

DENTON COUNTY

FISCAL YEAR
2004-2005



OPERATING BUDGET

Denton County, Texas OPERATING BUDGET FY 2004 - 2005



Cynthia White
Commissioner, Precinct 1

Sandy Jacobs
Commissioner, Precinct 2

Judge Mary Horn
County Judge

Bobbie Mitchell
Commissioner, Precinct 3

Jim Carter
Commissioner, Precinct 4

The Denton County Commissioners Court

Donna Stewart
Budget Officer



James Wells
County Auditor

**DENTON COUNTY
2004 - 2005 OPERATING BUDGET
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Denton County Budget Office

Donna Stewart, Budget Officer

November 18, 2004

The Honorable County Judge and County Commissioners:

I am very pleased to submit the 2004-2005 Operating Budget for Denton County to the Commissioners Court and also to the Government Finance Officers Association for entry in the Distinguished Budget Presentation Award Program for FY 2005. Denton County received its twelfth consecutive award for this document in FY 2004, and this document will continue to be enhanced with suggestions submitted by the individual reviewers.

Budget Process

This document is a direct result of a tremendous amount of cooperation and effort on behalf of the Elected Officials, Appointed Officials, Department Heads and the Denton County Commissioners Court. Maintaining and enhancing County services continues to be accomplished with this budget while continuing to make improvements to our salary and benefit program. With all of the changes included in this budget, the Commissioners Court approved a tax rate that is actually lower than the rate was in 1990. This document outlines the required and essential services provided at the most economical cost to the citizens of Denton County. The County continues to maintain very conservative financial policies, and County departments continue to streamline operations. The FY 2005 budget process began in early March, with the Commissioners Court providing guidelines and goals and objectives for departments to utilize while preparing their initial budget requests. Departmental budget workshops and budget application training sessions were held in March. Representatives from County departments were trained in the use of the computerized budgeting program. Departmental representatives are to be commended for their enthusiasm and willingness to work with the budgeting system. Departments were required to submit their initial budget requests on-line no later than May 1, 2003.

The Budget Office compiled the Initial Requests during the months of May and June. For the twelfth year the Budget Office presented a "recommended budget" at the request of the Commissioners Court. This process has been extremely successful and our office continues to receive overwhelming support and cooperation from all County departments.

The Commissioners Court held several budget hearings in July and August that were posted in accordance with the Open Meetings Act for public input throughout the budget process. The Commissioners Court approved a tax rate of \$0.2548 which is slightly above the FY2004 tax rate. A public hearing on the proposed tax rate was held on August 31st. The public hearing on the 2005 Proposed Budget was held on September 7, 2004 at 11:00am. The budget and tax rate were adopted following the public hearing.

Ad Valorem Taxes

Existing property values in the County for the average homeowner increased by an average of 1.4% for the 2004 tax year (Fiscal Year 2004-2005). The tax rate for fiscal year 2003-2004 was \$0.24717 per \$100 value. The Commissioners Court voted to approve a tax rate of \$0.2548 per \$100 value which was an increase of approximately 3% above the FY 2004 tax rate.

Revenue Changes

Denton County will receive an additional \$ 9 million in ad-valorem taxes in FY 2005. Fees are expected to increase by approximately \$1.6 million while fines are expected to increase by \$225,000. We also anticipate an increase in motor vehicle registrations that will result in a revenue increase of approximately \$310,000. Interest earnings decreased by approximately \$18,000 and Intergovernmental revenues show a decrease of approximately \$318,000. A large portion of this revenue decrease can be attributed to the fact that our inmate population has grown significantly resulting in less ability to house other entities inmates in our jail.

Expenditure Changes

The primary focus for the FY2005 budget process was to fund only the required or mandated increases while keeping the tax rate comparable to the previous year's rate. The Court did approve a 4 % salary increases for the majority of county employees, appointed officials, department heads and attorneys. The cost of providing the salary increase totaled approximately \$2.2 million. Increases in our health insurance rates and workers compensation premiums also increased by approximately \$1.4 million. A total of 34 new hires were also approved for various departments resulting in an overall impact of approximately \$1.2 million. A total of 15 of these new hires were approved for the re-opening of a jail barrack facility that will house 48 inmates that will be utilized for an inmate worker program. Inmate workers will be utilized in the maintenance of facilities, records management and road and bridge. Last year, the court began a phased-in approach to opening a new Pre-Trial Center needed for the growing population of our jail inmate population. A total of 57 employees were hired effective June 15, 2004. The total capacity of the new facility will provide an additional 470 jail beds. The first phase allowed for 240 new jail beds to open with 144 inmates being transferred from the existing jail facilities allowing for an additional 96 new beds to be opened. By transferring existing inmates from the older facilities, major repair work can begin throughout the older jail facilities. The impact to the FY 2005 budget for full year personnel and operating expenses impacted the budget by over \$2.2 million.

The total budget for FY2005 is \$129,720,150, which represents a 9.03% increase above the \$118,973,294 budget for FY2004. General Administration includes 1 new part-time position for Human Resources and 1 new position for Information Services. Judicial received 1 full time position for Justice of the Peace, Pct #5 and a part-time clerical position for Death Investigations/ Medical Examiner Services. Legal includes 4.5 positions, 1.5 of which were previously grant funded and the County agreed to continue funding the positions in FY2005. An additional three positions were approved in new grant applications for Child Abuse cases.

Financial includes increasing one part-time position to full-time in the County Auditor's Office. Public Facilities includes 1 new position. Public Safety includes 17.5 new positions, 15 for the County Jail for the re-opening of 48 jail barrack beds. Five Constables each received a new part-time administrative employee. An additional \$1 million is included for the County Clerk Records Archive Fee Fund for microfilming old records which is off-set by a newly established fee. Debt service payments increased by approximately \$1.4 million. Other increases include an additional \$625,000 for court-ordered expenses and approximately \$600,000 in Road and Bridge for increased road material funds.

The following chart shows the amounts budgeted for each of the listed funds:

| <u>Fund</u> | <u>FY 2004 Budget</u> | <u>FY 2005 Budget</u> | <u>Variance</u> | <u>% Change</u> |
|---------------------------------------|----------------------------------|----------------------------------|------------------------|------------------------|
| General Fund | \$80,088,398 | 87,037,709 | \$6,949,311 | 8.68% |
| Road and Bridge Fund | 8,049,609 | 8,818,343 | 768,734 | 9.55% |
| District Clerk Records Mgmt. Fund | 21,000 | 28,000 | 7,000 | 33.33% |
| County Clerk Records Mgmt Fund | 1,168,536 | 1,168,536 | 0 | 0.00% |
| Courthouse Security Fund | 465,200 | 426,000 | (39,200) | -8.43% |
| Juvenile Probation Fund | 7,755,053 | 8,126,628 | 371,575 | 4.79% |
| Justice of the Peace Technology Fund | 95,532 | 104,476 | 8,944 | 9.36% |
| Public Health Fund | 2,915,954 | 3,120,349 | 204,395 | 7.01% |
| Indigent Care Fund | 1,828,336 | 1,836,388 | 8,052 | .44% |
| Health Care Relief Fund | 788,643 | 814,241 | 25,598 | 3.25% |
| Probate Court Contribution Fund | 53,059 | 55,849 | 2,790 | 5.26% |
| Records Mgmt/Preservation Fund | 147,948 | 152,908 | 4,960 | 3.35% |
| Bioterrorism Grant Fund | 718,843 | 716,994 | (1,849) | -.26% |
| County Clerk Records Archive Fee Fund | 0 | 1,000,000 | 1,000,000 | 100.00% |
| Sheriff's Forfeiture Fund | 70,281 | 73,058 | 2,777 | 3.95% |
| Vehicle Inventory Tax Interest Fund | 13,426 | 20,426 | 7,000 | 52.14% |
| Law Library Fund | 228,279 | 255,926 | 27,647 | 12.11% |
| DA Hot Check Fund | 385,763 | 371,833 | (13,930) | -3.61% |
| DA Chapter 59 Fund | 44,103 | 46,102 | 1,999 | 4.53% |
| Jury Fund | 221,022 | 226,002 | 5,000 | 2.26% |
| Debt Service Fund | <u>13,914,329</u> | <u>15,320,382</u> | <u>1,406,053</u> | <u>10.11%</u> |
| Total All Funds | \$118,973,294 | 129,720,150 | \$10,746,856 | 9.03% |

Financial Stability

Denton County remains financially strong as reflected in the Moody's Investor Services bond rating increase from A1 to Aa2 in fiscal year 1996. Standards and Poors upgraded our rating from AA-, where it had stayed since fiscal year 1990, to AA in 1998. Unappropriated fund balance for FY 2005 is included at \$15.8 million which is an increase of over \$6 million above the FY 2004 budgeted fund balance. This increase was a result of recommendations from our bond rating agencies based on our overall budgeted expenditures. These reserve funds are necessary to fund expenditures for the first three months of the fiscal year since property tax revenues are not considered delinquent until January. The County utilizes reserve funds for capital and/or one-time expenditures during the budget process and only in a case of grave public necessity to meet an unusual or unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention.

