following chart.



DENTON COUNTY

Adopted Budget - Projected Fund Balances
All Funds

Fund	Estimated Beginning Fund Balance	Total Non-Tax Revenue	Adopted Budget	Tax Levy @ 98.5% Collection	Ending Fund Balance
General Fund	$32,093,622	$28,175,061	$131,675,269	$98,410,512	$27,003,926
Road and Bridge Fund	$4,655,355	$5,883,000	$12,352,940	$4,314,585	$2,500,000
District Clk Records Mgmt Fund	$110,262	$125,500	$121,186	$0	$114,576
Co Clerk Records Mgmt Fund	$1,637,709	$2,642,000	$3,441,480	$0	$838,229
Courthouse Security Fund	$161,691	$347,000	$402,823	$0	$105,868
JP Courthouse Security Fund	$106,496	$16,750	$14,588	$0	$108,658
Juvenile Probation Fund	$1,255,966	$3,046,715	$12,096,919	$8,994,238	$1,200,000
Fire Code Enforcement Fund	$49,719	$261,000	$280,434	$0	$30,285
JP Technology Fund	$348,501	$69,200	$236,859	$0	$180,842
Public Health Fund	$1,178,900	$1,538,310	$4,473,141	$2,255,931	$500,000
Indigent Health Care Fund	$1,203,171	$3,000	$2,517,447	$2,161,276	$850,000
Medicaid DSRIP Program Fund	$0	$805,509	$800,747	$0	$4,762
Health Care Relief Fund	$2,132,090	$296,000	$295,000	$0	$2,133,090
County & District Ct Tech Fund	$17,882	$19,050	$5,670	$0	$31,262
Records Mgmt & Prsrvtn Fund	$158,110	$340,750	$423,448	$0	$75,412
Public Health Prep Grant Fund	$10,377	$0	$0	$0	$10,377
Sheriff's Forfeiture Fund	$284,488	$102,000	$225,000	$0	$161,488
Vehicle Inventory Tax Int Fund	$31,275	$8,000	$27,238	$0	$12,037
Law Library Fund	$265,207	$387,200	$401,628	$0	$250,779
D.A. Hot Check Fund	($2,124)	$127,500	$112,353	$0	$13,023
D.A. Chapter 59 Fund	$678,555	$56,500	$247,421	$0	$487,634
Jury Fund	$136,958	$458,542	$475,500	$0	$120,000
Debt Service Fund	$2,911,583	$1,929,448	$46,905,806	$43,064,775	$1,000,000
Capital Replacement Fund	$5,532,560	$3,517,500	$6,577,236	$0	2,472,824
TOTAL	**$54,958,353**	**$50,155,535**	**$224,110,133**	**$159,201,317**	**$40,205,072**

FY 2014 BUDGET

Ending Fund Balance - All Funds (continued)

The 2014 budget has been prepared with slightly less fund balance draw down than in 2013. The budgeted ending fund balances of approximately $40.2 million should be exceeded due to the expected spending of approximately 97% of funds budgeted plus significantly higher revenues than expected. Expected ending fund balances will be adequate to protect the County in the event of unforeseen occurrences, and the budgeted ending General Fund Balance will exceed the County's adopted Fund Balance Policy. This has been done in an effort to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates.

Revenue Sources

Excluding the use of fund balance, governmental fund resources are estimated at $209.4 million for 2014. New property added to the tax roll will provide for approximately $3.7 million in FY 2014. Intergovernmental revenues account for funds received from other units of government for approximately $12.7 million. Fees and fines are included at $22 million. Total County revenues are estimated to increase by approximately $13.6 million over prior year budget figures.

During FY 2014, Denton County will receive approximately $240,000, for the sixteenth installment from a Tobacco Settlement that was pursued by the State of Texas. Counties throughout Texas have received funds based on a reimbursement formula for health related expenses as part of the settlement. In FY 1999 Denton County established the Health Care Relief Fund after receiving the initial installment of $4.8 million. A total of $295,000 will be utilized to provide funding for services provided by various social service agencies.

Denton County is committed to maintaining property taxes at the lowest level possible while providing quality services to its citizens. Denton County officials maximize revenue sources other than property taxes in an effort to maintain the lowest possible tax rate. Since the majority of county revenues are set by statute, Denton County is limited to the following revenue sources: taxes, fees of office, auto registration fees, intergovernmental, fines, interest, and other miscellaneous revenues. Denton County is unable to levy a sales tax as prescribed by statute. The non-tax revenue resources continue to remain fairly constant each year.

Approximately 90% of County fees are statutorily set by the legislature, and optional fees have been researched, analyzed, and set according to the actual cost of providing services. The County has projected auto registration fees at approximately $8.75 million per year. Fines are established within statutory limits, which are set by the various District Court Judges, County Court Judges, and Justices of the Peace.

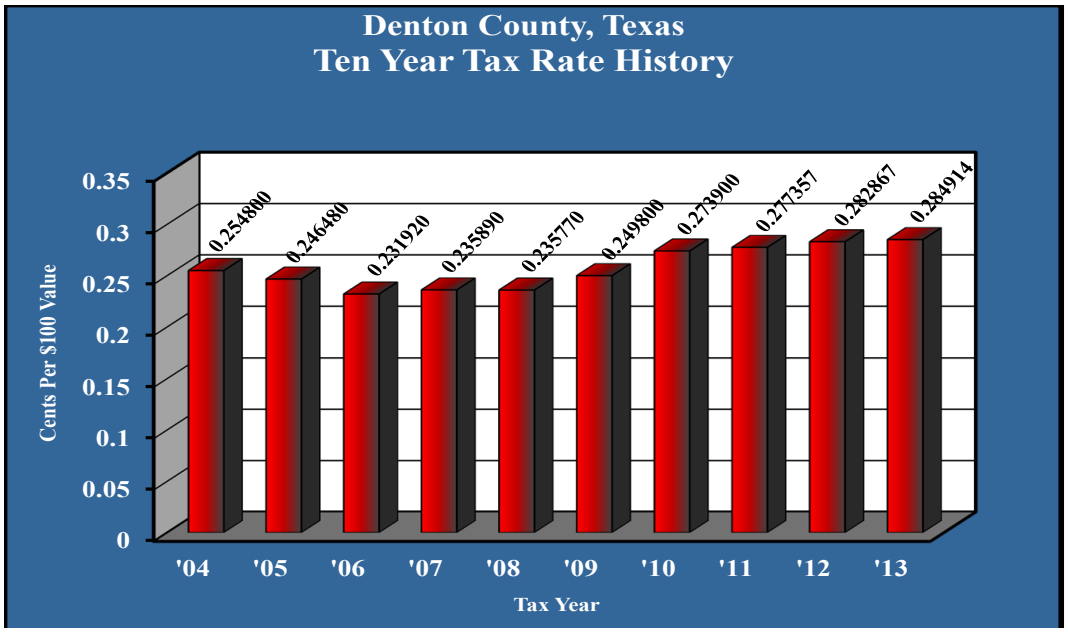
Denton County's delinquent tax collection program has been very successful in collecting property taxes. Historically, tax collections total at least 98% of the tax levies, and virtually most delinquent taxes are collected within three years of going delinquent. All unpaid accounts remain open, and are not disposed of as uncollectible. The Commissioners Court has approved the collection rate of 98.5%.

The schedules and pie chart on the following pages display revenue sources by fund and function. These reports show the percentage related to the various revenue categories. Ad Valorem Taxes are specifically related to existing and new property added to the tax roll.

Ad Valorem Taxes

The FY 2014 budget includes property tax revenues in the amount of $160 million or 71% of all revenues. The following factors are considered: (1) the tax base increased by $2.618 billion to a total valuation of $56,727,890,456. The tax rate was $0.282867 per $100 valuation in FY 2013 and increased to $0.284914 per $100 valuation in FY 2014. (2) New property added to the tax roll, provides approximately $3.7 million in additional revenues. (3) Increase in taxes received during the fiscal year from properties under protest that were settled at a higher rate than was included on the original certified tax roll at $830,975. (4) The "Truth in Taxation" law allows governments to calculate the effective tax rate which is derived from the prior years total tax levy, and is adjusted for current year changes in existing property valuation and lost property from the roll. This law neither allows for a windfall nor punishes governments for unforeseen property tax changes. This year with the increase in property values the result was a lower effective tax rate required to bring in the same dollars on existing property as received in the previous year. The effective rate for tax year 2013 or Fiscal Year 2014 was $0.277979 per $100 of valuation which was lower than the previous year's tax rate of $0.282867. The Commissioners Court adopted a rate of $0.284914 which equates to a 2.494793% tax rate increase. This tax rate increase can be attributed to various voter approved projects including debt services payments for technology, facility and road projects as well as operating expenses for voter approved Jail and Juvenile Expansion. Denton County's tax rate is the lowest county-wide tax rate among the top 15 counties by population in the state. The maximum tax rate that can be levied by Texas counties is $0.80 per $100 valuation for general governmental services. An unlimited amount may be levied for payments of principal and interest on long-term debt; however, the county's indebtedness is limited by statute to 25% of assessed value of real property. The charts on pages 56 and 57 provide various information including tax rates for the top 15 counties in the state by population.

The following chart shows a slight fluctuation in tax rates both upward and downward. The rate for the past 10 years shows a fairly level tax rate. The chart on the opposite page displays a summary of taxes paid by the average homeowner including city, school and county taxes for FY 2014. This chart uses someone living in the City of Denton as an example, and shows that only 11% of taxes paid on the average home are for County taxes with the remaining 89% being for school and city taxes.



Intergovernmental Revenues

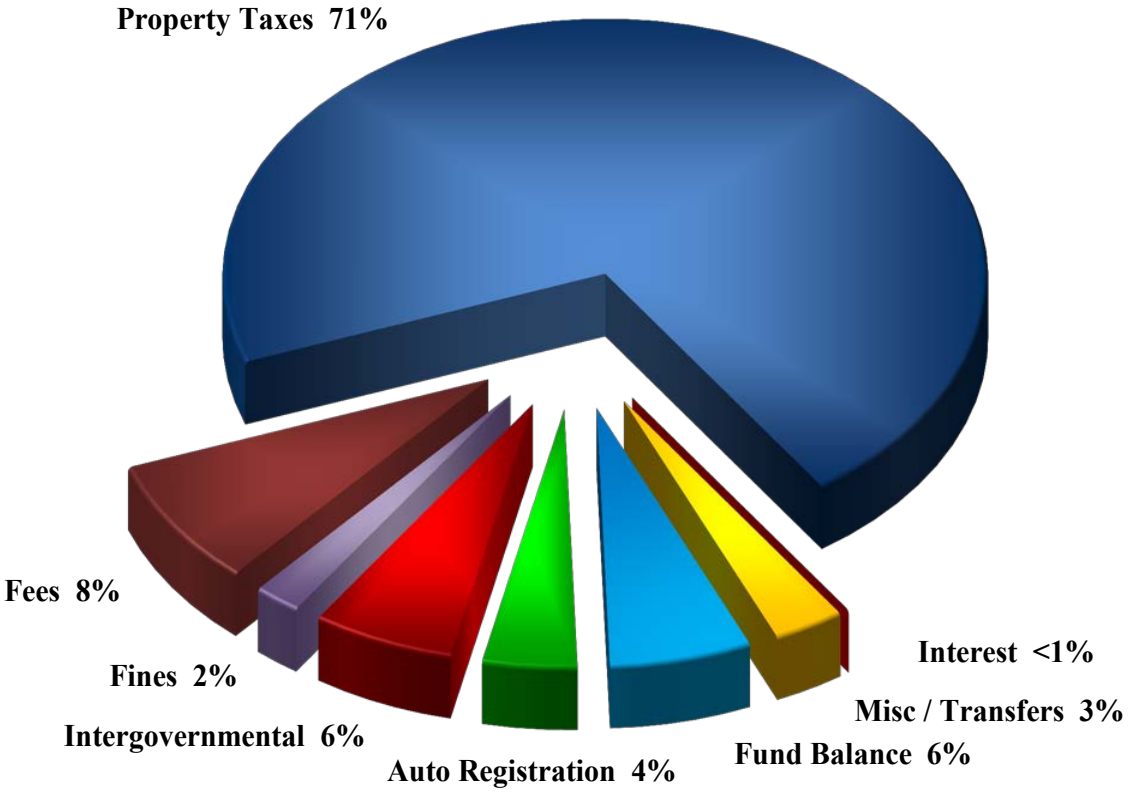
Intergovernmental revenues are projected to increase from $11.5 million to $12.7 million in FY 2014. These revenues are received from other units of government, including grant revenues, bingo tax and other state revenues including grants. This increase is primarily due to contractual payments such as communication contracts, Medicaid DSRIP (Delivery System Reform Incentive Payment) and prisoner housing. These revenues include mixed beverage taxes, optional child safety funding, juror reimbursements, Indigent Defense Grant and various contracts with other governmental entities.

The Medicaid DSRIP Program Fund is included in the Adopted Budget for the first time in FY2014 and is used to account for the cost of providing preventive Public Health programs related to Diabetes Case Management and Adult Immunization for low income county residents. Delivery System Reform Incentive Payments (DSRIP) creates federal matching dollars for selected initiatives that have preventive potential. Funding essentially reimburses Denton County for services provided. Revenue is budgeted at $805,509.

In the Health Care Relief Fund, the 15th annual payment from the state tobacco lawsuit settlement trust fund was received in April, 2013. This payment of $244,400 was a $13,800 increase from the 2012 payment. The amount to be distributed in 2014 should be equal or somewhat less, assuming that interest income earned on the trust fund cannot decline much further. Accordingly, revenue is budgeted at $240,000 for next year.

Additionally, pending grant application revenues are not included in the FY 2014 budget and will be amended for as grants are received or contracts are renewed. Denton County receives a small amount of revenue from the federal government; however, some state grants are pass-through grants from federal funding. Intergovernmental revenues provide 6% of the overall revenue budget.

Total Revenue
$224,110,133



Narrative on following pages

DENTON COUNTY

FY 2014 Budget - Total Comparative Revenues
By Function

Function	FY 2012 Actual	% of Total	FY 2013 Estimates	% of Total	FY 2014 Budget	% of Total
Ad Valorem Taxes	$149,920,815	75%	$156,785,000	76%	**$159,901,317** [1]	**71%**
Fees of Office	16,237,957	8%	17,045,200	8%	**18,391,500**	**8%**
Fines	3,516,408	2%	3,635,000	2%	**3,565,000**	**2%**
Intergovernmental	15,115,475	8%	14,500,289	7%	**12,664,543**	**6%**
Auto Registration	8,405,245	4%	8,550,000	4%	**8,750,000**	**4%**
Miscellaneous	2,832,027	1%	3,446,565	2%	**2,013,500**	**1%**
Interest	205,070	0%	259,700	0%	**259,950**	**0%**
Transfers In	3,682,823	2%	2,436,460	1%	**3,811,042**	**2%**
Fund Balance	0	0%	0	0%	**14,753,281** [2]	**7%**
Total Revenues	$199,915,820	100%	$206,658,214	100%	**$224,110,133**	**100%**

[1] Includes delinquent tax collection estimated at $700,000

[2] This fund balance figure indicates the amount used to equalize revenues and expenditures.

DENTON COUNTY

FY 2014 Budget - Total Comparative Revenues *
All Funds

Fund	FY 2012 Actual	FY 2013 Estimates	% Change Act vs Est	FY 2014 Budget	% Change Est vs Bgt
General Fund	$122,778,247	$127,255,505	3.65%	$126,585,573	-0.53%
Road and Bridge Fund	11,478,117	11,657,000	1.56%	10,197,585	-12.52%
Dst Clk Records Mgmt Fund	78,369	86,200	9.99%	125,500	45.59%
Co Clerk Records Mgmt Fund	1,355,492	1,555,000	14.72%	2,642,000	69.90%
Courthouse Security Fund	331,487	341,250	2.95%	347,000	1.68%
JP Courthouse Security Fund	16,818	16,700	-0.70%	16,750	0.30%
Juvenile Probation Fund	9,369,050	10,856,230	15.87%	12,040,953	10.91%
Fire Code Enforcement Fund	179,319	210,200	17.22%	261,000	24.17%
JP Technology Fund	67,699	68,400	1.04%	69,200	1.17%
Public Health Fund	4,548,441	4,873,920	7.16%	3,794,241	-22.15%
Indigent Health Care Fund	2,852,345	2,292,200	-19.64%	2,164,276	-5.58%
Medicaid DSRIP Prgm Fund	0	0	0.00%	805,509	100.00%
Health Care Relief Fund	282,860	299,000	5.71%	296,000	-1.00%
County & Dist Ct Tech Fund	22,039	19,050	-13.56%	19,050	0.00%
Records Mgmt & Prsrvtn Fund	339,099	330,400	-2.57%	340,750	3.13%
Public Health Prep Grant Fund	566,620	517,599	-8.65%	0	-100.00%
Sheriff's Forfeiture Fund	568,391	377,600	-33.57%	102,000	-72.99%
Vehicle Inventory Tax Int Fund	4,104	8,000	94.93%	8,000	0.00%
Law Library Fund	315,924	388,200	22.88%	387,200	-0.26%
D.A. Hot Check Fund	88,939	102,500	15.25%	127,500	24.39%
D.A. Chapter 59 Fund	105,434	171,500	62.66%	56,500	-67.06%
Jury Fund	338,886	390,135	15.12%	458,542	17.53%
Debt Service Fund	40,953,379	42,826,625	4.57%	44,994,223	5.06%
Capital Replacement Fund	3,274,761	2,015,000	-38.47%	3,517,500	74.57%
Fund Balance	0	0	0.00%	14,753,281 [1]	100.00%
TOTAL	**$199,915,820**	**$206,658,214**	**3.37%**	**$224,110,133**	**8.44%**

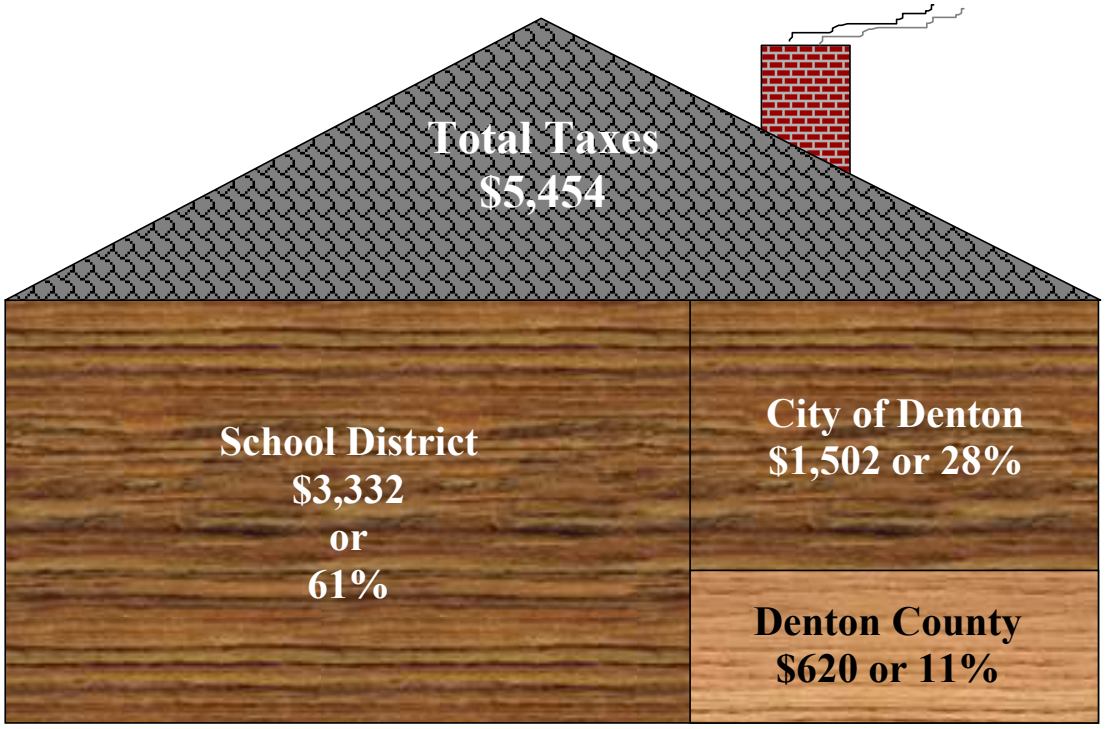
* Including Interfund Transfers

[1] This fund balance figure indicates the amount utilized to balance the budget

DENTON COUNTY

PROPERTY TAX ANALYSIS FOR AVERAGE HOMEOWNER

For the Average $217,752 Home in Tax Year 2013



County taxes for FY 2012-2013 on a $212,166 home, which was the county average, were $600.15 based on the adopted tax rate of 28.2867¢ per $100 of taxable value..

Evaluations for the average home value for 2013 increased by an average of 2.6%. A home valued at $212,166 would have, on an average, a current value of $217,752..

County taxes for FY 2013-2014 on the same house would be $620.41 based on the property tax rate of $0.284914¢ per $100 valuation..

If the valuation on your home was $212,166 in FY 2012-2013 and remained the same in 2013-2014, county taxes on your home would be $604.49, which is an increase of $4.34 per year. If your appraisal increased by approximately 2.6%, taxes will increase by $20.26 per year or $1.69 per month in 2013-2014..

Changes in an individual taxpayer's county taxes are dependent on the specific change in property valuation. The above figures are presented for comparison purposes.

DENTON COUNTY

Tax Distribution By Fund

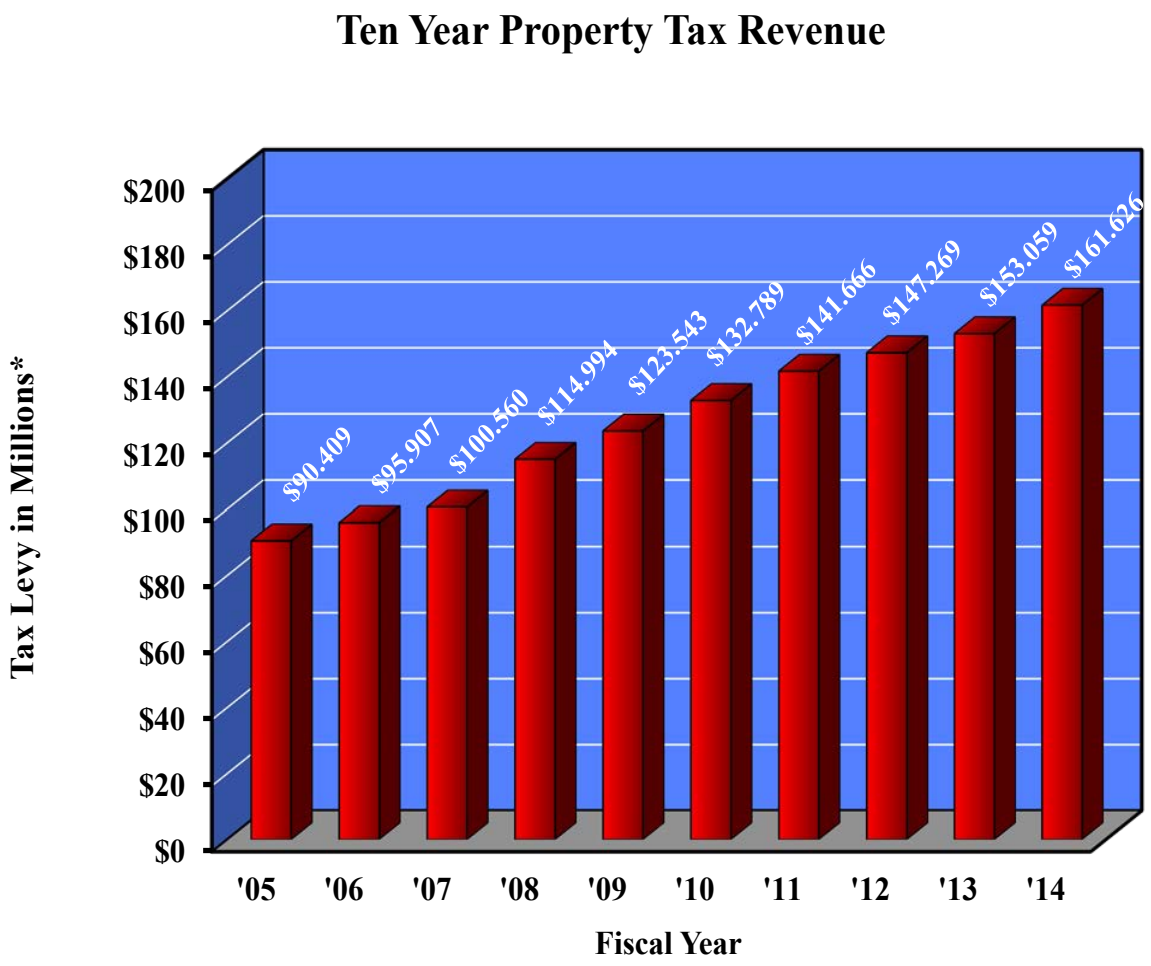
Funds	Tax Rate	Total Gross Taxes	Net Taxes @ 98.5%	Percentage Of Net Taxes
OPERATING FUNDS				
General Fund	0.176120	99,909,149	98,410,512	61.82%
Road & Bridge Fund	0.007722	4,380,289	4,314,585	2.71%
Juvenile Probation Fund	0.016097	9,131,206	8,994,238	5.65%
Public Health Fund	0.004037	2,290,285	2,255,931	1.42%
Indigent Health Care Fund	0.003868	2,194,189	2,161,276	1.36%
TOTAL OPERATING FUNDS	**0.207844**	**$117,905,119**	**$116,136,542**	**72.95%**
DEBT SERVICE FUND				
Debt Service Fund	0.077070	43,720,584	43,064,775	27.05%
TOTAL DEBT SERVICE	**0.077070**	**43,720,584**	**43,064,775**	**27.05%**
COUNTY WIDE TAX RATE	**0.284914**	**$161,625,703**	**$159,201,317**	**100.00%**

DENTON COUNTY

Tax Rates by Fund

Funds	Tax Rate 2009	Tax Rate 2010	Tax Rate 2011	Tax Rate 2012	Tax Rate 2013
FUNDS					
General Fund	0.16124	0.168171	0.175448	0.175880	0.176120
Road and Bridge Fund	0.00730	0.009074	0.009174	0.009634	0.007722
Juvenile Probation Fund	0.01173	0.013381	0.011319	0.014406	0.016097
Public Health Fund	0.00331	0.004260	0.004907	0.005180	0.004037
Indigent Health Care Fund	0.00384	0.004686	0.004684	0.004125	0.003868
Jury Fund	0.00031	0.000329	0.000125	0.000000	0.000000
Debt Service Fund	0.06207	0.073999	0.071700	0.073642	0.077070
TOTAL FUNDS	**0.24980**	**0.27390**	**0.277357**	**0.282867**	**0.284914**

This information is based on the tax year. (Example: Tax Rate 2013 is for Fiscal Year 2014).



*This information is based on the adopted tax levy.

DENTON COUNTY

Comparison of Top 15 Texas Counties by Population

Pop. Rank	County	Population Estimate	% of Revenue Property Tax	Total County-Wide Tax Rates per $100 Val. *	Adopted County Budget **	Total # County Employees
1	Harris	4,275,000	77.0%	0.629980	$5,286,684,372	14,999
2	Dallas	2,454,000	44.6%	0.643800	$866,499,257	6,291
3	Tarrant	1,850,000	77.0%	0.661397	$895,682,896	4,647
4	Bexar	1,785,704	73.0%	0.770049	$1,690,689,335	4,612
5	Travis	1,095,584	59.6%	0.718500	$857,104,363	5,001
6	Collin	834,642	69.7%	0.321143	$279,797,754	1,802
7	El Paso	820,790	57.2%	0.647125	$301,815,403	2,904
8	Hidalgo	806,552	87.0%	0.590000	$251,002,201	3,033
9	Denton	694,050	71.0%	0.284914	$224,110,133	1,582
10	Fort Bend	627,293	83.4%	0.499760	$271,328,102	2,210
11	Montgomery	485,047	67.0%	0.672500	$278,204,975	2,089
12	Williamson	479,989	70.0%	0.489029	$276,674,659	1,542
13	Cameron	406,220	65.0%	0.384291	$123,024,816	1,639
14	Nueces	347,691	79.5%	0.493264	$118,949,579	1,174
15	Brazoria	313,166	69.8%	0.492020	$148,979,256	1,356

* Includes Tax Rates assessed county-wide for the county including: Hospital District, Community College, Flood Control and Port Authority .

** County budget total only.

DENTON COUNTY

Comparison of Top 15 Texas Counties by Tax Rate

Pop. Rank	County	Population Estimate	% of Revenue Property Tax	Total County-Wide Tax Rates per $100 Val. *	Adopted County Budget **	Total # County Employees
9	Denton	694,050	71.0%	0.284914	$224,110,133	1,582
6	Collin	834,642	69.7%	0.321143	$279,797,754	1,802
13	Cameron	406,220	65.0%	0.384291	$123,024,816	1,639
12	Williamson	479,989	70.0%	0.489029	$276,674,659	1,542
15	Brazoria	313,166	69.8%	0.492020	$148,979,256	1,356
14	Nueces	347,691	79.5%	0.493264	$118,949,579	1,174
10	Fort Bend	627,293	93.4%	0.499760	$271,328,102	2,210
8	Hidalgo	806,552	87.0%	0.590000	$251,002,201	3,033
1	Harris	4,275,000	77.0%	0.629980	$5,286,684,372	14,999
2	Dallas	2,454,000	44.6%	0.643800	$866,499,257	6,291
7	El Paso	820,790	57.2%	0.647125	$301,815,403	2,904
3	Tarrant	1,850,000	77.0%	0.661397	$895,682,896	4,647
11	Montgomery	485,047	67.0%	0.672500	$278,204,975	2,089
5	Travis	1,095,584	59.6%	0.718500	$857,104,363	5,001
4	Bexar	1,785,704	73.0%	0.770049	$1,690,689,335	4,612

* Includes Tax Rates assessed county-wide for the county including: Hospital District, Community College, Flood Control and Port Authority .

** County budget total only.

Fees and Auto Registration

Statutory fees are established by the legislature for most services provided by the County. Fees are the second largest source of revenues and represents approximately 8% of the revenue budget. Fees are budgeted to increase by $2 million to a total of $18.4 million in FY 2014 primarily due to trends in levels of service, with the majority of the increase primarily for the County Clerk, Tax Assessor Collector and Records Management Fees. This budgetary increase supports the fact that demands for county services are still growing.

Auto registration revenues are budgeted at $8.75 million compared to $8.4 million for FY 2013 due to an increase in auto sales tax collections in 2013. The additional 5% auto registration fee for collecting automobile sales taxes for the State was previously budgeted in the Road & Bridge Fund. However, in 2006 a new state law required that 10% of this fee be deposited to the General Fund with an increase of 10% for each year until the fee is included at the level of 100% in the General Fund. For FY 2015 this fee will be deposited 100% in the General Fund based on statute. The Optional $10 auto registration fee authorized by the Transportation Code is expected to generate $5.35 million which is an increase of $150,000 and can only be used for county road and bridge repairs.

Fines

Each of the three levels of courts in the County (Justice Courts, County Courts and District Courts) has the authority to impose fines as punishment on those persons found guilty of crimes. Fines are imposed as a deterrent to further criminal activity, but they are also an important revenue source for Denton County. Fines continue to provide 2% of the revenue budget in FY 2014 for a total of $3,565,000 which is an increase of $25,000 above the prior year budgeted amount for all levels of courts.

Interest

Interest revenue is earned on most of the temporarily idle reserve funds. Most interest earnings come from interest-bearing bank accounts and from bank certificates of deposit purchased from the County's depository bank. Interest earnings are budgeted to decrease by $56,100 in FY 2014 to $259,950 due to lower interest rates. Interest earnings total less than 1% of all revenues. Interest revenue depends upon the amount of money available for investment and the interest rate paid on investments. Safe but aggressive cash management practices are one of the few methods available to the County of lessening the taxpayer's burden for financing the County. Interest or investment income has been the most volatile revenue source for the County in the last 9 years. Greatly increased interest rates for 2006 and 2007 pushed up our investment income in those years. Interest rate cuts by the Federal Reserve in 2008 and 2009 had the opposite effect. For FY 2009 revenues were projected to be short by 60% or $2 million and FY 2010 included a $1.2 million reduction. For FY2011 revenues had a slight increase of $76,350 due to slightly higher interest rates. However, FY2012 was reduced by $478,500 and FY2013 was reduced by $209,850 due to significantly

DENTON COUNTY

FY 2014 Budget - Total Comparative Expenditures *
All Funds

	FY 2012 Actual	FY 2013 Estimates	% Change Act vs Est	FY 2014 Budget	% Change Est vs Bgt
General Fund	$119,845,005	$124,368,449	3.77%	$131,675,269	5.88%
Road and Bridge Fund	10,587,303	11,768,543	11.16%	12,352,940	4.97%
Dst Clerk Rec. Mgt. Fund	42,810	55,522	29.69%	121,186	118.27%
Co Clerk Rec. Mgt. Fund	1,508,076	2,304,078	52.78%	3,441,480	49.36%
Courthouse Security Fund	357,130	355,630	-0.42%	402,823	13.27%
JP Courthouse Security Fund	4,037	1,260	-68.79%	14,588	1057.78%
Juvenile Probation Fund	10,385,966	10,743,273	3.44%	12,096,919	12.60%
Fire Code Enforcement Fund	268,596	263,409	-1.93%	280,434	6.46%
JP Technology Fund	99,782	105,250	5.48%	236,859	125.04%
Public Health Fund	4,307,637	4,476,765	3.93%	4,473,141	-0.08%
Indigent Care Fund	2,784,697	2,101,908	-24.52%	2,517,447	19.77%
Medicaid DSRIP Prog. Fund	0	0	0.00%	800,747	100.00%
Health Care Relief Fund	424,974	256,300	-39.69%	295,000	15.10%
County & Dist Ct Tech Fund	3,315	23,575	611.16%	5,670	-75.95%
Rec. Mgt. & Prsvtn Fund	331,026	361,095	9.08%	423,448	17.27%
Public Health Prep Grant Fund	564,872	517,599	0.00%	0	-100.00%
Sheriff's Forfeiture Fund	771,407	1,776,057	130.24%	225,000	-87.33%
Veh. Invent. Tax Int. Fund	30,000	7,500	-75.00%	27,238	263.17%
Law Library Fund	362,557	371,637	2.50%	401,628	8.07%
D.A. Hot Check Fund	90,895	94,882	4.39%	112,353	18.41%
D.A. Chapter 59 Fund	28,338	154,235	444.27%	247,421	60.42%
Jury Fund	418,726	400,500	-4.35%	475,500	18.73%
Debt Service Fund	41,045,306	43,599,189	6.22%	46,905,806	7.58%
Capital Replacement Fund	2,216,538	4,072,222	83.72%	6,577,236	61.51%
TOTAL	**$196,478,993**	**$208,178,878**	**5.95%**	**$224,110,133**	**7.65%**

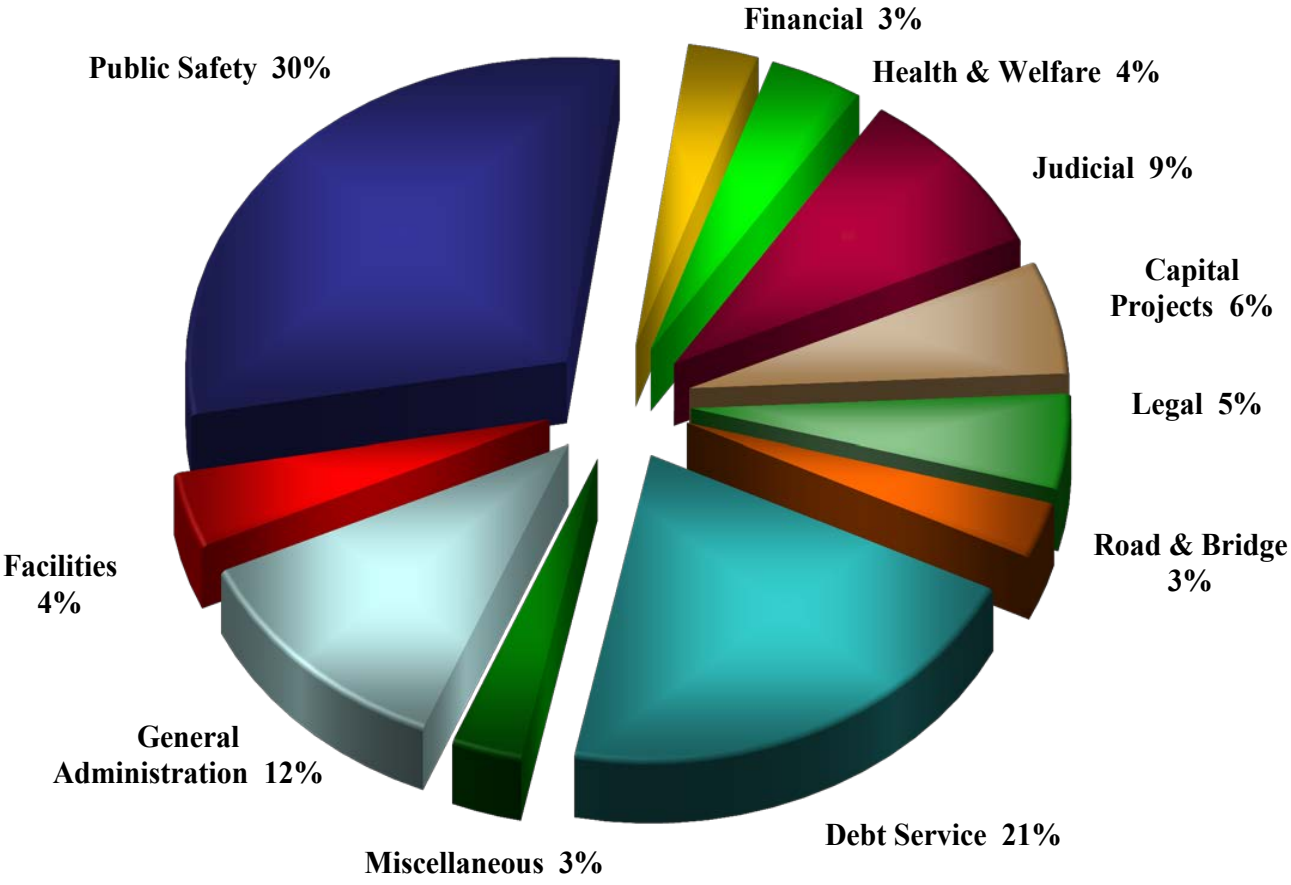
* Including Interfund Transfers

DENTON COUNTY

FY 2014 Budget - Total Comparative Expenditures
By Function

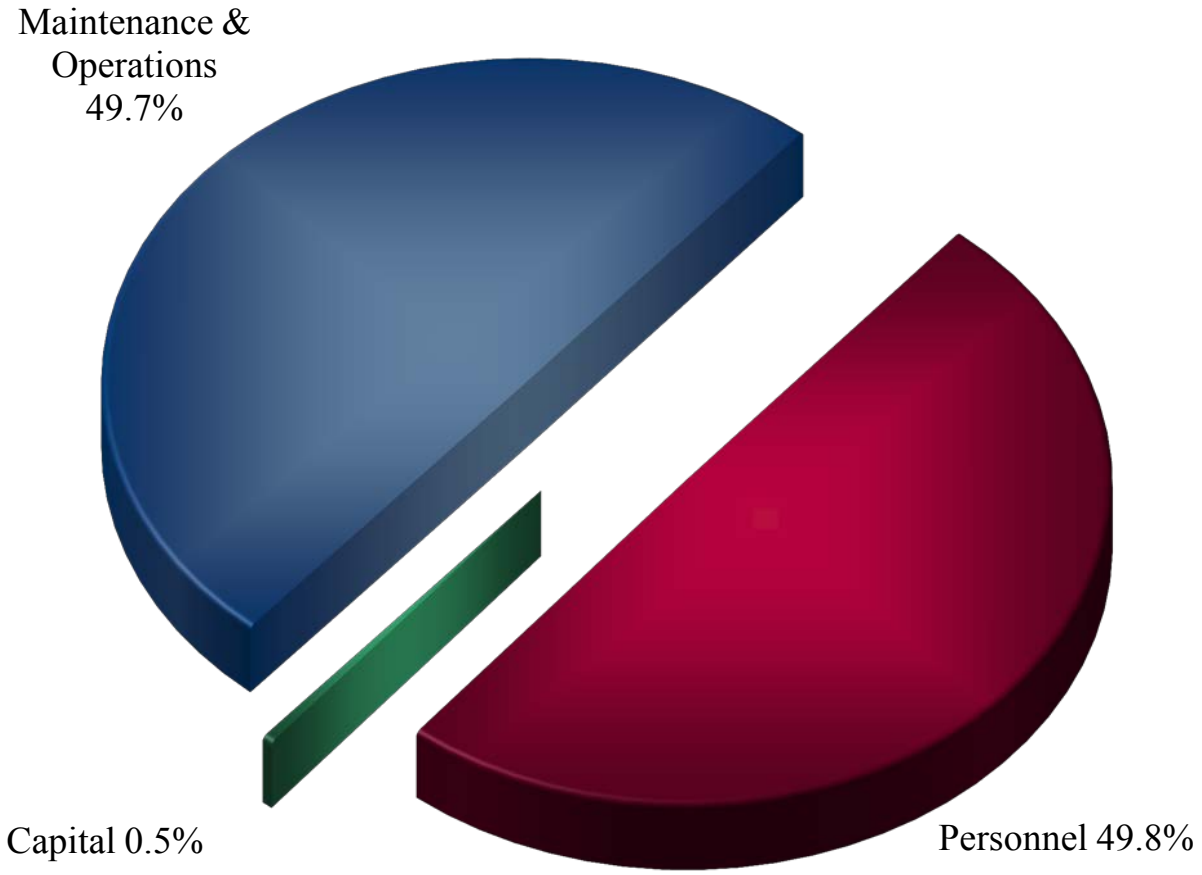
Function	FY 2012 Actual	% of Total	FY 2013 Estimates	% of Total	FY 2014 Budget	% of Total
General Administration	$18,575,330	9%	$20,369,263	10%	**$25,981,482**	**12%**
Judicial	19,009,616	10%	20,137,701	9%	**20,399,092**	**9%**
Legal	11,527,906	6%	12,053,511	6%	**12,717,899**	**6%**
Financial	5,883,164	3%	6,201,079	3%	**6,535,198**	**3%**
Facilities	7,690,697	4%	9,307,834	4%	**9,737,546**	**4%**
Public Safety	62,860,189	32%	66,608,998	32%	**67,292,888**	**30%**
Health and Welfare	8,173,290	4%	7,451,125	4%	**8,174,456**	**4%**
Conservation	347,594	0%	369,587	0%	**421,235**	**0%**
Intergovernmental	3,016,238	2%	3,211,792	2%	**3,203,313**	**1%**
Road and Bridge	10,356,891	5%	11,741,843	6%	**12,352,940**	**6%**
Capital Projects	1,681,538	1%	2,595,380	1%	**6,577,236**	**3%**
Debt Service	41,045,306	21%	43,599,189	21%	**46,905,806**	**21%**
Transfer of Funds	6,311,235	3%	4,531,577	2%	**3,811,042**	**2%**
Total Expenditures	$196,478,994	100%	$208,178,878	100%	**$224,110,133**	**100%**

Total Expenditures
$224,110,133



Narrative on following pages

Total Expenditures
$224,110,133



Personnel percentage represents all salary and benefit related expenditures for all funds. Maintenance and Operations percentage includes all line items for operating expense for all funds. Capital percentage includes expenditures for items over $5,000 each for all funds.

Interest (continued)

lower interest rates. This revenue source has continued to decline as reflected in the FY 2014 budget.

Miscellaneous and Transfers

Miscellaneous revenues comprise 3% of total revenues and are those receipts that by their nature do not fit into any other revenue types. Some of the larger revenues in this category include inmate phone fees, court-appointed attorney fee reimbursements and bail bond forfeitures. Miscellaneous revenues vary from year to year and are budgeted to increase by $162,036 for FY2014 primarily due to increased ILB (Interlock Bond Fees) and court appointed attorney reimbursements at the County Court level.

Approximately $1.5 million of County fund balance draw down is used in the budget to maintain reserves at an acceptable level. An additional $3.5 million will be transferred to the Capital Replacement Fund in an effort to build the fund for future capital projects. This is being done to avoid the need to issue long term debt for all major capital projects.

Uses of Funds

The FY 2014 budget includes expenditures of $224,110,133 as compared to FY 2013 budget of $210,522,423 million. The FY 2014 increase of $13.6 million is for debt service payments, employee salaries and benefits including 4% increases for eligible employees, jail and juvenile expansion (new hires and operating expenses), capital replacement contingency funds (transferred from General Fund), professional services (Records Management Archives-Microfilm Expense), and office furniture for the Lewisville and Flower Mound Government Centers. The FY 2014 budget includes an increase of approximately $2.1 million for eighty-two (82) new full-time employees and supplies, and an additional $1.2 million for health insurance and other personnel benefit increases. Also included is $131,317 for reclassifications and restructuring.

The budget also included the following reductions: $1,352,000 in unappropriated contingency, $518,000 in capital equipment, $369,000 in miscellaneous reductions, $185,000 in tax incentive payments (rebates), $150,000 in Groundwater Conservation District funding, $75,000 in institutional care, $39,000 in library funding (reduction of 10%), and the deletion of one (1) Extension Agent position at $34,000.

Several departmental operating budgets decreased in FY 2014 in an effort to minimize the effect on the tax rate and to offset declining revenues. The FY 2014 budget includes estimated ending balances (reserves) of $40.2 million, which is a decrease of approximately $1.8 million less than was budgeted in FY 2013. The FY 2014 projected ending balances are approximately 18% of the adopted budget.

General Fund

The County's General Fund budget for FY 2014 is $131,675,269, which is an increase of $6 million or 4.78% above the prior year's budget. The General Fund includes the following functions: General Administration - management functions; Judicial - court related functions; Legal - prosecution of criminals; Financial - all accounting functions of the County; Public Facilities - maintenance and expansion of County buildings; Public Safety - law enforcement services provided in the County; Health and Welfare - child protective services; Conservation - agricultural/extension/home economic services; Contract Services - supplemental funding for libraries and other intergovernmental functions; and Transfer of Funds (Inter-Fund Transfers) - any General Fund financing of other County departments that is not included in the General Fund.

The following schedules and charts display the various expenditures both by fund and function. Public Safety continues to be the largest expenditure of the County. With the ever-increasing demand for jail space, this will continue to be the most significant portion of the County budget.

General Administration

General Administration Departments include the basic administrative and management functions of the County. Major departments include the Commissioners Court, County Judge, County Clerk, Human Resources, Purchasing, Department of Information Services, CountyPlanning, Elections Administration, and Non-Departmental.

Non-Departmental decreased by approximately $903,811 primarily for unappropriated contingency and out of county prisoner expense. Technology Services increased by $560,246 due to salary/benefit increases. County-Wide Technology increased by $397,316 due to increased computers, software, wiring, contract labor and miscellaneous contracts. The Elections Department budget fluctuates every other year with major elections and increased by $175,999 due to one (1) new Elections Technician position, increased postage and Elections Judge expense.

Additional increases to this division can be attributed to salary/benefit increases as well as increased hours for two (2) part-time positions for the Geographic Information Systems department from 22 hours per week to 25 hours per week. Also, a total of five (5) reclassifications were approved for this division: (1) for Human Resources, (3) for Technology Services, and (1) for Veterans Service Office.

One (1) Mental Health Supervisor position was transferred from the County Clerk's office to the Judicial Division- Probate Court based on the duties being performed for the court. Also, one (1) Senior Server Manager position transferred to Technology Services from the Judicial Division- Justice Information Systems. One (1) new vehicle was approved for this division for FY 2014.

General Administration (continued)

The budget for General Administration increased by approximately $502,765 above the FY 2013 budget.

Judicial

Judicial Departments include courts and the departments that service the courts of Denton County including District and County Courts, Justices of the Peace, District Clerk and other court related functions. Court-related expenses continue to climb with increased criminal activity in the County, which affects court-appointed attorney fees for indigent clients and other court-ordered expenses. The largest increase in this division can be attributed employee salary and benefit increases as well one (1) new Program Manager position for County Criminal Court #3 for implementation of a new Veterans Court Program for qualified veterans. Increased hours for one (1) part-time position for the Death Investigations/Medical Examiners Services department from 15 hours per week to 17 hours per week was also approved. Also, a total of two (2) reclassifications: (1) Probate Court; and (1) for Justice Information Systems were approved.

The budget for the Judicial Division includes an increase of approximately $1,312,045 above the FY 2013 budget. For the first time in over eight (8) years the County Court Judge's received a mandated salary increase of $15,498 each for all eight (8) courts and one (1) Associate Judge for the Probate Court that gets 90% of the Probate Judge's salary. This is the result of the State District Judges receiving the increase that our County Court Judges salaries are tied to.

Legal

Legal departments include services provided by the Criminal District Attorney's Office. Functions include criminal prosecution in the courts as well as providing civil and legal advice to the Commissioners Court and all County departments. The budget for this division includes an increase of $519,443 above the FY 2013 budget. The increase in this division can be attributed to salary/benefit increases as well as two (2) new positions: (1) Administrative Specialist II; and (1) Appellate Attorney III for the Criminal District Attorney's office due to increased workload. Also, increased hours for two (2) part-time positions for the Criminal District Attorney's office from 20 hours per week to 25 hours per week were also approved.

Financial Administration

Financial Administration includes the County Auditor, County Treasurer, Tax Assessor/Collector and Budget Office. These departments are responsible for collecting, safeguarding, investing, disbursing, and budgeting funds as well as financial reporting. The level of services provided by these departments is subject to change based on population, expenditure and payroll increases. The budget for the Financial Administration Division

Financial Administration (continued)

includes an increase of approximately $152,815 above the FY 2013 budget. The increase in this division is the result of salary and benefit increases.

Public Facilities

Maintenance of County facilities is an essential service that must be provided. The largest increase in this division can be attributed to miscellaneous repairs/maintenance and remodeling projects.

Three (3) new vehicles were approved for this division for FY 2014 as well as one (2) reclassifications: (1) for Facilities Management and (1) for the Telephone Department. The Public Facilities Division increased by $154,010 or 1.61%.

Public Safety

Public Safety departments include the County Jail, Sheriff's Department, Emergency Management and Constables. Partial funding of state agencies include C.S.C.D. (Adult Probation), Texas Department of Public Safety, Texas Parks and Wildlife and the Alcohol Beverage Commission.

The most significant increase in this division can be attributed to County Jail Expansion for new hires and operating expenses. These budgeted expenses are the result of facilities that received voter approval in a 2008 bond election which requires additional staffing and expenses to open. For FY 2015 additional expenses can be expected due to delayed hire dates and expenses in FY 2014.

Other increases can be tied to employee salary and benefit changes, two (2) new fixed car allowances for the Chief Deputy and the Assistant Chief Deputy for the Sheriff's Department and (6) reclassifications: (3) Jail Health; (2) Sheriff; and (1) for the Department of Emergency Services. Also, a total of (16) job title / job grade changes were approved for the Sheriff's Department as a part of the restructuring of the Bailiff positions. These changes resulted in a job title change to Deputy Sheriff and salary adjustments for six (6) of the positions involved.

A total of sixty (60) new positions were added for this division. Fifty-eight (58) were for Jail expansion: (42) Detention Officer I, (6) Detention Officer II, (1) Lieutenant, and (1) Captain for the County Jail as well as (5) Health Services Specialist I, (2) Health Services Specialist II, and (1) Detention Lieutenant/Medical for Jail Health. Also, two (2) additional Health Services Specialist I positions were added for Jail Health due to Book-in Assessment responsibilities.

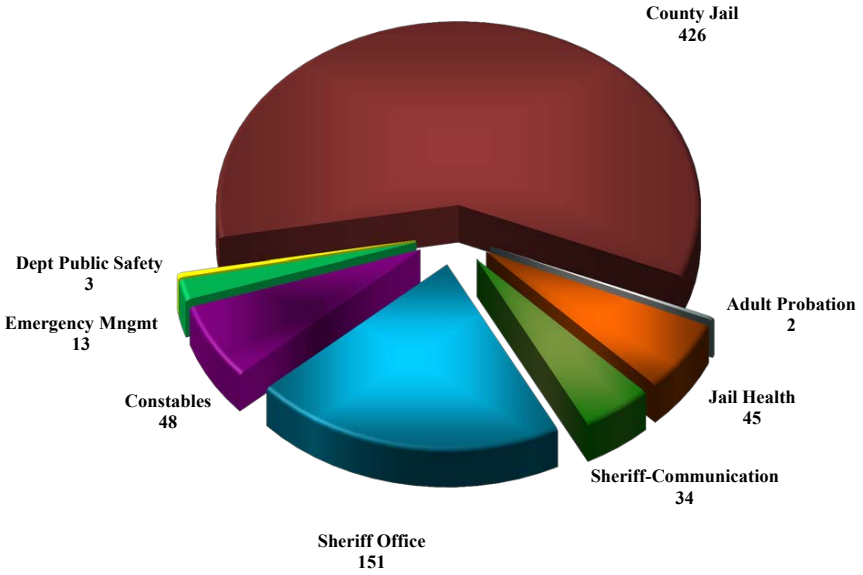
Seven (7) new vehicles were approved for this division as well. Also, expenses increased for Fire and Ambulance Service at approximately $60,000 for increased ambulance service and

Public Safety (continued)

fire calls. The total funding for Public Safety is more than $54 million and increased by approximately $1.9 million in FY 2014.

The following chart reflects a breakdown of public safety employees by function showing the demand to provide service and protection to the citizens of Denton County.

Denton County - General Fund
Public Safety Employees



Health and Welfare

Child Protective Services, a division of the Texas Department of Protective and Regulatory Services, protects children from ages 0 through 17 and helps them recover from abuse and neglect, and secures counseling and other services to rehabilitate abusive and neglectful parents as mandated through the Texas Family Code. The physical safety and emotional well being of these children, that are the most vulnerable citizens of Denton County is essential. The County provides funding to this agency in the area of child-related expenditures such as County-paid emergency foster care expenses, supplies and training. This budget was approved at the current funding level of $88,121 in FY 2014.

Conservation

Conservation is comprised of the County Extension Department. Services include agricultural and horticultural services, 4-H programs, and home economic services to County residents. This budget decreased approximately $18,614 for salary and benefits as a result of one (1) deleted Extension Agent position by Texas AgriLife. The County provides supplemental salary funding to the four remaining County Extension Agent positions.

Appropriations

Appropriations includes library services and other intergovernmental funding agreements to supply services provided by other governmental organizations. This division also includes various association dues for the Commissioners Court and County including memberships to the National Association of Counties, Texas Association of Counties, Conference of Urban Counties and others. For FY2014 membership dues to the Groundwater Conservation District are no longer required resulting in a reduction of $150,000. Also, library funding was reduced by 10% resulting in a decrease of $39,000 leaving a total of $349,890 for 12 libraries. Four libraries did not request county funding- Denton, Coppell, Roanoke, Frisco and Plano. This division decreased by 1.16% or $37,476 in FY 2014.

Transfer of Funds Department

This department is used to budget for the interfund expenditure-type transactions between the General Fund and other governmental-type funds. Interfund transactions between the General Fund and governmental funds are recorded as expenditures in the originating fund. This budget includes supplemental funding for the Capital Replacement Fund at $3,500,000. The Capital Replacement Fund was established in FY 2008 in an effort to build sufficient funds to have on hand in lieu of issuing long-term debt. This fund will be used to account for the major capital needs of the County including the acquisition and construction of major capital facilities and equipment. A total of $46,000 has been budgeted to transfer to the Courthouse Security Fund for services provided at the Courthouse-on-the-Square. This budget increased in FY 2014 by $1,557,405 due to an increase of $1,500,000 in funds transferred to the Capital Replacement Fund, an increase of $7,405 in the amount of funds transferred into the Jury Fund in lieu of levying a tax for that fund, and the transfer $50,000 to the Fire Code Enforcement Fund as the result of expenses exceeding revenues and prior year uses of the fund balance.

Special Revenue Funds

Road and Bridge Fund

The Road and Bridge Fund include expenses for the repair, maintenance and construction of approximately 720 miles of County roads and bridges. This includes salaries, road materials and funding for equipment. Roads are prioritized and scheduled for repairs based on road condition, traffic counts and other established criteria. The Road and Bridge system was previously administered as a Road Superintendent System with a Director of Road and Bridge that managed the functions of this department under one budget. The Commissioners Court, after much deliberation agreed to change to an "Ex-Officio Road Commissioner System" in FY 2004. Each Commissioner is bonded and charged with the responsibility of overseeing the maintenance of county roads and bridges in their individual precincts. This fund also supports an Engineering Department that provides assistance to the four Commissioner precincts for road and bridge functions. The overall budget increased by approximately $134,778 above

Road and Bridge Fund (continued)

the FY 2013 budget and includes additional road equipment, increased road and bridge material, and increases for employee salary and benefits. Also, a total of (50) job title and/or job grade changes were approved for the Road and Bridge East and West departments as a part of the restructuring of Driver/Equipment Operator and Heavy Equipment Operator positions. These changes resulted in salary adjustments for fifteen (15) of the positions involved.

District Clerk Records Management Fund

This department was created by the Texas Legislature effective January 1, 2004 to provide for records preservation functions of the District Clerk's Office. This fund is supported through fees collected on civil filings in the district courts as allowed by state law and can only be spent on records management or preservation projects as requested by the District Clerk. Legislation created an additional fee not to exceed $5 per certain types of filings. HB1513-allowed the county to raise the District Clerk's Archive Fee from $5 to $10 effective January 1, 2014. Funds are to be used only for the preservation and restoration of the District Court records archive. The purpose of this department is to identify older books and case records which can be considered of historical value. Services of professionals will be employed to restore any books and/or cases which have deteriorated to ensure the preservation of current and future documents, ledgers, etc. This budget is fully supported by the fees collected which are expected to be approximately $121,186 in FY 2014 which is an increase of $28,446. This increase can be attributed to increased book repairs as well as increased hours for one (1) part-time position for the District Clerk Records Management department from 20 hours per week to 30 hours per week.

County Clerk Records Management Fund

This department provides for records archive and preservation, management and automation services of the recording division of the County Clerk's Office. This fund is supported through fees collected and expenditure of funds received is restricted by law to archiving and preserving county records that originated prior to 1990. This fund increased by approximately $1,009,940 due to increased microfilm expense for the Records Preservation and Records Preservation Fee budgets based on an approved increase in the archive and preservation fees being collected.

This department includes salary, benefits and operating expenses for seven positions and microfilming and imaging expenses. The total funding for this budget is included at $3,441,480 in FY 2014.

Courthouse Security Fund

This fund accounts for the cost of providing security services for all district, county and justice courtrooms, and protection for the judges, staff, victims and the public. Funding is achieved

Courthouse Security Fund (continued)

through a fee approved by the State of Texas legislature in FY 1995, which provides approximately $403,000 in revenues to provide security services within the County facilities. The County contracts with a security guard service that provides officers to monitor public entrances through the use of security walk-through metal detectors, hand-held and x-ray metal detectors including manual searches of personal property as needed. This budget increased by $36,100 to a total of $402,823 in FY 2014 due primarily to an increase in the contingency line item that is included for emergency security issues that may arise during the year that could not have been anticipated during the budget process. The revenues collected for this fund can only be expended on facilities that house judicial courts. An additional $46,000 has been budgeted to transfer to this fund for security services provided to the Courthouse-on-the-Square which does not house a judicial court.

Justice of the Peace Courthouse Security Fund

This fund accounts for revenues collected that can only be used for security purposes for a justice court that is located in a building without courthouse security services. Funds are included at $14,588 for FY 2014 for the purchase of security related items for the Justice of the Peace courtrooms. This budget also includes $10,000 in unappropriated contingency for unanticipated items.

Juvenile Probation Fund

Juvenile Probation functions include the operations of Juvenile Probation, the Detention Center, Post Adjudication Center, Juvenile Justice Alternative Education Program, and other grant programs including housing and placement services for juvenile offenders. This budget was approved at $12.10 million, which is an increase of $1,074,938 or 9.75% above the FY 2013 budget.

The most significant increase in this division can be attributed to Juvenile Detention Expansion for new hires and operating expenses. These projected expenses are the result of facilities that received voter approval in a 2008 bond election which requires additional staffing and expenses to open. For FY 2015 additional expenses can be expected due to delayed hire dates and expenses in FY 2014 as well as additional staffing and supply needs for FY 2015. Other increases can be tied to employee salary and benefit changes and one (1) new fixed car allowance for the Assistant Director of Juvenile Probation.

A total of eighteen (18) new positions were added for this division for Juvenile Detention Expansion: (6) Shift Leaders, (9) Juvenile Supervision Officers and (1) Shift Supervisor for the Post Adjudication Center; and (1) Juvenile Correction Officer and (1) Financial Support Specialist I for the Juvenile Justice Alternative Education Program. Also- fifty-eight (58) job title changes were approved changing the job titles of Juvenile Detention Officers to Juvenile Supervision Officers. One (1) new vehicle was approved for this division as well.

Juvenile Probation Fund (continued)

Expenses for Institutional Care decreased by $75,000 for FY2014 due to changes in income requirements for Title IV-E Federal Reimbursement Program eligibility. These changes greatly reduced the number of juveniles eligible for reimbursement.

Fire Code Enforcement Fund

The Commissioners Court adopted the new Denton County Fire Code effective January 1, 2007 for unincorporated Denton County. This fund was established during FY 2007 to account for expenses and fees collected. Funds may be used only for the administration and enforcement of the fire code. Funds are included in the FY 2014 budget at $280,434 which is an increase of $6,757 above the FY 2013 budget due to salary and benefit increases. A total of $50,000 was transferred from General Fund due to expenses exceeding revenues and available fund balance.

Justice of the Peace Technology Fund

This fund was established in FY 2002 to account for fees collected upon conviction of a misdemeanor offense in a justice court. Funds can only be utilized to finance the purchase of technological enhancements for justice courts. These funds were minimally used for replacement computers and technological equipment for some of the Justice of the Peace Courts in the past several years. Funds are included at $236,859 with the majority of the funds allocated for computer equipment, software maintenance, electronic monitoring and contingency for the technological needs of the Justice of the Peace departments.

Public Health Fund

Public Health Services include such functions as environmental, immunizations, well-baby care, disease control, HIV testing and counseling services, and other health-related services for the Clinical Division. The Environmental Division of this department provides septic tank inspections and design approval. The Clinical Division provides a variety of preventative medical services to Denton County residents including immunizations, pre-natal care, primary health care and other miscellaneous functions. This fund increased by $95,470 or 2.18% in FY 2014 to a total of $4,473,141. The increase in this fund is for employee salary and benefit increases and two (2) employee reclassifications.

Indigent Care Fund

Indigent Care includes state-mandated medical health care services provided to indigent residents of the County including hospital care, physician services and prescriptions. This budget increased by $13,795 in FY 2014, and is subject to change with economic conditions and increased public awareness of the program. The increase in the FY 2014 budget is a result of salary and benefit increases. With the FY 2014 budget level of $2,517,447, the County is

Indigent Care Fund (continued)

below the statutory limit of 10% of tax revenue or more than $14 million in expenses for FY 2014. Once this limit is reached, state funds become available to assist the County with this program.

Medicaid DSRIP Program Fund

The Medicaid 1115 Waiver expands Medicaid managed care, replaces the upper payment limit program and provides a new pool of funding to Denton County- the Delivery System Reform Incentive Payment (DSRIP). The DSRIP pool will provide payments to providers upon achieving certain goals that are intended to improve the quality and lower the cost of care. Basically Denton County's DSRIP programs expand adult immunizations and initiate a diabetes prevention program. Both are preventive programs as required by DSRIP guidelines. The DSRIP program is an incentive based program designed to improve health outcomes by funding preventive programs like ours.

Funding has been included in the adopted budget for the first time in FY 2014 at $800,747. These funds will be used for salary and benefits for five (5) positions for the Adult Immunization Program DSRIP and for five (5) positions for the Diabetes Case Management Program DSRIP. Additional funds are included for vaccines, contract labor, medical supplies, operating supplies and training and education. These programs are fully funded with DSRIP revenues.

Health Care Relief Fund

In July 1998, Denton County received notice that a lawsuit filed by the State of Texas against various tobacco companies resulted in a settlement that provided a substantial amount of funds to the County. The first payment of the lawsuit settlement provided $300 million to Texas counties, with Denton County receiving $4.8 million. The funding formula for each County is based on a percentage of the amount spent on health related expenses. This is the fifteenth year that social service agency funding will be paid from this fund. A total of 8 social service agencies are funded in this budget for a total of $295,000 which is an increase of $38,718 or 15.11% above FY 2013. The Social Service Committee (citizen committee appointed by Commissioners Court) makes funding recommendations and the Commissioners Court ultimately approves funding for the agencies funded.

County and District Court Technology Fund

Fees are assessed as a court cost for all defendants convicted in county court, statutory county court or district court and may be used only to finance the purchase of technological enhancements for these courts. This was a new fund in the FY 2011 budget. Funding is included for at $5,670 in the FY 2014 budget which is a 79.79% decrease below FY 2013. The decrease can be attributed to less computer equipment, software, operating equipment, and new instruments.

Records Management and Preservation Fund

The State legislature approved a fee to help fund the requirement to maintain certain records for an extended period of time for the County and District Clerks. This fee provides funding for five positions as well as various supplies, equipment and microfilming expenses for the identification, storage and preservation of local government records. This budget of $423,448 for FY 2014 is totally supported by this fee. This budget was increased by $55,782 from FY 2013 for computer software, microfilm equipment maintenance and salary and benefit increases.

Public Health Preparedness Grant Fund

This grant funded program was first received in FY 2003 for the purpose of developing a plan to assist Public Health in being able to respond to possible bioterrorism threats and events. A State-Wide Health Alert network has been implemented with these funds. A total of five (5) full-time positions including Bioterrorism Coordinators, Health Technicians and an Epidemiologist are funded with this grant. Other expenses include various supply items. This grant was not included in the FY 2014 budget and will be amended to increase revenues and allocate expenses upon award.

Sheriff's Forfeiture Fund

This is a discretionary fund of only the Sheriff's Department and is included in the FY 2014 budget at $225,000. This department is self-supported through funds awarded by court order to the Sheriff's Department. The funds are used primarily for supplies, training, covert financing, and lease payments and for capital equipment that is used in criminal investigations. This budget decreased by $45,000 due to reductions in Buildings- Firearms Range Project, unappropriated contingency, lease payments, weapons and tasers, and vehicle repairs and maintenance. Additional funds were included in training and education and operating equipment.

Vehicle Inventory Tax Interest Fund

This is a discretionary fund of only the Tax Assessor/Collector where interest earnings on vehicle inventory taxes can only be spent to defray the cost of the collections program. This fund is budgeted at $27,238 and is utilized for supplies and contingency funds for the Tax Assessor/Collectors office. This budget was increased by the Tax Assessor/Collector by $8,014 and included an increase in the unappropriated contingency line item.

Law Library

The Law Library Fund provides library services to residents, attorneys, judges, and County departments for researching areas of the law. These services are provided by the maximum level of fees collected on court case filings that are set at a level necessary to operate the

Law Library (continued)

department at an annual cost of $401,628. This budget was increased by approximately $5,550 primarily due to salary and benefit increases.

District Attorney Hot Check Fee Fund

This is a discretionary fund of only the Criminal District Attorney, which supports two (2) employees necessary to operate this division of the Criminal District Attorney's Office. In FY 2014, this budget totals $112,353 which includes an increase of $4,437 due to salary and benefit increases. This budget also includes a transfer of $65,000 from the District Attorney Chapter 59 Fund in order to fund the current level of services provided by this department.

District Attorney Chapter 59 Fund

This fund accounts for the use of criminal investigation funds such as seized property or forfeiture funds that are awarded by court orders to the Criminal District Attorney's Office. Funding is used for various supplies, training and education, evidence expenses and legal advertisements and expended at the discretion of the Criminal District Attorney. Funds are included in the FY 2014 budget at $247,421 which is an increase of $41,425. A budget for Treasury Purchases funded from forfeited assets seized by a federal task force specializing in complex financial crime matters in the area was established in this fund in FY2013. This budget includes funding for operating supplies and equipment and training and education at a total of $41,270.

Jury Fund

The Jury Fund provides for the payment of fees to the public for serving on juries in the courts of the County. Effective January 1, 2006, jurors serving on grand jury will receive $40 per day and those serving on a regular jury will receive $6 for the first day and $40 for each day after. The state will reimburse the county $34 a day for each additional day above the first day that jurors serve. The state assessed a new jury fee for all persons convicted of an offense, other than an offense relating to a pedestrian or the parking of a motor vehicle. This fee is projected to off-set juror pay. Funds are included in the FY 2014 budget at $475,500. An additional $150,042 has been budgeted to transfer to this fund from the General Fund in lieu of levying a tax for this fund as was done in the past.

Debt Service Fund

The Debt Service Fund's purpose is to provide for principal and interest payments for the County's General Obligation Bonds, Permanent Improvement Bonds, Certificates of Obligation and Tax Notes. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

Debt Service Fund (continued)

General Obligation Bonds and Permanent Improvement Bonds are issued after approval by the public at open elections. Certificates of Obligation and Tax Notes are issued by the vote of the Commissioners Court as allowed under the state laws governing debt issuance. Principal and interest payments on the County's bonded debt are secured by ad-valorem taxes levied on all taxable property within the County. In FY 2014 budgeted revenues include $43,064,775 in ad-valorem tax revenue. Expenditures increased by $3,552,366 for recently issued debt for voter approved projects to a total of $46,905,806 or 8.19% above the FY 2013 budget. These projects include technology, facility, and county roads and highway projects referred to as Transportation Road Improvement Program (TRIP08) Bonds. See Debt Service tab for additional information.

Over the past few years we experienced significant savings on various project bids primarily based on economic conditions. Therefore, we were able to repair or replace additional roads, building and technology projects that were not originally included in the bond election. However, we are now seeing an increase in projects and in some cases bids are exceeding the allocation. When this occurs, projects may need to be reprioritized.

Capital Project Funds

Capital Project Funds are used to account for specific construction projects, and expenses are carried forward from one fiscal year to the next through the duration of the project. These funds have not been included in the FY 2014 budget. The principal and interest payments for these projects are included in the budget for the Debt Service Fund.

Capital Replacement Fund

This fund was added to the Budget in FY 2008 and is used to account for the capital needs of the County that are not funded with long-term debt including the acquisition and construction of major capital facilities. The goal for this fund is to increase funding on an annual basis to allow for projects to be absorbed within the budget in lieu of financing capital projects with long-term debt. Projects could include road & bridge projects, drainage projects, facility repairs, facility upgrades, new or replacement facilities, major equipment expenditures and technological expenditures. Expenditures increased by $656,162 to $6,577,236 or 11.08% above the FY 2013 budget. This increase can be attributed to office furniture and equipment for two new facilities- the Lewisville and Flower Mound Government Centers- which are scheduled for completion during FY2014. See Capital Improvements tab for additional information.

Agency Funds

Agency Funds are created to act as a custodian for other funds and other governmental units. Agency Funds have no county revenues or expenditures; therefore, there is no fund balance or budget adopted for FY 2014. The following is a list of Agency Funds:

Pre-Trial Services Fund	Community Supervision Corrections
County Clerk Agency Fund	District Clerk Agency Fund
Tax Assessor/Collector Agency Fund	Justices of the Peace Agency Fund
Sheriff Agency Fund	Community Corrections Grant
Treatment Alternatives to Incarceration	Denton County Housing Authority Fund

Personnel Services and Benefits

The FY 2014 payroll budget is the largest portion of the County budget. Expenses for personnel stayed fairly consistent at approximately 50% of the budget. Of the top fifteen counties in Texas, Denton County has one of the lowest numbers of employees per capita of 2.28 versus the average of 3.32 per 1,000 county residents. Denton County's number of employees per capita declined every year since 2005 except this year with Jail and Juvenile expansion.

Due to the economic conditions, employees did not receive salary increases in either FY 2010 or FY 2011. In FY 2012, a 2% increase was included and a 2.5% increase was included for FY2013. For FY 2014 a 4% increase was included. This increase can be attributed to conservative budget requests submitted by the majority of county departments as well as increased tax revenues from new properties added to the tax roll.

The County has an excellent longevity pay program. Employees hired prior to October 1, 2002 will continue to receive $10 per month for every year of service; employees with eleven through twenty years will receive $15 per month for years eleven through twenty and employees with twenty-one and more years will receive $20 per month for years twenty-one through twenty-five. This was done in an effort to show long-term employees that their commitment to Denton County will be rewarded. This program was modified by the Commissioners Court effective October 1, 2002 and employees hired or rehired after this date will receive $5 per month for every year of service through the twenty-fifth year.

The County's health insurance plan is self-funded and employee health insurance premiums increased from $12,756 to $13,118 in FY 2014 based on projections provided by our claims administrator. This increase can be attributed to rising medical costs and large claims. Employees pay a very small portion of their insurance premium based on the coverage options available with the majority of the county employee premium being paid by the County. The total cost for the County to provide this benefit is approximately $20 million in FY 2014 which increased by approximately $1.2 million. Denton County has an employee Wellness Program to encourage healthy choices among employees. There are many personal choices

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
County Budgeted Positions										
Commissioners Court	2.0	2.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Commissioner, Precinct #1	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Commissioner, Precinct #2	2.5	2.5	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Commissioner, Precinct #3	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Commissioner, Precinct #4	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
County Judge	3.0	3.0	3.0	3.0	4.0	3.0	3.0	3.0	3.0	3.0
Economic Development	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
County Clerk	59.0	59.5	62.5	63.0	63.0	58.5	58.5	58.5	58.5	57.5
Human Resources	9.5	9.5	10.0	10.0	10.0	10.0	10.0	11.0	11.0	11.0
Purchasing	10.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0	11.0
Vehicle Maintenance	6.0	6.0	6.0	6.0	6.0	6.0	6.0	5.0	5.0	5.0
Technology Services	18.0	18.0	19.0	19.0	20.0	21.0	21.0	21.0	30.0	31.0
Print/Mail	4.0	5.0	5.0	5.0	5.0	5.0	5.0	4.0	4.0	4.0
Geographic Information Services	0.0	0.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	5.0
Public Works/Planning	13.5	13.5	10.0	7.0	7.0	7.0	9.0	9.0	6.0	6.0
Office of History and Culture	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	5.5	5.5
Historical Commission	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0	0.0
Records Management	5.0	6.0	6.0	6.0	6.0	4.0	4.0	4.0	4.0	4.0
HOT Funds Tourism Grant	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.5	0.5
Veterans Service	4.5	4.5	4.5	4.5	4.5	4.5	5.0	5.0	5.0	5.0
Elections Administration	9.0	9.0	10.0	10.0	10.0	10.0	10.0	10.0	9.0	10.0
County Clerk Records Mgmt	0.0	1.0	1.0	1.0	1.0	6.5	6.5	6.5	6.5	6.5
Law Library	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
General Administration	**159.5**	**164.0**	**168.5**	**166.0**	**168.0**	**167.0**	**169.5**	**168.5**	**174.0**	**176.0**
16th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
16th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
158th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
158th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
211th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
211th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
362nd District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
362nd District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
367th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
367th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
393rd District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
393rd District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
431st District Court/State Funded	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0
431st District Court	0.0	0.0	0.0	0.0	0.0	0.0	2.0	2.0	2.0	2.0
County Court at Law #1	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Criminal Court #2	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Court at Law #2/Civil	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Probate Court	7.0	8.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	10.0
County Criminal Court #1	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Criminal Court #3	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	4.0
County Criminal Court #4	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Criminal Court #5	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
District Clerk	23.0	23.0	24.0	24.0	24.0	25.0	26.0	26.0	26.0	26.0
County Court Administrator	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Justice of the Peace, Pct 1	9.0	10.0	10.0	9.0	9.0	8.0	8.0	8.0	8.0	8.0
Justice of the Peace, Pct 2	6.5	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Justice of the Peace, Pct 3	6.0	6.0	6.0	6.0	6.0	7.0	7.0	7.0	7.0	7.0
Justice of the Peace, Pct 4	6.5	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Justice of the Peace, Pct 5	7.5	7.5	8.0	9.0	9.0	8.0	8.0	8.0	8.0	8.0
Justice of the Peace, Pct 6	4.5	4.5	5.0	5.5	6.0	6.0	6.0	6.0	6.0	6.0
Juvenile Case Manager	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
District Court Administrator	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Jury and Grand Jury	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Justice Information Systems	1.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	4.0	3.0
Death Investigations/Medical Exmnr	5.0	5.0	5.5	5.5	5.5	5.5	5.5	5.5	5.5	5.5
Collections Department	0.0	0.0	0.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
District Clerk Records Mgmt Fund	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.5	0.5	0.5
Contributions Fund - Probate Court	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Records Mgmt and Preservation	3.0	3.0	3.0	3.0	3.0	5.0	5.0	5.0	5.0	5.0
Judicial	**124.0**	**123.0**	**126.5**	**133.0**	**133.5**	**135.5**	**140.0**	**140.0**	**142.0**	**143.0**
Criminal District Attorney/State Fundec	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Criminal District Attorney	87.0	88.0	88.0	88.0	91.0	90.5	91.5	96.5	97.5	98.5
Criminal District Attorney-CPS Div	3.0	3.0	3.0	6.0	6.0	6.0	7.0	7.0	7.0	7.0
Civil Domestic Violence Grant	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Child Abuse Prosecution Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prosecution Enhancement Grant	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0	0.0
Criminal District Attorney/Civil	11.0	12.0	12.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0
Family Viol./Victim Intervention Grt	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Juv Child Abuse Prosecution Grant	0.0	1.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Family Violence Expansion Grant	3.0	3.0	3.0	3.0	3.0	3.0	3.0	0.0	0.0	0.0
Child Victim Intervention Spec. Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
DA-CIV Child Abuse Pro. Exp. Grant	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Civil Child Abuse Prosecution Grant	1.0	3.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
DA Hot Check Fund	6.0	5.0	3.0	3.0	3.0	3.0	2.0	2.0	2.0	2.0
Legal	**118.0**	**118.0**	**116.0**	**117.0**	**119.0**	**118.5**	**119.5**	**119.5**	**120.5**	**121.5**
County Auditor	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0
County Treasurer	6.0	6.0	6.0	6.0	6.0	7.0	7.0	7.0	7.0	7.0
Tax Assessor/Collector	54.0	54.0	55.0	60.0	61.0	61.0	61.0	61.0	61.0	61.0
Budget Office	5.5	5.5	5.5	5.5	5.5	5.5	5.0	5.0	5.0	5.0
Financial	**80.5**	**80.5**	**81.5**	**86.5**	**87.5**	**88.5**	**88.0**	**88.0**	**88.0**	**88.0**
Construction Management	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	3.0
Sanger Annex	0.5	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Law Enforcement Facility	9.0	9.0	9.0	9.0	10.0	10.0	10.0	10.0	10.0	10.0
Facilities Management	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0
Recycling	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Pre-Trial Facilities	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Telephone Department	1.0	1.0	1.0	1.0	2.0	1.0	1.0	1.0	1.0	1.0
Public Facilities/Buildings	**30.5**	**30.5**	**30.0**	**30.0**	**32.0**	**31.0**	**31.0**	**31.0**	**34.0**	**34.0**

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
County Jail	331.0	330.0	366.0	366.0	373.0	378.0	378.0	378.0	376.0	426.0
Jail Health	31.0	31.0	33.0	33.0	35.0	35.0	35.0	35.0	35.0	45.0
Sheriff's Communications	25.0	26.0	26.0	29.0	29.0	35.0	35.0	35.0	34.0	34.0
Sheriff	133.0	134.0	136.5	140.0	143.0	143.0	145.0	145.0	142.0	142.0
DISD School Resource Officer	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0
Mental Health Unit	8.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0
Vehicle Emissions Enforcement Grant	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0
Bartonville Interlocal Contract	0.5	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
DCTA Interlocal Contract	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0
School Resource Officer	1.0	1.0	1.0	1.0	1.0	1.0	3.0	4.0	4.0	0.0
Copper Canyon Interlocal Contract	0.0	0.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0
CSCD	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	2.0	2.0
Juvenile Accountability Grant	1.0	1.0	1.0	1.0	1.0	1.0	0.0	1.0	1.0	0.0
Shady Shores Law Enforcment	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
SO Freshwater Contract - Providence	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0
Paloma Creek Freshwater Contract	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0
Constable, Precinct #1	8.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0
Constable, Precinct #2	6.5	6.5	6.5	7.0	8.0	8.0	8.0	8.0	8.0	8.0
Constable, Precinct #3	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Constable, Precinct #4	7.0	7.0	7.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Constable, Precinct #5	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Constable, Precinct #6	6.5	6.5	6.5	6.5	6.5	7.0	7.0	7.0	8.0	8.0
License & Weight	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Northwest ISD ASAP Officer	0.5	0.5	0.5	0.5	0.5	1.0	1.0	0.0	0.0	0.0
Department of Public Safety	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Urban Area Security Initiative Grant	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2011 Homeland Security Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0
Department of Emergency Services	7.0	6.5	8.5	9.5	9.5	9.5	9.5	9.5	10.0	10.0
2006 Homeland Security Grant	0.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Juvenile Probation	21.5	21.5	22.5	22.5	22.5	22.5	22.5	26.5	26.5	26.5
Progressive Sanctions-JPO	8.0	8.0	8.0	8.0	8.0	8.0	8.0	0.0	0.0	0.0
Juvenile Detention	42.0	42.0	42.0	42.0	47.0	47.0	47.0	47.0	47.0	47.0
Juvenile Post Adjudication Center	28.0	28.0	28.0	28.0	36.0	36.0	36.0	37.0	37.0	53.0
Texas Juv Justice Dept/State Aid	3.0	3.0	2.5	2.0	2.0	2.0	2.0	17.0	17.0	17.0
Intensive Community Based Services	0.0	0.0	0.0	1.0	1.0	1.0	1.0	0.0	0.0	0.0
Juvenile Community Corrections	8.0	8.0	8.0	8.5	8.5	8.5	8.5	0.0	0.0	0.0
Progressive Sanctions-ISP	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0	0.0
Juvenile Justice Alt. Education Pgm.	9.5	9.5	9.5	9.5	9.5	9.5	9.5	6.0	6.0	8.0
Fire Code Enforcement Department	0.0	0.0	2.0	2.0	3.0	3.0	3.0	3.0	3.0	3.0
Public Safety	**710.0**	**712.0**	**758.0**	**767.0**	**796.0**	**808.0**	**811.0**	**812.5**	**808.5**	**873.5**
County Extension/State Funded	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	4.0
County Extension	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Conservation	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**	**8.0**
Road & Bridge, Pct. 1	40.0	39.5	39.5	40.5	40.5	39.5	39.5	39.5	39.5	39.5
Road & Bridge, Pct. 2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Road & Bridge, Pct. 3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Road & Bridge, Pct. 4	36.0	36.5	36.5	37.5	38.5	38.5	38.5	38.5	38.5	38.5

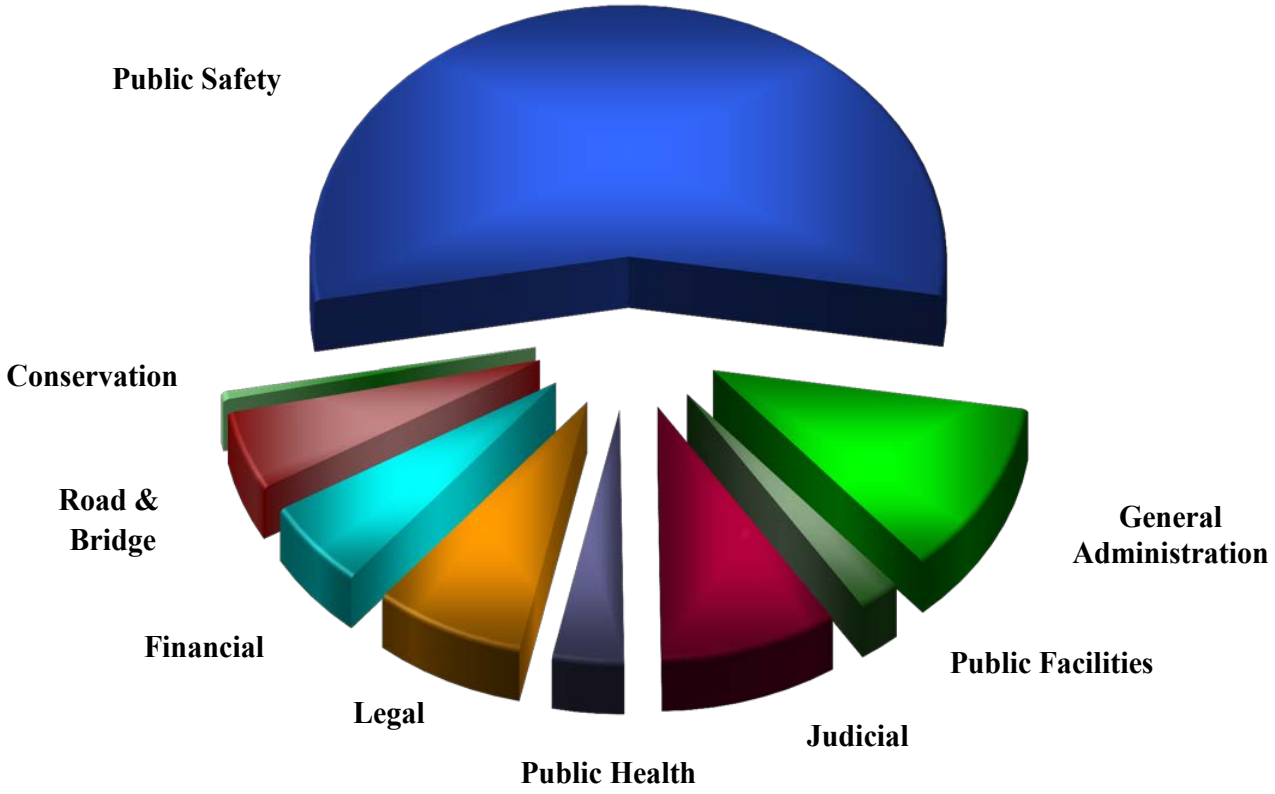
DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2005	2006	2007	2008	2009	2010	2011	2012	2013	2013
Public Works, Admin/Engineering	4.5	5.0	5.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Road and Bridge	**80.5**	**81.0**	**81.0**	**80.0**	**81.0**	**80.0**	**80.0**	**80.0**	**80.0**	**80.0**
Public Health/Environmental	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Cities Readiness Initiative	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0
Public Health/Clinic	32.0	33.0	34.5	34.5	34.5	36.0	35.5	35.5	35.5	35.5
HIV Education Grant	2.0	2.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
TB Prevention Grant - Federal	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	0.0
Immunization Grant	4.0	4.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0
Lawence McWhorter Foundation Grt	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Influenza Surveillance Grant	0.0	0.0	0.0	0.0	0.5	0.5	0.5	0.0	0.0	0.0
Indigent Care	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Fed Health Care Facility Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Crisis Counseling Program Grant	0.0	17.0	17.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Public Health Preparedness Grant	9.0	8.5	8.5	8.0	8.0	8.0	7.0	6.5	5.0	0.0
Pandemic Preparedness Grant	0.0	0.5	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Adult Immunication Program DSRIP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0	5.0
Diabetes Case Mngmt Prgrm DSRIP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0	5.0
Public Health/Welfare	**53.0**	**71.0**	**74.5**	**54.5**	**55.0**	**57.5**	**56.0**	**55.5**	**63.5**	**57.5**
Total County Funded Positions	**1,365.0**	**1389.0**	**1445.0**	**1443.0**	**1481.0**	**1495.0**	**1504.0**	**1504.0**	**1519.5**	**1581.5**

*Note: All years are based on the fiscal year starting October 1st through September 30th of year stated. The number of positions include deferred hiring dates.