Summary

Considerable time was spent reviewing budget requests for compliance with the overall goals of the County. This is a solid budget and one that meets the demands of being one of the fastest growing counties in Texas. The Executive Summary that follows also provides a very thorough and detailed summary including details of the various changes in revenues and expenses. Also included is an in-depth review of the entire budgeting process, including financial policies and procedures that are in place to guide the County during the process, as well as throughout fiscal year 2005. This document provides a summary of the departmental functions of the County in a format that is designed to be user friendly to the public and taxpayers of Denton County. I would like to thank the members of the Commissioners Court for their continued support in preparing this Operating Budget, as well as the Elected Officials and Department Heads of the County for working so well with the Budget Office throughout the year. Special recognition must also be given to the County Auditor, Human Resources, Purchasing and Information Services Departments for their support and assistance throughout the budget process.

The Budget Office staff does an incredible job and they are very efficient and dedicated in assisting throughout the entire budget process. Producing the County budget is very much a team effort and the specific skills of each employee in this office plays a vital role in making the budget process and this Operating Budget a continued success. This document continues to be enhanced each year and we are very proud to present this document to you.

Respectfully submitted,



Denton County Budget Officer

Staff: Jona Blackmon, Assistant Budget Officer
Martha Jones, Systems Budget Analyst
Daphne Fernander, Budget Analyst
Sandra Camp, Budget Analyst
Donna Henrikson, Financial Support Specialist III



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Denton County
Texas**

For the Fiscal Year Beginning

October 1, 2003

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Denton County for its annual budget for the fiscal year beginning October 1, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Denton County Mission Statement

Denton County will be recognized as THE leader in local government through its excellent service to citizens and quality workforce. We will carry out our duties by respecting citizens, maintaining fiscal responsibility, demonstrating accountability, and fairly and equitably allocating resources.



DENTON COUNTY
2004-2005 Organizational Goals

• STRATEGIC PLANNING •

Continue the strategic planning process; Continue analysis of key strategic issues; Refine mission and vision statements; Development of an actual plan to address key issues and; Continue implementation of the first phase of the master space plan.

• MANAGE GROWTH •

Develop master plans that address all growth challenges of the county; Continue implementation of road bond issues and increase infrastructure for transportation needs; Continue to evaluate acquisition of land for future county facilities including satellite locations and; Continue needs assessment for phase-in of additional jail beds.

• PROMOTE ECONOMIC DEVELOPMENT •

Promote the location of new businesses and the retention and expansion of current businesses within the county to expand the tax base; Provide employment opportunities for Denton County residents and existing Denton County businesses; Augment county site development, labor and demographic database and mapping system to conduct site analysis for prospective businesses; Utilize marketing tools to promote the county's economic development program; Continue to enhance communications with cities, school districts, and chambers of commerce to promote economic development and; Continue to work with the Economic Development Commission to promote business retention and expansion.

• INCREASE COMMUNICATIONS WITH CITIZENS AND OTHER ORGANIZATIONS •

Continue to enhance communications and improve the quality of government services to the citizens of Denton County, community organizations, non-profit organizations and other governmental agencies including cities and school districts, by utilizing the Internet and other electronic media in the most cost effective manner.

• ENHANCE REVENUES •

Continue to review the possibility of acquiring contracts with other governmental entities to lease jail beds only if jail beds are available and anticipated to be so for a long period of time; Continue review of all fees collected for appropriate cost; Continue improving the collection rate of fees and fines; Maintain or improve tax collection rate for current and delinquent taxes and; Continue to work with the Legislature on funding of mandates and sufficiency of fees.

• IMPROVE OPERATIONAL EFFICIENCY AND PRODUCTIVITY •

Enhance e-government solutions and use digital technologies to transform government operations in order to improve effectiveness, efficiency and service delivery and; Continue to enhance computerization for departments; Continue development of policies, procedures, and systems to improve operational efficiency and reduce duplication; Review implementation and enhancement of performance measurements; Improve communication between departments through the use of Internet and Intra-Net services and; Strive for accountability and results based on performance including but not limited to performance goals and objectives that can be measured based on outcomes instead of inputs and outputs.

• IMPROVE EMPLOYEE ENVIRONMENT AND COMPENSATION •

Continue to review and enhance the STEP merit pay system and incentive programs for county employees, including market surveys, and other benefit options; Continue to review and enhance personnel policies; Encourage such qualities as flexibility to respond to non-ending changes, technological adeptness, recognition of societal diversity, an openness to continue learning, and the ability to inspire trust and promote ethical behavior and; Continue to encourage safety awareness among County employees. Locate additional possible employee benefits that do not necessarily originate from the county, but have a positive effect on county employees.

• FINANCIAL STABILITY •

Maintain or improve bond rating by adopting policies and procedures to maintain a sufficient fund balance; Insure highest return on investments within established standards and procedures while safeguarding our assets and; Continue with analysis of the effect of additional long-term debt.

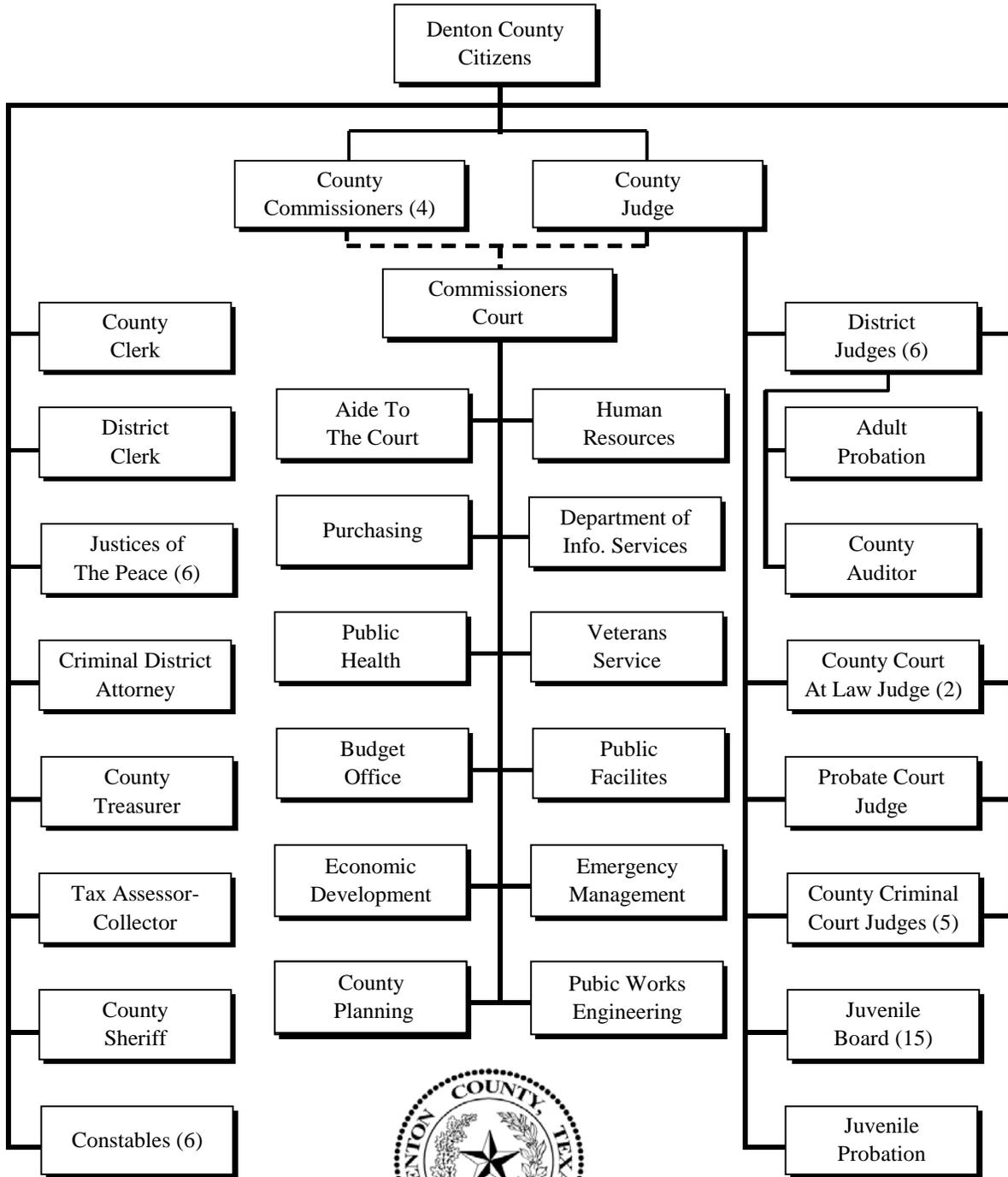
• FOCUS ON PARTNERSHIPS FOR PUBLIC SERVICE •

In order to carry out requirements or duties of County government, the County will continue to build on public/private and non-governmental partnerships in order to maximize public resources; Expand our horizons to include different types of mutual objectives such as inter-organizational services, transportation, health care, law enforcement, emergency services, general purchasing and future planning and; Together promote innovation in government by balancing competing values and demands.

• PRIORITIZING EXPENDITURES •

Expenditures will be prioritized to insure that all public funds are used effectively to benefit the citizens of Denton County, realizing that each member of the Commissioners Court is guided by their own philosophy and will bring that to the table during the budget discussion. In order to properly ensure that public funds are spent on county priorities, all expenditures should be separated into categories as they effect county government. This would include at the least "mandated", "essential", "related to county government", and "not related to county government".

DENTON COUNTY ORGANIZATIONAL CHART



DENTON COUNTY
ORGANIZATION BY FUNCTION

| Law/Safety |
|-----------------------------------|
| County Jail |
| Jail Health |
| Sheriff's Communications |
| County Sheriff |
| Sheriff Grants and Contracts |
| Sheriff's Mental Health Unit |
| Sheriff's Reserves Unit |
| CSCD-Adult Probation |
| CSCD-Pre-Trial Services |
| Constables (6) and Contracts |
| License and Weight |
| Emergency Services Department |
| Department of Public Safety |
| Alcohol Beverage Commission |
| Texas Parks & Wildlife |
| Emergency Management |
| Juvenile Probation/Detention |
| Juvenile Post-Adjudication |
| TJPC / State Aid |
| Juvenile Community Corrections |
| Juv. Justice Altern. Education |
| Juv. Progressive Sanctions Grants |
| Sheriff's Forfeiture Fund |

| General Administration |
|----------------------------------|
| Commissioners Court |
| County Commissioners |
| County Judge |
| Bail Bond Board |
| Economic Development |
| County Clerk |
| Human Resources |
| Purchasing |
| Vehicle Maintenance |
| Non-Departmental |
| Financial Information Systems |
| Dept. of Information Services |
| Print/Mail Department |
| County Planning |
| CHOS Museum & Grants |
| Historical Commission & Grants |
| Records Management |
| Veterans Service |
| Elections Administration Dept. |
| Civil Service Commission |
| County-Wide Technology |
| Co.Clerk Rcds. Mgmt. Fund |
| Law Library Fund |
| Co. Clerk Rcds. Archive Fee Fund |

| Buildings |
|----------------------------------|
| Carroll Building-Co. Admin. |
| Denton County Courts Building |
| Print/Mail Facility |
| Courthouse on the Square |
| Denton County Storage Building |
| Historical Park Facility |
| Courthouse Annex |
| Emergency Management Facility |
| Food Lion Building |
| Lee Walker Government Center |
| Jones Street/Lewisville Building |
| Precinct 4 Government Center |
| C.P.S. Building/Lewisville |
| Tax Office Building |
| Sandy Jacobs Government Center |
| The Colony Annex |
| Law Enforcement Facility |
| Charlie Cole Building |
| Sanger Annex |
| East Oak Street Facilities |
| County Operations Department |
| County Leased Buildings |
| Denton County Gov. Center |
| Vehicle Maintenance Facility |
| Pre-Trial Facility |
| Recycling Department |
| Telephone Department |

| Financial Administration |
|---------------------------------|
| County Auditor |
| County Treasurer |
| Tax Assessor/Collector |
| Vehicle Inventory Tax Int. Fund |
| Budget Office |

| Judicial |
|----------------------------------|
| Judiciary and Court Support |
| District Courts (6) |
| County Court at Law (2) |
| Probate Court |
| County Criminal Courts (5) |
| District Clerk |
| Justices of the Peace (6) |
| District Court Administrator |
| County Court Administrator |
| Jury and Grand Jury |
| Justice Information Systems |
| Death Investigations/M.E. Svcs. |
| Jury Fund |
| District Clerk Record Mgmt Fund |
| Courthouse Security Fund |
| Rcds. Mgmt. & Preservation Fund |
| Justice of the Peace Tech. Fund |
| Probate Court Contributions Fund |

| Miscellaneous |
|-------------------------------|
| Libraries |
| Appraisal District |
| County Extension |
| Miscellaneous Membership Dues |

| Health and Welfare |
|------------------------------|
| Child Protective Services |
| Health Department and Grants |
| Indigent Health Care |
| Health Care Relief Fund |
| Bioterrorism Grant Fund |

| Legal |
|----------------------------|
| Criminal District Attorney |
| District Attorney Grants |
| DA/CPS Division |
| DA/Civil Division |
| DA Chapter 59 Fund |
| DA Hot Check Fund |

| Road & Bridge Fund |
|--------------------------------|
| Road & Bridge (4) |
| Public Works Admin/Engineering |

| Debt Service Fund |
|--------------------------|
|--------------------------|

DENTON COUNTY**PROFESSIONAL EXPERIENCE OF COUNTY LEADERSHIP**

As of September 30, 2004

| ELECTED OFFICIALS | NAME | YEARS OF SERVICE | TELEPHONE NUMBER |
|-------------------------------|----------------------|-------------------------|-------------------------|
| County Judge | Mary Horn | 11 Years | 940.349.2820 |
| Commissioner, Pct. #1 | Cynthia White | 3 Years | 940.349.2810 |
| Commissioner, Pct. #2 | Sandy Jacobs | 21 Years | 972.434.7140 |
| Commissioner, Pct. #3 | Bobbie Mitchell | 8 Years | 972.434.4780 |
| Commissioner, Pct. #4 | Jim Carter | 5 Years | 940.349.2801 |
| Tax Assessor/Collector | Steve Mossman | 9 Years | 940.349.3500 |
| County Clerk | Cynthia Mitchell | 9 Years | 940.349.2012 |
| District Clerk | Sherri Adelstein | 20 Years | 940.349.2200 |
| County Treasurer | Cindy Brown | 17 Years | 940.349.3150 |
| Sheriff | Weldon Lucas | 11 Years | 940.434.5010 |
| Criminal District Attorney | Bruce Isaacks | 13 Years | 940.349.2600 |
| Constable, Pct. #1 | Jim Dotson | 7 Years | 940.349.3160 |
| Constable, Pct. #2 | Larry Floyd | 11 Years | 972.434.7220 |
| Constable, Pct. #3 | Jerry Raburn | 17 Years | 972.434.4770 |
| Constable, Pct. #4 | John Hatzenbuhler | 15 Years | 972.434.3980 |
| Constable, Pct. #5 | Mike Ballard | 19 Years | 940.349.3480 |
| Constable, Pct. #6 | Jim Davis | 16 Years | 972.434.7120 |
| Justice of the Peace, Pct. #1 | Kenneth Kirkland | 2 Years | 940.349.3170 |
| Justice of the Peace, Pct. #2 | Deborah Hollifield | 14 Years | 972.434.7200 |
| Justice of the Peace, Pct. #3 | Becky Kerbow | 5 Years | 972.434.4750 |
| Justice of the Peace, Pct. #4 | Willard French | 10 Years | 972.434.3910 |
| Justice of the Peace, Pct. #5 | Mike Bateman | 2 Years | 940.349.3460 |
| Justice of the Peace, Pct. #6 | Ron Marchant | 11 Years | 972.434.7100 |
| 16th District Court Judge | Carmen Rivera-Worley | 11 Years | 940.349.2310 |
| 158th District Court Judge | Jake Collier | 2 Years | 940.349.2320 |
| 211th District Court Judge | L. Dee Shipman | 13 Years | 940.349.2330 |
| 362nd District Court Judge | Bruce McFarling | 9 Years | 940.349.2340 |

FY 2005 BUDGET

DENTON COUNTY**PROFESSIONAL EXPERIENCE OF COUNTY LEADERSHIP**

As of September 30, 2004

| ELECTED OFFICIALS (Continued) | NAME | YEARS OF SERVICE | TELEPHONE NUMBER |
|--------------------------------------|-------------------|-------------------------|-------------------------|
| 367th District Court Judge | Lee Gabriel | 19 Years | 940.349.2350 |
| 393rd District Court Judge | Vicki Issacks | 4 Years | 940.349.2360 |
| County Court at Law #1 | Darlene Whitten | 14 Years | 940.349.2520 |
| County Court at Law #2 | Margaret Barnes | 5 Years | 940.349.2120 |
| County Criminal Court #2 | Virgil Vahlenkamp | 20 Years | 940.349.2170 |
| Probate Court | Don Windle | 12 Years | 940.349.2140 |
| County Criminal Court #1 | Jim Crouch | 19 Years | 940.349.2160 |
| County Criminal Court #3 | David Garcia | 7 Years | 940.349.2180 |
| County Criminal Court #4 | Joe Bridges | 12 Years | 940.349.2380 |
| County Criminal Court #5 | Richard Podgorski | 4 Years | 940.349.2190 |
| APPOINTED OFFICIALS | | | |
| Agriculture Extension Agent | Nancy Brown | 7 Years | 940.349.2880 |
| Aide to the Court | Barbara Looper | 16 Years | 940.349.2830 |
| Budget Officer | Donna Stewart | 25 Years | 940.349.3060 |
| Director of Information Services | Kevin Carr | 9 Years | 940.349.3001 |
| County Auditor | James Wells | 23 Years | 940.349.3100 |
| Director of Human Resources | Amy Phillips | 7 Years | 940.349.3080 |
| Director of Adult Probation | Mitch Liles | 12 Years | 940.349.3300 |
| Director of Purchasing | Beth Fleming | 18 Years | 940.349.3130 |
| Health Department Director | Bing Burton | 12 Years | 940.349.2900 |
| Juvenile Probation Director | Peggy Fox | 29 Years | 940.349.2400 |
| Veterans Service Officer | Henry Scheible | 11 Years | 940.349.2950 |
| Director of Eng./Veh. Maint. | Vacant | 0 Years | 940.349.2960 |
| Dir. of Economic Development | Vanessa Sims | 2 Years | 940.349.2825 |
| FM/Emergency Mgmt Coord. | Jody Gonzales | 6 Years | 940.349.2840 |
| <i>FY 2005 BUDGET</i> | | | |