Total Number of Employees
1581.5



Total Number of Employees By Function			
General Administration	176.0	Public Safety	873.5
Judicial	143.0	Conservation	8.0
Legal	121.5	Road & Bridge	80.0
Financial	88.0	Public Health	57.5
Public Facilities	34.0		

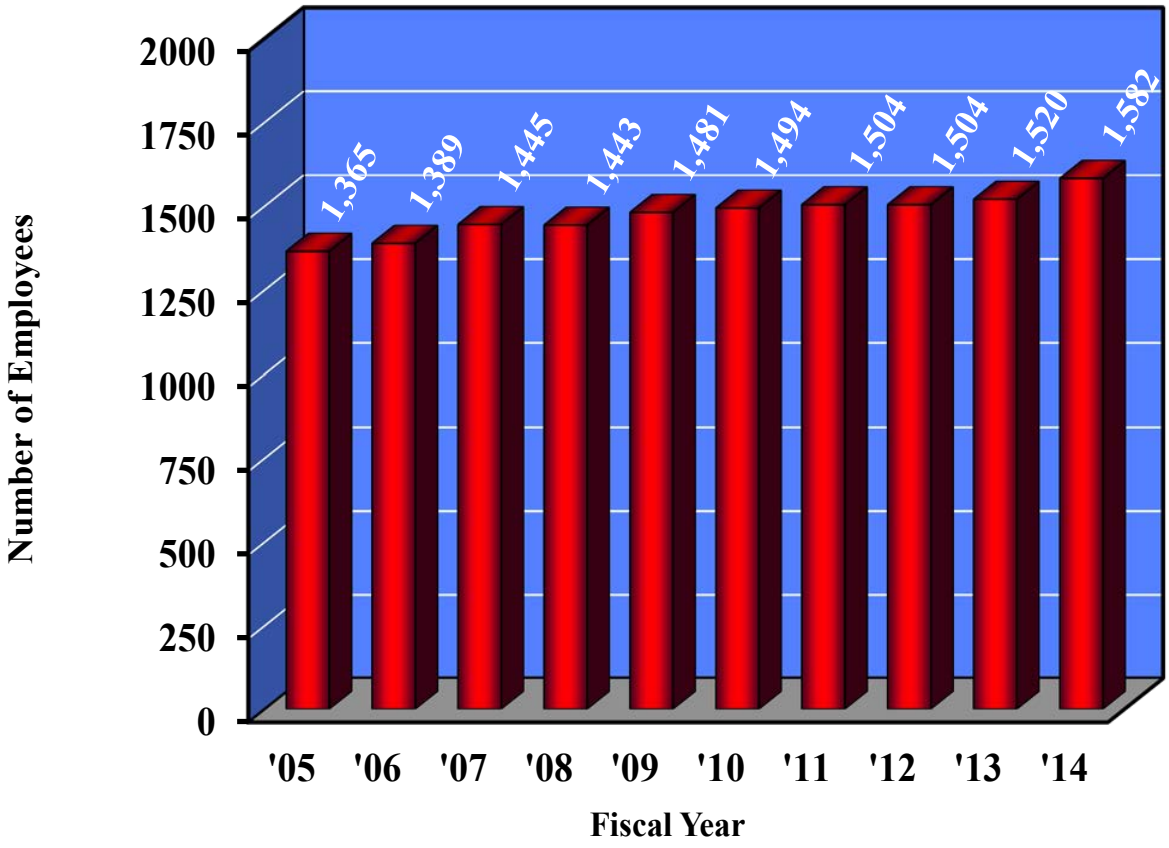
DENTON COUNTY

SUMMARY OF NEW POSITIONS/DELETED POSITIONS - FY 2014

Function	Department	Title	Number of Employees
		NEW POSITIONS	
General Administration	Elections Administration	Elections Technician	1.0
Judicial	County Criminal Court #3	Program Manager (Veteran's Ct)	1.0
Legal	Criminal District Attorney	Appellate Attorney III	1.0
		Administrative Specialist II	1.0
Public Safety	County Jail	Detention Officer I	42.0
		Detention Officer II	6.0
		Lieutenant	1.0
		Captain	1.0
	Jail Health	Health Services Specialist I	7.0
		Health Services Specialist II	2.0
		Detention Lieutenant/Medical	1.0
	Juvenile Post Adjudication Center	Shift Leader	6.0
		Juvenile Supervision Officer	9.0
		Shift Supervisor	1.0
	Juvenile Justice Alternative Education	Juvenile Correction Officer	1.0
		Financial Support Specialist I	1.0
Positions Added:			**82.0**
		DELETED POSITIONS	
Conservation	County Extension	Extension Agent	1.0
Positions Deleted:			**1.0**

DENTON COUNTY

EMPLOYEE HISTORY
Ten Fiscal Years



* This chart reflects the actual number of positions as of September 30th for fiscal years 2004 through 2013 (including grant employees and those assigned to law enforcement contracts), and the budgeted amount for fiscal year 2014. Part-time positions are counted as 0.5.

Personnel Services and Benefits (continued)

that affect health and wellness. Not all of them are reflected in the initial framework of the wellness program. The purpose of the program is to promote a healthier workforce, improve employee productivity, and also favorably impact health care costs. The program has been growing over time due to increased employee participation. Funds are included in FY 2014 at $95,000 which is an increase of $20,000. We are encouraged by the increased participation from employees.

Employees contribute 7% to the county retirement system and the County provides a 7% match. Due to economic factors the retirement system's investment earnings were significantly impacted and participating entities were required to increase their rates. The impact for FY 2011 was approximately $300,000 and was $480,000 in FY 2012. For FY 2013 the impact was $571,476 and for FY 2014 it is $805,867 which includes retirement benefits for the new hires.

Salaries total approximately $76.2 million, and benefits total approximately $35.5 million, for a combined total of approximately $111.7 million.

Of the 106 new employees requested during the budget process, eighty-two (82) Full-Time Equivalents (FTE's) were authorized. The majority of the positions approved were for Jail and Juvenile Expansion: Public Safety 58; and Juvenile Probation 18. Additional positions were approved as follows: Public Safety 2; Legal 2; General Administration 1; and Judicial 1. The majority of the new employees will be hired later in the year resulting in additional expenses that will be included in the FY2015 budget.

During the last ten years, Public Safety has seen a 23.03% increase in personnel from 710 in 2005 to 873.5 in 2014. Judicial increased by 15.33%.

The information on the following pages includes several schedules and charts that display personnel-related statistics to support the information provided above.

Financial Stability

Denton County remains extremely strong financially as reflected in the Moody's Investor Services, Inc. and Standards and Poor's bond rating of Denton County. Both agencies increased our rate in 2008 with Moody's Investor Services Inc. increasing from Aa1 to AAA and Standards and Poor's increased from AA- to AAA which is the highest possible rate. Our rate was reaffirmed by both rating agencies with the most recent debt issue. This rating system is given to borrowers with the strongest ability to repay the debt. The rating agencies look at a variety of factors when rating the county, including population growth, economic climate, financial stability, tax base expansion and diversification coupled with sound management practices and policies in place and the balance of reserve funds. This rate is great news to the taxpayers because it provides for lower interest rates on borrowed money for the

Financial Stability (continued)

county. Unallocated fund balance has been budgeted in FY 2014 at an estimated amount of $40.2 million, representing approximately 18% of budgeted expenses. These reserve funds are necessary to fund expenditures for the first three months of the fiscal year due to property tax revenues not being considered delinquent until January. The County utilizes reserve funds for capital and/or one-time expenditures during the budget process and only in a case of grave public necessity to meet an unusual or unforeseen condition that could not have been included in the original budget for emergency projects that may develop outside of the budget process.

Summary

The FY 2014 budget continues to provide quality services to the citizens of Denton County at a total of $224 million which is still a very conservative budget. Denton County has been faced with a sluggish economy, declining revenues and required increases due to inflation for several years. However, we still have the responsibility of serving our growing population with the services that they need, deserve and expect. We continue to remain financially stable and have acceptable reserve funds. This budget was prepared with the anticipation that services would remain at current levels. Denton County continues to see a more positive economic outlook for FY2014.

Several departments saw a decrease in operating expenses in an effort to maintain the lowest possible tax rate. Denton County adopted a Property tax rate of $0.284914 which is a 2.494793% increase above the effective tax rate for road and building projects approved by the voters. The primary focus of this budget was for debt service payments for voter approved road and building projects, Jail and Juvenile Expansion (76 new hires and operating expenses), salary increases, health insurance and retirement rate increases, capital replacement contingency and court appointed attorneys and other court-ordered expenses.

Denton County is the ninth largest county in the State of Texas in 2013 and has also been known as one of the fastest growing counties in the nation. As this growth continues, Denton County continues to face the challenges of expanding services, with its most important goal to provide the necessary services to its citizens in the most efficient and economical manner possible.

The charts on the next two pages will show a combined statement of revenues and expenditures for all funds.

DENTON COUNTY

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Budgeted Governmental Fund Types
Three Year Comparison

	General Fund			Special Revenue Funds		
	Actuals 2011-2012	**Estimate 2012-2013**	**Budget 2013-2014**	**Actuals 2011-2012**	**Estimate 2012-2013**	**Budget 2013-2014**
REVENUES						
Taxes	94,489,168	97,500,000	99,110,512	16,432,014	18,485,000	17,726,030
Auto Registration	2,239,003	2,520,000	3,060,000	6,166,242	6,030,000	5,690,000
Intergovernmental	7,397,266	7,145,540	5,258,061	5,823,761	5,519,749	5,512,034
Fees of Office	12,940,032	13,404,700	13,600,500	3,297,926	3,640,500	4,791,000
Fines	3,516,408	3,635,000	3,565,000	0	0	0
Interest	123,659	161,000	151,000	51,128	63,700	73,950
Miscellaneous	2,034,836	2,858,065	1,840,500	768,175	588,500	173,000
TOTAL REVENUES	122,740,372	127,224,305	126,585,573	32,539,246	34,327,449	33,966,014
EXPENDITURES						
General Administration	16,705,571	17,693,548	22,138,374	1,869,757	2,675,715	3,843,108
Judicial	17,752,790	18,834,869	18,719,018	1,256,827	1,302,832	1,680,074
Legal	11,433,673	11,844,394	12,423,125	94,233	209,117	294,774
Financial	5,853,164	6,193,579	6,507,960	30,000	7,500	27,238
Public Facilities	7,690,697	9,307,834	9,737,546	0	0	0
Public Safety	51,434,220	53,826,259	54,690,535	11,425,969	12,782,739	12,602,353
Health and Welfare	91,110	98,553	88,121	8,082,180	7,352,572	8,086,335
Conservation	347,594	369,587	421,235	0	0	0
Contract Services	3,016,238	3,211,792	3,203,313	0	0	0
Road and Bridge	0	0	0	10,356,891	11,741,843	12,352,940
Capital	0	0	0	1,681,538	2,595,380	6,577,236
Debt Service						
Principal Retirement	0	0	0	0	0	0
Interest and Service Charges	0	0	0	0	0	0
TOTAL EXPENDITURES	114,325,057	121,380,415	127,929,227	34,797,395	38,667,698	45,464,058
TRANSFERS IN	37,875	31,200	0	3,644,948	2,248,635	3,811,042
TRANSFERS (OUT)	(5,519,948)	(2,988,035)	(3,746,042)	(791,287)	(1,543,542)	(65,000)
FUND BALANCES, BEGINNING OF YEAR	26,273,324	29,206,566	32,093,622	22,992,791	23,588,304	19,953,148
FUND BALANCES, END OF YEAR	29,206,566	32,093,622	27,003,926	23,588,305	19,953,148	12,201,146

DENTON COUNTY

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Budgeted Governmental Fund Types
Three Year Comparison - Page 2

	Debt Service Fund			Total-All Budgeted Funds		
	Actuals 2011-2012	**Estimate 2012-2013**	**Budget 2013-2014**	**Actuals 2011-2012**	**Estimate 2012-2013**	**Budget 2013-2014**
REVENUES						
Taxes	38,999,633	40,800,000	43,064,775	149,920,815	156,785,000	159,901,317
Auto Registration	0	0	0	8,405,245	8,550,000	8,750,000
Intergovernmental	1,894,448	1,835,000	1,894,448	15,115,475	14,500,289	12,664,543
Fees of Office	0	0	0	16,237,958	17,045,200	18,391,500
Fines	0	0	0	3,516,408	3,635,000	3,565,000
Interest	30,283	35,000	35,000	205,070	259,700	259,950
Miscellaneous	29,016	0	0	2,832,027	3,446,565	2,013,500
TOTAL REVENUES	40,953,380	42,670,000	44,994,223	196,232,998	204,221,754	205,545,810
EXPENDITURES						
General Administration	0	0	0	18,575,328	20,369,263	25,981,482
Judicial	0	0	0	19,009,617	20,137,701	20,399,092
Legal	0	0	0	11,527,906	12,053,511	12,717,899
Financial	0	0	0	5,883,164	6,201,079	6,535,198
Public Facilities	0	0	0	7,690,697	9,307,834	9,737,546
Public Safety	0	0	0	62,860,189	66,608,998	67,292,888
Health and Welfare	0	0	0	8,173,290	7,451,125	8,174,456
Conservation	0	0	0	347,594	369,587	421,235
Contract Services	0	0	0	3,016,238	3,211,792	3,203,313
Road and Bridge	0	0	0	10,356,891	11,741,843	12,352,940
Capital	0	0	0	1,681,538	2,595,380	6,577,236
Debt Service						
Principal Retirement	19,680,000	17,740,000	21,480,000	19,680,000	17,740,000	21,480,000
Interest and Service Charges	21,365,306	25,859,189	25,425,806	21,365,306	25,859,189	25,425,806
TOTAL EXPENDITURES	41,045,306	43,599,189	46,905,806	190,167,758	203,647,302	220,299,091
TRANSFERS IN	0	156,625	0	3,682,823	2,436,460	3,811,042
TRANSFERS (OUT)	0	0	0	(6,311,235)	(4,531,577)	(3,811,042)
FUND BALANCES, BEGINNING OF YEAR	3,776,073	3,684,147	2,911,583	53,042,188	56,479,018	54,958,353
FUND BALANCES, END OF YEAR	3,684,147	2,911,583	1,000,000	56,479,018	54,958,353	40,205,072

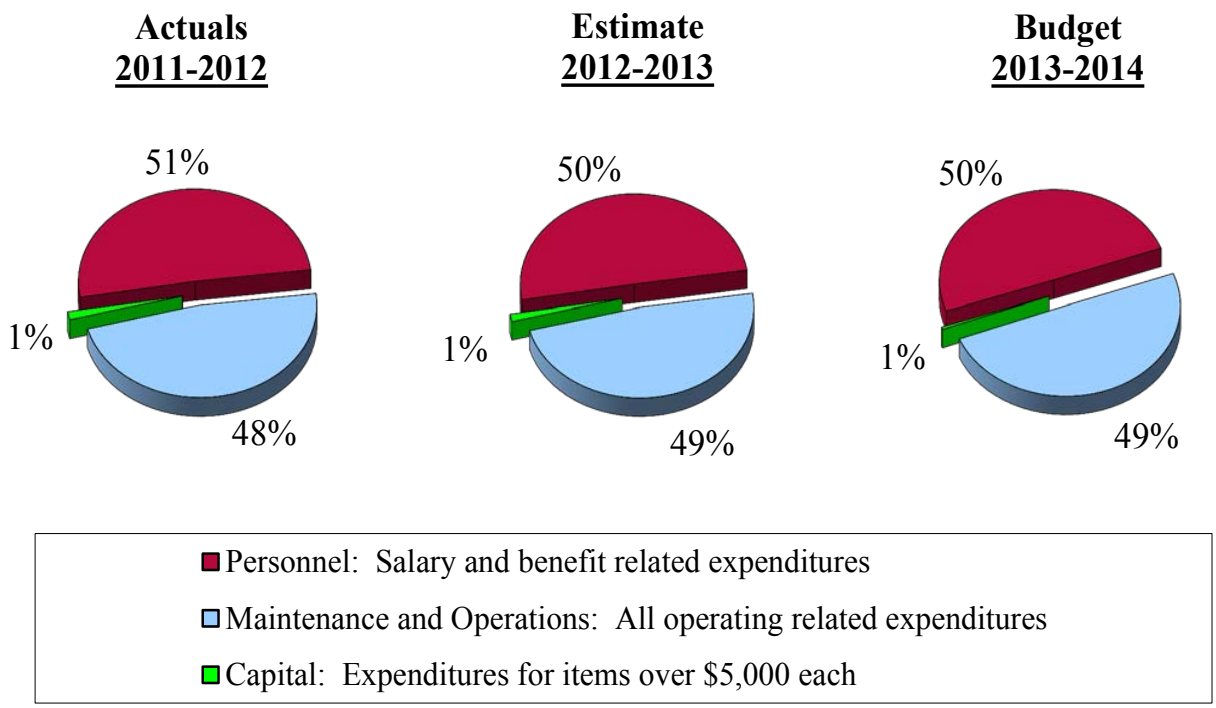
DENTON COUNTY

Combined Statement of Expenditures by Category
All Budgeted Governmental Fund Types
Three Year Comparison

CATEGORY	General Fund			Special Revenue Funds		
	Actuals 2011-2012	Estimate 2012-2013	Budget 2013-2014	Actuals 2011-2012	Estimate 2012-2013	Budget 2013-2014
Personnel	82,047,056	86,218,335	91,353,737	17,711,792	18,479,442	20,334,807
Maintenance and Operations*	36,279,294	37,007,570	39,883,929	16,593,400	20,115,943	24,682,447
Capital	1,518,655	1,142,544	437,603	1,283,490	1,615,855	511,804
TOTAL	119,845,005	124,368,449	131,675,269	35,588,682	40,211,240	45,529,058

	Debt Service Fund			Total-All Budgeted Funds		
	Actuals 2011-2012	Estimate 2012-2013	Budget 2013-2014	Actuals 2011-2012	Estimate 2012-2013	Budget 2013-2014
Personnel				99,758,848	104,697,777	111,688,544
Maintenance and Operations*	41,045,306	43,599,189	46,905,806	93,918,000	100,722,702	111,472,182
Capital				2,802,145	2,758,399	949,407
TOTAL	41,045,306	43,599,189	46,905,806	196,478,993	208,178,878	224,110,133

Total-All Budgeted Funds



*Includes Interfund Transfers

DENTON COUNTY
STATEMENT OF FINANCIAL GOALS AND POLICIES

ORGANIZATIONAL GOAL STATEMENT

The overall financial and service goals of Denton County are to provide the full range of statutorily required services to its citizens while maintaining the lowest prudent property tax rate. The County intends to continue to expand non-tax revenues to allow for budgetary growth as dictated both by the growth in the County's population and the growth in the demand for the County's services. The County will insure that budgetary growth is balanced by increases in demand for services. Denton County will provide for the expansion and renewal of its infrastructure through the use of long-term debt when it is considered appropriate and fiscally responsible.

I. GENERAL POLICIES

1.01 The County will operate on a fiscal year which begins on October 1 and ends on September 30.

1.02 The County will conduct its financial affairs in conformity with State and Federal laws, and this Statement of Financial Policy, which shall be approved by Commissioners Court and reviewed on an annual basis as a part of the budget process.

II. ACCOUNTING, AUDITING, AND FINANCIAL PLANNING

2.01 The Denton County Auditor's Office will continue to maintain records on a basis consistent with accepted principles and standards for local government accounting, as determined by GASB and GFOA.

2.02 Regular monthly and annual financial reports are issued summarizing financial activity by fund, and department, and comparing actual resources and expenditures with budgeted amounts, as required by Articles 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.

2.03 The Auditor's Office provides monthly reports on the total cost of specific services by type of expenditure and by fund, in accordance with Articles 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.

2.04 A financial audit will continue to be performed annually by an independent public accounting firm and an official opinion and annual financial report will continue to be published and issued, as authorized by Article 115.045 of the Revised Statues of Texas.

2.05 Denton County will continue to identify areas for evaluation efforts, by either staff, committees, or consultants, in order to judge the effectiveness and efficiencies of County services.

2.06 Cost/benefit studies will be conducted, where appropriate and applicable, on non-recurring expenditures and capital project.

2.07 Full disclosure will continue to be provided in the annual financial and budget reports and bond representations, in accordance with Articles 115.045, 114.025, 111.091, and 111.092 of the Revised Statues of Texas.

III. BUDGETING POLICIES

3.01 Budgetary Basis - The County's budgetary basis and accounting records are maintained on a modified accrual basis, and organized and operated on a fund basis in accordance with generally accepted accounting principles. Encumbrance accounting is utilized for materials, goods and services documented by purchase orders or contracts. The County will increase the subsequent year's appropriations, but only if necessary, to complete these transactions. The approved annual budget with amendments as approved by the Commissioners Court is the management control device utilized by the County. Annual appropriated budgets are adopted for the General, Special Revenue, and Debt Service funds. All annual appropriations lapse at fiscal year end. Encumbrance accounting, under which funds are reserved from purchase orders, contracts, and other commitments, is employed in these same funds and as of September 30, encumbrances are subject to re-appropriation in the budget of the subsequent year.

3.02 The County budgets resources on a fiscal year which begins October 1 and ends on the following September 30th.

3.03 Budget manuals are distributed, and budget module training sessions are held, for annual budget preparation, which includes forms and instructions, are distributed to County departments in March each year. Departments and Elected Officials must return their proposals no later than May 1 in that year.

3.04 The recommended budget shall be prepared and distributed to all of the Commissioners Court members on or before July 15 of the preceding fiscal year.

3.05 The proposed budget estimate shall be presented in the following format:

a) Revenue estimates by major item.
b) Operating and maintenance expenditures by object code, major expense categories, functionally related departments and program summaries.
c) Debt Service summarized by issues detailing principal, interest and reserve amount by fund.

3.06 The proposed budget estimate shall also contain information regarding:

a) Proposed personnel staffing levels.
b) A detailed list of capital equipment to be purchased by each department.
c) A detailed schedule of capital projects.
d) Any additional information, data, or analysis requested of management by the Commissioners Court.

3.07 The proposed budgeted revenues shall be provided by the Auditor's Office including ad valorem taxes, grant revenues, and inter-fund transfers.

3.08 The Commissioners Court shall adopt the budget by Court Order prior to October 1.

3.09 The Denton County budgeting procedures attempt to identify distinct functions and activities performed by the County and to allocate budget resources adequate to perform these functions and activities at a specified level of service.

3.10 The County will continue to integrate performance measurement and productivity indicators with the budget process where appropriate.

3.11 The committed, but not yet received purchases as of September 30th will be re-appropriated in the subsequent fiscal year per a list prepared by the County Auditor with appropriate Budget Amendment.

3.12 Only the Commissioners Court shall have authority to transfer expenditure appropriations from any department category of object codes to any other department or non-departmental major object code category. Transfers of such funds amount to a new appropriation and therefore must be adjusted prior to expenditure of such amounts.

3.13 Any transfer shall ONLY be made when it is submitted on the appropriate Budget Amendment Request or Intra-Departmental Operating Transfer forms. Each amendment request must be signed by an authorized departmental representative with review in the Budget Office. All transfer requests are submitted to the County Commissioners for final approval.

IV. REVENUES AND TRANSFERS POLICIES

4.01 Denton County will maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source by doing the following:

a) Establishing user charges and fees as permitted by law at a level related to the cost of providing that service including indirect costs.
b) Pursuing legislative change, where necessary, to permit increases in user charges and fee.
c) Aggressively collecting property tax revenues, including the filing of suit where appropriate and necessary, as authorized by the Texas Property Tax Code.

4.02 Denton County will pay for all current expenditures with current resources as required by Article XI, Section 7 of the Constitution, and by Article 111.091 -111.093 of the Revised Statutes of Texas.

4.03 Transfers of monies between funds will only be accomplished after approval of the Commissioner Court.

4.04 The County will support the majority of operations of the Road and Bridge districts from the vehicle registration fee authorized by the Texas Legislature, and property taxes.

V. CONTINGENCY FUND POLICIES

5.01 The County will maintain an unappropriated contingency to provide for small increases in service delivery costs as well as unanticipated needs that may arise throughout the year.

THEREFORE, IT WILL BE NECESSARY FOR OFFICIALS AND DEPARTMENT HEADS TO REVIEW AND CONTROL EXPENDITURES SUCH THAT THE RATE OF EXPENDITURE DOES NOT EXCEED THE APPROVED BUDGET.

Cases of anticipated material deviation should be covered by a request for a budget amendment. This request shall be from the Department Head in writing and include justification for such action. Such requests should be submitted to the Budget Office for initial review, they will then process the request and forward to Commissioners Court for their consideration and approval.

VI. PERSONNEL POLICIES

6.01 The number of employees on the payroll shall not exceed the total number of positions approved unless authorized by Commissioners Court. All personnel actions shall at all times be in strict conformance with applicable federal, state, and county policies.

6.02 Deletion and downgrades of positions may occur at any time during the fiscal year at the department head or elected official's request or if a review of workload statistics indicates that a reduction in force is practical in a department. Reductions in elected official's budgeted positions will only be accomplished with their approval after the budget is adopted.

6.03 Additions, position reclassifications, reorganizations, and equity adjustments must be presented with the initial budget request. Exceptions to this policy will only be allowed with Court approval.

6.04 The Court may institute a freeze during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and will allow for exceptions in appropriate areas to comply with emergency needs such as natural disasters and/or loss of major revenue source.

VII. FIXED ASSET POLICIES

7.01 All purchases of physical assets with a value of $5000 (five thousand dollars) except computer software shall be placed on the County inventory.

7.02 The county will maintain these assets at a level adequate to protect Denton County's capital investment and to minimize future maintenance and replacement costs by:

a) Providing for adequate maintenance of capital equipment and equipment replacement under the above stated amount in the annual operating budget.

7.03 Capital expenditures for projects and equipment are budgeted by item or project and must be spent accordingly. Any request for unbudgeted capital equipment or projects throughout the fiscal year must be submitted to the Budget Office and approved by the Commissioners Court as a budget amendment prior to a requisition being presented to Purchasing.

7.04 Where possible, items in good useable condition placed in surplus will be used:

a) To supplement expenditure for new, budgeted capital purchases.
b) To supplement expenditure for replacement/budgeted capital purchases.
c) To supply needed unbudgeted new and replacement equipment.

VIII. DEBT MANAGEMENT POLICIES

8.01 See separate Debt Management Policy adopted by the Commissioners Court on February 20, 2007.

8.02 See Separate Bonded Debt Compliance Policy adopted by the Commissioners Court on October 21, 2008.

IX. INVESTMENT AND CASH MANAGEMENT

9.01 The Treasurer's Office will continue to collect, disburse, and deposit all funds on a schedule which insures optimum cash availability, in accordance with Article 113.043, 113.065, 113.901, 113.001-005, 113.021-024, and 113.041-047 of the Revised Statues of Texas.

9.02 The County Treasurer shall handle all original reconciliation of Denton County bank accounts with the Depository Bank and shall resolve any financial difference between Denton County and the Depository Bank.

9.03 The County Treasurer and County Auditor are Co-Investment Officer's of Denton County as authorized by the Commissioners Court and shall invest the funds of Denton County to achieve the highest and best yield, while at the same time maintaining the security and integrity of said funds.

9.04 Denton County shall maintain a written Denton County Investments Policy, as approved by the Commissioners Court, to achieve the highest and best yield, while at the same time, maintaining the security and integrity of said funds.

9.05 The County Treasurer will maintain an original copy of all security and/or surety pledges made by the Depository Bank in behalf of Denton County funds.

9.06 The County Treasurer will maintain an original copy of all security advice for all Denton County investment transactions.

9.07 There shall be a Denton County Investment Committee, consisting of the County Treasurer, County Auditor, Budget Officer, Civil Attorney, one Member of Commissioners Court and a citizen appointed by the Commissioners Court.

9.08 The Auditor's Office will continue to provide regular information concerning the cash position and investment performance, as required by Articles 114.025, 111.091, and 111.092 of the Revised Statues of Texas.

9.09 Denton County conducts its treasury activities with financial institution(s) based upon written contracts which specify compensating balances, service charges, term, and other conditions as authorized by the Local Government Code inclusive of the Revised Statutes of Texas.

X. GENERAL FUND UNRESERVED FUND BALANCE POLICY

10.01 See separate policy adopted by the Commissioners Court.

DENTON COUNTY, TEXAS
DEBT MANAGEMENT POLICY

Denton County recognizes the foundation of any well-managed debt program is a comprehensive debt policy. A debt policy sets forth the parameters for issuing debt and managing outstanding debt, and it provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated.

I. POLICY SUMMARY

Denton County will adhere to the following specific policy statements with regards to (1) conditions for debt issuance; (2) restrictions on debt issuance; (3) debt service limitations; (4) limitations on outstanding debt; (5) debt structure; (6) the debt issuance process; and (7) debt maintenance procedures.

Conditions for debt issuance – The County will consider the use of debt financing only for one-time capital improvement projects. Long-term borrowing will not be used to finance current operations or normal maintenance. Debt financing may include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, tax notes, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law. The County shall consider refunding outstanding bonds if one or more of the following conditions exist: (1) present value savings are at least 3%, with certain exceptions, of the par amount of the refunding bonds; (2) the bonds to be refunded have restrictive or outdated covenants; or (3) restructuring debt is deemed to be desirable.

Restrictions on debt issuance – Proceeds from long-term debt will not be used for current on-going operations.

Debt Service Limitations - In evaluating debt capacity, general-purpose annual debt service payments should generally not exceed 20% of the County's total budgeted expenditures for all funds.

Limitations on Outstanding Debt – As provided in the Constitution of the State of Texas, the Net Bonded Debt of Denton County shall not exceed twenty-five percent (25%) of the net value of the taxable real property of the County.

Characteristics of Debt Structure – The County will design the repayment of its overall debt so as to recapture rapidly its credit capacity for future use. The County shall strive to repay at least 20 percent of the principal amount of its general obligation debt within five years and at least 40 percent within ten years. The scheduled maturity of individual debt issues shall not exceed the expected useful life of the capital project or asset(s) financed. Also, the County shall consider purchasing bond insurance for debt issues when the present value of the estimated debt service savings from insurance (to be derived) is equal to or greater than the insurance premium.

Debt Issuance Process – The County shall use a competitive bidding process in the sale of debt unless market conditions the nature of the issue, such as refunding bonds, warrants a negotiated sale. The County will employ outside financial specialists, including financial advisors and bond counsel, to assist it in developing a bond issuance strategy, preparing bond documents and marketing bonds to investors.

Debt Maintenance Responsibilities – The County will seek to maintain and, if possible, improve our current bond ratings in order to minimize borrowing costs and preserve access to credit. Denton County will adhere to a policy of full public disclosure with regard to the issuance of debt, and the County will meet all requirements for continuing disclosure on debt of the County.

Approved: February 20, 2007

DENTON COUNTY, TEXAS
GENERAL FUND UNRESERVED FUND BALANCE POLICY

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government's general fund.

Credit rating agencies carefully monitor levels of fund balance and unreserved fund balance in a government's general fund to evaluate a government's continued creditworthiness. Likewise, laws and regulations often govern appropriate levels of fund balance and unreserved fund balance for state and local governments.

I. POLICY

Denton County will maintain General Fund unreserved fund balances at a level adequate to provide for unanticipated expenditures of a nonrecurring nature and to meet unexpected increases in service delivery costs. The target level for General Fund unreserved fund balances will be 12% of budgeted General Fund expenditures.

II. PROCEDURES

1. A goal of each year's budgeting process will be to adopt a budget that maintains compliance with the stated General Fund unreserved fund balance policy.

2. Specific County financial conditions, economic conditions, or special initiatives may be considered reasons for temporary non-compliance with this policy.

3. In the event of either planned or unplanned non-compliance, it is the County's intention to take action during the annual budget process to reach compliance within 2 annual budget cycles.

4. Actions in the budget process available to increase the unreserved General Fund balance may include increasing taxes, decreasing spending in specific areas, dedicating one-time revenues to fund reserves or making transfers of excess fund balances from other funds.

5. In the event that the level of unreserved General Fund balance is judged to be in excess of the amount required by this policy, amounts over that required may be used to fund one-time, non-recurring expenditures such as acquisition of capital items. Excess fund balances will not be used to fund recurring operating expenditures.

Approved: February 20, 2007

DENTON COUNTY, TEXAS
BONDED DEBT COMPLIANCE POLICY

Denton County acknowledges and will abide by any federal or state law regarding tax-exempt bonds.

I. POLICY SUMMARY

Denton County will adhere to the following specific policy statements with regards to (1) separate record keeping per bond issuance; (2) not mingling bond issuance money; (3) the use of bond proceeds only for their approved purposes; (4) the intent to use bond funds within 3 years of issuance; (5) meeting post-issue reporting requirements; (6) keeping interest earning with bond principal or debt service; (7) maintaining an interest and sinking fund for all tax-exempt debt; and (8) maintaining the tax-exempt status of all outstanding bonded debt of County..

Separate Accounting – The County will keep separate financial records of each bond issuance. A construction fund will be maintained for each bond issuance in the County's general ledger, the fund will be accounted for separately from all other funds of the county, and the fund will be used solely to pay costs of the projects for which the debt obligations were issued.

Not Mingling Bond Funds - Bond proceeds will not be co-mingled with any other County funds.

Approved Purposes – Bond proceeds will only be used for allowable purposes as specified by the bond election and bond order authorizing the issuance of the bonds.

Intent to Use within Three Years of Issuance – Denton County intends to use bond proceeds for their approved purposes within three years of their issuance.

Post-Issue Reporting Requirements – The County will adhere to all reporting requirements and deadlines that are applicable to tax exempt bonds. Specifically, Denton County will comply with the requirements of Securities and Exchange Commission Rule 15c2-12 which requires the filing of annual financial reports and other financial data and the filing of any required material events notices with each agency designated as an information repository. Denton County will also comply with US Treasury Regulation Section 148 which requires the computation and payment of any arbitrage rebate owed no less frequently than 5 years after issuing any tax-free debt.

Interest Earned Remains with Principal or Debt Service – Interest earned on bond proceeds will remain with the bond principal and will be used only to pay any cost overruns on approved projects, to fund new projects meeting the usage criteria in the original bond indentures, or it will be specified to go towards the payment of Debt Service.

Interest and Sinking Fund – Denton County will levy a tax on all taxable property in the County to pay principal of and interest on bonds or debt instruments issued. Amounts collected from the tax levied will be deposited to the credit of the Interest and Sinking Fund maintained in the accounting records of the County. Denton County will maintain its Interest and Sinking Fund in a manner to a proper matching of revenues and debt service payments on its debt issues. Specifically, the Interest and Sinking fund will be depleted at least once each bond year to the amount of the allowable carryover, all amounts deposited to the fund will be expended within twelve months of receipt, and all amounts received from the investment of the fund will be deposited to the fund and expended within twelve months.

DENTON COUNTY, TEXAS
BONDED DEBT COMPLIANCE POLICY - Continued

Maintenance of Tax-Exempt Status – Denton County shall not use, permit the use of, or omit to use the gross proceeds of any debt issuance in a manner which if allowed or omitted would cause the interest on any bond or debt instrument of the County to become includable in the gross income of the owner of the bond for federal income tax purposes. The County specifically will specifically comply with bond covenants which prohibit (1) private use or private payments of assets constructed or acquired with debt proceeds; (2) private loans of bond proceeds to any person other than a state or local government; (3) investment of bond proceeds in any investment with a yield that exceeds that of the bonds; (4) taking any actions that would cause the bonds to be federally guaranteed within the meaning of section 149(b) of the Internal Revenue Code; and (5) taking any unauthorized action having the effect of diverting arbitrage profits from payment to the US Treasury. Denton County will maintain its financial records until three years after final payment of all bonds to show compliance with federal and state laws regarding tax-exempt debt.

Approved: December 2, 2010

BUDGET AMENDMENT POLICY

Denton County Policy allows a Department Head, Appointed or Elected Official or his/her designees to request budget amendments throughout the fiscal year as follows:

A. BUDGET AMENDMENT STATUTE:

Pursuant to Local Government Code Section 111.070 the Commissioners Court may spend county funds only in strict compliance with the budget. The Commissioners Court by order may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure.

B. INTRA-DEPARTMENTAL OPERATING TRANSFER

Transfers may be made up to $2000 (cumulative total for Intra-Departmental Operating Transfers for the fiscal year) between operating line items and surplus funds from capital items within an individual departmental budget. This type of amendment will be presented on the standing weekly agenda item for Intra-Departmental Operating Transfers. The amendment summary will be sent to each member of the Commissioners Court and other affected departments two working days prior to the actual Commissioners Court meeting. When a line item will be increased or decreased by more than $2,000 (cumulative total for Intra-Departmental Operating Transfers for the fiscal year), or if a new capital item is requested, the amendment must be presented to Commissioners Court for consideration and action as a separate agenda item.

C. ROUTINE BUDGET AMENDMENTS:

Includes transfer of funds within the maintenance and operations line items within the elected official or department head budget(s). These items can be placed directly on the consent agenda.

D. NON-ROUTINE BUDGET AMENDMENTS:

1. Inter-Departmental - Any amendment which moves funds from one elected official or department head's budget to another elected official or department heads budget must be presented to Commissioners Court for consideration and action.

2. Inter-Fund - Where permitted by law, any amendment which moves funds from one fund to another fund must be presented to Commissioners Court for consideration and action.

3. Personnel - Requests to transfer funds from any salary or benefit account are allowed for the specific purpose of salary related expenditures such as contract labor. Budget amendment requests for capital and operating accounts from personnel line items are allowed if there are no other funds available in that department's budget and the Commissioners Court deems it to be necessary. The Overtime-Cash Option line item for non-exempt employee overtime can be amended into but cannot be more than the original budgeted amount for the fiscal year. (See Policy # 3.3 Overtime (Non-Exempt)-Section II C-2).

4. Capital - Any request for additional capital equipment must be justified and specified in detail with cost estimates. Requests for additional capital items not included in the adopted budget or substitution of one item for another also requires approval from the Commissioners Court. Surplus funds in a budgeted capital item can be transferred to cover a shortage up to $2,000 in another budgeted line item with an Intra-Departmental Operating Transfer.

5. Computers – Any request including computer equipment, software, computer maintenance or technological requests requires a written recommendation from Technology Services when submitting the Briefing Memorandum/Request for Budget Amendment form to the Budget Office.

6. The re-appropriation at the beginning of a fiscal year of funds committed under valid Purchase Orders of the County but unspent by September 30 of the prior fiscal year requires a budget amendment from fund balance. These budget amendments have no net effect on spending but simply changes the accounting year for expenditures.

7. Pursuant to Local Government Code, Section 111.070 (b), the Commissioners Court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention.

8. Pursuant to Local Government Code, Sections 111.0705 through 111.0708, when revenues not included in the original budget are received, such as proceeds of bonds or other obligations, grant or aid money, revenue from intergovernmental contracts, and pledging revenue as security for bonds and other obligations, a budget amendment is required to expend those funds. The adopted countywide budget will increase; however the revenue should exceed or equal the expenditure. This type of amendment must be submitted to Commissioners Court for consideration and action.

9. Any transfer that creates an increase in budgetary commitment for the next fiscal year must be presented to Commissioners Court for consideration and action.

10. New employee positions cannot be created without Commissioners Court consideration and action. Creation of a new position within a departmental budget will require that the Commissioners Court declare an emergency unless the actual line item under which that new position would be categorized currently exists within that specific budget. New employee requests outside of the budget process must include substantial written justification for the position.

11. New line items can only be created for Contracts or Grant-based programs. For any other department, the creation of a new line item that has not been previously created for the specific department, will require that the Commissioners Court declare an emergency in order to establish a new line item.

E. RESTRICTED LINE ITEM TRANSFERS:

Certain line items have restrictions, which are only allowed for specific purposes.

1. Court ordered expenditures can only be transferred to other court ordered line items.

2. Vehicle related expenditures can only be transferred to other vehicle related line items.

3. Salary related expenditures – see Section D. #3 of policy.

4. Body Armor – only excess funds from items requested and purchased can be transferred to another line item.

F. PROCEDURES:

1. Any request for a budget amendment must be justified and submitted to the Budget Office on the specified Briefing Memorandum/Request for Budget Amendment form. All requests must be submitted to the Budget Office by Friday noon in order to be placed on the following Commissioners Court Agenda (approximately 7 working days later) by the Budget Office. The Budget Office may hold a request that is not complete until clarified with the appropriate department. Scanned copies are acceptable as long as they all are legible.

BUDGET AMENDMENT POLICY - Continued

2. Budget Amendment transfer authorization may be delegated by the Elected/Appointed Official to other employees. Notification of signature authority must be on file in the Budget Office before requests are accepted. Therefore, the Request for Budget Amendment form must be personally signed by the Elected/Appointed Official who administers the department budget(s) or their designee(s).

3. The Commissioners Court reserves the right on a case by case basis, where legally permissible, to curtail a department's right to make Intra-Departmental Operating Transfers if the budget transfers appear to be making a programmatic change that was not approved by the Commissioners Court in budget hearings or if the financial condition of the department and/or the County warrants such a curtailment.

4. Notification of approved Budget Amendments and Intra-Departmental Operating Transfers will be e-mailed to the appropriate department(s) after the amendment is posted. The Budget Office is responsible for posting budget amendments on the financial computer system once the court order has all signatures and is received from the County Clerk's Office.

5. Budget Amendment Requests for new capital equipment must be submitted to the Budget Office for the current fiscal year by July 1st. This will allow the Purchasing Department to secure bids and order equipment prior to the end of the fiscal year.

6. Budget Amendment Requests other than capital requests for the current fiscal year must be submitted to the Budget Office no later than September 1st. Exceptions to the deadlines will be placed on the Agenda for consideration by the Commissioners Court.

7. Any request for placement on the agenda of a budget amendment or Intra-Departmental Operating Transfer, past the amendment deadline, requires a separate memo from the requesting department stating the urgency of the request.

Approved date: March 2, 2004
Revised Date: June 05, 2012

Denton County Budgeting Policies & Procedures

The Budgeting Policy of Denton County is to maintain a balance between demand for services and available resources that will have the least impact on the taxpayers of Denton County. Policy allows departments to submit their requests based on the needs of the individual department.

The annual budget process for Denton County begins in February. The Budget Office begins preparation of a Budget Manual in order to assist County departments with their requests. The manual includes instructions and sample forms including requests for performance and productivity measures, goals and objectives, revenue projections and new employee requests. Numerous line items and new programs require very detailed justification. A calendar of events is also included outlining the entire budget process as approved by Commissioners Court.

During the month of February, the Commissioners Court holds an initial budget "kickoff" meeting to establish the budget philosophy and goals where the Court provides the Budget Office with instructions for preparing and presenting a "Recommended Budget". Departmental budget workshops are held in March, as well as training sessions for the on-line computerized Budget Application. The Department of Information Services and the Budget Office developed this computer application and it has performed well during its eighth year of operation. Enhancements to the application will continue to be made in order to streamline the budgeting process for upcoming years.

Departments are given approximately four to six weeks to prepare and submit their Initial Budget Request to the Budget Office on or before May 1st. During this period of time it is the statutory responsibility of the County Auditor to provide revenue estimates for the next fiscal year along with expenditure projections for the current year. This information is provided to the Budget Office and is included in the Budget as required by statute.

During the months of May and June, the Budget Officer and staff compile Initial budget requests and finalize the Recommended Budget. After the Budget Office has established the baseline budget, major increases, decreases and new program requests are prioritized for consideration in the recommendation. Once the Recommended Budget is finalized, copies are distributed to the Elected Officials and Department Heads prior to the presentation to Commissioners Court in mid-July.

During July and August, departmental budget hearings are held to allow discussions between Elected Officials and Department Heads and the Commissioners Court. These sessions are held for those departments that do not agree with the funding levels included in the Recommended Budget, including discussions on other policy issues that may affect the budget. The Commissioners Court has the responsibility to make any changes they feel are necessary and justified during this process.

Denton County Budgeting Policies & Procedures – Continued

The Budget Office prepares and updates numerous statistical summaries to assist the Commissioners Court throughout the budget process. As decisions are made, the departmental budgets are revised accordingly and the final document is then prepared for adoption. The Budget Office is responsible for complying with all statutory requirements for any necessary public hearings, public notices and the filing of the budget for public review with the County Auditor and County Clerk prior to its adoption.

The public hearing on the budget is held within the first few weeks of September and any citizen is given the opportunity to express their opinion on the proposed budget and tax rate. The Commissioners Court has the opportunity to make any changes to the budget prior to formal adoption. After the public hearing is complete, the Budget and Tax Rates are adopted. The Adopted Budget is then distributed to all county departments for use in the new fiscal year.

All budget hearings with the Commissioners Court are posted according to the Open Meetings Act. Any interested citizen or taxpayer is encouraged to participate.

DENTON COUNTY	
2013 - 2014 BUDGET PLANNING CALENDAR	
Date	**Calendar of Events**
February 12	*Initial Budget Meeting with Commissioners Court; Establish Budget Philosophy, Goals and Objectives, and Role of the Budget Officer*
March 1	*Departmental Budget Preparation Packets Distributed to Departments*
March 1	*Social Service Agency Grant Applications Submitted to Agencies*
March 1-April 23	*Budget Module Training - Individual Training As Needed*
April 15 - 22	*Deadline for Initial Budget Requests to the Budget Office - (See separate schedule for actual departmental due dates)*
April 243- July 15	*Compile Initial Budget Requests and Prepare and Finalize Recommended Budget*
July 16	*Presentation of Recommended Budget by Budget Office Tuesday @ 10:00 am*
July 23	*Appointment of Tax Assessor/Collector to Calculate the Effective and Rollback Tax Rates*
July 23	*Public Meeting - Budget Workshop with Commissioners Court for Appeals*
July 25	*Deadline for Chief Appraiser to Certify Tax Rolls to Taxing Units and Collector Certifies Anticipated Collection Rate*
July 30	*Public Meeting - Budget Workshop with Commissioners Court*
July 30	*Presentation of Certified Appraisal Roll from TaxAssessor/Collector*

DENTON COUNTY	
2013- 2014 BUDGET PLANNING CALENDAR	
Date	**Calendar of Events**
July 30	*Presentation of Effective and Rollback Tax Rates to the Governing Body*
August 6	*Publish Effective and Rollback Tax Rates, Schedules, and Fund Balances*
August 13	*Public Meeting - Final Budget Workshop with Commissioners Court*
August 113	*Meeting to discuss tax rate; if proposed tax rate will exceed the effective tax rate, take record vote and schedule two public hearings*
August 19	*Publish "Notice of Public Hearing on Tax Increase"*
August 26	*Publish Budget Hearing Public Notice in Newspaper and Post on County Website*
August 26	*Publish Budget Hearing and Elected Official Salary and Personal Expenses Public Notices*
August 27	*Public Hearing on Proposed Tax Rate - 7:00 pm*
September 3	*Public Hearing on Proposed Tax Rate - 10:00 am*
September 4	*File Proposed Budget with County Clerk, County Auditor and Post on County Website for Public Inspection*
September 5	*Publish "Notice of Vote on Tax Rate"*
September 10	*Public Hearing on Proposed Budget at the Courthouse on the Square - 10:00am*
September 10	*Public Meeting to Adopt Budget and Tax Rate*

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DENTON COUNTY
2013 - 2014 OPERATING BUDGET
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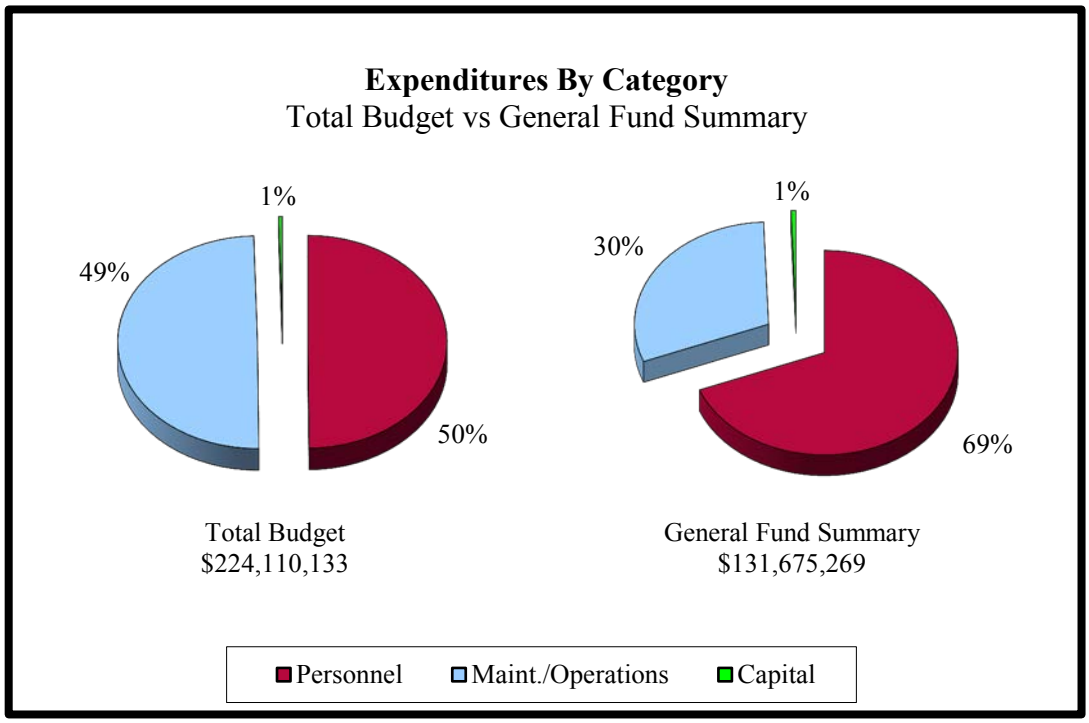
General Fund Summary

The General Fund accounts for resources traditionally with other governments which are not required to be accounted for in another fund. The General Fund accounts for the following functions: General Administration, Judicial, Financial, Legal, Public Facilities, Public Safety, Health and Welfare, Conservation, Contract Services, and Transfer of Funds.



DENTON COUNTY

FY 2014 Budget-Fund Analysis
General Fund
Fund #01

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$26,273,324**	**$29,206,566**	**$32,093,622**
Revenues			
Taxes	94,489,168	97,500,000	99,110,512
Auto Registration Fee	2,239,003	2,520,000	3,060,000
Intergovernmental	7,397,266	7,145,540	5,258,061
Fees	12,940,032	13,404,700	13,600,500
Fines	3,516,408	3,635,000	3,565,000
Interest	123,659	161,000	151,000
Sale of Surplus Property	83,484	900,000	45,000
Miscellaneous	1,951,352	1,958,065	1,795,500
Total Revenues	122,740,372	127,224,305	126,585,573
Transfers			
Transfer In	37,875	31,200	0
Transfer Out	(5,519,948)	(2,988,035)	(3,746,042)
Total Transfers	(5,482,073)	(2,956,835)	(3,746,042)
Total Revenues and Transfers	117,258,299	124,267,470	122,839,531
Funds Available	**143,531,623**	**153,474,037**	**154,933,153**
Expenditures			
General Administration	16,705,571	17,693,548	22,138,374
Judicial	17,752,790	18,834,869	18,719,018
Legal	11,433,673	11,844,394	12,423,125
Financial	5,853,164	6,193,579	6,507,960
Public Facilities	7,690,697	9,307,834	9,737,546
Public Safety	51,434,220	53,826,259	54,690,535
Health and Welfare	91,110	98,553	88,121
Conservation	347,594	369,587	421,235
Intergovernmental	3,016,238	3,211,792	3,203,313
Total Expenditures	114,325,057	121,380,415	127,929,227
Ending Balance	**$29,206,566**	**$32,093,622**	**$27,003,926**

DENTON COUNTY			
General Fund Revenues			
Account Name	**FY 2012 Actual**	**FY 2013 Estimates**	**FY 2014 Budget**
Ad Valorem Taxes	94,489,168	97,500,000	98,410,512
Delinquent Ad Valorem Taxes	0	0	700,000
Auto Registration Fee	2,239,003	2,520,000	3,060,000
Subtotal Taxes	**96,728,171**	**100,020,000**	**102,170,512**
Payment in Lieu of Taxes	194,677	190,000	190,000
Mixed Beverage Taxes	1,199,295	1,250,000	1,250,000
CJAD Fiscal Service Fees	16,554	15,000	15,000
Hazardous Waste Fee	20,595	25,000	25,000
Emergency Service Response Reimbursement	57,982	15,000	0
SO- School Resource Officer	330,016	340,000	0
Law Enforcement Block Grant	22,618	0	0
Law Enforcement Byrne JAG Grant 2009	42,624	0	0
Miscellaneous Law Enforcement Grants/OCD	33,699	35,000	0
Law Enforcement Byrne JAG Grant 2010	1,737	0	0
Bingo Tax Revenue	21,272	25,000	25,000
Law Enforcement Services	29,192	0	0
TNRCC Emissions Program Grant	0	252,000	0
TNRCC Emissions Program Grant-SO	253,101	0	0
Title 4E Reimbursement CPS	(1,342)	12,000	30,000
State Criminal Alien Assistance Grant	221,755	190,550	200,000
Texas Traffic Safety Grant	13,551	4,350	0
Attorney General Title IV-D Court Costs	7,811	0	0
DISD School Resource	87,821	91,400	0
CSCD - IS Reimbursement	68,421	60,000	60,000
DCTA ICA Fees	89,878	86,250	0
Juvenile Accountability Grant	26,399	22,000	0
County Court Salary Reimbursement	567,340	600,000	672,000
Communication Contract Fees	474,812	500,000	500,000
Out-of-County Prisoner Housing Fee	703,560	650,000	600,000
Victim Notification Grant	30,710	30,710	30,710
State Homeland Security Grant	643,033	623,400	0
Organized Crime Drug Enforcement - DEA	17,083	6,000	0
CHOS Museum Tourism/Preservation Grant	111,174	98,280	115,351
Fresh Water District Law Enforcement Contract	266,373	258,000	0
Northwest ISD ASAP Contract	27,029	0	0
Dispute Resolution Fees	111,817	120,000	120,000
State Indigent Defense Grant	344,109	390,000	350,000
HAVA (Help America Vote Act) Grant	1,373	0	0
Optional Child Safety Fee	805,127	800,000	825,000
North Texas HIDTA-FBI Contract	71,490	12,000	0
Org. Crime Drug Enforcement Task Force	4,805	1,000	0

DENTON COUNTY

General Fund Revenues

Account Name	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
State Longevity Pay	100,840	100,000	100,000
DA-Title IV-E CPS Legal Services	190,133	160,000	150,000
Copper Canyon Interlocal Contract	188,801	182,600	0
Subtotal Intergovernmental	**7,397,266**	**7,145,540**	**5,258,061**
Fees-County Sheriff	235,954	240,000	250,000
Fees-County Clerk	5,616,021	5,650,000	5,750,000
Fees-County Court Costs	272,975	320,000	320,000
Fees-Tax Assessor/Collector	2,379,369	2,600,000	2,600,000
Fees-District Clerk	1,041,048	1,050,000	1,100,000
Fees-Records Management Copies	30,703	20,000	15,000
Fees-Justice of the Peace, Pct # 1	121,859	115,000	130,000
Voter Registration Fees	1,010	2,000	2,000
Fees-Justice of the Peace, Pct # 2	66,693	70,000	75,000
Fees-Justice of the Peace, Pct # 3	108,089	115,000	115,000
Fees-Justice of the Peace, Pct # 4	131,261	125,000	135,000
Fees-Justice of the Peace, Pct # 5	189,093	200,000	200,000
Fees-Constable, Pct #1	239,905	240,000	240,000
Fees-Constable, Pct #2	157,627	185,000	180,000
Fees-Constable, Pct #3	221,093	260,000	240,000
Fees-Constable, Pct #4	119,388	150,000	150,000
Fees-Constable, Pct #5	128,832	150,000	185,000
Bond Processing Fees	49,634	55,000	50,000
Treasurer Commission on State Court Costs	190,590	200,000	190,000
County Treasurer's NSF Fees	0	200	0
Arrest Fees	185,787	165,000	185,000
Child Safety Court Cost Fees	12,747	15,000	15,000
Traffic Court Cost Fees	32,429	28,000	28,000
District Court Cost	0	2,500	5,000
Medical Examiner Fees	0	2,000	2,000
District Attorney Prosecution Fees	4,094	5,000	6,500
Fees-Justice of the Peace, Pct # 6	111,432	120,000	115,000
Fees-Constable, Pct #6	280,111	300,000	295,000
Sheriff's Arrest Fees	28,786	35,000	25,000
Tax Collections Contract Fees	518,331	540,000	565,000
Inmate Medical Fees	62,903	60,000	60,000
Scofflaw Contract Fees	800	2,500	2,500
County Treasurer Commission on BAT	44,929	15,000	10,000
Commission - Time Payment Fees	56,033	60,000	60,000
Commission - Judicial Service Fees	13,028	15,000	15,000
Public Works Fees	72,231	70,000	70,000
County Transaction Fees	55,636	60,000	55,000

DENTON COUNTY

General Fund Revenues

Account Name	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Juvenile Delinquency Prevention Fee	50	1,000	1,000
Child Safety Fund	775	1,000	0
Drug Court Fee	86,846	85,000	85,000
Probate - Guardianship Fees	17,897	22,000	20,000
Juvenile Case Manager Fees	49,751	50,000	50,000
Indigent Defense Commission	4,292	3,500	3,500
Subtotal Fees	**12,940,032**	**13,404,700**	**13,600,500**
Fines-Justice of the Peace, Pct # 1	239,027	240,000	250,000
Fines-Justice of the Peace, Pct # 2	154,465	195,000	200,000
Fines-Justice of the Peace, Pct # 3	189,636	230,000	210,000
Fines-Justice of the Peace, Pct # 4	235,671	240,000	235,000
Fines-Justice of the Peace, Pct # 5	510,963	530,000	520,000
Fines-Justice of the Peace, Pct # 6	175,006	200,000	200,000
Fines-County Courts	1,410,655	1,300,000	1,250,000
Fines-District Courts	600,984	700,000	700,000
Subtotal Fines	**3,516,407**	**3,635,000**	**3,565,000**
Interest on Money Market Accounts	123,112	160,000	150,000
Interest on Officer's Accounts	547	1,000	1,000
Subtotal Interest	**123,659**	**161,000**	**151,000**
Sales of Surplus Property	83,484	900,000	45,000
Subtotal Surplus Sales	**83,484**	**900,000**	**45,000**
Copy Fees	1,423	2,000	2,000
Vending Machine Commission	9,834	10,000	10,000
Bail Bond Board Application Fees	5,000	6,000	6,000
Museum Donations	36,176	6,000	0
Inmate Phone Fees	240,323	260,000	250,000
Attorney Refunds	127,542	125,000	125,000
Tax Attorney Rentals	30,000	30,000	30,000
Inmate Social Security Benefits	28,600	35,000	35,000
Ambulance Reimbursements	324	100	0
Witness Expense Refund	10,914	15,000	15,000
Data Request Fees	820	2,500	3,500
Museum Gift Shop Sales	2,670	0	0
Recycling Proceeds	5,680	6,000	8,000
Miscellaneous Revenue	251,551	150,000	75,000
Probate Judge Salary Reimbursement	0	1,000	0
CAA-Reimbursement-Juvenile	75,448	75,000	75,000
ILB Fees	45,448	100,000	80,000

DENTON COUNTY

General Fund Revenues

Account Name	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Teen Court Fees	60	1,000	500
Office Rental	63,968	65,000	65,000
Bail Bond Forfeitures	654,115	650,000	600,000
Parks Foundation Donations	0	7,465	0
Animal Control Fees	0	1,000	500
CAA-Reimbursement-County Courts	244,370	250,000	240,000
Insurance Reimbursement	0	0	0
Economic Development Contract Fee	0	0	0
Veteran's Memorial Donations	165	10,000	0
DA Federal Seizure Money	0	0	0
CPS Operational Costs	116,921	150,000	175,000
Subtotal Miscellaneous	**1,951,352**	**1,958,065**	**1,795,500**
Total Revenues	**122,740,371**	**127,224,305**	**126,585,573**
Transfer from Road and Bridge Fund	0	26,700	0
Transfer from County Clerk Records Mgmt Fund	875	0	0
Transfer from Elections Administration Fund	37,000	4,500	0
Total Transfers From Other Funds	**37,875**	**31,200**	**0**
TOTAL SOURCES	**122,778,247**	**127,255,505**	**126,585,573**

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DENTON COUNTY

General Fund Expenditures By Department

Department	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Commissioners Court	109,997	118,548	120,048
Commissioner, Precinct #1	207,086	218,960	224,253
Commissioner, Precinct #2	209,326	221,965	229,160
Commissioner, Precinct #3	221,519	232,287	243,662
Commissioner, Precinct #4	208,787	222,399	229,516
County Judge	320,826	334,676	346,544
Bail Bond Board	1,358	2,729	3,129
County Clerk	3,369,248	3,563,684	3,703,678
Human Resources	890,267	946,699	989,006
Purchasing	854,952	905,757	941,834
Vehicle Maintenance	322,385	352,367	363,689
Non-Departmental	1,908,287	1,992,761	5,406,016
Financial Information Systems	116,884	99,808	112,833
Technology Services	1,926,869	2,521,121	2,888,765
Print/Mail Department	309,652	325,096	346,839
Geographic Information Systems	328,694	447,437	417,645
County Planning	637,487	416,087	440,911
Historical Commission HOT Funds Grant	14,769	25,000	0
CHOS /Bayless-Selby House Msm Grt 2013	41,235	107,823	0
Office of History and Culture	270,232	378,808	416,696
Historical Commission	74,215	0	0
Records Management	258,334	269,639	280,566
CHOS HOT Funds Tourism Grant 2012 /2014	52,796	37,679	107,712
Veterans Service	365,220	386,556	402,693
Elections Administration Department	1,474,330	1,395,144	1,512,213
Civil Service Commission	0	11,075	4,900
County Wide Technology	2,210,816	2,159,443	2,406,066
Subtotal General Administration	**16,705,571**	**17,693,548**	**22,138,374**
Judiciary and Court Support	323,933	352,915	372,554
16th District Court	839,361	801,717	705,707
158th District Court	1,005,989	1,028,834	706,791
211th District Court	847,842	887,644	720,233
362nd District Court	924,392	945,770	719,210
367th District Court	813,723	915,180	720,008
393rd District Court	653,196	623,280	563,736
431st District Court	573,142	565,877	575,788
County Court at Law #1	572,072	585,102	652,832
County Criminal Court #2	613,548	667,187	643,576
County Court at Law #2/Civil	365,607	382,341	415,128

DENTON COUNTY

General Fund Expenditures By Department

Department	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Probate Court	1,496,852	1,597,742	1,768,429
County Criminal Court #1	634,523	708,392	646,690
County Criminal Court #3	576,381	624,021	753,978
County Criminal Court #4	656,091	723,185	631,465
County Criminal Court #5	609,959	687,388	706,101
District Clerk	1,584,683	1,691,578	1,726,563
County Court Administrator	89,956	94,356	98,035
Justice of the Peace, Precinct #1	465,277	491,267	512,344
Justice of the Peace, Precinct #2	316,260	331,422	334,075
Justice of the Peace, Precinct #3	427,570	449,501	462,856
Justice of the Peace, Precinct #4	319,075	334,979	349,502
Justice of the Peace, Precinct #5	460,139	496,440	519,195
Justice of the Peace, Precinct #6	352,000	380,428	391,009
Juvenile Case Manager	45,344	56,663	58,420
District Court Administrator	176,992	185,299	192,611
Jury and Grand Jury	158,851	180,806	177,668
Justice Information Systems	715,349	843,416	1,359,125
Death Investigations/Medical Examiner Svcs	817,619	849,773	863,183
Collections Department	317,064	352,366	372,206
Subtotal Judicial	**17,752,790**	**18,834,869**	**18,719,018**
Criminal District Attorney	9,256,509	9,569,857	10,042,520
DA - CPS Division	755,948	760,151	800,726
Criminal District Attorney - Civil Division	1,421,216	1,514,386	1,579,879
Subtotal Legal	**11,433,673**	**11,844,394**	**12,423,125**
County Auditor	1,142,122	1,227,223	1,278,602
County Treasurer	573,383	603,855	628,355
Tax Assessor/Collector	3,633,095	3,855,241	4,051,986
Budget Office	504,564	507,260	549,017
Subtotal Financial Administration	**5,853,164**	**6,193,579**	**6,507,960**
Carroll Building / County Administration	192,770	194,670	216,036
Denton County Courts Building	538,977	567,509	596,612
Construction Management	0	337,914	327,830
DA Annex	17,355	27,376	28,500
Courthouse on the Square	121,165	138,366	167,445
Emergency Management Facility	98,152	104,312	126,048
Denton County Storage Building	16,694	18,440	20,740
Historical Park Projects	2,650	7,464	7,464
Historical Park Facilities	71,741	16,055	19,450

DENTON COUNTY

General Fund Expenditures By Department

Department	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Courthouse Annex	41,293	31,405	38,314
Precinct #3 Government Center	0	0	73,131
Mary and Jim Horn Government Center	122,851	168,215	151,550
Loop 288 Elections/Technology	0	120,544	134,290
Loop 288 Facilities/TABC/Parks	0	39,825	41,299
Loop 288 CSCD	0	58,259	61,816
Lee Walker Government Center	53,477	63,539	61,303
CPS Building/Lewisville	56,608	20,815	25,522
Loop 288 - Phase I	122,924	135,668	127,215
Loop 288 - Central Plant	132,340	323,716	392,327
Elections Storage Building	12,761	13,620	0
Sandy Jacobs Government Center	46,401	68,993	79,765
Steven E Copeland Government Center	74,482	137,730	102,314
The Colony Annex	29,156	37,005	37,058
Sanger Annex	16,970	18,820	20,500
Denton County Government Center	72,554	82,236	67,860
Charlie Cole Building	317,689	399,920	374,451
Law Enforcement Facility	2,369,949	2,493,090	2,706,884
East Oak Street Facilities	5,551	1,300	0
Facilities Management	2,136,312	2,623,052	2,664,312
County Leased Buildings	141,908	139,778	145,301
Vehicle Maintenance Facility	23,012	25,712	27,625
Recycling Department	62,979	66,372	76,804
Telephone Department	791,976	826,115	817,780
Subtotal Public Facilities	**7,690,697**	**9,307,834**	**9,737,546**
County Jail	22,657,988	23,925,889	25,543,659
Jail Health	3,123,689	3,774,979	4,418,180
Sheriff's Communications	2,491,133	2,785,077	2,400,726
Sheriff	13,106,083	13,240,021	13,277,439
DISD School Resource Officer	75,180	91,703	0
Sheriff's Mental Health Unit	786,683	787,910	799,925
Sheriff's Reserves Unit	72,882	64,327	56,534
Vehicle Emissions Enforcement Grant	68,286	44,528	0
DCTA Interlocal Contract	75,638	81,251	0
School Resource Officer	306,958	338,981	0
Copper Canyon Interlocal Contract	154,795	182,305	0
CSCD (Adult Probation)	231,045	283,656	313,636
Juvenile Accountability Grant	61,984	71,648	0
OJP Recovery Grant	0	0	0
SO Freshwater Contract - Providence	153,424	76,210	0

DENTON COUNTY

General Fund Expenditures By Department

Department	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
SO Freshwater Contract - Paloma Creek	41,657	86,943	0
Constable, Precinct # 1	737,956	715,338	899,351
Constable, Precinct # 2	651,332	681,341	751,035
Constable, Precinct # 3	646,730	658,902	723,775
Constable, Precinct # 4	696,987	650,457	684,520
Constable, Precinct # 5	531,376	569,197	654,737
Constable, Precinct # 6	523,475	614,317	690,754
Fire and Ambulance Services	2,155,332	2,190,125	2,191,125
NWISD ASAP	0	0	0
Department of Public Safety	194,821	201,906	198,520
Alcoholic Beverage Commission	2,907	3,325	2,275
2009 Homeland Security Grant	124,019	0	0
Texas Parks & Wildlife/Game Warden	3,998	5,000	4,058
2011 Homeland Security Grant	220,999	441,038	0
Emergency Services	1,017,850	1,077,546	1,080,286
2012 Homeland Security Grant	519,013	182,339	0
Subtotal Public Safety	**51,434,220**	**53,826,259**	**54,690,535**
Child Protective Services	91,111	98,553	88,121
Subtotal Health and Welfare	**91,111**	**98,553**	**88,121**
County Extension	347,594	369,587	421,235
Subtotal Conservation	**347,594**	**369,587**	**421,235**
Appropriations	3,016,237	3,211,792	3,203,313
Subtotal Contract Services	**3,016,237**	**3,211,792**	**3,203,313**
Total Expenditures	**114,325,057**	**121,380,416**	**127,929,227**
Transfer to DCEA Insurance Fund	1,900,000	0	0
Transfer to Road & Bridge Fund	0	0	0
Transfer to Courthouse Security Fund	45,000	46,000	46,000
Transfer to Fire Code Enforcement Fund	0	0	50,000
Transfer to Public Health Fund	9,920	20,000	0
Transfer to Indigent Care Fund	302,000	0	0
Transfer to Jury Fund	0	142,637	150,042
Transfer to 2012 PI Bond Fund	0	779,398	0
Transfer to Capital Replacement Fund	3,263,028	2,000,000	3,500,000
Total Transfers To Other Funds	**5,519,948**	**2,988,035**	**3,746,042**
TOTAL USES	**119,845,005**	**124,368,449**	**131,675,269**

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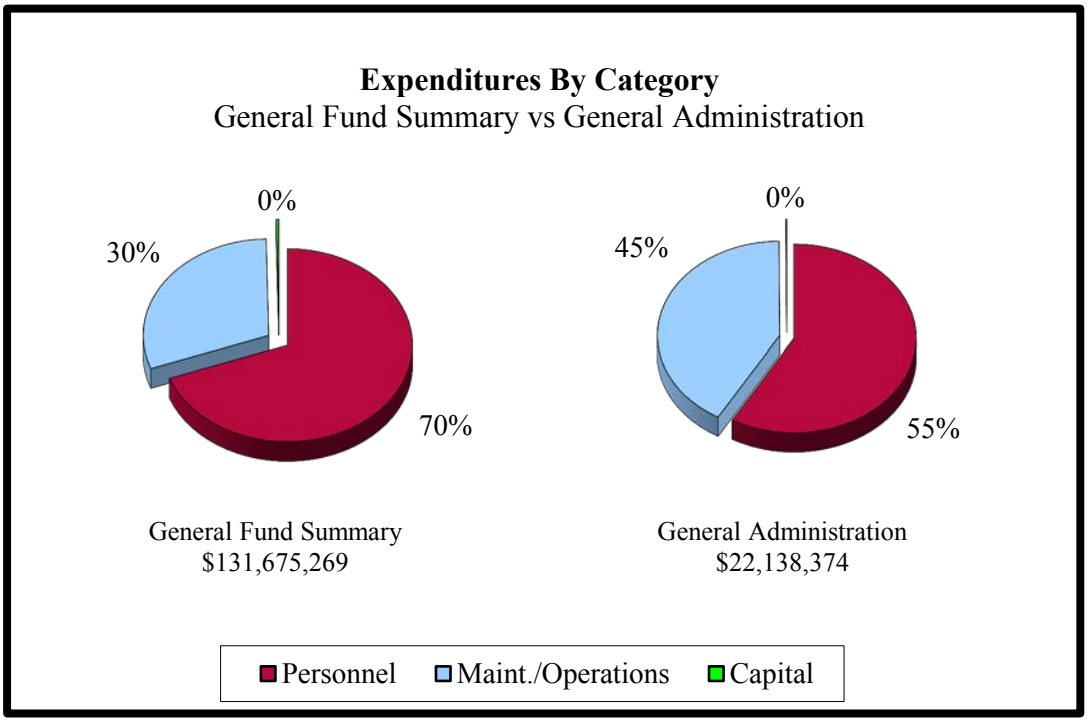
General Administration

General Administration departments include the basic administrative and management functions of the County's General Fund. The major departments include Commissioners Court, County Judge, County Clerk, Human Resources, Purchasing, Vehicle Maintenance, Technology Services, County Planning, Geographic Information Systems, Elections Administration and Non-Departmental.