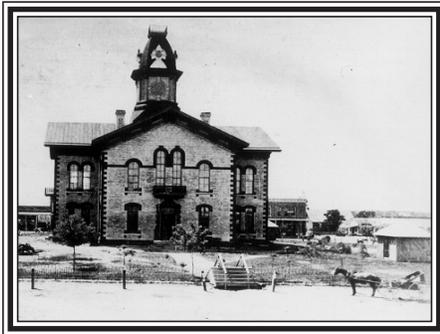


HISTORY OF DENTON COUNTY



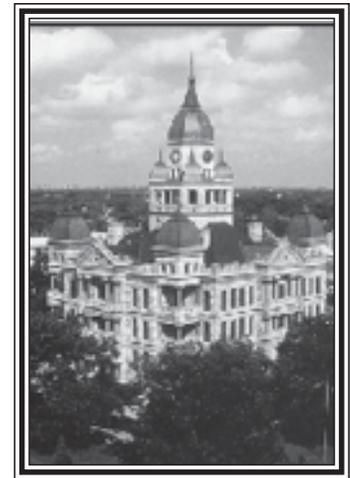
Denton County was established by the Texas legislature on April 11, 1846, shortly after Texas abandoned its dream of being a Republic and joined the United States.

Early pioneers settled along the Trinity River and its tributaries and on the edge of the frontier as it moved westward. The first Anglo settlements were near Hebron in the southeast corner of what would become Denton County, Pilot Point in the northeast and Little Elm on the eastern border with Collin County.



*Denton County Courthouse,
1876-1894*

Settlers were scarce, however, until the Republic of Texas approved an empresario grant in 1841 with the Texas Emigration and Land Company based in Louisville, Kentucky. W.S. Peters led the group of twenty investors, and the grant became known as the Peters Colony. The contracts eventually covered all of Northeast Texas. The colony's land office was established near Hebron in the southeast corner of present-day Denton County. After Texas joined the union, promises of U.S. Army protection from marauding Indians prompted a new wave of immigration.



*Present Denton County
Courthouse*

The new county, carved out of Fannin County, was named for John B. Denton, a pioneer preacher and lawyer who had been killed in an Indian fight in 1841. The pioneers chose a county seat along Pecan Creek and named it Pinckneyville, in honor of Texas' first governor. Historians differ on whether a courthouse was ever built in Pinckneyville. A 1908 history of the county describes a log courthouse built there, while another history says there were "no improvements" and court was held under a large oak tree.

Pinckneyville lasted only two years. Water shortages forced the fledgling community to move, first in February 1848 to a new site they named Alton a few miles south and again in late 1848 to another site near Hickory Creek. The Hickory Creek location also was named Alton and it remained the seat of Denton County government for about ten years.

By 1856, the little settlement of Alton was thriving. Alton boasted several homes, a blacksmith shop, three stores, a saloon, hotel and bar, two doctors, several lawyers, and a cemetery, and was headquarters for the Denton County Land District.

By 1857, however, Denton County was ready to move the county seat again. County residents wanted a county seat more central to the settlements in Pilot Point in the north and Lewisville in the south. Alton residents voted to move again. This time they called the new county seat Denton. Lots for the original township of Denton were auctioned on January 10, 1857.

The first courthouse in Denton was a two-story frame structure on the north side of the downtown square. The building burned in 1875, destroying most of the county records. A brick courthouse was then built in the



HISTORY OF DENTON COUNTY (CONT.)



center of the square, a two-story building with a tall central tower. Lightning damaged that building, and it was condemned and demolished in 1894. Construction of the present Courthouse-on-the-Square began in 1895. The cornerstone was laid in 1896, and the courthouse was dedicated in 1897.

For a decade, Denton County was on the northeast Texas frontier. Cattle and horses ranged on the unfenced prairies. Residents were engaged in ranching and subsistence farming. John S. Chisum, who became the most famous cattleman in the West, operated his first ranch in Denton County. He later moved to new ranges on the Concho River in Texas and on west into New Mexico.

The Civil War took many men away from the little settlements, leaving the frontier virtually unprotected. On moonlit nights, Kiowa and Comanche Raiders from Indian Territory crossed into Texas to steal cattle and horses. Fearful settlers called the full moon “Comanche Moon.” The last Indian raid in Denton County was in August 1874.

After the Civil War ended, a wave of prosperity triggered more immigration. In 1860, Denton County population was 4,780. In the 1870’s, population grew to 18,143. Subsistence farming gave way to cotton farming in the blackland and wheat farming on the prairies. Railroads came through to boost the economy more. From 1890 to 1920, Denton County ranked either first or second in wheat production in Texas.

Denton embarked on a course that would make it a major higher education center when North Texas Normal College, now the University of North Texas, was established in 1890. Legislation authorizing the Girl’s College of Industrial Arts, now Texas Woman’s University, was passed in 1901.

Denton County covers 957.7 square miles in north central Texas. The Eastern Cross Timbers juts through the central part of the county. Blackland prairie covers its western half and a slice along its eastern edge. The Elm Fork of the Trinity River flows through the county. The river was dammed in 1920 to form Lake Dallas, which has been expanded and is now known as Lewisville Lake. The U.S. Army Corps of Engineers dammed the river farther upstream in 1986 to form Ray Roberts Lake. A greenbelt along the Elm Fork connects the two lakes. A number of state parks border the lakes.

Vital transportation links contributed more growth. Interstate 35 East was built in the 1950s and joined by Interstate 35 West in the 1970’s. Dallas-Fort Worth International Airport opened in January 1974.

By the 1970s, Denton County was the fastest-growing county in the country, with most of the growth along the Interstate 35 East corridor. Denton County has ranked among the top fast-growing counties throughout the 1980s and 1990s. Population has spiraled from 75,633 in 1970 to 143,126 in 1980 and 276,083 in 1990. Alliance Airport, which straddles the Denton County-Tarrant County boundary in the southwest corner of the county, opened in December 1989 to trigger growth along Interstate 35 West. Texas Motor Speedway, one of the largest sports and entertainment facilities in the world, opened in 1997 along Interstate 35 West.

By the end of the century, an estimated 432,976 people were living in an increasingly urban Denton County. By the year 2000, the northern area of the county was a center for horse ranches and a balanced farming region producing wheat, cotton, beef and dairy cattle. Much of the industrial and commercial growth, as well as population growth, was centered in southern Denton County.

★ TEXAS COUNTY GOVERNMENT OVERVIEW ★

• *Functions of County Government* •

Today there are 254 counties serving the needs of over twenty million Texans--ranging in size from just under 100 residents to over 3 million. Major responsibilities include building and maintaining roads, recreational facilities and, in some cases, county airports; constructing and operating jails; operating the judicial system; maintaining public records; collecting property taxes; issuing vehicle registration and transfers; and registering voters. Counties also provide law enforcement, conduct elections, and provide health and social services to many indigent county residents. County governments are also playing a vital role in local economic development.

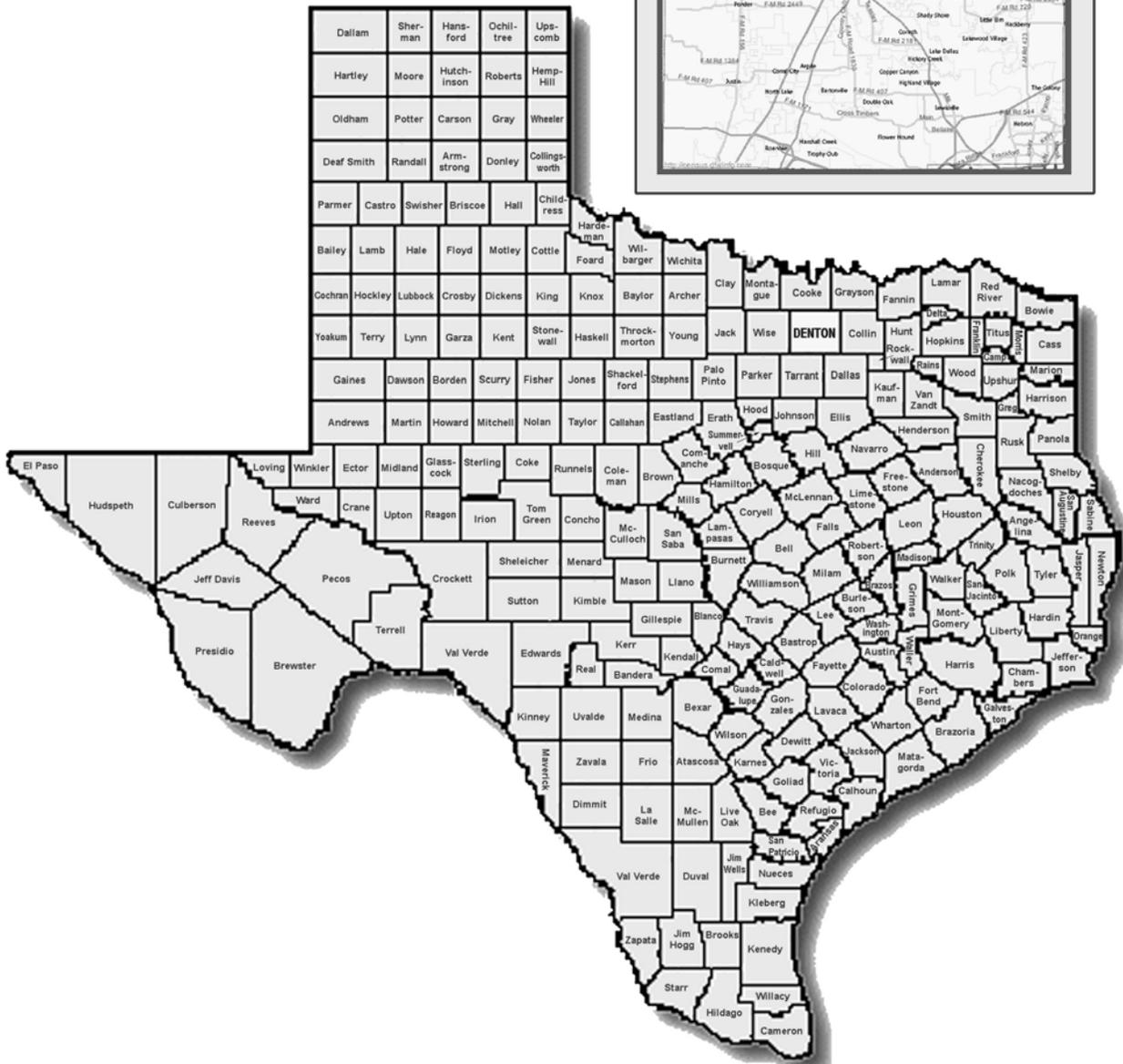
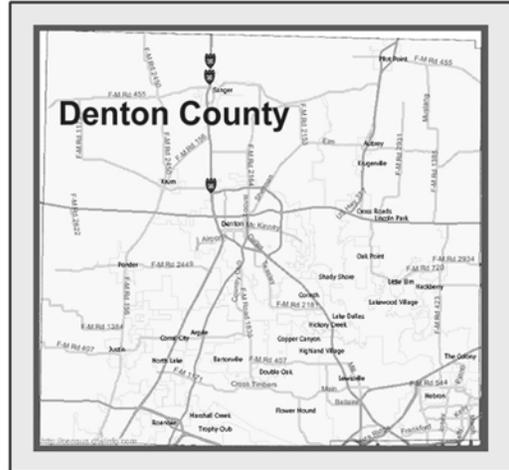
• *Structure of County Government* •

County government structure is spelled out in the Texas Constitution, which makes counties agents of the state. Thus, counties, unlike cities, are limited in their actions to areas of responsibility specifically spelled out in laws passed by the Legislature and signed by the Governor. At the heart of each county is the Commissioners Court, which has four precinct commissioners and a county judge who serve on this court. This body conducts the general business of the county and oversees financial matters, plus, the Texas Constitution established a strong system of checks and balances by creating other elective offices in each county. The major elective offices found in most counties include county attorneys, county and district clerks, county treasurers, sheriffs, tax assessor-collectors, justices of the peace, and constables. As a part of the checks and balances system, counties have auditors appointed by the district judges. While many county functions are administered by elected officials, others are run by the Commissioners Court. They include such departments as public health and human services, human resources, purchasing and budget, and, in some counties, public transportation and emergency medical services.

• *History of County Government* •

The origin of Texas county government can be found in "municipality," the local unit of government under Spanish and Mexican rule. The municipalities were large areas embracing one or more settlements and the surrounding rural territory. By 1821, there were four major Spanish settlements in Texas--San Antonio, Bahia (Goliad), Nacogdoches, and the Rio Grand Valley--and three areas of light settlement and ranching and four major roads. Prior to Texas' independence from Mexico, there were no political subdivisions at the county level. In 1835, Texas was divided into departments and municipalities. Three departments were established--Bexar, Brazos, and Nacogdoches--along with 23 municipalities under the new Republic established in 1836, the 23 municipalities became counties. When Texas became a state in 1845, there were 36 counties. Under the state Constitution of 1845, county government varied little from that found under the Republic. The only major change was the one that made all county offices elective positions. When Texas entered the Confederacy in 1861 and adopted a new state constitution, there were 122 counties. Ten years after reconstruction from the Civil War, the Constitution of 1876 was adopted. This constitution is still in effect, and contains much detail concerning the governmental organization of the Texas' counties. The number of counties increased steadily until the present number of 254 counties was reached in 1931.

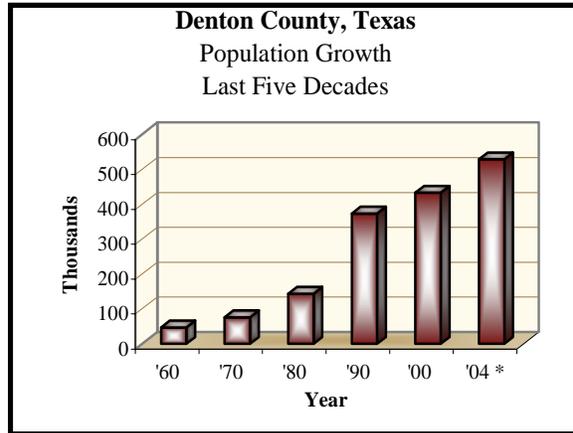
DENTON COUNTY THE STATE OF TEXAS MAP



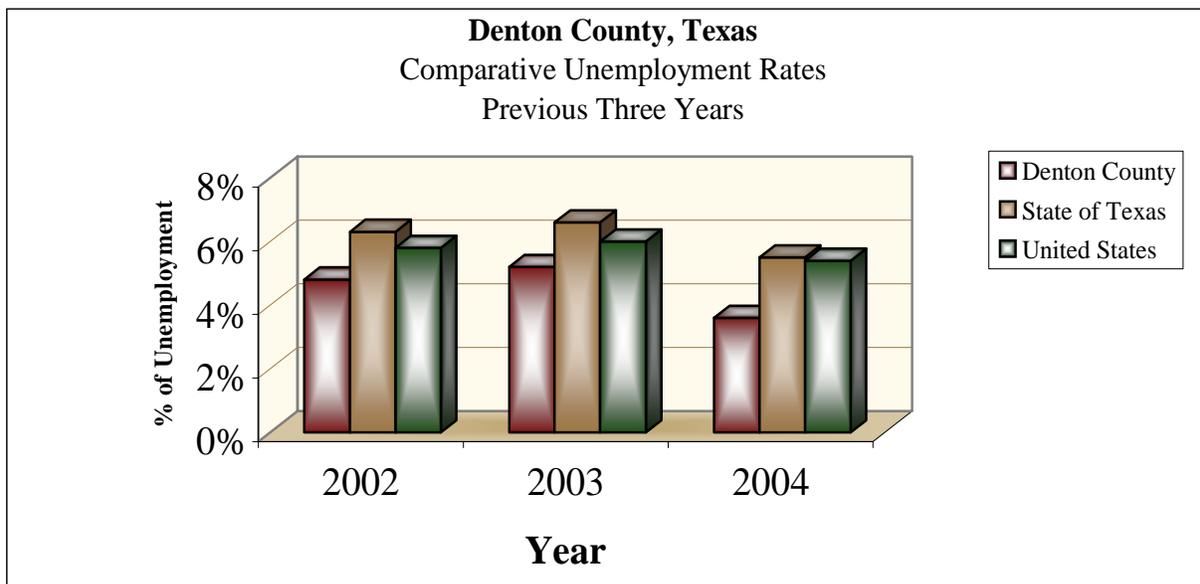
DENTON COUNTY

ECONOMIC AND DEMOGRAPHIC INFORMATION

| Population Growth | | |
|--------------------------|--------------|-------------|
| Year | Population * | % of Change |
| 1960 | 47,432 | -- |
| 1970 | 75,633 | 59.46% |
| 1980 | 143,126 | 89.24% |
| 1990 | 273,525 | 91.11% |
| 2000 | 432,976 | 58.29% |
| 2004 | 528,950 | 22.17% |



* Sources: 1960-2000, U.S. Census Bureau; 2002, NCTCOG Population Estimate, 01-01-04



| Comparative Unemployment Rates | | | |
|---------------------------------------|-------|-------|-------|
| Governmental Entity | 2002 | 2003 | 2004 |
| Denton County | 4.80% | 5.20% | 3.60% |
| State of Texas | 6.30% | 6.60% | 5.50% |
| United States | 5.80% | 6.00% | 5.40% |