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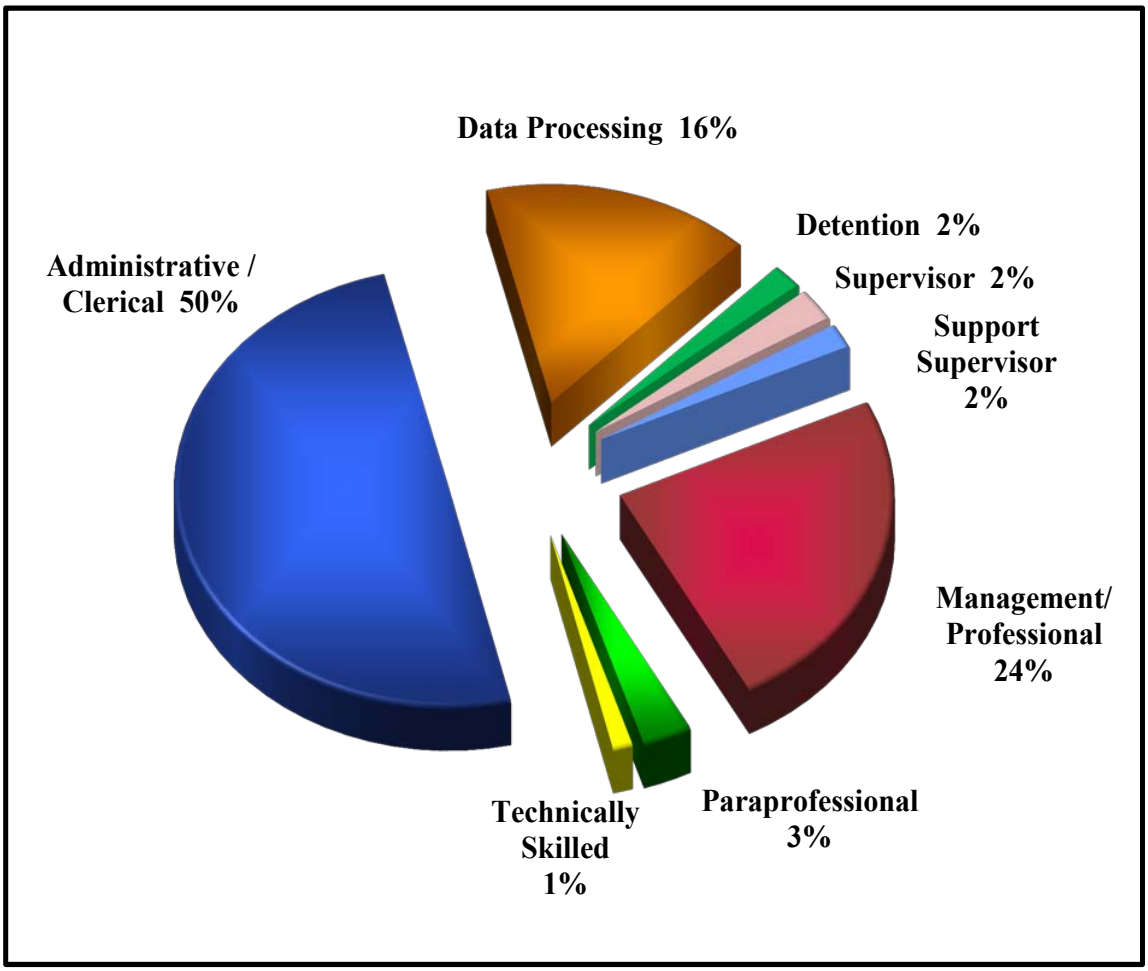
STAFFING BY CATEGORY
General Administration



	Full-Time	Part-Time	Total
Management / Professional	41	-	41
Supervisor	4	-	4
Support Supervisor	3	-	3
Paraprofessional	4	1	5
Technically Skilled	2	-	2
Administrative / Clerical	79.5	5	84.5
Data Processing	27	-	27
Detention	3	-	3
TOTAL	**163.5**	**6**	**169.5**

DENTON COUNTY

Department: Commissioners Court *G/L# 01·10·10*

Department/Activity Description

The office of the Aide to the Court provides managerial and technical assistance to the Commissioners Court by interacting with County boards and committees, departments and elected officials as needed to enhance County government. This office organizes and publishes the weekly Commissioners Court agendas, attends all Commissioners Court Meetings, sets up courtroom, takes notes and records each meeting and issues all correspondence resulting from Commissioners Court. The office also maintains the County Boards and Committees Manual, and attends, records and transcribes the minutes for various County boards and committees. This office also assists the Housing Finance Corporation with their meetings and assists with various financial responsibilities.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$99,286	$106,223	$109,723
Operations	$10,711	$12,325	$10,325
Capital	$0	$0	$0
Total	$109,997	$118,548	$120,048

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The program used for producing agendas and packets had several issues that we were continually working to get resolved. This required manual changes and additions which were very time consuming.
- Worked with Commissioners Court to reconstruct Denton County Boards and Committees.
- Denton County Housing Finance Corporation worked with the City of Denton to fill all their vacancies, and the Board is currently complete.
- Several facilities were added to the list of buildings available for outside use. This required calendar scheduling as well as security procurement for each event.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Complete implementation of new Agenda Program with all records updated and all issues resolved.			
% time spent on new agenda program	50%	50%	40%
E-agenda packets sent electronically each week	8	12	12
Average number of pages in each agenda packet	350	350	350
Goal: Provide administrative support to the Bail Bond Board and the Housing Finance Corporation.			
Bail bond companies monitored	22	25	28
Average hours spent each week on Bail Bond Board	12	15	15
Average hours spent each week on HFC bank records	1	1	1
Goal: Continue to refine procedures for filling vacancies for boards and committees.			
Boards and committees managed	30	30	30
Number of vacancies each year	20	15	10
Time to fill vacant position (weeks)	12	4	3

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	1
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Commissioner, Precinct #1 *G/L# 01·10·11*

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$194,409	$208,951	$217,813
Operations	$12,677	$10,009	$6,440
Capital	$0	$0	$0
Total	$207,086	$218,960	$224,253

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Opened a new Road & Bridge facility in December 2012 in Sanger, Texas, which became operational in January 2013.
- Worked closely with North Texas Tollway Authority to extend the Dallas North Tollway north of FM 428. We are optimistic that this project will be underway within the next few years.
- Centralized administration of Precinct #1 for more efficient supervision and effective communication and management of day-to-day-operations.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve the roads and bridges in Precinct 1.			
Bond funds available for public improvements to County-owned transportation and drainage projects	$7,700,000	$12,000,000	$12,500,000
Major transportation/drainage projects funded	3	4	4
Major transportation/drainage projects completed	2	3	3
Goal: Provide better service to citizens utilizing new R&B facility that is more centrally located and designed to promote efficient work flow.			
Public meetings hosted or participated in	60	70	70
Meetings with individual constituents and small groups	125	125	130
Goal: Provide better services to citizens in incorporated areas of Precinct 1.			
New interlocal agreements that support city infrastructure improvements	7	8	9

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Commissioner, Precinct #2 *G/L# 01·10·12*

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$199,113	$215,672	$223,911
Operations	$10,212	$6,293	$5,249
Capital	$0	$0	$0
Total	$209,326	$221,965	$229,160

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Colony TIRZ #1 was presented and approved by Commissioners Court. This allowed for multiple construction projects to begin and provided major economic development opportunities for growth in the southern section of Denton County.
- Represented the County in Austin at "Denton County Day", discussing Denton County projects and developments with State Representatives and Senators.
- Multiple road projects were under construction creating better and safer roads for Denton County residents.
- Worked with State Representatives on various legislative issues and House Bills, including a trip to Austin to testify at the Transportation Committee.
- Met multiple transportation challenges due to redistricting which created additional county roads for this precinct.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue progress on multiple transportation projects and county road projects (% completion).			
Planning and construction of FM 423	5%	10%	70%
Memorial Rd engineering complete, construction begun	30%	70%	100%
ROW complete and construction begun	5%	10%	70%
Goal: Continue development of County assets and building projects (% completion).			
Purchase of land to build new government center	50%	100%	0%
Construction of new government center in Frisco	10%	50%	100%
Remodeling of the Sandy Jacobs Govt Center	10%	50%	100%
Goal: Continue growth of the Denton County Veterans Memorial by donation/purchase of Star Memorial Plaques.			
Star Memorial Plaques added to memorial	80	8	20
Goal: Continue advancement of economic development opportunities.			
Economic incentive agreements with new businesses	3	5	5
Meetings with businesses interested in moving to Denton County	3	5	5

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Commissioner, Precinct #3 *G/L# 01·10·13*

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$207,617	$224,678	$233,277
Operations	$13,902	$7,609	$10,385
Capital	$0	$0	$0
Total	$221,519	$232,287	$243,662

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Worked with cities and towns in Precinct 3 to complete several road projects to enhance mobility and provide safer travel for our citizens. Completed projects include: Garden Ridge, FM 1171, Spinks, Dixon Lane and Highland Village Road.
- Worked with Commissioners Court to expand and improve space for employees.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Encourage new businesses to relocate to Denton County by providing superior quality of life while keeping tax rates low.			
Denton County tax rate	0.277357%	0.282867%	0.284914%
Begin construction of new Precinct 3 government ctr	N/A	N/A	yes
Continued improvement of County roads	ongoing	ongoing	ongoing
Maintain committee appointments for all citizen and staff committees.			
Citizen committee appointments	6	8	6
Personal staff appointments	11	11	11
% appointments filled within 30 days	98%	98%	98%
Meet or exceed all continuing education requirements as set by Texas statute (16 hours minimum).			
Continuing education hours	25	57	60
Improve local transportation through implementation of road bond programs.			
Major Pct 3 road projects completed	1	2	1
Effectively oversee the design and construction of the new Lewisville Government Center project.			
Progress of project	65% design	100% design	100% construction

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Commissioner, Precinct #4 *G/L# 01·10·14*

Department/Activity Description

The Commissioners Court is the governing body of the County, and is therefore required to fulfill all responsibilities as stated in Texas law. Commissioners assist their constituents with issues regarding the County government process, road and drainage problems and road/bridge replacement and repairs. Commissioners Court is held weekly to set policy and approve items on the agenda. This includes approval of bills, contracts, purchases through bid process, hiring of employees, updates on transportation projects and overview of buildings and expansion of departments. The budget for Denton County is set by Commissioners Court. The Precinct 4 Commissioner delivers presentations to community groups to update and educate citizens regarding issues in Denton County. The Commissioner serves on departmental and community boards and committees. He assists municipalities with solutions for issues due to rapid growth and other community needs. He attends City Council meetings of all cities/town in Precinct 4 on a regular basis and upon their request.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$197,042	$213,566	$221,648
Operations	$11,745	$8,833	$7,868
Capital	$0	$0	$0
Total	$208,787	$222,399	$229,516

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Served as County's representative to the Regional Transportation Council to secure funding for expansion of I35E from municipal, county, state and federal partnerships.
- Secured a commitment from TxDOT to include FM 407 in the TxDOT Green Ribbon Program to enhance the landscaping buffers between Copper Canyon and Double Oak along FM 407.
- Championed installation of the traffic signal at Bobcat Blvd & 377, traffic signal at Harpole and 377 and turn lane on FM407 at SH377. Working with Jacobs Engineering on the design of Hwy 377 through Argyle, Flower Mound, Roanoke and Denton.
- Worked with the City of Fort Worth to attract GE Locomotive to the City of FW/Denton County. Coordinated efforts on the relocation of the BNSF rail line and installation of the test track. Worked with the Cities of Krum, Justin and Northlake on various road projects and utilized savings from a completed traffic circle to fund the Indian Creek Drive Project .
- Active in the preservation of Denton County history by serving on the Historical Commission, Marker Committee, Historic Structures Committee, Museum Committee and President of the Historic Park Foundation Board. Also worked with Denton County Master Gardeners on the initial design of a Community Garden and Botanical space adjacent to the Health Department.
- Served on the County Master Plan Committee and was active in the design and construction of the Loop 288 complex.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Completion of State Highway Projects.			
SH 380, Segments 1 & 2	contract let	75% complete	100% complete
SH 114, Sections 1 & 2	contract let	75% complete	100% complete
FM 407	contract let	90% complete	100% complete

FY 2014 BUDGET

DENTON COUNTY

Department: Commissioner, Precinct #4 (continued) *G/L# 01·10·14*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase in-house training for Commissioner Office staff and R&B West employees.			
Heavy Equipment Operator training classes	9	5	3
Computer training classes for R&B staff	12	10	6
Leadership and communication training classes	10	10	10
Goal: Maintain open communication with constituents.			
Phone calls and messages returned within 24 hours	90%	95%	98%
Group meetings with constituents for project updates	7	5	5
Website, email and social media updates	50	64	70

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Judge *G/L# 01·10·15*

Department/Activity Description

The County Judge serves as the presiding officer of the Commissioners Court, which is the main body responsible for the financial administration of the County. The Judge's primary responsibility is to execute specific statutory duties, including legislative, executive and administrative functions, while serving the County's fast-growing population. It is the Judge's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County Judge is elected county-wide to a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$306,552	$326,983	$339,380
Operations	$14,274	$7,693	$7,164
Capital	$0	$0	$0
Total	$320,826	$334,676	$346,544

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Director of Administration served as Project Leader for working with Legistar/Granicus on eAgenda system. Admin Assistant and Aide-to-the-Court worked closely with Director of Admin ensuring that eAgenda system met needs of Denton County offices.
- Administrative Assistant serviced as liaison with AirCheck Texas (LIRAP) Program, ensuring that TCEQ regulations are met through the Low Income Repair Assistance Program.
- FY2013 was a Legislative Session year, so County Judge and her staff were involved in working with Denton County Chambers of Commerce for Denton County Days planning in Austin, legislative resolutions and bill research, and travel to Austin for hearings on legislation.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve technological development county-wide in order to increase productivity and enhance performance and employee satisfaction.			
Special projects discussed with Director of Tech Svcs	3	5	5
Goal: Provide accurate and timely responses to constituent inquiries and requests from other governmental agencies.			
% constituent contacts returned within 24 hours	97%	95%	99%
% constituent complaints resolved within 7 days	96%	95%	99%
Contacts with other governmental agencies	10	15	20
Goal: Facilitate improvements to the transportation infrastructure of Denton County.			
Seek community support for IH35E Management Lanes improvement project and SB1420	ongoing	ongoing	ongoing
Meetings with constituents and neighborhood groups	12	12	12
Goal: Develop new programs that will help make Denton County a prime destination for economic development.			
% special projects completed within 14 days	80%	90%	99%
% successfully completed goals and projects	99%	99%	99%
Special projects completed or implemented	5	10	10

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Bail Bond Board *G/L# 01·10·16*

Department/Activity Description

The function of this department is to exercise any powers incidental or necessary to administer the Bail Bond Board Act, to enforce and regulate this Act, and to supervise and regulate all phases of the bonding business within the County. This Board conducts hearings and investigations and makes recommendations regarding the issuance, refusal, suspension or revocation of licenses to the Texas Judicial Council. The District Clerk is chairman of the board. The Bail Bond Coordinator reports to the County Treasurer and is responsible for all Bail Bond files and records kept in the Treasurer's office.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$1,358	$2,729	$3,129
Capital	$0	$0	$0
Total	$1,358	$2,729	$3,129

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Met all agenda deadlines and made sure that all new and renewal applications were turned in on time.
- Worked closely with Legal Department with issues relating to State and local statutes.
- Issued licenses to four new companies.
- Posted all meeting agendas and orders on the website.
- Maintained a list of all companies funded by personal property or insurance backed.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to accurately and efficiently post all agendas.			
Agendas posted	12	12	12
Average agenda items per month	15	15	15
Orders posted	12	12	12
Goal: Process all new and renewal bail bond applications according to policy, maintaining various reports and information.			
New applications received and processed	2	4	6
Property and money backed companies	8	10	10
Insurance backed companies	15	15	18
Goal: Maintain website, ensuring that all information is posted in a timely manner.			
Agendas submitted electronically to website	12	12	12
Orders submitted electronically to website	12	12	12

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: County Clerk *G/L# 01·10·20*

Department/Activity Description

The County Clerk's Office maintains all records regarding County business including (but not limited to) marriage licenses, real property, recording, vital statistics, probate, UCC and juvenile. The County Clerk's Office is an ex-officio clerk of Commissioners Court, and serves as clerk for county, criminal, civil and probate courts. The County Clerk is elected to a four-year term by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$3,189,263	$3,371,259	$3,521,793
Operations	$179,985	$192,425	$181,885
Capital	$0	$0	$0
Total	$3,369,248	$3,563,684	$3,703,678

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Winner of the Tyler Technologies Public Sector Excellence Award for CJIS.
- Worked on the configuration of Texfile for courts as mandated by the Texas Supreme Court.
- Began accepting phone payments, resulting in an average of 50 per day or 13,000 per year.
- Discontinued the transportation of patients from private hospitals to court.
- Police departments began performing their own Emergency Detentions instead of using Mental Health Deputies.
- Achieved Texas Department of Public Safety Accreditation for five major areas in criminal case management.
- Instituted two new supervisors on the Courts side in Civil and Probate without a decline in productivity.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Keep up with growing demands in the area of mental health.			
Increase in mental health cases filed	13%	15%	18%
Electronic filings	0%	100%	100%
Goal: Increase communication level with contracted mental health hospitals and potentially add a new contract facility.			
Communication level with hospitals	65%	80%	100%
% Families receiving most appropriate and least restrictive level of mental health services	75%	90%	100%
Goal: Continue to finds ways to provide services to citizens without requiring their presence at the Courthouse.			
Electronic case filings	25%	75%	100%
Payments made by phone	0	13,000	20,000
Copy requests by fax	4,475	4,500	5,000
Goal: Maintain high level of service regardless of volume.			
Inventory and appraisements for probate and guardianships	393	405	435
Dispositions	785	800	800
Hearings	1,825	1,875	1,900

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	58	58	57
No. of Part-Time Employees	1	1	1

DENTON COUNTY

Department: Human Resources *G/L# 01·10·25*

Department/Activity Description

The Human Resources Department ensures compliance with federal, state and local employment legislation through policy administration, recruitment procedures, employment practices and job classification. The department is responsible for administering the medical and dental plan, life insurance, the cafeteria plan, workers compensation, safety, training, risk management and loss control which includes vehicle and building insurance programs, retirement, ADA, family leave, sick leave pool and other federal regulations. Other areas of responsibility include the Employee Forum, newsletters, service awards, annual employee picnic, flower program, and the placement of temporary employees.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$839,708	$899,682	$940,986
Operations	$50,560	$47,017	$48,020
Capital	$0	$0	$0
Total	$890,267	$946,699	$989,006

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Because our staff size has remained constant, it has been challenging to handle the 18% increase in number of applications.
- Successfully coped with a problem in our enrollment application in our HRMS which did not properly handle employee data.
- Successfully implemented our first Halloween event in addition to coordinating our annual Employee Service Award and Picnic Event.
- Studied and prepared for transition of our health plans in 2014.
- Increased the size and scope of our training program.
- Continued to maintain low worker compensation costs through dedicated attention to detail in claim reports, constant dialog with adjusters and concentrated efforts on safety.
- Successfully transitioned the department after retirement of a long-time employee.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Be prepared to roll out an Account Based Health Plan this fall in the event that the PEBC Board approves the change.			
Train HR employees in all areas of the type of plan approved by the Board	25%	75%	100%
Plan, coordinate and conduct educational sessions regarding the new plan	0%	50%	100%
Complete transition to new benefit plan offerings	15%	55%	100%
Goal: Increase wellness program participation.			
% Increase in Wellness Program participation	0%	5%	15%
Meetings conducted with large departments to increase visibility and understanding of Wellness Program	0	0	3
Wellness Program flyers distributed	no	no	quarterly
Goal: Achieve the Gold Star Safety Award from Texas Association of Counties.			
Loss ratio	0.25	0.25	0.25
Exceed TAC's criteria for documentation of activities	yes	yes	yes

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	11	11	11
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Purchasing *G/L# 01·10·30*

Department/Activity Description

The Purchasing Department manages centralized procurement of the County's services, commodities and repairs. The department is charged with providing goods and services of the maximum value attainable by obtaining bids through the provisions of the Local Government Code, Section 262, Denton County Purchasing Policy, and other applicable laws. In addition, the Purchasing Department efficiently maintains fixed asset records through physical inventories, conducts sales or auctions of surplus and salvage equipment, monitors market supply, and performs license and title services for the entire County fleet.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$813,079	$871,228	$908,494
Operations	$41,874	$34,529	$33,340
Capital	$0	$0	$0
Total	$854,952	$905,757	$941,834

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Received the 2012 Achievement of Excellence in Procurement Award for the 17th year from the National Purchasing Institute.
- Beth Fleming received the Certified Professional in Supply Management (CPSM) certification from the Institute of Supply Management.
- The Purchasing Department has been challenged with a significant workload increase due to both planned road and facility construction projects. The challenge has been adequately met with efforts to re-allocate commodity assignments within the office.
- Began performing annual cost avoidance analysis in FY2012. The annual report to Commissioners Court focused on cost avoidance measures totaling $2,634,500.
- The department reviews available cooperative contracts for significant purchases or commodity classes to determine if savings can be realized. While it is difficult to assess actual savings over what a traditional county purchase cost would be (not retail), it is estimated the County averages 5% savings on cooperative purchases.
- Purchasing staff held leadership positions in professional associations. Scott Arledge and Vanessa Freeman served as officers on the board of the Public Purchasing Association of North Central Texas, and Donna Riley served as an officer on the board of the Texas Public Purchasing Association.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Aggressively monitor and audit annual contracts to minimize billing discrepancies and review contractual compliance.			
Funds recovered from contract audit program	$5,141	$10,000	$10,000
Estimated costs avoided through corrective measures	$50,000	$50,000	$50,000
Goal: Maximize value of county expenditures through cost avoidance measures.			
Cost avoidance for new contracts	$1,743,416	$900,000	$1,200,000
Cost avoidance for renewed contracts	$370,914	$400,000	$400,000
Cost avoidance for POs under the bid threshold	$35,384	$40,000	$40,000

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maximize use of County resources through term contracting and use of cooperative contracts when possible.			
Term commodity/service contracts	$11,896,282	$12,000,000	$13,000,000
Cooperative contract purchases	$12,974,525	$13,500,000	$13,500,000
Goal: Continue to maximize revenue through well-managed surplus auctions and revenue contracts.			
Surplus/salvage and sale revenue	$178,099	$200,000	$250,000
Commission/revenue contracts	$455,478	$400,000	$450,000
Cooperative contract rebates	$24,165	$25,000	$26,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014 Budget
No. of Full-Time Employees	11	11	11
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Vehicle Maintenance *G/L# 01·10·35*

Department/Activity Description

The Vehicle Maintenance Department is responsible for establishing and implementing a preventive maintenance program for the County's fleet of vehicles. In addition, the department performs minor repairs such as tune-ups, tire replacements and repair, brake and front end repair, as well as coordinating all repair work performed by outside vendors. This department also operates a sign shop which is responsible for making signs required for County roads and buildings, reviews all requests for vehicle purchases, provides recommendations on vehicle replacements and maintains the County alternative fuel program.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$262,276	$281,604	$295,018
Operations	$60,109	$70,763	$68,671
Capital	$0	$0	$0
Total	$322,385	$352,367	$363,689

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Decreased the percentage of repairs sent to outside vendors to 4.1%
- Produced road signs, building signs and vehicle graphics in-house rather than purchasing from outside vendors.
- Decreased the average down time per vehicle from 1.4 to 1.0 days.
- Increased training hours for mechanics by 10.3%

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain an average down time per vehicle of less than 2 days per year.			
Average down time per vehicle (days)	1.4	1.0	0.8
% of fleet down time	0.6%	0.4%	0.4%
Goal: Reduce the number of outside repairs through training and education of the County's mechanics.			
% of repairs sent to outside vendors	5.4%	4.1%	3.0%
Average training hours per mechanic	68	75	75
Goal: Assist in the annual vehicle purchases for County departments.			
Vehicles recommended for replacement	25	30	30
Vehicles in County fleet services	270	300	300
% vehicles replaced per year	10.8%	10.0%	10.0%
Goal: Provide preventive maintenance for County vehicles to ensure maximum service, performance and reliability.			
Oil changes	950	950	950
Average time for routine maintenance (minutes)	60	60	60
Average time for oil change (minutes)	30	30	30

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Non-Departmental *G/L# 01·10·40*

Department/Activity Description

This department is utilized for County-wide expenses such as professional services, insurance, equipment maintenance contracts, etc., which cannot be identified with a specific department. Also included are contingency funds for unanticipated expenses throughout the year.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$111,697	$43,098	$76,902
Operations	$1,796,590	$1,949,663	$5,329,114
Capital	$0	$0	$0
Total	$1,908,287	$1,992,761	$5,406,016

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Developed innovative methods to manage rising cost of health insurance.
- Increased efforts in the area of wellness to promote employee health and fitness.
- Decreased expenditures for copier rental by reviewing copier contracts and ensuring that each department selects the most cost-effective copier plan for its individual needs.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Strive to minimize use of unappropriated contingency funds.			
Unappropriated contingency funds expended	$4,732,086	$3,000,000	$3,000,000
% Unappropriated contingency funds utilized	100.0%	68.0%	68.0%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Financial Information Systems *G/L# 01·10·45*

Department/Activity Description

This department is utilized for the accounting of the costs of providing information and data processing system for departments involved in the financial applications of the County. Operating expenses include software and hardware maintenance and supplies. This system includes financial accounting, budgeting, human resources, payroll and purchasing functions. The system was approved in an effort to increase overall departmental efficiency and to provide departments direct access to pertinent financial information through on-line inquiry.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$116,884	$99,808	$112,833
Capital	$0	$0	$0
Total	$116,884	$99,808	$112,833

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased employee productivity by providing regular enhancements to the financial system.
- Avoided duplication of effort by ensuring that the financial activities of the County are processed without the need for multiple entries for any single transaction.
- Provided automated processes to replace manual ones.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide an efficient and effective data processing system for financial transactions and activities of the County.			
% Time system is operational	99%	100%	100%
% Hardware problems resolved within 1 working day	100%	100%	100%
Users of Financial Management System	48	48	48

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Technology Services *G/L# 01·10·46*

Department/Activity Description

The Technology Services Department is responsible for providing County-wide and intergovernmental automated integration, electronic access to public information, and 24-hour per day service to all departments and end users. This department provides weekly video taping of Commissioners Court meetings for cable and internet broadcast, provides telecommunications services to employees including comprehensive training, and develops and recommends policies and procedures to achieve maximum efficiency and to protect the integrity and security of data maintained on Denton County computer systems. Expenses for all other county departments are recorded in the County-Wide Technology Department (01.10.90).

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,865,903	$2,442,872	$2,798,347
Operations	$53,231	$78,249	$66,150
Capital	$7,735	$0	$24,268
Total	$1,926,869	$2,521,121	$2,888,765

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Accomplished large move of five departments to the new Administrative Complex consisting of close to 300 computers. This move was delayed which created a fairly tight window of less than one week to complete the move.
- Completed installation of new Datacenter which not only includes supporting internal County users, but also the servers that provide services to the public.
- We have experienced some staff turnover this year. Hiring and training new employees places a time and workload burden on existing staff, supervisors and management. Due to salary limitations, we have also experienced difficulty in attracting highly qualified applicants for our vacancies. Our training budgets are not sufficient to properly train staff on technologies that we support. It has been difficult to maintain a high level of service and timely completion of new projects related to desktop, server, network support, and application development due to inadequate technical and administrative staffing, lack of resources, and staff training.
- The large number of facility and fiber construction projects in design and construction phases is a huge challenge for our department. These projects require a tremendous amount of time from numerous Technology Services staff for successful completion.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Offer instructor-led training courses ranging from beginner to advanced on the latest software and technologies.			
Computer training classes held	56	28	55
Employees trained in computer training classes	252	140	240
Goal: Increase efficiencies by creating in-house applications to automate tasks and manual procedures.			
Existing applications	153	183	203
New applications built or created	9	30	20
Goal: Implement Service Level Agreements (SLAs) with departments.			
Active SLAs	5	10	12
% SLAs meeting or exceeding service level goals	0%	90%	95%

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to improve quality and timeliness of service and support to County departments.			
Average response time (hours) to complete request	7.60	4.30	4.00
Survey responses (range 1=low to 5=best):			
Overall handling of service request	4.88	4.42	4.50
Timeliness of problem resolution	4.88	4.40	4.50
Effectiveness of solution/information	4.89	4.45	4.50

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	21	30	31
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Print/Mail Department *G/L# 01·10·50*

Department/Activity Description

The Print/Mail Department is responsible for the coordination and execution of printing requests from all County departments, including simple black and white copies to bound color presentations. The mail center also processes all incoming, outgoing USPS mail, interdepartmental, certified, registered and overnight mail for County departments, including license plates for the Tax Assessor/ Collector, specimen samples for the Health Department, child support checks for the District Clerk and election material. The department also presorts in-state bulk rate for first class for delivery to the post office, along with mail delivery to all satellite offices within Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$207,640	$217,461	$227,108
Operations	$102,013	$107,635	$119,731
Capital	$0	$0	$0
Total	$309,652	$325,096	$346,839

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Discovered discrepancies by verifying actual usage of copier compared to invoiced usage and corrected the problem by working with the company and Accounts Payable.
- Provided requested print orders in a more timely manner by improving turnaround time from 48 to 24 hours.
- Maintained awareness of potential opportunities to reduce costs for mailing and printing needs by working closely with the Post Office, other vendors and the Purchasing Department.
- Improved quality of print jobs by increasing quality control, implementing staffing changes and retraining of staff.
- Reduced mail and outside print costs to the county, especially color copying costs, by doing everything in-house.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue improving efficiency of mail delivery and pick-up across the County.			
Introduce checklists to monitor mail pick-up & delivery	1	3	4
New offices added to mail runs	2	6	10
Cost of mail processed	$31,000	$30,500	$31,000
Goal: Continue to improve the quality and turnaround of print jobs requested.			
Turnaround time in days	2	1	0.5
% Jobs with improved print quality	75%	90%	95%
Copies processed	3,173,643	3,175,793	3,178,393
Goal: Encourage use of electronic resources in order to reduce number of printed agenda packets needed each week.			
Commissioners Court agenda packets printed weekly	10	7	0

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	4	4	4
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Geographic Information Systems *G/L# 01·10·55*

Department/Activity Description

The Denton County Geographic Information Systems Division is responsible for providing GIS (Geographical Information Systems) applications, services and map products to all Denton County offices and departments for county management, planning and operations. The GIS office uses GPS and other data collection methods to obtain and map geographic and location information and uses GIS to store data in layers. The GIS Division has constructed and maintains approximately 150 map layers. These layers contain features, such as roads, 911 addresses, City limits, fire district boundaries and streams to name a few. The development of the Landmark IMS application has allowed the ability to provide an interactive online map to the public and staff. This allows for increased spatial analysis, geographical data modeling and new products to be produced such as the Denton County Landmark to Go map book.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$282,460	$340,121	$371,360
Operations	$44,553	$93,819	$46,285
Capital	$1,682	$13,497	$0
Total	$328,694	$447,437	$417,645

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- An Elections employee was transferred to DTS/GIS. It will take sometime for the remainder of the GIS staff to learn and be able to act as a backup to this position in order to support the Elections department.
- GIS department moved to new location, and it took some time before the public and Denton County staff were apprised of the move.
- Assisted with West Nile virus spraying incident.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Create new GIS-related applications to make other departments more efficient and cost-effective.			
Applications maintained	5	5	6
New applications built or created	2	2	2
Goal: Improve quality of service provided to County departments (ratings are from completed surveys - 1 = low, 5 = best).			
Rating for overall handling of case	4.860	4.870	4.800
Rating for timeliness of problem resolution	4.860	4.865	4.800
Rating for effectiveness of solution or information	4.860	4.877	4.800
% service requests where response time met SLA	98.5%	98.8%	99.0%
% service requests where completion time met SLA	94.6%	95.5%	96.0%
Average hours to complete request	8.0	7.6	6.3
Goal: Perform edits to GIS data layers or create new GIS data layers as requested by County departments, cities or local agencies in order to keep their maps accurate and current.			
Map modifications requested	12	13	14
Service requests submitted for map data edits	210	210	210
Service requests submitted for new GIS data layers	7	7	7

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	4
No. of Part-Time (or Split Funded) Employees	4	2	2

FY 2014 BUDGET

DENTON COUNTY

Department: County Planning *G/L# 01·10·56*

Department/Activity Description

The County Planning department is responsible for the administration and management of various land use programs within unincorporated Denton County. These include the Lake Ray Roberts Land Use Ordinance, the Denton County Subdivision Rules and Regulations, and the National Flood Insurance Program including permitting, water quality and quantity and program compliance. This department also manages the Lake Ray Roberts Land Use Ordinance enforcement and its zoning cases, administers the E-911 addressing program and maintains a complete real property records section. Existing databases are critical and are a high priority to this department, other county departments and the public. Future development of the Web-based data will include all permits and inspections to better serve the public and other county offices.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$609,345	$395,617	$418,097
Operations	$28,143	$20,470	$22,814
Capital	$0	$0	$0
Total	$637,487	$416,087	$440,911

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Scanned all development permits from early 1990s to present. This project is almost complete.
- Partnered with Upper Trinity Regional Water District in the Household Hazardous Waste Program.
- Continued review and revision of the permitting process, looking for ways to streamline for efficiency.
- Began developing a tracking system website for permitting, work orders and interoffice/interdepartmental communication.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to provide excellent customer service at all levels, processing an increasing number of requests.			
Flood plain inspections due to complaints	12	15	20
Customer walk-ins	2,500	2,000	1,500
Customer phone requests	5,800	6,000	6,500
Customer email or fax requests	6,200	6,300	6,500
Goal: Maintain our current turnaround time for development permits.			
Avg turnaround time for development permits (days)	3	3	3
Development permits issued	1,500	1,650	1,700
Goal: Maintain our current time frame for plat approval process.			
Average weeks for final plat approval	3	3	3
Final plats reviewed	20	25	25
Final plats approved	15	20	20
Average days for preliminary plat approval	5	5	5
Preliminary plats reviewed	5	5	5
Preliminary plats approved	3	3	3

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	9	6	6
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Historical Commission HOT Funds Grant *G/L# 01·10·57*

Department/Activity Description

The HOT (Hotel Occupancy Tax) Funds Tourism Grant is designed to promote tourism and the convention and hotel industry by advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to visit preserved historic sites and museums in Denton County. In FY2012 funds for historical restoration projects were separated from the main HOT Funds grant and accounted for in a separate department. Grant period ends December 31, 2013.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$14,769	$25,000	$0
Capital	$0	$0	$0
Total	$14,769	$25,000	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

Funds restricted to use for historical restoration projects designed to promote tourism in the County.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: HOT Funds Tourism Grant 2013 *G/L# 01·10·58*

Department/Activity Description

The HOT (Hotel Occupancy Tax) Funds Tourism Grant is designed to promote tourism and the convention and hotel industry by advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to visit preserved historic sites and museums in Denton County. Funds for historical restoration and preservation projects were separated from this grant into its own department in FY2012. This grant was first accepted by the Commissioners Court in FY 1999 and provides partial funding for one courthouse museum employee (01.10.59) as well as funding for various equipment, supplies, and restoration/maintenance. Grant period ends December 31, 2013.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$10,947	$30,853	$0
Operations	$30,287	$76,970	$0
Capital	$0	$0	$0
Total	$41,235	$107,823	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completion of the Welcome Center in the Historical Park of Denton County. We have many goals to accomplish for the remainder of this year that will strengthen our long term goal of completing the Historical Park of Denton County and bringing new and exciting exhibits and programs to the County.
- Contacted all Social Studies Coordinators in Denton County School Districts during teacher in-service to increase school tours for the coming school year.
- Organized a county-wide celebration for Denton County's 167th birthday on April 6, 2013, from 10 a.m. to 3 p.m.
- Offered monthly lectures and programs to residents. Changing and traveling exhibits have helped us to reach more audiences. Our educational outreach to schools and organizations has resulted in a volunteer force that has grown four-fold since 2011. In addition, visitation to our museums and programs has increased.
- Secured grants, volunteer labor and free materials (value-added benefit to County property) to continue to minimize expenditures for County Museums.
- Reorganized and combined the offices of the Museums with the Historical Commission to provide improved exhibit spaces, more programs that attract families and enhanced promotion of Denton County's heritage tourism.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase visitation to museums.			
Visitors to CHOS Museum (and satellites)	89,287	90,000	95,000
Visitors to Bayless-Selby House Museum	2,412	3,000	3,500
Visitors to Denton County African American Museum	1,872	2,500	3,000
Goal: Update, refurbish and add exhibits while developing new programs and on-line features to promote Denton County's heritage.			
Research collections available to on-line visitors	0	0	1
Exhibits of interest and relevence at County facilities beyond Courtouse and Historical Park	2	4	4
Open houses to encourage visitors to view exhibits	2	4	4
Participants in lectures and tours	11,196	12,316	13,548

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	1	1	0

FY 2014 BUDGET

DENTON COUNTY

Department: Office of History and Culture *G/L# 01·10·59*

Department/Activity Description

The Office of History and Culture is the collection repository for the historical artifacts and archives for the County. It collects, preserves, maintains, and displays historical material. The Museum also interprets the County's history, acquires and preserves property and artifacts, publishes relevant materials, conducts educational programs through an outreach program, promotes tourism through tours of the Courthouse-on-the-Square and Museum facilities, and keeps current on changes in historical laws at the state and national levels. Six new facilities which are the responsibility of the museum staff were added to the Historical Park of Denton County in 2009-2010.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$241,476	$348,987	$392,491
Operations	$28,756	$29,821	$24,205
Capital	$0	$0	$0
Total	$270,232	$378,808	$416,696

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completion of the Welcome Center in the Historical Park of Denton County. We have many goals to accomplish for the remainder of this year that will strengthen our long term goal of completing the Historical Park of Denton County and bringing new and exciting exhibits and programs to the County.
- Contacted all Social Studies Coordinators in Denton County School Districts during teacher in-service to increase school tours for the coming school year.
- Organized a county-wide celebration for Denton County's 167th birthday on April 6, 2013, from 10 a.m. to 3 p.m.
- Offered monthly lectures and programs to residents. Changing and traveling exhibits have helped us to reach more audiences. Our educational outreach to schools and organizations has resulted in a volunteer force that has grown four-fold since 2011. In addition, visitation to our museums and programs has increased.
- Secured grants, volunteer labor and free materials (value-added benefit to County property) to continue to minimize expenditures for County Museums.
- Reorganized and combined the offices of the Museums with the Historical Commission to provide improved exhibit spaces, more programs that attract families and enhanced promotion of Denton County's heritage tourism.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase visitation to museums.			
Visitors to CHOS Museum (and satellites)	89,287	90,000	95,000
Visitors to Bayless-Selby House Museum	2,412	3,000	3,500
Visitors to Denton County African American Museum	1,872	2,500	3,000
Goal: Update, refurbish and add exhibits while developing new programs and on-line features to promote Denton County's heritage.			
Research collections available to on-line visitors	0	0	1
Exhibits of interest and relevence at County facilities beyond Courtouse and Historical Park	2	4	4
Open houses to encourage visitors to view exhibits	2	4	4
Participants in lectures and tours	11,196	12,316	13,548

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	5	5
No. of Part-Time (or Split Funded) Employees	1	1	1

FY 2014 BUDGET

DENTON COUNTY

Department: Historical Commission *G/L# 01·10·60*

Department/Activity Description

The Denton County Historical Commission has statutory responsibilities to initiate and conduct programs suggested by Commissioners Court and the Texas Historical Commission. Duties include cemetery location and maintenance, brochure publication, archeological and historical marker research, preservation projects, and providing a research center. The Commission also assists the public through on-going site surveys of land before use is changed and annual inspection and survey of County historical marker sites, and works with entities on the survey of roadway sites. In FY2013 this department was combined with the CHOS Museum to form the Office of History and Culture, and all expenditures are now recorded in 01.10.59.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$63,067	$0	$0
Operations	$11,148	$0	$0
Capital	$0	$0	$0
Total	$74,215	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Records Management *G/L# 01·10·61*

Department/Activity Description

The Records Management Department is responsible for administering the records management program and providing assistance to custodians of records in Denton County. This department prepares and files record control schedules required by Section 203.041 and the listing of obsolete records as required by Section 203.044, as well as preparing and filing the request for authorization to destroy records as provided by Section 203.045 (film) and Section 204.008 (electronic storage). This department stores county records in paper form, microfilm and CD-imaging media, and is responsible for the preservation and identification of local government records.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$233,393	$238,530	$256,493
Operations	$24,942	$31,109	$24,073
Capital	$0	$0	$0
Total	$258,334	$269,639	$280,566

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Migrated all imaged documents on PaperVision software to PaperVision Capture. Converted all Commissioner Court Minutes to OCR recognition for word search capability.
- Records Management Department was reorganized and placed under the Department of Technology Services.
- All department heads and elected officials were trained regarding the amended Texas State Library and Archive Commission retention schedules and the Declaration of Compliance forms were renewed.
- 100% of staff members attended Human Resources or Technology Services training classes.
- We experienced a delay in the destruction of records due to the amended Texas State Library and Archive Commission record retention schedules. We must first wait for department heads / elected officials to authenticate historical value of their records which could potentially increase our storage needs for paper documents.
- Experienced a decrease in the number of inmate trusty and community service workers assigned to our department, which is outside of our control. Inmates and community service workers assist with the scanning and indexing of documents.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Utilize enhancements to updated Records Management software.			
% documents with word search capability	0%	80%	100%
Users trained in software usage	0	10	50
Departments able to search paper documents in storage	1	3	6
Goal: Increase the number of documents imaged, indexed and processed for destruction.			
Documents prepped, microfilmed and scanned	659,586	1,173,738	1,325,325
Microfilm reels processed	393	586	602
Documents added to storage	133,480	110,000	121,740
Documents destroyed	32,800	40,000	36,400
Indexed images	33,577	87,452	87,452
Indexed paper records	116,200	97,734	97,734

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	4	4	4
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: HOT Funds Tourism Grant 2014 *G/L# 01·10·62*

Department/Activity Description

The CHOS (Courthouse-on-the-Square) Museum Tourism & Preservation Grant is designed to promote tourism and the convention and hotel industry by advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to visit preserved historic sites and museums in Denton County. This program also engages in historical restoration and preservation projects and activities. This grant was first accepted by the Commissioners Court in FY 1999 and provides partial funding for three courthouse museum employees (01.10.59) and various equipment and supplies. Grant period begins January 1, 2014.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$21,443	$2,150	$21,831
Operations	$31,353	$35,529	$85,881
Capital	$0	$0	$0
Total	$52,796	$37,679	$107,712

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completion of the Welcome Center in the Historical Park of Denton County. We have many goals to accomplish for the remainder of this year that will strengthen our long term goal of completing the Historical Park of Denton County and bringing new and exciting exhibits and programs to the County.
- Contacted all Social Studies Coordinators in Denton County School Districts during teacher in-service to increase school tours for the coming school year.
- Organized a county-wide celebration for Denton County's 167th birthday on April 6, 2013, from 10 a.m. to 3 p.m.
- Offered monthly lectures and programs to residents. Changing and traveling exhibits have helped us to reach more audiences. Our educational outreach to schools and organizations has resulted in a volunteer force that has grown four-fold since 2011. In addition, visitation to our museums and programs has increased.
- Secured grants, volunteer labor and free materials (value-added benefit to County property) to continue to minimize expenditures for County Museums.
- Reorganized and combined the offices of the Museums with the Historical Commission to provide improved exhibit spaces, more programs that attract families and enhanced promotion of Denton County's heritage tourism.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase visitation to museums.			
Visitors to CHOS Museum (and satellites)	89,287	90,000	95,000
Visitors to Bayless-Selby House Museum	2,412	3,000	3,500
Visitors to Denton County African American Museum	1,872	2,500	3,000
Goal: Update, refurbish and add exhibits while developing new programs and on-line features to promote Denton County's heritage.			
Research collections available to on-line visitors	0	0	1
Exhibits of interest and relevence at County facilities beyond Courtouse and Historical Park	2	4	4
Open houses to encourage visitors to view exhibits	2	4	4
Participants in lectures and tours	11,196	12,316	13,548

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	1	1	1

FY 2014 BUDGET

DENTON COUNTY

Department: Veterans Service *G/L# 01·10·70*

Department/Activity Description

The function of the Veterans Service Office is to advise all Denton County veterans and their dependents of their legal benefits available under U.S. Code Title 38 as well as under other state and local laws. This department also assists veterans in the completion and submission of the required forms and in obtaining the necessary legal documents, medical reports and other data as required by law or in support of claims. Since rules, regulations and claim procedures have become more complicated and stringent each year, professional guidance has become essential to obtain all benefits provided by law.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$342,603	$375,384	$390,220
Operations	$22,618	$11,172	$12,473
Capital	$0	$0	$0
Total	$365,221	$386,556	$402,693

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Experienced an increase in Service Connected Compensation Claims due to the large number of Veterans separating from service. 46% of Veterans separating service today are filing disability claims; majority of the claims are for PTSD and TBI.
- Our backlog of pending claims grew, with an average 440 day turn-around time for a tradition disability claim.
- Continued Community Outreach Programs attracting Veterans unaware of our office and its services. We held 2 public events for the community and students.
- Simplified applications were instituted for Fully Developed Claims which have a shorter turn-around time of 3-6 months. However, not all claims can be processed as "fully developed", requiring Veterans to play a more active role in evidence
- All of our Service Officers completed Certification and Accreditation training. All VSO's are Certified and/or Accredited as required through TVC training and testing during the two training conferences held each year.
- Veterans Day Ceremony was held on the Square. Continued networking and involvement with TWU and UNT has maintained the annual event and strengthened the relationship. We used the TWU and UNT campus for out reach programs, symposiums, and military special events.
- VSO was selected, trained and certified to instruct at semi-annual conferences for TVC. We were also selected to participate in the State "Beat the Backlog" events, and our Facebook page has reached as many as 4,000 views per month.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue Veterans Benefit Fair at University of North Texas, hosted by UNT and the Veteran Service Office.			
Veteran attendees	127	200	200
Disability and pension claims filed	40	100	100
VA Health Care and Education Benefit enrollees	10	40	40
Goal: Assist a growing number of veterans and dependents seeking to obtain benefits.			
Interviews	6,130	6,200	6,500
Counseling sessions	4,173	4,200	4,500
Attendance at presentations	3,267	4,000	4,500
Claims Filed	3,625	3,700	3,800

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Elections Administration *G/L# 01·10·75*

Department/Activity Description

The Elections Administration Department ensures compliance with Texas election laws and the National Voter Registration Act, oversees the process of all elections, including site selection, early voting, and computer and telephone support, and acts as liaison to candidate parties. Other responsibilities include the data entry of election results, the preparation of state-mandated reports as well as reports for County use and archive purposes. This department also maintains voter registration records and precinct, street, metes and bounds records, makes necessary changes to names and addresses, and provides lists of voters to cities and school districts.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$911,278	$887,839	$964,810
Operations	$563,052	$507,305	$547,403
Capital	$0	$0	$0
Total	$1,474,330	$1,395,144	$1,512,213

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Successfully accomplished the November 2012 Presidential election, with a very high voter turnout.
- Performed a redrawing of voter precinct boundaries due to having reached a maximum number of registered voters or to match single-member city wards that were redrawn by certain municipalities. This resulted in Denton County having an additional 13 voter precincts.
- Moved our entire operation from two old locations (Joseph A. Carroll Building and the warehouse on McKinney Avenue) to our new location on Kimberly Drive.
- Successfully implemented new computer software for election night reporting. This software (SOE Software Corporation) called ENR is much more user friendly for the public and allows them to create detailed specific reporting documents themselves rather than relying on Elections staff to do it for them.
- Elections Administration is suffering from a shortage of personnel. The past several years of a somewhat "no new hires" policy is taking its toll on our operation. While we do continue to perform the basic requirements of our duties, our operations could be much more efficient with added personnel.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase percentage of voter registration applications that are successfully scanned with a readable signature to eliminate the necessity for hard copy applications on file.			
% Electronic captures of voter registration applications	90%	95%	100%
% Paper voter registration applications on file	100%	100%	50%
Goal: Continue implementation of electronic poll books in all elections.			
Early voting sites served by electronic poll books	17	22	20
Election day sites served by electronic poll books	65	95	65
Failures in the electronic poll book system	0	0	0

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	10	9	10
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Civil Service Commission *G/L# 01·10·80*

Department/Activity Description

This department provides assistance to the County employee Civil Service Commission and employees with procedural information when an employee files a grievance with regard to hiring, firing or disciplinary actions. The commission provides employees with hearing forums and rules and regulations for grievance procedures as established by Commissioners Court, coordinates information between employee and general counsel, schedules court rooms and court reporters for hearings when required, and advises members of the Commission about hearings. This department was established by the Texas Government Code to provide a systematic method of appointing employees to office and to promote them for competency and performance.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$11,075	$4,900
Capital	$0	$0	$0
Total	$0	$11,075	$4,900

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Enhanced compliance with Chapter 158 by reconstituting the County Civil Service Commission.
- Coordinated the adoption of updated County Civil Service Rules.
- Coordinated a Sheriff's Department Civil Service election.
- Successfully recruited, hired and trained a Civil Service Coordinator.
- Coordinated the appointment of Commmissioners for the Sheriff's Civil Service Commission. To date, we have coordinated the adoption of five chapters of the Sheriff's Department Civil Service Rules.
- We were challenged to get rules adopted by the Sheriff's Department Civil Service Commission because the Sheriff, the Commissioners Court and the employee association wanted to have input. This became problematic when a new Sheriff was elected and the association changed their affiliation from the FOP to the TMPA and the new players also wanted to have input. In order to process all of this information, the Sheriff's Department Civil Service Commission had to delay adoption of rules until the 2013 calendar year.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Coordinate the adoption and publishing of the remaining chapters of the Sheriff's Department Civil Service Rules.			
% Completion of Sheriff's Dept Civil Service Rules	80%	90%	100%
Goal: Facilitate any grievances received to resolution within 60 days.			
Interested parties notified within 1 business day	N/A	2	4
% Hearings scheduled within 5 business days	N/A	50%	75%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Wide Technology *G/L# 01·10·90*

Department/Activity Description

The County-Wide Technology department was created in FY 2002 and is utilized to track expenses for all County-wide computer repairs, wiring, and networking. Staffing and other administrative expenses are included in the Technology Services budget.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$2,181,145	$2,159,443	$2,406,066
Capital	$29,672	$0	$0
Total	$2,210,817	$2,159,443	$2,406,066

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Successfully implemented new SAN in the Data Center and migrated data to the SAN. This provides storage for surveillance video and allows for an increased number of days to be retained.
- Migrated Odyssey system to new servers and upgraded the software to the latest version.
- Upgraded the technology behind our Cisco Clean Access solution for Remote Access (VPN). This provides a level of security for Remote Access by validating users have current security patches and Anti-Virus protections before being granted access to the County network.
- Set up new UCS Chassis for our virtual server hosts to bring a more robust environment with the move to the Data Center. This also allows for more redundancy between sites and an implementation of a Disaster Recovery plan.
- During the initial installation of the new SAN some issues arose that caused a delay in getting the system up and running. The issues were large enough that the vendor had to bring in additional expertise.
- During the initial push to get the Data Center connectivity and powered, a few issues arose with components that did not match specifications that were needed to complete the installation.
- DTS is currently in the process of implementing tighter security on the network which will include the ability to monitor and manage who is connecting to the Denton County Network. The product implementation has had issues which has prevented a successful installation. We are continuing to work through the issues with the vendor.
- Due to staffing shortages, we have been unable to complete several planned projects in a timely manner. With the increased demands on our department, it is becoming more difficult to devote the time necessary to each project. Some projects are not receiving adequate attention and have had to be postponed or delayed.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve security of County network and computers by centralizing desktop management.			
Desktops managed by desktop management software	1,225	1,550	1,695
Computers compliant with County policies, software licensing requirements and security updates	1,225	1,550	1,695
Goal: Implement wake on LAN functionality on County computers to power them down after hours to save on energy costs.			
Computers with wake on LAN configured/operational	1,225	1,295	1,500

GOALS, OBJECTIVES, PERFORMANCE MEASURES

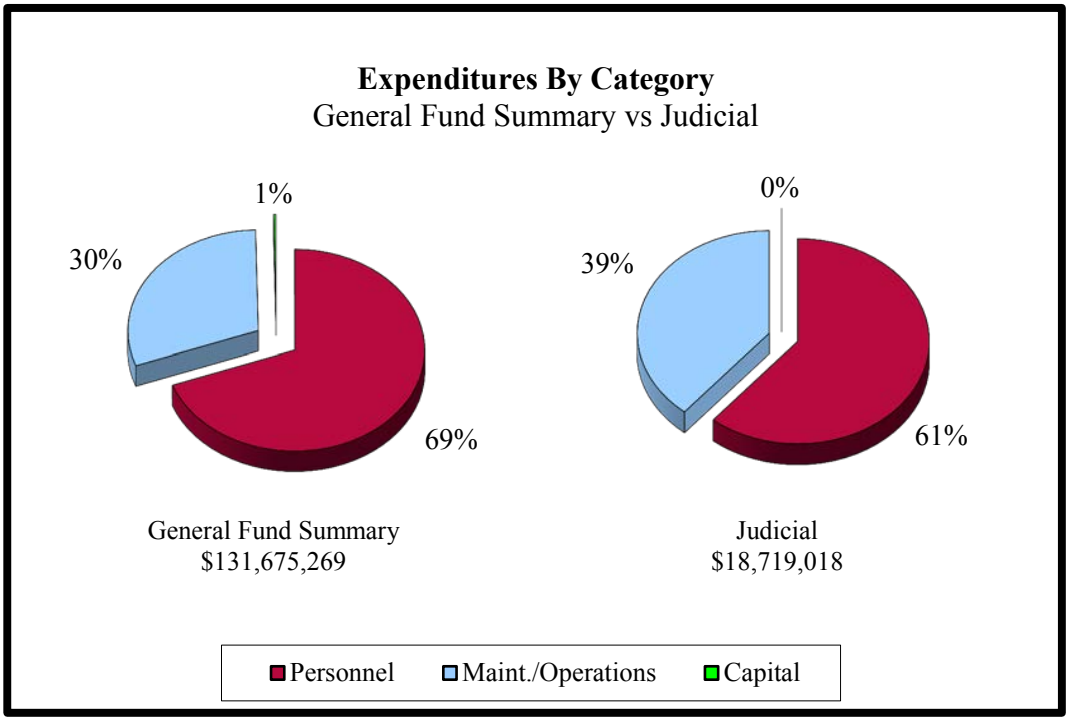
	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Save time setting up new computers and restoring service in the event of software or hardware issues by implementing a standard desktop hard drive imaging system.			
Computers licensed for imaging software	600	600	900

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Judicial

The Judicial section includes departments that service the courts and criminal justice system of Denton County including (7) District Courts, (8) County Courts at Law, (6) Justices of the Peace, (1) District Clerk and other court-related functions. The courts are responsible for providing a forum for the resolution of civil disputes and criminal matters.



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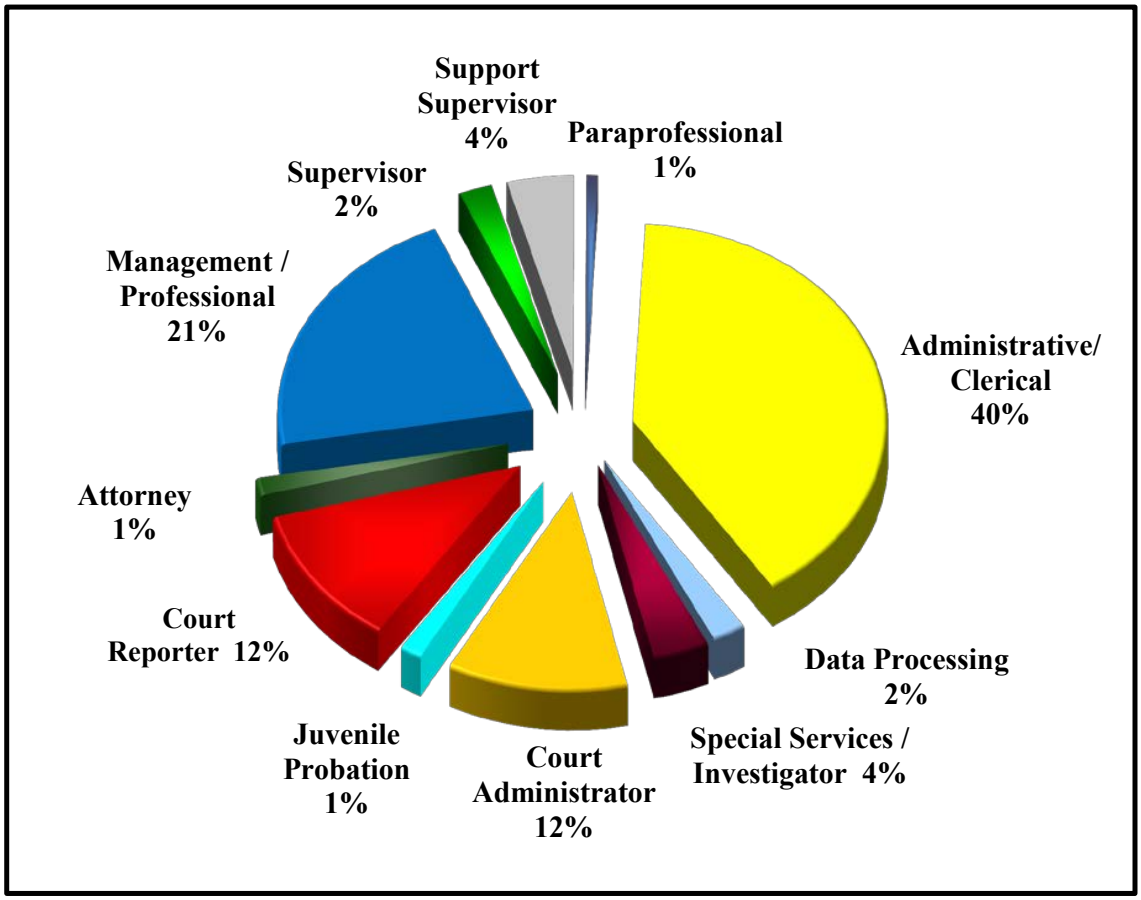

	Full-Time	Part-Time	Total
Management / Professional	30	-	30
Supervisor	3	-	3
Support Supervisor	6	-	6
Paraprofessional	1	-	1
Administrative / Clerical	53	3	56
Data Processing	3	-	3
Special Services / Investigator	4	1	5
Court Administrator	14	2	16
Juvenile Probation	2		2
Court Reporter	16	-	16
Attorney	2	-	2
TOTAL	**134**	**6**	**140**

DENTON COUNTY

Department: Judiciary and Court Support *G/L# 01·20·05*

Department/Activity Description

This fund is used for tracking miscellaneous court-ordered expenses for all District and County Courts. Major court-ordered expenses are included in the budget for each court. Expenditures include such items as interpreter charges, polygraphs and visiting judge expenses.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$323,933	$352,915	$372,554
Capital	$0	$0	$0
Total	$323,933	$352,915	$372,554

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Provided funds to cover the cost of interpreters, travel and other witness expenses, intoxilyzer tests, visiting judges, experts and investigators for District and County Courts.
- Supplied funds for Denton County's assessment for the 8th Administrative Judicial Region.
- Supplied funding for the contracted amount to the Denton County Alternative Dispute Resolution Program.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Expedite and increase dispositions of District and County Court cases.			
Interpreters provided	510	550	600
Days requiring visiting judges for District Courts	100	148	120
CPS, family and divorce cases disposed	6,920	7,197	7,485
District Court civil and tax cases disposed	3,796	4,023	3,839
Criminal and revocation cases disposed	3,368	3,502	3,387
Juvenile cases disposed	1,938	1,988	2,038
Misdemeanor cases disposed	9,712	9,750	9,800
County Court at Law civil cases disposed	5,562	5,700	6,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: 16th District Court *G/L# 01·20·10*

Department/Activity Description

The 16th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$215,697	$222,535	$228,256
Operations	$623,664	$579,182	$477,451
Capital	$0	$0	$0
Total	$839,361	$801,717	$705,707

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the number of dispositions and disposed of all cases as quickly as possible.
- Successfully appointed Spanish speaking attorneys to all Spanish speaking defendants.
- Reduced case log by setting dismissal dockets every three months.
- This Court is extremely proud of the high quality of staff who are performing their job duties and provide excellent service to the public.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases. However, this goal will not be easy to accomplish because we are in need of two additional District Courts.			
CPS, family and divorce cases disposed	757	833	833
Criminal and revocation cases disposed	688	757	757
Civil and tax cases disposed	367	404	404
Civil jury trials	3	5	5
Criminal jury trials	10	12	12

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 158th District Court *G/L# 01·20·15*

Department/Activity Description

The 158th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$203,644	$218,044	$231,893
Operations	$802,345	$810,790	$474,898
Capital	$0	$0	$0
Total	$1,005,989	$1,028,834	$706,791

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the number of dispositions and disposed of all cases as quickly as possible.
- Successfully appointed Spanish speaking attorneys to all Spanish speaking defendants.
- Reduced case log by setting dismissal dockets every three months.
- This Court is extremely proud of the high quality of staff who are performing their job duties and provide excellent service to the public.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases. However, this goal will not be easy to accomplish because we are in need of two additional District Courts.			
CPS, family and divorce cases disposed	838	922	922
Criminal and revocation cases disposed	734	807	807
Civil and tax cases disposed	457	503	503
Civil jury trials	8	10	10
Criminal jury trials	9	11	11

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 211th District Court *G/L# 01·20·20*

Department/Activity Description

The 211th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$235,718	$235,897	$245,258
Operations	$612,124	$651,747	$474,975
Capital	$0	$0	$0
Total	$847,842	$887,644	$720,233

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the number of dispositions and disposed of all cases as quickly as possible.
- Successfully appointed Spanish speaking attorneys to all Spanish speaking defendants.
- Reduced case log by setting dismissal dockets every three months.
- This Court is extremely proud of the high quality of staff who are performing their job duties and provide excellent service to the public.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases. However, this goal will not be easy to accomplish because we are in need of two additional District Courts.			
CPS, family and divorce cases disposed	734	807	807
Criminal and revocation cases disposed	627	690	690
Civil and tax cases disposed	374	411	411
Civil jury trials	5	7	7
Criminal jury trials	25	27	27

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: 362nd District Court *G/L# 01·20·25*

Department/Activity Description

The 362nd District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$224,629	$234,471	$244,192
Operations	$699,763	$711,299	$475,018
Capital	$0	$0	$0
Total	$924,392	$945,770	$719,210

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the number of dispositions and disposed of all cases as quickly as possible.
- Successfully appointed Spanish speaking attorneys to all Spanish speaking defendants.
- Reduced case log by setting dismissal dockets every three months.
- This Court is extremely proud of the high quality of staff who are performing their job duties and provide excellent service to the public.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases. However, this goal will not be easy to accomplish because we are in need of two additional District Courts.			
CPS, family and divorce cases disposed	743	817	817
Criminal and revocation cases disposed	727	800	800
Civil and tax cases disposed	341	375	375
Civil jury trials	1	3	3
Criminal jury trials	19	21	21

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 367th District Court *G/L# 01·20·26*

Department/Activity Description

The 367th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$225,547	$235,532	$244,880
Operations	$588,176	$679,648	$475,128
Capital	$0	$0	$0
Total	$813,723	$915,180	$720,008

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the number of dispositions and disposed of all cases as quickly as possible.
- Successfully appointed Spanish speaking attorneys to all Spanish speaking defendants.
- Reduced case log by setting dismissal dockets every three months.
- This Court is extremely proud of the high quality of staff who are performing their job duties and provide excellent service to the public.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases. However, this goal will not be easy to accomplish because we are in need of two additional District Courts.			
CPS, family and divorce cases disposed	831	914	914
Criminal and revocation cases disposed	658	724	724
Civil and tax cases disposed	449	494	494
Civil jury trials	4	6	6
Criminal jury trials	4	6	6

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 393rd District Court *G/L# 01·20·27*

Department/Activity Description

The 393rd District Court is responsible for providing a forum for the resolution of civil disputes and family law matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$205,741	$185,285	$230,560
Operations	$447,455	$437,995	$333,176
Capital	$0	$0	$0
Total	$653,196	$623,280	$563,736

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the number of dispositions and disposed of all cases as quickly as possible.
- Successfully appointed Spanish speaking attorneys to all Spanish speaking defendants.
- Reduced case log by setting dismissal dockets every three months.
- This Court is extremely proud of the high quality of staff who are performing their job duties and provide excellent service to the public.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases. However, this goal will not be easy to accomplish because we are in need of two additional District Courts.			
CPS, family and divorce cases disposed	1,612	1,773	1,773
Civil and tax cases disposed	601	661	661
Civil, CPS, family and divorce jury trials	9	12	12

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 431st District Court *G/L# 01·20·28*

Department/Activity Description

The 431st District Court is responsible for providing a forum for the resolution of civil disputes and family law matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters. This court was created in FY2011.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$222,993	$232,836	$242,263
Operations	$350,149	$333,041	$333,525
Capital	$0	$0	$0
Total	$573,142	$565,877	$575,788

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the number of dispositions and disposed of all cases as quickly as possible.
- Successfully appointed Spanish speaking attorneys to all Spanish speaking defendants.
- Reduced case log by setting dismissal dockets every three months.
- This Court is extremely proud of the high quality of staff who are performing their job duties and provide excellent service to the public.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases. However, this goal will not be easy to accomplish because we are in need of two additional District Courts.			
CPS, family and divorce cases disposed	1,432	1,575	1,575
Civil and tax cases disposed	803	883	883
Civil, CPS, family and divorce jury trials	8	10	10

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Court at Law #1 *G/L# 01·20·30*

Department/Activity Description

County Court at Law #1 is the designated juvenile court handling juvenile cases by statutory preference. This court also handles Class A and B misdemeanor cases on a non-priority basis and serves in place of the Constitutional County Court in all matters of Class C misdemeanor appeals from municipal and Justice of the Peace courts. This court was originally created effective September 1, 1970. The jurisdiction, authority and responsibilities are set out in S.B. 241 74th Legislature effective May 1995. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$384,021	$396,183	$423,471
Operations	$188,052	$188,919	$229,361
Capital	$0	$0	$0
Total	$572,072	$585,102	$652,832

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Disposed of juvenile cases promptly so that there were immediate consequences for respondents' behavior.
- Continued to work/communicate with other departments in the juvenile system to create an efficient system for everyone.
- Days of the week and times of the day have been set up in advance for routine matters to be brought before the court on a "walk-in" basis.
- Although it is a challenge, we are diligent in making sure children who are detained are quickly represented by an attorney.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Conserve time and resources by striving to make sure that cases are not disposed at the last minute after juries have already been impaneled.			
Set jury trial announcements for Friday prior to Tuesday trial			
Establish deadline for pleading cases set for jury trial			
Goal: Strive to make sure children are represented as soon as possible.			
Maintain very specific Indigent Plan			
Send "parent letters" along with summonses informing parents about their rights and duties			
Set court dates for parents to show proof of attorney or present documentation for court appointed attorney			
Goal: Ensure forms are as concise and accurate as possible.			
Forward proposed forms to DA, probation and defense bar for input			
Compare our forms to those of other counties			
Review all laws that pass in the area of juvenile law and modify our forms to abide with any changes in the law			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Criminal Court #2 *G/L# 01·20·35*

Department/Activity Description

County Criminal Court #2 handles criminal misdemeanor Class A and B cases and has concurrent jurisdiction with District Courts in cases arising under Title 49, Penal Code intoxication offenses. This court also serves in place of the Constitutional County Court for Class A and B criminal misdemeanor cases. Prior to August 1995, this court handled cases in all areas of County Court, but was specialized through the legislative process in order to provide a court dedicated to the exclusive handling of criminal misdemeanor cases. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$393,957	$401,616	$428,350
Operations	$219,591	$265,571	$215,226
Capital	$0	$0	$0
Total	$613,548	$667,187	$643,576

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- New computer system (Odyssey) takes longer to set cases. Each case has to be checked through the name lookup to see if there are other cases already set.
- Required all subsequent DWI offenders to have an interlock device installed on their motor vehicle as a condition of bond. This requires contacting the Probation Office which sometimes takes 2-3 weeks to hear back before the case can be set.
- Abided by and enforced the Constitution of the United States and the State of Texas.
- Preserved, protected and defended the Constitution and the laws of the United States and the State of Texas.
- Checked the jail list to see if anyone needs a Court Appointed Attorney or hearing.
- Set all non-disclosure hearings.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Dispose of all cases in a prompt, fair and efficient manner, checking to make sure each case with an outstanding warrant is entered in the computer system.			
Cases with warrants	1,000	500	200
Jury trials	36	40	43
Cases disposed	1,752	1,800	1,825
New cases filed (including Motion to Revoke)	1,840	1,902	1,950

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Court at Law #2/Civil *G/L# 01·20·39*

Department/Activity Description

County Court at Law #2/Civil Court was approved during the 2001 legislative session by an amendment to 25.0631(a) of the Texas Government Code. Effective May 1, 2002, The Probate Court of Denton County transferred to the County Court at Law #2/Civil Court all civil jurisdiction other than probate, guardianship, mental health/litigation matters and eminent domain cases. As of May 1, 2002, this court receives all filed and pending civil cases from the statutory Probate Court. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$360,305	$372,112	$405,399
Operations	$5,301	$10,229	$9,729
Capital	$0	$0	$0
Total	$365,607	$382,341	$415,128

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Reduced the volume of misdemeanor bond forfeitures pending by adding more hearings to the docket.
- Reduced the number of cases pending on the active shelf by setting them for dismissal hearings 12 months from date of last filing.
- Added bankruptcy status hearings for cases that have had bankruptcy filed in 2010 and earlier. Also added status conference hearings for cases that currently have a bankruptcy pending so that the Court can be informed of the bankruptcy status.
- Cases that have announced settled are being set for a status hearing 30 days from the date announced settled. This is to ensure that the attorneys get the needed documents for the case to be closed.
- Effectively reduced the backlog of cases with no action or hearings.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to implement procedures to enhance efficiency, improve accuracy and methodology for case statistical information.			
	N/A	N/A	N/A
Goal: Reduce the number of bond forfeiture and other civil cases pending.			
Civil cases filed	4,650	4,850	5,050
Civil cases disposed (including bond forfeitures)	5,562	5,700	5,850

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Probate Court *G/L# 01·20·40*

Department/Activity Description

The Probate Court of Denton County operates pursuant to Art. V, Tex. Const., Chap. 25, Tex. Govt. Code, and other applicable law. The court's jurisdiction, authority, and responsibilities are included in Tex. Govt. Code Sec. 25.0021, Sec. 25.0631-25.0635, Tex. Probate Code, and other applicable law. The court handles all probate, guardianship, mental health, probate-related civil, eminent domain, and related matters. This court also serves in the place and stead of the constitutional County Court for all original probate, guardianship, mental health, and probate-related civil matters and other jurisdiction not otherwise vested in statutory county courts. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$910,878	$968,035	$1,141,811
Operations	$585,973	$629,707	$626,618
Capital	$0	$0	$0
Total	$1,496,851	$1,597,742	$1,768,429

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Court continues its efforts to ensure compliance with applicable reporting and filing requirements by personal representatives of probate estates and guardians. Because of the effectiveness of setting status conferences to gain compliance, the Court expects the number of hearings held to increase in FY2014.
- The Court continues to implement the volunteer Court Visitor Program (CVP). The program now has five active volunteers and 4 semi-active. It is extremely difficult to recruit a sufficient number of volunteers to monitor the Court's wards. The ability to reimburse mileage for these visitors remains a major benefit in our ability to recruit more participants into the program.
- The Court has begun to utilize non-paid student interns from collegiate social work programs to conduct Court visits and monitor the Court's wards. The Court hopes to expand this or a similar program in FY2014. The ability to reimburse mileage for these interns greatly enhances our ability to utilize these non-paid interns to conduct off-site visitations.
- Continued thorough auditing of all requests for attorney fees.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Process filed cases expeditiously to disposal.			
Probate cases filed (non-mental health)	1,065	1,150	1,230
Probate cases disposed (non-mental health)	785	900	1,075
Applications for mental health treatment filed	709	760	820
Commitment hearings held	660	700	780
Goal: Thoroughly audit probate filings and applications for attorneys' fees to ensure only reasonable and necessary fees for legal services are compensated.			
Probate inventories approved	393	450	500
Affidavits of indigency filed	101	140	180
Goal: Promptly process guardianship cases to appointment and monitor through annual reports and court visitors.			
Guardianship cases filed	131	150	165
Court visitor reports filed	127	160	200
Annual reports reviewed and approved	741	800	870

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	9	9	10
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Criminal Court #1 *G/L# 01·20·41*

Department/Activity Description

County Criminal Court #1 handles all criminal misdemeanors, Class A and B, and has concurrent jurisdiction with the District Court in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$388,588	$402,250	$429,248
Operations	$245,935	$306,142	$217,442
Capital	$0	$0	$0
Total	$634,523	$708,392	$646,690

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Worked many hours with Tyler Technologies and hopefully resolved our Odyssey system issues.
- Revised and updated deferred adjudication forms.
- Kept jury trial announcement docket numbers to a minimum by working the caseload.
- Moved Motions to Revoke/Adjudicate to a quick resolution.
- Tried to keep court appointed attorney fees to a minimum.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain short waiting period for jury trials.			
Average days to complete jury trial	1.5	1.5	1.5
Average time from request of jury trial setting to actual jury trial court date set (weeks)	3	3	3
Goal: Give priority to jury trial settings.			
Jury trials	60	50	50
Goal: Dispose of all matters promptly, efficiently and fairly.			
Cases disposed within 6 months	100%	100%	100%
Cases on docket within 3 months of filing	100%	100%	100%
Cases filed	1,942	1,942	1,942
Cases disposed	1,823	1,823	1,823

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: County Criminal Court #3 *G/L# 01·20·42*

Department/Activity Description

In FY 1997, the Commissioners Court requested that the Texas Legislature create a new County Criminal Court to assist with the backlog of criminal court cases. The legislature approved the court, and it became effective September 1, 1997. This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with District Courts in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$384,013	$396,111	$508,715
Operations	$192,368	$227,910	$245,263
Capital	$0	$0	$0
Total	$576,381	$624,021	$753,978

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Worked within the limitations and constraints of the Odyssey system. It requires undue duplication of time and resources that curtails the effectiveness of the courts. We cannot perform our constitutional and statutory responsibilities because of the senseless waste of time, money and other valuable resoureces.
- Continued our efforts to obtain the funding necessary to ensure that we have the bare minimum technology available to participants in our courts. We currently do not have the technology in our courtrooms to allow a jury and the court to view evidence admitted in court proceedings without having to borrow monitors and hard drives from other departments.
- Continued to provide an avenue whereby defendants charged with subsequent or multiple DWIs are expedited through the court docket.
- Strived to have every case filed in our court scheduled for first appearance within six weeks of the date that we physically received the file. We are constrained, however, by individuals who are in jail and have companion felony cases waiting to be indicted.
- We were constrained by budgetary limitations to provide court staff with the necessary training and education to perform their roles in a highly effective and efficient manner.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide access to the criminal justice system expeditiously and efficiently.			
% cases on docket within 60 days of filing	100%	100%	100%
Average number of days for jury trial	1 to 1.5	1 to1.5	1 to 1.5
Jury trials	43	45	45
Criminal cases closed	1,839	1,886	1,900
Civil nondisclosure cases closed	27	34	40

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	4
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Criminal Court #4 *G/L# 01·20·43*

Department/Activity Description

In FY 1997, the Commissioners Court requested that the Texas Legislature create a new County Criminal Court to assist with the backlog of criminal court cases. The legislature approved the court, and it became effective October 1, 1998. This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with District Courts in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$378,247	$390,379	$417,534
Operations	$277,844	$332,806	$213,931
Capital	$0	$0	$0
Total	$656,091	$723,185	$631,465

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completed wiring from courtroom to jury room.
- Continued efforts to resolve issues with the Odyssey computer system.
- Developed policies, procedures and systems to improve efficiency in moving cases from filing to disposition.
- Handled all traffic appeal cases filed in Denton County.
- Continued to build partnerships and improve communications with District Attorney's Office, Sheriff's Office, County Clerk's Office and Denton County Bar Association.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Implement new policies while maintaining current ones to improve efficiency in the judicial process.			
Time frame to appoint attorney for qualified defendant	48 hours	40 hours	36 hours
Interlock devices installed on vehicles of subsequent DWI offenders as a condition of bond	yes	yes	yes
Goal: Implement process to enhance efficiency of traffic appeal docket.			
% cases on docket within 2 months	100%	100%	100%
% fines and court costs collected at time of disposition	85%	90%	95%
Goal: Streamline jury trial settings in order to make services for Denton County jurors more efficient.			
Time allotted to pick jurors for jury service (hours)	3	3	3
Avg time for trial once jury selection complete (days)	1	1	1

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: County Criminal Court #5 *G/L# 01·20·44*

Department/Activity Description

County Criminal Court #5 was created by the 76th Texas Legislature in 1999 and was included in the FY 2001 adopted budget effective January 1, 2001. This court was created to assist the other criminal courts with the backlog of cases. This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with the District Courts in cases arising under Title 49 of the penal code for intoxication offenses. This court serves as the DWI court, has civil jurisdiction and also assists other judges as needed. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$377,451	$390,059	$417,147
Operations	$232,508	$297,329	$288,954
Capital	$0	$0	$0
Total	$609,959	$687,388	$706,101

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Continued efforts to resolve issues with the Odyssey computer system.
- Made weekly phone calls to attorneys to determine if their clients could be brought from jail to plea.
- Responsible for setting all non-disclosures.
- Tried to keep court appointed attorney expenses to a minimum.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Develop a team of criminal justice professionals who work together with repeat DWI offenders.			
Promote recovery accountability, reduce recidivism, enhance community safety and encourage positive behavior changes Achieve substance-free lifestyle for DWI offenders Reduce criminal activity			
Goal: Streamline jury trial settings in order to make service for Denton County jurors more efficient.			
Time required to pick jurors for service (hours)	3	3	3
Average time for jury trial (days)	1	1	1
Jury Trials	24	27	30
Goal: Be more productive and dispose of more cases.			
Set bigger dockets	100%	100%	100%
Don't allow as many continuances	100%	100%	100%
Add two or more docets to the work week	100%	100%	100%
Cases filed	2,656	2,700	2,800
Cases disposed	2,554	2,800	2,900

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: District Clerk *G/L# 01·20·45*

Department/Activity Description

The District Clerk's Office is responsible for all the civil, criminal and family law records for the six District Courts. This office is also responsible for administering child support cases, collecting fees, issuing citations, writs and warrants. Other functions include processing passport applications, assisting the public with record searches, and maintaining the jury system for the 20 trial courts within the county. The District Clerk is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,506,889	$1,584,080	$1,648,290
Operations	$77,795	$107,498	$78,273
Capital	$0	$0	$0
Total	$1,584,683	$1,691,578	$1,726,563

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Along with the County Clerk and Tech Services, received the Tyler Excellence Award winner for our success and creative use of Odyssey. We are schedule to be recognized in May at the annual Odyssey users conference.
- Experienced software application/program issues, but we have no dedicated employee to address them. There have been many issues with Odyssey: documents becoming un-retrievable and having to be rescanned, not being able to modify converted documents, servers going down during working hours, reports not working correctly, attorney web access and public web access not working correctly. Currently the Chief Deputy spends the majority of her time on these problems.
- We are now able to import the Office of Court Administration (OCA) monthly reports for Civil, Criminal, Family, Statutory Felony cases and the Monthly Appointments reports. Also, we can now attach and maintain them in the Admin Cases which allows for much better quality.
- Began using the case management system as a document and record database for administrative documents. We create pseudo-cases in Odyssey to track documents we must keep which allows for electronic back-up and fast retrieval of the documents.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Approval of two new positions in the coming budget.			
Request submitted for Software Manager	0	1	0
Request submitted for Deputy Clerk III position	0	1	0
New positions granted	0	0	2
Goal: Cross-train employees in each department to ensure that someone is always available to handle each task.			
Civil/Family clerks trained in various other areas	2	3	12
Criminal clerks trained in aspects of Felony Dept	0	1	4
Supervisors trained to assist in Jury, Bookkeeping, Criminal and Civil	2	2	5
Goal: Continue sending withholding orders to TDCJ to collect more court costs from defendants sent to prison.			
Court costs garnished from TDCJ inmate accounts	$55,516	$70,000	$70,000
Withholding orders sent to TDCJ for garnishment	253	300	300

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	25	25	25
No. of Part-Time Employees	2	2	2

DENTON COUNTY

Department: County Court Administrator *G/L# 01·20·50*

Department/Activity Description

The County Court Administrator department was created by Commissioners Court and was included in the FY 2002 adopted budget effective October 1, 2001. This department is responsible for performing clerical administrative work in support of all judges and other officials in the Denton County statutory courts system, Juvenile Board and Probate/Juvenile Master and Jail arraignment magistrate.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$86,892	$91,107	$94,788
Operations	$3,064	$3,249	$3,247
Capital	$0	$0	$0
Total	$89,956	$94,356	$98,035

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Created new forms in Odyssey to assist court administrators and judges in their daily work.
- Tested reports and procedures before Odyssey updates.
- Worked with Tyler Technologies to solve problems with Odyssey. Several issues were resolved during the last update.
- Set up new copier with email addresses of attorneys on the county court-appointment list so appointment information can be scanned and emailed in one easy step to the appointed attorney.
- Achieved 100% reporting compliance from arresting agencies regarding 58.002 and 58.003 (destruction of fingerprints and photos of juveniles). This is reported each year to the Juvenile Board.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Develop a system to electronically store Juvenile Processing Office applications and resolutions.			
New Juvenile Processing Offices requested & approved	3	8	8
Requests for copies of JPO resolutions for yearly audits	5	5	5
Goal: Institute more efficient ways to perform daily duties using Odyssey.			
Minutes required to search for criminal defendant without a filed case	2.5	2.0	1.5
Merge requests to correct duplicate entries of individuals that need to be consolidated	300	150	100
Learn TexFile and share information with other administrators	no	no	yes

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	1
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #1 *G/L# 01·20·52*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$451,876	$477,854	$498,699
Operations	$13,402	$13,413	$13,645
Capital	$0	$0	$0
Total	$465,277	$491,267	$512,344

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Heard Administrative Hearings twice a month from January through May as we temporarily took on the hearings of one of the other courts.
- Judge Holland is now the Administrative Judge and spokesman for the 6 Justices of the Peace, which automatically volunteers him and his court for several different boards and extra duties.
- We are now working on configuration for the upcoming DPS Citation Importer which will import DPS Citations into Odyssey. The mapping and configuration is very time-consuming and tedious, but when done carefully and precisely, the errors we encounter will be minimal when we do finally go-live.
- We are still examining case files, recalling warrants and sending our older pending cases to outside Collections, with the expectation that we will have only the most current (within 6 months) warrants for Constables to work.
- We continue to box, index and send older cases to Records Management, shredding older cases and paperwork as we are able once the retention period expires.
- Due to Legislative changes, effective May 1, 2013, Small Claims will no longer exist. Instead, Justice Suits will include all Civil filings, and the rules governing these case types will change according to Legislation adopted. Even though we have to continue to accept and process new Small Claims cases that are filed, we are also trying to dispose of those active pending cases prior to the May 1st cutoff date.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase employee training.			
% clerks with Master Clerk Certification	28%	71%	100%
% clerks cross-trained in Odyssey procedures	75%	100%	100%
% clerks receiving Legislative and procedural updates	100%	100%	100%

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Successfully submit older pending cases to outside collection agency (CA).			
Warrants recalled prior to sending cases to outside CA	60%	85%	95%
Backlog of older cases submitted to collection agency	10%	50%	90%
Goal: Conversion and disposition of Small Claims cases as per Legislative adoption.			
% small claims disposed	90%	98%	100%
% completion of training regarding new legislation	N/A	100%	100%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #2 *G/L# 01·20·55*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$306,203	$320,511	$324,056
Operations	$10,057	$10,911	$10,019
Capital	$0	$0	$0
Total	$316,260	$331,422	$334,075

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Rotated job processes and duties, whereby each clerk was responsible for new workload and daily duties. Although this created additional challenges, our clerks are now more diversified and cross-trained.
- Working directly with our Constable Office during warrant round-up proved beneficial, thereby recalling 180 warrants.
- Continued efforts toward a paperless system within the constraints of Odyssey.
- Maintained a balanced budget, kept up with workload and stayed on top of warrants.
- Continued to work and train on Odyssey to get the most benefit from the software.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Search for training opportunities for staff while working within a reduced training budget.			
Classes attended in local area to reduce costs	20%	80%	100%
Clerks attending training	2	2	2
Goal: Continue to work toward paperless goal.			
% decrease in paper usage	65%	10%	5%
% pages scanned rather than copied	0%	60%	70%
% copies double-sided when scanning not an option	65%	75%	80%
Goal: Work with Tyler Technologies regarding DPS Citation Importer. This program will reduce the time it takes to enter citations. In court, DPS citations make up approximately 75% of total traffic citations.			
% DPS citations imported in JP #2 Court	0%	100%	100%
Other JP court personnel trained in Citation Importer	0%	50%	100%
Other JP court citations imported	0%	30%	70%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Justice of the Peace, Precinct #3 *G/L# 01·20·56*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$413,476	$432,626	$446,728
Operations	$14,094	$16,875	$16,128
Capital	$0	$0	$0
Total	$427,570	$449,501	$462,856

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Deputy Clerk III with 25 years of experience retired in December 2012 which was not expected, and an experienced traffic clerk was promoted to small claims/civil desk. As a result, three employees were in training, with one of them a new hire. The office has worked together as a team and the process has run more smoothly than expected.
- Judge is continuing to be active on the Education Committee with Texas Justice Court Training Center and is also Chairing the Legislative Committee for JPCA. This requires her to travel to Austin on a weekly basis while in session.
- Odyssey continues to have its challenges and continues to be oversold and under delivered.
- On August 31, 2013, all civil rules that we currently operate under will change. They will be renumbered, and many times lines will change. This will necessitate the update of approximately 700 forms to reflect the new rules and their renumbering. The Judge and Clerks will need to go through extensive training to make sure this transition goes smoothly. This will require clerks to answer many questions on the new procedures from constituents.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Experiment with different methods to be completely paperless such as entering less info on file folders, relying on Odyssey for scanned information, etc. Our goal is to accomplish this by the end of next year.			
% disposed cases scanned and file folder reused	50%	75%	90%
Paperless eviction cases scanned	1768	1,775	1,800
Goal: Begin implementation of on-line civil case filing (TexFile). Currently paperwork is furnished by persons filing documents, so printing costs and time will increase with implementation of this service.			
% completion of on-line civil case filing	0%	0%	20%
Clerks attending training sessions for on-line filing	0	2	2
Increased costs for paper and printing supplies	$0	$0	$500
Goal: In the past our clerks have always been cross-trained, but this has not been the case since the implementation of Odyssey. In addition, 3 out of 4 of our designated clerk desks are manned with employees who have less than 6 months experience.			
% clerks cross-trained in Odyssey procedures	60%	80%	90%
% clerks trained in all areas of office	0%	46%	54%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	7	7	7
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Justice of the Peace, Precinct #4 *G/L# 01·20·57*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$307,610	$323,463	$336,942
Operations	$11,465	$11,516	$12,560
Capital	$0	$0	$0
Total	$319,075	$334,979	$349,502

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Worked diligently to catch up on work that was delayed due to the implementation of Odyssey and to staff turnover. One example of our accomplishments thus far would be the issuance of Class C warrants. During FY2010, 301 warrants (excluding capias) were issued; in FY2011 the court issued 624 such warrants, and in FY2012 some 1,173 warrants were issued (an 88% increase). We expect to issue about 970 warrants this year, which will keep us current, despite a significant increase in our workload.
- An increase in criminal filings has posed a considerable challenge to our department. In FY2012, total criminal cases increased by approximately 34%, with traffic complaints alone rising 48%. Our civil filings are also on an upward trend. FY2013 figures have leveled off and may decrease somewhat from FY2012, but still represent a significant increase over preceding years.
- We are making progress toward our goal to create training materials. Written procedures for processing various juvenile case types have been created, along with various other instructional materials.
- During FY2012 the Judge and clerks attended continuing education classes as planned, and, with one more clerk scheduled to attend school this month, we expect to meet that goal for FY2013. In order to cope with the legislative changes occurring in FY2014, it is vitally important that our department attends both a regular legislative update class as well as a class focused on the changes to our various civil proceedings, as those rules are being completely re-written.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Update and create detailed training manuals with step-by-step instructions for specific processes. We began this project in FY2012 and hope to complete it this year.			
Instructions created for processing various case types	3	4	4
SOP manual subjects updated and revised	1	1	4
Instructions created for warrants, FTA, VPTA, capias, alias, capias pro fine, misdemeanor & felony	2	8	0
Goal: Improve and develop job skills of staff and remain current on laws, rules and regulations relevant to the court.			
Denton County in-service classes attended	2	3	3
Tyler Technologies classes attended	17	4	3
Continuing education classes for Judge and clerks	3	5	3

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Justice of the Peace, Precinct #5 *G/L# 01·20·59*

Department/Activity Description

Justice of the Peace Precinct Five has jurisdiction over criminal and civil matters as well as a number of other duties that are not judicial in nature. Pre and post trial procedures for criminal class C misdemeanors in addition to processing civil cases resulting in rendering judgments and post judgment remedies are the major responsibilities of this office. Additional duties include but are not limited to the issuance of marriage licenses, serving as a local registrar of vital statistics in regard to birth and death records, as well as offering vehicle registration renewals. Accurate accounting procedures for daily and weekly transactions result in proficiently meeting monthly reporting requirements as this JP office works together with the county auditor and county treasurer to ensure a sound financial management system.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$442,975	$478,359	$500,083
Operations	$17,164	$18,081	$19,112
Capital	$0	$0	$0
Total	$460,139	$496,440	$519,195

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Effectively relinquished all rights as local Registrar for Birth and Death records to the County Clerk. By combining Vital Statistic records at a central location, this is an accomplishment that conveniently benefits the citizens of Denton County.
- The implementation of new Odyssey updates has been a challenge. During each occurrence of a new update, there are changes that require the attention of each clerk resulting in time away from the office or daily job duties.
- Submitted past due cases to MVBA for outside collection on a regular basis.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase employee participation in training programs.			
Clerks attending at least 1 class presented by HR	0	3	4
Clerks attending at least 1 class presented by Tech Svc	1	3	5
Clerks attending at least 1 outside training class	2	3	5
Goal: Begin implementation of on-line civil case filing (TexFile).			
% completion of on-line civil case filing	0%	0%	20%
Clerks attending training sessions for on-line filing	0	0	7
Goal: Update and create detailed training manuals with step-by-step instructions for specific processes.			
Instructions created for processing various case types	0	0	4
SOP manual subjects updated and revised	0	0	4
Goal: Reduce postage costs on past due cases and default judgments.			
Postcards sent in lieu of letters	0	2,000	5,000
Postage saved by utilizing postcards instead of letters	0	$300	$750

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Justice of the Peace, Precinct #6 *G/L# 01·20·60*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detained Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$338,999	$364,675	$374,572
Operations	$13,001	$15,753	$16,437
Capital	$0	$0	$0
Total	$352,000	$380,428	$391,009

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- New rules of civil procedure, eviction proceedings and debt collection become effective on May 1, 2013. With this major reorganization, many changes will be required by our department. Our staff has been train and is prepared for implementation.
- An update to the Odyssey software program provided the ability to process warrants in a new way. Employees in our office tested the new software and wrote new procedures for this new process. The program was demonstrated to Chief Clerks in the other JP offices by Jackie Sultzbaugh, Chief Clerk in JP #6.
- An update to Odyssey will provide the ability to process DPS citations electronically by using Citation Importer. Meetings in Denton with the other JP offices were required and testing of the program is continuing in preparation for utilization.
- Procedures were developed, written and utilized as a quick reference tool for processing filings and cases. All procedures were reviewed and modified to comply with House Bill 79, which abolishes small claims court effective May 1, 2013.
- Procedures have been changed to take advantage of scanning documents directly into Odyssey. Images were lost over several days due to an error in the back up procedures for images. The files had to be pulled and documents processed again. Some of the images were lost and not recoverable.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to train and cross-train staff.			
In-house classes attended	10	11	15
Outside classes attended	5	12	5
# clerks who have been cross-trained	1	2	3
Goal: Reevaluate all procedures and scheduling of staff (% completion)			
New procedures developed and implemented	30%	50%	75%
Step-by-Step instructions written for each process	30%	50%	75%
Goal: Work with Tyler Technology to improve the Odyssey program.			
Prepare for implementation of Citation Importer	test	train	implement
Prepare for implementation of E-filing of cases	N/A	test	implement

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	6	6	6
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Juvenile Case Manager *G/L# 01·20·63*

Department/Activity Description

Article 45.056 of the Texas Code of Criminal Procedures gives the County the authority to employ Juvenile Case Managers to provide services in cases involving juvenile offenders. They act as liaisons between the school and the court and monitor the progress of defendants who have been placed on probation or have been sanctioned for failing to attend school. These employees report to the Administrative Judge or a Judge appointed by the Administrative Judge. Authorized by Article 102.0174 of the Code of Criminal Procedure, a juvenile case manager fee was created effective November 1, 2007, to fund these positions.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$40,060	$50,482	$51,157
Operations	$5,284	$6,181	$7,263
Capital	$0	$0	$0
Total	$45,344	$56,663	$58,420

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Instituted a reporting system that tracks time for each JCM, thereby giving judges the opportunity to see where they can adjust JCM workload to focus on the tasks most important to each judge.
- Due to the increased use of the JCM in Precincts 1 and 5, the JCM who services those precincts has had to decrease the time spent in other schools to balance the load. This has led to focusing on the most at-risk defendants to keep the caseload manageable.
- There is currently a Senate Bill proposed to repeal the Failure to Attend School and Parent Contributing to Non-Attendance laws. If passed, it will eliminate the need for Juvenile Case Managers.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Identify and initiate programs that educate parents on the factors that lead to truancy and juvenile delinquency.			
New programs that assist in reducing truancy	1	2	2
New programs that assist in building parenting skills	1	2	2
New programs to reduce recidivism	1	2	2
Goal: Reduce the number of days between defendant's non-compliance and a show cause hearing before the judge.			
Avg days between non-compliance & hearing	30	25	21
Goal: Successfully monitor the progress of defendants who have been placed on probation or sanctioned for failing to attend school.			
Defendants visited at their schools	700	550	600
Campuses serviced	22	25	25
Visits to campuses each month	25	30	30
Hours spent at schools meeting with defendants	200	250	250

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	2	2	2

FY 2014 BUDGET

DENTON COUNTY

Department: District Court Administrator *G/L# 01·20·65*

Department/Activity Description

The District Court Administrator Department is responsible for coordinating cases between all District Courts for efficient operation. The responsibilities include setting cases for arraignments, pleas, revocations and trials. This department also reviews requests for court-appointed attorneys and makes recommendations to the judges on fees for court-appointed attorneys.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$173,183	$181,089	$188,401
Operations	$3,810	$4,210	$4,210
Capital	$0	$0	$0
Total	$176,992	$185,299	$192,611

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Implemented new policies to streamline and/or reduce budgetary impact of court appointments for civil, family and criminal cases.
- Implemented new policy wherein parties will be required to reimburse fees for court appointed attorneys.
- Implemented new policy requiring that attorneys who are appointed counsel are heard at the top of the docket to reduce billable hours.
- Implemented new policy adding an additional day for Denton County which may dramatically increase the number of cases filed and instances where a court appointed attorney may be required.
- Provided high quality staff support to each of the seven district courts and stayed within the budget for each.
- Processed appointments of court appointed attorneys for indigent defendants and reviewed attorney fees submitted on each indigent case.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Implement new attorney fixed fee amounts to reduce staff hours required to review attorney invoices.			
Hours spent reviewing attorney bills	56	50	45
Attorney biills reviewed	1,364	1,468	1,600
Goal: Identify, report and monitor technical errors for Odyssey software.			
Merge requests	960	840	720
Reports requiring validation of data	10	8	6
Goal: Provide coverage for District Court Administrators who are on vacation or absent.			
Days providing staff coverage	118	120	120

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Jury and Grand Jury *G/L# 01·20·70*

Department/Activity Description

This department is used to account for expenses incurred in summoning jurors to appear for possible selection for jury service in the seven District Courts, eight County Courts at Law and six Justice of the Peace Courts. Other responsibilities include working with the Elections Administrator, the Department of Public Safety and the Secretary of State to insure a valid juror database, coordinating with all courts to compile adequate number of juror assignments for all trials, coordinating the printing, mailing and processing of all jury summonses and keeping detailed records of each individual juror's summons and assignment.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$114,095	$117,592	$122,517
Operations	$44,756	$63,214	$55,151
Capital	$0	$0	$0
Total	$158,851	$180,806	$177,668

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge: Jurors must be summonsed at least 4 weeks prior to the date they are required to appear for jury service. We summons the same amount of jurors each week based on the designated jury weeks provided by the courts at the beginning of the year. We do not know in advance how many courts will have jury trials set for a particular week or how many jurors they will be requesting. We are not able to determine how many jurors will be appearing on a particular day due to exemptions, disqualifications, postponements or failing to appear. There are times when we do not have enough qualified jurors to assign to all the requested trials and this creates an inconvenience for the courts, litigants, witnesses, and attorneys which can be costly for the County. Then on the other hand, there have been times we have so many jurors appearing for service it exceeds the capacity limit of the jury room. We are still working on a solution to this problem.