* Seasonally adjusted; sources: Bureau of Labor Statistics

DENTON COUNTY

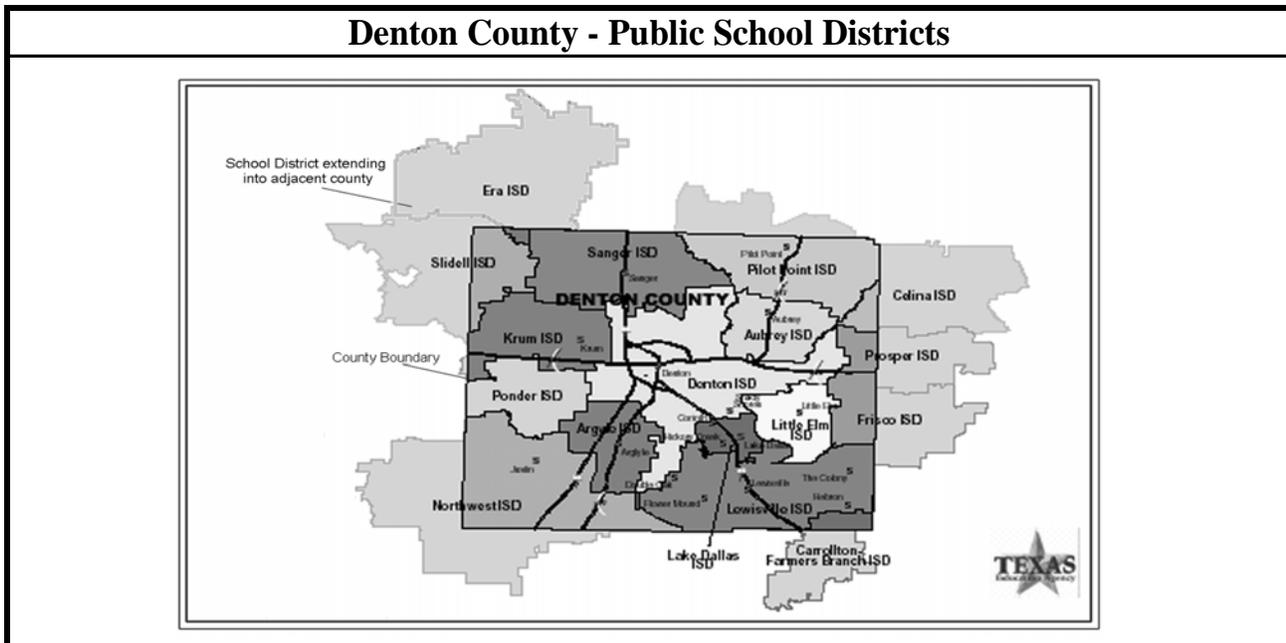
ECONOMIC AND DEMOGRAPHIC INFORMATION

| Composition of Population | |
|----------------------------------|---------|
| Estimated Population 2003 | |
| Total Population | 501,676 |
| Adult (18+) | 361,838 |
| Youth (0-17) | 139,838 |
| Male | 251,915 |
| Female | 249,761 |
| Anglo | 364,168 |
| African American | 31,878 |
| Hispanic | 76,006 |
| Other | 29,624 |

| Building Permits | | | |
|---|--------------|--------------|----------------------|
| 2003 - New Privately Owned Residential | | | |
| Item | Buildings | Units | Construction Cost |
| Single Family | 4,109 | 4,109 | \$727,622,987 |
| Two Family | 17 | 34 | \$2,519,036 |
| Three and Four Family | 4 | 16 | \$1,132,403 |
| Five or More Family | 88 | 1,828 | \$101,540,600 |
| Total | 4,218 | 5,987 | \$832,815,026 |
| Denton County Development Permits | | | |
| 2003 | | 2,116 | |
| 2004 Estimate | | 2,850 | |

Median Household Income 2003: \$62,013

| Denton County - Public Schools by Type, 2003 | | |
|---|-------------------|---------------|
| Type | Number of Schools | Enrollment |
| Elementary | 78 | 41,145 |
| Middle | 27 | 18,370 |
| High School | 21 | 22,296 |
| Elementary/Secondary | 4 | 326 |
| Total | 130 | 82,137 |



* Sources: U.S. Census Bureau, 2003; Denton County - Planning/GIS; Texas Education Agency

DENTON COUNTY**ECONOMIC AND DEMOGRAPHIC INFORMATION****Leading Employers in Denton County**

| Employer | Principal Line of Business | 2004 Approx. # Employees |
|---------------------------------|-----------------------------------|---|
| University of North Texas | Education Facility | 7,719 |
| Lewisville Ind. School Dist. | Education System | 4,500 |
| Frito Lay | Food Distribution | 2,436 |
| American Airlines | Air Carrier | 2,381 |
| Vista Ridge Mall | Retail | 2,288 |
| Denton Independent School Dist. | Education System | 2,030 |
| Peterbilt Motors | Diesel Trucks | 1,700 |
| Golden Triangle Mall | Retail | 1,676 |
| Horizon Health | Health Care Services | 1,500 |
| Denton County | County Government | 1,461 |
| Denton State School | MHMR Facility | 1,430 |
| Centex Home Equity Phase I & II | Real Estate | 1,400 |
| Xerox Corporation | Office Equipment | 1,400 |
| City of Denton | Municipality | 1,200 |
| Texas Womans University | Education Facility | 1,000 |
| Federal Express | Mail Carrier | 863 |
| Denton Regional Medical Center | Medical Facility | 850 |
| Labinal (Boeing) | Electronics Manufacturer | 800 |
| Wal-Mart | Distribution Center | 800 |
| Sysco | Distribution Center | 780 |
| Medical Center of Lewisville | Medical Facility | 769 |
| FEMA | Emergency Management | 750 |

Sources: Denton County Economic Development Department, North Central Texas Council of Governments (NCTCOG)

DENTON COUNTY

SUMMARY OF ECONOMIC DEVELOPMENT PROJECTS

Austin Ranch/Billingsley

- ❖ 284,000 square foot specialty industrial building on acres in Lewisville
- ❖ \$16 million project
- ❖ Building partially leased as of April 2004

Flowers Foods

- ❖ 55,000 square foot office on 92-acres in Denton
- ❖ \$30 million project
- ❖ 42 employees
- ❖ Opened with limited production August 2004

MASCO/Behr

- ❖ 250,000 square foot paint processing and distribution facility on 22.5 acres in Roanoke
- ❖ \$23.6 million project
- ❖ 125 employees
- ❖ Opening Fall 2005

Citicorp North America, Inc.

- ❖ 120,000 square foot complex on 20 acres in Roanoke
- ❖ \$117 million project
- ❖ 50 employees
- ❖ Opening June 2005

21st Century Insurance Co.

- ❖ 130,000 square foot auto insurance/customer service center on 9 acres in Lewisville
- ❖ \$6.1 million project
- ❖ 1300 employees
- ❖ Opened with limited production September 2004

Edward Don & Company

- ❖ 180,000 square foot office and distribution center on 11 acres in The Colony
- ❖ \$7 million project
- ❖ 75 employees
- ❖ Opening April 2005

DENTON COUNTY**PRINCIPAL TAXPAYERS**

September 30, 2004

| Taxpayer | Type of Business | Taxable Value | Percentage of Total Assessed Valuation ¹ |
|---------------------------------|-------------------------|-------------------------------|--|
| Devon Energy Op Company | Oil and Gas | 544,624,780 | 1.53% |
| Verizon Southwest | Telephone Utility | 165,147,624 | 0.47% |
| Oncor Electric Delivery Company | Electric Utility | 133,296,889 | 0.38% |
| Burlington Resources | Oil and Gas | 106,944,590 | 0.30% |
| Albertsons, Inc. | Food Retailer | 76,419,510 | 0.22% |
| Southwest Prop LP | Land Development | 72,058,933 | 0.20% |
| Randall's Food Markets | Food Distribution | 61,091,053 | 0.17% |
| Coserv Electric Co-op | Electric Utility | 59,779,250 | 0.17% |
| Edward B Frankel MD Trust | Land Development | 58,082,119 | 0.16% |
| J C Penney Company, Inc | Retail Sales | <u>57,292,530</u> | <u>0.16%</u> |
| TOTAL | | <u><u>\$1,334,737,278</u></u> | <u><u>3.76%</u></u> |

Notes ¹ Total assessed valuation of \$35,481,845,214 per the Denton Central Appraisal District.

FY 2005 BUDGET

DENTON COUNTY

MISCELLANEOUS STATISTICS

Created by Act of State Legislature in 1846.

Form of Government: Political Subdivision of the State of Texas, a Public Corporation, with a County Judge and four Commissioners as the governing body. The Commissioners Court has only three powers as authorized by the Constitution of Texas or the State legislature or implied therefrom.