- Challenge: Lack of parking space - Prospective jurors are summoned to appear on Monday and/or Tuesday morning at 8:20 a.m., depending on the designated jury week. There are approximately 300 jurors appearing each of these days. We constantly have jurors who report late for jury duty because they were unable to find a place to park or had to park some distance away and then go through a long line at security before they arrive at the Jury Assembly Room. In most cases these jurors have to be rescheduled for another date because the Judge has already started. This does not make the prospective juror happy and at times they become very difficult to deal with.

- Accomplishment: After many years of pursuing more security for the Grand Jury room and the Jury Assembly Room, badge readers were installed on each door leading into the grand jury room and the work area of the Jury Department. This helps maintain the integrity of grand jury proceedings and also provides more security for jury personnel, juror information and equipment.

- Accomplishment: Jury personnel have been working closely with Judge McCary to set hearing dates and have show cause orders signed for jurors who have repeatedly failed to appear for jury service. This process has brought in money for the County for contempt fines, and the jurors are being ordered to reschedule their jury service. The fact we are now pursuing jurors who do not appear for jury service has had a positive effect on juror appearance.

- Accomplishment: Since Denton County created and maintains its own Jury website, it has become much easier to get problems resolved when they occur. Therefore, more people are using the website to complete their questionnaires, request exemptions, disqualifications and/or postponements. They also have the ability to obtain Medical Affidavits and Age Exemption forms from the website which helps cut down on the number of questionnaires received through the mail.

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge: There are only two full-time employees in the Jury Department, and each one must be fully knowledgeable of all business processes required for providing jurors to the courts. The Jury Administrator serves as the primary staff member and supervises the employee. When she is unavailable, the responsibility then lies with the assistant who must fulfill the duties of the Jury Administrator. This past year we lost a long time employee to another county office because the position was a higher grade. The loss of this employee - which constitutes 50% of the staff - put a tremendous strain on this office. The jury system never stops - 21 courts have jury trials which must take place or there could be severe legal ramifications.
- Challenge: Because there are only 2 full-time employees in the Jury Department who are trained on the business process rules, it is a serious problem when both of these employees are out of the office at the same time. This past year we had an incident in which the Jury Administrator was out of town on vacation and the jury assistant had an emergency and had to leave. This occurred on a Monday morning when we had 300 jurors coming in for service, and they were both out on Tuesday when another 300 jurors were coming in for jury service. Since back-up personnel are not as familiar with the process, the qualification and assignment process was slower and caused a delay in the beginning of several trials for that week.
- Accomplishment: Have been freeing up storage space occupied by paper documents that are required to be maintained under a retention schedule by scanning the documents into the software program. They are now retained as electronic documents which are easier to retrieve and assists with our efforts toward a paperless department.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain all documents electronically and become as much of a "paperless"department as possible.			
On-line forms submitted	23,710	20,709	24,000
Juror summonses scanned and original forms shredded	2,100	2,100	210
Work with JSI to produce software upgrade that will allow attachment of documents to jurors or cases	N/A	yes	N/A
Questionnaires, case dispositions, medical affidavits, show cause orders, notices, etc, scanned and attached	N/A	N/A	75,000
Goal: Process more show cause notices on jurors who repeatedly fail to appear for jury service. This is extremely time consuming and will be somewhat dependent on workload.			
Failure to appear notices mailed	5,939	6,212	>7,000
Show cause orders signed and issued	21	55	70
Contempt fines collected for failure to appear	$3,000	$6,500	>$7,500
Goal: Reclassify the position of Deputy Clerk I to Assistant Jury Administrator and increase the pay grade.			
Submission of JAT documentation to HR	0	0	1
Submission of reclassification documentation to HR	0	1	1
Appearance before JAT committee to present case for reclassification of position and increase of pay grade	0	0	1

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice Information Systems *G/L# 01·20·75*

Department/Activity Description

The Justice Information Systems department accounts for expenses related to the Criminal Justice System and includes funding for two employees, one of which was previously funded in the Technology Services (01.10.46) This department is responsible for developing and enhancing applications associated with the Justice Information Systems, maintaining, troubleshooting and backing-up data, and monitoring user permissions to maintain security of the system. All other county-wide computer expenses are funded in the County-Wide Technology budget (01.10.90).

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$162,462	$279,604	$275,133
Operations	$552,886	$563,812	$1,083,992
Capital	$0	$0	$0
Total	$715,348	$843,416	$1,359,125

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge - Implementation of the SunGard software for 6 agencies was completed and one is in progress. This is a major challenge because of the numerous decisions that need to be made regarding software configuration.
- Challenge - SunGard Public Portal implementation - The portal will be part of the Denton County Internet website. The first phase will allow the public to view crime statistics, incidents, sex offenders, outstanding missing persons and accident reports. The second phase will include data from other agencies. This project will require a lot of coordination between Denton County and other agencies. We hope to complete this before the end of FY2013.
- Challenge - Combining the SO with DTS (including Servers Management, Domain Migration and Help Desk). This is a big change and change is hard for those affected. It will take time but is a move for the better.
- Accomplishment - Completed the installation of Video Visitation Phase 1 project which allows for visitation with inmates using video conferencing technology.
- Accomplishment - Completed the Jail Law Library Phase 1 project that updates the jail law library from physical books to digital reference materials that will always be available to all inmates and include legal updates to laws.
- Accomplishment - Upgraded Odyssey to the 2012 release. This is the Odyssey upgrade that impacts the system the most. It affected every office and took hours of testing to assure a smooth upgrade.
- Accomplishment - Completion of Odyssey server hardware upgrade virtualizing all eligible servers. This was very difficult requiring lots of research and testing. At times it was a bit bumpy but it is complete, which is fantastic!

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Implement SunGard in all Denton County agencies.			
Agency implementation	2	3	3
Agencies using SunGard	8	10	13
Goal: Increase and improve SunGard services			
SunGard Odyssey interface points implemented	0	1	2

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	4	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Death Investigations/Medical Examiner Services *G/L# 01·20·80*

Department/Activity Description

The Death Investigations/Medical Examiner Services Department is charged with the responsibility to conduct statutory inquests as required by the Texas Code of Criminal Procedures. This entails performing medicolegal autopsies, drug and alcohol analyses, microscopy, radiology, biology and trace evidence analyses, and firearm and tool mark analyses. Other duties include the issuance of death certificates listing the cause and manner of death, identification of unidentified bodies, and issuing authorization permits for cremations. Assistance is provided to law enforcement agencies and district attorneys' offices through the analysis and interpretation of evidence submitted to the crime lab and expert courtroom testimony.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$359,366	$384,629	$393,872
Operations	$458,254	$465,144	$469,311
Capital	$0	$0	$0
Total	$817,619	$849,773	$863,183

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Maintained 24 hour/365 day schedule with only 3 full time and 1 part time investigators which is often very difficult.
- Sent 1 investigator to training at New York City Medical Examiners Office at no charge to the County and will be sending a second investigator before the end of this fiscal year.
- Provided support to the Denton County Victims Impact Panel.
- Attended career days at Aubrey ISD, Denton ISD, Lewisville ISD and Coppell ISD.
- Improved response times to scenes.
- Instructed students at Denton PD attempting to gain crime scene certification.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Completion of investigations including statutory inquests, analysis and interpretation of evidence.			
# of Jurisdiction Terminated Cases	1,179	1,300	1,450
# of Medical Examiner Cases	324	340	355
Goal: Successfully determine the manner of death thru medicolegal autopsies, drug and alcohol analyses, microscopy, radiology, biology and trace evidence analyses, and firearm and tool mark analyses.			
Cases reviewed	324	340	355
Goal: Enhance the positive image of the department to law enforcement, public schools and hospital staff.			
Career days attended	6	8	10
Crime scene certification classes	1	1	1
Monthly participation in Denton County Victims Impact Panel	12	12	12

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	1	1	1

FY 2014 BUDGET

DENTON COUNTY

Department: Collections Department *G/L# 01·20·85*

Department/Activity Description

The Collections Department was created during the FY 2008 budget process. Three positions were transferred from the County Clerk's Office and two new positions were added. This department performs collections for District, County and Justice Courts. Employees are responsible for coordinating collection activities, evaluating credit applications of defendants and locating delinquent debtors. This entails researching a variety of legal records, forms and other sources to determine amounts of money owed to the County and parties' ability to pay.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$296,162	$324,895	$339,116
Operations	$20,902	$27,471	$33,090
Capital	$0	$0	$0
Total	$317,064	$352,366	$372,206

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Reduce postage while maintaining collection rates above state average.
- Implemented No Show policy and procedure.
- Implemented all required Odyssey reports.
- Continued to rank in the top five 120 day collection rates for District, County criminal mandated collections programs and remained in the top 20% of JP Court programs with continued improvement.
- Increased collections from inmate trust fund.
- Increased 120 day collection rates in all Courts - +3% Felony, +4% Criminal, +3% JP courts
- Integrated an auto dial-up system in Odyssey.
- Implemented OCA performance tools by court.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase collection percentages and amounts collected by aggressively pursuing the collection of fines and court costs.			
120-day collection rates for District Courts	15%	18%	19%
120-day collection rates for County Courts	38%	42%	43%
120-day collection rates for Justice Courts	64%	67%	69%
120-day past due collections for District Courts	$619,824	$620,000	$621,000
120-day past due collections for County Courts	$595,799	$590,000	$595,000
120-day past due collections for Justice Courts	$242,942	$242,000	$243,000
30-day past due collections for District Courts	$211,798	$212,000	$212,000
30-day past due collections for County Courts	$1,237,332	$1,250,000	$1,250,000
30-day past due collections for Justice Courts	$1,474,110	$1,500,000	$1,500,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

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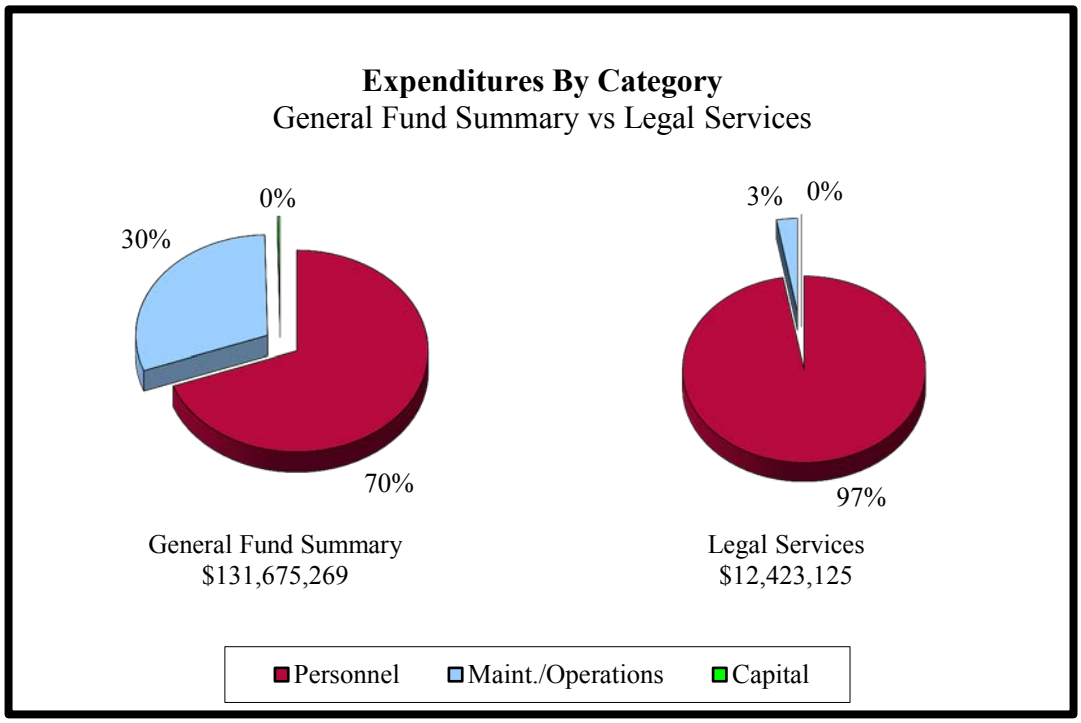
Legal

Legal Services includes departments of the Criminal District Attorney's Office. Functions include case preparation and criminal prosecution in the courts and legal advice to Commissioners Court and county departments in civil matters. Special divisions assist with programs such as victim assistance, child abuse prosecution, mental health, family violence, and appellate review.



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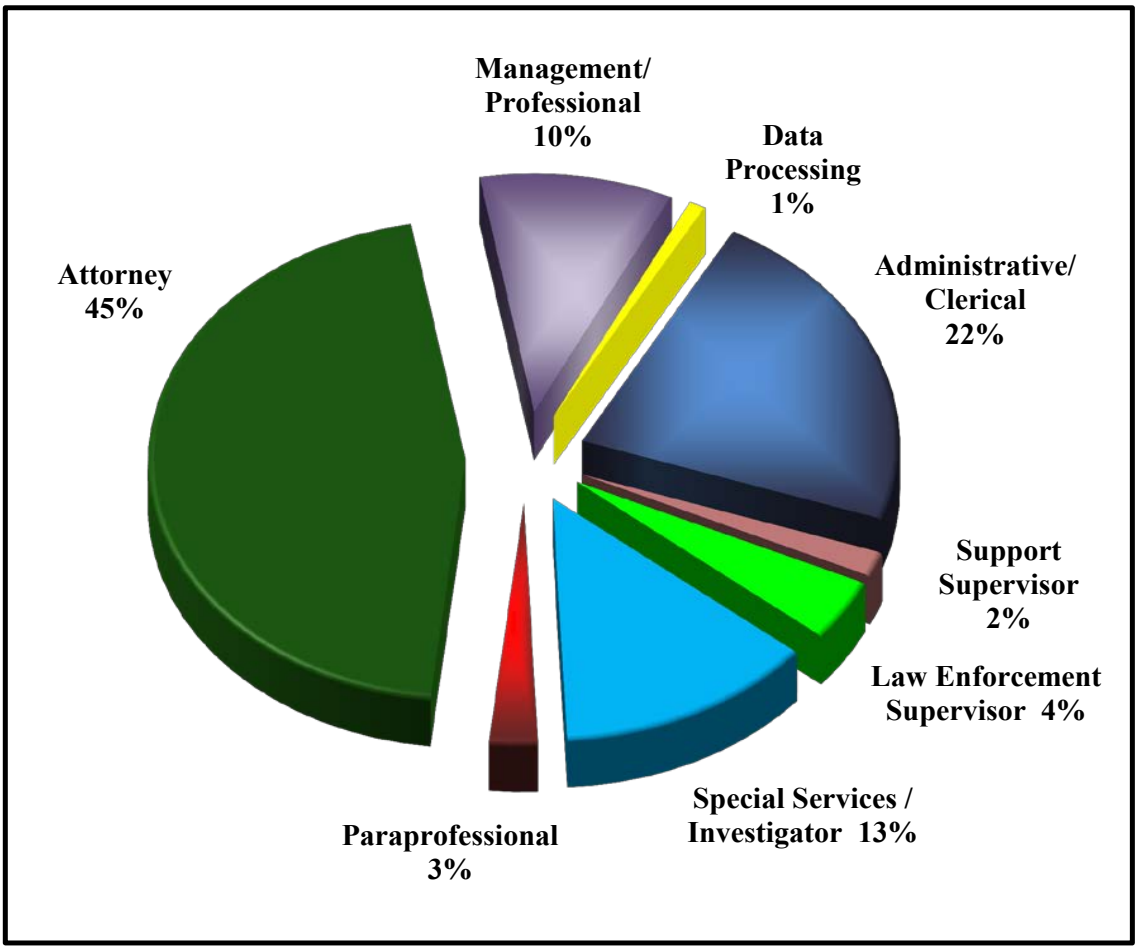

	Full-Time	Part-Time	Total
Management / Professional	12	-	12
Data Processing	1	-	1
Administrative / Clerical	25	2	27
Support Supervisor	2	-	2
Law Enforcement Supervisor	5	-	5
Special Services / Investigator	16	-	16
Paraprofessional	3	-	3
Attorney	54	1	55
TOTAL	**118**	**3**	**121**

DENTON COUNTY

Department: Criminal District Attorney *G/L# 01·30·10*

Department/Activity Description

The Criminal District Attorney is the Chief Law Enforcement Officer of the County, and is responsible for receiving cases from local police and sheriff's departments for review and presentation, investigating criminal activity, and preparing cases for the Grand Jury to review. Other functions include handling pre-trial matters, revocations, jury and non-jury trials, post-trials and habeas corpus matters. Other areas which are served through this office are the juvenile, victim assistance and mental health programs, drug/alcohol abuse cases, and appellate review which includes transcripts and statements of facts, writing briefs, and oral arguments in appellate courts.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$8,851,517	$9,264,497	$9,753,492
Operations	$404,992	$305,360	$289,028
Capital	$0	$0	$0
Total	$9,256,509	$9,569,857	$10,042,520

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Moved to Annex and successfully resolved security issues.
- Continued performing quality work while understaffed in Appellate and Intake.
- Continued implementation of E-Filing system by police agencies.
- Software for E-Filing system had to be rewritten for larger agencies and halted the process for six months.
- Were instrumental in getting the first Veteran's Court Program up and running.
- Successfully prosecuted several high profile cases.
- Provided numerous training opportunities to law enforcement personnel and prosecutors.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Complete the electronic case filing system project for all police agencies in Denton County.			
Police agencies added to e-filing system	7	8	7
Police agencies remaining	15	7	0
Cases submitted electronically	2,022	2,075	3,050
Goal: Increase the conviction rate and number of felony jury trials completed.			
Felony jury trials	53	60	64
Conviction rate for felony jury trials	83%	85%	87%
% appeals affirmed	92%	96%	97%
Goal: Improve efficiency of Intake screening of cases.			
Average time between case filing and indictment (days)	60	55	50
Average # cases heard in one day by Grand Jury	75	80	85
Goal: Maintain a pre-trial diversion program for low level first offenders.			
Defendants Placed on Pre-Trial Diversion	560	590	600
Defendants Denied PTD after Interview	106	119	120

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	96	97	98
No. of Part-Time Employees	3	3	3

FY 2014 BUDGET

DENTON COUNTY

Department: Criminal District Attorney - CPS Division *G/L# 01·30·11*

Department/Activity Description

The Child Protective Services (CPS) Division increases the District Attorney Office's ability to address abuse cases rapidly and effectively. The number of children removed from their homes by the Texas Department of Family Protective Services (TDFPS) because of abuse and neglect has grown. The Texas Family Code now requires that permanency for the child be achieved within a one year time frame. This is accomplished by returning the children to the home from which they were removed, placing them in a relative's home or by terminating their parents' rights to them so that they can be adopted into a loving home. Permanency, safety, and stability are critical to young children overcoming issues of abuse and neglect and going on to become productive individuals within our community.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$728,399	$740,310	$779,871
Operations	$27,549	$19,841	$20,855
Capital	$0	$0	$0
Total	$755,948	$760,151	$800,726

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Maintained effective and efficient litigation in CPS cases considering the significant reduction in services provided by CPS to parents (due to departmental budget cuts) and additional District Court.
- Unable to attend 50% of staffings due to workload.
- Experienced large staff turnover due to termination, maternity leave and disability.
- Experienced an increase in cases where fathers of the children were unkown or there was insufficient information to locate them.
- Because of our increased caseload, it was a challenge to resolve cases within the one year statutory guideline.
- We have only one paralegal to handle all discovery matters, formal and informal, which is not enough.
- Limited to 2 cases per month for mediation due to them being Pro Bono.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase use of mediation to resolve CPS cases.			
Number of cases sent to mediation	14	15	16
Cases settled in mediation	12	13	14
Estimated savings in court-appointed attorney fees	$50,000	$60,000	$70,000
Goal: Increase level of protection for children at risk due to abuse and neglect.			
Service plans completed	150	155	160
Average time to complete case (months)	12	12	12
% cases resulting in permanent placement with relatives	50%	55%	60%
Goal: Maintain effective and efficient litigation in CPS cases.			
Jury trials	7	9	10
Cases filed	201	212	220
Cases disposed	140	150	160

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	7	7	7
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Criminal District Attorney - Civil Division *G/L# 01·30·15*

Department/Activity Description

The Criminal District Attorney - Civil Division is responsible for advising the Denton County Commissioners Court, elected officials and department heads on relevant law and legal issues. Legal representation is provided to the County and its representatives in federal and state court. Counsel is also provided to the Denton County Bail Bond Board, the Civil Service Commission, the Lake Ray Roberts Planning and Zoning Commission, the Development Review Committee and various departmental and citizens advisory committees. This office is also prosecuting bail bond cases in twelve courts and non-task force seizure cases in five District Courts.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,373,851	$1,473,838	$1,544,833
Operations	$47,366	$40,548	$35,046
Capital	$0	$0	$0
Total	$1,421,216	$1,514,386	$1,579,879

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Replaced 2 Civil Attorney II employees: Bail Bond Attorney and one in charge of economic develoment, building contracts and legal counsel to Health Department and Juvenile Board.
- Largest dollar amount of money forfeited in Chapter 59 asset forfeiture cases in FY 2012, dating from 2000 to the present. This trend has continued in FY 2013.
- Met and exceeded annual goal for collected judgments in Bail Bond Forfeiture cases in FY 2012. This number is less than sums collected in years when interest rates were considerably higher. Bail Bond cases generate a considerable amount of Court Costs, but this amount is not calculated by the County for Budget purposes.
- The steady increase in design and construction of new county facilities has led to an annual increase in professional services contracts and building construction contracts, along with corresponding amendments and change orders. This trend is expected to continue for the foreseeable future.
- Continue to draft and review a significant number of professional services contracts and road construction contracts for road and bridge projects of varying scope and expense. Compiling accurate funding information for the Commissioners Court Agenda memos and Court Orders from a number of sources takes a significant amount of time and we are working to streamline this process.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve timeliness of submitting Interlocal Cooperative Agreements to local municipalities.			
Fire and Ambulance ICAs/Date submitted to agency	40 / Nov 1	40 / Nov 15	40 / Nov 1
Social Service ICAs/Date submitted to agency	12 / Sept 15	12 / Sept 30	12 / Sept 15
Library ICAs/Date submitted to agency	14 / Oct 15	14 / Oct 30	14 / Oct 15
Average turn-around time for contract submission	5 days	3-4 days	3-4 days
Goal: Improve the timeliness and effectiveness of asset seizures and forfeitures from various law enforcement agencies by increasing case closures and decreasing backlog.			
Cases closed	54	60	62
Cases pending	13	11	9

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve response to the increasing number of public information requests by decreasing the percentage of pending responses.			
Written requests closed	135	150	155
Written requests pending	14	12	13

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	13	13	13
No. of Part-Time Employees	0	0	0

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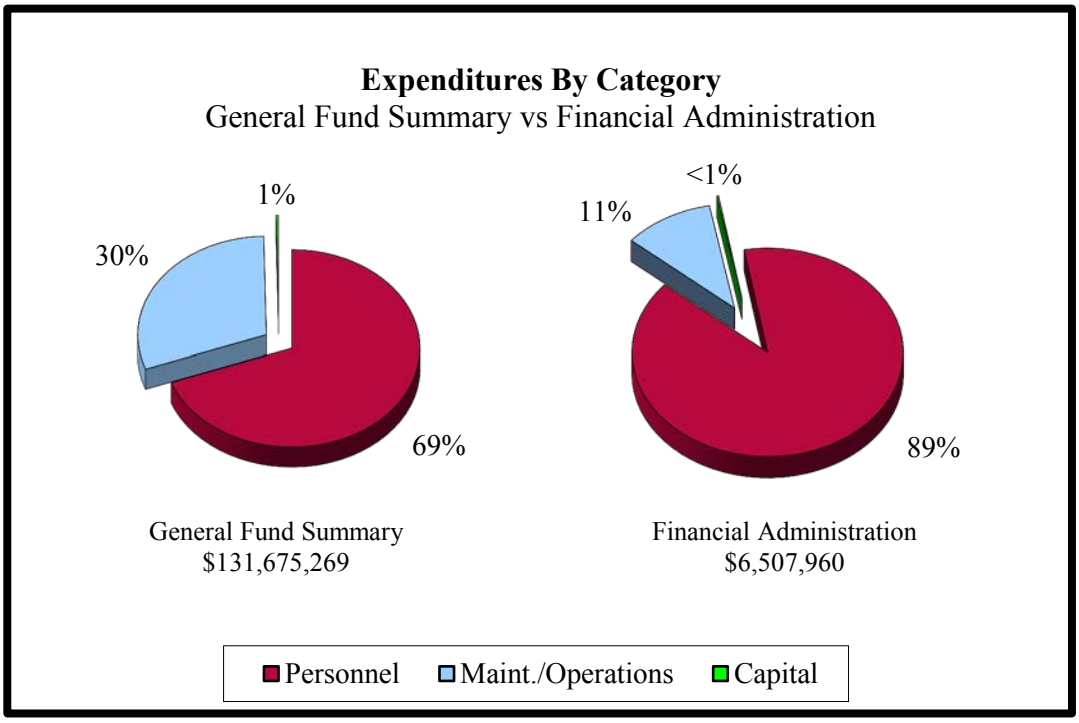
Financial Administration

Financial Administration includes the County Auditor, County Treasurer, Tax Assessor/Collector, and Budget offices. Services provided are collecting, safeguarding, investing, disbursing, and budgeting funds as well as financial reporting.



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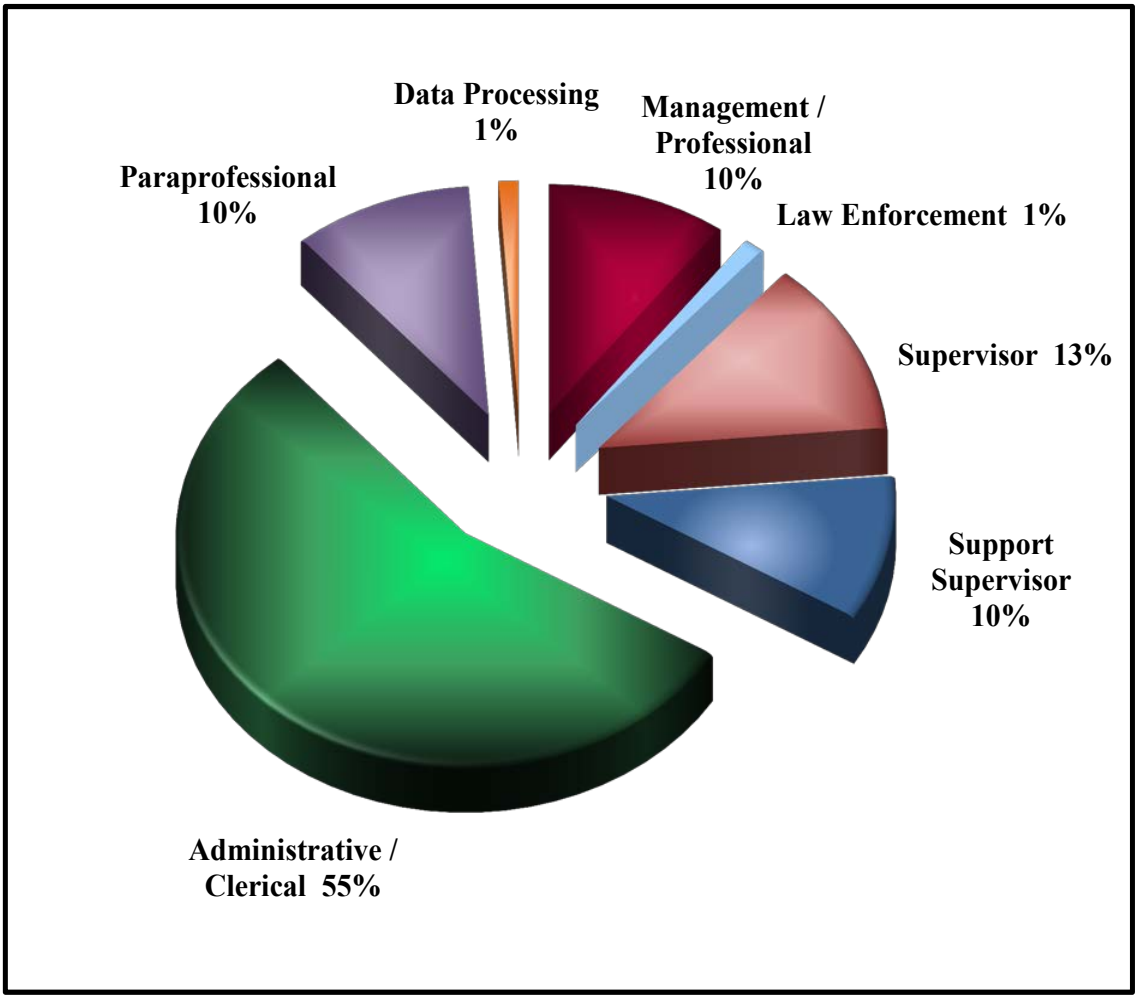
STAFFING BY CATEGORY
Financial



	Full-Time	Part-Time	Total
Management / Professional	9	-	9
Supervisor	11	-	11
Support Supervisor	9	-	9
Paraprofessional	9	-	9
Administrative / Clerical	47	2	49
Data Processing	1	-	1
Law Enforcement	1	-	1
TOTAL	**87**	**2**	**89**

DENTON COUNTY

Department: County Auditor *G/L# 01·40·10*

Department/Activity Description

As Chief Financial Officer for the County, the County Auditor has functions in all areas of county finance including financial accounting and reporting, accounts payable, internal auditing, revenue estimating for budget preparation and budget monitoring, grant administration and reporting, capital project accounting and control, and cash management and investing. Other financial duties include preparation of financial information for debt management and issuance, administration of the financial computer system, offering advice on financial matters to the Commissioner Court and serving on various committees and special project committees as requested.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,118,042	$1,193,885	$1,243,577
Operations	$24,080	$33,338	$35,025
Capital	$0	$0	$0
Total	$1,142,122	$1,227,223	$1,278,602

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completed the annual independent audit, CAFR preparation and SEC filings in a timely manner in spite of the fact that new accounting standards have increased the time requirement for these tasks by 50% in the last 8 years.
- Managed a major long term debt transaction consisting of $60 million in new debt and $65 million in refinanced debt, saving the County almost $5,000,000 in future debt service costs.
- Maintained our on-going internal audit program of all fee collecting offices in the County. Continued our efforts to insure that county financial assets are received, recorded, deposited and reported correctly.
- Provided grant financial management and reporting to the vast majority of grant funded programs in the county. Provided compliance oversight for over $6,000,000 in grant expenditures.
- Continued to manage all active capital project funds. Insured financial compliance and accurate financial reporting for over $60 million in capital projects expenditures.
- Provided financial management to insure that the County's AAA bond ratings were maintained. These high bond ratings save the County thousands of dollars each year in debt service costs.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain a thorough on-going internal audit function to ensure the safety and preservation of County financial assets.			
Revenues audited	$200,000,000	$210,000,000	$220,000,000
Goal: Manage all capital project funds, ensuring the County's compliance with applicable laws regarding the use of, and accounting for, debt proceeds.			
% increase in debt proceeds managed	25%	30%	25%
Federal arbitrage compliance	100%	100%	100%
SEC continuing disclosure compliance	100%	100%	100%
Goal: Maintain the County's financial records in a manner that will ensure our ability to prepare and publish all required financial reports in a timely and accurate manner.			
% reports accepted without comment by grantor or compliance agency	100%	100%	100%
Significant audit findings by independent auditors	0	0	0

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	15	15	15
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: County Treasurer *G/L# 01·40·20*

Department/Activity Description

The County Treasurer is the chief custodian of all County funds and is responsible for distributing all County funds by processing the bi-monthly payroll for County employees, weekly jury payments, and weekly accounts payable payments. Other duties include performing original bank reconciliation of County bank accounts and funds and serving as co-investment officer. The County Treasurer is a member of the Denton County Investment Committee, Personnel Policy Committee, Payroll Deduction Committee and the Denton County Bail Bond Board. The County Treasurer also serves as the auditor for the Denton County Bail Bond Board and Investment Officer for the Denton County Housing Authority. The Treasurer maintains the bail bond collateral and unclaimed funds less than $100 and supervises the Bail Bond Board Coordinator.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$528,971	$556,976	$580,263
Operations	$44,411	$46,879	$48,092
Capital	$0	$0	$0
Total	$573,383	$603,855	$628,355

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Successfully migrated all of our 3 check processes from printing on a third party application to printing on our financial management system. This eliminates the need to support a third party application which is a significant cost savings.
- Finalized the upgrade of the Kronos system from v6.1 to v6.3.
- Finalized the implementation of Kronos Mobile that will allow employees to access the Kronos time and attendance application via their smart phones.
- Through excellence in financial reporting and availability, we were awarded the Texas State Comptroller Gold Leadership Circle Award for Financial Transparency for the third consecutive year. We will continue to work with the County Auditor and the Budget Officer to provide continued improvements to our Financial Transparency reporting.
- Continuously fostered new innovations and creativity for improvement in financial management and reporting.
- Successfully implemented the new FMS ePortal (employee self-service system).

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Finalize project of issuing W2s electronically to all county employees and election workers.			
Electronic W2s issued	0	2,500	2,500
Progress of project	10%	60%	100%
Goal: Work with other departments to review their banking services to assess if any new efficiencies can be implemented through our depository services.			
Progress of project	0%	50%	100%
Goal: Work toward implementation of electronic payments for Accounts Payable.			
Progress of project	0%	50%	100%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	7	7	7
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Tax Assessor/Collector *G/L# 01·40·30*

Department/Activity Description

The Tax Assessor/Collector is responsible for the collection of current and delinquent taxes, penalties and interest, the computation of taxes on agricultural rollbacks, the issuance of tax certificates, and refunds for overpayments. In addition to collecting County taxes, the department also collects for other entities including many Fresh Water Districts. This office works closely with TXDOT and the State Comptroller's office to ensure proper handling and recording of title transactions/registrations as well as collection and disbursement of tax on vehicle sales. The office is also responsible for the issuance of liquor licenses. The Tax Assessor/Collector must comply with State and County statutory requirements for depositing and reporting, and due to these requirements, operates on a calendar year instead of on the County fiscal year.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$3,160,050	$3,247,835	$3,433,144
Operations	$473,046	$600,823	$606,342
Capital	$0	$6,583	$12,500
Total	$3,633,096	$3,855,241	$4,051,986

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The main office in Denton underwent a major reorganization to better serve our customers. We were able to reduce our level of administration from 7 to 5 staff members, consolidate duties and cross train staff. As a result of the plan, our front line staff are able to assist customers more quickly and efficiently. Our customer service line for motor vehicle transactions has been reduced on average by 30%.

- Our performance and production logs are no longer manual. Previous to January 2013, each office supervisor was responsible for maintaining status reports on performance in a manual log. A database was created where each office supervisor enters performance status reports in a saved drive for administration and evaluation purposes.

- Motor vehicle tracking logs are no longer kept in manual form. Databases were created to automate the tracking of items such as mechanic lien transactions, returned mail and error reports. Additionally, the daily balance sheets are no longer completed manually and faxed to the main office. Every function possible is now automated or accomplished by using a database or excel spreadsheet.

- We just concluded our first annual Entity Liaison Meeting with our Interlocal Contracted Taxing Entities. The meeting was designed to introduce our administrative contacts for Financial Administration, explain updates and any new changes in our ILA Contract, discuss Truth In Taxation Initiatives and receive feedback on how we can serve our taxing entities more fully. Nearly 80 people were present, representing approximately 68 taxing entities.

- We have personnally met with each of our franchised motor vehicle dealerships to discuss goals and iniatives moving forward.

- We can now provide wire transfer and ACH payments as additional payment options to taxpayers. The Tax Office met with the Treasury Department at Wells Fargo to discuss options and products available. We are now able to offer ACH payment processing for property owners and E-Box processing for Wells Fargo Bank Customers.

- Effective this tax season, we began working with a vendor called Auto-Agent that services large volume customers such as mortgage companies, tax services, mineral production companies, etc. The program allows us to provide a tax roll update daily to vendors who in turn offer it to their serviced customers. The daily update significantly reduces double payments and over payments and allows ACH payment processing instead of check processing.

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Due to software capabilities, in 2012 tax year billing we were able to better define our mass billing strategies. We were able to create a mass billing statement file for fiduciaries (mortgage/tax services) that added the message "Duplicate Sent to Mortgage Company". The message appeared where the bar code would normally appear which created a quick view reflecting the property owner had a mortgage company. An additional file was created for all non-fiduciary (mortgage/tax services) files for all other taxpayers. This helped us to identify those accounts that had been uploaded via electronic request to fiduciaries and those that did not have fids. This was done to assist taxpayers in readily identifying that their tax account had been requested by a mortgage/service company.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Implement more defined strategies to serve all taxpayers and focus on additional assistance to elderly and disabled.			
Open Information/Disabled Assistance window in Denton Office. This area is designed to assist elderly and disabled persons without having them stand in line and also to provide information to other citizens prior to entering a service line	N/A	began Oct 2012; fully functional Dec 2012	1 window
Create and deploy tutorials to better inform taxpayers of requirements to renew registration or pay property taxes	planning stages	create tutorials	2 tutorials
Implement Information Outreach program to increase taxpayer awareness of various deadlines and property tax info	planning stages	2 meetings	4 meetings
Goal: Improve service to motor vehicle dealers by opening a DTA (deferred tax asset) desk in Lewisville campus. Beginning May 2013, we will begin the pilot program to install DTA processing in Lewisville campus. We will first pilot a single dealer to work out logistics and ensure all staff is prepared. We anticipate opening full service in Lewisville by end of calendar year 2013. Will also open Pre-Owned DTA processing at end of calendar year 2013 and split dealers between Denton and Lewisville.			
DTA new car dealerships serviced in Denton and Lewisville	15 Denton 0 Lewisville	15 Denton 1 Lewisville	15 Denton 7 Lewisville
DTA new car dealerships serviced in Denton and Lewisville	N/A	N/A	15 Denton 7 Lewisville
Goal: Review every process and ensure that we are providing the best possible service, automating functions and reducing overhead while increasing productivity.			
Implement robust 3-day on-boarding program for all new staff using DMV and tax training modules	on-the-job training only	add DMV modules	3-day on-boarding
Create tutorials for existing staff members to build and maintain skill sets and ensure continuity	N/A	create tutorials	2 tutorials
Hold regular security training to prepare staff and administration for emergency situations	N/A	1 meeting	2 training sessions

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	61	61	61
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Budget Office *G/L# 01·40·40*

Department/Activity Description

The Budget Office is responsible for preparing and recommending a balanced annual County budget to the Commissioners Court which legally controls County spending for the fiscal year. In addition, this office maintains, updates, and prepares the payroll budget for all County departments, and serves the Commissioners Court by preparing budget amendments, financial impact statements, and recommending budgetary policies and procedures. This office also conducts analytical research throughout the year for various departments and projects, serves on various County committees, and provides other reports and recommendations to the Commissioners Court, elected officials and department heads as requested.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$493,722	$486,559	$536,216
Operations	$10,841	$20,701	$12,801
Capital	$0	$0	$0
Total	$504,564	$507,260	$549,017

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Our office was able to recommend a 2.5% raise for County employees. This increase can be attributed to careful scrutiny by our office on already conservative budget requests submitted by the majority of county departments as well as increased tax revenues from properties added to the tax roll.
- Pursued and received the Distinguished Budget Presentation Award for the FY2012 budget document from the Government Finance Officers Association (GFOA). FY2012 makes our 21st consecutive award year.
- In cooperation with the Capital Improvement Committee was able to request that the Commissioners Court approve the recommendation of the Committee to proceed with the issuance of debt for FY2013, including approval of the list of projects. The recommendation includes the issuance of debt based on the proposed Capital Improvement Program.
- Each Budget Liaison worked closely with their assigned departments for continued improvement of Departmental Summaries, especially in the area of performance measurement. This continues to be a challenge for the Budget Office.
- Our office worked closely with the Application Development team in Technology Services on streamlining the Budget Application for departments entering their budget requests. The application requires annual updating, improvements and troubleshooting and is challenging as we strive to continually improve the experience for users .
- We had a long term employee retire on January 1st and as a result have had to absorb those additional duties in an already busy office. Due to the timing of the retirement, the start of the budget process as well as other extenuating circumstances, we have not had the opportunity to fill the position at this time. Filling this position and training a new employee during the budget process will be extremely challenging for us.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Carefully examine departmental requests to streamline recommendations to Commissioners Court and allow the County to approve raises for its employees.			
Raise approved for County employees	2.0%	2.5%	4.0%
Reasonable reductions to departmental budget requests	$3,285,547	$3,982,243	$4,000,000

FY 2014 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Rewrite and update Budget Amendment Policy			
Problem areas corrected with new procedures	N/A	4	0
% completion of new policy	75%	100%	0%
Goal: Enhance the budget application until modifications are no longer necessary.			
Improvements made to budget application	9	7	10
User suggestions implemented into budget application	3	3	4
Goal: Improve and perfect the Operating Budget, especially in the area of performance measures.			
Consecutive years receiving GFOA Budget Award	21	22	23
% departments providing meaningful information	20%	45%	75%
Reviewer suggestions implemented	2	3	3
Goal: Streamline the CIP process by improving accounting/tracking procedures for projects.			
Total CIP projects	166	175	175
BAs completed to track projects	73	75	80
CIP projects funded	49	41	35

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

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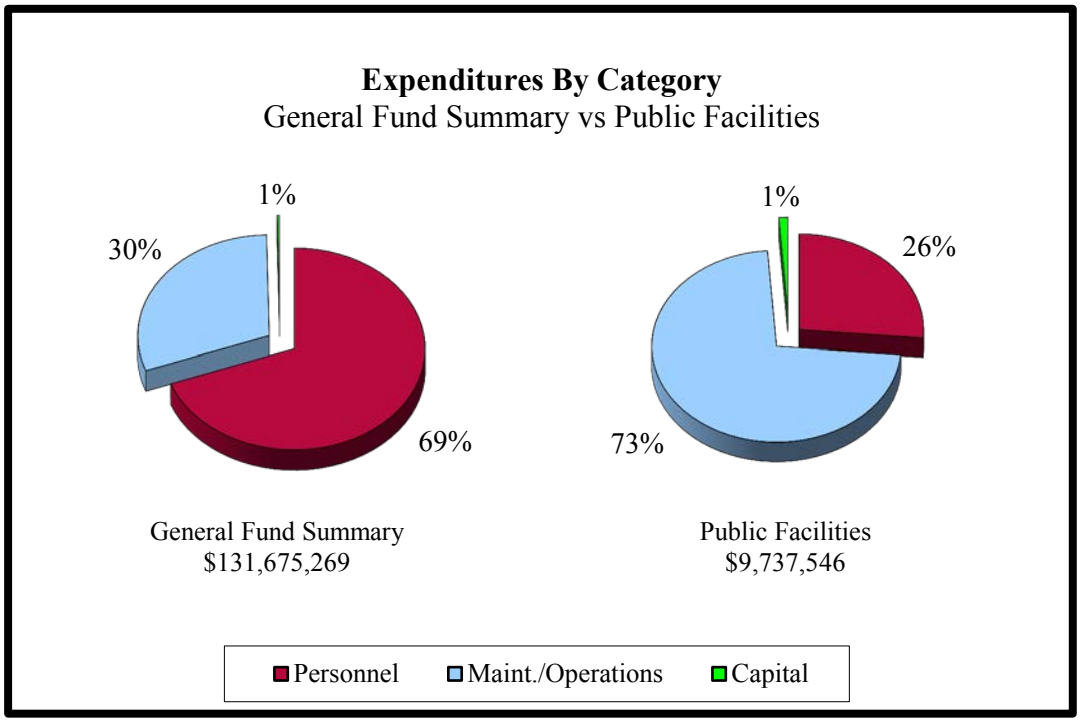
Public Facilities

Public Facilities includes the maintenance of county facilities on a continuous basis. All county-owned buildings and leased space facilities are accounted for in this section. Expenses include utilities, routine maintenance, and equipment necessary to care for these facilities.



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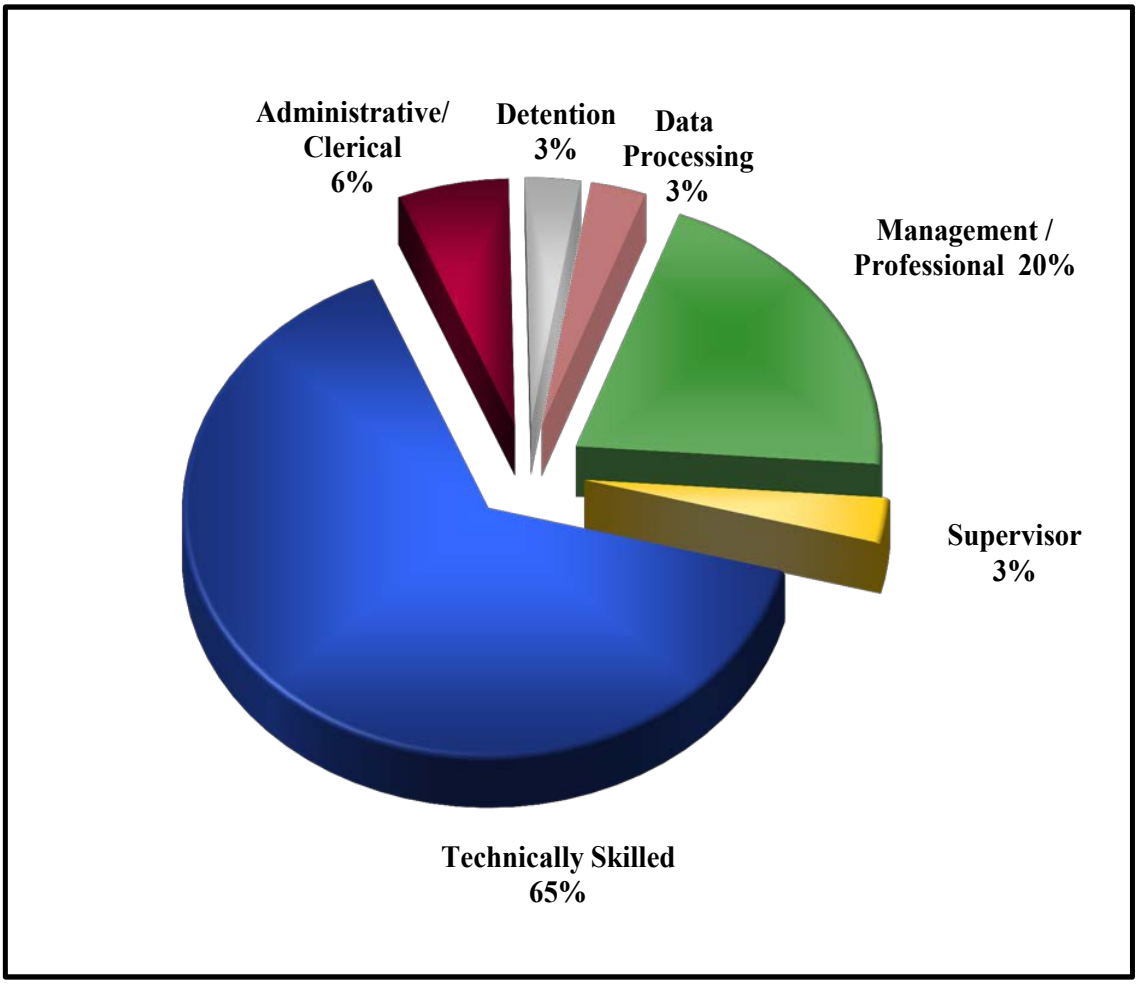
STAFFING BY CATEGORY
Public Facilities



	Full-Time	Part-Time	Total
Management / Professional	7	-	4
Supervisor	1	-	1
Technically Skilled	22	-	21
Administrative / Clerical	2	-	2
Detention	1	-	2
Data Processing	1	-	1
TOTAL	**34**	**-**	**34**

DENTON COUNTY

Department: Public Facilities *G/L# 01·50·10-94*

Department/Activity Description

The Facilities Management Department (01.50.90) is responsible for the maintenance of County-owned facilities and property as well as limited repairs of leased facilities. The budget, goals, measures and staffing trends for Facilities Management are presented on a separate page, while the budgets for the individual buildings are shown here. Facilities Management provides 24-hour emergency response as needed for these facilities. This page represents all buildings and their corresponding budgets with the exception of the Law Enforcement Facility which is presented on a separate page.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$2,329,479	$2,961,292	$3,143,936
Capital	$0	$0	$0
Total	$2,329,479	$2,961,292	$3,143,936

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Carroll Building: Successfully transitioned AG Extension into the first and sixth floor areas. The roof has occasional leaks; the exterior has not been painted since 1999; and the parking lot needs to be repaved and restriped.

- Courts Building: Due to the construction of the jail, the parking lot has been modified, causing over-crowding and difficult parking. The irrigation system is frequently turned off for construction which could create damage to landscape and trees. The chillers at this facility are over 15 years old and need continuous preventive maintenance and repairs. The ground settling at the front entrance has caused brick pavers to become uneven which has been partially repaired. The sound systems in the courtrooms are outdated and need to be replaced, and the roof should be replaced or repaired due to occasional leaks.

- Courthouse on the Square: Flowerbeds were improved; plaster repair was done in the clock tower; and several areas of the lawn were resodded. This building is a historical site and has to be maintained according to Historical Commission codes and standards. Due to the numerous events utilizing the square, it is challenging to keep up with the aesthetics and grass maintenance.

- Emergency Management Facility: The driveway is eroding and needs replacing but due to the entranceway being a shared driveway, it is difficult to make repairs. The foundation is settling which may lead to cracks and further damage and the roof occasionally leaks. Added gutter extensions to help with water run-off to prevent further erosion and settling.

- County Storage Building: Soil is eroding on the southeast side of the building which could cause foundation issues in the future. This facility is adjacent to a flood zone/greenbelt area and rodents occasionally enter the building.

- Historical Park Facilities: The burglar alarm system is old and occasionally triggers false alarms. We are working to install a new system with key pads instead of key fobs. Vagrants occasionally cause vandalism and the public leaves trash. Wasps penetrate the buildings in the high eaves and soffits.

- Vehicle Maintenance Facility: This is an outdated facility and we have reoccurring problems with plumbing, HVAC and electrical systems. The electric gate is now functioning properly, but the wash rack system needs to be updated or replaced.

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Courthouse Annex: This facility was built in the 1960s, and there are numerous maintenance issues and challenges. The elevator requires a state-mandated massive overhaul to meet code; the parking lot is deteriorating which requires periodic pothole repairs; and the jail area on the third floor is unsafe, unsanitary and unusable.

- DA Annex: Adjusted pavers to assist with standing water issue and removed several trees to help with water run-off. There is a homeless shelter adjacent to this facility and clientele from that facility frequently hang around, leaving trash and other debris. The parking lot is too small for the number of employees and visitors.

- Mary & Jim Horn Government Center: The HVAC system was improperly installed and causes an imbalance throughout the building. Vagrants from the nearby homeless shelter loiter in the area and leave trash around the building. The interior needs painting and carpet will need replacing in the near future.

- Loop 288/CSCD: Successfully transitioned and moved CSCD into the new facility. Clientele who come to this facility leave trash and debris and occasionally spill food and drinks on the new carpet.

- Lee Walker Government Center: The facilities are old but we are not going to conduct major repairs since the new building is scheduled for construction in 2014. The parking lot is too small to accommodate all the departments housed in the building. We have experienced graffiti and petty vandalism in the restrooms; there are occasional roof leaks and rodent issues.

- CPS - Lewisville: Replaced rooftop HVAC system, painted the interior of the building and cleaned/inspected the gutters. The building continues to have periodic roof leaks and the front atrium windows are no longer holding a proper seal. The carpet is approximately 4 years old but due to high traffic, it is very difficult to keep clean. Side parking lot needs repaving.

- Loop 288 - Phase I: Clientele at these facilities leave large amounts of trash in parking lot and around the front entrance that blows into the landscape and pond. CPS clientele make occasional threats and are confrontational with Health Department and WIC employees.

- Loop 288 - Central Plant: There was a 1604 sq ft expansion during Phase II and this facility ended up with a lot of dust and debris. We performed a detailed cleaning to ensure it runs at the highest efficiency.

- Sandy Jacobs Government Center: Conducted air quality tests that came back with no issues and repainted office of the State Representative. The HVAC system is barely adequate to comfortably climatize the facility and the Veterans Memorial requires more landscape upkeep than other facilities.

- Denton County Government Center: This facility is outdated and in need of numerous repairs both to the interior and exterior. The HVAC system continues to be a challenge requiring frequent repairs and the gutter system is undersized, occasionally flooding part of the building during heavy rainstorms.

- Charlie Cole Building: Improved security of the Court area by providing a lawyer visitation area that does not allow access to the court administration area; installed new carpet in the detention section; and repainted sections A and B of the detention area. Because this facility is close to a storm ditch and the dog pound, rodents and other small animals sometimes enter the building.

DENTON COUNTY

Department: Public Facilities (continued) *G/L# 01·50·10-94*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve attic area of the DA Annex so that maintenance and technology technicians can access all areas of the attic.			
Attic area improved and accessible for maintenance	N/A	N/A	yes
Goal: Provide aggressive preventive maintenance program for all County buildings.			
Work orders completed	7,827	7,623	7,623
Square footage of owned facilities maintained	625,520	726,050	824,706
Square footage of leased facilities maintained	36,434	36,434	36,434
Goal: Make repairs to the Mary and Jim Horn Government Center.			
Repair HVAC system	no	no	yes
Paint interior	no	no	yes
Replace carpet	no	no	yes
Goal: Repair or replace roofs at buildings in need of repair or replacement.			
Repair roof at Emergency Management facility	N/A	N/A	yes
Repair roof at Carroll building	N/A	N/A	yes
Repair roof at Lee Walker Government Center	N/A	N/A	yes
Repair roof at Courts building	N/A	N/A	yes
Goal: Install new burglar alarm system at Historical Park facilities.			
% completion of burglar alarm system installation	0%	planning	100%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Construction Management *G/L# 01·50·16*

Department/Activity Description

The Construction Management department was created in FY2013 to serve as Denton County's liaison to architects, engineers, consultants and contractors on all of the county's building and remodeling projects. The department tracks all facility construction expenditures and budgets and reviews pay applications submitted by construction and architecture firms. The department promotes standardization, consistency and smart design to help Denton County realize improved efficiency, easier maintenance and cost savings. Projects are inspected for compliance with plans and specifications and deficiencies or unacceptable work are tracked to ensure that all issues are resolved by the contractor. The Construction Management department works to help projects stay on schedule and within budget, and compiles and maintains all reports, records, drawings, specifications and other required documents pertaining to facility construction projects.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$293,821	$306,852
Operations	$0	$16,593	$20,978
Capital	$0	$27,500	$0
Total	$0	$337,914	$327,830

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completed construction of the Administration Complex Phase II construction project.
- Completed construction of the Road and Bridge East construction project.
- Finished the design, bid and started construction of the Juvenile Detention project.
- Finished the design, bid and started construction of the Jail Expansion project.
- Finished the design of the Precinct #3/ Lewisville Government Center project.
- Continued design of the Precinct #4 Government Center project.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Reduce utility costs for Denton County facilities. Costs below were calculated on average for the Month of March.			
Electrical cost per sq ft for old Facilities Building	$2.54	N/A	N/A
Electrical cost per sq ft for Health Department	$1.80	$1.00	$1.00
Electrical cost per sq ft for Administration Complex	N/A	$1.00	$1.00
Goal: Implement a satisfaction survey for end users of new construction spaces.			
Persons surveyed	N/A	20	40
% positive feedback overall	N/A	90%	90%
% projects surveyed	N/A	100%	100%
Goal: Complete all construction projects without going over expected contingency allowance amount (3% for new construction and 10% for renovations).			
Construction projects completed	2	4	3
Construction projects with some contingency amt left	2	4	3

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Law Enforcement Facility *G/L# 01·50·80*

Department/Activity Description

The Law Enforcement Facilities Division of the Denton County Sheriff's Department is responsible for maintaining, repairing, installing and improving the wide variety of safety, security and operational systems of the Denton County Law Enforcement Facility. This department is responsible for 14 buildings and the grounds around them. We maintain and repair these buildings including the two Main Jail Facilities that are occupied 24 hours a day by an average of 115 personnel and approximately 1200-1300 inmates. We make a wide range of repairs that include electrical and technical issues, painting, plumbing and handle all major remodels to offices and jail facilities. We also oversee contractors and develop specifications for new construction projects.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$670,724	$647,486	$702,009
Operations	$1,591,411	$1,785,604	$1,969,995
Capital	$107,815	$60,000	$34,880
Total	$2,369,949	$2,493,090	$2,706,884

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Replaced 5 HVAC systems at tower sites: 1 at Denton site; 2 at Grapevine site; and 2 at Aubrey site.
- Replaced 1 boiler at the Pretrial facility that provides water to the Pretrial kitchen and 8 direct supervision pods. Replaced 2 boiler heat exchangers at the Main Jail A-side area that supply water to the Kitchen, Infirmary and all inmate housing areas in this section of the jail (approximately 100 inmates).
- Replaced carpet in 10 office areas.
- Upgraded plumbing fixtures and valves through half of the solitary cells and replaced sewer lines in different areas of the A-side of the Main Jail.
- Added additional transformer and distribution panel to the Pretrial facility to meet needs for the increased number of circuits at the facility.
- Updated our security camera system for the Pretrial facility along with other security and life safety systems.
- Wired and installed the equipment for the video visitation for 4 pods in the Pretrial facility and for the public area of video visitation.
- Continued in-house cross training of employees to increase efficiency in HVAC, plumbing, electrical, jail doors, security systems, intercom systems and life safety systems.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Decrease incidence of jail inspection issues.			
Continue preventive maintenance program	yes	yes	yes
Major equipment replacements	5	5	7
Goal: Upgrade fire alarm system in the pod wing of the main jail building (measures represent % completion of task).			
Change out the smoke, duct and audio/visual detectors	0%	35%	100%
Install new fire alarm panel and remote anunciators	0%	0%	100%
Training sessions on operation of new panel	0	0	1

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Update life safety equipment throughout the jail.			
Complete air packs replaced	0	1	4
Air pack fill station installed	0	0	1
Goal: Continue upgrading of plumbing at main jail and pre-trial facilities per the Texas Commission on Jail Standards inspector.			
Install pneumatic valves in showers and toilets	90	90	90
Replace valves under building for water isolation	0	0	6
Goal: Increase utility efficiency and improve maintenance, security and operational systems.			
HVAC systems replaced	2	4	4
Replace perimeter security lights with LED lighting	0	27	27
% reduction in work orders due to efforts	0%	5%	10%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	10	10	10
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Facilities Management *G/L# 01·50·90*

Department/Activity Description

The Facilities Department is responsible for maintaining and improving all County facilities and all County owned properties with the exception of the County Jail. The department identifies, manages, responds to maintenance needs, provides first response to emergencies and urgent services, maintains and manages all preventive and routine maintenance for all assets. The department provides maintenance for equipment/systems, purchasing and inventory management of maintenance supplies, maintains record drawings, plans and equipment systems manuals. The department maintains keyed access for all County properties, maintains alarm systems monitoring and programming, oversees the maintenance of all security equipment, sound systems and intercoms. The department staffs and/or coordinates after hours and special events and transports and handles surplus/materials moves.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,280,765	$1,343,401	$1,393,756
Operations	$808,763	$1,162,034	$1,192,622
Capital	$46,784	$117,617	$77,934
Total	$2,136,312	$2,623,052	$2,664,312

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Successfully transitioned departments into Phase II of the Admin Complex and Road & Bridge East and Ag Extension move to the Carroll Building.
- Addressed drainage problem at DA Annex by adjusting pavers and removing several trees.
- Our department has taken on several new buildings (almost 200,000 addition sq ft in the past 2 years), but we have not gained any new employees. With the help of temp workers we have been able to maintain upkeep of the exterior of these buildings.
- Enhanced our TMA work order system to incorporate the P-Card function.
- Upgraded TMA work order system to web base for maximum efficiency.
- Added gutter extensions at Emergency Management Facility to help with water run-off and prevent further erosion and settling.
- Improved security of the Court area of the Charlie Cole building by providing a lawyer visitation section that does not allow access to court administration. Also installed new carpet and repainted sections A and B of the detention section of this building.
- Improved flowerbeds, repaired plaster in the clock tower and resodded several areas of the lawn at the Courthouse on the Square.
- Replaced rooftop HVAC system, painted interior of the building and cleaned/inspected the gutters at CPS building in Lewisville.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve attic area of the DA Annex so that maintenance and technology technicians can access all areas of the attic.			
Attic area improved and accessible for maintenance	N/A	N/A	yes
Goal: Provide aggressive preventive maintenance program for all County buildings.			
Work orders completed	7,827	7,623	7,623
Square footage of owned facilities maintained	625,520	726,050	824,706
Square footage of leased facilities maintained	36,434	36,434	36,434

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Make repairs to the Mary and Jim Horn Government Center.			
Repair HVAC system	no	no	yes
Paint interior	no	no	yes
Replace carpet	no	no	yes
Goal: Repair or replace roofs at buildings in need of repair or replacement.			
Repair roof at Emergency Management facility	N/A	N/A	yes
Repair roof at Carroll building	N/A	N/A	yes
Repair roof at Lee Walker Government Center	N/A	N/A	yes
Repair roof at Courts building	N/A	N/A	yes
Goal: Install new burglar alarm system at Historical Park facilities.			
% completion of burglar alarm system installation	0%	planning	100%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	19	19	19
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Operations/Recycling *G/L# 01·50·93*

Department/Activity Description

Operate state mandated paper and cardboard Recycling Program. Maintain contracts with recycling vendors for acceptance of recycled goods. Generate revenues from the sale of recycled materials. Implement state mandated award and incentive programs for county employees participating in recycling efforts.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$55,676	$58,272	$60,916
Operations	$7,303	$8,100	$15,888
Capital	$0	$0	$0
Total	$62,979	$66,372	$76,804

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Due to the growth of the County, workload has significantly increased; however, the technician has run the program efficiently and even expanded in areas.
- Reinstated the cardboard program.
- Currently researching a recycle facility within the city limits of Denton.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to expand and improve the recycling program.			
New facilities added	0	0	3
Inmate hours utilized	1,553	1,600	1,600
Recycling stops for pickup	31	31	34

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	1
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Telephone Department *G/L# 01·50·95*

Department/Activity Description

The Telephone Department is responsible for managing and coordinating the installation, repair and maintenance of the County-wide telecommunications equipment and services. This department provides assistance to all County departments and agencies by forecasting future automation needs, recommending a plan of action, and assisting those departments in implementing the plans of action. In FY 1994, all telephone charges were moved from various budgets to this department for centralized monitoring.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$95,567	$97,941	$106,378
Operations	$696,410	$728,174	$711,402
Capital	$0	$0	$0
Total	$791,977	$826,115	$817,780

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge - We do not currently have enough employees on the Infrastructure Team to meet the existing workload and demands. We no longer have a dedicated employee who maintains and supports the county's telephone system as we had in years past. Additional staff is needed to adequately manage the county's network infrastructure and phone system.
- Challenge - We are currently in the planning stages of migrating the Sheriff's Office NEC phone system to the county Cisco phone system. The project will involve determining the needs of the Sheriff's Office, establishing the scope of the project and identifying the funding source.
- Accomplishment - Successfully relocated six departments to the Administrative Complex.
- Accomplishment - Successfully replaced all of the copper telephone cabling on the Courts Building campus that had to be relocated due to the new jail construction. This required numerous hours of oversight from Technology Services and Sheriff's Office staff.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve network capacity by installing fiber optic cabling to various County facilities.			
County facilities connected with fiber	29	31	35
Miles of new fiber installed	22	2	15
Goal: Migrate NEC phone system to Cisco (County standard) in the Sheriff's Office.			
IP phones migrated	0	0	338
Non-digital lines migrated	0	0	200
Goal: Provide resources and support to manage and maintain the county-wide telephone system.			
Phones maintained and serviced	1,555	1,668	2,000
Voice mail accounts maintained	988	1,010	1,050

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	1
No. of Part-Time Employees	0	0	0

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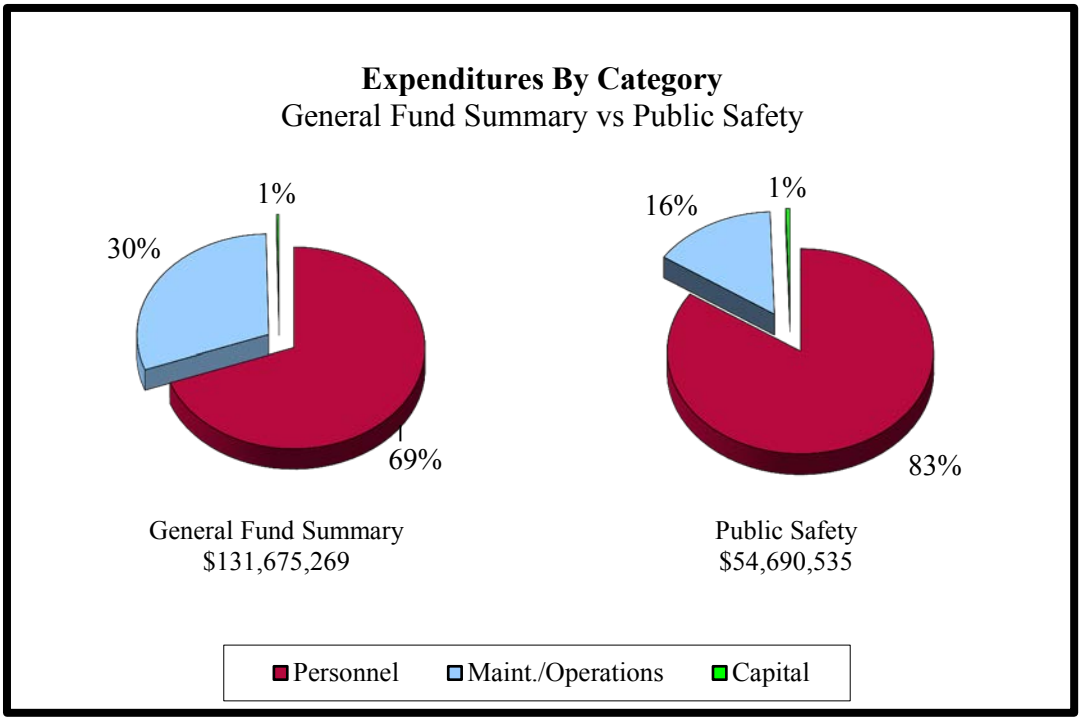
Public Safety

Public Safety Departments include the County Jail, Sheriff's Department, and Constables offices. The County also funds Emergency Management departments including volunteer fire departments for providing protection to the unincorporated areas of the County. Partial funding of state agencies include C.S.C.D. (Adult Probation), Department of Public Safety, Texas Parks and Wildlife, and Alcoholic Beverage Commission.



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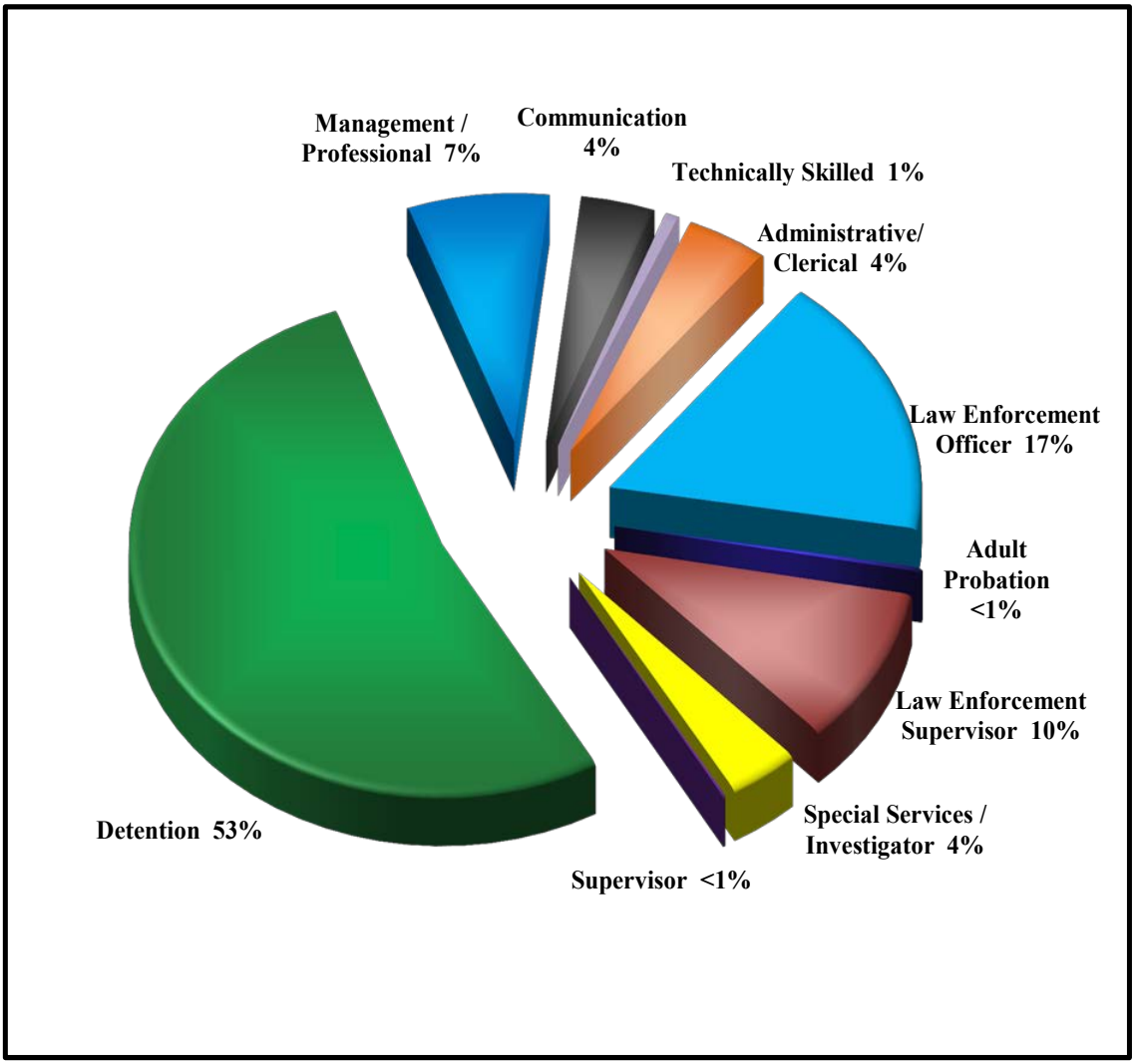
DENTON COUNTY

STAFFING BY CATEGORY
Public Safety



	Full-Time	Part-Time	Total
Management / Professional	54	-	54
Supervisor	1	-	1
Technically Skilled	5	-	5
Administrative / Clerical	31	-	31
Law Enforcement Officer	125	-	125
Law Enforcement Supervisor	74	-	74
Special Services / Investigator	27	-	27
Communication	28	-	28
Detention	385	-	385
Adult Probation	2	-	2
TOTAL	**732**	**0**	**732**

DENTON COUNTY

Department: County Jail *G/L# 01·60·10*

Department/Activity Description

The County Jail is responsible for housing and managing offenders and is under the direct supervision of the Sheriff. Jail administration focuses on facilitating the operation and interaction of all sections, shifts and activities of the detention facility. The major jail function is to protect the public by securely and safely isolating from the community those convicted or accused of crimes. These responsibilities are executed in compliance with Texas Jail Standards rules and regulations. The County Jail has the responsibility of holding and managing convicted felons not yet accepted by the Texas Department of Corrections. Other jail functions include transporting inmates and providing medical treatment as well as educational programs for the inmate population.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$20,754,386	$21,885,595	$23,494,782
Operations	$1,880,863	$2,040,294	$2,022,040
Capital	$22,739	$0	$26,837
Total	$22,657,988	$23,925,889	$25,543,659

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Passed state jail inspection by the Texas Commission on Jail Standards.
- Maintained consistent cost per inmate with lawful and safe treatment.
- Maintained current level of hours for outside work crews.
- Increased number of employees attending training classes.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve training program for staff.			
% increase in training courses offered	30%	0%	31%
Training courses offered for staff	153	153	200
Employees attending training classes	468	552	619
DOs who graduated from Sheriff's Police Academy	19	0	24
Goal: Plan, design and construct additional jail facility.			
% completion of planning and design phase	50%	100%	0%
% completion of construction phase	0%	80%	100%
% completion of transition to new facility	0%	0%	75%
Goal: Be compliant with Texas Commission on Jail Standards.			
Jail inspections passed	1	1	1
Average compliant jail population	1,204	1,215	1,230
Inmate disciplinaries processed	2,939	3,000	3,200

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	378	376	426
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Jail Health *G/L# 01·60·15*

Department/Activity Description

The Jail Health Department is responsible, by statute, for providing health care services to County jail inmates. The department also provides services to the Denton County Law Enforcement Center and Juvenile Detention Facility. Duties include administering medications, deciding whether emergency treatment is necessary, maintaining medical charts and various other duties under the direct supervision of a physician. The Commissioners Court implemented an Inmate Pay for Care Program in FY 1994 to begin charging inmates for their medical services. The department also provides tactical and field support for Denton County law enforcement, including high risk medical support for mental health patient transports.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$2,200,218	$2,407,973	$3,010,466
Operations	$923,471	$1,367,006	$1,374,214
Capital	$0	$0	$33,500
Total	$3,123,689	$3,774,979	$4,418,180

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- After successfully implementing a more transparent and cost effective pharmaceutical pricing model, we negotiated a vendor contract more favorable to Denton County through the competitive bidding process which resulted in a change of pharmacy vendor for correctional health. A subsequent audit identified an area of immediate expense reduction possibility that we anticipate will save several thousand dollars monthly. Combined with strict formulary management, we look forward to our pricing model keeping medication expenses to appropriate minimums. At this time we have 334 inmates receiving wide ranging medication regimens on a daily basis, many with multiple prescriptions required 2 and 3 times daily.
- Over the past several months, we have had encouraging success in filling staff vacancies. Our ability to recruit and retain qualified medical professionals is principal to our clinical competence, clinical capability and offsetting of direct care expenses.
- Available on-site physician hours are starting to be outpaced by increased patient review, evaluation and examination needs. To address this problem, we initiated supervisor clinics to facilitate enhanced patient preparation for physician evaluations. This includes predetermining, starting and overseeing diagnostic measures such as lab processing, X-rays, EKGs, etc.
- We have reached a peak in our ability to provide for chronic mental health disabilities and psychiatric emergencies. To mitigate patient load and to enhance continuity of care and clinical follow-up, it has become necessary to dedicate a health staff member to mental health cases. The number of inmate-patients currently under the supervised care of a psychiatrist has increased to an average of 160, although we reached a record peak of 191.
- We have successfully implemented significant changes to the way we test, treat and record data for tuberculosis as required by the Texas Department of State Health Services and the Texas Commission on Jail Standards. This year we experienced two major tuberculosis events involving both on-site and community active TB exposures.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Prepare for increases to the adult inmate and juvenile detainee populations by restructuring the intake process to 24-hour direct assessments of new incoming prisoners.			
Incoming prisoners assessed in 24-hr intake process	9,000	11,000	14,200
Routine supervisor inmate health and welfare reviews	10	15	40
Acute care transports and off-site inmate consultations	20	25	20
Goal: Move away from 100% physician dependency by the addition of a Physician Assistant or Nurse Practitioner.			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	35	35	45
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Sheriff's Communications *G/L# 01·60·19*

Department/Activity Description

The Sheriff's Communications Department is responsible for processing and dispatching appropriate emergency response personnel to the citizens of 28 municipalities in Denton County and all of rural Denton County. Calls for police, fire and medical services are prioritized and relayed to 16 police departments, 12 fire departments, state troopers, constables, game wardens, corps of engineers and park rangers as well as County patrol, warrant, investigations, mental health, transport and fugitive deputies. Related radio and telephone traffic, local, state and national computer requests and warrant confirmations are also handled by this section.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$2,132,410	$2,293,985	$2,365,788
Operations	$358,724	$423,522	$34,938
Capital	$0	$67,570	$0
Total	$2,491,133	$2,785,077	$2,400,726

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Continued implementation of the new CAD system. Although we experienced growing pains, everyone has been pleased with the enhanced features of the system.
- Improved dispatching procedures through Law and Fire Advisory Governance Boards.
- Secured interlocal cooperation agreements for Shared Governance & Dispatch Services for all 26 participating agencies.
- Improved fire dispatch procedures to incorporate response plan and Box Alarm dispatching for improved firefighter safety and resource control.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Justify need and get approval to hire a full-time Quality Assurance Coordinator to comply with National Standards for Emergency Medical Dispatch protocols.			
Quality Assurance Coordinator approved in budget	0	0	1
Goal: Increase number of staff who achieve 98% compliance to protocols for Emergency Medical Dispatch.			
Staff achieving 98% compliance	12	18	25
Calls reviewed	70	140	140
Goal: Maintain County-Wide Combined Communications System, including interlocal agreements with municipal entities for Shared Governance and shared funding.			
County and State agencies served	11	11	11
Police and Fire agencies served	28	28	28
Hours per week spent updating, maintaining and managing communications computer system, support files and resource materials	70	80	90
Expense to maintain CAD and related systems	$319,894	$328,948	$331,679
% workload for municipalities	55.13%	64.13%	74.60%
Average # mobile units in service countywide	150	175	200

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	35	34	34
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff *G/L# 01·60·20*

Department/Activity Description

The Sheriff's Department provides the following services to the citizens of Denton County: Crime Prevention Programs, Crime Stoppers Program, victim assistance, animal control, Neighborhood Watch Program, traffic enforcement, narcotics investigations, DWI interdiction, DARE Program, criminal investigation, warrant service, fugitive extradition, court bailiffs, civil process, lake patrol, Greenbelt and Corp of Engineer property patrols, high risk entry/hostage rescue, school resource deputy and dispatch services. In addition, the department provides similar services to many of the smaller police and fire departments located within the County. The Sheriff is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$11,132,874	$11,116,947	$11,648,302
Operations	$1,546,660	$1,788,467	$1,607,679
Capital	$426,549	$334,607	$21,458
Total	$13,106,083	$13,240,021	$13,277,439

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Patrol, Warrants & Extradition - Patrol participated in several successful enforcement efforts including Road Check 2012, emissions enforcement initiative, deployment of radar control trailer-to-curb speeding in residential areas and increasing patrol in high activity areas in a crime prevention effort. Warrants - Created an evening overlapping shift has and will continue to cut down on overtime and comp time accrued. The unit operated from predominately day-shift scheduling in the past.

- With the increase of personnel overall, we have experienced shortages in office space for warrant deputies, extradition deputies and administrative personnel to complete desktop tasks. Several employees have to share office space which restricts completion of tasks in a timely manner. Overtime has increased for extradition deputies, and procedures need to be put in place and strategies employed to reduce overtime overall.

- Support Services - The newly established Support Services Division consists of Communications, Technology Services, Training, Fleet Services and Professional Standards. Support Services command staff have successfully transitioned these units into one division with the vision of adding a full time Records Management Unit in FY 2014-2015.

- Upon review of the plans and contracts associated with the SO Firing Range, it was determined that several necessary elements of the project lacked funding to complete construction. A considerable amount of dollars will have to be allocated outside this budget to complete the project and are likely to be pulled from forfeiture funds. County engineering, construction and consulting resources have been employed to assist in the completion of the project.

- Upon the assessment of radio communications, it was determined that the FCC license associated with and assigned to the SO had lapsed. Applications have been made and are pending approval from the FCC. An effort has been made to re-initiate the rebanding project that was incomplete; a considerable number of radios and other radio hardware were recently accounted for and the project is now moving forward. A larger project to upgrade the entire radio system is projected in the near future.

- The SO has contracted with the Denton Police Department in a cooperative effort and sharing agreement to provide high quality training to PD & SO personnel. In September 2012, we engaged in a five year contract to share training facilities at DPD. The contract is not in effect until the Certificate of Occupancy is awarded by the City of Denton. To date, SO and PD haven't moved forward with the project due to repairs and construction on the leased office space which has prevented the issuance of a CO to initiate the contract and training agreement. The City of Denton has employed a contractor to begin work and it is estimated completion will be in September 2013.

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Criminal Investigations - This unit has established a sound relationship with the University of North Texas in the future establishment of a county forensic science laboratory. CID has established relationships to secure assistance for the forensic analysis of evidence and has purchased laboratory equipment to increase and build on forensic science and crime scene capabilities.

- Several investigators has recently retired from service, which has created a vacuum of specialized knowledge and experience. Also, back filling these positions has been difficult due to the change in administrations and several vacancies that have been created in the Patrol Division. The Patrol Division has suffered gaps in manpower as well because of promotions, and there are several positions that require filling and will be filled as the organization progresses through the hiring processes. The Patrol, Animal Control Unit, Warrants Unit, Extradition and the Court Services Units have all been adversely impacted by manpower and scheduling issues due to the transition of administrations that caused approximately 20 positions to be back-filled. The Drug Enforcement Unit lacked policies and procedures and temporarily suspended activities. As of February 2013, activities have renewed with solid policies and procedures in place.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve capabilities of the Crime Scene Unit in the effective use of recently upgraded forensics equipment.			
Cases cleared by arrest or exception	575	595	622
Crime scene call-outs	208	215	230
Cases assigned to CID	1,532	1,610	1,690
Goal: Conduct visible boating safety, security and enforcement operations on Lake Ray Roberts and Lake Lewisville during seasonal boating months.			
Safety inspections conducted	326	450	600
Citations and warnings issued	35	70	105
Goal: Reduce juvenile crime, increase awareness and provide relevant and deterrent-based training and information to attendees of juvenile impact programs. Continue to network with juvenile courts and utilize neighborhood resources. Network with other juvenile trainers and continue efforts in starting and expanding other juvenile programs.			
Stay-Safe attendees	3,200	4,750	4,750
Juvenile Impact course attendees	112	409	1,612
Goal: Provide satisfactory support, safety, security, and enforcement services to county and district courts. Minimize consequences of crime, threats and or acts of violence at the Courthouse and associated court and public facilities within the County. Safely manage and secure the citizens and employees who visit and do business at the courthouse each day.			
District Court Civil & Criminal trials and hearings	6,491	8,500	9,200
County Court Civil & Criminal trials and hearings	15,617	17,100	19,850
Visitors to Courts building	192,000	210,000	216,000
Goal: Implement overtime policy and strategies to minimize overall overtime.			
Overtime policy implemented	0	0	1

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	145	142	142
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: DISD School Resource Officer *G/L# 01·60·21*

Department/Activity Description

The School Resource Officer position exists as a result of an interlocal agreement between Denton County and the Denton Independent School District (DISD). The school district fully funds the program with the only expense to the County being a portion of training & education. Both the District and the County bear an equitable portion of the cost of the School Resource Deputy continuing education and specialized training courses. The function of a School Resource Deputy is to act as an educator, investigator and law enforcement official on the campuses of DISD. The School Resource Deputy is a licensed peace officer under the laws of the State of Texas and provides duties consistent with law enforcement as requested by the District or County. As of budget adoption, a contract for FY 2014 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$71,810	$75,132	$0
Operations	$3,370	$16,571	$0
Capital	$0	$0	$0
Total	$75,180	$91,703	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Continuously made active and on-time response to DISD administrators and staff members on issues pertaining to adverse student behavior, possible criminal activity and actual criminal activity, criminal intelligence, truancy and any other security of safety issues as called upon to address.
- Attended up-to-date training on current issues pertaining to School Resource Officer duties and responsibilities, including legal aspects and legislative changes. Based on training, SROs implemented change as necessary and made recommendations to the DISD.
- Performed duties above and beyond those described in the SRO job description, including interaction with staff and students to promote a safe and secure learning environment. Continued to actively pursue information beyond criminal intelligence that could aid the DISD in decisions on security and safety matters, including understanding the surrounding neighborhoods to determine issues that may be of concern to the district.
- Performed counseling and conducted training events as necessary for staff and students pertaining to the security and safety of the campus assigned. These subjects include general crime prevention, drug abuse and campus safety.
- The challenges are typical to a school environment, including obtaining reliable and usable information to prevent or identify crime and those involved in criminal activity. Put forth a constant effort to establish rapport with students and teaching staff to obtain good usable information to prevent crime or issues that may be a threat to overall school safety.
- An additional challenge is dealing with parents as their child's behavior or activities warrant SRO contact. SROs are continually promoting open and honest communications with parents of students on all aspects of security and safety, especially when their children are being investigated as suspects or detained/arrested on a criminal event.
- An on-going challenge is building trust between students and SROs. We want to be seen as advocates of safety and security and not just figures of authority. This is an ongoing issue in society as a whole and it the effort of all law enforcement personnel, most specifically SROs seeking to change this perception when working in a school environment.

FY 2014 BUDGET

DENTON COUNTY

Department: DISD School Resource Officer (continued) *G/L# 01·60·21*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain and evaluate campus security.			
Meetings with faculty/DISD regarding security issues	20	30	30
Training sessions with students about security issues	10	15	20
Goal: Increase presence at campus sporting events and school activities.			
Sporting events attended	20	28	35
School activities and programs attended	15	15	20
Goal: Increase security of property and safety of students and faculty.			
Investigations conducted	100	110	120
Charges filed	15	5	10
Court appearances	5	2	5
Goal: Maintain liaison and rapport with DISD faculty, students and parents.			
Extracurricular activities	25	30	35
Students counseled	300	350	400
Class presentations	30	30	30

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff's Mental Health Unit *G/L# 01·60·22*

Department/Activity Description

The Mental Health Unit of the Sheriff's Department is responsible for providing transportation for all mental subjects who are committed by emergency apprehension and detention or court order. These patients are transported to one of six state hospitals. All members of the unit carry dual certification as peace officers and as mental health peace officers. The MHU does emergency apprehensions and detentions both independently and in conjunction with MHMR. The unit continuously works to educate everyone involved with the mentally ill in Denton County. This process includes presentations to law enforcement agencies, medical facilities and mental health professionals.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$648,107	$660,311	$701,288
Operations	$71,192	$86,319	$98,637
Capital	$67,383	$41,280	$0
Total	$786,683	$787,910	$799,925

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Managed crisis funding for Crisis Stabilization of Mental patients for extended periods of time locally. Newly issued court judgments will be increasing competition for bed space between Criminal and Civil commitments, with priority at the state level being given to criminally committed inmates.
- Expanded the number of Crisis Stabilization Hospital contracts in order to maximize local bed space for mental health patients in crisis and requiring immediate hospitalization, as well as exploring other lesser restrictive local resources for those mental patients that do not need inpatient hospitalization.
- Previously, the MHU transported adult and juvenile civil and criminal commitments in the same vehicle. After examining the law, it was discovered that adults and juveniles are to be transported in separate vehicles. This presented a challenge because it required that additional Investigator be away from the County for several hours at a time.
- To be in compliance with the Health and Safety Code, a female attendant is required when a female patient is transported. It was determined by the new administration that the female, at minimum, should obtain a TCLEOSE jailer's license. This presented a challenge when there were multiple female patients needing to be transported simultaneously to different locations. Currently, the MHU has one female Investigator, requiring us to seek voluntary assistance from female Denton officers.
- The MHU is optimistic regarding obtaining proper safety equipment and the new administration implementing safety as a priority.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Add two new employees to specifically perform transports for the unit to alleviate the time Investigators spend on this.			
Transports to mental hospitals	635	730	803
Total tranport time (hours)	2,056	2,159	2,267
Transport time by Investigators	2,056	2,159	0
Goal: Focus efforts on duties required of the MHU and eliminate unnecessary duties.			
Warrant service	8	2	0
Female attendant provided for emergency detentions	136	33	0

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	9	9	9
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Sheriff's Reserve Unit *G/L# 01·60·25*

Department/Activity Description

The Sheriff's Reserve Unit provides the following services: crime prevention, Crime Stoppers, criminal investigation, emergency response, extradition/prisoner transport, fugitive apprehension, warrant service, handicap parking enforcement, lake patrol, special assignments, task forces, special events security, traffic enforcement and routine patrol. The Reserve Unit is comprised of Denton County residents who are fully-certified peace officers and donate their time in order to protect and serve their fellow citizens in a cost-effective and professional manner. Since 1993 Sheriff's Reserves have donated an annual average of 9,257 hours, representing the equivalent of five full-time deputies.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$49,242	$64,327	$56,534
Capital	$23,641	$0	$0
Total	$72,882	$64,327	$56,534

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Our major challenge is retention of experienced deputies. Most applicants are recent graduates from law enforcement academies, many wanting full-time positions, which contributes to high turnover within the Unit. The training and experience the Unit provides enhances the Unit's law enforcement contributions, but additionally benefits the Sheriff's Office through providing well-trained experienced deputies who are able to transition smoothly to full-time paid positions without going through the time-consuming and expensive FTO programs required for inexperienced deputies.
- The aging high-mileage marked vehicles used by our lead deputies to patrol county roads and respond to calls for service have been a major continuing challenge. Having adequate up-to-date vehicles is important for both the Unit's patrol and warrant/fugitive apprehension functions.
- Increased volunteer hours from 7,695 in 2011 to 8,218 in 2012; number of active deputies from 17 in 2011 to 21 in 2012; number of deputies participating in warrant clearance/fugitive apprehension from 5 in 2011 to 8 in 2012; and number of deputies in patrol and warrant FTO programs from 0 in 2011 to 3 in 2012.
- Increased contributions to boat patrol, enabling the Sheriff's Office to maintain boats on both county lakes during the 2012 season.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain steady recruitment and retention of deputies.			
Deputies recruited	4	5	6
Active deputies	21	26	30
Goal: Increase experience, training and skills of deputies. Increase the number of lead deputies and their role in the Patrol Division.			
Classroom and gun range training hours	1,018	1,200	1,400
Deputies who have attained lead status in Patrol	5	8	10
Deputies who have attained lead status in Warrants	5	8	9
Deputies who have attained lead status in Boat Patrol	2	3	4
Deputies attending FTO programs	5	4	3

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Vehicle Emissions Enforcement Grant *G/L# 01·60·26*

Department/Activity Description

Denton County entered into an agreement with the Texas Commission on Environmental Quality (TCEQ) effective June 26, 2008. This Emissions Enforcement Grant dedicates one full-time officer in the Sheriff's Office to emissions enforcement, including covert operations performed at State Vehicle Emissions Inspection Stations. Other law enforcement officers in Denton County will utilize the North Central Texas Council of Governments Emissions Database (NED) to provide on-road enforcement of improper State vehicle inspection certificates. These combined efforts will help to improve air quality in Denton County by reducing vehicle emissions. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$64,550	$40,128	$0
Operations	$3,736	$4,400	$0
Capital	$0	$0	$0
Total	$68,286	$44,528	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased time and effort on active traffic patrol to identify vehicles and drivers in violation of vehicle registration, and vehicle inspection laws. Issued citations to violators as necessary.
- Increased inspection of vehicles that were suspected of or found in violation of State emissions laws in support of this grant. Increased the number of citations and actions in relation to emission enforcement from the previous year.
- Increased contact with other agencies receiving TCEQ grant funding and in doing so, enhanced communications to increase enforcement efforts.
- The automated license plate reader is in disrepair and cannot be fixed due to the manufacturer going out of business.
- Time dedicated to enforcement efforts has been reduced slightly due to manpower issues within the patrol service.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Target high emitting and/or smoking vehicles.			
Citations written to high emitting or smoking vehicles	0	2	4
Warnings written to high emitting or smoking vehicles	1	3	5
Goal: Target inspection certificate and registration violations.			
Citations issued for inspection sticker violations	173	126	150
Warnings issued for inspection sticker violations	68	34	60
Citations issued for registration violations	56	70	85
Warnings issued for registration violations	17	14	20

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: DCTA Interlocal Contract *G/L# 01·60·27*

Department/Activity Description

Denton County SO entered into an agreement with Denton County Transportation Authority (DCTA) which provides the DCTA with dedicated law enforcement and security services. DCTA agreed to fully fund and reimburse the County for all expenditures necessary to implement and maintain the services and provides funding for (1) Full-Time Deputy and necessary operating expenses and supplies. Duties include providing transit security as required by the federal government plus fare checks and enforcement, both routine and random patrols of DCTA transit properties, vehicles and facilities, transit security duties as required by the Department of Homeland Security, Transportation Security Administration, Federal Railroad Administration, and/or Federal Transit Administration and additional services that may be agreed to by the respective liaisons. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$71,851	$73,197	$0
Operations	$3,787	$8,054	$0
Capital	$0	$0	$0
Total	$75,638	$81,251	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Successfully scheduled enforcement presence to cover times when ridership was greatest based on info provided by DCTA.
- Assigned Transportation Officer became increasingly familiar with pedestrian traffic and DCTA scheduling to determine opportune times to be most visible during each day's tour of duty.
- Determined stops and locations within the designated routes where heightened awareness was necessary to ensure consumer protection and safety.
- A challenge to this relatively new position was the length of time it took to determine peak hours and adjusting scheduling according to those peak times.
- Another challenge was being able to cover peak hours of ridership considering days off, vacation and personal time, so that adequate coverage was maintained.
- Developed good communications with DCTA to ensure the Transportation Officer received the necessary information to provide optimal service.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain a visible police presence on the "A" Train and DCTA property.			
Ride "A" train	50%	20%	20%
Patrol parking lots of DCTA "A" train	50%	80%	80%
Goal: Attend DCTA meetings and training.			
Mandatory DCTA training classes	5	9	6
Meetings with DCTA and local agencies	0	2	3
Goal: Serve as liaison between local law enforcement and federal agencies with oversight of rail systems.			
Scheduled meetings with local agencies	5	12	6
Communication with local and federal agencies	2	4	4

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: School Resource Officer *G/L# 01·60·28*

Department/Activity Description

The School Resource Officer (SRO) contract exists as the result of an interlocal agreement between Denton County and the Northwest Independent School District (NWISD). It is a joint effort by the Denton County Sheriff's Department and NWISD to provide a safe learning environment for the students and staff of NWISD. This school district contracts with Denton County for these services and fully funds the program. As of budget adoption, a contract for FY 2013 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place The Northwest ISD ASAP Officer contract was previously a separate contract also funded by NWISD. For FY2012 the ASAP contract was merged with the School Resource Officer contract at the request of NWISD. As of budget adoption, a contract for FY 2014 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$303,530	$317,862	$0
Operations	$3,428	$21,119	$0
Capital	$0	$0	$0
Total	$306,958	$338,981	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Continuously made active and on-time response to NWISD administrators and staff members on issues pertaining to adverse student behavior, possible criminal activity and actual criminal activity, criminal intelligence, truancy and any other security of safety issues as called upon to address.

- Attended up-to-date training on current issues pertaining to School Resource Officer duties and responsibilities, including legal aspects and legislative changes. Based on training, SROs implemented change as necessary and made recommendations to the NWISD.

- Performed duties above and beyond those described in the SRO job description, including interaction with staff and students to promote a safe and secure learning environment. Continued to actively pursue information beyond criminal intelligence that could aid the NWISD in decisions on security and safety matters, including understanding the surrounding neighborhoods to determine issues that may be of concern to the district.

- Performed counseling and conducted training events as necessary for staff and students pertaining to the security and safety of the campus assigned. These subjects include general crime prevention, drug abuse and campus safety.

- The challenges are typical to a school environment, including obtaining reliable and usable information to prevent or identify crime and those involved in criminal activity. Put forth a constant effort to establish rapport with students and teaching staff to obtain good usable information to prevent crime or issues that may be a threat to overall school safety.

- An additional challenge is dealing with parents as their child's behavior or activities warrant SRO contact. SROs are continually promoting open and honest communications with parents of students on all aspects of security and safety, especially when their children are being investigated as suspects or detained/arrested on a criminal event.

- An on-going challenge is building trust between students and SROs. We want to be seen as advocates of safety and security and not just figures of authority. This is an ongoing issue in society as a whole and it the effort of all law enforcement personnel, most specifically SROs seeking to change this perception when working in a school environment.

DENTON COUNTY

Department: School Resource Officer (continued) *G/L# 01·60·28*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain and evaluate campus security.			
Meetings with faculty/staff regarding security issues	197	154	184
Talks with students about security issues	405	456	481
Goal: Increase presence on NWISD campuses.			
Hours on campus during regular school year	5,280	5,280	5,280
Hours on campus during summer months.	2,080	2,080	2,080
Goal: Increase security of property and safety of students and faculty.			
Investigations conducted	151	124	143
Charges filed	31	41	65
Court appearances	3	4	6
Goal: Maintain liaison and rapport with NWISD faculty, students and parents.			
Time spent with campus faculty	40%	40%	40%
Time spent with students	50%	50%	50%
Time spent with parents	10%	10%	10%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	4	4	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Copper Canyon Interlocal Contract *G/L# 01·60·29*

Department/Activity Description

The Copper Canyon Interlocal Contract provides law enforcement services to the Town of Copper Canyon. Duties are limited to patrol services, routine paperwork for filing reports, general service calls, arrests, and the issuance of citations for offenses and violations of Texas law and local ordinances. The Town of Copper Canyon contracts with Denton County for these services and fully funds the program. As of budget adoption, a contract for FY 2014 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$142,670	$50,388	$0
Operations	$12,124	$131,917	$0
Capital	$0	$0	$0
Total	$154,795	$182,305	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Provided satisfactory patrol coverage on all calls for service. As a result of this interlocal agreement, visible patrol has increased, creating greater community satisfaction with the services provided.
- Increased police presence in the Copper Canyon area has resulted in a reduction in crime and deputy-initiated calls for service.
- Construction on major thoroughfares has caused response times to suffer thus far in FY2013. When road construction is completed some time in 2014, response times should decrease dramatically.
- Scheduling for days off, holidays, training and other circumstances has left some gaps in service at times.
- Understanding the desires and concerns of the community and its leaders has been a challenge, but enhanced communication and additional time spent serving the community has improved this area of interaction.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase visible police presence in the Town of Copper Canyon and provide efficient police service to citizens.			
Deputy-initiated enforcement and patrol actions	1,137	833	987
Average response time to calls for service	14.84	18.54	22.50
Goal: Increase security of property and safety of Copper Canyon citizens.			
Traffic citations and warnings issued	1,254	1,125	1,200
Arrests made for violations of State law	1	5	5
Offense and incident reports filed	13	6	10
Goal: Participate in local community and government.			
Town Council meetings attended	12	12	12
Community events attended to promote awareness	0	1	2
Goal: Improve quality of police service through continuing education.			
Training hours	276	26	84

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Community Supervision Corrections Department/General Fund *G/L# 01·60·30*

Department/Activity Description

The Community Supervision Corrections Department (C.S.C.D.) supervises and rehabilitates offenders placed on probation in Denton County and probationers who reside or work in, or adjacent to, Denton County. The level of supervision of each probationer is dictated through risk/needs assessments while keeping the protection of the community as the highest priority. This department funds the office space and related expenses, such as utilities and telephone service, and also provides capital assets. These areas are excluded from the C.S.C.D. state grant (#25.60.31) which funds the personnel, office supplies and selected equipment.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$48,870	$89,180	$103,589
Operations	$182,176	$194,476	$210,047
Capital	$0	$0	$0
Total	$231,045	$283,656	$313,636

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Participated in design and furnishing of the Phase II CSCD building and moved into the building December 20, 2012, from three different Denton locations. The wonderful new facility has given us the opportunity to streamline a number of processes and procedures and has also challenged us to review procedures and be open to change.

- While the Phase II building is an excellent facility, a number of construction issues remained months after the move, and the furniture order has not been filled as of April 1, 2013. We appreciate the hard work of Purchasing, Public Facilities and Technology Services departments and their diligence in pursuing resolutions to the problems.

- The department data was converted from Odyssey to Corrections Software Solutions June 25, 2012. While completing a conversion 13 months after the conversion to Odyssey was difficult, the new software has increased our efficiency and productivity. It allows us to process restitution for victims in a timely manner, complete State reports accurately and manage caseloads effectively.

- The County funded Pretrial Bond caseload continues to increase and an additional employee was hired in February 2013. The additional employee will help ensure that compliance with Conditions of Bond is monitored and violations are promptly reported to the courts. Revenue for the program has increased significantly. During FY12, $46,574 was collected from the program and during the first six months of FY13, $47,040 has been collected.

- The CSCD continues to focus on increasing the use of evidence based practices, providing focused training to supervision officers and increased evaluation of programs and services.

- The CSCD provided behavioral treatment and/or education for approximately 1,000 probationers in an effort to facilitate positive changes that lead to a reduction in crime.

- State funding was reduced 38% for FY13, due in part to the State's formula regarding carryover funds from FY12.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase number of offenders who are required to pay restitution and amount of restitution collected and distributed.			
Offenders paying restitution	1,509	1,585	1,665
Restitution collected and disbursed to victims	$785,124	$824,380	$865,600
Restitution collected through Crime Stoppers Program	$64,818	$68,060	$71,460
Goal: Facilitate positive behavior changes in probationers by providing evidence-based treatment and education services to probationers who are unable to afford the services that they need.			
Offenders receiving substance abuse education or treatment	748	785	825
Offenders receiving non-substance abuse education or treatment	251	265	280
Goal: Effectively supervise and assist a growing number of probationers in successful completion of probation, while vigilantly reporting violations of probation to the courts for disposition.			
Probationers supervised	15,272	15,400	15,500
Probationers successfully completing community supervision	4,015	4,250	4,460
Probationers revoked to jail or prison	884	880	890

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Juvenile Accountability Grant *G/L# 01·60·34*

Department/Activity Description

Denton County was awarded funds for the Juvenile Accountability Grant in FY1999. This grant funds the Deputy Impact Program Officer position for the Early Intervention and Prevention Juvenile Impact Program of Denton County. This grant enables Denton County to maintain and administer a full-time education program that holds juvenile offenders accountable for their behavior. This allows juvenile courts and probation officers to be more effective and efficient in reducing the recidivism rate of juvenile offenders. The Juvenile Impact Program is a 3.5 hour, face-to-face look at the consequences of delinquent or criminal behavior. In FY2011 this position was transferred to GL #01.60.20 and was overseen by the Sheriff's Office. In FY2012 the grant was reinstituted with an additional position funded through GL #01.60.34. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$61,929	$71,648	$0
Operations	$55	$0	$0
Capital	$0	$0	$0
Total	$61,984	$71,648	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- We have experienced an increase in attendance and in the number of evaluations completed.
- Began tracking attendee numbers per program.
- School programs: Wake Up Call, Choices and Consequences, Shattered Dreams.
- Community outreach programs: Girl Scouts, Friends of the Family, Big Brothers and Sisters.
- Student awareness programs: Sex Trafficking, Truancy, Drugs and Alcohol, Social Media, Peer Pressure, Bullying.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Reduce juvenile crime by reaching more at-risk juveniles through the program which provides a face-to-face look at the consequences of delinquent or criminal behavior and teaches conflict resolution and other coping skills.			
School programs conducted	12	24	40
Community outreach programs conducted	6	15	50
Student awareness programs conducted	2	4	12
Goal: Begin campaign to "advertise" our program to cities, schools and other entities who could benefit from it.			
Cities and schools contacted	0	8	12
Number of referring parties	12	14	18
Goal: Redefine the content structure of our program to focus more on female and parent participation.			
Program revised (% completion)	0%	30%	100%
% increase in female and parent participation	0%	0%	30%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: SO Freshwater Contract - Providence *G/L# 01·60·37*

Department/Activity Description

This contract provides law enforcement services for the Denton County Freshwater District(s) No. 8A-C, 9, 10 and District No. 11A-B. This is a fully funded contract for two full-time Sheriff's Deputies including all operating expenses. The deputies provide routine patrol, traffic enforcement and other law enforcement services in designated areas. As of budget adoption, a contract for FY 2014 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$138,604	$49,546	$0
Operations	$14,821	$26,664	$0
Capital	$0	$0	$0
Total	$153,425	$76,210	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Provided satisfactory patrol coverage on all calls for service. As a result of this interlocal agreement, visible patrol has increased, creating greater community satisfaction with the services provided.
- Increased police presence in the Providence area has resulted in a reduction in crime and deputy-initiated calls for service.
- The presence of an enforcement deputy who has participated in local community functions and meetings of the citizens council has improved overall communications between the community and Sheriff's Office.
- Understanding and determining peak enforcement and patrol times has been a challenge but with added experience in the community, adjustments have been made to best suit its needs.
- Understanding the desires and concerns of the community and its leaders has been a challenge, but enhanced communication and additional time spent serving the community has improved this area of interaction.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve patrol services in Providence Village.			
Hours providing visible patrol	3,120	3,200	3,200
Average response time to calls for service (minutes)	9.87	14.72	19.75
Traffic citations and warnings issued	582	418	600
Arrests made for violations of State law	6	28	35
Calls for service	1,153	1,196	1,248
Offense and incident reports filed	81	100	120
Goal: Participate in local community and government.			
Community meetings attended	24	24	24
Public events attended	4	8	10
Goal: Improve quality of police service through continuing education.			
Training hours	451	36	50

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Paloma Creek Freshwater Contract *G/L# 01·60·38*

Department/Activity Description

This contract provides law enforcement services for the Denton County Fresh Water District No. 8-A, 8-B, 11-A, and 11-B-Paloma Creek (P.C. Districts). Effective May 2012 this contract was revised to transition from an "overtime only" contract to one providing funding for a full-time deputy to patrol in the P.C. Districts. Denton County does not provide supplemental funding for this position and/or expenses. The P.C. Districts provided up-front funding for the vehicle, vehicle equipment, radio, radar and computer. As of budget adoption, a contract for FY 2014 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$70,949	$0
Operations	$3,555	$15,994	$0
Capital	$38,101	$0	$0
Total	$41,657	$86,943	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completed the initial hiring of a Deputy to fill the contracted position of Paloma Creek Deputy.
- The Deputy successfully completed the Denton County Sheriff's Office Field Training Program.
- The Deputy began dedicated Patrol duties in the Paloma Creek subdivision in March, 2013.
- Deputy has participated in local community events and meets periodically with the Safety Committee to improve communications between the community and the Sheriff's Office.
- Deputy provides dedicated Patrol service to the Paloma Creek subdivision thereby increasing the presence and visibility of the Sheriff's Office.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Improve patrol services in Paloma Creek.			
Hours providing visible patrol	0	1,160	1,940
Average response time to calls for service (minutes)	0.00	23.79	22.75
Traffic citations and warnings issued	0	10	25
Arrests made for violations of State law	0	7	15
Calls for service	0	2,038	3,500
Offense and incident reports filed	0	74	150
Goal: Participate in local community and government.			
Community meetings attended	0	7	12
Public events attended	0	2	4
Goal: Improve quality of police service through continuing education.			
Training hours	0	36	60

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	1	1
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Constable, Precinct #1 *G/L# 01·60·51*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$677,950	$654,686	$719,810
Operations	$37,073	$60,652	$113,541
Capital	$22,932	$0	$66,000
Total	$737,956	$715,338	$899,351

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge: It has been a tremendous challenge since the passing of Constable Dotson. We have all struggled with emotions and heartbreak at the loss of such a wonderful Constable, husband, father and boss. We all miss him dearly.
- Challenge: Old and outdated equipment.
- Challenge: Lack of officer safety equipment.
- Challenge: Lack of training.
- Accomplishment: Maintained level of service and efficiency without elected official.
- Accomplishment: Completed year without worker comp claim.
- Accomplishment: Our office moved to a new space in the JAC building. We moved ourselves without the help of Facilities Management and without incurring any expense to the county or disruption of civil process service.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase efforts in the area of warrant service.			
Warrants served	111	200	250
Goal: Train staff on the use of new laptops, tasers and video equipment.			
Training hours received on use of equipment	0	0	100
Goal: Increase deputy TCLEOSE training.			
TCLEOSE training hours received	0	0	280

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	9	9	9
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #2 *G/L# 01·60·52*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$590,933	$622,993	$648,284
Operations	$60,400	$58,348	$63,607
Capital	$0	$0	$39,144
Total	$651,332	$681,341	$751,035

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Precinct #2 experienced a 25% reduction in the number of civil papers received and processed due to the recent redistricting.
- Met with merchants in Precinct 2 and gave them information packets on the filing of hot checks with the Justice of the Peace. In addition, we provided information from the court on filing in both small claims cases and justice court cases.
- Provided educational material to the majority of the elementary, middle, and high schools within Precinct 2 on issues such as drug awareness, anti-bullying, and general safety. This informational material was given to principals, counselors and teachers to use and distribute as they deemed necessary.
- A major challenge for us has been the inability to communicate with The Colony Police Department and Frisco Police Department due to digital radio frequency incompatibility.
- In FY2012, the average civil process document was attempted 2.7 times before successful delivery, recall or other disposition. In FY2013, we have decreased that average to 2.5 attempts per process and attempts are made at least once within 24 hours of receipt.
- Due to legislation enacted during the 82nd Legislative Session, all law enforcement agencies lost vital funding for education when the LEOSE Fund was reallocated for use in the Texas Rainy Day Fund. This loss of training funds impacted our ability to provide mandated training to deputies, causing them to cover a portion of their training costs out of pocket.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Develop community relations with merchants, residents and schools by providing outreach and educational seminars.			
% schools contacted regarding educational materials on anti-bullying, drug awareness and general safety	80%	90%	100%
% schools contacted regarding educational materials on sexual assault, domestic/dating violence & stalking	0%	50%	75%
Goal: In partnership with the TABC, Sheriff's Office and the Colony and Frisco PDs, implement and administer a Minor Alcohol Awareness Program.			
Sobriety check points and DWI enforcement areas	0	2	4
Establishments entered for ID verification	0	3	5
Schools where program implemented	0	1	2

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #3 *G/L# 01·60·53*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$562,645	$609,886	$639,471
Operations	$50,128	$49,016	$48,984
Capital	$33,957	$0	$35,320
Total	$646,730	$658,902	$723,775

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Provided new ballistic vests for two field deputies who had been wearing body armor that was expired by several years. We were also able to provide quality winter coats for all the field deputies.
- Successfully replaced two desktop computers with Toughbooks, which has increased productivity by enabling the field deputies to remain in the field.
- The loss of our State Training Funds and limited Training and Education Funds has made it difficult to attend necessary training to maintain the skills needed for law enforcement and comply with State mandated training.
- A new vehicle for our department was not approved for the 2012/2013 Budget Year. This posed a challenge with increased vehicle repair costs due to the high mileage on the vehicle.
- Implementation of CLEAR (Public Records Database) has helped increase the number of civil papers served. It has reduced the number of hours and mileage on warrant investigations by providing current phone numbers and accurate addresses. Deputies can make contact by phone and offer opportunities to pay fines in lieu of arrest.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Replace the oldest vehicle in our fleet with a new Chevy Tahoe.			
Vehicle repair costs	$2,090	$2,500	$1,500
New vehicle approved in County budget	1	0	1
Goal: Provide each certified officer with quality body armor to ensure safety in the field.			
Expired body armor replaced	0	2	2
Goal: Reduce ammunition costs and range time by purchasing simmunition laser training devices. Deputies can take the devices home to practice firearms skills, thereby partially eliminating the need for a firearms instructor at the range.			
Ammunition costs	$3,055	$2,500	$2,000
Firearms instructor hours	500	550	275
Average scores on TCLEOSE training course	80%	90%	100%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #4 *G/L# 01·60·54*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$562,110	$557,755	$617,196
Operations	$80,025	$62,702	$67,324
Capital	$54,852	$30,000	$0
Total	$696,987	$650,457	$684,520

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge: We still have issues with the cell phones dropping calls, even in some areas close to the office.
- Accomplishment: We have collected monies on numerous Writs of Execution this year. Constable Burch has collected approximately $37,075.40 from October 1, 2012 through current date.
- Accomplishment: Obtained a new copier/printer that scans, so now we can scan in our office like the rest of the county.
- Challenge is when we will get our new office that has been promised for several years now.
- Our office, under the new administration, will become a full service Constable's office arbitrary to previous administrations. This will be accomplished with rotating shifts and assignments that will enable the office to be even more efficient than previous years.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase training provided for both deputies and office personnel..			
Deputy training hours	1,500	2,500	2,700
Office personnel training hours	26	50	50
Goal: Work with Tyler Technologies to develop more meaningful reports and rectify the on-going problems with Odyssey.			
New reports developed	0	3	5
Software problems solved	3	6	9

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #5 *G/L# 01·60·55*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$486,685	$512,192	$565,702
Operations	$44,691	$57,005	$56,799
Capital	$0	$0	$32,236
Total	$531,376	$569,197	$654,737

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- In 2012 the 6 Precincts lines were redrawn, resulting in Precinct 5 becoming even larger, stretching to Wise County to the west, Cooke County to the North, and Collin County and Grayson County to the East. Constable Boydston is a newly elected Constable who took over an office that was minimally staffed with only two Deputies basically performing the duties of five. Prior to Boydston taking office, Deputies were performing only the very basic civil service processes. Hot checks and outstanding warrants from JP Court 5 were not being served or followed up on. Efforts are being made to increase inter-agency cooperation with the nine law enforcement agencies that operate within the jurisdiction of Precinct 5 and our personnel will become more involved with the local school districts.

- Current Deputies had not been qualified with their firearms in well over a year. Police equipment assignments were not documented and records were poorly kept by the previous administration. Some of the equipment is outdated or cannot be located. Portable radio duty belt holders are needed so that the Deputies have the ability to carry portable radios with them when they are out of the car contacting people. Most of the video systems in the squads are inoperable and not being used due to outdated and unrepaired equipment from the previous administration, so upgrades will be necessary to utilize the systems to document civil process service and traffic stops. Vehicle jump starters and floor jacks are needed as standard equipment in each Deputy's vehicle to be utilized when they come into contact with stranded motorists during their tours of duty.

- Three officers are in need of body armor and there is currently not any money in the budget. They are utilizing outdated armor that had been assigned to previous employees. Deputies Rojas and Conley have body armor that is current until 2015. Constable Boydston, Chief Deputy Nivens and Deputy Holliefield are using body armor that is expired, was previously issued to other individuals and not fitted for them. This office does not have a secure holding area for evidence or found/confiscated property, forcing us to rely on Denton County SO or Denton PD to assist us with storing contraband or property until it can be destroyed or returned to its rightful owner.

- There have been continuing problems with the Odyssey program relating to the warrant reporting system which is inaccurate and not user friendly. Manual records are being kept by office staff to reflect the correct reporting figures.

- Constable Boydston hired Cliff Holliefield as a third Deputy for the Department and Troy Nivens as the new Chief Deputy. The personnel files in the office are now stored into a central location under the supervision of the new Chief Deputy. The TCLEOSE employee paperwork was reorganized and missing paperwork was obtained and placed in the files to catch them up to State TCLEOSE Standards. TCLEOSE conducted a State audit on this office in January 2013 and only one minor infraction was located in one of the employee's files which was corrected during the audit. The State Auditor commended this office on the organization of its personnel and TCLEOSE files. All employee training files were updated and will be within requirements of TCLEOSE mandates by August of 2013.

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- We separated the precinct into three quadrants and Deputies were assigned to the quadrants based on where they live in an effort to decrease mileage and wear-and-tear on vehicles. The Deputies are allowed to begin tours of duty from their residences instead of having to drive into the office and then back out to their assignment locations. This office has begun to increase revenues through traffic and hot checks warrant service. This has been accomplished by Deputies actively working outstanding warrants through personal contact and through the office staff mailing out warrant notices directly to defendants.

- This department will provide a higher standard of training than the minimum State requirements, especially in the area of civil law and civil process. This administration is adopting a policy whereby all employees will receive 20 hours of civil process training every two years rather than every four years as recommended by TCLEOSE. This will keep them all updated on civil process procedures for liability purposes and refresher education and will allow Deputies to stay continually ahead of the curve regarding state TCLEOSE mandates. All sworn officers have been qualified with their firearms. Yearly firearms qualifications will also be a main objective. Deputy Holliefield will have received his certification as a Firearms Instructor by August 2013 and will provide yearly training and qualifications for all sworn officers of this Department and assist with other agencies as needed.

- Our office staff is continually working with Tech Services to find and provide solutions to the Odyssey Warrant Reporting system but are maintaining manual records until problems are completely resolved. A grant application through CO SERV has been completed and will hopefully be accepted involving a request for body armor and armor uniform carriers for all sworn officers of this Department . A Facility Improvement Request form has been completed and submitted to convert a seldom used hallway area into a Property and Evidence room. It is a major goal that first attempts on Civil Processes will be made within the first 24 hours of receiving the papers so that we maintain a reputation for having good and efficient customer service. This agency will continually strive to meet the demands of our precinct's citizens and businesses with the utmost respect, courtesy and professionalism.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide a higher standard of training than the minimum State requirements, especially in the area of civil law and civil process.			
Civil process training hours	100	140	200
Training hours other than civil process	50	100	100
Goal: Increase inter-agency cooperation with the nine law enforcement agencies that operate within the jurisdiction of Precinct 5 and become more involved with the local school districts.			
Other agencies assisted	0	5	9
Programs presented at local schools	0	3	10
Community events attended	0	2	4
Goal: Work with Tyler Technologies to develop more meaningful reports and rectify the on-going problems with Odyssey.			
New Odyssey reports developed	0	3	5
Software problems solved	0	4	2
Goal: New schedules and quadrants were implemented in FY2013. Our goal is to increase productivity without increasing costs to the County.			
New Odyssey reports developed	0	3	5
Software problems solved	0	4	2

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	7	7	7
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #6 *G/L# 01·60·56*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$478,338	$511,978	$598,693
Operations	$45,137	$67,938	$58,535
Capital	$0	$34,401	$33,526
Total	$523,475	$614,317	$690,754

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- We are serving more civil court papers at the present time. This increase is due to new homes and apartment complexes being built within the precinct. During FY2013 we have been able to keep up with the increase with positive results. We expect this increase to continue each year through 2019.
- Overall performance of Warrant Department has increased every year from 2009 to present. Our Warrant Department works with offenders, promoting and encouraging complete payment and/or payment plans that result in bringing revenue into Denton County. Over the past four years, this office has directed revenue flow into the county of approximately $1,476,321. With the right tools, people and participation, there is no reason why this cannot continue and increase.
- Increased Reserve Officer program to five officers which has provided extra manpower at limited direct cost.
- Increased community awareness within precinct by meeting with civic organizations, homeowner associations and other organizations to promote our Vacation Watch Program.
- Our Teen Driving Program has been well accepted and we will continue this program for the direct benefit of improved communication with teens and parents in our precinct.
- We require a database that would better serve our organizational and tracking needs for warrants. At present, we are using the Task Manager program in Outlook for warrant follow-up management.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Establish TWC contract with Texas which will allow us to locate and close more warrants and reduce overall costs.			
Warrants closed by payment of fine	1,070	1,260	1,400
Warrants cleared by return not executed	91	90	90
Warrants cleared by arrest	51	60	65
Goal: Add scanning capability within department to limit paper filing and storage. Warrant organization is a priority and having on-line access to confirm warrants is a priority.			
Scanners budgeted	0	1	2
% decrease in paper use	0%	10%	30%
Goal: Continue Reserve Officer Program which has been of great assistance to our department.			
Time donated by Reserve Deputies (monthly)	25	50	50
Annual value of donated time (figured @ $20/hour)	$6,000	$12,000	$12,000

STAFFING TRENDS

Authorized Staffing	FY 2012 Actual	FY 2013	FY 2014 Projected
No. of Full-Time Employees	7	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Fire and Ambulance Services *G/L# 01·60·60*

Department/Activity Description

Denton County funds volunteer fire departments that provide coverage to all of the unincorporated areas of the County. The Emergency Services Department holds interlocal, mutual aid and emergency management disaster assistance agreements with area fire, rescue and emergency medical services providers. Ambulance funding was transferred from contract services to Emergency Services in FY 2002. Ambulance funding is determined with a three tier funding formula: readiness, number of runs and number of rural miles served.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$2,148,832	$2,190,125	$2,191,125
Capital	$6,500	$0	$0
Total	$2,155,332	$2,190,125	$2,191,125

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Sustained fire service funding at $450 per call and EMS funding at current levels.
- Maintained mutual aid working relationships between area fire departments and the county.
- Continued developing Wildland Fire Task Force and increased training provided to fire departments by providing wildland-specific classes, including Texas Forest Service classes s-190 and S-130.
- Currently there are only 2 "volunteer only" fire departments remaining in Denton County. All other departments are fully paid or are a combination of paid and volunteer personnel. The migration to paid or combination has created increased costs for local municipal budgets due to salaries of paid personnel.
- Maintained task forces that have been established for Structural Task Force, Tanker Task Force and Emergency Medical Ambulance Task Force.
- Increased population in unincorporated areas of Denton County has created a dramatic increase in fire service and ambulance calls in unincorporated areas of Denton County. This increase is directly related to population growth and development in these unincorporated areas.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase safety of fire and EMS service personnel.			
Additional training hours provided	40	40	80
Task forces providing faster response	3	3	4
Goal: Maintain good relationships with agencies contracting with the County for fire and EMS service.			
Fire departments contracted for service	21	21	21
EMS agencies contracted for service	19	19	19
Training programs for personnel (hours)	32	80	120
Goal: Provide adequate funding to support fire and ambulance services.			
EMS runs	1,453	1,550	1,625
Fire runs	2,179	2,355	2,450
Population for EMS funding	570,282	620,000	675,000
Rural square miles	482	475	470

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Department of Public Safety *G/L# 01·60·70*

Department/Activity Description

The Department of Public Safety has two sergeants, two corporals and 18 Highway Patrol troopers assigned to work traffic in Denton County. Four troopers are assigned to commercial vehicle enforcement, and two troopers are assigned to the driver license office along with five clerks and two examiners. Two Motor Vehicle Inspection agents are responsible for supervising the MVI stations in this area. One Ranger provides assistance to local agencies on major criminal investigations. Five CID agents and one CID lieutenant conduct criminal investigations into auto theft, narcotics and criminal intelligence operations. The County furnishes three clerical positions as well as some of the operating expenses and capital equipment.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$169,064	$184,899	$186,643
Operations	$25,757	$17,007	$11,877
Capital	$0	$0	$0
Total	$194,821	$201,906	$198,520

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Department of Public Safety Highway Patrol Service investigated 64% fewer fatality crashes in 2012. We contributed this success to our commitment of maintaining visibility on Denton County highways. High visibility encourages voluntary compliance with traffic laws, which contributes to an overall lower crash occurrence rate.
- Texas Highway Patrol troopers routinely engage in special emphasis operations on Denton County roadways that have led to several US currency seizures, the apprehension of wanted criminals and the removal of unsafe commercial motor vehicles and drivers from various roadways that pass through Denton County.
- The Criminal Investigations Division agents conducted various investigations into motor vehicle theft, organized criminal activity and narcotics trafficking as a result of investigative leads generated in the county.
- Texas Rangers continue to work closely with the Denton County Sheriff's Department assisting with major felony investigations. Ranger Division personnel also assist other Denton County law enforcement agencies with major investigations.
- The Driver License Division personnel stationed in Denton County process over 400 driver license and identification card transactions daily. Our current challenge is parking at the Denton DL office. The population of Denton County has far exceeded our current building capacity for sufficient parking and convenient access from Loop 288.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase enforcement and visibility on County roads to decrease accidents and increase compliance with traffic laws.			
Reported traffic crashes	373	350	350
Violator contacts	23,658	23,700	23,800
Goal: Aggressively target intoxicated drivers.			
Intoxicated drivers apprehended	250	250	250
Goal: Provide superior investigative support to local law enforcement agencies.			
Requests for assistance from local agencies	354	375	375
Goal: Improve service to driver license customers.			
Wait time in lobby for driver license services	90 minutes	60 minutes	60 minutes

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Alcoholic Beverage Commission *G/L# 01·60·75*

Department/Activity Description

The Alcoholic Beverage Commission is an agency of the State of Texas that provides investigative services in the areas of compliance with state alcohol and beverage laws for establishments that are licensed to sell alcohol on the premises. By legislative mandate, this office is responsible for inspection and regulation of each phase of the business of manufacturing, importing, transporting, storing, selling, advertising and distributing alcoholic beverages, and the possession of alcoholic beverages for the purpose of sale or otherwise. Denton County provides office space, supplies and some equipment for this state office.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$2,907	$3,325	$2,275
Capital	$0	$0	$0
Total	$2,907	$3,325	$2,275

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- We have added 3 staff members to the Denton office. Each has an assigned area of responsibility. This allows us to focus on the permits that are the problem spots and assist local law enforcement in identifying potential problem spots.
- We have been working closer with local law enforcement to identify problem licensed locations. We will focus more on our "priority" spots.
- We are focusing more on public safety violations and investigations and getting away from less serious violations such as bottles without tax stamps, improper record keeping, etc. These duties are now being delegated to non-sworn personnel.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase the number of undercover operations and focus efforts on "priority spots".			
Undercover operations	16	20	30
Public safety investigations	N/A	50	50
Locations inspected	722	1,300	1,300
Complaints investigated	118	140	175
Administrative cases filed	119	75	75
Goal: Decrease education efforts to follow our mission. We will still be educating local officials, permit holders and civic groups but we are getting away from school age children and letting our compliance division take that over.			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: 2009 Homeland Security Grant *G/L# 01·60·83*

Department/Activity Description

The 2009 Homeland Security Grant is a part of the Urban Area Security Initiative Grant Program. The Governor's Division of Emergency Management (GDEM) is administering this grant on behalf of the State of Texas. Funding is to be used in accordance with the Homeland Security Grant Program Guidelines for the fiscal year and must support the goals and objectives included in the State Homeland Security Strategic plan and the Urban Area Homeland Security (UASI) Strategies. Grant funds must be used for projects that support the investments approved by the Department of Homeland Security. These funds were for regional interoperability communications equipment, logistics support trailer, mobile command interoperability expansion; regional citizen corp enhancement and couny building critical infrastructure enhancement.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$111,726	$0	$0
Capital	$12,293	$0	$0
Total	$124,019	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Texas Parks & Wildlife/Game Warden *G/L# 01·60·90*

Department/Activity Description

Texas Parks and Wildlife game wardens are charged with the responsibility of enforcing game and fish regulations, water safety laws and penal code laws, including trespassing, shooting across or on a public road, and boating while intoxicated as prescribed by the Texas Water Safety Act. Another function is the patrol of area lakes located within the County, including search and rescue operations for missing or overdue fishermen or swimmers. Denton County funds boat stall rental expenses to allow for immediate access to lakes in emergency situations. Other funding includes operating supplies, telephone and radio expenses.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$3,998	$5,000	$4,058
Capital	$0	$0	$0
Total	$3,998	$5,000	$4,058

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased patrol and enforcement of Texas Water Safety Act and Penal Code on area lakes which include Lewisville Lake, Lake Ray Roberts and Lake Grapevine. Involved in search and rescue cases and search and recovery of victims involved in accidents on area lakes.
- Increased patrol of county enforcing hunting and fishing regulations. Also answered calls for service including, but not limited to, complaints from citizens involving dove hunters, deer hunters, fisherman, trespassing related to hunters and fisherman, etc.
- Provided public programs to the citizens of Denton County covering topics such as nuisance wildlife issues, hunter education, boater education, landowner's rights, hunting and fishing regulations and career opportunities.
- Denton County Game Wardens filed numerous cases that were outside the scope of hunting, fishing and water safety. These included controlled substance cases, DWIs, BWIs, trespassing, assault, family violence, indecent exposure and traffic violations.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to improve service to Denton County in regards to water safety and hunting/fishing regulation enforcement.			
Criminal cases filed in Denton County	1,250	1,250	1,300
Hours spent patrolling area lakes	2,150	2,150	2,200
Public programs presented	62	65	70
"Boating While Intoxicated" cases filed	24	30	35
Goal: Strengthen the relationship between Game Wardens and the Denton County Sheriff's Office and other local agencies.			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 2011 Homeland Security Grant *G/L# 01·60·92*

Department/Activity Description

The 2011 Homeland Security Grant is a part of the Urban Area Security Initiative Grant Program. The Governor's Division of Emergency Management (GDEM) is administering this grant on behalf of the State of Texas. Funding is to be used in accordance with the Homeland Security Grant Program Guidelines for the fiscal year and must support the goals and objectives included in the State Homeland Security Strategic plan and the Urban Area Homeland Security (UASI) Strategies. Grant funds must be used for projects that support the investments approved by the Department of Homeland Security. These funds were for regional interoperability communications equipment, logistics support trailer, mobile command interoperability expansion; regional citizen corp enhancement and county building critical infrastructure enhancement.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$15,841	$22,628	$0
Operations	$0	$84,919	$0
Capital	$205,158	$333,491	$0
Total	$220,999	$441,038	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Fixed Mobile EOC Enhancement Projects $64,382.09 100% complete.
- Phase II Technical Operations Room Project $150,057 Phase II 100% complete.
- Regional Interoperability Radio Project $14,927 100% complete.
- PT Emergency Management Planner $36,983.00 100% Complete and position made full-time by County.
- Logistics Truck $93,793.59 100% complete.
- Regional Interoperability Communications Project $291,018.90 100% complete and equipment in Service.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Fixed Mobile EOC Enhancement Completed	0%	100%	N/A
Phase II Tech Operations Project Completed	0%	100%	N/A
Regional Interop Radios Completed	0%	100%	N/A
PT EM Planner Funding Expended- County Funded	41%	50%	Yes
Logistics Truck Completed	0%	100%	N/A
Regional Interoperability Communications Project Completed	70%	30%	N/A

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	1	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Emergency Services *G/L# 01·60·95*

Department/Activity Description

The Emergency Management Department is a law enforcement agency responsible for enforcing all laws that relate to fire, including arson, insurance fraud, outdoor burning, fire deaths and explosives. The office serves unincorporated Denton County, investigates all fire/explosive-related incidents for cause and origin and conducts criminal investigations. The Litter Abatement department (01.60.80) was merged with the Emergency Management department. This department is responsible for litter abatement, which includes incidents of illegal dumping, illegal septic waste disposal and illegal transport of debris.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$738,559	$769,533	$868,511
Operations	$247,446	$232,016	$211,775
Capital	$31,844	$75,997	$0
Total	$1,017,850	$1,077,546	$1,080,286

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Created closer working relationships with Denton County Health Department and Denton County Sheriff's Office, including the development of operational guidelines and response strategies for various types of emergency situations, building security and preplanned operational events.
- Conducted multiple educational and awareness training of emergency services responsibilities and expectations to fire departments, Road and Bridge, dispatch and other field operational personnel in Denton County.
- Evaluated and designed recommendation on the current County public safety radio system. This included determining replacement needs and presentating this information to the Capital Improvement Committee. Worked with new Sheriff on current communications deficiencies, including coordinating with agencies that are serviced by the system.
- Coordinated and worked cooperatively with the Health Department in the development of West Nile virus response plans, business continuity and public education, including coordination, incident management and public information dissemination.
- Updated emergency management plan and facility emergency plans to include the addition of 3 new county facilities.
- Provided wearable video and audio camera devices for all peace officers to use during enforcement and emergency operations. This will maximize case integrity and allow for increased evaluation capabilities of employee performance.
- Completed work on Portable Public Notification Trailer that will be used for special events notification of emergency situations such as weather alerts, missing children and evacuation notices.
- Two employees resigned due to acceptance of positions with other agencies for higher salaries. Trained replacement employees in fire inspection and fire investigations for a total of 540 clock hours.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Ensure adequate preparedness of all hazards emergency management programs and emergency services response capabilities.			
Exercises conducted to test existing plans	6	8	8
Training events with emergency responder personnel	5	6	6
Goal: Ensure adequate planning for response and recovery, encompassing all foreseeable hazards.			
Review & revise Emerg Mgmt Plan (annexes updated)	5	5	5
Maintain level of participation with municipalities (# of jurisdictions)	28	27	27

STAFFING TRENDS

Authorized Staffing	FY 2012 Actual	FY 2013	FY 2014 Projected
No. of Full-Time Employees	9	10	10
No. of Part-Time Employees	1	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: 2010 Homeland Security Grant *G/L# 01·60·97*

Department/Activity Description

The 2010 Homeland Security Grant is a part of the Urban Area Security Initiative Grant Program. The Governor's Division of Emergency Management (GDEM) is administering this grant on behalf of the State of Texas. Funding is to be used in accordance with the Homeland Security Grant Program Guidelines for the fiscal year and must support the goals and objectives included in the State Homeland Security Strategic plan and the Urban Area Homeland Security (UASI) Strategies. Grant funds must be used for projects that support the investments approved by the Department of Homeland Security. These funds were for regional interoperability communications equipment, logistics support trailer, mobile command interoperability expansion; regional citizen corp enhancement and county building critical infrastructure enhancement. This grant funding was fully expended in FY2012.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$139,996	$0	$0
Capital	$379,018	$0	$0
Total	$519,014	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	1	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: 2005/2012 Homeland Security Grant *G/L# 01·60·99*

Department/Activity Description

The 2012 Homeland Security Grant is a part of the Urban Area Security Initiative Grant Program. The Governor's Division of Emergency Management (GDEM) is administering this grant on behalf of the State of Texas. Funding is to be used in accordance with the Homeland Security Grant Program Guidelines for the fiscal year and must support the goals and objectives included in the State Homeland Security Strategic plan and the Urban Area Homeland Security (UASI) Strategies. Grant funds must be used for projects that support the investments approved by the Department of Homeland Security. These funds were for regional interoperability communications equipment, logistics support trailer, mobile command interoperability expansion; regional citizen corp enhancement and county building critical infrastructure enhancement.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$182,339	$0
Capital	$0	$0	$0
Total	$0	$182,339	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Accomplishment - In 2013 received approval from the State to proceed with the CISCO Radio over IP Project. This project will allow Department of Emergency Services to connect Public Safety radios into the Denton County network infrastructure and allow communications to take place from either a CISCO phone, computer desktop or networked smart device to increase the communications capabilities at the Denton County Emergency Operations Center. This will be a grant funded pilot project that will take advantage of Denton County Technology Services county wide network system and be expandable in the future. using 100% grant funds.
- Accomplishment - Obtain equipment for growing Denton County Citizen Emergency Response Teams.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

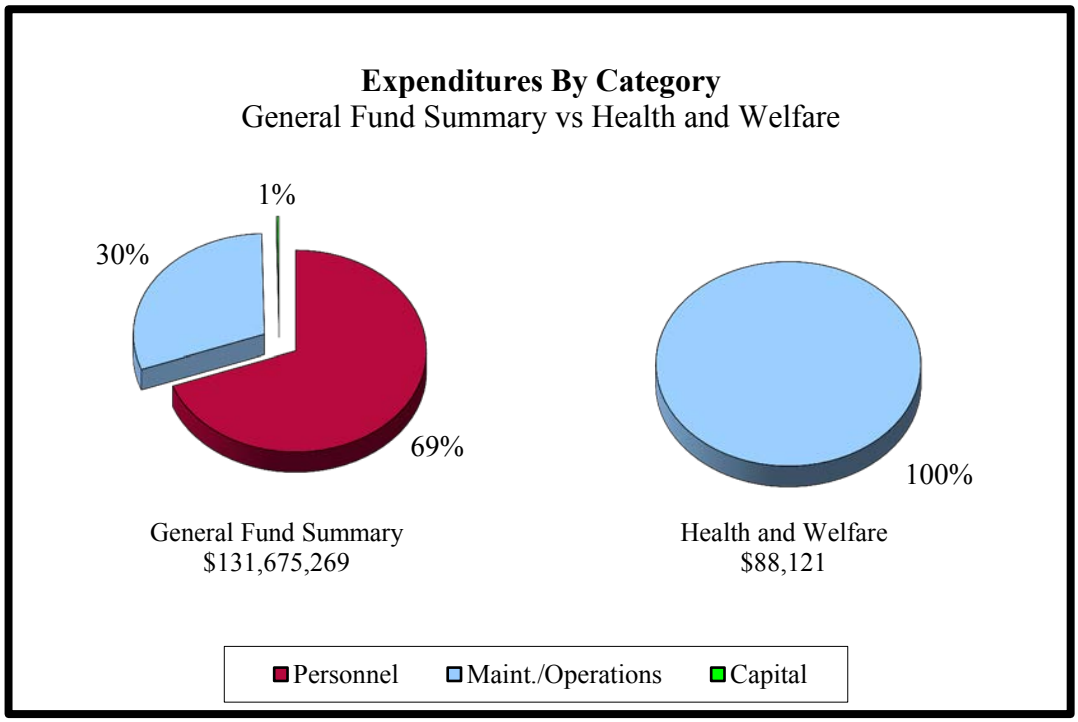
	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
% of Radio over IP Project Completed	0%	10%	100%
Continue to Grow Citizen Eergency Response Team	550	650	750

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Health and Welfare

Health and Welfare includes the Child Protective Services Department, a state agency that receives partial funding from the County. Services provided by this department include protecting the safety and emotional well-being of children ages 0-17.



DENTON COUNTY

Department: Child Protective Services *G/L# 01·70·40*

Department/Activity Description

Child Protective Services, a division of the Texas Department of Protective and Regulatory Services, is charged with the responsibility of protecting the safety and emotional well-being of children between the ages of 0 and 17. The agency protects children from abuse and neglect, helps children recover from abuse and neglect, and secures counseling and other services to help rehabilitate abusive and neglectful parents as mandated through legislation outlined in the Texas Family Code. FY 1998 was the first year that expenses for this department were funded. Denton County funds office rental expense, utilities and other operating expenses.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$91,111	$98,553	$88,121
Capital	$0	$0	$0
Total	$91,111	$98,553	$88,121

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Executed investigations received from the State hotline of abuse and neglect.
- Applied a plan of action for parents through Conservatorship Services for families to work toward reunification.
- Established a plan through Family Preservation Services to remove risk factors and implement safety measures.
- Developed and enhanced effective partnerships with other agencies within the Denton County community to improve services for children and their families.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

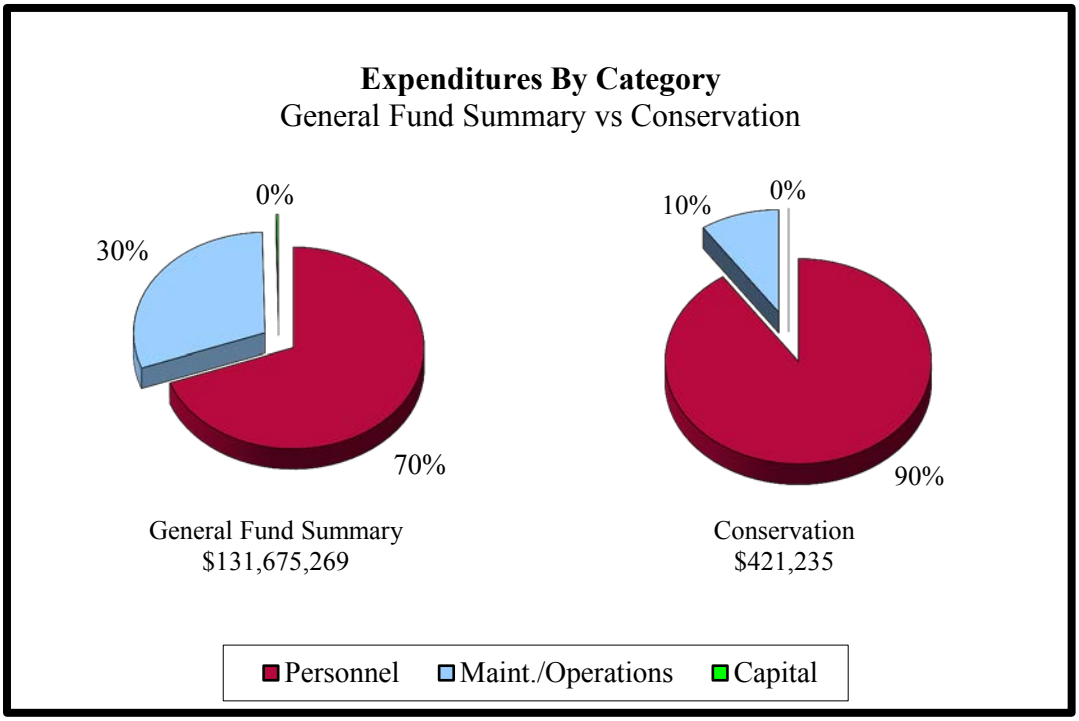
	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Conservatorship & Kinship Adoptions: Increase the number of children placed in permanent, loving and safe homes.			
Children in foster care	386	396	406
Children in kinship placement	140	150	160
Children adopted	69	73	76
Goal: Complete investigations thoroughly and effectively to ensure the safety and well being of children.			
Intakes assigned	3,790	3,800	3,810
Children with PMC/parental rights terminated	159	165	169
Intakes assigned	3,790	3,800	3,810
Investigations completed	3,012	3,030	3,050
Goal: Provide services and tools to strengthen families and keep them intact to avoid the removal of children.			
Monthly average of cases opened in the FBSS stage	136	147	152
Children removed in the FBSS stage of service	14	18	20
Monthly average of cases closed in the FBSS stage	148	152	160

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Conservation

Conservation includes the County Extension Department. Services include agricultural, horticultural, 4-H programs, and home economic services for the residents of the County.



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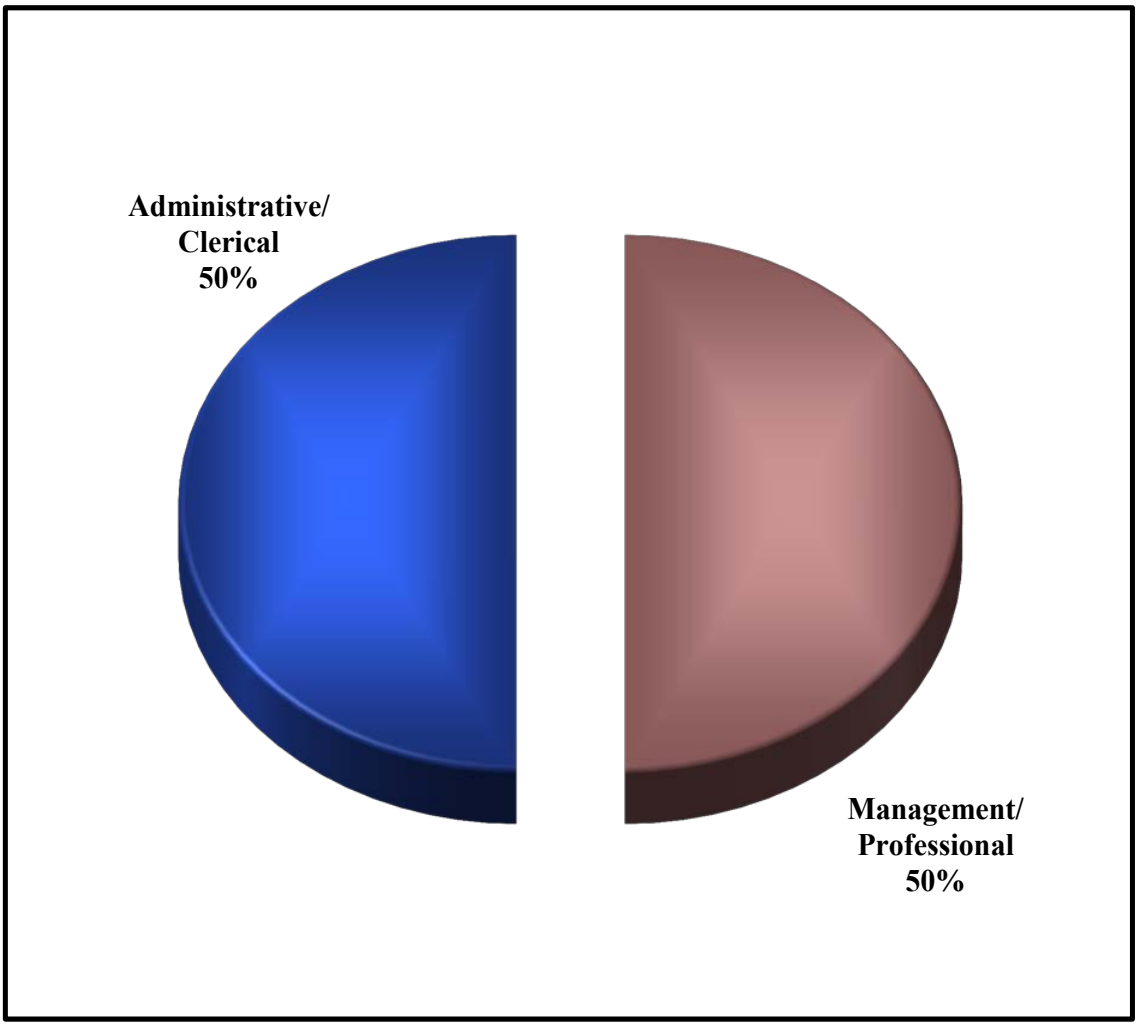
STAFFING BY CATEGORY
Conservation



	Full-Time	Part-Time	Total
Management / Professional	4	-	4
Administrative / Clerical	4	-	4
TOTAL	**8**	**-**	**8**

DENTON COUNTY

Department: County Extension *G/L# 01·75·10*

Department/Activity Description

The Texas Agricultural Extension Service of Denton County operates in cooperation with the Commissioners Court to provide reliable current information in all aspects of agriculture, family and consumer sciences, horticulture, ecology, environmental and natural sciences, and rural/urban youth and community development through educational programming.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$314,566	$329,068	$380,872
Operations	$33,028	$40,519	$40,363
Capital	$0	$0	$0
Total	$347,594	$369,587	$421,235

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Over 190 lambs and goats were validated for all major state livestock shows.
- Annual Denton County Open Hay Show and Clinic: 27 entries were submitted in the hay contest. Topics for clinic included Pasture & Forage Range Outlook for 2013.
- Denton County Horse Tour: 35 participants. Visited 4 local horse ranches specializing in therapeutic horsemanship, artificial insemination/breeding facilities and hunter/jumpers.
- Private pesticide Applicator Recertification Program: 93 participants earned 5 Continuing Education Units in TDA's Laws & Regulations, Pest Management and Drift Management.
- Over 75 diabetics attended diabetes education classes offered throughout the county, with the majority indicating that they are now better able to manage their blood glucose levels.
- Financial literacy programs were provided to over 300 limited resource families who indicated their plans to develop spending plans, reduce debt and increase savings.
- Five hundred limited income individuals learned ways to spend food dollars wisely, prepare healthy meals and keep food safe.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Expand efforts working with county youth in 4-H, Ag in the Classroom (hands-on demonstrations for students in collaboration with the Farm Bureau) and other youth-oriented programs.			
Participants in 4-H	350	375	375
Participants in Ag in the Classroom	200	300	300
Students attending lamb, goat and horse show clinics	100	200	200
Goal: Extend the outreach of Texas AgriLife Extension by training more Master Volunteers (Master Gardeners, Master Naturalists, Master Wellness and Money Volunteers).			
Volunteers trained and managed	300	325	325
Children and adults reached by Master Naturalists	6,272	7,000	8,000
Children and adults reached by Master Gardeners	6,921	7,500	8,500
Goal: Assist Denton County residents with horticulture info & educate residents with various other life-enhancing programs.			
Attendees at financial literacy programs	700	1,300	1,500
Attendees at diabetes education programs	100	125	150
Child care providers participating in child care training	430	600	600

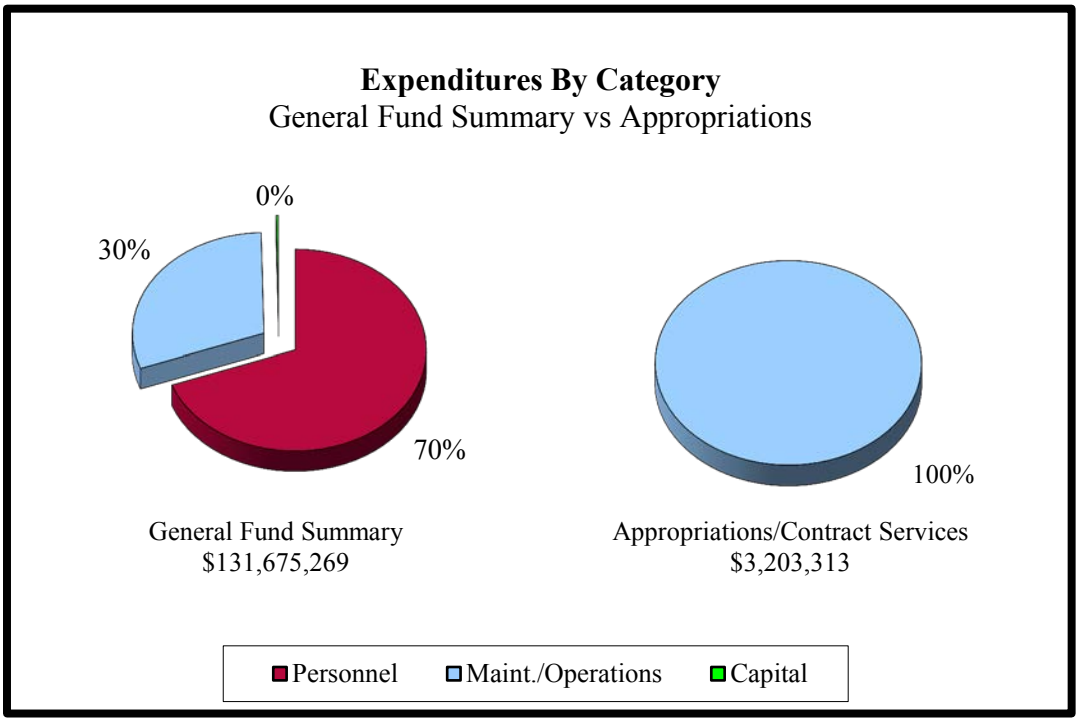
STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	9	9	8
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

Appropriations

Appropriations includes funding for libraries and other programs that the county contracts with or is obligated to fund by state law.



DENTON COUNTY

Department: Appropriations/Contract Services *G/L# 01·80·10*

Department/Activity Description

The Appropriations department is used to account for various annual appropriations for various county-wide association dues, library funding, and other programs that the County contracts with or is obligated to fund by state law. Funds are included for E-911, the Denton Central Appraisal District appropriation, water conservation programs and other state and federal transportation association dues.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$3,016,238	$3,211,792	$3,203,313
Capital	$0	$0	$0
Total	$3,016,238	$3,211,792	$3,203,313

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

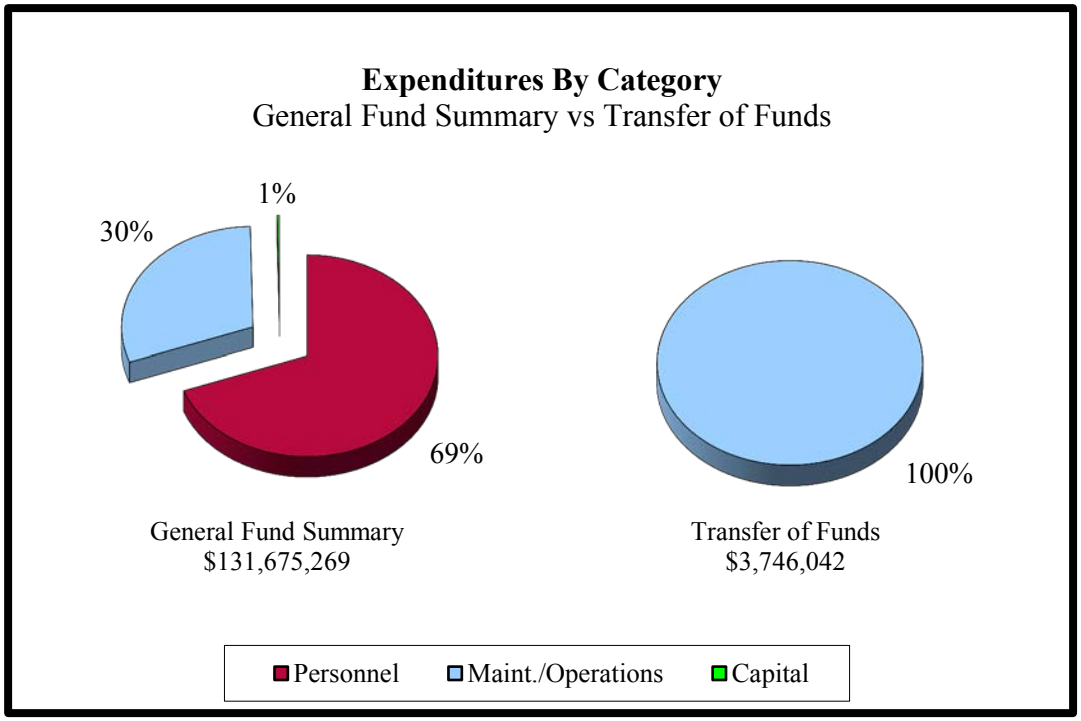
	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Transfer Of Funds

This department is used to budget for the Interfund expenditure-type transactions between the General Fund and other governmental-type funds.



DENTON COUNTY

Department: Transfer of Funds Department *G/L# 01·99·10*

Department/Activity Description

The Transfer of Funds Department is used to budget and account for the interfund expenditure-type transactions between the General Fund and all other governmental-type funds. Interfund transactions between the General Fund and non-governmental funds are recorded as expenditures in the originating fund.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$5,519,948	$2,988,035	$3,746,042
Capital	$0	$0	$0
Total	$5,519,948	$2,988,035	$3,746,042

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- We have been able to transfer funds to the Capital Replacement Fund each year in an effort to pay for capital improvement projects in lieu of issuing long term debt.
- Funds were transferred from sale of surplus property to fund shortage for voter-approved jail expansion project.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to transfer funds from General Fund to the Capital Replacement Fund in lieu of issuing long-term debt.			
Funds transferred to Capital Replacement Fund	$3,263,028	$2,000,000	$2,000,000
Goal: Continue to transfer funds to the Courthouse Security Fund to pay for security guard services contract at the Courthouse-on-the-Square, due to the parameters set forth in the statue that the fee generated in the fund can only pay for security for judicial courts. The Courthouse on the Square houses the Commissioners Court which does not qualify as a judicial court. This transfer of funds simplifies the administration of the contract.			
Funds transferred to Courthouse Security Fund	$45,000	$46,000	$46,000
Goal: Maintain the current level of funds being transferred to the Jury Fund to pay for expenses above what fees generate.			
Funds transferred to Jury Fund	$0	$142,637	$142,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY
2013 - 2014 OPERATING BUDGET
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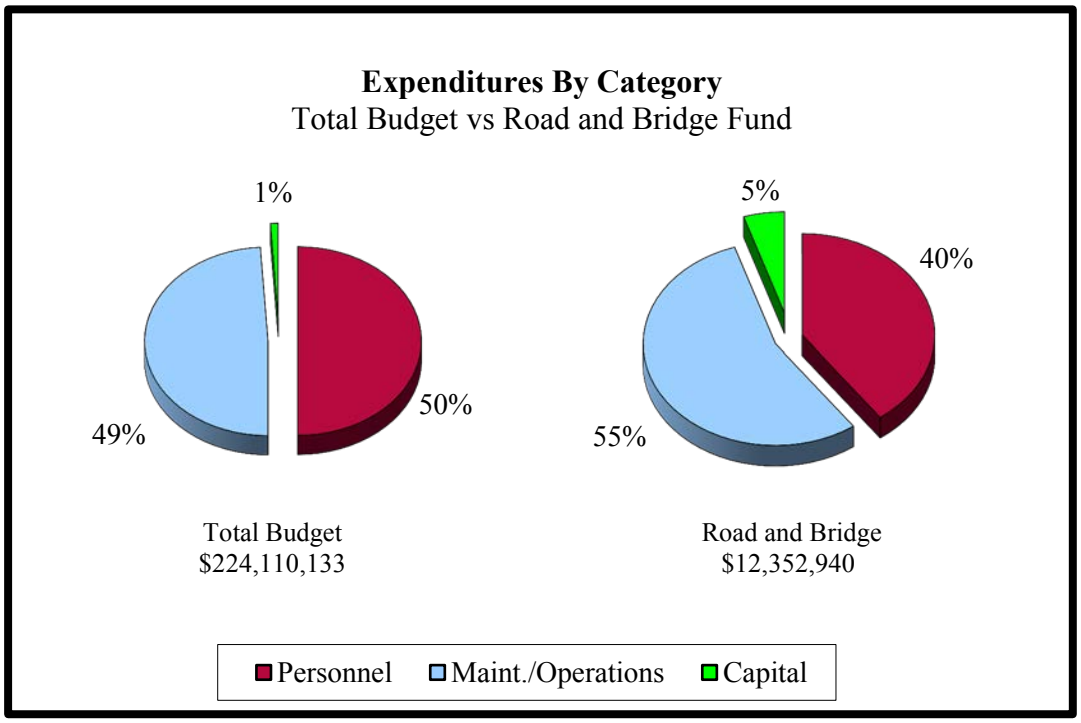
Road and Bridge Fund

Special Revenue Funds are used to account for special revenues that are restricted to expenditures for particular purposes. The Road and Bridge Fund accounts for the operation, repair, and maintenance of roads and bridges. Vehicle registration fees are the primary source of funding. However, a portion is funded by ad valorem taxes.



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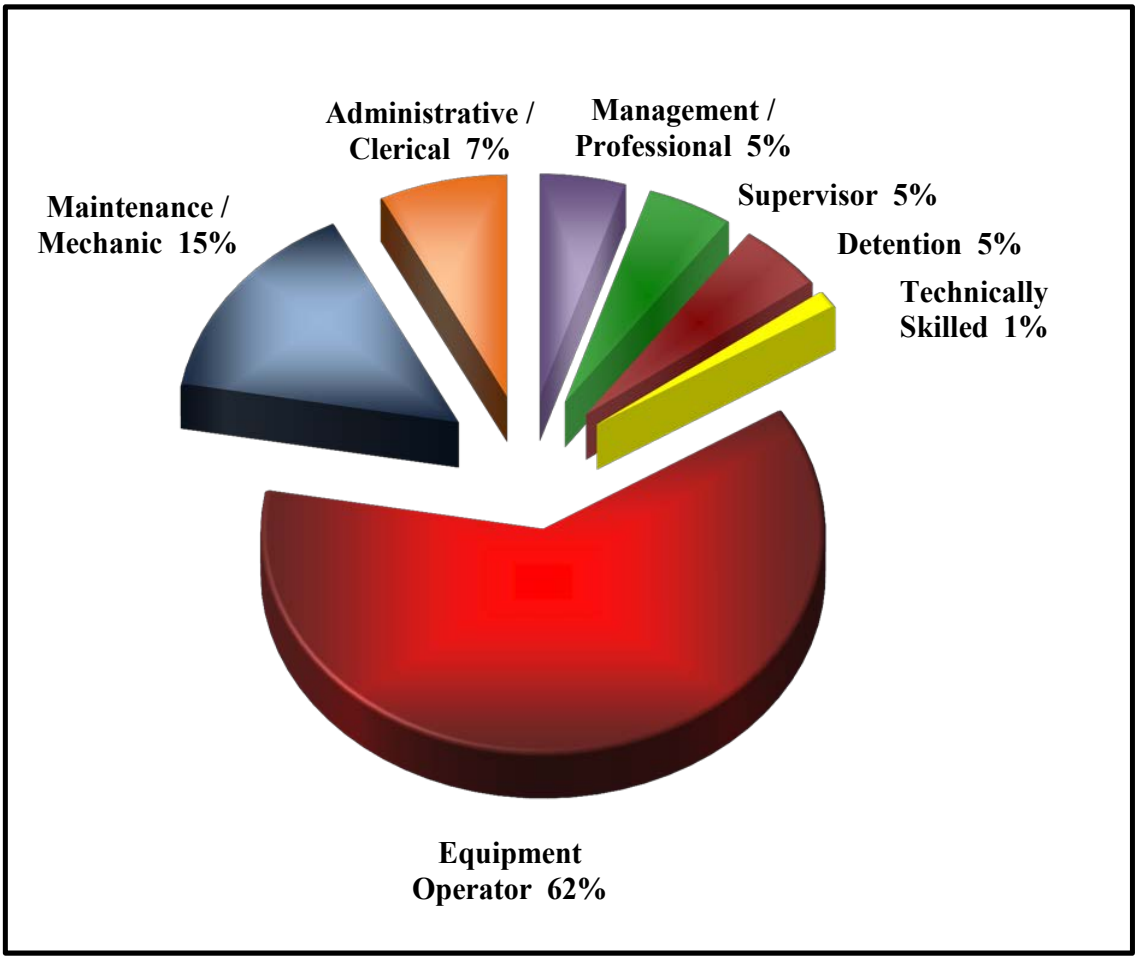
STAFFING BY CATEGORY
Road and Bridge



	Full-Time	Part-Time	Total
Management / Professional	4	-	4
Supervisor	4	-	4
Technically Skilled	1	-	1
Administrative / Clerical	4	2	6
Equipment Operator	50	-	50
Maintenance / Mechanic	12	-	12
Detention	4	-	4
TOTAL	**79**	**2**	**81**

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Road and Bridge
Fund #20

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$3,876,084**	**$4,766,898**	**$4,655,355**
Revenues			
Taxes	4,990,553	5,340,000	4,314,585
Auto Registration	6,166,242	6,030,000	5,690,000
Fees	0	0	0
Interest	10,134	12,000	12,000
Intergovernmental	232,575	250,000	180,000
Miscellaneous	78,613	25,000	1,000
Total Revenues	11,478,117	11,657,000	10,197,585
Transfers			
Transfer In	0	0	0
Transfer Out	(230,412)	(26,700)	0
Total Transfers	(230,412)	(26,700)	0
Total Revenues and Transfers	11,247,705	11,630,300	10,197,585
Funds Available	**15,123,789**	**16,397,198**	**14,852,940**
Expenditures	10,356,891	11,741,843	12,352,940
Total Expenditures	10,356,891	11,741,843	12,352,940
Ending Balance	**$4,766,898**	**$4,655,355**	**$2,500,000**

DENTON COUNTY

Department: Road and Bridge, Precinct #1 *G/L# 20·85·10*

Department/Activity Description

Road and Bridge, Pct. 1 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses are budgeted based on the number of road miles and projects for each precinct. Effective January 1, 2012, due to redistricting, this precinct will become responsible for maintaining 360.41 miles of County roads.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$2,114,043	$2,226,160	$2,449,567
Operations	$2,784,716	$2,927,453	$3,430,439
Capital	$639,231	$908,065	$239,674
Total	$5,537,990	$6,061,678	$6,119,680

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- A change in front-line management personnel and policies seems to have helped raise morale. We have been able to hire a good group of new employees with a wide scope of talent and skills. Our problem now is losing good employees to higher paying jobs like the oil field or other private industry.
- We have expanded our safety program, thereby decreasing injuries and accidents. We are continually improving our safety training and anticipate an improvement in work efficiency and overall production.
- Our recently acquired equipment has helped improve and increase work productivity. Our goal is to pave and chipseal more roads this fiscal year, performing more of this work inhouse to save money.
- R&B East worked hard to keep up with new products and materials used in road repair and paving to produce more durable and improved roads.
- Worked with the Engineering Department and TX-DOT to replace bridges that were contracted for replacement through the BRINSAP program.
- Worked with the Engineering Department to maintain a drainage system that through positive flow insures the safety of citizens and longevity of the road system.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Raise the level of training for crew members and mechanics to improve overall efficiency.			
Man-hours spent cross-training equipment operators	0	1,400	2,000
Man-hours spent in training classes	187	440	500
Goal: Identify and replace undersized culverts and those in poor condition with box culverts.			
Large culverts replaced	1	1	3
Goal: Decrease the number of accidents involving county employees, equipment or vehicles.			
Accidents involving county equipment or vehicles	2	1	1
Accidents resulting in physical harm or injury	8	5	4

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	39	39	39
No. of Part-Time Employees	1	1	1

DENTON COUNTY

Department: Road and Bridge, Precinct #2 *G/L# 20·85·20*

Department/Activity Description

Road and Bridge, Pct. 2 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements within the county road policy and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses are budgeted based on the number of road miles and projects for each precinct. Effective January 1, 2012, due to redistricting, the road mileage maintained by this precinct will increase from 3.37 to 6.99 miles.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$40,000	$230,000
Capital	$0	$0	$0
Total	$0	$40,000	$230,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Maintained safe drive conditions, adequate drainage and well-placed traffic signs on all County roads in Precinct #2.
- The amount of County roads in Precinct #2 doubled due to redistricting of Commissioner Precinct boundaries that became effective January 1, 2012.
- Continued to respond to complaints about road maintenance issues in a timely manner.
- Developed a preventive maintenance program to help reduce the number of requests for assistance.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Work with local municipalities to maintain safe driving conditions for citizens.			
Interlocal agreements instituted	0	1	2
Goal: Maintain safe county roads and install traffic signs when necessary to assist with safety issues.			
Road repairs completed	27	30	35
Traffic signs replaced	6	8	10
New traffic signs placed	0	1	2
Goal: Continue with the road culvert maintenance plan in order to avoid drainage issues on county roads.			
Road culverts maintained	35	50	55

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Road and Bridge, Precinct #3 *G/L# 20·85·30*

Department/Activity Description

Road and Bridge, Pct. 3 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventive maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. There are currently no county maintained roads or bridges within Precinct #3. However, due to redistricting, this precinct will become responsible for the maintenance of two county roads effective January 1, 2012. These two roads are partially in an unincorporated area for a total of 1.41 miles.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$200,000	$273,000
Capital	$0	$0	$0
Total	$0	$200,000	$273,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completed asphalt overlay for Lake Dallas - ICA - N Hook Street.
- The department crew worked to improve drainage and driving surfaces.
- Entered into an inter-local agreement with the Town of Hickory Creek for road maintenance.
- Entered into an inter-local agreement with the City of Lake Dallas for road maintenance.
- Ensured that all County roads had appropriate signage in order to direct traffic in the safest way possible.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to provide general maintenance and assist local cities with a cost-effective method of maintaining roads.			
Interlocal agreements with Lake Dallas	1	2	1
Interlocal agreements with Hickory Creek	0	2	1
Preventive maintenance plans instituted	0	2	2
Maintenance hours in Lake Dallas	200	350	300
Maintenance hours in Hickory Creek	0	350	300
Goal: Upgrade and reconstruct roads to improve driving surfaces, drainage and overall driving conditions for citizens.			
Hours of drainage work to re-establish postitive flow	350	50	25
Labor and equipment hours spent on road repairs	740	500	500
Miles of county roads maintained	1.41	1.41	1.41

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Road and Bridge, Precinct #4 *G/L# 20·85·40*

Department/Activity Description

Road and Bridge, Pct. 4 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses are budgeted based on the number of road miles and projects for each precinct. Effective January 1, 2012, the number of County road miles to maintain will increase to 247.78 miles.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$2,074,852	$2,105,532	$2,325,061
Operations	$2,476,171	$2,918,130	$2,769,218
Capital	$149,368	$81,025	$226,285
Total	$4,700,390	$5,104,687	$5,320,564

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The majority of the roads in Precinct #4 are aging and wearing out. Repair costs and reconstruction required for road maintenance exceeded the funds available in our annual budget.
- Our equipment and heavy trucks are aging. As a result, repair parts are becoming obsolete and we have experienced a large increase in repair costs and down time. With the budget cutbacks, we will not have funding to continue with the capital replacement program for several years.
- The well traffic continues and is a constant challenge in maintaining our roads and keeping them safe for travelers.
- Worked with local municipalities to complete reconstruction projects.
- Continued with an effective preventive maintenance program to reduce the number of requests for assistance received.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain safe driving surfaces for all who travel county roads while we are working on continuing upgrading and reconstruction projects.			
Miles of roads reconstructed	7.65	7.00	7.00
Miles of roads upgraded from gravel to asphalt	0.00	1.00	1.00
Labor and equipment hours spent on road repairs	4,051	4,000	4,000
Goal: Effectively maintain right-of-way and ensure positive flow of drainage system.			
Labor and equipment hours spent tree trimming	1,124	1,000	1,000
Labor and equipment hours spent on drainage	2,020	2,000	2,000
Goal: Continue an efficient and effective maintenance program and work with residents to meet standards so that the county can accept their roads for maintenance.			
Miles of road accepted for maintenance	0.75	1.00	1.00
Requests for assistance received and completed	154	136	100
Maintenance cost per mile for chip seal roads	$16,030	$8,000	$12,000
Maintenance cost per mile for gravel roads	$4,918	$9,375	$5,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	38	38	38
No. of Part-Time Employees	1	1	1

DENTON COUNTY

Department: Public Works Administration / Engineering *G/L# 20·85·50*

Department/Activity Description

The Public Works Administration/Engineering Department provides guidance and direction of all planning, design and construction of capital and development projects with Denton County, while maintaining a commitment to cost effective customer service. This department is responsible for ensuring compliance of projects within the Denton County Subdivision Rules and Regulations, the National Flood Insurance Program, Storm Water Management Program and review of floodplain submittals for FEMA.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$229,888	$238,741	$248,996
Operations	$119,035	$123,437	$160,700
Capital	$0	$0	$0
Total	$348,923	$362,178	$409,696

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Denton County was one of three counties chosen by FEMA from across the country to participate in a pilot program utilizing LIDAR data to determine the elevations of the structures located in a floodplain. FEMA has not made a final ruling on the project, but if successful, a property owner could use LIDAR to determine structure elevations without having to hire a surveyor to measure it in the field.
- Managed the design of 15 road projects and construction of 10 of those projects. The remaining design projects should go to construction in FY 2014.
- Implemented a new project tracking software to manage design and construction projects. The software provides the ability to maintain daily logs, photographs, lab data, schedules, to-do lists, etc, all in one location for easy use.
- Replaced an outdated black and white plotter/scanner with an updated faster color printer/scanner for less money than the black and white.
- Discussed the Household Hazardous Waste program with 10 cities and worked with them to schedule events in their area.
- Semi-automated utility permit process by automatically generating permits.
- Called as a witness in a drainage lawsuit between two property owners. The County was not a party to the lawsuit.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Link the utility permit database with Landmark GIS to identify permit locations.			
Convert utility database from Access	0%	100%	0%
Link database with Landmark	0%	0%	100%
Goal: Streamline the data entry of information into databases of various systems used throughout the department.			
Develop single point data entry solution	0%	50%	100%
Deploy solution and migrate existing databases	0%	0%	50%
Goal: Evaluate how hand-held electronic equipment can be utilized in the field to streamline project management.			
iPADs field tested	0	1	2
Consult with Tech Svcs for other ideas (% complete)	0%	0%	50%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time (or Split Funded) Employees	0	0	0

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Other Special Revenue Funds

Special Revenue Funds are used to account for revenues that are restricted to expenditures for particular purposes.

District Clerk Records Management Fund
This fund accounts for receipt and expenditure of records preservation fees assessed by the District Clerk and is restricted to records preservation functions.

County Clerk Records Management Fund
This fund accounts for receipt and expenditure of records preservation fees assessed by the County Clerk and is restricted to records preservation and management.

Courthouse Security Fund
This fund accounts for the County's costs for providing security services for the various courts. This is funded totally by fees collected for document filings.

Justice of the Peace Courthouse Security Fund
One quarter of the fees collected for the Courthouse Security Fund are deposited in this fund and can only be used for the security purposes for a justice court that is located in a building that is not the courthouse security services.

Juvenile Probation Fund
This fund accounts for the County's costs of administering the County's Juvenile Probation and Detention Departments, primarily funded by taxes, fees, and intergovernmental revenues.

Fire Code Enforcement Fund
This fund was established to account for fees collected. Funds may be used only for the administration and enforcement of the fire code.

Justice of the Peace Technology Fund
This fund accounts for the County's costs of technological enhancements for a Justice Court, primarily funded from fees accessed upon conviction of a misdemeanor offense.

Public Health Fund
This fund accounts for the County's cost of administering the County Health Department, and is funded from tax revenues and fees for service.