Officials Elected by Vote of the People: 37

County Employees Including Those on Grant Programs: 1,461

Organized School Districts in County: 17

Incorporated Municipalities in County: 40

Area in Square Miles: 911

1980 Census: 143,126

1990 Census: 273,525

2000 Census: 432,976

2004 Population Estimate (NCTCOG): 528,950

2004 Un-incorporated Population Estimate (NCTCOG): 50,600

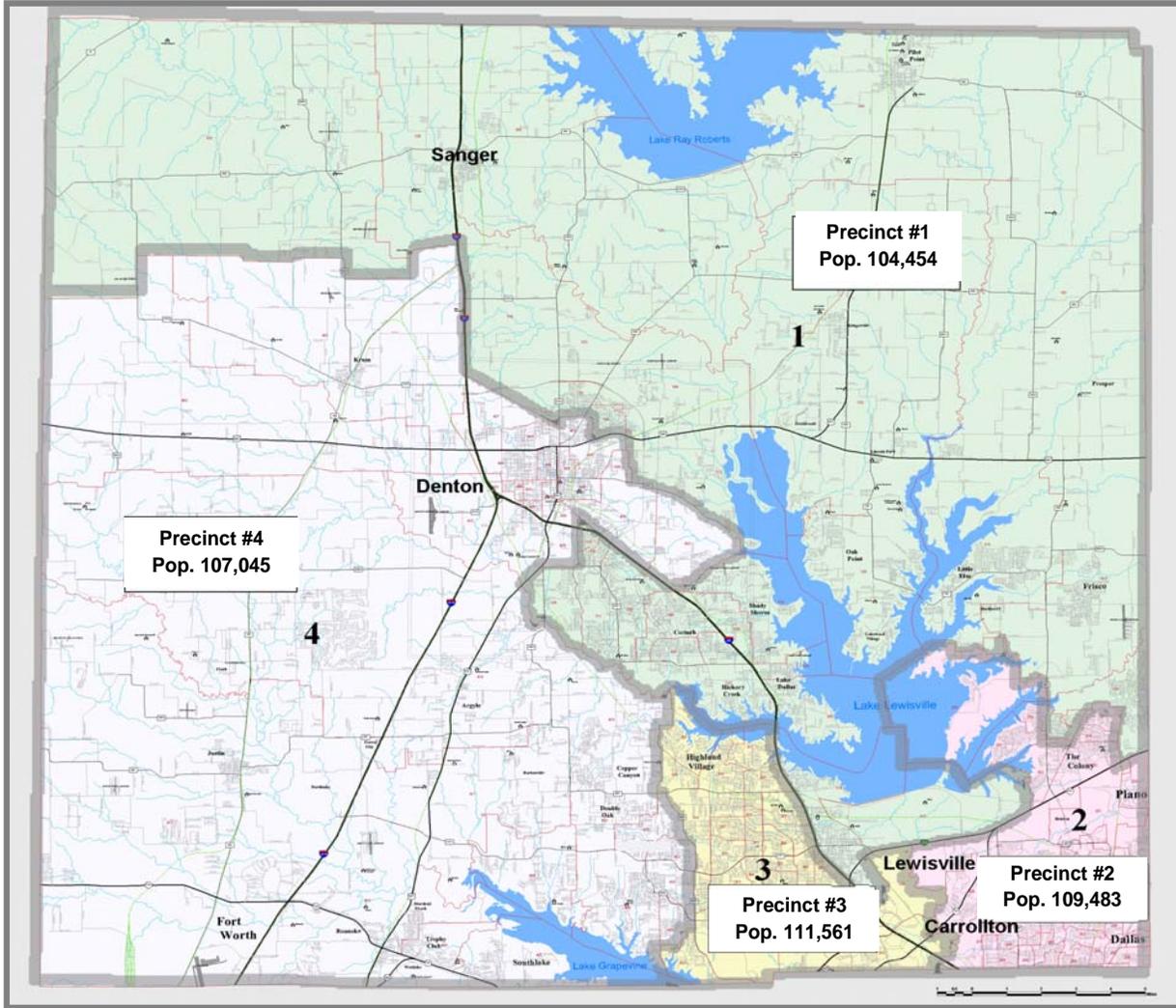
Recreation: Water activities at Lewisville, Ray Roberts and Grapevine lakes; seven U.S. Corp of Engineers' parks; universities' cultural and athletic events; and local activities.

Minerals: Limited output of oil, sand, gravel, and clay. Increased output of natural gas.

Agriculture: About \$126.7 million total farm income, 74% from horse, livestock and dairy products. Grains, peanuts, nursery plants, hay and turf grass are the principal crops.

Businesses: Varied industries (food products, apparel, brick, trucks, oil tools, parts, heating and cooling equipment, retail, utilities and many other products), colleges (University of North Texas and Texas Woman's University), Denton State School and tourism.

DENTON COUNTY
DENTON COUNTY PRECINCT MAP
Commissioner Precincts



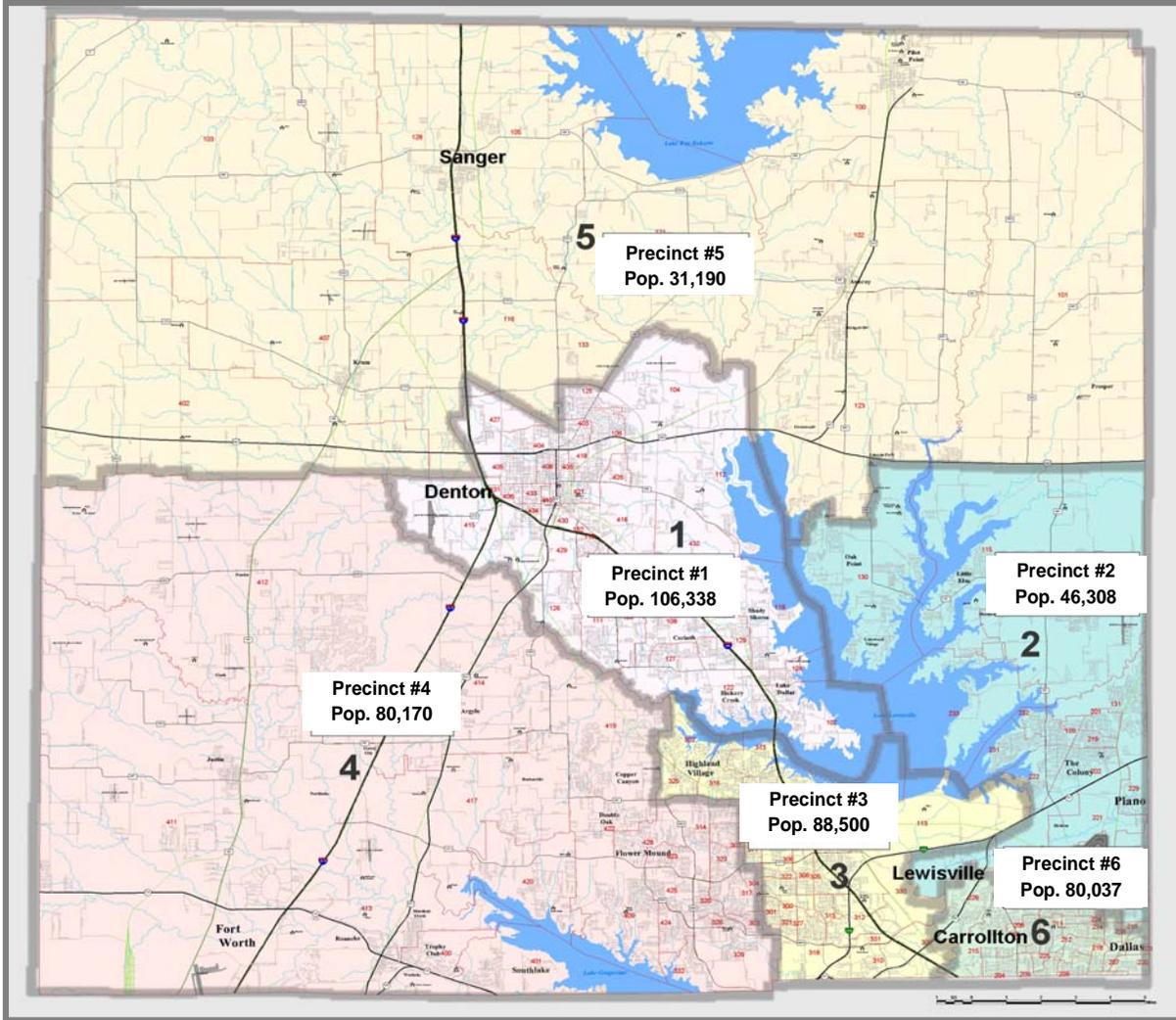
- | | | | |
|---|-------------|--|-------------|
|  | Precinct #1 |  | Precinct #3 |
|  | Precinct #2 |  | Precinct #4 |



*Information provided courtesy of the Denton County Geographic Information Systems.
 Population estimates based on the U.S. Census 2000..*

DENTON COUNTY

DENTON COUNTY PRECINCT MAP Justice of the Peace and Constable Precincts



*Information provided courtesy of the Denton County Geographic Information Systems.
Population estimates based on the U.S. Census 2000.*

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DENTON COUNTY, TEXAS
2004-2005

EXECUTIVE SUMMARY

Overview

The Denton County budget process includes careful examination of all budget requests for conformity with the County's Goals and Objectives. The following information includes specific elements and deserves special note.

Basis of Budgeting , Accounting and Taxation

The County Auditor is by law responsible for establishing and maintaining the accounting system of County government and is independent of the Commissioners Court. The County Auditor provides revenue estimates and the budget must be balanced utilizing these estimates. The County Auditor's revenue estimates count only cash expected to be received in the next fiscal year.

The County's budgetary basis and accounting records are maintained on a modified accrual basis, and organized and operated on a fund basis in accordance with generally accepted accounting principles. Encumbrance accounting is utilized for materials, goods and services documented by purchase orders or contracts. It has been the practice of the County to increase the subsequent year's appropriation, but only if necessary, to complete these transactions. The approved annual budget with amendments as approved by the Commissioners Court is the management control device utilized by the County.

All governmental bodies in Texas utilize the same tax cycle, as established by state law. Property tax bills are mailed by October 1st and are based on a certified tax roll created by an independent Central Appraisal District and delivered to the County by July 25th. Taxes are not delinquent until after the subsequent February 1st, with penalties accruing for late payments.