Indigent Health Care Fund
This fund accounts for the County's costs for providing medical care to indigent County residents. The funding is primarily from property taxes.

Health Care Relief Fund
This fund accounts for the receipt of monies from the Tobacco Settlement and interest earnings. Funds are used to provide funding for various Non-Profit Agencies.

County and District Court Technology Fund
This fund accounts for the County's costs of technological enhancements for County and District Courts, primarily funded from fees accessed upon conviction of an offense in a County or District Court.

Records Management and Preservation Fund
This fund accounts for the receipt and expenditure of records preservation fees assessed by the District and County Clerks, and are restricted to preservation projects.

Public Health Preparedness Grant Fund
This fund accounts for grant funds that are used for the development of a plan to handle bioterrorism threats and events. Funds will be used to implement a state-wide Health Alert Network with other public health partners.

Medicaid DSRIP Program Fund
This fund accounts for a program called Delivery System Reform Inventive Payments (DSRIP) which creates federal matching dollars for selected initiatives that have preventative potential for two programs for adult immunization and diabetes case management.

Sheriff's Forfeiture Fund
This fund accounts for the use of criminal investigation funds awarded by court order to the Sheriff's Department.

Vehicle Inventory Tax Interest Fund
This fund accounts for interest revenues earned by the Tax/Assessor Collector on vehicle inventory tax receipts collected during the fiscal year. Funds can only be spent to defray costs of the collection program.

Law Library Fund
This fund accounts for the costs of providing jury services for the district, county, and justice courts. Funding is primarily from property taxes.

District Attorney Hot Check Fee Fund
Expenditures from this fund shall be at the sole discretion of the DA pursuant to the Hot Check Statute and may be used only to defray the salaries and expenses of the office.

District Attorney Chapter 59 Fund
This fund accounts for the use of criminal investigation funds awarded by court order to the Criminal DA's office.

Jury Fund
This fund accounts for the costs of providing jury services for the district, county, and justice courts. Funding is primarily from property taxes.

Capital Replacement Fund
This fund is used to account for the major capital needs of the County including the acquisition and construction of major capital facilities.

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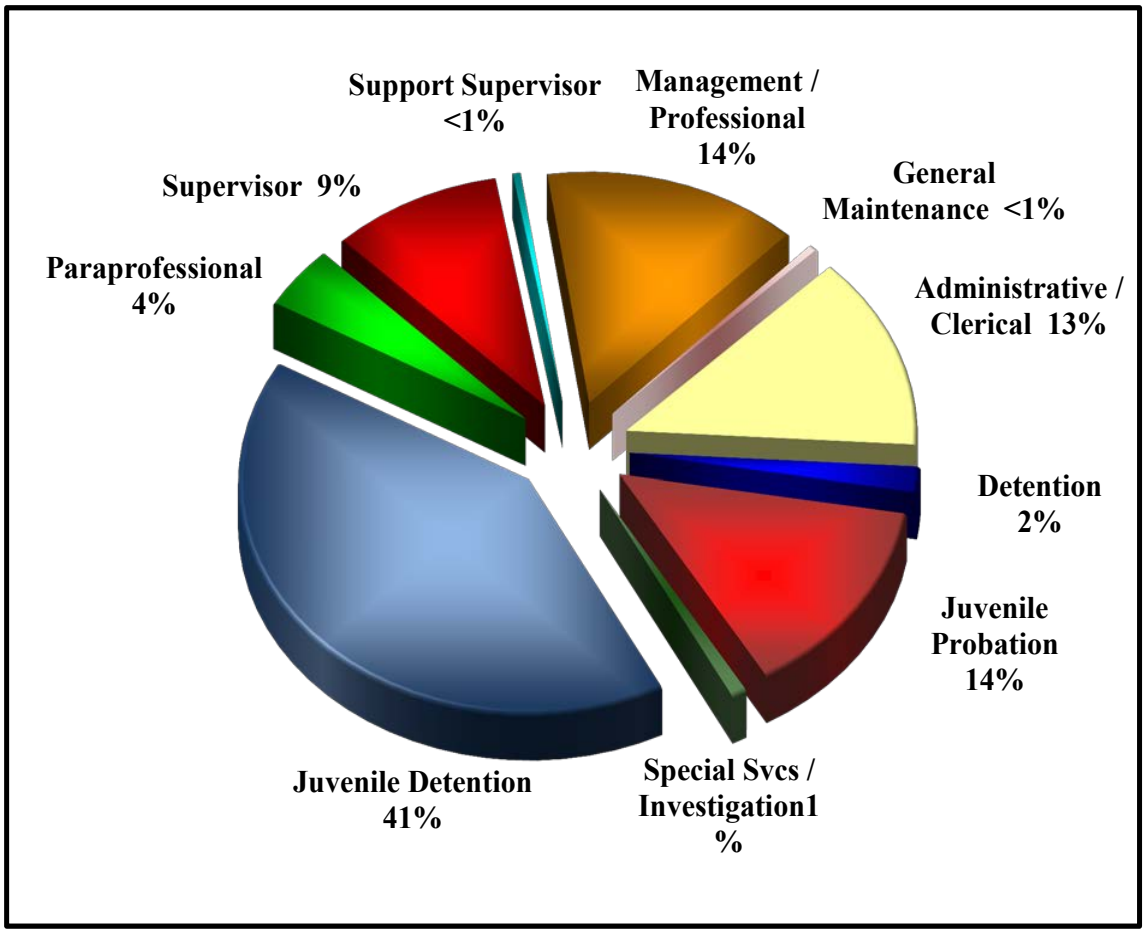
STAFFING BY CATEGORY
Special Revenue Funds



	Full-Time	Part-Time	Total
Paraprofessional	10	-	10
Supervisor	22	-	22
Support Supervisor	1	-	1
Management/Professional	32	1	33
General Maintenance	1	-	1
Administrative / Clerical	28	3	31
Detention	4		4
Juvenile Probation	32	-	32
Special Services / Investigation	2		2
Juvenile Detention	94	-	94
TOTAL	**226**	**4**	**230**

DENTON COUNTY

FY 2014 Budget-Fund Analysis
District Clerk Records Management Fund
Fund #21

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$44,025**	**$79,584**	**$110,262**
Revenues			
Fees	78,339	86,000	125,000
Interest	30	200	500
Total Revenues	78,369	86,200	125,500
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	78,369	86,200	125,500
Funds Available	**122,394**	**165,784**	**235,762**
Expenditures	42,810	55,522	121,186
Total Expenditures	42,810	55,522	121,186
Ending Balance	**$79,584**	**$110,262**	**$114,576**

DENTON COUNTY

Department: District Clerk Records Management Fund *G/L# 21·20.45*

Department/Activity Description

This department was created by the Texas Legislature effective January 1, 2004 to provide for records preservation functions of the District Clerk's Office. This budget will be fully supported by the fees collected. Funds are to be used to support any necessary materials and staff needed to provide for records management with the District Clerk's office.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$19,715	$21,797	$37,660
Operations	$23,095	$8,725	$17,536
Capital	$0	$0	$0
Total	$42,810	$30,522	$55,196

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Accomplishment: We have identified a number of records which we feel comfortable maintaining electronic only. Others (extremely critical documents) will continue to be sent to Records Management for preserving on microfilm. This has lowered the number of boxes sent to Records Management which saves storage space. It also lowers the number of cases/documents Records Management will be microfilming. We reduced 30 boxes of cases to just 7 recently by working on weekends "cleaning" the case files.
- Challenge: Lack of time/staff. Thousands of case files must be reviewed each year to ensure they are ripe for sending to Records Management. This obviously takes time and there is only one part-time employee primarily assigned to this task. Many times other employees work on weekends to work on this specific task. In the up-coming budget we are requesting an increase in the hours of our part-time employee from 20 to 30 hours/week.
- Challenge: The required retention of documents received by the District Clerk that have no case on file. The most significant area is with criminal documents. Thousands of documents are received with no corresponding criminal case. We have no good electronic method for storage and retrieval of them and retention times vary based on the type of document. These records have just been boxed up and sent to RM in bulk since since no one has the time to review each document and dispose of them according to their varying retention periods.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue efforts toward more "paperless" record retention system.			
Attorneys filing documents electronically	10%	10%	95%
Public terminals installed for electronic viewing	0	0	2
Employees trained on electronic receiving/filing	2	17	4
Goal: Identify cases having shorter retention periods and dispose of them without microfilming.			
Documents reviewed, identified and disposed of	2,925	3,100	3,300
Goal: During the budget process, request and received an increase in hours for our part-time position.			
Hours budgeted for part-time position	20	20	30

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	1	1	1

DENTON COUNTY

Department: District Court Technology Fund *G/L# 21·20.46*

Department/Activity Description

SB 1685 created a dedicated District Court Records Technology Fund and authorizes District Clerks to collect an additional fee not to exceed $5 per certain types of filings. The bill provides that these funds be used only for the preservation and restoration of the District Court records archive. This bill authorized the Commissioners Court to adopt a records archive fee for deposit in the District Court Records Technology Fund as part of the County's annual budget. The purpose of this department is to identify older books and case records which can be considered of historical value. Services of professionals will be employed to restore any books and/or cases which have deteriorated to ensure the preservation of current and future documents, ledgers, etc.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$25,000	$65,990
Capital	$0	$0	$0
Total	$0	$25,000	$65,990

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- A new fee was added as court costs to provide for the restoration of older case documents of historical value.
- Received bids from vendors and hired a vendor to begin the restoration of the older books and papers considered of historical value.
- Due to the extreme amount of records needing to be restored, it will take some time to be able to collect the money necessary to have the older, more worn records restored.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Inventory and solicit bids for the cost of restoration and preservation of older books and records.			
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

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DENTON COUNTY

FY 2014 Budget-Fund Analysis
County Clerk Records Management Fund
Fund #22

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$2,539,371**	**$2,386,787**	**$1,637,709**
Revenues			
Fees	1,350,911	1,547,000	2,632,000
Interest	4,580	8,000	10,000
Total Revenues	1,355,491	1,555,000	2,642,000
Transfers			
Transfer In	0	0	0
Transfer Out	(875)	0	0
Total Transfers	(875)	0	0
Total Revenues and Transfers	1,354,616	1,555,000	2,642,000
Funds Available	**3,893,987**	**3,941,787**	**4,279,709**
Expenditures	1,507,200	2,304,078	3,441,480
Total Expenditures	1,507,200	2,304,078	3,441,480
Ending Balance	**$2,386,787**	**$1,637,709**	**$838,229**

DENTON COUNTY

Department: County Clerk Records Management Fund *G/L# 22·10·20*

Department/Activity Description

The County Clerk is mandated to provide archival copies of all records stored for permanent retention within the County Clerk's Office. The Records Preservation Fund was established in FY 1992, and is self-supported by an optional $5 fee for all record filings in the County Clerk's Office, with the funds to be used specifically for records preservation projects and expenses. The collection of this fee is at the discretion of the County Clerk, and approval of expenditures requires Commissioners Court authorization. This department includes salary, benefits and operating expenses for staffing and microfilming and imaging expenses.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$304,533	$340,593	$370,117
Operations	$679,115	$763,485	$1,331,363
Capital	$0	$0	$0
Total	$983,648	$1,104,078	$1,701,480

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Became primary vitals registrar for all of Denton County, replacing JP offices.
- Launched Legistar.
- New supervisor for the Recording Department.
- Completed 2009 and 2010 indexing.
- Created budget court orders to reflect action taken during workshops.
- Devised an effective plan to merge and utilize both Legistar and Granicus.
- Five-Star Accreditation for vitals.
- Participated in National Passport Day.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Solve all the remaining problems with Commissioners Court agenda upload process.			
Accuracy of data	20%	65%	100%
Public access to Commissioners Court records	20%	65%	100%
Reduction in Open Records requests by having more information available on-line	0%	20%	30%
Goal: Streamline operations to increase quality of customer service and reduce wait/transaction times.			
% Requests filled within 20 minutes	80%	90%	95%
Average turnaround in preparing copies	5-7 minutes	3-6 minutes	2-4 minutes
Average turnaround in indexing documents	3-5 days	2-3 days	2-3 days
Average customer wait time	2 minutes	1 minutes	<1 minute
Goal: Continue to improve website for bulk data requests, approvals and fulfillments.			
Turnaround for bulk data requests in FTP or Odyssey	same day	same day	same day
Turnaround for 1-time bulk data requests approved and filled through third party	5-25 days	5-20 days	5-20 days

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	6	6	6
No. of Part-Time Employees	1	1	1

FY 2014 BUDGET

DENTON COUNTY

Department: Records Preservation Fee *G/L# 22·10·21*

Department/Activity Description

This department accounts for the optional $5 fee for all record filings in the County Clerk's Office, with the funds to be used specifically for records preservation projects and expenses. The collection of this fee is at the discretion of the County Clerk, and approval of expenditures requires Commissioners Court authorization.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$524,428	$1,200,000	$1,740,000
Capital	$0	$0	$0
Total	$524,428	$1,200,000	$1,740,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Became primary vitals registrar for all of Denton County, replacing JP offices.
- Launched Legistar.
- New supervisor for the Recording Department.
- Completed 2009 and 2010 indexing.
- Created budget court orders to reflect action taken during workshops.
- Devised an effective plan to merge and utilize both Legistar and Granicus.
- Five-Star Accreditation for vitals.
- Participated in National Passport Day.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Solve all the remaining problems with Commissioners Court agenda upload process.			
Accuracy of data	20%	65%	100%
Public access to Commissioners Court records	20%	65%	100%
Reduction in Open Records requests by having more information available on-line	0%	20%	30%
Goal: Streamline operations to increase quality of customer service and reduce wait/transaction times.			
% Requests filled within 20 minutes	80%	90%	95%
Average turnaround in preparing copies	5-7 minutes	3-6 minutes	2-4 minutes
Average turnaround in indexing documents	3-5 days	2-3 days	2-3 days
Average customer wait time	2 minutes	1 minutes	<1 minute
Goal: Continue to improve website for bulk data requests, approvals and fulfillments.			
Turnaround for bulk data requests in FTP or Odyssey	same day	same day	same day
Turnaround for 1-time bulk data requests approved and filled through third party	5-25 days	5-20 days	5-20 days

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

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DENTON COUNTY

FY 2014 Budget-Fund Analysis
Courthouse Security Fund
Fund #23

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$201,713**	**$176,071**	**$161,691**
Revenues			
Fees	286,396	295,000	300,000
Interest	92	250	1,000
Total Revenues	286,488	295,250	301,000
Transfers			
Transfer In	45,000	46,000	46,000
Transfer Out	0	0	0
Total Transfers	45,000	46,000	46,000
Total Revenues and Transfers	331,488	341,250	347,000
Funds Available	**533,201**	**517,321**	**508,691**
Expenditures	357,130	355,630	402,823
Total Expenditures	357,130	355,630	402,823
Ending Balance	**$176,071**	**$161,691**	**$105,868**

DENTON COUNTY

Department: Courthouse Security Fund *G/L# 23·20·85*

Department/Activity Description

The State Legislature approved the collection of a courthouse security fee on certain document filings. Money in this fund may only be used to finance items which are used for the purpose of providing security services for buildings housing a district, county or justice court. This fee is used to assist with the courthouse security guard service and capital equipment such as metal detectors.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$357,130	$355,630	$402,823
Capital	$0	$0	$0
Total	$357,130	$355,630	$402,823

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Provided the best available contracted security services from 7:30 am to 5:30 pm, Monday - Friday, during normal hours of courthouse operations. Satisfactory coverage of services and manpower were in place to address security needs required under the agreed contract.
- Security personnel, DA Investigators and Sheriff's Bailiffs received training on high risk incident response and active shooter circumstances.
- There has been a lack of communication between security and law enforcement personnel stationed at the courthouse. Steps to update policies & procedures will be implemented to improve communications which will enhance overall security and performance of personnel.
- There has been a severe lack of training provided to law enforcement and security personnel responsible for courthouse security at all courthouse and court-related facilities. Improvements in training will be a primary focus for FY14.
- Current technology systems were in operation with updates and maintenance provided as necessary to keep all technologies optimized. However, security card access, CCTV and security turnstiles to improve crowd control need to be updated and put in place to improve overall security.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Update and improve technologies to improve overall security			
CCTV security cameras in place	12	15	20
Restricted areas in place and enforced	0	0	0
Goal: Provide comprehensive training for law enforcement, security and judicial personnel to enhance security and awareness.			
Hours TCLEOSE training per officer	8	16	32
Training hours per contract security officer	8	8	16
Training events for employees and judicial personnel	0	1	2
Goal: Develop a comprehensive communications system to share information throughout the Courts building to address circumstances and incidents where security and safety issues require immediate response.			
Systems in place for communicating information	2	2	4
Incidents requiring immediate response	25	30	35

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Justice of the Peace Courthouse Security Fund
Fund #24

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$78,275**	**$91,056**	**$106,496**
Revenues			
Fees	16,733	16,500	16,000
Interest	85	200	750
Total Revenues	16,818	16,700	16,750
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	16,818	16,700	16,750
Funds Available	**95,093**	**107,756**	**123,246**
Expenditures	4,037	1,260	14,588
Total Expenditures	4,037	1,260	14,588
Ending Balance	**$91,056**	**$106,496**	**$108,658**

DENTON COUNTY

Department: JP Courthouse Security Fund *G/L# 24·20·85*

Department/Activity Description

In September 2005, the State Legislature approved the collection of a courthouse security fee on certain document filings for justice court building security. This fee is used to assist with providing security services for buildings housing a justice court and equipment such as metal detectors, camera systems, identification systems, and other security related items.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$4,037	$1,260	$14,588
Capital	$0	$0	$0
Total	$4,037	$1,260	$14,588

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Juvenile Probation Fund
Fund #26

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$2,159,924**	**$1,143,009**	**$1,255,966**
Revenues			
Taxes	6,156,725	7,985,000	8,994,238
Fees	76,000	70,000	80,000
Interest	5,002	4,000	6,000
Intergovernmental	3,128,920	2,793,730	2,958,715
Miscellaneous	2,403	3,500	2,000
Total Revenues	9,369,050	10,856,230	12,040,953
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	9,369,050	10,856,230	12,040,953
Funds Available	**11,528,974**	**11,999,239**	**13,296,919**
Expenditures	10,385,965	10,743,273	12,096,919
Total Expenditures	10,385,965	10,743,273	12,096,919
Ending Balance	**$1,143,009**	**$1,255,966**	**$1,200,000**

DENTON COUNTY

Department: Juvenile Probation *G/L# 26·60·40*

Department/Activity Description

Juvenile Probation services are statutorily mandated by the Texas Legislature. The department is governed by the local Juvenile Board, and its purposes and functions are outlined in the Juvenile Justice Code, Title 3, Texas Family Code. The services provided by this department include detaining youth, deferred prosecution, monitoring youth placed on probation, intake and preliminary investigation, discharge from placement, and consideration of victim impact statements. Other services include MHMR referrals, family education, drug and alcohol counseling, individual and family counseling, court-ordered placements, electronic monitoring, and operation of a Juvenile Justice Alternative Education Program.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,906,650	$2,026,437	$2,121,428
Operations	$439,442	$476,770	$583,440
Capital	$0	$0	$0
Total	$2,346,092	$2,503,207	$2,704,868

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The number of individual juveniles with one or more mental health issues has increased and is continuing to rise. Challenges include: locating and contracting with local mental health providers as partners in removing the taint of criminality of these juveniles; cost of psychological evaluations and full drug assessments for juveniles requiring placement outside the home; and specialized treatment rates for those placements.

- The Department has assessed its fee collecting methods and has determined that more efficient client-friendly collection methods should be added. We are implementing a fee collection process that will allow for credit/debit card payments to be made via counter-service transaction, secure web-based transaction and interactive telephone transaction (including the option for Spanish). The Department has contracted with Certified Payments for the provision of the credit/debit card collection process. The challenges to come include setup of equipment and web-based payment formats, training staff who will manage the collection of credit/debit card payments and revising/drafting policies and procedures.

- Continued to seek Community Service Restitution (CSR) activities that are safe for juveniles and that provide meaningful service to the community. Given the nature of the offenses for which many juveniles are on probation, community agencies are sometimes hesitant to provide opportunities for service. The challenges faced include locating and scheduling CSR activities and dedicating time for staff to supervise activities.

- The Department has made significant strides toward reducing the amount of physical storage space required for records and files by utilizing electronic storage of documents. With migration to the Juvenile Case Management System (JCMS) this calendar year, the Department anticipates even further reduction in physical storage since JCMS includes an upload feature. Challenges include a lengthy data migration process with checks and balances to ensure accurate data transfer, rewriting the manual that governs data entry processes and training staff as they are faced with learning a new data system.

- Urinalysis Drug Testing (UA) costs increased by 220% due to supplies and lab costs necessary to test for additional substances (synthetic marijuana, aka K2) made illegal by the 82nd Texas Legislature. We have revised procedures to defer to juveniles' families some of the associated costs for such screening and testing. When financial resources are not available to the family, the Department absorbs the costs in the interest of providing effective supervision of juveniles. The greatest challenge was developing a custom test panel to screen for substances that are trending among adolescent users while attempting to minimize the impact of associated costs.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: While the overall numbers of juveniles on probation remain static, mental health and substance abuse needs have increased approximately 24% from 2011 to 2012. Statistics to-date indicate a similar rate of increase for 2013. Our goal is to strengthen existing programs while implementing additional programs and services to address this challenge.			
Mental health and substance abuse programs	18	22	34
Full drug assessments	35	48	56
Psychological evaluations	61	70	80
Goal: Develop a more efficient and effective collection process and disbursement of Court-ordered fees.			
Credit/debit card payment system (% completion)	0%	50%	100%
Probation fees collected	$76,030	$80,000	$85,000
Restitution fees collected	$71,827	$76,500	$81,173
Placement fees collected from parents/guardians	$61,715	$64,240	$66,770
Goal: Reduce storage space needed and costs incurred with retaining hard copy documentation of records and files.			
% documents retained using JCMS database	0%	25%	50%
Data migration checks to ensure accuracy (% complete)	0%	20%	100%
Users receiving JCMS training	0%	10%	100%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	25	25	25
No. of Part-Time (or Split Funded) Employees	3	3	3

DENTON COUNTY

Department: Juvenile Detention *G/L# 26·60·42*

Department/Activity Description

The Juvenile Detention Center is a part of the Juvenile Probation Department and is statutorily mandated by the Texas Legislature. The Center is governed by the Juvenile Board, and its purposes and functions are outlined in the Juvenile Justice Code, Title 3, Texas Family Code. It is funded by property taxes, Texas Juvenile Probation Commission grant funds, and other applicable grants. The Center, which is open 365 days a year, 24 hours a day, provides maximum security juvenile detention services for juveniles ages 10 through 16 who are referred by local enforcement agencies on probable cause for Class B offenses or greater. Education services are provided through an interlocal agreement with the Denton Independent School District.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$2,648,688	$2,806,735	$2,901,877
Operations	$134,413	$126,310	$140,098
Capital	$0	$5,230	$24,500
Total	$2,783,101	$2,938,275	$3,066,475

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Texas Juvenile Justice Department completed an audit in March 2013 and the overall score for juvenile detention was 99.03%.
- Received 94% rating from the City of Denton Health Inspectors for the juvenile detention serving kitchen.
- The DISD Sparks campus met the federal Annual Yearly Progress (AYP) marker and was rated "academically acceptable" by the AEA (Alternative Education Accountability) for the 2011-2012 school year. "Academically acceptable" is the highest rating possible for alternative campuses.
- Our Department Training Officer delivered 49.5 hours of in-house training topics to detention/post staff and teachers.
- We have taken positive steps to reduce the storage of hard-copy documentation in favor of electronic storage of records and documents.
- The Juvenile Detention building is old and is in a constant state of repair or remodeling. .

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to improve the quality of services provided at the Juvenile Detention Facility.			
Annual compliance monitoring score	99.72%	99.03%	99.38%
Goal: Improve meals provided and conditions in the serving kitchen.			
City of Denton food service inspection rating score	100%	94%	100%
Goal: Provide quality medical and mental health services to detained juveniles.			
Juvenile injuries	56	50	45
Staff injuries	8	7	6
Transports to medical, dental, mental health appts	285	315	328
Days when at least 3 juveniles were classified as high or moderate risk for suicide	29	58	60

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	47	47	47
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Post-Adjudication Center *G/L# 26·60·43*

Department/Activity Description

The Post-Adjudication Center, a division of the Juvenile Probation Department, opened in April 1998. The center expanded the capacity of the Juvenile Detention Center. The post program receives juveniles for residential care who have proven through their behavior to not be successfully living in the community. Juveniles are helped to establish positive goals for family relationships, good citizenship, education, career and personal behavior. The program provides counseling, education services, drug treatment programming, physical training and other services designed to help juveniles live successfully in the community upon completion of the program.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,866,826	$1,937,044	$2,733,325
Operations	$82,305	$131,280	$177,045
Capital	$0	$0	$0
Total	$1,949,131	$2,068,324	$2,910,370

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Courage to Change Program had 25 successful completions for 2012.
- The Texas Juvenile Justice Department completed an audit in March of 2013 and the overall score for the Post-Adjudication Program was 98.2%
- Received a 94% rating from the City of Denton for the juvenile detention serving kitchen.
- The DISD Sparks campus met the federal Annual Yearly Progress (AYP) marker and was rated "academically acceptable" by the AEA (Alternative Education Accountability) for the 2011-2012 school year. "Academically acceptable" is the highest rating possible for alternative campuses.
- Our Department Training Officer delivered 49.5 hours of in-house training topics to detention/post staff and teachers.
- The staffing in Post continues to be a challenge.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to increase participation in Specialized Program Tracks for Female Offenders, Substance Abuse and Crossroads.			
% juveniles enrolled in specialized programs	94.23%	96.00%	96.00%
Goal: Improve monitoring scores that exhibit compliance with State and Federal standards for the Post-Adjudication Facility.			
Annual compliance score from TJJD (State)	94.23%	96.00%	96.00%
Compliance with the National Prison Rape Elimination Act Standards for Juvenile Facilities (28 CFR Part 115)	N/A	90.00%	98.00%
Goal: Due to the around-the-clock nature of our department, it is imperative that we diligently maintain the building, ensuring that all areas of operation are functioning at adequate levels.			
Work orders submitted	248	260	272

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	37	37	53
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Texas Juvenile Justice Department/State Aid - Grant A *G/L# 26·60·45*

Department/Activity Description

This department is funded primarily by an agreement between the Texas Juvenile Probation Commission and the Denton County Juvenile Board. Funding is used for staffing expenses, residential placements, psychiatric services and counseling services. This program is designed for the department to develop local services and alternative placements to reduce commitments to the Texas Youth Commission. Beginning in FY2012 several previously-funded departments were combined into this State-funded department and titled TJCP State Aid - Grant A.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$1,358,518	$1,398,413	$1,450,082
Operations	$677,994	$500,360	$500,360
Capital	$0	$0	$0
Total	$2,036,511	$1,898,773	$1,950,442

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The number of individual juveniles with one or more mental health issues has increased and is continuing to rise. Challenges include: locating and contracting with local mental health providers as partners in removing the taint of criminality of these juveniles; cost of psychological evaluations and full drug assessments for juveniles requiring placement outside the home; and specialized treatment rates for those placements.
- The Department has made significant strides toward reducing the amount of physical storage space required for records and files by utilizing electronic storage of documents. With migration to the Juvenile Case Management System (JCMS) this calendar year, the Department anticipates even further reduction in physical storage since JCMS includes an upload feature. Challenges include a lengthy data migration process with checks and balances to ensure accurate data transfer, rewriting the manual that governs data entry processes and training staff as they are faced with learning a new data system.
- Urinalysis Drug Testing (UA) costs increased by 220% due to supplies and lab costs necessary to test for additional substances (synthetic marijuana, aka K2) made illegal by the 82nd Texas Legislature. We have revised procedures to defer to juveniles' families some of the associated costs for such screening and testing. When financial resources are not available to the family, the Department absorbs the costs in the interest of providing effective supervision of juveniles. The greatest challenge was developing a custom test panel to screen for substances that are trending among adolescent users while attempting to minimize the impact of associated costs.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Clarify policies, train staff and implement changes addressed in Texas Juvenile Justice Department monitoring findings and technical assistance offerings.			
Fiscal audit score from TJJD	95.08%	100.00%	100.00%
Detention and Post audit score	99.71%	98.63%	99.20%
Audit score for TJJD probation standards	90.30%	90.60%	90.88%
Goal: Work with the Texas Conference of Urban Counties, TJJD and other counties in developing, planning, installing and training regarding the next generation software, the Juvenile Case Management System (JCMS).			
% completion of software design	90%	100%	100%
% completion of installation in Denton County	0%	20%	100%
% completion of software training for staff	0%	10%	100%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	17	17	17
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Title IV-E Federal Reimbursement Grant *G/L# 26·60·49*

Department/Activity Description

The Title IV-E Foster Care program's purpose is to help provide proper care for eligible children who need placement outside their homes, in a foster family home, or a residential treatment center. The Texas Juvenile Probation Commission has contracted with the Texas Department of Protective and Regulatory Services (TDPRS) to make these federal funds available to reimburse part of the foster care costs of eligible children in the juvenile justice system. Title IV- E funds can only be used to pay for non-secure placements.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$118,713	$100,000	$75,000
Capital	$0	$0	$0
Total	$118,713	$100,000	$75,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Juveniles enrolled in the Title IV-E reimbursement program must meet the financial eligibility for Aid to Families with Dependent Children and be placed in non-secure foster care facilities. The challenge for the administration of this grant is to accurately assess and screen the number of juveniles who can be enrolled in the program.
- The reimbursement rate was reduced to 58.22%, by the Department of Family and Protective Services (DFPS) in budget years 2012 and 2013. The reimbursement rate had been 66.73% in budget year 2011. The challenge for administration is to continue to provide effective services for children with reduced financial assistance from the State.
- The number of juveniles eligible for the Title IV-E reimbursement program has been greatly reduced this budget year. In previous years families had to meet 100% of the AFDC needs standard test. In budget year 2013 that was changed and families must meet both the 185% and 100% AFDC need standard test to satisfy the income requirements for Title IV-E eligibility. This was a huge challenge and greatly reduced the number of juveniles eligible for Title IV-E reimbursement.
- Direct Claiming of administrative funds has stopped. Probation departments can only claim a small amount of the funds spent supervising Title IV-E eligible juveniles. There are so few juveniles in the Title IV-E program that there is no direct claim to be made.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: The goal for Title IV-E reimbursement is to have at least 5 juveniles in the program for 2014. This can be accomplished by accurate screening. We would like to retain at least a portion of the revenue stream from Title IV-E reimbursement.			
Juveniles certified eligible for program reimbursement	15	7	5
Funds received through Title IV-E	$178,999	$78,000	$35,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Juvenile Justice Alternative Education Program *G/L# 26·60·50*

Department/Activity Description

In FY 1997, Denton County received funding from the Texas Education Agency to cover startup and operation costs associated with the Juvenile Justice Alternative Education Program. Denton County and Denton Independent School District entered into an interlocal agreement whereby DISD would provide the educational component and Denton County would provide the counseling, discipline and behavior management components of the program. Revenues generated per student per day will pay the majority of expenses for this program.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$405,972	$428,799	$484,030
Operations	$429,168	$507,395	$587,249
Capital	$0	$0	$0
Total	$835,140	$936,194	$1,071,279

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Transportation difficulties for students and parents need to be addressed. Transport via the A-Train has come with some issues. The campus has experienced an increase in contraband (nicotine products, electronic equipment, some illegal substances) and code of conduct violations have occurred. Students have received citations for violations from the Denton County Sheriff Department for not paying DCTA fees and disorderly conduct on the train. It is recommended that other options for transportation be explored for students who reside outside of Denton city limits.

- Felony drug referrals increased in school year 2011-2012. JJAEP would benefit from having a full time substance abuse counselor/LPC to conduct individual and group counseling. The current contract counselor is splitting time between JJAEP and post-adjudication after-care, thus limiting the amount of service that can be provided to JJAEP students referred from local ISDs.

- There has been a substantial increase in students with mental health needs and dual diagnoses has resulted in the need to use counseling interns from the Detention Center. JJAEP would benefit from having a full-time substance abuse counselor/LPC to serve JJAEP students. Interns are also used to provide group services for the increased female student population.

- Specialized training is needed for the types of students served such as lower functioning students, emotionally disturbed students, gang-involved students and the daily supervision and education of dual diagnosis students. Training needs to focus on creative ways to discipline and motivate these students. The Texas Juvenile Justice Department has not offered JJAEP-targeted trainings in the past two years, so development and delivery of such training may have to occur at the local level.

- Casework staff and the program supervisor have been tasked with providing student supervision alongside the Drill Instructors (supervision staff) due to the need for an additional Drill Instructor. Currently, the JJAEP employs three Drill Instructors to oversee the daily supervision of students. The absence of one or more of them, particularly long-term absences such as military service, place additional direct supervision burdens on caseworkers and the program supervisor.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase programming services for discharged Post-Adjudication residents in transitioning back to the community.			
Programs added in life skills, alcohol and drug issues	4	5	7
Additional on-site programs to minimize family transportation issues	0	1	2

DENTON COUNTY

Department: Juvenile Justice Alternative Education Program (continued) *G/L# 26·60·50*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maintain an average attendance rate of not less than 85% for the total number of student attendance days.			
Total attendance days	5,779	6,180	6,250
Total absence days	350	339	328
Attendance rate	93.94%	94.51%	94.75%
Goal: Perform academic pre- and post-testing of students to assess performance in the areas of reading and mathematics.			
Average reading grade level upon enrollment	7.02	7.25	7.25
Average math grade level upon enrollment	6.46	7.00	7.00
Average reading grade level upon exit	7.23	8.00	8.00
Average math grade level upon exit	7.43	7.50	7.50
Goal: Achieve full compliance related to revised and implemented JJAEP State Standards.			
Monitoring score using new JJAEP standards	N/A	95.0%	97.5%
Internal audit compliance score	N/A	95.0%	97.5%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	6	6	8
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: Texas Juvenile Justice Department/Commitment Reduction - Grant C *G/L# 26·60·51*

Department/Activity Description

This grant seeks to reduce the statewide number of commitments to the Texas Juvenile Justice Department (TJJD) by providing counties with additional resources to expand community-based services. In order to receive this funding, local juvenile probation departments are asked to reduce their commitments to TJJD by a commitment target established by them. The commitment target for Denton County is 16. If the department fails to meet that target, there is a possibility that funds will be reduced the following fiscal year.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$317,278	$298,500	$318,485
Capital	$0	$0	$0
Total	$317,278	$298,500	$318,485

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Juvenile Probation Department has been able to serve about 15 juveniles in secure and non-secure residential placements which meet individual needs including drug addiction, sexual offending, a wide range of psychiatric disorders requiring intervention and behavioral problems requiring their removal from the community.
- The Juvenile Probation Department in partnership with MHMR has provided psychotropic medications to about 12 juveniles adjudicated to the Post program. These juveniles do not qualify for Medicaid and their families are unable to pay for some of the medications prescribed for them by their psychologists.
- The Juvenile Probation Department has impacted 36 juveniles in the TARMAC program by providing a part-time teacher to offer tutoring services for this after school prevention program for high risk youth.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase offender accountability and offer community based rehabilitative services through a comprehensive array of residential treatment and community options to address the specific needs of each juvenile.			
Juveniles served through residential placement	23	25	27
Juveniles committed to TJJD	17	14	12
Students receiving after-school tutoring thru TARMAC	62	63	64
Goal: Provide psychiatric services for juveniles adjudicated to the Post program. Juveniles in the Denton Post program are not Medicaid eligible. This funding pays for psychotropic medications when families cannot afford the cost.			
Juveniles maintained on effective medications	10	12	14

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Fire Code Enforcement Fund
Fund #27

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$192,205**	**$102,928**	**$49,719**
Revenues			
Fees	179,252	210,000	210,000
Interest	67	200	1,000
Total Revenues	179,319	210,200	211,000
Transfers			
Transfer In	0	0	50,000
Transfer Out	0	0	0
Total Transfers	0	0	50,000
Total Revenues and Transfers	179,319	210,200	261,000
Funds Available	**371,524**	**313,128**	**310,719**
Expenditures	268,596	263,409	280,434
Total Expenditures	268,596	263,409	280,434
Ending Balance	**$102,928**	**$49,719**	**$30,285**

DENTON COUNTY

Department: Fire Code Enforcement Fund *G/L# 27·60·80*

Department/Activity Description

The Commissioners Court adopted the Denton County Fire Code effective January 1, 2007. The fire code will provide a safer commercial and public environment throughout the unincorporated areas of Denton County by requiring that minimum standards be met for construction projects. This program is funded through revenue generated from fees collected for permits, inspections and plan reviews. The Fire Code Enforcement Department is responsible for enforcement of the regulations.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$249,195	$245,754	$259,016
Operations	$19,401	$17,655	$21,418
Capital	$0	$0	$0
Total	$268,596	$263,409	$280,434

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Provided prevention activities and compliance related to commercial and public facilities in Denton County through inspections, plans review and permitting.
- Continued inspections program to verify compliance with safety standards of state agencies.
- Challenges related to limited authority granted by state law with regard to certain fire code law as well as gas well enforcement regulation.
- Provided Fire prevention education to citizens throughout Denton County through community organized special events in the County and area municipalities.
- Enhanced performance and efficiency of the fire code as it relates to public perception and delivery.
- Continued to provide streamlined permitting process with online capabilities for citizens and business owners to process applications for permits.
- Upgraded to Firehouse software program for maintaining data and permit operations.
- Worked with area municipalities to establish Fire Code standard procedures for enforcement of the code in the ETJ.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase public awareness and education for fire prevention.			
Public education events	35	40	50
Time spent preparing for public events (hours)	140	160	200
Goal: Keep fire inspectors informed on most up-to-date procedures for inspections, plans review and enforcement issues.			
Hours of fire prevention training per employee	40	60	40
Fire prevention conferences attended	2	2	2
Employees certified to conduct inspections	9	9	10
Goal: Ensure that commercial and public structures meet minimum standards and requirements.			
Hours spent doing research	1,560	1,560	1,560
Hours spent coordinating with developers/engineers	520	624	780

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
JP Technology Fund
Fund #32

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$417,434**	**$385,351**	**$348,501**
Revenues			
Taxes	0	0	0
Fees	67,399	68,000	68,000
Interest	300	400	1,200
Miscellaneous	0	0	0
Total Revenues	67,699	68,400	69,200
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	67,699	68,400	69,200
Funds Available	**485,133**	**453,751**	**417,701**
Expenditures	99,782	105,250	236,859
Total Expenditures	99,782	105,250	236,859
Ending Balance	**$385,351**	**$348,501**	**$180,842**

DENTON COUNTY

Department: JP Technology Fund *G/L# 32-20-62*

Department/Activity Description

In 2001 the Texas Legislature established a fee that counties are allowed to collect in order to finance technological enhancements for the justice court system. Funds may also be used for continuing education and training for justice court judges and clerks regarding technological enhancements for justice courts. This fund accounts for a $4 fee that is collected upon conviction of a misdemeanor offense in a Justice Court.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$99,782	$105,250	$236,859
Capital	$0	$0	$0
Total	$99,782	$105,250	$236,859

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Public Health Fund
Fund #34

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$540,941**	**$781,745**	**$1,178,900**
Revenues			
Taxes	2,668,769	2,870,000	2,255,931
Fees	469,207	515,000	515,000
Interest	2,031	3,000	3,000
Intergovernmental	1,398,514	1,465,920	1,020,310
Miscellaneous	0	0	0
Total Revenues	4,538,521	4,853,920	3,794,241
Transfers			
Transfer In	9,920	20,000	0
Transfer Out	0	0	0
Total Transfers	9,920	20,000	0
Total Revenues and Transfers	4,548,441	4,873,920	3,794,241
Funds Available	**5,089,382**	**5,655,665**	**4,973,141**
Expenditures	4,307,637	4,476,765	4,473,141
Total Expenditures	4,307,637	4,476,765	4,473,141
Ending Balance	**$781,745**	**$1,178,900**	**$500,000**

DENTON COUNTY

Department: Public Health - Environmental *G/L# 34·70·10*

Department/Activity Description

The Environmental Health Services Department is responsible for providing permits and inspections for private sewage facilities. In the case of a complaint, the sanitarian is responsible for investigating the sewage facility in question. This department also inspects food service establishments for statutory compliance in the unincorporated areas of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$169,316	$170,829	$185,264
Operations	$9,141	$10,770	$63,438
Capital	$0	$0	$0
Total	$178,457	$181,599	$248,702

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Responded to all requests for inspection within 7 days - routinely we are there much earlier.
- A challenge is the daily paperwork that comes into the office regarding aerobic inspections. This paperwork has to be checked to make sure the inspection was done correctly. A priority is to make sure all lids are secure and if they are not, contact the installer and/or the homeowner.
- Ensured compliance with Texas Mass Gathering Act sanitation requirements on all events.
- Successfully inspected 10 school cafeterias that are located in the unincorporated areas of Denton County.
- All new documents are digitally archived on a daily basis and we are working to digitize all old files. Electronic filing enables us to find an inspection or complaint much quicker.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Assist in the effort toward adequate preparation for possible West Nile virus cases.			
Mosquito traps placed throughout the County	0	160	160
Mosquito traps emptied and mosquitos tested	0	160	160
Communities informed of positive mosquito pools	0	10	10
Goal: Digitally archive files for increased efficiency and convenience.			
Calendar year files archived	thru 2006	thru 2009	thru 2010
Goal: Maintain complaints and investigations in a timely manner.			
Complaints resolved within 60 days	158	190	215
Expired contract letters for aerobic systems	1,813	2,050	2,200
Repair permits	35	50	60
Contract renewals recorded and filed	4,378	4,400	4,840

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Chronic Diseases Grant *G/L# 34·70·11*

Department/Activity Description

The Chronic Diseases Grant from Texas Department of State Health Services (DSHS) provides funding for Local City CVD (Cardiovascular Disease) and Stroke Prevention Plans. The Denton County Health Department will expand and improve healthy heart and stroke activities, with the majority of funding used for contractual help. This funding will facilitate the use of an intern and a consultant to strengthen the work of the Healthy Communities Coalition. Funding for this grant ended on August 31, 2011.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$4,378	$0	$0
Capital	$0	$0	$0
Total	$4,378	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Cities Readiness Initiative Grant *G/L# 34·70·14*

Department/Activity Description

The stated goal of the Cities Readiness Initiative (CRI) is to rapidly prepare selected areas to be capable of dispensing needed drugs and medical supplies within 48 hours of the decision to do so, to the entire population of the area. This program mirrors the Strategic National Stockpile program which has been underway in Texas for several years and expedites local preparations for response to a biological event. Denton County Health Department has had the Cities Readiness Initiative grant since January 2006. Funding is used to help prepare for major events such as a biological attack or a natural disaster like a flood or even a pandemic. CRI funding is used to prepare for these primary functions: Dispensing medications at point of distribution (POD) sites, providing medications to first responders, public information and communication, developing a strategic national stockpile plan, command and control, public information and security. As of budget adoption, a contract for FY 2013 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$19,982	$0	$0
Operations	$78,490	$0	$0
Capital	$0	$0	$0
Total	$98,471	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Public Health - Clinical *G/L# 34·70·15*

Department/Activity Description

The Public Health - Clinical division is responsible for providing preventative medical services to Denton County residents. These services include immunizations, prenatal care, well child care, primary health care, education services, and testing for sexually transmitted diseases, AIDS and tuberculosis.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$2,854,065	$2,884,240	$2,970,713
Operations	$699,077	$754,115	$777,611
Capital	$0	$0	$0
Total	$3,553,142	$3,638,355	$3,748,324

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- All physicians are credentialed and active in all Medicaid managed care programs.
- Submitted two substantial proposals for the Medicaid 1115 Waiver program.
- Promptly addressed infectious disease issues that threatened public health in the County.
- Successfully assisted DCHD clients in navigating the changing health care delivery system.
- Continued working with Facilities and appropriate parties to ensure proper maintenance of our new facility.
- Enrolled in the "Medicaid Administrative Claiming" (MAC) program which will allow us to collect more Medicaid dollars.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide specialized treatment and services to residents.			
Direct Observed Therapy (DOT) visits to TB patients	3,649	2,400	2,400
Staff members involved in deliver of DOT	7	8	8
Home inspections for adoptions	95	100	100
Revenue generated from home inspections	$1,900	$2,000	$2,000
Goal: Continue participation in the Medicaid Administrative Claiming (MAC) program and encourage clients to reassign to Denton County Health Department.			
% staff participation	100%	100%	100%
Additional Medicaid revenue from MAC	$96,657	$150,000	$150,000
Billing revenue for Medicaid services	$389,415	$425,000	$425,000
Goal: Increase public health services to residents in need of health care.			
Immunizations given	12,071	10,000	10,000
Individuals seen in Primary Care Clinic	8,284	8,400	8,500
Individuals seen in all clinics	39,496	43,000	44,000
Health fairs participated in	32	35	35

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	35	35	35
No. of Part-Time (or Split Funded) Employees	1	1	1

FY 2014 BUDGET

DENTON COUNTY

Department: Cities Readiness Part II *G/L# 34·70·16*

Department/Activity Description

The Health Department has had the Cities Readiness Initiative (CRI) funding since January, 2006. The stated goal of the CRI is to develop plans and infrastructure to provide prophylactic medications to the entire population within 48 hours of a large-scale public health emergency. The Cities Readiness contract has been tracked exclusively in the 34.70.14- Cities Readiness budget until FY2011. At that time the Department of State Health Services (DSHS) transitioned contracts from a one (1) year term to a two (2) year term. For accounting purposes a separate budget- Cities Readiness Part II- was established to track the 2nd year expenses. The term of the contract was August 1, 2010 - July 31, 2012. In FY2012 the contract was changed back to a one-year term and is being tracked in 34.70.14.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$37	$123,500	$0
Capital	$0	$0	$0
Total	$37	$123,500	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: TB Prevention Grant - Federal *G/L# 34·70·17*

Department/Activity Description

Denton County Health Department has been providing a range of TB Prevention and Control Services for over 20 years. The TB Prevention Grant is funded to continue and expand these existing services. Most services are provided by DCHD staff, although some physician, lab and x-ray services are contracted. Selected services such as skin testing may be available to individuals residing outside of Denton County, but the primary target population is Denton County residents. As of budget adoption, a contract for FY 2013 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$63,540	$67,063	$0
Operations	$13,193	$11,590	$0
Capital	$0	$0	$0
Total	$76,733	$78,653	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completed Direct Observed Therapy (DOT) services on 100% of clients with TB or with documented exposure to TB.
- Identified and located case contacts and provided those individuals with initial skin testing and follow up services.
- Successfully dealt with individuals with initial positive testing for TB and symptoms who were reluctant to begin treatment prior to confirmatory testing.
- Completed DOT while working within client schedules.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Cases, and suspected cases, of TB under treatment by Contractor shall be placed on timely and appropriate Direct Observed Therapy (DOT).			
Number of cases, including suspected cases, who have been reported to Contractor	15	23	N/A
Number of cases who have entered into Direct Observed Therapy	100%	100%	N/A
Goal: Ensure that newly-reported suspected cases of TB disease are started in a timely manner on the recommended initial 4-drug regimen.			
Average number of days from initial report of suspected TB to the treatment start date	1 day	1 day	N/A
Goal: Newly-reported cases of TB with Acid-fast Bacillis (AFB) positive sputum culture results will have documented conversion to sputum culture-negative within 60 days of initiation of treatment.			
Number of cases of TB who documented conversion to sputum culture negative within 60 days of treatment	15	23	N/A

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Immunization Grant *G/L# 34·70·18*

Department/Activity Description

The Immunization Grant fund is an immunization program for children, adolescents and adults with special emphasis on children two years of age. This department complies with all state and federal laws regarding vaccine usage and does not collect fees from Medicaid recipients.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$310,385	$354,658	$376,115
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$310,385	$354,658	$376,115

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Increased the percentage of children under the age of 2 getting immunizations.
- Increased registered providers and conducted training classes for provider enrollment.
- Increased efforts toward decreasing the number of infants born with hepatitis B.
- Increased efforts toward encouraging adults to get routine immunizations.
- It continues to be a challenge to provide immunizations to the uninsured and underinsured due to the change in the guidelines set forth by the Texas Department of Health.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Implement a comprehensive immunization program following requirements set out by the DSHS Immunization Guide.			
Maintain current policies in compliance	100%	100%	100%
Maintain required staffing levels	100%	100%	100%
Goal: Effectively utilize ImmTrac (DSHS immunization registry) in our clinics.			
% client encounters where imm history searched	89%	95%	100%
% client records reviewed for due and overdue vaccines	90%	95%	100%
Goal: Ensure that expired, wasted and unaccounted for vaccines do not exceed 5%.			
Maintain storage and handling policies and procedures according to DSHS guidelines	99%	100%	100%
Ensure that all Vaccine for Children providers in County maintain appropriate vaccine stock levels	91%	94%	100%
Ensure that an appropriate vaccine management plan is in place at each location and keep an updated Emergency Contingency Plan	100%	100%	100%
Goal: Ensure that all pregnant women are screened for hepatitis B surface antigen and that all positive tests are reported.			
% providers who report positive tests	79%	83%	95%
% providers who report lab results to delivery facility	92%	95%	98%
% providers who test for hepatitis B at delivery	89%	94%	98%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	6	6	6
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Project Access *G/L# 34·70·19*

Department/Activity Description

Project Access is a collaborative initiative that focuses upon volunteer doctors providing health care to disadvantaged Denton County clients at no charge. Project Access is an alternative for families with complicated conditions that require specialty care that is well beyond the scope of practice at the Public Health Department. Hospitals are participating as well and have made commitments to provide some MRI's, colonoscopies, and stress tests at no charge.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$86,032	$100,000	$100,000
Capital	$0	$0	$0
Total	$86,032	$100,000	$100,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Reduction in administrative costs made more funding available for direct care.
- Fifty clients received specialized care including surgery and associated hospitalization.
- The collaborative nature of Project Access requires extensive cooperation among physicians, hospitals and the Denton County Health Department which can sometimes create many issues and challenges.
- The use of Project Access funding for part-time staff proved unproductive.
- Ensured that the ratio of physician care to clients was fair and evenly distributed among all physicians.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Enroll all Denton County Hospitals in Project Access.			
Hospitals enrolled	4	4	4
Goal: Encourage participation of physicians and specialists.			
Enrolled physicians who are participating	55	65	75
Physicians signed up but not participating	5	3	3

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: CPS/BIO Discretionary Funds Projects Phase II *G/L# 34·70·21*

Department/Activity Description

Discretionary funds for specific projects were made available by the Texas Department of State Health Services to the Denton County Health Department. Since 2005 the Texas Department of State Health Services has granted the Denton County Health Department the use of excess funds from the previous fiscal year. The funding in FY2011 was a carryover from FY2010. Funds were to be used to help resolve identified gaps in or enhance local preparedness.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$0	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide training on bio-surveillance and lessons learned for H1N1 pandemic outbreak.			
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Indigent Health Care Fund
Fund #36

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$945,231**	**$1,012,879**	**$1,203,171**
Revenues			
Taxes	2,548,079	2,290,000	2,161,276
Interest	2,266	2,200	3,000
Miscellaneous	0	0	0
Total Revenues	2,550,345	2,292,200	2,164,276
Transfers			
Transfer In	302,000	0	0
Transfer Out	0	0	0
Total Transfers	302,000	0	0
Total Revenues and Transfers	2,852,345	2,292,200	2,164,276
Funds Available	**3,797,576**	**3,305,079**	**3,367,447**
Expenditures	2,784,697	2,101,908	2,517,447
Total Expenditures	2,784,697	2,101,908	2,517,447
Ending Balance	**$1,012,879**	**$1,203,171**	**$850,000**

DENTON COUNTY

Department: Indigent Health Care Fund *G/L# 36·70·80*

Department/Activity Description

The Indigent Care Department determines client eligibility including verification and investigation, and bill payment, which involves medical audit and rate calculation. There are also extensive record-keeping and other administrative and clerical functions performed to insure accountability. All these services and functions are done in compliance with the Indigent Health Care and Treatment Act.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$175,613	$185,358	$188,438
Operations	$2,609,084	$1,916,550	$2,329,009
Capital	$0	$0	$0
Total	$2,784,697	$2,101,908	$2,517,447

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Creating standard eligibility for sponsored alien residents is an on-going challenge.
- Kept track of eligibility criteria for clients and persons requesting assistance, not only for Indigent Health Care but for other programs and agencies that may directly or indirectly affect their care.
- Implemented claims tracking of bills processed under Medicaid 1115 waiver.
- It was a challenges to understand Medicaid 1115 Waiver and determine how our program could participate and/or benefit.
- Updated payment information is not always available in our current software. Providers have pointed out discrepencies in our payments and payments listed on THMP fee schedule. Mr. Horta, the owner of the DOS-based CAD software is experiencing difficulties with AMA and THMP information that is used to keep his software updated.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Obtain a better understanding of other agencies and services available to benefit our clients and stay up-to-date on changes in law that affect the Indigent Care Program.			
% indigent care conferences attended	75%	75%	100%
Other agencies located to benefit clients	1	2	3
Goal: Obtain access to software that is current and allows for efficient management of applications and eligibility determinations.			
% of time updated payment information available	80%	80%	100%
Application/eligibility streamlined (% complete)	0%	50%	100%
Goal: Establish and utilize a screening process to validate potential clients.			
Screening tool utilized to streamline screening process	no	yes	yes
% applicants where source of referral is identified	70%	70%	85%

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Medicaid DSRIP Program Fund
Fund #37

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$0**	**$0**	**$0**
Revenues			
Intergovernmental	0	119,605	805,509
Interest	0	0	0
Total Revenues	0	119,605	805,509
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	0	119,605	805,509
Funds Available	**0**	**119,605**	**805,509**
Expenditures	0	119,605	800,747
Total Expenditures	0	119,605	800,747
Ending Balance	**$0**	**$0**	**$4,762**

DENTON COUNTY

Department: Adult Immunization Program DSRIP *G/L# 37·70·11*

Department/Activity Description

The Adult Immunization DSRIP Program will provide low cost vaccines to adults who are no longer eligible for the Adult Safety Net Program. The program will provide a variety of vaccines and maintain complete immunication histories through the Texas immunization registry (IMMTrac).

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$282,750
Operations	$0	$0	$121,673
Capital	$0	$0	$0
Total	$0	$0	$404,423

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge: Acquiring adeuate adult vaccine supply.
- Challenge: Recruiting and selecting appropriate staff members.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide low cost vaccinations to adults.			
Doses of Tdap vaccine administered	N/A	N/A	200
Doses of meningicoccal vaccine administered	N/A	N/A	100
Doses of pneumonia vaccine administered	N/A	N/A	60
Goal: Administer at least 120 doses of various adult vaccines per month.			
Various adult vaccines administered	N/A	N/A	1,800
Goal: Involve staff members in the Adult Immunization DSRIP Program.			
Staff members involved in program	N/A	5	5

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Diabetes Case Management Program DSRIP *G/L# 37·70·12*

Department/Activity Description

The Diabetes DSRIP Program will establish a diabetes registry and provide coordinated case management to Denton County residents.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$355,724
Operations	$0	$0	$40,600
Capital	$0	$0	$0
Total	$0	$0	$396,324

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Challenge: Initiation of new program.
- Challenge: Meeting designated performance measures.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Establish a diabetes registry.			
Participants in diabetes registry	N/A	N/A	50
Participants from partnering clinics	N/A	N/A	30
Goal: Provide coordinated case management to Denton County residents who have diabetes.			
Monthly case management provided	N/A	N/A	600
Staff members involved in program	N/A	N/A	5
Home visits or phone conversations initiated	N/A	N/A	600

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

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DENTON COUNTY

FY 2013 Budget-Fund Analysis
Health Care Relief Fund
Fund #39

	FY 2011 Actual	FY 2012 Estimates	FY 2013 Budget
Beginning Balance	**$2,333,854**	**$2,231,504**	**$2,099,544**
Revenues			
Fees	49,139	50,000	51,000
Interest	5,032	3,000	4,000
Intergovernmental	289,579	240,000	240,000
Total Revenues	343,750	293,000	295,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	343,750	293,000	295,000
Funds Available	**2,677,604**	**2,524,504**	**2,394,544**
Expenditures	446,100	424,960	256,282
Total Expenditures	446,100	424,960	256,282
Ending Balance	**$2,231,504**	**$2,099,544**	**$2,138,262**

DENTON COUNTY

Department: Health Care Relief Fund *G/L# 39·70·15*

Department/Activity Description

The Health Care Relief fund was established in FY 1999 when Denton County received approximately $4.8 million from a tobacco settlement lawsuit. The Commissioners Court determined that this fund would be utilized only for health care and human service services as determined necessary by the Commissioners Court. A citizen committee was formed to make funding recommendations for various social service agencies within Denton County. This budget currently provides various funding levels through interlocal contracts with 8 non-profit health and human service agencies.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$424,974	$256,300	$295,000
Capital	$0	$0	$0
Total	$424,974	$256,300	$295,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Social Service Agency Committee submitted a recommendation that can be funded with current revenues without having to utilize reserve funds for this department.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide financial assistance to social service agencies at a reduced rate without impacting their ability to function.			
Social service agencies requesting funds	13	10	9
Social service agencies receiving funds	8	8	8
Funding reductions based on Commissioners Court directive	-$21,126	-$168,692	$0
Goal: Provide funding to social service agencies at the level prescribed by Commissioners Court.			
Total social service agency funding	$424,974	$256,282	$256,282

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2014 Budget-Fund Analysis
County and District Court Technology Fund
Fund #40

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$3,684**	**$22,407**	**$17,882**
Revenues			
Fees	22,033	19,000	19,000
Interest	5	50	50
Total Revenues	22,038	19,050	19,050
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	22,038	19,050	19,050
Funds Available	**25,722**	**41,457**	**36,932**
Expenditures	3,315	23,575	5,670
Total Expenditures	3,315	23,575	5,670
Ending Balance	**$22,407**	**$17,882**	**$31,262**

DENTON COUNTY

Department: County and District Court Technology Fund *G/L# 40·20·45*

Department/Activity Description

The Texas Legislature established a fee that counties are allowed to assess and collect in order to pay for technological expenses. These funds may be used in two areas: (1) continuing education and training for county court, statutory county court, or district court judges and clerks regarding technological enhancements for those courts; and (2) the purchase and maintenance of technological enhancements for county courts, statutory county courts or district courts.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$3,315	$23,575	$5,670
Capital	$0	$0	$0
Total	$3,315	$23,575	$5,670

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Records Management and Preservation Fund
Fund #41

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$180,732**	**$188,805**	**$158,110**
Revenues			
Fees	338,905	330,000	340,000
Interest	194	400	750
Total Revenues	339,099	330,400	340,750
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	339,099	330,400	340,750
Funds Available	**519,831**	**519,205**	**498,860**
Expenditures	331,026	361,095	423,448
Total Expenditures	331,026	361,095	423,448
Ending Balance	**$188,805**	**$158,110**	**$75,412**

DENTON COUNTY

Department: Records Management and Preservation Fund *G/L# 41·20·45*

Department/Activity Description

Records Management Services is accountable for the identification, storage and preservation of local government records. The Records Management Department is responsible for establishing, promoting and supporting an active and continuing program for the efficient and economical management of all County government records as required by Section 201.002 of the Local Government Code. This department manages the permanent recording, filing and information retrieval of County records, maintains the paper and micrographic storage systems of these records, and administers the records control schedules for the protection of essential and vital documents as required by 203.041 of the Records Act.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$273,136	$301,095	$314,987
Operations	$57,890	$60,000	$87,116
Capital	$0	$0	$21,345
Total	$331,026	$361,095	$423,448

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Migrated all imaged documents on PaperVision software to PaperVision Capture. Converted all Commissioner Court Minutes to OCR recognition for word search capability.
- Records Management Department was reorganized and placed under the Department of Technology Services.
- All department heads and elected officials were trained regarding the amended Texas State Library and Archive Commission retention schedules and the Declaration of Compliance forms were renewed.
- 100% of staff members attended Human Resources or Technology Services training classes.
- We experienced a delay in the destruction of records due to the amended Texas State Library and Archive Commission record retention schedules. We must first wait for department heads / elected officials to authenticate historical value of their records which could potentially increase our storage needs for paper documents.
- Experienced a decrease in the number of inmate trusty and community service workers assigned to our department, which is outside of our control. Inmates and community service workers assist with the scanning and indexing of documents.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Utilize enhancements to updated Records Management software.			
% documents with word search capability	0%	80%	100%
Users trained in software usage	0	10	50
Departments able to search paper documents in storage	1	3	6
Goal: Increase the number of documents imaged, indexed and processed for destruction.			
Documents prepped, microfilmed and scanned	659,586	1,173,738	1,325,325
Microfilm reels processed	393	586	602
Documents added to storage	133,480	110,000	121,740
Documents destroyed	32,800	40,000	36,400
Indexed images	33,577	87,452	87,452
Indexed paper records	116,200	97,734	97,734

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Public Health Preparedness Grant Fund
Fund #43

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$8,629**	**$10,377**	**$10,377**
Revenues			
Interest	0	0	0
Intergovernmental	566,620	517,599	0
Miscellaneous	0	0	0
Total Revenues	566,620	517,599	0
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	566,620	517,599	0
Funds Available	**575,249**	**527,976**	**10,377**
Expenditures	564,872	517,599	0
Total Expenditures	564,872	517,599	0
Ending Balance	**$10,377**	**$10,377**	**$10,377**

DENTON COUNTY

Department: Public Health Preparedness Grant 2012 *G/L# 43·70·05*

Department/Activity Description

The Public Health Preparedness Team will continue strategic preparedness leadership and development of a response planning system for public health threats to Denton County. This grant will enable state and local health departments to enhance and develop systems for rapid detection of unusual outbreaks of illness that may be intentional. The team will also exercise risk communication planning functions and provide appropriate training for the public in a bioterrorism crisis. Budgeting of funds is alternated between 43.70.05 and 43.70.10 for tracking purposes. A budget amendment is processed to allocate funding after October 1 of the fiscal year.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$37,629	$487,888	$0
Operations	$85	$17,101	$0
Capital	$0	$0	$0
Total	$37,714	$504,989	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- All key public health leadership emergency responders, both primary and secondary, were fully trained in incident command structure procedures.
- Received a passing score on the recent Strategic National Stockpile assessment.
- Developed the Prepare Denton County for People with Special Needs program.
- Participated in USA National Passport Day.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Successfully complete assessment of the Public Health Preparedness capability set by the Center for Disease Control.			
Assessments completed	N/A	N/A	15
Capabilities emphasized	N/A	N/A	3
Goal: Complete a Hazard Risk Assessment for Denton County.			
Determine health hazards of the top 5 hazards	N/A	N/A	May 1, 2012
Goal: Using Hazard Risk Assessment, determine interventions to target identified vulnerable populations.			
Preparedness training for senior citizens	12	0	10
Preparedness training for individuals with special needs	N/A	N/A	20
Goal: Enhance, design and develop systems for rapid detection of unusual outbreaks of illness that may be a result of intentional biological outbreaks.			
Epidemiological investigations conducted	618	900	800
Diseases reported	678	674	700

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Public Health Preparedness Grant 2011 *G/L# 43·70·10*

Department/Activity Description

The Public Health Preparedness Team will continue strategic preparedness leadership and development of a response planning system for public health threats to Denton County. This grant will enable state and local health departments to enhance and develop systems for rapid detection of unusual outbreaks of illness that may be intentional. The team will also exercise risk communication planning functions and provide appropriate training for the public in a bioterrorism crisis. Budgeting of funds is alternated between 43.70.05 and 43.70.10 for tracking purposes. A budget amendment is processed to allocate funding after October 1 of the fiscal year.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$408,795	$0	$0
Operations	$73,709	$0	$0
Capital	$0	$0	$0
Total	$482,504	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- All key public health leadership emergency responders, both primary and secondary, were fully trained in incident command structure procedures.
- Received a passing score on the recent Strategic National Stockpile assessment.
- Developed the Prepare Denton County for People with Special Needs program.
- Participated in USA National Passport Day.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Successfully complete assessment of the Public Health Preparedness capability set by the Center for Disease Control.			
Assessments completed	N/A	N/A	15
Capabilities emphasized	N/A	N/A	3
Goal: Complete a Hazard Risk Assessment for Denton County.			
Determine health hazards of the top 5 hazards	N/A	N/A	May 1, 2012
Goal: Using Hazard Risk Assessment, determine interventions to target identified vulnerable populations.			
Preparedness training for senior citizens	12	0	10
Preparedness training for individuals with special needs	N/A	N/A	20
Goal: Enhance, design and develop systems for rapid detection of unusual outbreaks of illness that may be a result of intentional biological outbreaks.			
Epidemiological investigations conducted	618	900	800
Diseases reported	678	674	700

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	6	0	0
No. of Part-Time (or Split Funded) Employees	1	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Public Health- Pandemic Preparedness Grant *G/L# 43·70·20*

Department/Activity Description

The Public Health Preparedness Influenza Grant was established to assist the local Health Department with planning for pandemic influenza. The funding was allocated primarily based on population. Funds were to be utilized to identify and address gaps related to mass vaccination and implementation, vaccine delivery, vaccine admin and related communications planning and implementation as it related to the H1N1 Influenza Pandemic.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$0	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Purchased two lab refrigerators to support H1N1 clinical operations.
- Provided public health response to the H1N1 Flu outbreak. Contracted 5 clinic coordinators, nurses, and security staff who conducted 14 community clinics vaccinating over 9000 people.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Respond to the H1N1 pandemic by providing community clinics.			
# of contract staff	5	5	N/A
# of community clinics held	14	14	N/A
# of people vaccinated for H1N1	9,000	9,000	N/A

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Risk Based Funding *G/L# 43·70·30*

Department/Activity Description

The purpose of this contract is to develop all-hazards public health reduction strategies through a one year Risked Based Pilot Project to help fund projects that will address Community Preparedness and Recovery. To accomplish this task, a Health Hazard Risk Assessment of Denton County will be conducted. This assessment plan will help identify populations that are in need of public health preparedness education and aid in the recovery after an emergency. Our Prepare Denton County education campaign will be amended to focus on the business, special needs and faith based community. Contract public health educators will be used throughout Denton County to conduct preparedness training to those identified populations. The goal is to have these populations better prepared, so that during an actual emergency, they will have the ability to prepare for, withstand and recover from public health incidents.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$44,654	$12,610	$0
Capital	$0	$0	$0
Total	$44,654	$12,610	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Respond to the H1N1 pandemic by providing community clinics.			
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2014 BUDGET

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DENTON COUNTY

FY 2014 Budget-Fund Analysis
Sheriff's Forfeiture Fund
Fund #45

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$1,885,961**	**$1,682,945**	**$284,488**
Revenues			
Taxes	0	0	0
Interest	4,230	2,600	2,000
Miscellaneous - Forfeiture Funds	564,161	375,000	100,000
Total Revenues	568,391	377,600	102,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	568,391	377,600	102,000
Funds Available	**2,454,352**	**2,060,545**	**386,488**
Expenditures	771,407	1,776,057	225,000
Total Expenditures	771,407	1,776,057	225,000
Ending Balance	**$1,682,945**	**$284,488**	**$161,488**

DENTON COUNTY

Department: Sheriff's Forfeiture Fund *G/L# 45·60·20*

Department/Activity Description

This is a discretionary fund of the Sheriff's Department and is self supported through funds awarded by court order to the Sheriff's Department. Funds are used primarily for supplies and equipment for use in Criminal Investigations.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$12	$21,707	$25,000
Operations	$545,521	$1,351,850	$200,000
Capital	$225,874	$402,500	$0
Total	$771,407	$1,776,057	$225,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- The Drug Enforcement Unit (DEU) seized approximately $49,000,000 (street value) in illegal drugs in 2012.
- The DEU seized approximately $1,400,000 in US Currency in 2012.
- The DEU participated in DHE and Parcel programs.
- Developed SOPs and policies for the unit.
- Implemented Overdose Response Group (ORG) to address the increase in drug overdoses in the county.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue education needs and training opportunities in the field of drug law enforcement.			
N/A			
Goal: Maintain the ability to seize multi-million dollar quantities of narcotics and provide state and federal contacts in the forfeiture funds process to maximize the seizure of assets.			
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Vehicle Inventory Tax Interest Fund
Fund #48

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$56,671**	**$30,775**	**$31,275**
Revenues			
Interest	4,104	8,000	8,000
Miscellaneous	0	0	0
Total Revenues	4,104	8,000	8,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	4,104	8,000	8,000
Funds Available	**60,775**	**38,775**	**39,275**
Expenditures	30,000	7,500	27,238
Total Expenditures	30,000	7,500	27,238
Ending Balance	**$30,775**	**$31,275**	**$12,037**

DENTON COUNTY

Department: Vehicle Inventory Tax Interest Fund *G/L# 48.40.30*

Department/Activity Description

This is a discretionary fund of the Tax Assessor/Collector where interest earnings generated by an escrow account on vehicle inventory taxes can be spent only to defray the cost of the collections program and may not be used for general office expenses of the Tax Assessor/Collector unrelated to the cost of administering the program. This department was included in the adopted budget beginning in FY 2003.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$30,000	$7,500	$27,238
Capital	$0	$0	$0
Total	$30,000	$7,500	$27,238

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Our Deputy Clerk II handled all VIT payment processing and tracking of dealer reports. This was previously handled by administrative personnel. The inclusion of this duty in the Deputy Clerk II position duties has been extremely beneficial to dealers and appraisal districts.
- Software enhancements allowed the ability to send notices to dealers reminding them of report deadlines.
- It is always a challenge to track those who do not report properly. We will be discussing the imposition of late filing fines as allowed in Section 23 of the Texas Property Tax Code.
- We have worked closely with the Appraisal District to better communicate with dealers.
- Will hold our first dealer liaison meeting with representatives from the County Tax Office, Appraisal District and new/pre-owned franchise dealers.
- We will begin performing dealer pre-owned DTA transactions in our Lewisville office beginning later summer or early fall.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Law Library Fund
Fund #50

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$295,277**	**$248,644**	**$265,207**
Revenues			
Fees	315,397	387,000	386,000
Interest	527	1,200	1,200
Miscellaneous	0	0	0
Total Revenues	315,924	388,200	387,200
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	315,924	388,200	387,200
Funds Available	**611,201**	**636,844**	**652,407**
Expenditures	362,557	371,637	401,628
Total Expenditures	362,557	371,637	401,628
Ending Balance	**$248,644**	**$265,207**	**$250,779**

DENTON COUNTY

Department: Law Library Fund *G/L# 50·10·65*

Department/Activity Description

The Law Library is responsible for providing easy access to current legal reference materials for library patrons through acquisition, maintenance and circulation of library holdings. The Law Library also provides services such as location, retrieval and dissemination of materials for both professional and non-professional patrons. With the help of the Library Board, materials are selected and acquired. In addition, the Law Library staff is responsible for maintaining security for all library materials and for collecting fees for copies and overdue books.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$129,546	$135,717	$142,304
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$362,557	$371,637	$401,628

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Completed total cataloging and processing of library media.
- Added a quarterly newsletter for attorneys.
- Attended regional meetings, annual conferences and classes provided by Texas Library Association, American Association of Law Libraries and Southwest Association of Law Libraries.
- Relocated from temporary areas back into library.
- Reeducated patrons as to where materials are located in the redesigned library.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to improve service to patrons seeking legal resources.			
New books or sources acquired	45	45	45
Tours conducted for library science students	2	5	2
Reference requests, phone calls, computer patrons	35,500	28,500	29,000
Topics researched for newsletter	0	10	40
Months spent quantifying information for newsletter	0	3	12
Quarterly newsletters produced	0	0	4
Goal: Implement and enhance e-government solutions and technologies.			
% cases filed electronically	10%	75%	100%
% documents scanned (rather than copied) for patrons	<5%	75%	100%
Information available on-line	20%	30%	50%
Services automated	30%	50%	70%
Goal: Continue streamlining operations to increase quality of customer service and reduce wait times.			
Average turnaround in preparing copies	15-20 minutes	10-15 minutes	5-10 minutes
Average turnaround directing to materials	2-5 minutes	8-10 minutes	5-10 minutes
Average customer wait time	5 minutes	3 minutes	3 minutes

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
District Attorney Hot Check Fund
Fund #55

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**($7,786)**	**($9,742)**	**($2,124)**
Revenues			
Fees	48,939	40,000	40,000
Interest	0	0	0
Miscellaneous	15,000	22,500	22,500
Total Revenues	63,939	62,500	62,500
Transfers			
Transfer In	25,000	40,000	65,000
Transfer Out	0	0	0
Total Transfers	25,000	40,000	65,000
Total Revenues and Transfers	88,939	102,500	127,500
Funds Available	**81,153**	**92,758**	**125,376**
Expenditures	90,895	94,882	112,353
Total Expenditures	90,895	94,882	112,353
Ending Balance	**($9,742)**	**($2,124)**	**$13,023**

DENTON COUNTY

Department: District Attorney Hot Check Fund *G/L# 55·30·20*

Department/Activity Description

The Hot Check Department is a division of the Criminal District Attorney's Office, and is a computerized operation for the prosecution and collection of worthless checks. This department assists merchants by receiving and filing worthless check cases for collection and/or prosecution, sending statutory notices, preparing probable cause affidavits, reviewing claims of check forgery and collection of restitution. They also manage a payment program for check writers to make restitution to merchants. In addition, the Hot Check Department assists with the coordination of the Hot Check Docket in County Criminal Court #1, and assists in the preparation and execution of all Hot Check Roundups. Statutorily, this department must file a budget with the Commissioners Court within 30 days after the beginning of the County's fiscal year.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$90,895	$94,882	$112,353
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$90,895	$94,882	$112,353

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Reduced cost of operation by utilizing the email function in Odyssey to send notifications to defendants rather than paying for postage.
- The total number of checks collected exceeded the total number of checks filed by 284.
- The decline in check usage continued.
- We have not been successful in our attempts to move employees to county payroll.
- Task Force seizures continued to provide financial assistance to the Hot Check Department.
- The apportionment amount continued to be reduced.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Maximize our resources by making it easier to file checks for merchants and easier for staff to make collections.			
Increase in e-file merchants	5	4	4
Goal: Continue to actively seek restitution for merchants.			
Checks filed	1,460	1,170	880
Checks collected	1,744	1,527	1,310
Amount received for merchants filing for losses	$329,713	$312,678	$295,643
Check fee collections	$36,105	$31,595	$25,328

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

FY 2014 Budget-Fund Analysis
D.A. Chapter 59 Forfeiture Fund
Fund #59

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$584,194**	**$661,290**	**$678,555**
Revenues			
Taxes	0	0	0
Interest	1,323	1,500	1,500
Miscellaneous	104,111	170,000	55,000
Total Revenues	105,434	171,500	56,500
Transfers			
Transfer In	0	0	0
Transfer Out	(25,000)	(40,000)	(65,000)
Total Transfers	(25,000)	(40,000)	(65,000)
Total Revenues and Transfers	80,434	131,500	(8,500)
Funds Available	**664,628**	**792,790**	**670,055**
Expenditures	3,338	114,235	182,421
Total Expenditures	3,338	114,235	182,421
Ending Balance	**$661,290**	**$678,555**	**$487,634**

DENTON COUNTY

Department: D.A. Chapter 59 Forfeiture Fund *G/L# 59·30·10*

Department/Activity Description

This department is a division of the Criminal District Attorney's Office that receives a percentage of property and/or funds seized, forfeited and awarded from criminal defendants' actions in Denton County. These forfeited funds can then be used for law enforcement purposes authorized by Chapter 59 and the case law surrounding Chapter 59. This budget is filed for recording purposes and includes funding for supplies, law books, training and miscellaneous court expenses.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$28,338	$97,500	$206,151
Capital	$0	$37,235	$0
Total	$28,338	$134,735	$206,151

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- We have developed an excellent relationship with all Police Departments in Denton County.
- Small agencies are now sending us seizure cases, unlike in past years.
- Continued to follow up in a more timely manner with Police Departments to receive judgment payments.
- Seizure funds received continued to increase.
- Value of assets forfeited increased.
- Larger contributions were made to TDCAF for training.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to provide supplemental funding to investigators for law enforcement purposes as allowed by law.			
Total seizure cases	115	120	125
DA share of cash	$93,186	$96,000	$100,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2014 BUDGET

DENTON COUNTY

Department: Judicial Purchases *G/L# 59·30·35*

Department/Activity Description

The Judicial Purchases Fund was set up in FY 2012 to keep separate and track federal drug seizure monies. In 2007, the Denton County Sheriff's Narcotics officers, along with a deputy constable, the Carrollton Police Department and the Drug Enforcement Agency agents, seized $1.1 million dollars out of a house in Carrollton that was under surveillance by the Drug Enforcement Agency. Through an asset sharing agreement, the Denton County DA's office received funding that can be used for law enforcement dues, equipment and education.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$0	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Utilize funds for law enforcement purposes when other funds are not available in the County budget.			
Funds expended for law enforcement purposes	$14,885	$20,000	$20,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Treasury Purchases *G/L# 59·30·45*

Department/Activity Description

The Treasury Purchases Fund operates from forfeited assets that are seized by a Federal Task Force which specializes in complex financial crime matters that are multi-jurisdictional and involve crimes within the North Texas area. The mission of this group is to investigate and prosecute violations of Federal laws, more specifically Money Laundering (Title 18) and Structuring (Title 31) that take place in the Northern and Eastern US Judicial Districts, both of which include Denton County. The Denton County Criminal District Attorney participates in this Task Force, which is sponsored by the United States Treasury Department.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$0	$19,500	$41,270
Capital	$0	$0	$0
Total	$0	$19,500	$41,270

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Investigator assisted in 3 large seizures.
- Task Force seizures provided financial assistance to the District Attorney's office.
- Trained over 100 Special Agents and Task Force officers nationwide.
- Co-authored SAR Facilitator Guide being used by task force officers nationally.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Increase enforcement efforts pertaining to money laundering in Denton County which requires involvement of agencies with the power to enforce federal laws.			
Amount received in seizures	$100,000	$500,000	$1,000,000
International money laundering cases tied to Denton	0	1	1
Goal: Participate in task force training programs on financial crimes.			
Attendees trained at ACFE Money Laundering Conference	100	150	200

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Jury Fund
Fund #60

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$227,163**	**$147,323**	**$136,958**
Revenues			
Taxes	67,889	0	0
Fees	18,522	22,000	23,000
Interest	285	500	500
Intergovernmental	251,544	225,000	285,000
Miscellaneous	646	0	0
Total Revenues	338,886	247,500	308,500
Transfers			
Transfer In	0	142,635	150,042
Transfer Out	0	0	0
Total Transfers	0	142,635	150,042
Total Revenues and Transfers	338,886	390,135	458,542
Funds Available	**566,049**	**537,458**	**595,500**
Expenditures	418,726	400,500	475,500
Total Expenditures	418,726	400,500	475,500
Ending Balance	**$147,323**	**$136,958**	**$120,000**

DENTON COUNTY

Department: Jury Fund *G/L# 60·20·71*

Department/Activity Description

The Jury Fund provides for the payment of fees to the public for serving on juries in the courts of the County. Effective January 1, 2006, jurors serving on grand jury will receive $34 per day and those serving on a regular jury will receive $6 for the first day and $34 for each day after. The state will reimburse the county $34 a day for each additional day above the first day that jurors serve. The state assessed a new jury fee for all persons convicted of an offense, other than an offense relating to a pedestrian or the parking of a motor vehicle. This fee is projected to off-set the increase in juror pay.

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$418,726	$400,500	$475,500
Capital	$0	$0	$0
Total	$418,726	$400,500	$475,500

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue to report juror attendance and payments to ensure reimbursement from the State.			
Reimbursements from State	$230,048	$230,000	$230,000

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2014 Budget-Fund Analysis
Capital Replacement Fund
Fund #80

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$6,531,559**	**$7,589,782**	**$5,532,560**
Revenues			
Taxes	0	0	0
Fees	0	0	0
Interest	11,733	15,000	17,500
Miscellaneous	0	0	0
Total Revenues	11,733	15,000	17,500
Transfers			
Transfer In	3,263,028	2,000,000	3,500,000
Transfer Out	(535,000)	(1,476,842)	0
Total Transfers	2,728,028	523,158	3,500,000
Total Revenues and Transfers	2,739,761	538,158	3,517,500
Funds Available	**9,271,320**	**8,127,940**	**9,050,060**
Expenditures	1,681,538	2,595,380	6,577,236
Total Expenditures	1,681,538	2,595,380	6,577,236
Ending Balance	**$7,589,782**	**$5,532,560**	**$2,472,824**

DENTON COUNTY

Department: Capital Replacement Fund *G/L# 80.90.10*

Department/Activity Description

This fund was established in FY 2008 and is used to account for the major capital needs of the County that are not funded with long-term debt. Projects that would fit within the established criteria for the use of these funds include the acquisition and construction of major capital expenditures over $100,000 including road & bridge programs, drainage improvement projects, facility repairs and upgrades, new or replacement facilities, major equipment purchases and technological projects.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$1,947,521	$3,890,422	$6,577,236
Capital	$269,017	$181,800	$0
Total	$2,216,538	$4,072,222	$6,577,236

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Purchased land for a new government center to be located in Frisco.
- Did not expend funds for budgeted Electronic Case Filing Software system @ $180,000 due to the development of a system in-house by the Criminal District Attorney's office staff .
- Contingency funds in this department were available and have been reserved for various building construction projects that are anticipated to be over budget.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Provide sufficient funding in this department for projected cost overruns for various facility projects.			
Estimated cost overruns for Lewisville Govt Center	$0	$0	$3,300,000
Estimated cost overruns for Pct #1 Govt Center	$0	$0	$1,500,000
Goal: Continue efforts to fund future capital projects with budgeted funds in lieu of issuing long-term debt.			
Capital projects funded	7	8	4
Actual expenditures and budget	$1,681,538	$1,707,190	$5,652,660
Funds transferred into department	$3,263,028	$2,000,000	$2,000,000
% budget expended	31%	75%	85%
Goal: Continue progress on FY2012 lease payment arrangement for a Storage Area Network (SAN).			
% completion of lease payment schedule (cumulative)	20%	40%	60%
Funds expended for SAN in lieu of issuing debt	$652,663	$1,305,323	$1,957,983
Lease payments made (cumulative)	1	2	3
Goal: Transition from leasing computers, laptops and servers to purchasing them to avoid additional finance charges.			
Desktop computer replacements requested for purchase	0	0	277
Laptops and tablets requested for purchase	0	0	79
Servers and ruggedized laptops requested for purchase	0	0	116

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Agency Funds

Agency funds are used to account for assets held by the County as an agent for individuals, private organizations, other governments, and/or other funds.

AGENCY FUNDS
Texas Adult Probation; County Clerk; District Clerk; Tax Collector; Justices of the Peace; Sheriff; Treatment Alternatives to Incarceration; Other Agency; Community Corrections Grant; and Denton County Housing Authority Agency Funds. These funds are to account for the assets and liabilities of the above entities resulting from cash remitted to them in an agency capacity and related disbursement made by them.

DENTON COUNTY
2013 - 2014 OPERATING BUDGET
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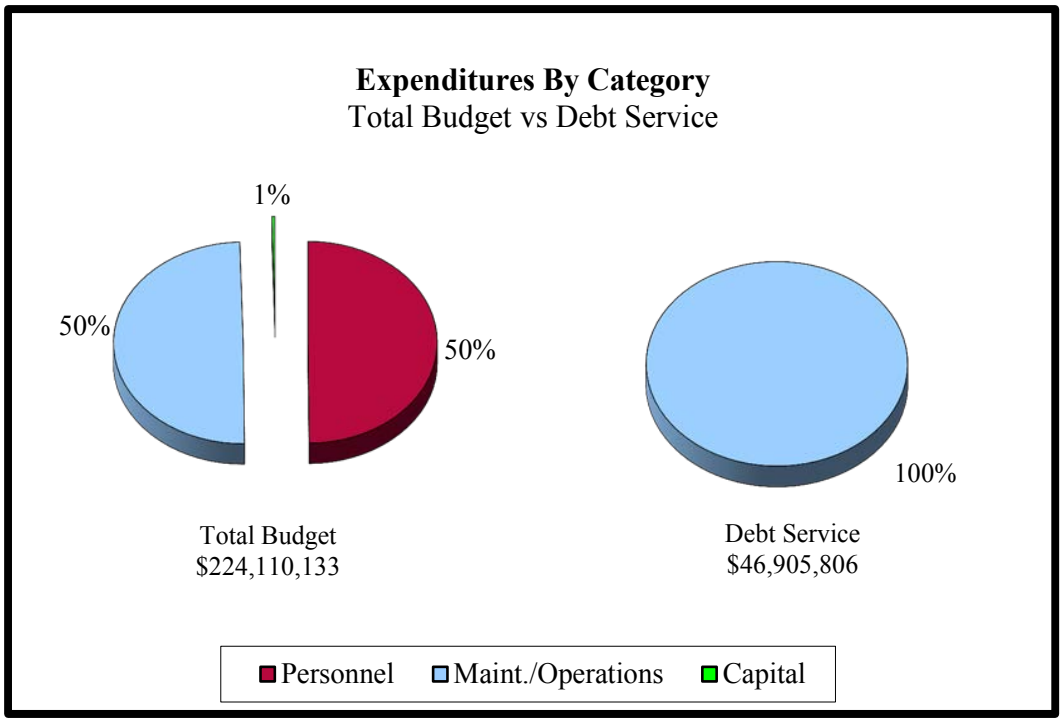
Debt Service

The function of this fund is to accumulate monies for payment of debt service on general obligation bonds, tax notes and certificates of obligation which are due in annual installments. Property tax is levied to finance the debt service.



DENTON COUNTY

FY 2014 Budget-Fund Analysis
Debt Service Fund
Fund #75

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Beginning Balance	**$3,776,073**	**$3,684,147**	**$2,911,583**
Revenues			
Taxes	$38,999,633	$40,800,000	$43,064,775
Intergovernmental	$1,894,448	$1,835,000	$1,894,448
Interest	$30,283	$35,000	$35,000
Miscellaneous Revenue	$29,016	$0	$0
Total Revenues	40,953,380	42,670,000	44,994,223
Transfers			
Proceeds of Refunding Bonds	$11,665,000	$53,680,000	0
Payment to Escrow Agent	($12,624,956)	($53,722,093)	0
Transfer In (Out)	$0	$0	0
Bond Premium	$959,956	$198,718	0
Total Transfers	0	156,625	0
Total Revenues and Transfers	40,953,380	42,826,625	44,994,223
Funds Available	**44,729,453**	**46,510,772**	**47,905,806**
Expenditures			
Payments on Principal	$19,680,000	$17,740,000	$21,480,000
Payments on Interest	$21,359,651	$25,699,189	$25,409,806
Bank Service Charges	$5,655	$160,000	$16,000
Total Expenditures	**41,045,306**	**43,599,189**	**46,905,806**
Ending Balance	**$3,684,147**	**$2,911,583**	**$1,000,000**

DENTON COUNTY

Department: Debt Service Fund *G/L# 75·95·20*

Department/Activity Description

The Debt Service Fund is used solely for accounting for the revenues and expenditures associated with the requirements of the County's long-term bonded debt. Property taxes are levied on an annual basis to finance the debt service and a separate tax rate is adopted to fund the interest and principal payments. Projects funded with long-term debt include various road, highway and bridge projects, various new and expanded County facility projects and major technological projects.

FINANCIAL TRENDS

Budget Category	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Personnel	$0	$0	$0
Operations	$41,045,306	$43,599,189	$46,905,806
Capital	$0	$0	$0
Total	$41,045,306	$43,599,189	$46,905,806

ACCOMPLISHMENTS AND CHALLENGES IN FY2013

- Ensured that adequate funds were budgeted for required debt service payments.
- Protected ratings and tax-exempt status of the County's debt by avoiding late payments or default of payments on debt.
- Ensured that the debt service fund balance was within the parameters established by State law and by the County's bond indentures.
- Provided dependable information to Commissioners Court regarding the County's ability to service additional debt.
- Provided an accurate accounting system for the County's long-term bonded debt.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2012 Actual	FY 2013 Estimates	FY 2014 Projected
Goal: Continue conservative fiscal practices to ensure Denton County's strong financial operations and position.			
Bond rating from Moody's	Aaa	Aaa	Aaa
Bond rating from Standard and Poor's	AAA	AAA	AAA
% Debt Service Fund balance to budget	9.05%	6.20%	2.00%
Bond issuances refunded for additional cost savings	1	1	0
Goal: Provide an accurate accounting system for the County's long-term bonded debt.			
# of debt service funds	15	15	15
# of debt service projects retired	2	2	2
# of debt service projects added	2	2	2

STAFFING TRENDS

Authorized Staffing	FY 2012	FY 2013	FY 2014
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

November 1991 – Voters approved $34 million for road and bridge improvements and $5 million for jail expansion. These bonds were issued in varying amounts over the last 15 years.

November 1993 – Voters approved $9.5 million for construction of additional jail beds. These bonds were issued in December 1996 and December 1998. These bonds were issued in varying amounts over the past 10 years.

December 1993 - Certificates of Obligation were issued for a total of $1.5 million for the new elevator at the Carroll Building and to remodel the Denton County Government Center. This debt issue has an interest rate of 3.96% and were retired in 2003.

March 1994 – The county refunded a portion of the 1992 Permanent Improvement Bonds with General Obligation and Refunding Bonds which also included new improvements for a total of $28,260,000. This refunding process reduced total debt service over a nine-year period by $674,975 and provided for an economic gain of $489,171.

August 1995 – Voters approved $16 million for the construction of a new County Courts Building and $3 million for construction of additional juvenile detention beds.

March 1996 – Permanent Improvement Bonds were issued for $16 million for the County Courts Building, $3 million for Juvenile Detention expansion and $3.8 million for road projects. These projects were approved by the voters in August 1995 and November 1991.

December 1996 – Permanent Improvement Bonds were issued for a total of $1,480,000 for jail holding cells located in the County Courts Building. These bonds were part of the $9 million in jail expansion bonds approved by the voters in November 1993.

August 1997 – Tax Notes were issued for a total of $6,260,000 which included the refinancing of (13) capital lease obligations and funds for 800 MHz radio towers and equipment. This debt issue had an interest rate of 4.47% and was retired in 2003.

December 1998 - Certificates of Obligation were issued for a total of $3.8 million for renovation of office space at the Carroll Building. This debt issue has an interest rate of 4.37% and will be retired in 2014. Permanent Improvement Bonds for $8.02 million were issued from bonds approved by the voters in November 1993 for additional jail beds.

January 1999 – Voters approved $85,320,000 for road improvements.

March 1999 – Permanent Improvement Bonds were issued for road projects approved by the voters in January 1999 for a total of $26,567,570. The County also refunded portions of its 1996 Permanent Improvement Bonds with General Obligation Refunding Bonds. This provided $1,757,625 in cash flow savings over a three-year period. This caused a net increase of $1,244,437 and an economic loss of $350,151. This debt issue has an interest rate of 5.12% and will be retired in 2026.

December 1999 - Certificates of Obligation were issued to finance additional jail beds at $11 million and an additional $2,255,000 for additional courtrooms at the County Courts Building for a total of $13,255,000. This debt issue has an interest rate of 5.60% and will be retired in 2010. Approximately $2.72 million of this debt was refinanced in March 2004. Tax Notes were issued for the construction of radio towers at $1.5 million and for the acquisition of road construction equipment at $540,000. This debt issue has an interest rate of 4.70% and was retired in 2007.

December 2000 – The County issued a total of $1,850,000 in Tax Notes for the purchase of a facility for future space needs at $1,450,000, renovations to the 4th floor of the Denton County Courts Building at $315,000 and funding for the first phase of a Master Facility Plan at $85,000. This debt issue has an interest rate of 4.65% and will be retired in 2007. Permanent Improvement Bonds were issued for road construction projects for city, county, and state roads as approved by the voters in January 1999 for a total of $24 million. The majority of this debt was refinanced in March and June 2005 and the outstanding balance of $3,455,000 will be retired in 2010. The County also issued $10 million in non-exempt tax notes for State Highway 121 improvements. Funds will be used for acquiring right-of-way, designing, constructing, and improving this highway. The affected cities along the State Highway 121 route have agreed to provide for the debt service payments on these notes. The funding source for these notes is the State Infrastructure Bank. This debt issue had an interest rate of 4.50% and was retired in 2005.

June 2002 – Tax Notes were issued for a total of $3,680,000. These funds will provide for various building repair and remodeling projects, additional funds needed to complete the final phase of the Master Facility Plan, telephone systems, and other computer and audio/video equipment. This debt issue has an interest rate of 3.449% and was retired in 2009.

October 2003 – Tax Notes were issued for a total of $5,470,000. These funds will provide for the purchase of two parcels of property for future government centers, and for a building and land that will be used for storage purposes. Additional expenses include renovation of an existing building for expansion of the tax office and other necessary building projects for various county facilities. This debt issue has an average interest rate of 2.479% and was retired in 2010.

March 2004 – General Obligation Refunding Bonds were issued for a total of $26,380,000 for previously issued General Obligation Bonds and Tax Notes. The refunding resulted in a net reduction of $2,116,274 in aggregate future debt service payments and a net present value of $1,963,202. This debt issued has an average interest rate of 2.988% and will be retired in 2012.

April 2004 - Tax notes were issued for a total of $4,125,000. These funds will be used for the cost of a new government center, a new storage facility and miscellaneous building maintenance and repair projects for various county facilities. This debt issue has an average interest rate of 2.972% and was retired in 2011.

May 2004 - Voters approved $206,870,000 in bonds including $186,970,000 for road improvements, $17.5 million for facility acquisition and improvements and $2 million for voting equipment.

January 2005 – Permanent Improvement Bonds were issued for $50,000,000 for road and highway projects that were approved by the voters in three separate bond elections from November of 1991 at $5,125,000, January 1999 at $13,425,000 and May 2004 at $31,450,000. This debt issue has an average interest rate of 4.741% and will be retired in 2030.

March 2005 - General Obligation Refunding Bonds were issued for $19,545,000 for two existing County debt issues at a new, lower interest rate which will save the county approximately $690,331 in future debt service costs. The debt issue has an average interest rate of 4.53% and will be retired in 2022.

June 2005 - General Obligation Refunding Bonds were issued for $32,285,000 for several existing County debt issues at a new, lower interest rate which will save the County approximately $1,561,217 in future debt service payments. The debt issue has an interest rate of 4.02% and will be retired in 2026.

October 2005 – Certificates of Obligation 2005 were issued for $11,865,000. These funds will be used for the purchase of land for a government center, expenses for two new precinct government centers, miscellaneous building maintenance and repair projects, telephone fiber optics and computer related projects. The debt issue has an interest rate of 4.1285% and will be retired in 2020.

August 2006 –Permanent Improvement Refunding Bonds were issued for $19,280,000 for an existing debt issue (1999 Permanent Improvement Bonds) at a new, lower interest rate which will save the county approximately $864,000 in future debt service costs. The debt issue has an average interest rate of 4.25% and will be retired in 2026.

March 2007 – Permanent Improvement Bonds were issued for $102,500,000. These funds will be used for road and highway projects approved by the voters in January 1999 at $14,985,000 and May 2004 at $85,015,000 for a total of $100,000,000. An additional $2,500,000 in voter approved bonds will be used for building projects. The debt issue has an interest rate of 4.3547% and will be retired in 2032.

March 2007 – Tax Notes were issued for $6,415,000. These funds will be used for the replacement of the Criminal Justice Computer System and for necessary repairs to the lower level of the County Courts Building. The debt issue has an interest rate of 4.182% and will be retired in 2014.

March 2008 – Tax Notes were issued for $8.5 million. These funds will be used for numerous building renovation projects including the expansion of the Denton County Courts Building to include two additional courtrooms and to expand and renovate the Road and Bridge Service Center for Pct #1. The debt issue has an interest rate of 3.0484% and will be retired in 2015.

March 2008 – Permanent Improvement Bonds were issued for $15.4 million which will fund certain portions of the development of the County's property on Loop 288. This facility will house the Denton County Health Department and Child Protective Services. The debt issue has an interest rate of 4.4229% and will be retired in 2028.

November 2008 - Voters approved $495 million in bonds including $310 million for road improvement projects and $185 million for facility construction projects and technological improvements.

May 2009 - Permanent Improvement Bonds were issued for $104,275,000. Funds will be used for various facility and technological projects including Phase II of the Loop 288 site, roof replacement at the County Jail and design services for other facility projects throughout the county @ $47,455,000 and road and highway projects totaling $41,820,000 from the November 2008 bond election. An additional $15 million of bonds from the May 2004 bond election were also issued for various road projects that need to be funded. This debt issue has an interest rate of 4.47447% and will be retired in 2034.

March 2010 - Permanent Improvement Refunding Bonds were issued in the amount of $ 23,280,000 for partial refunding of three debt issues (2004 Tax Notes @ $645,000, 1999 Permanent Improvement Refunding Bonds @ $240,000 and 2005 Permanent Improvement Bonds @ $20,015,000) at a new, lower interest rate which will save the county approximately $ 928,200 in future debt service costs. The debt issue has an average interest rate of 3.6% and will be retired in varying amounts from 2011 through 2026.

June 2010 - Permanent Improvement Bonds were issued for $139,320,000. Funds will be used for various facility and technological projects including Phase II of the Loop 288 site, roof replacement at the County Jail and design services for other facility projects throughout the county @ $34,499,857 and road and highway projects totaling $104,820,143 from the November 2008 bond election. This debt issue has an interest rate of 3.548% and will be retired in 2035.

August 2011 - Permanent Improvement Refunding Bonds were issued in the amount of $15,905,000 for partial refunding of two deleted issues (2005 Certificates of Obligation @ $6,905,000 and 2005 Permanent Improvement Bonds @ 9,315,000) at a new lower interest rate which will save the County approximately $887,296 in future debt service costs. The debt issue has an average interest rate of 2.1296% and will be retired in varying amounts from 2012 through 2020.

April 2012 - Permanent Improvement and Refunding Bonds were issued in the amount of $98,495,000. Funds will be used for various facility and technological projects including expansion of the County Jail. Funds will also be used for a portion of the various road and highway projects that were approved by the voters in November 2008. The remaining unissued debt from the TRIP '04 voter approved bonds were also included in this debt issue in order to complete various road projects. In addition, $11,665,000 in refunding bonds from previously issued 2005 Permanent Improvement Bonds were issued to reduce future debt service payments by $1,608,474 and is being netted against the new debt and amortized over the life of the new debt issued. This overall debt issue has an interest rate of 3.762% and will be retired in varying amounts from 2013 through 2031.

April 2012 - Tax Notes were issued in the amount of $9,730,000 for completion of the Precinct #4 Government Center, video visitation and pre-construction site work for the jail.. The debt issue has an interest rate of 1.4419% that will be paid from 2013 through 2019.

April 2013 - Permanent Improvement Bonds and tax-exmpt Refunding Bonds were issued in the amount of $63,345,000. Funds will be used for various facility and technological projects totaling $10,453,447 which includes a replacement government center currently in The Colony that will be relocated to Frisco. Funds will also be used for a portion of the various road and highway projects that were approved by the voters in November 2008 for a total of $40,119,564. In addition, $36,525,000 Permanent Improvement Refunding Bonds from previously issued 2005 General Obligation Refunding Bonds and 2006 Permanent Improvement Refunding Bonds were issued to reduce future debt service payments by $4,785,761 and is being netted against the new debt and amortized over the life of the new debt issued. This overall debt issue has an interest rate of 3.1895% and will be retired in varying amounts from 2014 through 2035.

April 2013 - Tax Notes were issued in the amount of $9,925,000 for various technology projects, additional funds needed for a new government center in Frisco, Pre-Trial Inmate Handling and Transport remodel project, repaving and additioinal parking for the Law Enforcement Center, Jail and Courts Building. The debt issue has an interest rate of 0.8128% that will be paid from 2014 through 2020.

DENTON COUNTY

Debt Service Maturity Schedule

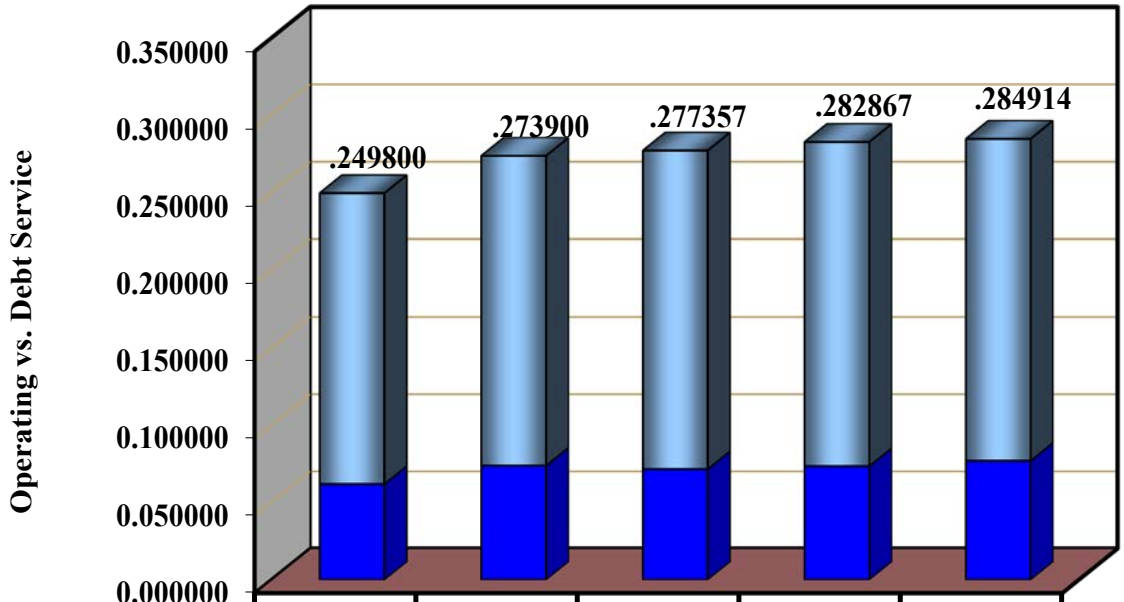
Fiscal Year	Debt Service Fund		
	Principal	Interest	Total *
2013	17,740,000	$25,699,188	43,439,188
2014	21,480,000	$25,402,275	46,882,275
2015	21,075,000	$24,817,492	45,892,492
2016	20,985,000	$24,012,754	44,997,754
2017	23,055,000	$23,401,553	46,456,553
2018	24,145,000	$22,748,588	46,893,588
2019	25,980,000	$21,910,584	47,890,584
2020	26,840,000	$21,053,320	47,893,320
2021	26,380,000	$20,057,623	46,437,623
2022	27,395,000	$18,965,628	46,360,628
2023	28,505,000	$17,774,455	46,279,455
2024	29,650,000	$16,541,375	46,191,375
2025	30,915,000	$15,240,170	46,155,170
2026	32,175,000	$13,882,178	46,057,178
2027	33,525,000	$12,418,402	45,943,402
2028	34,990,000	$10,827,877	45,817,877
2029	36,565,000	$9,126,699	45,691,699
2030	37,985,000	$7,570,029	45,555,029
2031	39,715,000	$5,698,450	45,413,450
2032	24,700,000	$3,732,700	28,432,700
2033	18,795,000	$2,537,831	21,332,831
2034	19,635,000	$1,596,742	21,231,742
2035	11,755,000	$614,171	12,369,171
	$613,985,000	$345,630,084	$959,615,084

* These figures do not include bank service charges.

DENTON COUNTY

TAX RATES - OPERATING FUNDS VS. DEBT SERVICE

Five Year History by Tax Year



	'09	'10	'11	'12	'13
Operating Funds	0.187730	0.199901	0.205657	0.209225	0.207844
Debt Service	0.062070	0.073999	0.071700	0.073642	0.077070

A comparison of tax rates for operating funds versus debt service funds are shown in the above chart.

DENTON COUNTY

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA
Last Ten Fiscal Years

Fiscal Year	Population [1]	General Obligation Bonds	Less: Amounts Available in Debt Service Fund
2004	528,950	130,777,570	1,209,971
2005	552,600	171,407,570	2,711,013
2006	578,500	174,702,570	1,903,455
2007	599,350	273,559,740	1,762,394
2008	614,650	285,616,004	2,056,731
2009	628,300	374,335,733	2,902,071
2010	637,750	496,900,000	3,627,333
2011	662,614	477,705,000	3,776,073
2012	683,010	553,915,000	3,684,146
2013	694,050	596,245,000	2,911,583

Notes: [1] Source: North Central Texas Council of Governments

DENTON COUNTY

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA
Last Ten Fiscal Years - Page 2

Fiscal Year	Total	Percentage of Estimated Actual Taxable Value of Property	Per Capita
2004	129,567,599	0.39	244.95
2005	168,696,557	0.47	305.28
2006	172,799,115	0.44	298.70
2007	271,797,346	0.62	453.49
2008	283,559,273	0.58	461.33
2009	371,433,662	0.70	591.17
2010	493,272,667	0.91	773.46
2011	473,928,927	0.89	715.24
2012	550,230,854	1.04	805.60
2012	593,333,417	1.05	854.89

Notes: [1] Source: North Central Texas Council of Governments

DENTON COUNTY

COMPUTATION OF LEGAL DEBT MARGIN *
September 30, 2013

Assessed Value of Real Property	$48,665,562
Debt Limit	$12,166,391
Total Amount of Debt Applicable to Debt Limit	$599,156
Legal Debt Margin	$11,567,235

* Amounts expressed in thousands.

Notes: (1) Debt Limit 25% of assessed value of real property - Article 3, Section 52, of the Texas Constitution.

DENTON COUNTY
2013 - 2014 OPERATING BUDGET
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SUBCHAPTER C. ALTERNATE METHOD OF BUDGET PREPARATION IN COUNTIES WITH POPULATION OF MORE THAN 125,000

§ 111.061. Subchapter Applicable to Counties With Population of More Than 125,000

This subchapter applies only to a county that has a population of more than 125,000 and that chooses to operate under this subchapter instead of under Subchapter A or B.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 11(e), eff. Aug. 28, 1989.

§ 111.062. Appointment of Budget Officer; Abolition of Office

(a) The commissioners court of the county may appoint a county budget officer to prepare a county budget for the fiscal year.

(b) A county that establishes the office of county budget officer may abolish that office only by a formal action of the commissioners court. The court must take the action after the first day of the second month of the fiscal year and before the first day of the sixth month of the fiscal year. If the office is abolished, the duties of budget officer shall be performed by:

(1) the county judge, if the county has a population of 225,000 or less; or

(2) the county auditor, if the county has a population of more than 225,000.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1993, 73rd Leg., ch. 593, § 1, eff. June 13, 1993.

§ 111.063. Itemized Budget; Contents

(a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual or estimated expenditures for the same or similar purposes that were made for the preceding fiscal year. The budget must show with reasonable accuracy each of the projects for which an appropriation is established in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget officer shall obtain from the county auditor any information necessary to prepare a complete financial statement for inclusion in the budget. The financial statement must show:

(1) the outstanding obligations of the county;

(2) the cash on hand to the credit of each fund of the county government;

(3) funds received from all sources during the preceding fiscal year;

(4) the funds and revenue estimated by the auditor to be received from all sources during the preceding fiscal year;

(5) the funds and revenue estimated by the auditor to be received during the ensuing year; and

(6) a statement of all accounts and contracts on which sums are due to or owed by the county as of the last day of the preceding fiscal year, except for taxes and court costs.

(c) If actual amounts for the information described by Subsection (b)(1), (b)(2), (b)(3), or (b)(6) are not available at the time the

§ 111.063. Itemized Budget; Contents (Continued)

budget officer prepares the financial statement, the budget officer may use in the preparation of the statement estimates of that information made by the county auditor.

d) Subsection (c) does not prevent the commissioners court from adopting a budget before the beginning of the fiscal year for which the budget is prepared.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1044, § 1, eff. Sept. 1, 1989.

§ 111.064. Limitation on Expenditures Before Adoption of Budget

Until a budget for a fiscal year is adopted by the commissioners court, the county may not make payments during that fiscal year except for emergencies and for obligations legally incurred before the first day of the fiscal year for salaries, utilities, materials, and supplies.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.065. Information Furnished by Officers

In preparing or monitoring the budget, the budget officer may require the county auditor or any other district, county, or precinct officer of the county to provide any information necessary for the budget officer to properly prepare or monitor the budget.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.066. Proposed Budget Filed With County Clerk and County Auditor; Public Inspection

(a) The budget officer shall file a copy of the proposed budget with the county clerk and the county auditor.

(b) The copy of the proposed budget shall be available for public inspection.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.067. Public Hearing on Proposed Budget

(a) The commissioners court shall hold a public hearing on the proposed budget. Any taxpayer of the county may attend and may participate in the hearing.

(b) The commissioners court shall hold the hearing on a day within 10 calendar days after the date the proposed budget is filed but before the last day of the first month of the fiscal year.

(c) The commissioners court shall publish notice that it will consider the proposed budget on the date of the budget hearing. The notice must be published once in a newspaper of general circulation in the county and must state the date, time, and location of the hearing.

(d) Notice under this section must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under section 111.033(b).

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.
Amended by Acts 1999, 76th Leg., ch. 552, § 2, eff. June 18, 1999; Acts 2007, 80th Leg., ch. 942 § 19, eff. Sept. 1, 2007.

§111.0675. Commissioners Court: Special Notice by Publication for Budget Hearing

(a) A commissioners court shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county.

(b) Notice published under this section is in addition to notice required by other law. Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

(c) This section does not apply to a commissioners court required by other law to give notice by publication of a hearing on a budget.

Added by Acts 1993, 73rd Leg., ch. 268, § 28, eff. Sept. 1, 1993.

§ 111.068. Adoption of Budget

(a) At the conclusion of the public hearing, the commissioners court shall take action on the proposed budget.

(b) The commissioners court may make any changes in the proposed budget that it considers warranted by the facts and law and required by the interest of the taxpayers, but the amounts budgeted in a fiscal year for expenditures from the various funds of the county may not exceed the balances in those funds as of the first day of the fiscal year, plus the anticipated revenue for the fiscal year as estimated by the county auditor.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.069. Approved Budget Filed With Officers

On final approval of the budget by the commissioners court, the court shall file a copy of the budget with the county auditor and the county clerk.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 584, § 101, eff. Sept. 1, 1989.

§ 111.070. Expenditure of Funds Under Budget; Emergency Expenditure; Budget Transfer

(a) The commissioners court may spend county funds only in strict compliance with the budget, except as provided by this section.

(b) The commissioners court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If the court amends the original budget to meet an emergency, the court shall file a copy of its order amending the budget with the county clerk and the clerk shall attach the copy to the original budget.

(c) The commissioners court by order may:

(1) amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure; or

(2) designate the county budget officer or another officer or employee of the county who may, as appropriate and subject to conditions and directions provided by the court, amend the budget by transferring amounts budgeted for certain items to other budgeted items.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 1197, § 7, eff. June 20, 1997; Acts 2005, 79th Leg., ch. 1121, § 1, eff. June 18, 2005.

§ 111.0705. Budget for Expenditures From Proceeds of Bonds or Other Obligations

If a county bond issue is submitted at an election or other authorized obligations are to be issued against future revenues and a tax is to be levied for those obligations, the commissioners court shall adopt a budget of proposed expenditures. On receipt of the proceeds of the sale of the bonds or other obligations, the county may make expenditures from the proceeds in the manner provided by this subchapter for expenditures for general purposes.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§ 111.0706. Special Budget for Grant or Aid Money

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§111.0707. Special Budget for Revenue From Intergovernmental Contracts

The county auditor shall certify to the commissioners court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the revenue from intergovernmental contracts for its intended purpose.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§111.07075. Special Budget for Revenue Received After Start of Fiscal Year

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

Added by Acts 2001, 77th Leg., ch. 938, § 3, eff. Sept. 1, 2001.

§ 111.0708. Pledging Revenue as Security for Bonds and Other Obligations

In preparing a county budget, a county may secure county bonds or other obligations by pledging for the term of the bonds or other obligations:

(1) any security authorized by law; or

(2) any revenue or receipts obtained by the county from the levy of a state tax if the state is required to pay the county the proceeds or receipts from the tax.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§ 111.0709. Changes in Budget for County Purposes
This subchapter does not prevent the commissioners court from making changes in the budget for county purposes.
Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§ 111.071. Budget Officer's Assistance to Commissioners Court
The budget officer may assist the commissioners court in the performance of the court's duties relating to the efficiency and effectiveness of county operations.
Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.072. Duties Retained by County Auditor
The duties given under Subchapter B to the county auditor that are not expressly conferred by this subchapter on the budget officer remain duties of the county auditor.
Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.073. Employment of Personnel
The commissioners court may employ personnel necessary to assist the budget officer in the performance of the duties of that office.
Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.074. Limitation on Budget of County Auditor
An increase from one fiscal year to the next in the amount budgeted for expenses of the county auditor's office or the salary of an assistant auditor shall not exceed five (5) percent without approval of the commissioners court.
Added by Acts 1991, 72nd Leg., ch. 600, § 5, eff. June 15, 1991; Acts 1991, 72nd Leg., ch. 739, § 3, eff. Aug. 26, 1991.

§ 111.075. Reserve Item
Notwithstanding any other provision of this subchapter, a county may establish in the budget a reserve or contingency item. The item must be included in the itemized budget under Section 111.063(a) in the same manner as a project for which an appropriation is established in the budget.
Added by Acts 2003, 72nd Leg., ch. 201, § &, eff Sept. 1, 2003.

SUBCHAPTER D. BUDGET APPROPRIATIONS

§ 111.091. Appropriation Accounts
(a) On the adoption and certification of a general or special county budget, the county auditor shall open an appropriation account for each main budgeted or special item in the budget.
(b) The county auditor shall enter to an appropriation account each warrant drawn against that appropriation.
(c) The county auditor periodically shall inform the commissioners court of the condition of the appropriation accounts.
Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§111.092. Departmental Expenses Not to Exceed Appropriations
The county auditor shall oversee the warrant process to ensure that the expenses of any department do not exceed the budget appropriations for that department.
Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.093. Appropriations For Purchases, Contracts, Salaries, or Labor Expenses in County With Population of More Than 225,000
(a) This section applies only to a county with a population of more than 225,000.
(b) The county auditor shall charge all purchase orders, requisitions, contracts, and salary and labor allowances to the appropriation accounts.
(c) A requisition issued or a contract for work, labor, services, or materials and supplies that is entered into in the manner provided by law by a proper authority is not binding until the county auditor certifies that the budget contains an ample provision for the obligation and that funds are or will be available to pay the obligation when due.
(d) The amount allocated in the budget for a purchase order, requisition, contract, special purpose, or salary or labor account may not be allocated for any other purpose unless an unexpended balance remains in the account after full discharge of the obligation or unless the requisition, contract, or allocation is canceled in writing by the commissioners court or a county officer for a valid reason.
Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.094. Itemized Budget
The commissioners court in preparing the county budget shall determine the amount of county funds to be spent for the Juvenile probation department in the county budget
Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§ 111.095. Special Funds
(a) This section shall apply to all funds maintained and controlled by a county tax assessor-collector that are not included in the county budget.
(b) At least 60 days before the first day of the county's fiscal year, the county tax assessor-collector shall prepare a budget for the expenditure of the funds during that fiscal year and file a copy of that budget with the county budget officer. The county budget officer shall make a copy of the budget filed with the budget officer available to the public at all reasonable times. The budget filed with the county budget officer is not subject to approval by the commissioners court of the county, but any member of the public is entitled to speak for or against the budget during the county's budget process. Funds in the accounts under this section may be spent only in compliance with the budget filed with the county budget officer under this subsection.
(c) Funds in the accounts under this section may not be used to supplement the salary or cover the personal expenses of the county tax assessor-collector.
(d) The provisions of this section are cumulative with the provisions of other statures pertaining to county funds.
Added by Acts 2001, 77th Leg., ch. 938, § 4, eff. Sept. 1, 2001.

7.K.

DENTON COUNTY
COMMISSIONERS COURT

September 10 2013
Month Day Year

Court Order Number: 13-0681

THE ORDER:

I move that the property tax rate be increased by the adoption of a tax rate of $0.284914, which is effectively a 2.494793 percent increase in the tax rate. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.322076 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $2.71. The adoption of the tax rate on $100 of taxable value for Denton County for tax year 2013 includes $0.207844 for the purpose of maintenance and operation and $0.077070 for the payment of principal and interest on debt service, for the total County tax rate of $0.284914.

Motion by Horn **Seconded by** Marchant

County Judge Mary Horn	Yes ✓		
	Abstain ___		
	No ___		
	Absent ___		
Commissioner Pct No 1 Hugh Coleman	Yes ✓	Commissioner Pct No 2 Ron Marchant	Yes ✓
	Abstain ___		Abstain ___
	No ___		No ___
	Absent ___		Absent ___
Commissioner Pct No 3 Bobbie J. Mitchell	Yes ✓	Commissioner Pct No 4 Andy Eads	Yes ✓
	Abstain ___		Abstain ___
	No ___		No ___
	Absent ___		Absent ___

Motion Carried 5-0-0

Other Action: Pulled from Consent ___ No Action ___ Postponed ___

BY ORDER OF THE COMMISSIONERS COURT:

Mary Horn
Presiding Officer

ATTEST: _____

Cynthia Mitchell, County Clerk and Ex-Officio Clerk of the Commissioners Court of Denton County, Texas

APPROVED AS TO FORM:

John Seldt
Assistant District Attorney

BY: _____
Deputy County Clerk

DENTON COUNTY
COMMISSIONERS COURT

09/10/2013

Month Day Year

13-0680

Court Order Number

7. J.
THE ORDER:

Approve the adoption of the FY2013-2014 Denton County Budget in the amount of $224,110,133; and any appropriate action.

Motion by Horn **Seconded by** Marchant

County Judge Mary Horn	Yes	X
	Abstain	
	No	
	Absent	
Commissioner Pct No 1 Hugh Coleman	Yes	X
	Abstain	
	No	
	Absent	
Commissioner Pct No 2 Ron Marchant	Yes	X
	Abstain	
	No	
	Absent	
Commissioner Pct No 3 Bobbie J. Mitchell	Yes	X
	Abstain	
	No	
	Absent	
Commissioner Pct No 4 Andy Eads	Yes	X
	Abstain	
	No	
	Absent	

Motion Carried 5-0-0

Other Action: **Pulled from Consent** ___ **No Action** ___ **Postponed** ___

BY ORDER OF THE COMMISSIONERS COURT:

Mary Horn
Presiding Officer

APPROVED AS TO FORM:

John Feldt
Assistant District Attorney

ATTEST:

Cynthia Mitchell, County Clerk and Ex-Officio Clerk of the Commissioners Court of Denton County, Texas

BY: [illegible]
Deputy County Clerk

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GLOSSARY

Account Code: A series of numbers used to identify and classify expenditures or revenues within an organizational unit. The account code consists of a fund code, department or activity code, an object or expenditure code and a category code as set forth in the "Chart of Accounts."

Accrual Basis: Basis of accounting where transactions are recognized in the financial statement when they occur, regardless of when cash is actually received or spent.

Activity: The part of a department or division charged with a specific provision of County service.

Actual: Final audited revenue or expenditure results of operations for the fiscal year indicated.

ADA: Americans with Disabilities.

Ad Valorem Tax: A tax levied against the taxable valuation of land and improvements.

Appraised Value: An estimate of value for the purpose of taxation.

Appropriation: An authorization to make expenditures or incur obligations against the resources of the County.

ASAP: Absent Student Assistance Program.

Assessed Valuation: The total valuation of land and improvements less all property exempt from tax. It is used by a government as a basis for levying taxes. The Denton County Appraisal District that is a separate entity sets the assessed values in Denton County.

Assets: Any item of economic value owned by the County; vehicles, land, etc.

Authorized Position Detail: A breakdown of positions and pay grades by job title for a specific department or division.

Balanced Budget Amounts budgeted in a fiscal year for expenditures from the various funds do not exceed the balances in those funds plus anticipated revenue for the fiscal year.

BAT: Best Available Technology.

Bond: A written promise to pay two things:
1. a principal amount on a specified date, and
2. a series of interest payments, usually in annual installments for the term of the bond.

Bond Rating: Organizations like Standard and Poor's and Moody's rate the riskiness of government-issued securities and gives each security a bond rating.

Bonded Indebtedness: The total amount of principal and interest due on bonds which have been sold to finance capital projects such as roads, bridges and buildings. The most prevalent types of bonds are general obligation or revenue bonds.

Budget: An itemized schedule of estimated government revenues and expenditures covering the fiscal year, prepared in advance as a guide for government expenditures.

Budget Amendment: A change in the authorized level of funding (appropriations) for a department or line item object code. These adjustments are made only with Commissioners Court approval.

Budget Calendar: A schedule of dates which the County follows in the preparation, adoption and administration of the budget process.

Budget Message: The opening section of the budget which provides the Commissioners Court and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Budget Officer.

Budget Policy & Procedures: A statement or plan that describes how certain aspects of the budget are formulated and the rules to be followed as the budget is put into operation after adoption.

Budgetary Control: A general set of guidelines established in a policy and procedures statement which allows for monitoring and management of funds that have been appropriated for use in providing a service.

CAA: Clean Air Act.

Calculated Effective Tax Rate: State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Capital Equipment: Non-Consumable items purchased with an estimated useful life of more than one (1) year and a value of $5000 or more.

Capital Improvement Program (CIP): A proposed plan to finance major infrastructure development and funded through General Obligation Bonds, Refunding Bonds, Permanent Improvement Bonds and Tax Notes.

Capital Outlay: Expenditure that results in the acquisition of fixed assets.

Capital Project Fund: A proposed plan for financing long term work projects that lead to the physical development of the County; usually based on the Capital Improvement Program.

Capital Replacement Fund: This fund includes major capital projects that total over $100,000 that are not funded with long-term debt.

CDA: Criminal District Attorney.

Certificates of Obligation: A short-term debt instrument whose rates are periodically restructured.

Certification Pay: Additional pay attributable for completion of specified certification that enhances performance.

CHOS: Courthouse on the Square.

CIC: Capital Improvement Committee.

CIP: Capital Improvement Program.

CJAD: Criminal Justice Assistance Division.

COBRA: Consolidated Omnibus Budget Reconciliation Act of 1985.

Contingency Funds: A budgetary reserve set aside for unforeseen events occurring during the fiscal year which is also known as a reserve account.

CPS: Child Protective Services.

CSCD: Community Supervision & Corrections Department.

Current Taxes: Taxes that are levied and collected prior to being delinquent. The tax year begins January 1st. Taxes are delinquent on February 1st, after which time penalty and interest charges accrue.

DCTA: Denton County Transportation Authority.

Debt Service: The County's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule developed at the time the instrument is issued.

Debt Service Fund: This fund accounts for the accumulation of financial resources needed to meet the requirements of general obligation debt service and debt service reserves.

Deficit: The excess of expenses over budget during the accounting period.

Delinquent Taxes: Taxes that remain unpaid at February 1st.

Department: A major division or unit of the County responsible for a service or operation or a group of related operations within a functional area.

Department/Activity Description: Description of the services provided by a particular department at the approved level of funding.

Departmental Goals: The goals are to describe the purpose or benefit that the department provides to the citizen which also identifies the end result that the department desires to achieve.

Disbursement: Payment of goods or services in cash or by check.

DA: Criminal District Attorney.

Division: A section of an operation that is grouped based on related activities.

Effective Tax Rate: State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

DSRIP: Delivery System Reform Incentive Payment (DSRIP).

Encumbrance: An obligation of the County for which funds have been set aside (not expended) for a known or expected expenditure with a valid purchase order or contract.

Estimated Revenue: The amount of projected revenue for the fiscal cycle. Projections are generally based on prior experiences or increased fees.

Executive Summary: An overview of the County including budget highlights, funding sources and a complete review of the budget process.

Exempt: Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. The respective department head or elected official, as partial compensation for overtime hours worked, may allow compensatory time off.

Expenditure: The outflow of funds to obtain goods or services.

Expenses: Charges incurred for operations, maintenance, debt service and other goods and services.

FBSS: Family Based Safety Services.

Fees of Office (Revenue): Fees charged by various County departments to provide a service to the public or another governmental entity.

FEMA: Federal Emergency Management Agency.

Fiduciary or Trust and Agency Fund: The funds that account for assets held by the County in a trustee or agency capacity.

Fines (Revenue): Revenue generated through fines assessed by various courts.

Fiscal Policy: A set of principals for the planning and programming of government budgets. Changes in the level of taxes, the rate of government expenditures or the budget deficit are all possible instruments of fiscal policy.

Fiscal Year: The period signifying the beginning and ending of an accounting period. Denton County's fiscal year is October 1st through September 30th.

Fixed Assets: See Capital Equipment.

FMLA: Family Medical Leave Act of 1993.

Forfeitures: Payment as a penalty assessed by the Courts through bail bond and property forfeitures.

FTP: File Transfer Protocol.

Fund: An independent fiscal and accounting entity, segregated to perform specific activities or functions. Each fund balances appropriations and revenues.

Fund Balance: The excess of a fund's current assets over its liabilities for the accounting period. State law prohibits deficits.

GAAP: Generally Accepted Accounting Principles.

General Fund: The fund used to account for all financial resources except those required to be accounted for in another fund. This is the main operating fund of the County.

General Ledger: A file that contains the accounts needed to reflect the financial position and the results of operations of the County.

General Obligation Bonds: Also known as G.O. Bonds. Debt instruments where the taxing power of the governmental entity is used to guarantee repayment. These bonds are sold and guaranteed by the government entity which issues the bonds and backed by the government's full faith and credit to the repayment of the bonds it issues.

GFOA: Government Finance Officers Association.

GASB: Governmental Accounting Standards Board.

Grant: A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

HIPAA: Health Insurance Portability and Accountability Act of 1996.

Indirect Costs: Costs not directly attributable to providing a product or service. Usually these are support costs.

Inflation: A persistent rise in the general price level that results in a decline in the purchasing power of money.

Infrastructure: the basic elements necessary for providing sufficient roads and highways necessary to handle the volumes of increasing traffic.

Interest Earnings: Earnings from available monies invested during the year.

Intergovernmental (Revenue): Funds received as payment from the State of Texas and other agencies for administering a program.

Internal Control: A plan of organization under which employees' duties are arranged so that records and procedures are so designed as to make it possible to exercise effective accounting controls over assets, liabilities, revenues and expenditures.

Intra-Departmental Transfer: A change within a department's operating line items with less than a $2,000 cumulative total for the fiscal year.

Investments: Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

JAG ARRA: Juvenile Assistance Grant – American Recovery and Reinvestment Act.

JJAEP: Juvenile Justice Alternative Education Program.

JP: Justice of the Peace.

Liabilities: Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

Levy: To impose taxes, special assessments, or service charges for the support of government activities.

Line Item Budget: A budget that lists each object code for departments separately with the dollar amount budgeted.

Long Term Debt: Debt with a maturity of more than one year from the date of issuance.

ME: Medical Examiner's Office.

MHMR: Mental Health Mental Retardation.

MHU: Mental Health Unit.

Miscellaneous (Revenue): Revenue generated from various sources such as the sale of assets or supplies. Beginning balances are classified as miscellaneous since they consist of excess revenue from all categories.

Mission Statement: An operational statement explaining the purpose of the organization.

Modified Accrual Basis: This is a combination of cash and accrual accounting.. Expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

MUD: Municipal Utility District.

NCTCOG: North Central Texas Council of Governments.

NSF: Not Sufficient Funds.

Non-Departmental Expense: Expenditures for professional services and other general government functions, which cannot be allocated to individual departments, are assigned to miscellaneous/non-departmental expenses.

Object Code: Numerical code for line item expenditure description.

Objective: Steps taken to achieve a pre-determined goal.

OCA: Office of Consumer Affairs.

OCD: Office of Civil Defense.

OJP: Office of Justice Programs.

Operating Budget: That summarized budget of the County, which provides a review of the services and functions of the various County departments including budget changes, funding sources and other various information. This document is provided separate from a line-item budget which provides more details about the County for the public.

Operating Fund: A set of self-balancing accounts used to pay current, on-going expenditures.

Operating Expenses: The portion of the budget that provides goods and services used in the daily operations excluding personnel and capital expenditures.

Performance/Productivity Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Position: An employee working at least 17 hours per week for the County.

Property Tax: Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Reserve: Denton County maintains one type of reserve account. The Unallocated Reserves are used to fund expenses within the first three months of the fiscal year until property tax payments are received.

Resolution: A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources: Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue: Income received from such sources as taxes, fines, fees, forfeitures, grants, etc.

SO: Sheriff's Office.

Source of Revenue: Revenues are classified according to source.

Special Revenue Funds: These funds are set up to keep track of segregated revenue activities.

Staffing Trends: Staffing figures for a specific period of time for a department or division.

Statute: A law enacted by the legislative assembly.

STEP: Selective Traffic Enforcement Program.
Tax Levy: Imposing or collecting a tax.

Tax Rate: A percentage applied to all taxable property to raise general revenues.

Tax Rate Limit: The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll: Official list showing the amount of taxes levied against each taxpayer or property.

Taxes: Sums imposed by a government for services performed for the common benefit of the people.

Taxes (current): Taxes levied that are due within one year.

Taxes (delinquent): Taxes which remain unpaid after the date on which a penalty for non-payment is attached.

TCEQ: Texas Commission on Environmental Quality.

Time Deposit: Investment of idle funds with a depository at a negotiated interest rate.

TJJD: Texas Juvenile Justice Department.

Transfer-In: Funds expended in one fund and received in another.

TRIP '08: Road bond projects that received voter approval in November 2008 for various county-wide Transportation Road Improvements Programs.

Trust Funds: Accounts established to record and report all funds collected, disbursed, invested, and held in trust as ordered by the courts.

TXDOT: Texas Department of Transportation.

Unencumbered Balance: The amount of an appropriation that is neither expended nor obligated (encumbered). That amount of appropriation is available for future use.

Unappropriated Fund Balance: Funds that are neither expended nor obligated and provides cash flow to the organization.

VA: Veterans Administration.

WIC: Women, Infants and Children.

Denton County FY 2014 Pay Grades
Effective 10-1-13

GRADE		Minimum	Midpoint	Maximum
1	Hourly	10.457	13.071	15.685
	Bi-weekly	837	1,046	1,255
	Annual	21,750	27,188	32,625
2	Hourly	11.189	13.986	16.783
	Bi-weekly	895	1,119	1,343
	Annual	23,273	29,091	34,909
3	Hourly	11.972	14.965	17.958
	Bi-weekly	958	1,197	1,437
	Annual	24,902	31,127	37,352
4	Hourly	12.810	16.013	19.215
	Bi-weekly	1,025	1,281	1,537
	Annual	26,645	33,306	39,967
5	Hourly	13.707	17.133	20.560
	Bi-weekly	1,097	1,371	1,645
	Annual	28,510	35,637	42,765
6	Hourly	14.666	18.333	21.999
	Bi-weekly	1,173	1,467	1,760
	Annual	30,506	38,132	45,758
7	Hourly	15.693	19.616	23.539
	Bi-weekly	1,255	1,569	1,883
	Annual	32,641	40,801	48,961
8	Hourly	16.791	20.989	25.187
	Bi-weekly	1,343	1,679	2,015
	Annual	34,926	43,657	52,389
9	Hourly	17.967	22.458	26.950
	Bi-weekly	1,437	1,797	2,156
	Annual	37,371	46,713	56,056
10	Hourly	19.224	24.030	28.837
	Bi-weekly	1,538	1,922	2,307
	Annual	39,986	49,983	59,980
11	Hourly	20.570	25.713	30.855
	Bi-weekly	1,646	2,057	2,468
	Annual	42,786	53,482	64,178
12	Hourly	22.010	27.513	33.015
	Bi-weekly	1,761	2,201	2,641
	Annual	45,781	57,226	68,671
13	Hourly	23.550	29.438	35.326
	Bi-weekly	1,884	2,355	2,826
	Annual	48,985	61,231	73,478
14	Hourly	25.199	31.499	37.799
	Bi-weekly	2,016	2,520	3,024
	Annual	52,414	65,518	78,621
15	Hourly	26.963	33.704	40.445
	Bi-weekly	2,157	2,696	3,236
	Annual	56,083	70,104	84,125
16	Hourly	28.850	36.063	43.275
	Bi-weekly	2,308	2,885	3,462
	Annual	60,009	75,011	90,013
17	Hourly	30.870	38.588	46.305
	Bi-weekly	2,470	3,087	3,704
	Annual	64,210	80,262	96,314
18	Hourly	33.031	41.288	49.546
	Bi-weekly	2,642	3,303	3,964
	Annual	68,704	85,880	103,056
19	Hourly	35.343	44.179	53.014
	Bi-weekly	2,827	3,534	4,241
	Annual	73,514	91,892	110,270
20	Hourly	37.817	47.271	56.725
	Bi-weekly	3,025	3,782	4,538
	Annual	78,659	98,324	117,989

Denton County FY 2014 Attorney Pay Grades
Effective 10-1-13

GRADE		Minimum	Midpoint	Maximum
ATY 1	Hourly	26.683	30.018	33.353
	Bi-weekly	2,135	2,401	2,668
	Annual	55,500	62,438	69,375
ATY 2	Hourly	29.351	33.020	36.689
	Bi-weekly	2,348	2,642	2,935
	Annual	61,050	68,681	76,313
ATY 3	Hourly	32.286	37.129	41.972
	Bi-weekly	2,583	2,970	3,358
	Annual	67,155	77,228	87,302
ATY 4	Hourly	35.515	40.842	46.169
	Bi-weekly	2,841	3,267	3,694
	Annual	73,871	84,951	96,032
ATY 5	Hourly	39.066	45.903	52.739
	Bi-weekly	3,125	3,672	4,219
	Annual	81,258	95,478	109,698
ATY 6	Hourly	42.973	50.493	58.013
	Bi-weekly	3,438	4,039	4,641
	Annual	89,383	105,025	120,667
ATY 7	Hourly	47.270	56.724	66.178
	Bi-weekly	3,782	4,538	5,294
	Annual	98,322	117,986	137,650
ATY 8	Hourly	51.997	62.397	72.796
	Bi-weekly	4,160	4,992	5,824
	Annual	108,154	129,785	151,415
ATY 9	Hourly	57.197	71.496	85.795
	Bi-weekly	4,576	5,720	6,864
	Annual	118,969	148,711	178,454
ATY 10	Hourly	62.916	78.646	94.375
	Bi-weekly	5,033	6,292	7,550
	Annual	130,866	163,583	196,299
ATY 11	Hourly	69.208	86.510	103.812
	Bi-weekly	5,537	6,921	8,305
	Annual	143,953	179,941	215,929

Denton County FY 2014 Senior Management Pay Grades
Effective 10-1-13

GRADE		Minimum	Midpoint	Maximum
BB 1	Hourly	33.654	46.875	60.096
	Bi-weekly	2,692	3,750	4,808
	Annual	70,000	97,500	125,000
BB 2	Hourly	43.269	57.692	72.115
	Bi-weekly	3,462	4,615	5,769
	Annual	90,000	120,000	150,000

Denton County FY 2014 Law Enforcement Pay Grades
Effective 10-1-13

GRADE		Minimum	Midpoint	Maximum
101	Hourly	14.666	18.333	21.999
	Bi-weekly	1,173	1,467	1,760
	Annual	30,506	38,132	45,758
102	Hourly	15.693	19.616	23.539
	Bi-weekly	1,255	1,569	1,883
	Annual	32,641	40,801	48,961
103	Hourly	16.791	20.989	25.187
	Bi-weekly	1,343	1,679	2,015
	Annual	34,926	43,658	52,389
104	Hourly	17.967	22.459	26.950
	Bi-weekly	1,437	1,797	2,156
	Annual	37,371	46,714	56,056
105	Hourly	19.224	24.030	28.837
	Bi-weekly	1,538	1,922	2,307
	Annual	39,986	49,983	59,980
106	Hourly	20.570	25.713	30.855
	Bi-weekly	1,646	2,057	2,468
	Annual	42,786	53,482	64,178
107	Hourly	22.010	27.513	33.015
	Bi-weekly	1,761	2,201	2,641
	Annual	45,781	57,226	68,671
108	Hourly	23.550	29.438	35.326
	Bi-weekly	1,884	2,355	2,826
	Annual	48,985	61,232	73,478
109	Hourly	25.199	31.499	37.799
	Bi-weekly	2,016	2,520	3,024
	Annual	52,414	65,518	78,621
110	Hourly	26.963	33.704	40.445
	Bi-weekly	2,157	2,696	3,236
	Annual	56,083	70,104	84,125
111	Hourly	28.850	36.063	43.275
	Bi-weekly	2,308	2,885	3,462
	Annual	60,009	75,011	90,013
112	Hourly	30.870	38.588	46.305
	Bi-weekly	2,470	3,087	3,704
	Annual	64,210	80,262	96,314
113	Hourly	33.031	41.288	49.546
	Bi-weekly	2,642	3,303	3,964
	Annual	68,704	85,880	103,056
114	Hourly	35.343	44.179	53.014
	Bi-weekly	2,827	3,534	4,241
	Annual	73,514	91,892	110,270
115	Hourly	37.817	47.271	56.725
	Bi-weekly	3,025	3,782	4,538
	Annual	78,659	98,324	117,989
116	Hourly	40.464	50.580	60.696
	Bi-weekly	3,237	4,046	4,856
	Annual	84,166	105,207	126,248
117	Hourly	43.297	54.121	64.945
	Bi-weekly	3,464	4,330	5,196
	Annual	90,057	112,572	135,086

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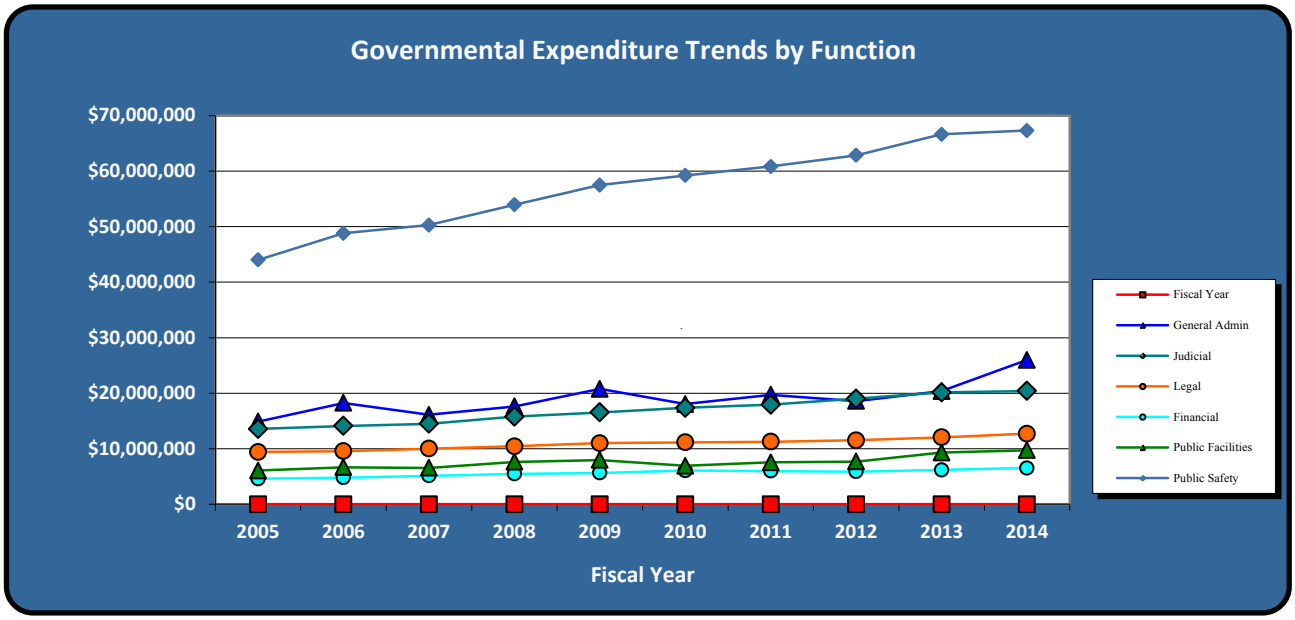
DENTON COUNTY

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION [1]
Last Ten Fiscal Years

Fiscal Year	General Administration	Judicial	Legal	Financial	Public Facilities	Public Safety
2005	14,888,022	13,564,727	9,422,383	4,592,659	6,064,423	44,003,115
2006	18,260,489	14,101,569	9,567,544	4,800,460	6,663,211	48,795,554
2007	16,108,615	14,511,043	10,016,699	5,140,333	6,568,295	50,285,319
2008	17,625,331	15,786,201	10,442,389	5,468,113	7,645,966	53,934,418
2009	20,764,872	16,556,969	11,019,055	5,635,737	7,966,051	57,497,131
2010	18,059,737	17,380,563	11,160,581	6,086,083	6,935,320	59,225,871
2011	19,709,074	17,936,192	11,263,089	5,995,898	7,558,632	60,820,926
2012	18,575,330	19,009,616	11,527,906	5,883,164	7,690,697	62,860,189
2013 [2]	20,369,263	20,137,701	12,053,511	6,201,079	9,307,834	66,608,998
2014 [3]	25,981,482	20,399,092	12,717,899	6,535,198	9,737,546	67,292,888

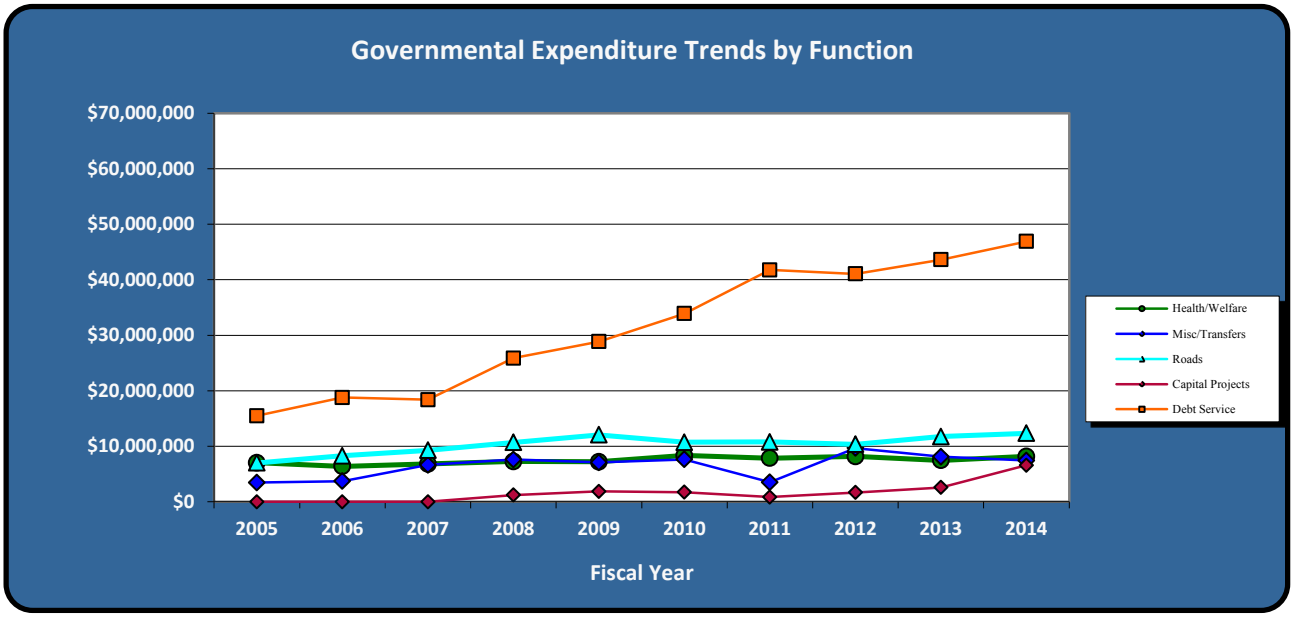


Notes:
[1] Includes General, Special Revenue and Debt Service Funds.
[2] Estimated Expenditures
[3] Budgeted Expenditures

DENTON COUNTY

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION [1]
Last Ten Fiscal Years - Page 2

Fiscal Year	Health/ Welfare	Miscellaneous/ Transfers	Roads	Capital Projects	Debt Service	Total
2005	7,050,799	3,457,266	7,011,026	0	15,505,580	125,560,000
2006	6,376,067	3,714,159	8,274,695	0	18,779,874	139,333,622
2007	6,816,607	6,631,649	9,292,148	0	18,380,383	143,751,090
2008	7,274,398	7,616,929	10,690,649	1,220,531	25,867,622	163,572,547
2009	7,195,347	7,100,815	12,062,578	1,879,822	28,858,092	176,536,469
2010	8,351,271	7,644,144	10,730,918	1,726,906	33,918,589	181,219,983
2011	7,872,200	3,512,172	10,788,387	844,809	41,770,901	188,072,281
2012	8,173,291	9,675,067	10,356,891	1,681,538	41,045,306	196,478,994
2013 [2]	7,451,125	8,112,956	11,741,843	2,595,380	43,599,189	208,178,878
2014 [3]	8,174,456	7,435,590	12,352,940	6,577,236	46,905,806	224,110,133

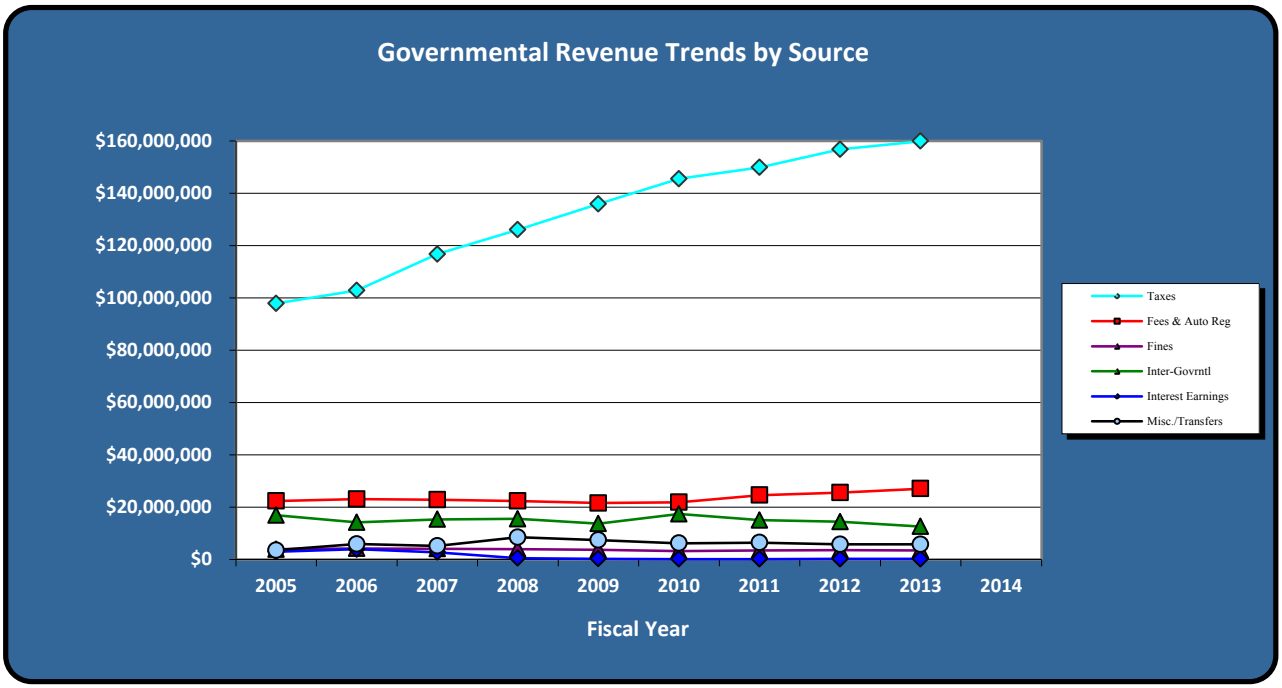


Notes:
[1] Includes General, Special Revenue and Debt Service Funds.
[2] Estimated Expenditures
[3] Budgeted Expenditures

DENTON COUNTY

GENERAL REVENUES BY SOURCE [1]
Last Ten Fiscal Years

Fiscal Year	Taxes	Fees and Auto Reg.	Fines	Inter-Governmental	Interest Earnings	Misc./ Transfers	Total
2005	93,082,213	19,148,406	3,990,834	12,509,494	1,352,539	3,818,444	133,901,930
2006	97,874,084	22,382,518	3,972,218	16,993,836	3,068,520	3,582,633	147,873,809
2007	102,817,040	23,165,510	4,248,548	14,271,637	3,971,871	5,955,524	154,430,130
2008	116,739,752	22,830,302	4,146,764	15,409,861	2,829,407	5,217,664	167,173,750
2009	126,074,805	22,423,000	4,055,003	15,587,658	610,310	8,522,664	177,273,440
2010	135,942,713	21,625,201	3,714,723	13,738,227	347,788	7,433,375	182,802,027
2011	145,542,071	21,952,079	3,261,993	17,439,774	229,022	6,270,066	194,695,005
2012	149,920,815	24,643,202	3,516,408	15,115,475	205,070	6,514,850	199,915,820
2013 [2]	156,785,000	25,595,200	3,635,000	14,500,289	259,700	5,883,025	206,658,214
2014 [3]	159,901,317	27,141,500	3,565,000	12,664,543	259,950	5,824,542	209,356,852



Notes: 2005 - 2012 Indicate Actual Totals

[1] Includes General, Special Revenue and Debt Service Funds

[2] Estimated Revenues

[3] Budgeted Revenues (Excludes Fund Balance)

DENTON COUNTY

PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years

Fiscal Year	Total Tax Levy	Collected within the Fiscal Year		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2004	82,260,759	81,000,786	98.5%	1,186,662	82,187,448	99.9%
2005	92,199,957	90,828,110	98.5%	1,270,006	92,098,116	99.9%
2006	97,413,372	95,770,632	98.3%	1,564,816	97,335,448	99.9%
2007	102,454,270	100,548,087	98.1%	1,799,680	102,347,767	99.9%
2008	115,678,347	114,144,213	98.7%	1,379,538	115,523,751	99.9%
2009	125,854,142	124,349,930	98.8%	1,271,986	125,621,916	99.8%
2010	134,882,292	133,632,700	99.1%	996,778	134,629,478	99.8%
2011	145,406,291	144,186,320	99.2%	855,533	145,041,853	99.7%
2012	149,446,020	148,619,170	99.4%	462,412	149,081,582	99.8%
2013	155,425,206	154,663,495	99.5%	-	154,663,495	99.5%

DENTON COUNTY

ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years

	Real Property			
Fiscal Year	Residential Property	Commercial Property	Other	Personal Property
2004	23,487,874,992	3,789,976,691	$3,224,862,043	$3,873,684,339
2005	25,153,598,645	4,105,080,500	$3,873,892,077	$4,229,771,539
2006	27,011,065,226	4,544,999,060	$3,929,476,860	$5,301,761,092
2007	29,740,164,928	5,207,650,890	$8,148,783,424	$3,983,340,835
2008	32,339,953,553	6,730,833,980	$11,128,310,614	$5,119,287,446
2009	35,370,529,725	7,685,551,410	$14,622,614,897	$5,493,135,842
2010	34,023,281,341	7,708,027,368	$12,825,800,942	$4,477,889,643
2011	36,388,973,004	7,211,355,948	$9,225,513,044	$5,751,350,438
2012	36,474,424,930	7,643,824,158	$9,661,492,578	$5,751,350,438
2013	39,055,589,388	7,476,279,462	$5,615,385,494	$8,096,329,648

DENTON COUNTY

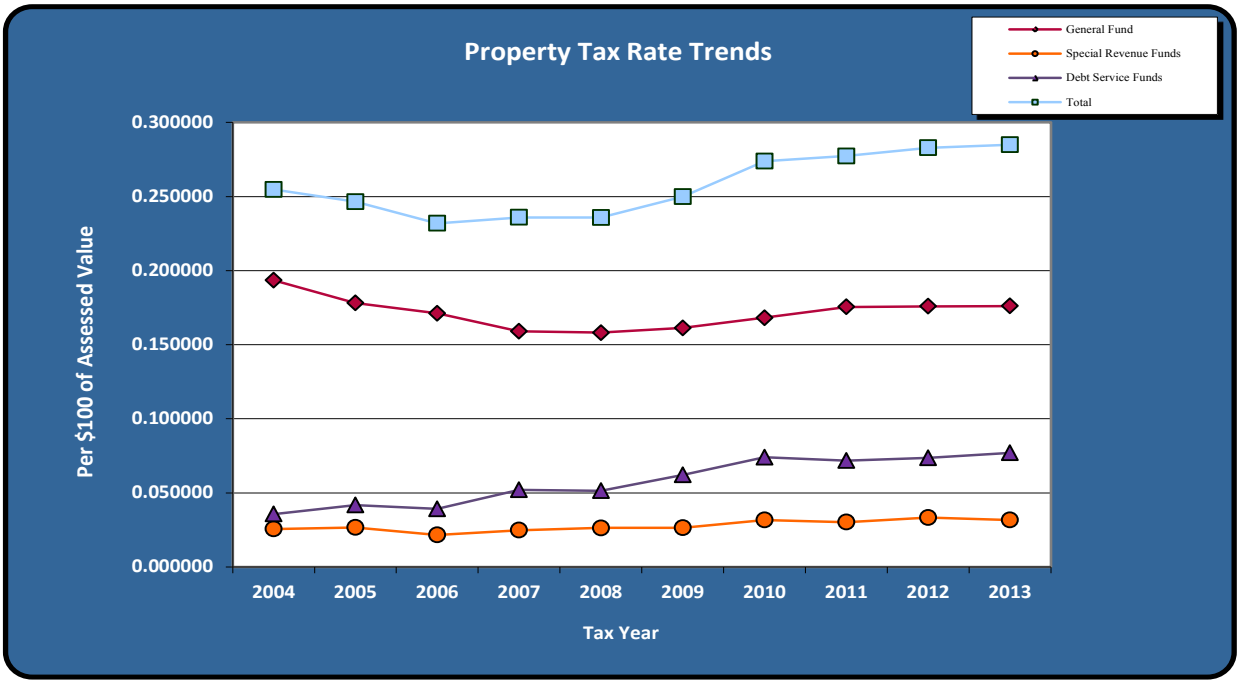
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years - Page 2

Fiscal Year	Less Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2004	1,171,447,950	33,204,950,115	0.24717	33,204,950,115	100%
2005	1,291,112,384	36,071,230,377	0.25480	36,071,230,377	100%
2006	1,456,690,424	39,330,611,814	0.24648	39,330,611,814	100%
2007	3,203,434,282	43,876,505,795	0.23192	43,876,505,795	100%
2008	6,435,930,007	48,882,455,586	0.23589	48,882,455,586	100%
2009	9,914,568,266	53,257,263,608	0.23577	53,257,263,608	100%
2010	5,088,997,965	53,946,001,329	0.24980	53,946,001,329	100%
2011	5,559,376,920	53,017,815,514	0.27390	53,017,815,514	100%
2012	5,681,118,965	53,849,973,139	0.27736	53,849,973,139	100%
2013	6,133,624,980	54,109,959,012	0.28287	54,109,959,012	100%

DENTON COUNTY

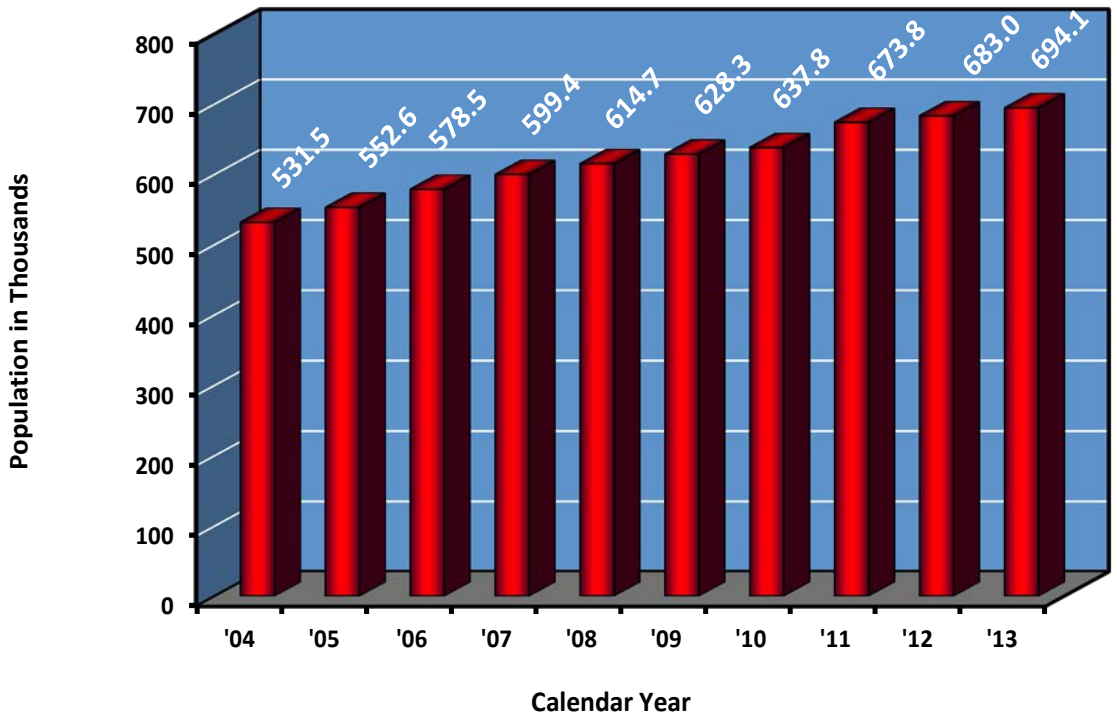
PROPERTY TAX RATES
(PER $100 OF ASSESSED VALUE)
Last Ten Tax Years

Tax Year	General Fund	Special Revenue Funds	Debt Service Funds	Total
2004	0.193440	0.025640	0.035720	0.254800
2005	0.178140	0.026670	0.041670	0.246480
2006	0.171120	0.021670	0.039130	0.231920
2007	0.159040	0.024790	0.052060	0.235890
2008	0.158100	0.026330	0.051340	0.235770
2009	0.161240	0.026490	0.062070	0.249800
2010	0.168171	0.031730	0.073999	0.273900
2011	0.175448	0.030209	0.071700	0.277357
2012	0.175880	0.033345	0.073642	0.282867
2013	0.176120	0.031724	0.077070	0.284914



DENTON COUNTY

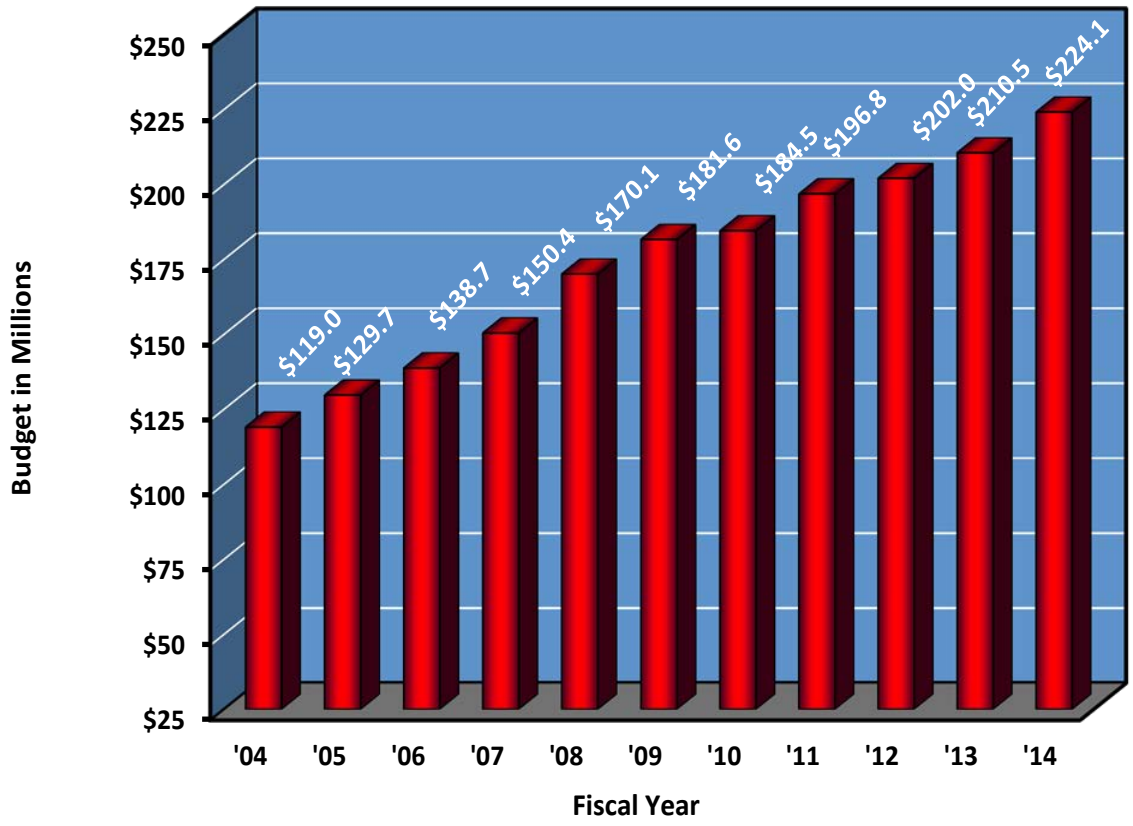
POPULATION HISTORY
Last Ten Years



* This chart reflects North Texas Council of Governments' population estimates as of January 1st of each year.

DENTON COUNTY

BUDGET HISTORY
Ten Fiscal Years



* This chart reflects the actual adopted totals for the last ten fiscal years.

DENTON COUNTY AUDITOR'S OFFICE
401 W. HICKORY, SUITE 423
DENTON, TEXAS 76201
940/349-3100
Fax: 940/349-3101

MEMO

To: **Denton County Commissioners Court**

From: **James Wells, Denton County Auditor**

Date: **June 12, 2013**

Re: **Revenue Analysis for FY 2014 Budget**

==========

Section 111.063 of the Local Government Code requires the County Auditor to provide estimates of funds available and funds expected to be received to the County Budget Officer. This information has been prepared and submitted as required by my office. The following are some key factors to consider in analyzing the County's actual revenue results for the 2013 fiscal year and the initial estimates for the 2014 budget year.

A. TAXES

Property taxes are the largest single source of revenue for the County budget. As is our expectation, property tax collections for both current and delinquent taxes have been strong for 2013 and this trend is expected to continue for 2014. As of June 1, 2013, our collection rate for current taxes was at 98.92% which approximates last year's rate through the same time period. Given the state of the local and national economy and housing markets, such a strong collection rate is a definite plus. Our average collection percentage for current taxes for the fiscal years between 2009 and 2012 was 99.23%. On tax levies averaging $138.6 million, our upaid taxes at fiscal year end average only $1,058,000.

Through May 30, delinquent tax, penalty and interest collections totaled over $970,000 of revenues to the County. This amount is a decrease of over $300,000 compared to 2012 collections, but it compares well with previous years.

Based on some preliminary data from the Appraisal District, we expect that the 2013 increase new construction in the County will be considerably above the average of the last several years. New property added to the tax roll is the major source of additional revenue

for the County for each year. After several years where new property totaled about $1 billion, we are expecting the addition of more than $1.3 billion in new property to the tax roll in 2013. We are tentatively projecting an increase of $3.024 million in tax revenue at the effective rate for the 2014 budget year. These numbers are, of course, preliminary pending submission of the final appraised values by the Appraisal District in late July.

Budgeted tax revenue in the County has increased over the last five years as shown below.

2009	2010	2011	2012	2013
$ 121,690,123	$ 130,797,635	$ 139,541,224	$ 145,059,781	$ 150,763,330

Collection percentages for current year taxes have been as follows:

99.0%	99.2%	99.3%	99.5%	---------%

Tax rate increases over the effective rate have been as shown below:

3.46%	3.16%	3.78%	0.00%	1.16%

B. MOTOR VEHICLE REGISTRATION

An optional county vehicle registration fee is authorized by Chapter 502 of the Transportation Code. Denton County assesses the maximum additional registration fee of $10 per vehicle. Revenue from this fee, which must be deposited to the Road and Bridge Fund, totaled $5,206,669 in 2012. These fees had been flat for the 3 prior years as automobile sales slowed significantly, but the increase in collections in 2012 was a return to expected levels. Based on current year collections, we estimate that the County will receive $5.35 million from this fee in 2013, and in FY 2014.

Also, we receive an additional 5% auto registration fee for collecting automobile sales taxes for the State. The County's revenue from this commission totaled as much as $3.685 million in 2008, but due to the recession, and due to slower automobile sales, 2010 revenue decreased to $2,742,000. We are estimating 2013 revenue at $3,200,000 based on the State Comptroller's certification of collections. Since this revenue is a product of automobile sales and auto prices in the County, we are estimating an increase to $3.4 million in 2014. This commission had been budgeted by statute in the Road and Bridge Fund, but in 2006 a new state law required that this fee be shifted to the General Fund. In

2014, 90% will go to the General Fund. This will continue through 2015 when 100% of the fee will go to the General Fund.

Because of the above factors, motor vehicle registration and sales tax commission revenues, which previously made up the majority of the Road and Bridge Fund revenues, have decreased over the past five years as shown below.

2010	2011	2012	2013 (estimated)	2014 (budget)
$ 6,258,398	$ 6,054,634	$ 6,166,242	$ 6,030,000	$ 5,690,000

These fees make up the following percentages of total Road and Bridge Fund revenue:

68.86%	67.00%	58.02%	51.73%	55.57%

C. INTERGOVERNMENTAL REVENUES

Denton County has decreased the number of state and federal grants it receives during the past several years. Since most of these grants pay for new or expanded programs and do not replace any current spending, they therefore offer little budgetary relief.

Our other type of intergovernmental revenue is direct payments from city and state governments or from the federal government. Once, our most significant of these payments was for housing other governments' prisoners. However, these fees fell from $2,871,000 in 2002 in to $0 in 2004 and back up to $2,113,700 by 2007. Since then, this revenue has leveled off at to a much lower amount. $500,000 in revenue was budgeted from prisoner housing in 2013. Due to a current year revenue increase, based on an expected increase in county prisoners housed, we have increased this revenue line item at $600,000 for FY 2014.

In the Health Care Relief Fund, the 15th annual payment from the state tobacco lawsuit settlement trust fund was received in April, 2013. This payment of $244,464 was a slight increase over our 2012 payment. But this payment, which is interest rate dependent, has dropped significantly from the high of $403,000 in 2008.The amount to be distributed in 2014 should be equal or somewhat less, assuming that interest income earned on the trust fund cannot decline much further. Accordingly, we have established the revenue estimate for this line item at $240,000 for next year.

Many intergovernmental revenues are expected to decrease or to remain at already reduced levels due to actions by the State Legislature and the Federal government. These

revenues include lateral road fundng, juror pay reimbursements, overweight vehicle fees and Build America Bond interest subsidies. The Juvenile Probation Department should, however, receive the same grant funding from the Texas Juvenile Probation Commission for the 2014 budget. And we expect increases in Medicaid reimbursements and Delivery System Reform Incentive Payments (DSRIP) that total almost $1 million. These two major increases account for almost all of the $1,078,000 FY 2014 increase budgeted for this type of revenue.

D. FEES OF OFFICE

Many county offices collect fees for services provided to the public. Most of these fees are set by statute, and they are budgeted in the General Fund of the County. For the current year, fees for services in the General Fund are estimated to exceed the $12,940,000 amount received in 2012, and, they will exceed the $12.95 budget by almost $500,000. The budgeted amount for total General Fund fees for 2014 is $645,000 over the 2013 budget. This increase is a positive after two years of decreases due to the overall weak economy.

In other funds, we are budgeting a moderate $200,000 growth in fee revenues compared to the current year's totals. County-wide, fees are budgeted to show an overall increase of $836,000 in 2014.

There are some special fees that should be mentioned. The JP Court Technology Fee, which was set to expire on September 1, 2006, was reinstated permanently by the legislature in 2005. This fee, which can only be spent for "technological enhancements and technology training for a justice court", is $4 on each misdemeanor offense conviction in JP courts. An average of $82,000 has been collected annually on this fee since its inception. The Law Library Fee is currently based on $35 per civil case filed in county and district courts. This fee was increased from $25 per case in 2013,as allowed by statute, to keep revenues and spending in the Law Library equal. We also have various technology, records management, fees for services, and building security fees. These include:

Type of Fee	Budgeted Revenue
District Clerk Records Mgmt Fund -	$ 55,000
District Clerk Records Archive Fee -	$ 40,000
County Clerk Records Mgmt Fund -	$785,000
County Clerk Records Archive Fee -	$750,000
Courthouse Security Fee -	$300,000
JP Building Security Fee -	$ 16,000
Juvenile Probation Fees -	$ 80,000
Fire Code Enforcement Fees -	$210,000

JP Court Technology Fee -	$ 68,000
Public Health Clinical & Environ. Fees	$515,000
County & District Court Tech Fee -	$ 19,000
County Records Mgmt Fee -	$210,000
Court Records Pres. Fees -	$130,000
Law Library Fees -	$371,000
DA Check Fees -	$ 40,000
Jury Fees	$ 23,000

Also, the County Fee for Child Safety was adopted by the Commissioners Court on April 20, 2004, and it was effective January 1, 2005. This is a $1.50 additional fee on vehicle registrations. The County can retain a 10% administrative fee as well as a pro rata share of the remainder based on the population in the unincorporated areas of the county. The remainder must be distributed to the cities in the County. We have budgeted County net revenue of $105,000 for the next fiscal year for this fee, and we expect to distribute approximately $720,000 to the cities at the end of this fiscal year.

General Fund Fees of Office have changed over the last five years as shown below.

2010	**2011**	**2012**	**2013 (estimated**	**2014 (budgeted)**
$ 11,443,228	**$ 11,675,271**	**$ 12,940,032**	**$ 13,404,700**	**$ 13,600,500**

E. FINES

Fines are received from Justice of the Peace, County Criminal Courts, and District Courts. Individual court judges have the authority to levy fines in varying amounts upon conviction of a defendant, and the judges can establish the terms of payment. This year fines are expected to total $3,635,000, and they are budgeted at $3,540,000. All levels of courts have experienced decreases in fine collections since they peaked at $4,250,000 in 2007. For FY 2014, we are estimating fine revenue to be $3,565,000, or 16% less than 2007's total.

The County was mandated by Senate Bill 1863 to have a fine and court cost collection improvement program in place by April, 2007. This program was initiated under the control of the District and County Clerks, and it has been very successful although collections are to level off as the program matures. Fine revenues from District and County Court case are estimated at $2,000,000 for 2013 and $1,950,000 for 2014. This is a $300,000 increase over actual 2006 (pre-collections program) totals.

As in previous years, we have prepared the 2014 revenue budget with the General Fund receiving 100% of County and District Court fines. In prior years the Road and Bridge Fund

has received a portion of these fines, but the availability of increases in dedicated revenues for this fund make it unnecessary to budget fine revenues here. The historical totals for fine revenue are shown below.

2010	2011	2012	2013 (estimated)	2014 (budgeted)
$ 3,714,722	$ 3,261,993	$ 3,516,408	$ 3,635,000	$ 3,565,000

F. INTEREST

Interest, or investment, income has been the most volatile revenue source for the County of the last 8 years. High interest rates in 2006 and 2007 pushed up our investment income in those years. Interest rate cuts by the Federal Reserve in 2008 and 2009 totaling over 400 basis points have had the opposite effect. In 2013, County revenues will fall short of budgeted totals for interest revenues by 18% or $55,000. Most of the County's investments are earning interest at rates under 1%. The rates for the governmental investment pools and for the County's overnight master repurchase agreements have decreased by more than 90% in the last three years. We are assuming that rates will not increase FY 2014. We have set the interest revenue budget for 2013 $260,000. This is, however, only about 10% of the actual revenue in budgeted funds in 2008. Historical totals for interest income in budgeted funds are as follows.

2010	2011	2012	2013 (estimated)	2014 (budgeted)
$ 595,990	$ 584,359	$ 210,489	$ 259,700	$ 259,950

G. MISCELLANEOUS REVENUES

Miscellaneous revenues are primarily refunds and reimbursements and some fees for services not connected with a specific office. In the past, very little budgetary reliance has been placed on these revenues. However, as other types of revenue have declinced, these miscellaneous revenues have increased in importance. These revenue sources include inmate phone fees, court appointed attorney refunds, operating cost reimbursement for the CPS building, Sheriff and District Attorney forfeiture revenue, and bail bond forfeitures as fairly major sources of revenue. Many of these revenues vary greatly from year to year, so our FY 2014 revenue estimate is largely unchanged at $1,967,500.

2010	2011	2012	2013 (estimated)	2014 (budgeted)
$ 3,022,838	$ 2,650,958	$ 2,689,567	$ 2,520,565	$ 1,967,500

H. FUND BALANCE AND RESERVE FUNDS

We have prepared the 2014 budget with approximately the same amount of fund balance draw down as in 2013. We are providing funding annually for the Capital Replacement Fund with transfers of fund balance from the General Fund. Our budgeted ending fund balances (approximately $40 million) should be exceeded since we generally spend approximately 96% of funds budgeted and we collect higher revenues that estimated. Expected ending fund balances will be adequate to protect the County in the event of unforeseen occurrences, and the budgeted ending General Fund Balance will be in compliance with the County's recently adopted fund balance policy.

SUMMARY -

In summary, the County's expected budgetary revenues for 2013 do not vary significantly from the original budget estimates with some exceptions. Tax collections, motor vehicle registration revenues, and tax collection fees for services show the best growth trends. For the 2014 budget we have estimated revenues as follows:

*** Taxes** - we expect an approximate $3.024 million increase in available revenue due to new property added to the tax base.

*** Vehicle registration** – we have budgeted an increase of $350,000 over the 2013 budgeted amounts. This is due to an increase invehicles registrered in the County and to a stronger market for vehicle sales.

*** Intergovernmental revenue** – We have budgeted almost an increase of $1,078,000 in intergovernmental revenue, primarily from contractual payments such as communications contract, Medicaid services, DSRIP payments, and prisoner housing. There are also some increases in "fee for services" grants.

*** Fees** - an approximate $836,000 increase is budgeted based on almost across the board increases in fees for county services in recent years, with the largest increases in the County Clerk's and Tax Assessor-Collector's fees.

*** Fines** – Fines are budgeted to show a very small increase over 2013. This reverses a trend of lower yearly revenues.

*** Interest Revenue** – the revenue budget for 2014 has been decreased for all funds by $56,000 due to continued low interest rates established by the Federal Reserve Bank.

*** Miscellaneous Revenues** – a small increase of $162,000 is included in the budget due increases in several line items, including fees for ignition interlock systems for pre-trial defendants released on bond, and revenues from court appointed attorney reimbursements.

DENTON COUNTY, TEXAS

FINANCIAL TREND ANALYSIS

FOR FY 2002 THROUGH 2012

DENTON COUNTY AUDITOR'S OFFICE
401 W. HICKORY, SUITE 423
DENTON, TEXAS 76201
940/349-3100
Fax: 940/349-3101

MEMO

To: **Commissioners Court**

From: **James Wells, County Auditor**

Date: **November 26, 2013**

Re: **Financial Trend Analysis**

One widely accepted method of evaluating a local government's financial condition is to monitor the trends of certain factors regarding the government's finances. Financial trend analysis can be helpful in:

Gaining an understanding of the government's financial condition;

Identifying emerging problems before they reach serious levels;

Introducing long-range considerations into the annual budgeting process;

And, providing a starting point for setting financial policies.

The County is affected by both external and internal factors. The following pages display selected external and internal data and the changes in the relationship of those factors over time. Information is displayed in both numerical and graph forms to demonstrate how these factors are changing in relation to each other.

Suggested uses for the results of a financial trend analysis include:

Identifying unfavorable trends and when they began;

Consider mitigating circumstances that may neutralize unfavorable trends;

Identify the causes underlying unfavorable trends;

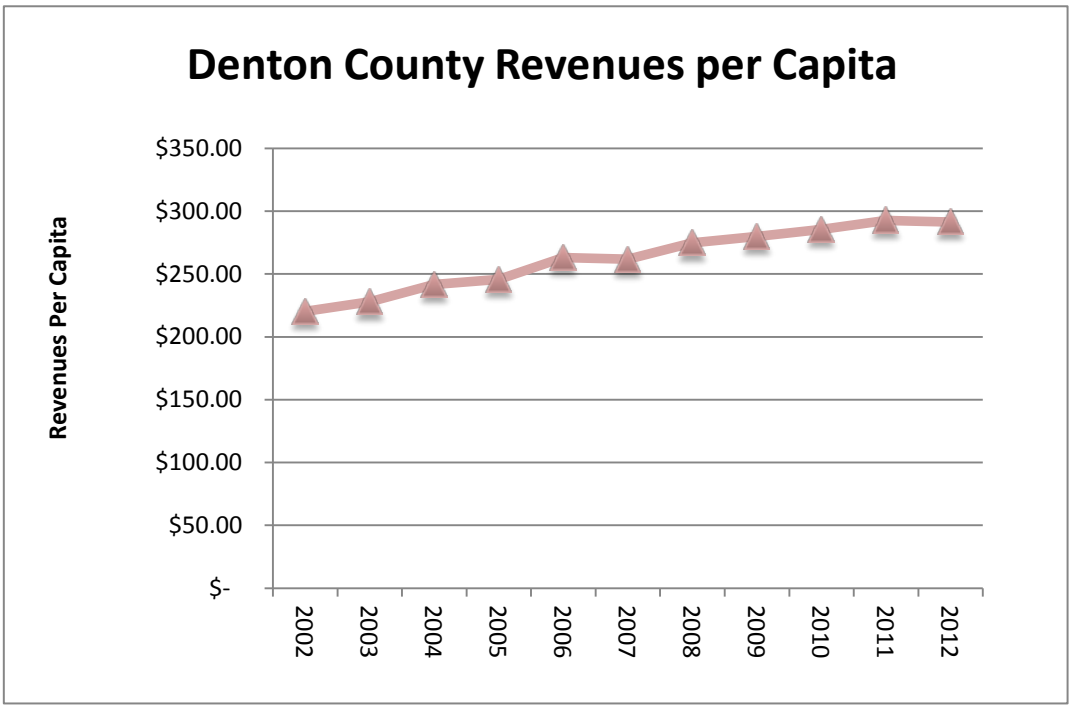
Compare the trends with other local governments and national trends;

Compare the trends to one another and to benchmark data;

Use the trend data with professional judgment to develop or change policy.

DENTON COUNTY, TEXAS
RATIO OF GENERAL GOVERNMENTAL REVENUES TO POPULATION

	POPULATION	TOTAL REVENUES	REVENUES/ POPULATION
2002	475,000	$ 104,600,448	**$ 220.21**
2003	504,650	$ 115,054,181	$ 227.99
2004	528,950	$ 127,888,464	$ 241.78
2005	552,600	$ 135,760,424	$ 245.68
2006	578,500	$ 152,220,643	$ 263.13
2007	599,350	$ 156,862,607	$ 261.72
2008	614,650	$ 168,935,111	$ 274.85
2009	628,300	$ 175,874,608	$ 279.92
2010	637,750	$ 182,044,988	$ 285.45
2011	662,614	$ 193,909,601	$ 292.64
2012	683,010	$ 199,085,929	**$ 291.48**



*As the population of the County increases, it might be assumed that revenues and the needs for services would increase proportionately. A stable trend line would verify this assumption.

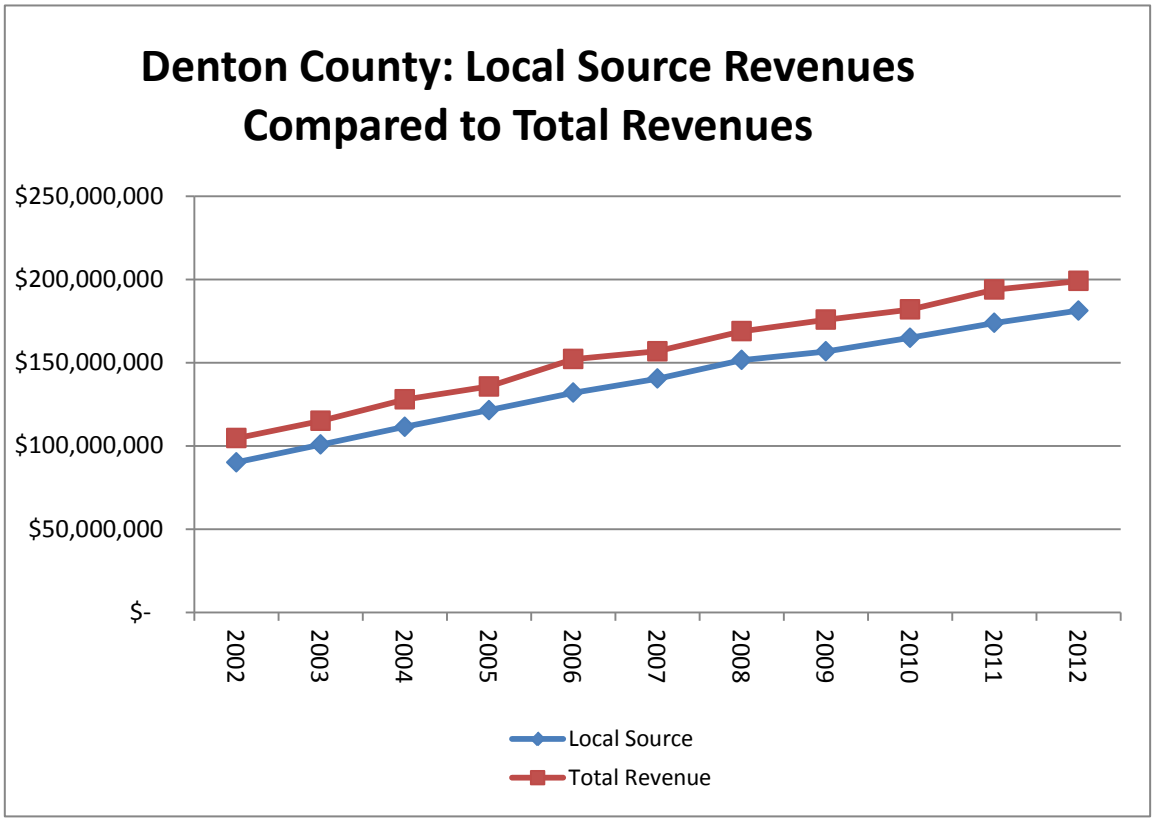
*An increasing ratio would indicate that an even greater demand for services is being placed on the County. **Increased debt service or opening major new facilities would affect this trend.**

*A decreasing ratio may indicate that the County will have trouble maintaining existing service levels in the future unless new revenue sources are determined.

***The moderate upward slope (which is not adjusted for inflation) for Denton County indicates that increases in county spending are closely matched to increased population and demand for services.**

DENTON COUNTY, TEXAS
RATIO OF LOCAL REVENUES TO TOTAL GENERAL REVENUES

	Local Source	Total Revenue	Local Source/ Total Revenue
2002	**$ 90,159,433**	**$ 104,600,448**	**86.19%**
2003	$ 100,837,170	$ 115,054,181	87.64%
2004	$ 111,516,142	$ 127,888,464	87.20%
2005	$ 121,471,072	$ 135,760,424	89.47%
2006	$ 131,946,501	$ 152,220,643	86.68%
2007	$ 140,423,446	$ 156,862,607	89.52%
2008	$ 151,624,111	$ 168,935,111	89.75%
2009	$ 156,819,762	$ 175,874,608	89.17%
2010	$ 164,971,519	$ 182,044,988	90.62%
2011	$ 173,914,426	$ 193,909,601	89.69%
2012	**$ 181,364,577**	**$ 199,085,929**	**91.10%**



*This ratio is a measure in the change in the County's reliance on intergovernmental revenues in its operations.

*Overuse of non-local revenues can create problems when state and federal funding declines.

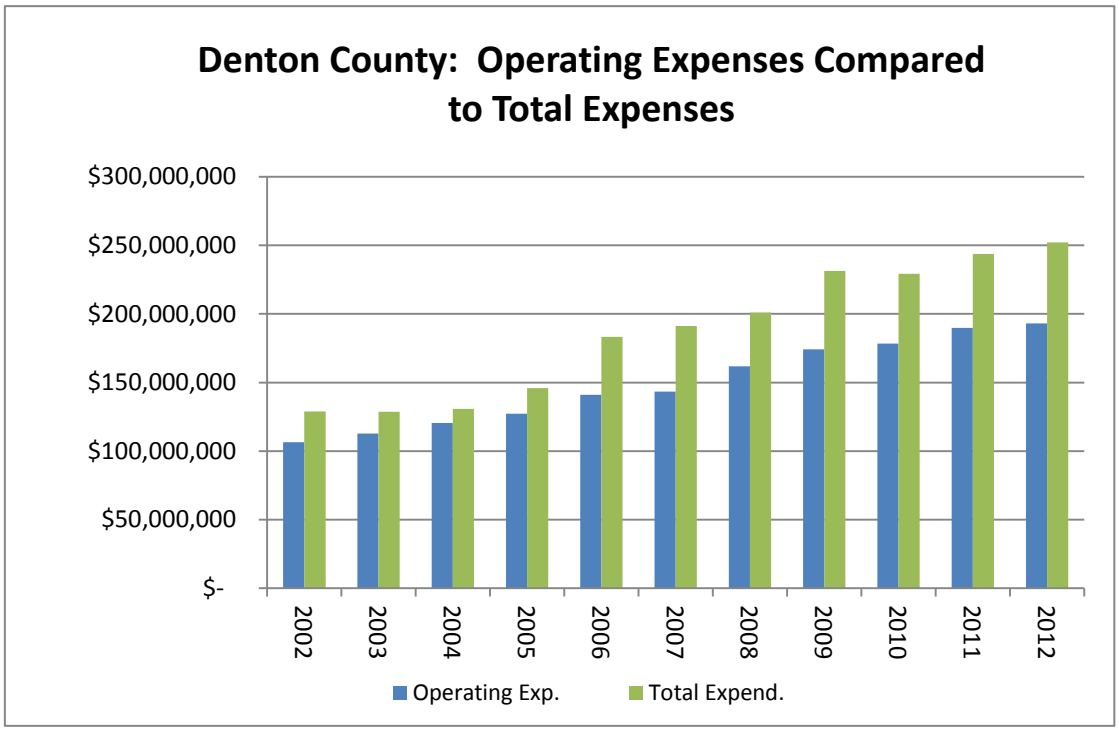
***Denton County's trend in this area over the last ten years shows that our dependence on intergovernmental revenues has decreased slowly but constantly. We expect this trend to accelerate as sources of both federal and state funding are shrinking.**

***In 2002 local revenues made up 86% of our total. By 2012, this percentage was 91.71.**

*This gradual change in our mix has been easier to incorporate into the annual budget than a rapid change would have been. Smaller incremental decreases have helped the County manage the funding change.

DENTON COUNTY, TEXAS
RATIO OF OPERATING EXPENDITURES TO TOTAL EXPENDITURES

	Operating Exp.	Total Expend.	Operating Exp/ Total Expense
2002	**$ 106,553,557**	**$ 128,866,380**	**82.69%**
2003	$ 112,673,192	$ 128,550,087	87.65%
2004	$ 120,550,831	$ 130,667,009	92.26%
2005	$ 127,251,387	$ 145,972,162	87.18%
2006	$ 141,090,081	$ 183,281,443	76.98%
2007	$ 143,350,195	$ 191,322,715	74.93%
2008	$ 161,830,732	$ 201,085,032	80.48%
2009	$ 174,270,664	$ 231,291,786	75.35%
2010	$ 178,351,792	$ 229,197,435	77.82%
2011	$ 189,912,987	$ 243,695,778	77.93%
2012	**$ 193,046,700**	**$ 252,177,119**	**76.55%**

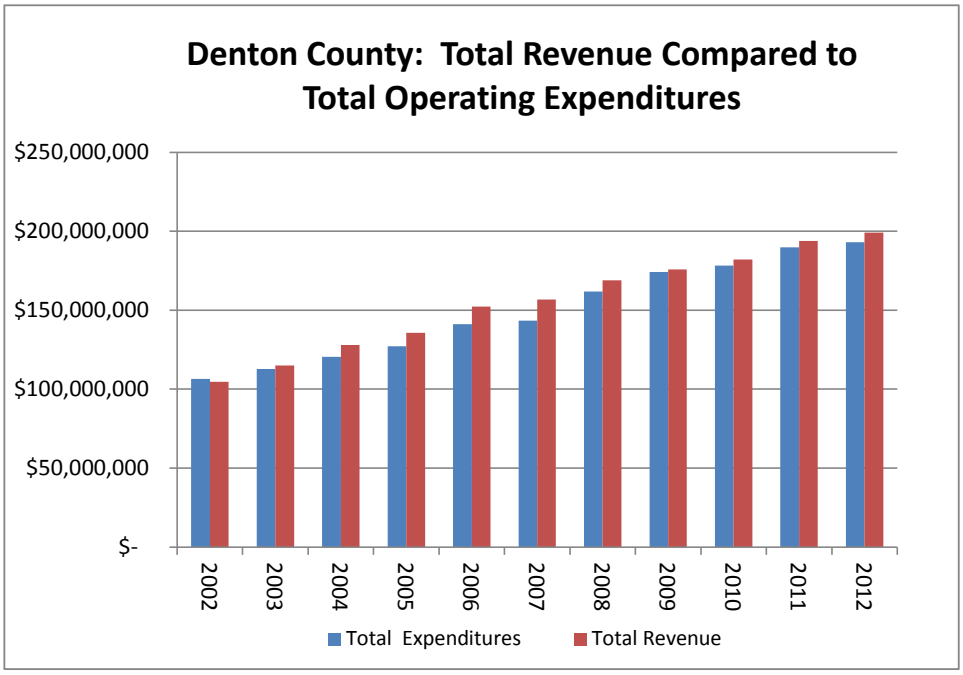


*The County needs to reach a balance between spending for current year operations and spending to replace and expand our infrastructure.

*Operating expenditures provide services to citizens while infrastructure expenditures are made to provide a benefit for many years to come.
*A stable or decreasing ratio is an indication that the County is adequately preparing for future needs.
*Since capital needs are often deferred, an increasing ratio can be a indication that current needs are being met at the expense of the future.
***Denton County's trend over the last ten years shows increasing levels of spending on infrastructure ranging from 17% of total expenditures up to 22%. With the County's authorized debt for the capital improvement plan, the spending levels for infrastructure will likely continue to increase.**

DENTON COUNTY, TEXAS
TOTAL OPERATING EXPENDITURES COMPARED TO TOTAL REVENUES

		Total Expenditures		Total Revenue	Total Expend/ Total Revenue
2002	**$**	**106,553,557**	**$**	**104,600,448**	**101.87%**
2003	$	112,673,192	$	115,054,181	97.93%
2004	$	120,550,831	$	127,888,464	94.26%
2005	$	127,251,387	$	135,760,424	93.73%
2006	$	141,090,081	$	152,220,643	92.69%
2007	$	143,350,195	$	156,862,607	91.39%
2008	$	161,830,732	$	168,935,111	95.79%
2009	$	174,270,664	$	175,874,608	99.09%
2010	$	178,351,792	$	182,044,988	97.97%
2011	$	189,912,987	$	193,909,601	97.94%
2012	**$**	**193,046,700**	**$**	**199,085,929**	**96.97%**



*An operating deficit occurs when current expenditures exceed current revenues. This may not mean that the budget is unbalanced, because reserves from prior years may be used to cover the difference.

*An operating deficit in any one year may not be a cause for concern, but frequent and increasing deficits can indicate that current revenues are not adequate to cover current expenditures and a serious problem may lie ahead.

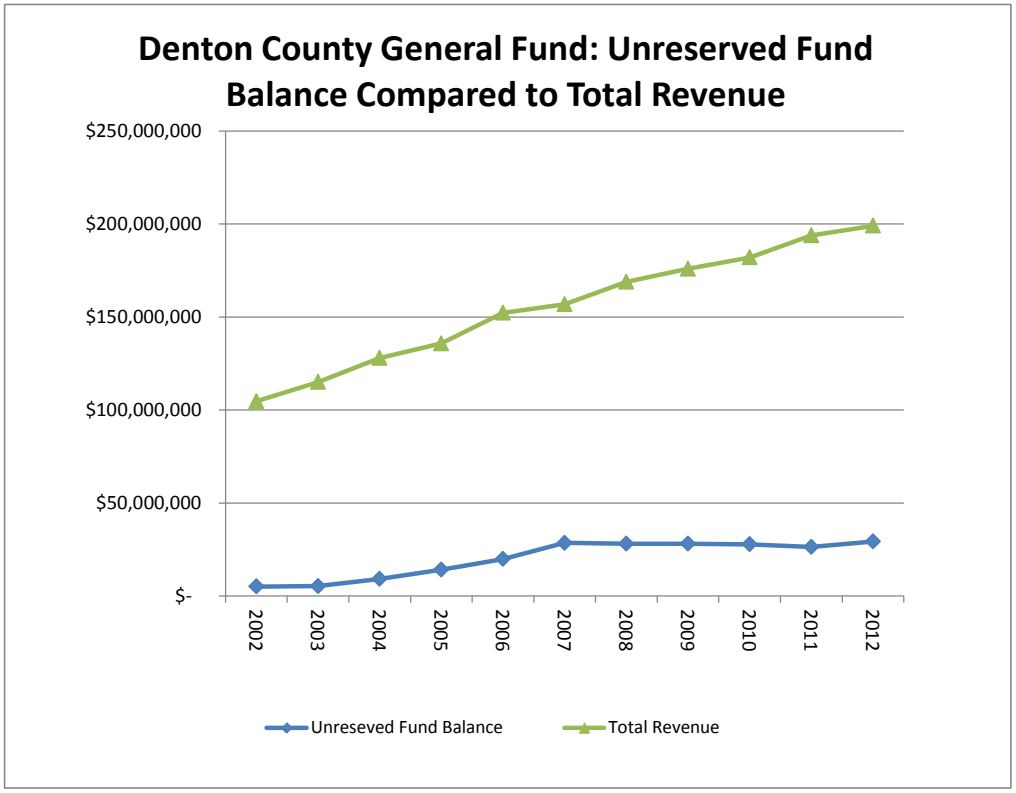
*A credit rating agency would regard a current-year operating deficit as a minor warning signal. Funding practices and the reasons for the deficit would be considered.

*Two or more consecutive years with operating deficits, increasingly larger deficits or an unusually large deficit (more than 5-10%) would be situations that be considered negative factors by rating agencies.

***The County's results for the last 3 years show a consistent trend of surpluses that are adequate but not excessive.**

DENTON COUNTY, TEXAS
GENERAL FUND: UNRESERVED FUND BALANCE COMPARED TO TOTAL REVENUE

	Unreseved Fund Balance	Total Revenue	Unreserved Bal/ Total Revenue
2002	**$ 5,037,472**	**$ 104,600,448**	**4.82%**
2003	$ 5,261,024	$ 115,054,181	4.57%
2004	$ 9,148,815	$ 127,888,464	7.15%
2005	$ 14,123,451	$ 135,760,424	10.40%
2006	$ 19,862,476	$ 152,220,643	13.05%
2007	$ 28,498,398	$ 156,862,607	18.17%
2008	$ 28,034,694	$ 168,935,111	16.59%
2009	$ 28,069,517	$ 175,874,608	15.96%
2010	$ 27,725,551	$ 182,044,988	15.23%
2011	$ 26,273,324	$ 193,909,601	13.55%
2012	**$ 29,206,567**	**$ 199,085,929**	**14.67%**



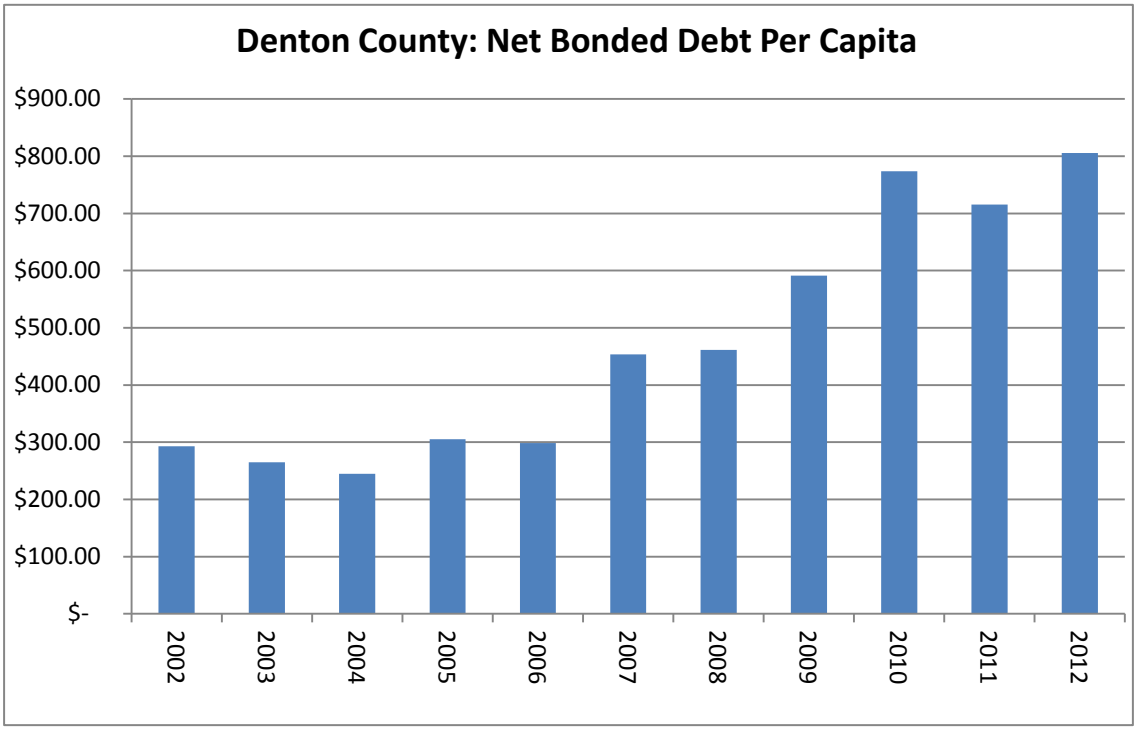
***The size of a local government's fund balances can affect its ability to withstand financial emergencies.**
*If fund balances as a percentage of operating revenues are declining over time, it can be a sign that the government is being too dependent on reserve funds to balance its annual budget.
*Unreserved fund balances are a key component in the rating agencies' process of assigning a debt rating.
*Denton County's trends in this area show a dramatic decrease in the ratio for the General Fund and a small decrease for the Special Revenue Funds and the Debt Service Fund.
*Although there are no set rules for determining the appropriate level of fund balances, there are some facts about the County's financial situation that should be considered.
*Because of the discrepancy between the start of our fiscal year and the property tax deadlines, we generally operate at a severe cash deficit each year in the months of October and November.

*Also, we have numerous bridges and county facilities that are subject to damage from natural causes. Because of the above, the need for at least a two-month reserve cushion should be apparent.

***Shrinking intergovernmental revenues and interest revenues and increasing costs for health insurance have been managed through the judicious use of reserve funds in this time period.**

DENTON COUNTY, TEXAS
NET BONDED DEBT PER CAPITA

2002	**$**	**293.20**
2003	$	265.17
2004	$	244.95
2005	$	305.28
2006	$	298.70
2007	$	453.49
2008	$	461.33
2009	$	591.17
2010	$	773.46
2011	$	715.24
2012	**$**	**805.60**



* This ratio measures the change over time in the long term debt burden being placed on the taxpayers of the County.

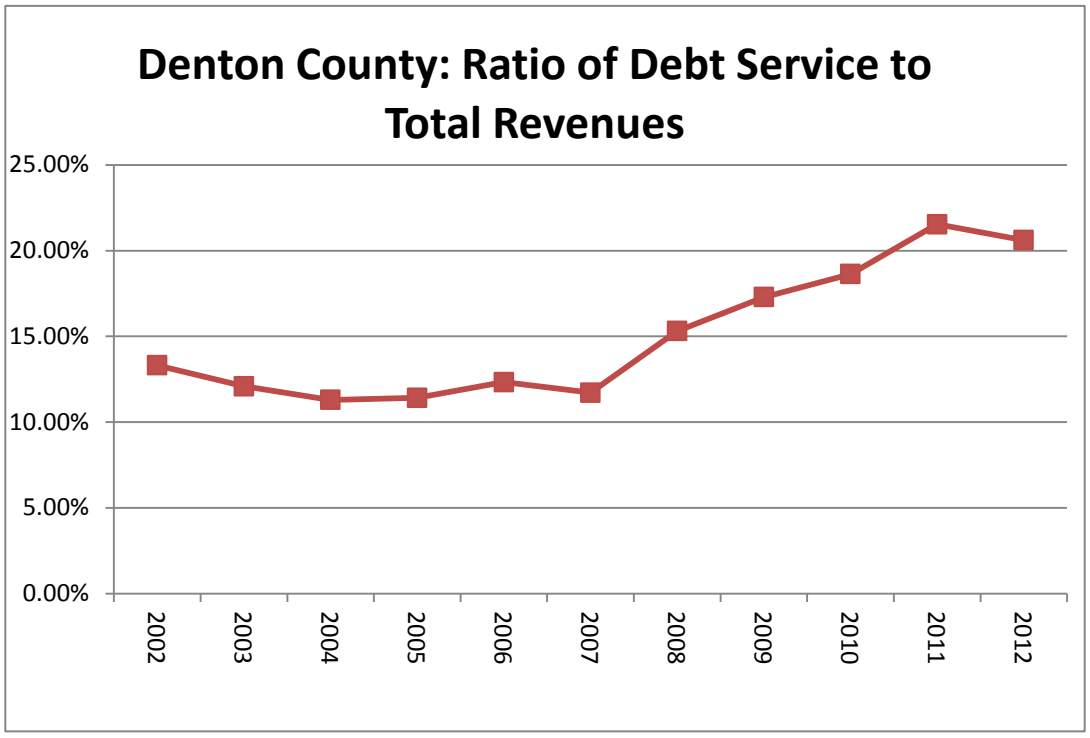
* A fairly stable ratio indicates that the County is issuing debt to achieve growth in relation to the growth in the demand for its services

* Denton County's increasing ratio is due to theCounty's implementation of its capital improvement plan through the issuance of significant amounts of debt that were approved in the 2008 TRIP bond election.

* Using inflation adjusted numbers, the increase in bonded debt per capita is moderated but still significant. The inflation adjusted total for 2012 would be almost $200 less per capita.

DENTON COUNTY, TEXAS
RATIO OF DEBT SERVICE TO TOTAL REVENUES

	Debt Service	Total Revenue	Debt Service/ Total Revenue
2002	**$ 13,922,587**	**$ 104,600,448**	**13.31%**
2003	$ 13,905,753	$ 115,054,181	12.09%
2004	$ 14,450,424	$ 127,888,464	11.30%
2005	$ 15,505,580	$ 135,760,424	11.42%
2006	$ 18,779,874	$ 152,220,643	12.34%
2007	$ 18,380,383	$ 156,862,607	11.72%
2008	$ 25,867,621	$ 168,935,111	15.31%
2009	$ 30,407,107	$ 175,874,608	17.29%
2010	$ 33,918,589	$ 182,044,988	18.63%
2011	$ 41,770,901	$ 193,909,601	21.54%
2012	**$ 41,045,306**	**$ 199,085,929**	**20.62%**

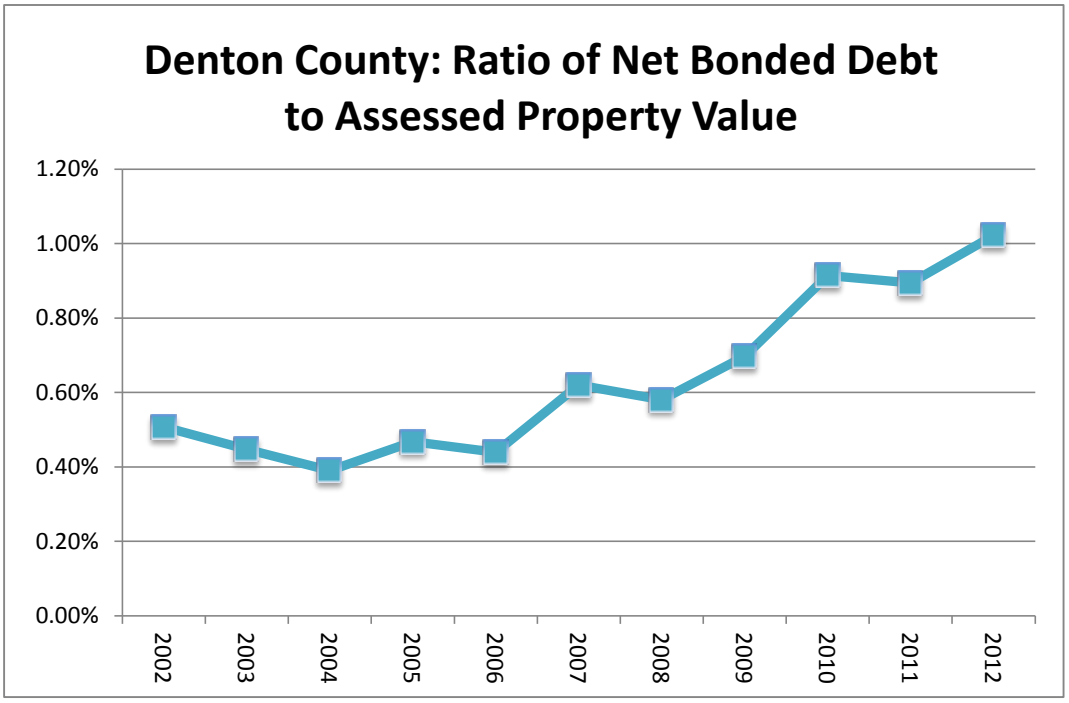


* Debt service is the amount of principal and interest that the County must pay each year on previously issued long-term debt (bonds, certificates of obligation & tax notes).
* Increasing debt service reduces the County's expenditure flexibility adding to our fixed costs each year.
* The credit industry's benchmark is that debt service exceeding 25% of operating revenues is considered a potential problem.

* Denton County's debt/revenue ratio has increased because of planned and voter appoved debt incrases occuring at the same time that the growth in operating expenditures has slowed dramatically
* Denton County's ratio is not in the problem area, but it has increased dramatically over the last decade. The increase is due to the County's planned and authorized capital improvement plan, but this ration should be monitored closely.

DENTON COUNTY, TEXAS
RATIO OF NET BONDED DEBT TO ASSESSED PROPERTY VALUE

	Net Bonded Debt	Assessed Value	Net Bonded Debt/ Assessed Value
2002	**$ 134,978,815**	**$ 26,597,572,619**	**0.51%**
2003	$ 133,815,865	$ 29,962,263,012	0.45%
2004	$ 129,567,599	$ 33,204,950,115	0.39%
2005	$ 168,696,557	$ 36,071,230,377	0.47%
2006	$ 172,799,115	$ 39,330,611,814	0.44%
2007	$ 271,797,346	$ 43,876,505,795	0.62%
2008	$ 283,559,273	$ 48,882,455,586	0.58%
2009	$ 371,433,662	$ 53,257,263,608	0.70%
2010	$ 493,272,667	$ 53,946,001,329	0.91%
2011	$ 473,928,927	$ 53,017,815,514	0.89%
2012	**$ 550,230,854**	**$ 53,849,973,139**	**1.02%**



* Net bonded debt is the County's long-term debt (bonds, certificates of obligation, tax notes) outstanding minus assets in the debt service fund.

* An increase in net bonded debt as a percentage of assessed valuation can mean that the County's ability to repay its debt is diminishing.

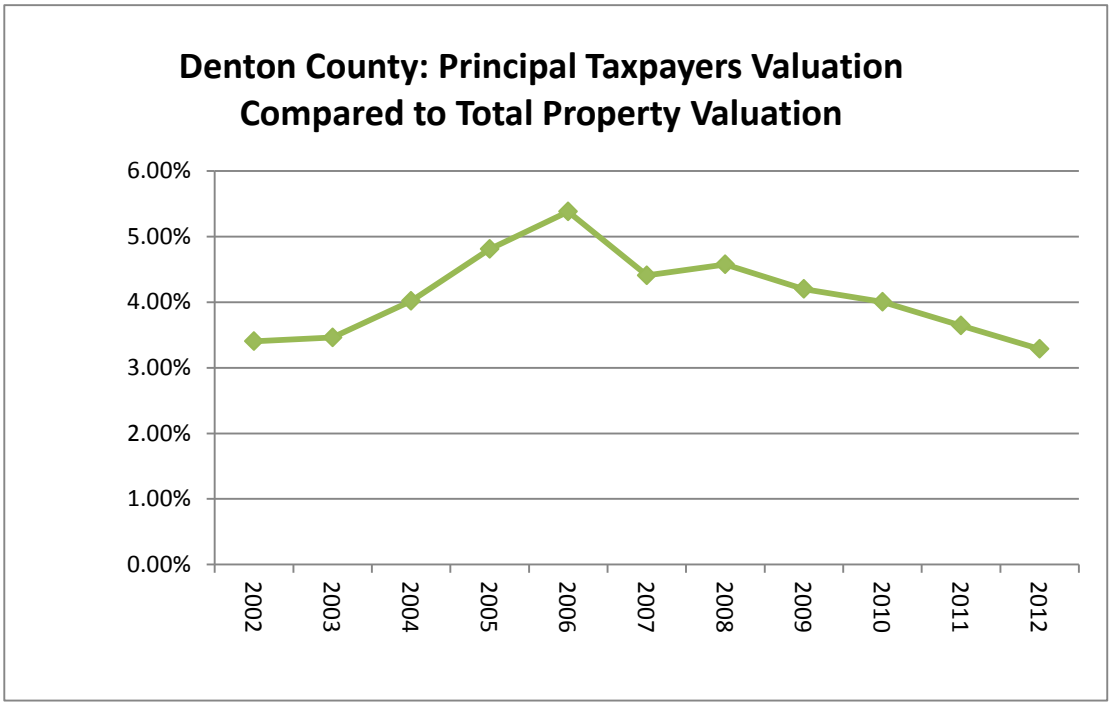
* The credit industry benchmark is that net bonded debt exceeding 10% of assessed valuation could be a warning signal. Denton County is far under that limit.

* Another credit industry benchmark is that a 20% increase in any one year of net debt as a percentage of assessed valuation could be a warning signal.

*** The fact that the County's ratio has only increased from 0.51% to 1.02% while total debt has more than quadrupled is positive sign that growth in the two areas is well-matched. And the debt increase was planned and approved by the voters.**

DENTON COUNTY, TEXAS
RATIO OF TOP TEN TAXPAYERS VALUATION
TO TOTAL VALUE OF TAXABLE PROPERTY

	Principal Taxpayers	Assessed Value	Ratio
2002	**$ 905,669,328**	**$ 26,597,572,619**	**3.41%**
2003	$ 1,037,004,376	$ 29,962,263,012	3.46%
2004	$ 1,334,737,278	$ 33,204,950,115	4.02%
2005	$ 1,736,057,149	$ 36,071,230,377	4.81%
2006	$ 2,116,443,894	$ 39,330,611,814	5.38%
2007	$ 1,934,538,895	$ 43,876,505,795	4.41%
2008	$ 2,237,361,976	$ 48,882,455,586	4.58%
2009	$ 2,237,793,422	$ 53,257,263,608	4.20%
2010	$ 2,161,608,050	$ 53,946,001,329	4.01%
2011	$ 1,931,208,978	$ 53,017,815,514	3.64%
2012	**$ 1,770,907,300**	**$ 53,849,973,139**	**3.29%**

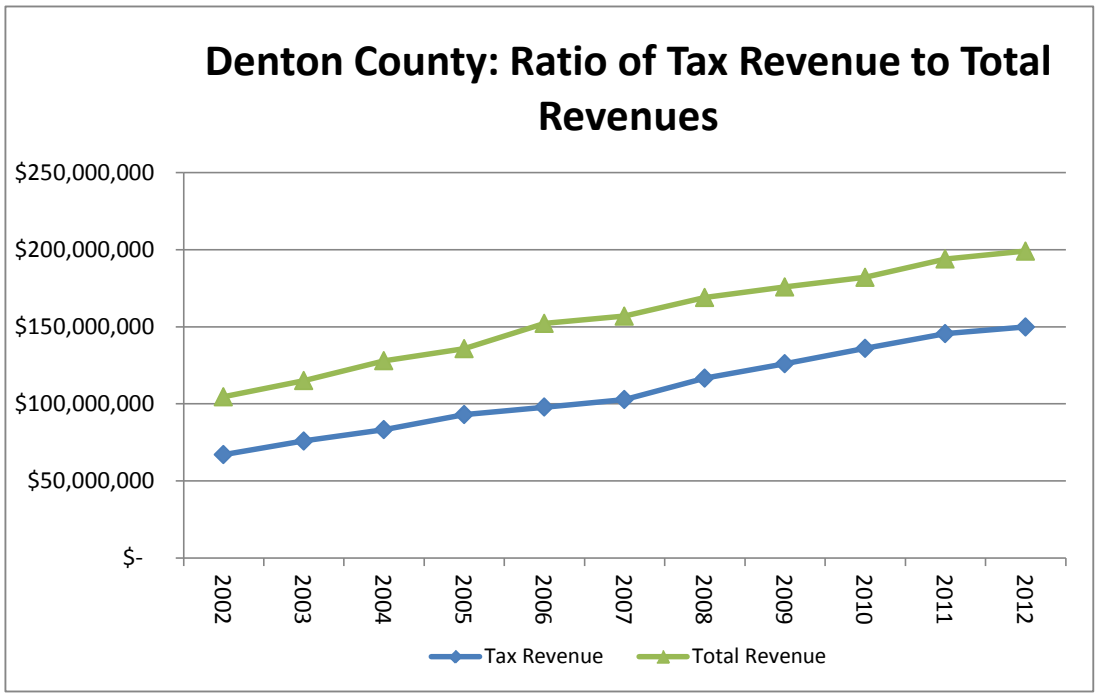


* This ratio attempts to measure the diversity of the County's tax base and the vulnerability of the County to a economic downturn in one or two specific areas.
* The size, location, and diversity of a local government's tax base are predominant factors assessed by the credit industry in evaluating the County's fundamental economy.
* Credit industry benchmarks are not available for this ratio.
* The signicant increase in the County's tax base over the last ten years, with the reversal of the increase in percentages for the top tax payers indicate that this is not an area for concern for the County.

***The recent decline in this ratio after it increased for several years is a positive sign that the County's tax base, and economy, is well diversified, and that the County is not exposed to excessive risk in this area.**

DENTON COUNTY, TEXAS
RATIO OF TAX REVENUES TO TOTAL REVENUES

	Tax Revenue	Total Revenue	Tax Revenue/ Total Revenue
2002	**$ 66,983,004**	**$ 104,600,448**	**64.04%**
2003	$ 75,897,298	$ 115,054,181	65.97%
2004	$ 83,298,140	$ 127,888,464	65.13%
2005	$ 93,082,213	$ 135,760,424	68.56%
2006	$ 97,874,084	$ 152,220,643	64.30%
2007	$ 102,817,039	$ 156,862,607	65.55%
2008	$ 116,739,752	$ 168,935,111	69.10%
2009	$ 126,074,805	$ 175,874,608	71.68%
2010	$ 135,942,713	$ 182,044,988	74.68%
2011	$ 145,542,071	$ 193,909,601	75.06%
2012	**$ 149,920,815**	**$ 199,085,929**	**75.30%**



* Property tax revenues should be considered separately from other revenues because the County relies most heavily on them to finance governmental operations.

* It is important to assess whether the growth in non-tax revenues is keeping pace with tax revenue growth and with expenditure growth. Non-tax revenue growth generally indicates that County expenditures are increasing due to an increased demand for services.

* Comparably sized Texas counties rely on property taxes for 70% and 75% of their total revenues.

*** Denton County's ratio for property taxes as a percentage of total revenues has increased from 64% to 75% over the last decade. Factors that have added to this increase include (1) a dramatic drop in investment income due to near zero interest rates; (2) signifant increases in annual debt service which is totally funded by property tax revenue; and (3) decreases in funding from the federal and state government in recent years due to their own budgetary problems.**

Despite the above factors, the dollar amount of non-tax revenues has increased significantly in the last decade.

DENTON COUNTY, TEXAS

FINANCIAL FORECAST

2013-2017 - Prepared by the Denton County Auditor's Office

The following financial forecast has been prepared by charting the financial trends established in the Denton County budget over the last four years. Summarized in broad categories of revenues and expenditures, the County's historical budgetary information is as follows:

REVENUES	2010	2011	2012	2013
Property Taxes	$ 131,497,635	$ 140,241,224	$ 145,759,781	$ 151,259,645
License & Permits	7,800,000	8,350,000	7,900,000	8,420,897
Intergovernmental	9,837,682	12,237,553	11,841,401	10,526,121
Fees of Office	14,652,772	15,029,000	15,135,025	16,841,793
Fines	4,380,000	4,340,000	3,620,000	4,210,448
Investment Income	928,050	1,004,400	525,900	316,500
Miscellaneous	4,225,305	4,965,104	3,809,534	4,210,450
Fund Balance	11,183,664	11,183,664	13,415,375	14,736,570
TOTAL	$ 184,505,108	$ 197,350,945	$ 202,007,016	$ 210,522,424
EXPENDITURES				
General Administration	$ 21,735,001	$ 21,973,361	$ 23,688,132	$ 25,262,690
Judicial	17,421,772	17,815,564	18,218,474	18,947,023
Legal	11,081,318	11,136,753	11,430,818	12,631,345
Financial	6,063,558	5,991,524	6,094,106	6,315,672
Public Facilities	8,373,257	8,622,832	8,902,046	8,420,895
Public Safety	58,506,077	60,836,004	61,515,034	63,156,727
Health & Welfare	6,857,360	7,262,411	7,320,097	6,315,672
Miscellaneous	8,452,599	10,069,497	11,308,677	12,487,615
Roads	11,981,275	11,975,091	12,183,218	12,631,345
Debt Service	34,032,791	41,667,908	41,346,414	44,353,440
TOTAL	$ 184,505,008	$ 197,350,945	$ 202,007,016	$ 210,522,424

This historical information shows that budgeted revenues and expenditures have increased by over $26,000,000 (14.11%) from 2010 to 2013. The categories of revenues and expenditures shown above are the same categories used in the budgetary process. If the revenue and expenditure trends established in the above period are carried forward for the next five years, the following would result.

REVENUES	2014	2015	FORECASTED 2016	2017	2018
Property Taxes	$ 157,846,982	$ 163,715,568	$ 169,700,830	$ 175,847,891	$ 181,848,195
License & Permits	8,627,863	8,720,484	8,993,978	9,185,005	9,370,719
Intergovernmental	10,755,601	10,261,617	9,735,022	9,471,322	9,043,229
Fees of Office	17,571,467	18,418,956	19,513,599	20,404,201	21,348,446
Fines	4,153,931	4,091,908	4,249,210	4,262,131	4,298,197
Investment Income	450,000	550,000	550,000	627,833	687,111
Miscellaneous	4,235,933	3,992,876	4,053,990	4,001,837	3,923,805
Fund Balance	15,553,121	16,724,807	17,835,985	18,869,123	19,974,457
TOTAL	$ 219,194,896	$ 226,476,213	$ 234,632,613	$ 242,669,343	$ 250,494,159
EXPENDITURES					
General Administration	$ 26,438,586	$ 27,926,995	$ 29,339,949	$ 30,699,035	$ 32,119,185
Judicial	19,455,440	20,002,065	20,596,596	21,146,453	21,710,124
Legal	13,148,021	13,818,443	14,614,318	15,275,309	15,984,406
Financial	6,399,710	6,535,772	6,682,994	6,805,435	6,940,676
Public Facilities	8,436,774	8,374,755	8,198,991	8,125,024	8,021,107
Public Safety	64,706,944	65,997,257	67,491,331	68,936,199	70,345,951
Health & Welfare	6,135,109	5,759,342	5,239,090	4,880,230	4,461,937
Miscellaneous	13,832,620	15,086,995	16,346,434	17,632,707	18,899,403
Roads	12,848,035	13,139,016	13,457,616	13,733,039	14,028,041
Debt Service	47,793,656	49,835,572	52,665,292	55,435,909	57,983,327
TOTAL	$ 219,194,896	$ 226,476,213	$ 234,632,612	$ 242,669,341	$ 250,494,156

POINTS TO CONSIDER

1. This trend forecast shows that budgeted revenues and expenditures for Denton County are on a path to increase by $31,000,000 over the five year period from 2014 to 2018. This would be an increase of approximately 15%. As a comparison, actual budgetary fund spending increased by 16% over the period of 2009 to 2013, as the very minimal spending increases from 2009 to 2013 have slowed the expected growth rate significantly.

2. Due to the extended low interest rates set by the Federal Reserve Bank, some revenues are displaying very flat trends that well hold for the entire period of this forecast. The interest income trend is flat, and no changes by the Fed are expected before 2014. Intergovernmental revenues are decreasing due to federal and state budgetary problems. Vehicle registration auto sales taxes had been depressed by the slowdown in the car sales market, but have rebounded in the last two years. Continuations of extremely low interest rates will depress investment income and other revenues tied to interest rates. With a stronger local economy and continued population growth, we expect that licenses, fees and fines will all continue to increase significantly.

3. Per this forecast, revenues from property taxes would have to rise to $181,848,000 by 2018. However the forecast for tax revenues if the estimated effective tax rate is adopted is as follows:

2014	2015	2016	2017	2018
$ 157,979,663	$ 162,726,997	$ 167,474,330	$ 172,221,664	$ 176,968,998

There are forecasted tax revenue shortfalls ranging from $1,000,000 in 2015 to nearly $5 million in 2018. However, actually tax levies by the County from 2009 to 2013 included tax rate increases of 3.46% in 2009, 3.16% in 2010, 3.78% in 2012 and 1.16% in 2013 rather than adoption of the effective rate. The tax rate increase necessary to fund forecasted expenditures during the forecast period are as follows:

2014	2015	2016	2017	2018
-0.08%	0.61%	1.33%	0.03%	0.74%

4. Annual debt service expenditures are forecasted to increase from $44.3 million currently to nearly $58.0 million by 2018. However, actual scheduled debt service payments for the forecast period are substantially less than forecasted levels.

2014	2015	2016	2017	2018
$ 46,882,275	$ 45,892,492	$ 44,997,754	$ 46,456,553	$ 46,893,588

If scheduled debt service payments are maintained throughout the forecast period, then the necessity of tax rate increases to balance future budgets would disappear. If however, additional debt is deemed appropriate to issue, then the debt service expenditure increases in the forecast would service the following amounts of new debt each year.

2014	2015	2016	2017	2018
$ 911,381	$ 3,943,080	$ 7,667,538	$ 8,979,356	$ 11,089,739
$ 13,000,000	$ 52,000,000	$ 100,000,000	$ 115,000,000	$ 140,000,000

From the above, it is apparent that the County has the option to either maintain the current debt service level and tax rate, to issue more debt up to the maximums shown above and expect moderate tax rate increases to support that new debt, or to issue lesser amounts of annual debt with very small, if any, effects on the tax rate. The County still has $almost 175,000,000 in authorized but unissued bonds approved in the TRIP 2008 bond election, and it appears that this can be accomplished by 2016 with no more than the expected impact on the County's tax rate.

5. As the county grows and as the work load on County departments increases due to that growth, the ability to add new employees in various offices becomes a concern. Using the same trend forecasting techniques as applied to the budget, the growth in total county employees, total personnel costs and spending per employee can be estimated as follows.

	2014	2015	2016	2017	2017
Total Employees	1,523	1,532	1,540	1,550	1,558
Personnel Costs	$ 108,367,397	$ 111,795,389	$ 117,079,633	$ 121,019,107	$ 125,236,344
Avg Cost/Employee	$ 71,135	$ 72,970	$ 76,041	$ 78,097	$ 80,366

The relatively low forecasted growth in total employees remains the most surprising item above. The increase from 1,510 current employees to a forecasted total of 1,558 in 2018 is a growth rate of less than 3%. This is, however, the same rate we have experienced in the last 4 years. The low forecasted employment increase is a factor of the County's increased spending on non-employee related items in the last several years. Total personnel costs for salaries and benefits, which were 52% of budget in 2010, are forecasted to fall 50% of total expenditures in 2018. However, with the planned openings of expanded jail and juvenile detention facilities in late 2014, new county employees will exceed the forecasted total by 2015. This will add an additional $4 million or more annually in personnel costs by 2015, so the trend will adjust significantly upward beginning next year.

6. As a final test of forecasted budget growth, it is appropriate to analyze the financial expectations with some demographic information. By using the same trending methods, we can use expected population growth in the County to test the reasonableness of our forecast by charting expected employees per capita and expected spending per capita.

	2014	2015	2016	2017	2018
Estimated Population	712,817	729,551	745,065	762,069	778,487
Employee/1,000 Population	2.14	2.10	2.07	2.03	2.00
County Spending Per Capita	$ 307.51	$ 310.43	$ 314.92	$ 318.43	$ 321.77

Population growth is projected using the approximately 3% annual growth rate that we have experienced according to the NCTCOG. As we have learned from the prior analysis, employee's per capita will likely increase over the next 5 years than decrease, but still remain relatively low for a county the size of Denton County. Spending per capita is forecasted to increase by about 5%. This expected increase has an inflation component, which represents the increased costs of providing the same services, and an additional services component.

SUMMARY

By projecting the budgetary trends of the last four years, a financial forecast for Denton County that shows a sustainable level of growth both in revenues as well as expenditures can be produced. Once again, the forecast shows budgetary growth that is:

1. In line with tax base growth experienced and expected by the County, but slowed considerably by the minimal budget growth during the last 3 years.
2. Able to be funded with moderate tax rate increases comparable to those in the recent past.
3. Affected by a decreasing trend for some sources of revenue. These decreases cause a continuing effect in a trend analysis that instead of the expected to flat trend for the next few years. Interest income and intergovernmental revenues appear very likely to continue to dwindle.
4. Allows for either increases in outstanding long term debt and annual debt service or for avoidance of tax rate increases by maintaining current levels of debt.
5. Able to support increases in new employees as expansions of County facilities will require increased hiring.
6. In line with population growth expected in the County.

DENTON COUNTY, TEXAS
ADOPTED BUDGET 2013-2014

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2011-2012	ADOPTED BUDGET 2012-2013	AMENDED BUDGET 2012-2013	ADOPTED BUDGET 2013-2014
GENERAL FUND				
GENERAL ADMINISTRATION				
Commissioners Court	$109,997	$118,401	$117,401	$120,048
Commissioner Precinct #1	$207,086	$217,172	$221,222	$224,253
Commissioner Precinct #2	$209,326	$221,880	$221,880	$229,160
Commissioner Precinct #3	$221,519	$230,794	$231,794	$243,662
Commissioner Precinct #4	$208,787	$221,421	$221,994	$229,516
County Judge	$320,826	$335,577	$335,577	$346,544
Bail Bond Board	$1,358	$3,129	$3,129	$3,129
County Clerk	$3,369,248	$3,674,987	$3,675,187	$3,703,678
Human Resources Department	$890,267	$950,354	$952,104	$989,006
Purchasing Department	$854,952	$905,442	$905,501	$941,834
Vehicle Maintenance Department	$322,385	$349,685	$367,606	$363,689
Non-Departmental	$1,908,287	$6,309,827	$5,942,741	$5,406,016
Financial Information Systems	$116,884	$98,160	$98,160	$112,833
Technology Services	$1,926,869	$2,328,519	$2,526,638	$2,888,765
Print/Mail Department	$309,652	$329,392	$329,392	$346,839
Geographic Information Systems	$328,694	$402,200	$446,019	$417,645
County Planning	$637,487	$416,622	$416,717	$440,911
Historical Commission HOT Funds Grant	$14,769	$25,000	$2,961	$0
CHOS/Bayless-Selby House Museum 2013	$41,235	$83,188	$108,570	$0
Office of History and Culture	$270,232	$369,639	$376,407	$416,696
Historical Commission	$74,215	$0	$0	$0
Records Management	$258,334	$269,697	$275,833	$280,566
CHOS/Bayless-Selby House Museum 2012	$52,796	$32,215	$38,444	$107,712
Veterans Service Office	$365,220	$386,269	$386,269	$402,693
Elections Administration Department	$1,474,330	$1,336,214	$1,374,822	$1,512,213
HAVA (Help America Vote Act) Grant	$0	$0	$0	$0
Civil Service Commission	$0	$11,075	$11,075	$4,900
County-Wide Technology	$2,210,816	$2,008,750	$2,141,774	$2,406,066
TOTAL GENERAL ADMINISTRATION	$16,705,571	$21,635,609	$21,729,217	$22,138,374
JUDICIAL				
Judiciary & Court Support	$323,933	$375,415	$370,915	$372,554
16th District Court	$839,361	$701,329	$851,793	$705,707
158th District Court	$1,005,989	$695,182	$845,482	$706,791
211th District Court	$847,842	$712,503	$850,750	$720,233
362nd District Court	$924,392	$709,147	$819,894	$719,210
367th District Court	$813,723	$710,880	$713,200	$720,008
393rd District Court	$653,196	$555,217	$555,817	$563,736
431st District Court	$573,142	$566,058	$566,058	$575,788
County Court at Law #1	$572,072	$626,374	$626,374	$652,832
County Criminal Court #2	$613,548	$617,135	$617,135	$643,576
County Court at Law #2/Civil	$365,607	$388,295	$388,295	$415,128
Probate Court	$1,496,852	$1,628,175	$1,629,775	$1,768,429
County Criminal Court #1	$634,523	$619,164	$624,664	$646,690

DENTON COUNTY, TEXAS
ADOPTED BUDGET 2013-2014

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2011-2012	ADOPTED BUDGET 2012-2013	AMENDED BUDGET 2012-2013	ADOPTED BUDGET 2013-2014
JUDICIAL (Continued)				
County Criminal Court #3	$576,381	$612,766	$612,766	$753,978
County Criminal Court #4	$656,091	$607,072	$607,072	$631,465
County Criminal Court #5	$609,959	$679,315	$679,315	$706,101
District Clerk	$1,584,683	$1,667,597	$1,679,807	$1,726,563
County Court Administrator	$89,956	$94,107	$94,107	$98,035
Justice of the Peace, Pct. #1	$465,277	$492,643	$492,803	$512,344
Justice of the Peace, Pct. #2	$316,260	$336,066	$336,141	$334,075
Justice of the Peace, Pct. #3	$427,570	$460,887	$460,928	$462,856
Justice of the Peace, Pct. #4	$319,075	$335,037	$335,037	$349,502
Justice of the Peace, Pct. #5	$460,139	$502,311	$502,311	$519,195
Justice of the Peace, Pct. #6	$352,000	$379,687	$379,687	$391,009
Juvenile Case Manager	$45,344	$54,348	$54,348	$58,420
District Court Administrator	$176,992	$184,899	$184,899	$192,611
Jury & Grand Jury	$158,851	$183,604	$186,637	$177,668
Justice Information System	$715,349	$702,342	$791,886	$1,359,125
Death Investigations/Medical Examiner Svcs.	$817,619	$848,224	$848,224	$863,183
Collections Department	$317,064	$361,194	$361,194	$372,206
TOTAL JUDICIAL	$17,752,790	$17,406,973	$18,067,314	$18,719,018
LEGAL				
Criminal District Attorney	$9,256,509	$9,634,729	$9,671,579	$10,042,520
Criminal DA - CPS Division	$755,948	$777,624	$777,624	$800,726
Prosecution Enhancement Grant	$0	$0	$0	$0
Criminal DA - Civil Division	$1,421,216	$1,491,329	$1,491,329	$1,579,879
Family Violence Expansion Grant	$0	$0	$0	$0
TOTAL LEGAL	$11,433,673	$11,903,682	$11,940,532	$12,423,125
FINANCIAL ADMINISTRATION				
County Auditor	$1,142,122	$1,228,745	$1,228,745	$1,278,602
County Treasurer	$573,383	$603,333	$603,333	$628,355
Tax Assessor-Collector	$3,633,095	$3,995,771	$4,006,724	$4,051,986
Budget Office	$504,564	$527,296	$540,886	$549,017
TOTAL FINANCIAL ADMINISTRATION	$5,853,164	$6,355,145	$6,379,688	$6,507,960
PUBLIC FACILITIES				
Joseph A. Carroll Building/Co. Admin.	$192,770	$216,079	$216,079	$216,036
Denton County Courts Building	$538,977	$532,842	$587,642	$596,612
Construction Management	$0	$341,777	$341,777	$327,830
DA Annex	$17,355	$33,655	$33,655	$28,500
Courthouse on the Square	$121,165	$156,256	$156,256	$167,445
Emergency Management Facility	$98,152	$121,964	$121,964	$126,048
Denton County Storage Building	$16,694	$20,815	$20,815	$20,740
Historical Park Facility	$71,741	$24,225	$24,225	$19,450
Historical Park Projects	$2,650	$7,464	$7,464	$7,464
Courthouse Annex	$41,293	$40,936	$40,936	$38,314
Precinct #3 Government Center	$0	$0	$0	$73,131
Mary & Jim Horn Government Center	$122,851	$185,723	$195,164	$151,550

DENTON COUNTY, TEXAS
ADOPTED BUDGET 2013-2014

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2011-2012	ADOPTED BUDGET 2012-2013	AMENDED BUDGET 2012-2013	ADOPTED BUDGET 2013-2014
PUBLIC FACILITIES (Continued)				
Loop 288/Elections/Technology	$0	$142,548	$142,548	$134,290
Loop 288 Facilities/TABC/Parks	$0	$50,865	$38,515	$41,299
Loop 288/CSCD (Adult Probation)	$0	$66,433	$55,433	$61,816
Lee Walker Government Center	$53,477	$64,999	$64,999	$61,303
C.P.S. Building	$56,608	$26,204	$26,204	$25,522
Loop 288 Phase I	$122,924	$163,365	$163,365	$127,215
Loop 288 Central Plant	$132,340	$400,982	$403,332	$392,327
Elections Storage Building	$12,761	$11,189	$8,473	$0
Sandy Jacobs Government Center	$46,401	$55,971	$77,043	$79,765
Steven E Copeland Government Center	$74,482	$103,837	$139,837	$102,314
The Colony Building	$29,156	$41,649	$41,649	$37,058
Sanger Annex	$16,970	$21,518	$21,518	$20,500
Denton County Government Center	$72,554	$108,429	$108,429	$67,860
Charlie Cole Building	$317,689	$420,176	$385,376	$374,451
Law Enforcement Facility	$2,369,949	$2,524,164	$2,530,869	$2,706,884
E. Oak Street Facilities	$5,551	$6,510	$3,033	$0
Facilities Management	$2,136,312	$2,636,319	$2,735,474	$2,664,312
County Leased Buildings	$141,908	$143,016	$144,516	$145,301
Vehicle Maintenance Facility	$23,012	$27,292	$27,292	$27,625
Recycling Department	$62,979	$66,595	$65,995	$76,804
Telephone Department	$791,976	$819,739	$819,803	$817,780
TOTAL PUBLIC FACILITIES	$7,690,697	$9,583,536	$9,749,680	$9,737,546
PUBLIC SAFETY				
County Jail	$22,657,988	$24,021,250	$23,965,656	$25,543,659
Jail Health	$3,123,689	$3,701,077	$3,701,727	$4,418,180
Sheriff's Communications	$2,491,133	$2,841,253	$2,812,291	$2,400,726
County Sheriff	$13,106,083	$13,587,455	$13,485,449	$13,277,439
DISD School Resource Officer	$75,180	$0	$92,064	$0
Sheriff's Mental Health Unit	$786,683	$805,498	$810,431	$799,925
Sheriff's Reserve Unit	$72,882	$68,305	$72,750	$56,534
Vehicle Emissions Enforcement Grant	$68,286	$0	$0	$0
DCTA Contract (Denton County Trnsptn Auth.)	$75,638	$0	$86,249	$0
School Resource Officer	$306,958	$0	$340,089	$0
Copper Canyon Interlocal Contract	$154,795	$0	$182,574	$0
CSCD (General Fund)	$231,045	$304,467	$304,467	$313,636
Juvenile Accountability Grant	$61,984	$0	$0	$0
SO Freshwater Contract - Providence	$153,424	$0	$170,123	$0
Paloma Creek	$41,657	$0	$87,886	$0
Constable, Precinct #1	$737,956	$750,458	$764,877	$899,351
Constable, Precinct #2	$651,332	$678,992	$683,560	$751,035
Constable, Precinct #3	$646,730	$658,355	$659,033	$723,775
Constable, Precinct #4	$696,987	$696,449	$736,872	$684,520
Constable, Precinct #5	$531,376	$605,850	$615,186	$654,737
Constable, Precinct #6	$523,475	$660,986	$665,282	$690,754
Fire and Ambulance Services	$2,155,332	$2,131,125	$2,131,125	$2,191,125
Northwest ISD ASAP Program	$0	$0	$3,799	$0

DENTON COUNTY, TEXAS
ADOPTED BUDGET 2013-2014

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2011-2012	ADOPTED BUDGET 2012-2013	AMENDED BUDGET 2012-2013	ADOPTED BUDGET 2013-2014
PUBLIC SAFETY (Continued)				
Department of Public Safety	$194,821	$199,776	$200,835	$198,520
Alcoholic Beverage Commission	$2,907	$3,075	$3,075	$2,275
2009 Homeland Security Grant	$124,019	$0	$0	$0
Texas Parks & Wildlife Dept	$3,998	$5,630	$5,645	$4,058
2011 Homeland Security Grant	$220,999	$17,030	$435,440	$0
Emergency Services	$1,017,850	$1,089,147	$1,104,871	$1,080,286
2010 Homeland Security Grant	$519,013	$0	$0	$0
'2012 Homeland Security Grant	$0	$0	$182,339	$0
TOTAL PUBLIC SAFETY	$51,434,220	$52,826,178	$54,303,695	$54,690,535
HEALTH AND WELFARE				
Child Protective Services	$91,111	$88,121	$88,553	$88,121
TOTAL HEALTH AND WELFARE	$91,111	$88,121	$88,553	$88,121
CONSERVATION				
County Extension Office	$347,594	$439,849	$439,849	$421,235
TOTAL CONSERVATION	$347,594	$439,849	$439,849	$421,235
INTERGOVERNMENTAL				
Appropriations	$3,016,237	$3,240,789	$3,240,789	$3,203,313
TOTAL INTERGOVERNMENTAL	$3,016,237	$3,240,789	$3,240,789	$3,203,313
TRANSFER OF FUNDS DEPARTMENT				
Transfer of Funds Department	$5,519,948	$2,188,637	$2,988,035	$3,746,042
TOTAL TRANSFER OF FUNDS DEPT.	$5,519,948	$2,188,637	$2,988,035	$3,746,042
TOTAL-GENERAL FUND	$119,845,005	$125,668,519	$128,927,352	$131,675,269
ROAD AND BRIDGE FUND				
Road and Bridge, Pct #1	$5,537,990	$6,381,155	$6,554,623	$6,119,680
Road and Bridge, Pct #2	$0	$80,000	$80,000	$230,000
Road and Bridge, Pct #3	$0	$273,000	$472,971	$273,000
Road and Bridge, Pct #4	$4,700,390	$5,094,422	$5,756,278	$5,320,564
Public Works/Administration/Engineering	$348,923	$389,585	$409,315	$409,696
TOTAL ROAD AND BRIDGE FUND	$10,587,303	$12,218,162	$13,273,187	$12,352,940
DISTRICT CLK RCDS MGMT/TECH FUND				
District Clerk Records Management	$42,810	$42,740	$42,740	$55,196
District Court Records Technology	$0	$50,000	$50,000	$65,990
TOTAL DIST CK RCDS MGMT/TECH FUND	$42,810	$92,740	$92,740	$121,186
COUNTY CLERK RECORDS MNGMT FUND				
Records Management Preservation	$983,648	$1,191,540	$1,203,440	$1,701,480
Records Preservation Fee	$524,428	$1,240,000	$1,240,000	$1,740,000
TOTAL COUNTY CLERK RCDS MNGMT	$1,508,076	$2,431,540	$2,443,440	$3,441,480
COURTHOUSE SECURITY FUND	$357,130	$366,723	$373,851	$402,823
J. P. COURTHOUSE SECURITY FUND	$4,037	$11,267	$11,267	$14,588

DENTON COUNTY, TEXAS
ADOPTED BUDGET 2013-2014

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2011-2012	ADOPTED BUDGET 2012-2013	AMENDED BUDGET 2012-2013	ADOPTED BUDGET 2013-2014
JUVENILE PROBATION FUND				
Juvenile Probation	$2,346,092	$2,596,091	$2,598,051	$2,704,868
Juvenile Detention	$2,783,101	$2,945,063	$2,945,063	$3,066,475
Juvenile Post-Adjudication Center	$1,949,131	$2,140,664	$2,142,136	$2,910,370
TJPC/State Aid	$2,036,511	$1,900,231	$1,918,669	$1,950,442
JUVENILE PROBATION FUND (Continued)				
Title IV-E Federal Reimbursement	$118,713	$150,000	$150,000	$75,000
Juvenile Justice Alternative Education (JJAEP)	$835,140	$971,447	$971,489	$1,071,279
TJPC C-Commitment Reduction	$317,278	$318,485	$318,485	$318,485
TOTAL JUVENILE PROBATION FUND	$10,385,966	$11,021,981	$11,043,893	$12,096,919
FIRE CODE ENFORCEMENT FUND	$268,596	$273,677	$273,677	$280,434
JUSTICE OF THE PEACE TECHNOLOGY FUND	$99,782	$230,262	$230,540	$236,859
PUBLIC HEALTH FUND				
Environmental Services	$178,457	$193,780	$213,780	$248,702
Chronic Diseases Grant	$4,378	$0	$0	$0
Cities Readiness Initiative Grant	$98,471	$0	$0	$0
Clinical	$3,553,143	$3,713,584	$3,740,736	$3,748,324
Cities Readiness Initiative Grant Part II	$37	$0	$141,169	$0
TB Prevention Grant-Federal	$76,733	$0	$78,653	$0
Immunization Grant	$310,386	$370,307	$370,307	$376,115
Project Access	$86,032	$100,000	$100,000	$100,000
CBS/BT DFP2	$0	$0	$75,000	$0
TOTAL PUBLIC HEALTH FUND	$4,307,637	$4,377,671	$4,719,645	$4,473,141
INDIGENT CARE FUND	$2,784,697	$2,503,652	$2,504,099	$2,517,447
Medicaid DSRIP Program Fund				
Adult Immunization Program DSRIP	$0	$0	$0	$404,423
Diabetes Case Management Program DSRIP	$0	$0	$119,605	$396,324
TOTAL MEDICAID DSRIP PROGRAM FUND	$0	$0	$119,605	$800,747
HEALTH CARE RELIEF FUND	$424,974	$256,282	$256,282	$295,000
COUNTY AND DISTRICT COURT TECH FUND	$3,315	$28,053	$28,053	$5,670
RECORDS MNGMT/PRESERVATION FUND	$331,026	$367,666	$374,891	$423,448
PUBLIC HEALTH PREPAREDNESS FUND				
Public Health Preparedness Grant	$37,714	$0	$504,989	$0
CPS-Bioterrorism Grant	$482,504	$0	$0	$0
Risk Based Funding	$44,654	$0	$12,612	$0
TOTAL PUBLIC HEALTH PREP FUND	$564,872	$0	$517,601	$0
SHERIFF'S FORFEITURE FUND	$771,407	$270,000	$1,944,646	$225,000
VEHICLE INVENTORY TAX INTEREST FUND	$30,000	$19,224	$19,224	$27,238
LAW LIBRARY FUND	$362,557	$396,078	$396,168	$401,628
DISTRICT ATTORNEY HOT CHECK FUND	$90,895	$107,916	$107,916	$112,353

DENTON COUNTY, TEXAS
ADOPTED BUDGET 2013-2014

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2011-2012	ADOPTED BUDGET 2012-2013	AMENDED BUDGET 2012-2013	ADOPTED BUDGET 2013-2014
DISTRICT ATTORNEY CHAPTER 59 FUND				
Forfeiture Budget	**$28,338**	**$175,976**	**$175,976**	**$206,151**
Judicial Purchases	**$0**	**$0**	**$0**	**$0**
Treasury Purchases	**$0**	**$30,020**	**$30,020**	**$41,270**
TOTAL DA CHAPTER 59 FUND	**$28,338**	**$205,996**	**$205,996**	**$247,421**
JURY FUND	**$418,726**	**$400,500**	**$400,500**	**$475,500**
DEBT SERVICE FUND	**$41,045,306**	**$43,353,440**	**$43,612,189**	**$46,905,806**
CAPITAL REPLACEMENT FUND	**$2,216,538**	**$5,921,074**	**$6,264,903**	**$6,577,236**
TOTAL-MISCELLANEOUS FUNDS	**$76,633,988**	**$84,853,904**	**$89,214,313**	**$92,434,864**
TOTAL-ALL FUNDS	**$196,478,993**	**$210,522,423**	**$218,141,665**	**$224,110,133**

DENTON COUNTY

BUILDING AND REMODELING PROJECTS

Project Description	Repair/Remodeling (One-Time) Expenses FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Building Repair and Remodeling			
Carroll Building - County Administration	0	0	3,000
Denton County Courts Building	32,056	26,622	70,607
District Attorney Annex	0	0	0
Courthouse-on-the-Square	0	0	3,000
Emergency Management Facility	3,673	9,000	7,742
Denton County Storage Building	0	0	0
Historical Park Facility	0	0	1,690
Historical Park Projects	0	0	0
Courthouse Annex	0	0	0
Preceinct #3 Government Center	0	0	0
Mary & Jim Horn Government Center	0	15,000	15,000
Loop 288 - Elections/Technology	0	0	5,741
Loop 288 - Facilities/TABC/Parks	0	0	0
Loop 288 - CSCD	0	0	0
Lee Walker Government Center	2,709	0	0
Child Protective Services - Lewisville	0	0	0
Loop 288 - Phase I	0	5,468	0
Loop 288 - Central Plant	0	1,500	38,730
Elections Storage Building	0	0	0
Sandy Jacobs Government Center	0	1,286	0
Steven E Copeland Government Center	0	0	0
The Colony Annex	0	2,000	300
Sanger Annex	41	0	0
Denton County Government Center - Denton	0	0	0
Charlie Cole Building	161	19,770	0
Law Enforcement Facility	63,637	60,353	60,000
East Oak Street Facilities	0	0	0
Facilities Management	0	0	0
County Leased Buildings	0	0	0
Vehicle Maintenance Facility	0	0	0
Sheriff's Forfeiture Fund	0	27,000	0
GRAND TOTAL	**$102,277**	**$167,999**	**$205,810**

Operating expenses and staffing for new capital projects are funded with revenues from new property taxes, grants, new legislative fees or additional fees from increased workload. Programs are continuously evaluated to streamline operations for a more efficient use of county funds.

DENTON COUNTY

BUILDING AND REMODELING PROJECTS - Page 2

Operating Expenses			Total Expenses		
FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
192,770	194,670	213,036	$192,770	$194,670	$216,036
506,921	540,887	526,005	$538,977	$567,509	$596,612
17,355	27,376	28,500	$17,355	$27,376	$28,500
121,165	138,366	164,445	$121,165	$138,366	$167,445
94,479	95,312	118,306	$98,152	$104,312	$126,048
16,694	18,440	20,740	$16,694	$18,440	$20,740
71,741	16,055	17,760	$71,741	$16,055	$19,450
2,650	7,464	7,464	$2,650	$7,464	$7,464
41,293	31,405	38,314	$41,293	$31,405	$38,314
0	0	73,131	$0	$0	$73,131
122,851	153,215	136,550	$122,851	$168,215	$151,550
0	120,544	128,549	$0	$120,544	$134,290
0	39,825	41,299	$0	$39,825	$41,299
0	58,259	61,816	$0	$58,259	$61,816
50,768	63,539	61,303	$53,477	$63,539	$61,303
56,608	20,815	25,522	$56,608	$20,815	$25,522
122,924	130,200	127,215	$122,924	$135,668	$127,215
132,340	322,216	353,597	$132,340	$323,716	$392,327
12,761	13,620	0	$12,761	$13,620	$0
46,401	67,707	79,765	$46,401	$68,993	$79,765
74,482	137,730	102,314	$74,482	$137,730	$102,314
29,156	35,005	36,758	$29,156	$37,005	$37,058
16,929	18,820	20,500	$16,970	$18,820	$20,500
72,554	82,236	67,860	$72,554	$82,236	$67,860
317,528	380,150	374,451	$317,689	$399,920	$374,451
2,306,312	2,432,737	2,646,884	$2,369,949	$2,493,090	$2,706,884
5,551	1,300	0	$5,551	$1,300	$0
2,136,312	2,623,052	2,664,312	$2,136,312	$2,623,052	$2,664,312
141,908	139,778	145,301	$141,908	$139,778	$145,301
23,012	25,712	27,625	$23,012	$25,712	$27,625
771,407	1,749,057	225,000	$771,407	$1,776,057	$225,000
$7,504,870	**$9,685,492**	**$8,534,322**	**$7,607,148**	**$9,853,491**	**$8,740,132**

DENTON COUNTY

LEASE OBLIGATIONS

Description	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
General Fund			
Dell - Lease FY2009	102,615	0	0
Dell - Lease FY2010	210,319	210,319	0
Ruggedized Laptop Lease FY2010	141,590	141,590	0
Dell - Lease FY2011 #2	189,525	191,255	191,255
Ruggedized Laptop Lease FY2011 #3	59,733	59,848	59,848
Dell Lease FY2012 #4	201,263	201,263	201,263
Dell Lease FY2013 #6	0	153,600	153,860
Dell Lease FY2014 #7			204,494
Dell Lease FY2014 #8	0	0	162,710
Sub-Total General Fund	**905,045**	**957,875**	**973,430**
Sheriff's Forfeiture Fund			
Training Facility Lease Payment	300,000	0	0
Vehicle Lease Payment	0	8,000	0
Sub-Total Sheriff's Forfeiture Fund	**300,000**	**8,000**	**0**
Capital Replacement Fund			
Dell - Lease FY2008 #856	545,056	0	0
Lease FY2012 Storage Area Network	652,663	652,660	652,664
Sub-Total Capital Replacement Fund	**1,197,719**	**652,660**	**652,664**
GRAND TOTAL	**$2,402,764**	**$1,618,535**	**$1,626,094**

LEASE OBLIGATIONS - Page 2

FY 2015 Estimates	FY 2016 Estimates	FY 2017 Estimates	FY 2018 Estimates	FY 2019 Estimates	Grand Total
0	0	0	0	0	102,615
0	0	0	0	0	420,638
0	0	0	0	0	283,180
0	0	0	0	0	572,035
0	0	0	0	0	179,429
201,263	0	0	0	0	805,052
153,860	153,860	0	0	0	615,180
204,494	204,494	204,494	0	0	817,976
162,710	162,710	162,710	0	0	650,840
722,327	**521,064**	**367,204**	**0**	**0**	**4,446,945**
0	0	0	0	0	300,000
0	0	0	0	0	8,000
0	**0**	**0**	**0**	**0**	**308,000**
0	0	0	0	0	545,056
652,659	652,659	0	0	0	3,263,305
652,659	**652,659**	**0**	**0**	**0**	**3,808,361**
$1,374,986	**$1,173,723**	**$367,204**	**$0**	**$0**	**$8,563,306**

DENTON COUNTY

CAPITAL EXPENSE SUMMARY BY CATEGORY

Description	FY 2012 Actual	FY 2013 Estimates	FY 2014 Budget
Office Equipment and Machines			
Office Furniture and Equipment	$0	$10,195	$0
Office Machines	$0	$6,583	$12,500
VCR and Projection Equipment	$206,049	$152,650	$0
Telephone Equipment	$129,495	$0	$0
Microfilm Equipment	$0	$0	$21,345
Sub-Total	**$335,544**	**$169,428**	**$33,845**
Computers			
Computers	$77,091	$207,997	$0
Sub-Total	**$77,091**	**$207,997**	**$0**
Operating Equipment			
Radios and Radars	$365,674	$227,656	$11,025
Shop Tools and Equipment	$23,885	$0	$0
Medical Equipment	$0	$0	$33,500
Operating Equipment	$576,068	$318,533	$45,313
Sub-Total	**$965,627**	**$546,189**	**$89,838**
Road and Vehicle Equipment			
Road Maintenance Equipment	$648,634	$743,600	$465,959
Cars and Small Trucks	$826,370	$940,685	$359,765
Heavy Trucks	$0	$93,800	$0
Trailers	$0	$56,700	$0
Sub-Total	**$1,475,004**	**$1,834,785**	**$825,724**
GRAND TOTAL	**$2,853,266**	**$2,758,399**	**$949,407**

DENTON COUNTY
2013 - 2014 OPERATING BUDGET
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DENTON COUNTY TEXAS
FY 2013 - 2014
Capital Equipment Summary

Line Item	ID	Description	Adopted Qty	Adopted Unit Price	Adopted Total Price
01.10.46	**Technology Services**				
8120	V270	Cargo Vehicle	1	$24,268	$24,268
8120 - CARS AND SMALL TRUCKS					**$24,268**
01.10.46	**Department Total:**				**$24,268**
01.40.30	**Tax Assessor/Collector**				
8015		Envelope and Letter Opener	1	$12,500	$12,500
8015 - OFFICE MACHINES					**$12,500**
01.40.30	**Department Total:**				**$12,500**
01.50.80	**Law Enforcement Facility**				
8130		Full Containment Fill Station	1	$29,040	$29,040
8130		Electric Welder, AC/DC	1	$5,840	$5,840
8130 - OPERATING EQUIPMENT					**$34,880**
01.50.80	**Department Total:**				**$34,880**
01.50.90	**Facilities Management**				
8120	V100	Commercial Cargo Van	1	$20,734	$20,734
8120	V80	3/4 Ton Regular Cab Truck - Diesel	1	$28,600	$28,600
8120	V90	3/4 Ton Regular Cab Truck - Diesel	1	$28,600	$28,600
8120 - CARS AND SMALL TRUCKS					**$77,934**
01.50.90	**Department Total:**				**$77,934**
01.60.10	**County Jail**				
8120	V280	Passenger Van	1	$26,837	$26,837
8120 - CARS AND SMALL TRUCKS					**$26,837**
01.60.10	**Department Total:**				**$26,837**
01.60.15	**Jail Health**				
8050		Cardiac Monitor-Defibrillator	2	$16,750	$33,500
8050 - MEDICAL EQUIPMENT					**$33,500**
01.60.15	**Department Total:**				**$33,500**
01.60.20	**Sheriff's Office**				
8030 - RADIO AND RADARS					
8030		Amplifier/Receiver	1	$11,025	$11,025
8030 - RADIO AND RADAR					**$11,025**
8130		Fingerprint Development Chamber	1	$10,433	$10,433
8130 - OPERATING EQUIPMENT					**$10,433**
01.60.20	**Department Total:**				**$21,458**
01.60.51	**Constable, Precinct #1**				
8120	V110	Patrol Sport Utility Vehicle – Large	1	$33,000	$33,000
8120	V310	Patrol Sport Utility Vehicle – Large	1	$33,000	$33,000
8120 - CARS AND SMALL TRUCKS					**$66,000**
01.60.51	**Department Total:**				**$66,000**
01.60.52	**Constable, Precinct #2**				
8120	V70	Patrol Sport Utility Vehicle- 2WD	1	$39,144	$39,144
8120 - CARS AND SMALL TRUCKS					**$39,144**
01.60.52	**Department Total:**				**$39,144**

DENTON COUNTY TEXAS
FY 2013 - 2014
Capital Equipment Summary

Line Item	ID	Description	Adopted Qty	Adopted Unit Price	Adopted Total Price
01.60.53	**Constable, Precinct #3**				
8120	V30	Patrol Sport Utility Vehicle	1	$35,320	$35,320
8120 - CARS AND SMALL TRUCKS					**$35,320**
01.60.53	**Department Total:**				**$35,320**
01.60.55	**Constable, Precinct #5**				
8120	V200	Patrol Sport Utility Vehicle- 4WD	1	$32,236	$32,236
8120 - CARS AND SMALL TRUCKS					**$32,236**
01.60.55	**Department Total:**				**$32,236**
01.60.56	**Constable, Precinct #6**				
8120	V180	Patrol Sport Utility Vehicle	1	$33,526	$33,526
8120 - CARS AND SMALL TRUCKS					**$33,526**
01.60.56	**Department Total:**				**$33,526**
20.85.10	**Road and Bridge, Pct. #1**				
8115		Doizer	1	$124,166	$124,166
8115		Single Drum Roller	1	$115,508	$115,508
8115 - ROAD MAINTENANCE EQUIPMENT					**$239,674**
20.85.10	**Department Total:**				**$239,674**
20.85.40	**Road and Bridge, Pct. #4**				
8115		Wheel Loader	1	$226,285	$226,285
8115 - ROAD MAINTENANCE EQUIPMENT					**$226,285**
20.85.40	**Department Total:**				**$226,285**
26.60.42	**Juvenile Detention**				
8120	V10	Mini Van	1	$24,500	$24,500
8120 - CARS AND SMALL TRUCKS					**$24,500**
26.60.42	**Department Total:**				**$24,500**
41.20.45	**Records Management and Preservation #41**				
8085		Production Scanner	1	$21,345	$21,345
8085 - MICROFILM EQUIPMENT					**$21,345**
41.20.45	**Department Total:**				**$21,345**

Grand Total: **$949,407**