The County Auditor prepares a Comprehensive Annual Financial Report (CAFR) for each fiscal year. Each CAFR shows expenditures on a Generally Accepted Accounting Practices (GAAP) basis and budget basis for comparison. The County's CAFR has been award the GFOA Certificate of Excellence in Financial Reporting for the last 18 years. This document, and the internal controls associated with the County's finance management, is subject to an annual independent audit.

Appropriations in the Capital Projects Funds are made on a project basis rather than on an annual basis and are carried forward until the projects are completed. Except for these appropriations and for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

Account Structure

A fund type is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets or liabilities. In the County's accounting system, funds are classified into two categories, governmental and fiduciary.

Governmental Fund Types

Governmental fund types are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. The following is a brief description of Denton County's governmental funds.

General Fund

The General Fund is used to account for resources traditionally associated with governments, which are not required to be accounted for in another fund. It is the primary operating fund of the County, which includes expenditures for General Administration, Judicial, Legal, Financial, Public Facilities, Public Safety, Health and Welfare, Conservation and Appropriations/Contract Services.

Special Revenue Funds

Special revenue funds are used to account for special revenues that are legally restricted to expenditures for specific purposes. The following is a brief summary of these funds.

Road and Bridge Fund - includes expenditures for the operation, repair and maintenance of roads and bridges. Revenues for this fund include vehicle registration fees, property taxes and other miscellaneous revenues.

District Clerk Records Management Fund – restricted to fund records management and preservation services performed by the District Clerk. A specific records management fee supports this fund.

County Clerk Records Management Fund - restricted to fund records management and preservation, including automation functions performed by and for the County Clerks office. A specific records management fee and the transfer of funds from General Fund support this fund.

Courthouse Security Fund -fees are assessed upon conviction, in justice, county or district court and may be spent only for security services or devices for courthouses. This department is supported by a special security fee as required by law.

Special Revenue Funds (Cont.)

Juvenile Probation Fund - used to account for the County's costs of administering the Juvenile Probation Department including Juvenile Detention functions. Funding is provided from tax revenues, intergovernmental revenues and fees.

Justice of the Peace Technology Fund – fees are assessed upon conviction of a misdemeanor offense in a justice court and may be used only to finance the purchase of technological enhancements in the justice of the peace courts.

Public Health Fund - used to account for the County's cost of administering the County health department which provides medical services to citizens of the County. Funding is provided from tax revenues, fees for service and intergovernmental grant revenues.

Indigent Care Fund - used to account for the cost of providing medical care to indigent county residents. Funding is primarily from property taxes.

Health Care Relief Fund -used to establish a separate account to fund health care needs in the county from funds received from the State of Texas tobacco lawsuit settlement. These funds are used to provide supplemental funding for various social service agencies.

Federal Health Care Facility Grant Fund -used to account for Texas Department of Health grant funds to provide primary care for people across the lifecycle; to increase access to comprehensive primary and preventive health care, and to improve the health care status of underserved and vulnerable populations in Denton County.

Probate Court Contribution Fund – used to account for the receipt and expenditure of funds paid by the State and are limited by statute to use for court-related purposes for the support of the statutory probate court.

Records Management and Preservation Fund - used to fund records management and preservation projects. Fees are assessed on civil filings by the District, County and Probate courts and are restricted by law to be used for preservation projects.

Bioterrorism Grant Fund – used to account for state grant funds that are used for the development of a plan to handle bioterrorism threats and events. Funds will be used to implement a state-wide Health Alert Network with other public health partners.

County Clerk Records Archive Fee Fund – used to account for the preservation of existing public documents that have been filed in the office of the County Clerk prior to 1974. This fee is collected on all real property records for the specific purpose of archiving and preserving these records.

Sheriff's Forfeiture Fund – used to account for the use of criminal investigations of seized funds awarded by court order to the Sheriff's Department.

Vehicle Inventory Tax Interest Fund – used to account for interest revenues earned by the Tax Assessor/Collector on vehicle inventory tax receipts collected during the fiscal year. Funds can only be spent to defray costs of the collection program.

Special Revenue Funds (Cont.)

Law Library Fund - used to account for the receipt of library fees of office collected by the County and District Clerks. Receipts are restricted to payment of the cost of maintaining the law library.

District Attorney Check Fee Fund - expenditures are at the sole discretion of the Criminal District Attorney and may be used only to defray the salaries and expenses of this office. Fees are collected as outlined in the "Hot Check" statute.

DA Chapter 59 Fund - used to account for funds in criminal investigation of seized funds that are awarded by court order to the Criminal District Attorney's Office.

Jury Fund - used for the costs of providing jury services for district, county and justice courts. Funding is primarily from the annual property tax levy.

Capital Project Funds

Capital project funds are used to account for the acquisition and construction of major capital facilities. These funds are included in the Debt Service Fund as annual principal and interest payments. However, the construction funds are not included in the budget. The following is a brief description of these funds.

Road and Bridge Construction Fund - used to account for costs of road and bridge construction and rehabilitation projects from the 1991 bond election proceeds .

1994 Road and Bridge Construction Fund - used to account for the cost of road/bridge construction projects by bond proceeds issued in 1994 from the 1991 bond election.

1999 Road Construction Fund – used to account for the cost of road and bridge construction projects for city, county, and state roads by proceeds from the issuance of bonds approved by the voters in 1999.

1999 Certificates of Obligation Fund – used to account for the cost to expand the County Jail and renovate the lower level and 4th floor of the Courts Building. This project is funded with Certificates of Obligation that were issued in 1999.

1999 Tax Notes Fund – used to account for the construction of two radio towers necessary to improve the county radio system and for the purchase of road equipment.

2000 Road Bond Fund – used to account for the cost of road and bridge construction projects for city, county and state roads by proceeds from the issuance of bonds approved by the voters in 1999.

2001 Tax Notes Project Fund – used to account for the cost to purchase a facility that will be utilized as the Tax Office, to renovate part of the 4th floor of the Courts Building and to finance a county-wide master space study. These projects are funded with the issuance of tax notes.

Capital Project Funds (Cont.)

2000A Series Tax Notes (SH121) – used to account for the cost of contractual obligations for acquiring right of way, designing, constructing and improving SH121. This project will be funded with the issuance of tax notes. The affected cities along the SH121 route have agreed to provide for the debt service payments on these notes.

2002 Tax Notes – used to account for the cost of various building and remodeling projects, county-wide telephone systems and computer and video equipment. These projects have been funded with the issuance of tax notes.

2003 Tax Notes – used to account for the cost of maintenance of various facilities, including the renovation of the Food Lion Building. Funds will be used for the acquisition of property for future satellite facilities which are the first steps in the implementation of the County’s long-range facilities master space plan. These projects have been funded with the issuance of tax notes.

2004 Tax Notes – used to account for the cost of various building and renovation projects including a new Government Center in Pct. #4, a new storage facility and numerous other facility enhancement projects for existing county facilities. These projects have been funded with tax notes.

Debt Service Fund

The Debt Service Fund is used to accumulate monies for payment of debt service interest and principal payments on general obligation bonds, certificates of obligation and tax notes, which are due in annual installments. Property taxes are levied to finance debt service.

Fiduciary Fund Types

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement, in a pension trust fund, a non-expendable trust fund or an expendable trust fund is used. The terms “non-expendable” and “expendable” refer to whether or not the government is under an obligation to maintain the trust principal. Agency funds are used to account for assets that the government holds on behalf of others as their agent.

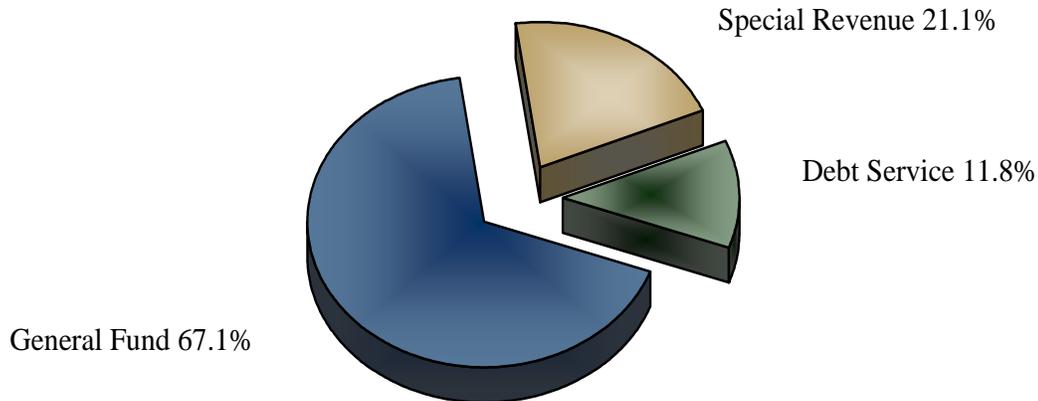
Agency Funds

Agency Funds are used to account for assets and liabilities of various entities resulting from cash remitted to them in an agency capacity and related disbursements made by them. The County’s function is only custodial; therefore, assets are recorded, held according to contract then returned to the agency. Since the funds are not involved with the performance of governmental services, they have not been included in the adopted budget for fiscal year 2004.

DENTON COUNTY

SUMMARY OF BUDGET BY FUND TYPE

Governmental and Fiduciary Fund Type



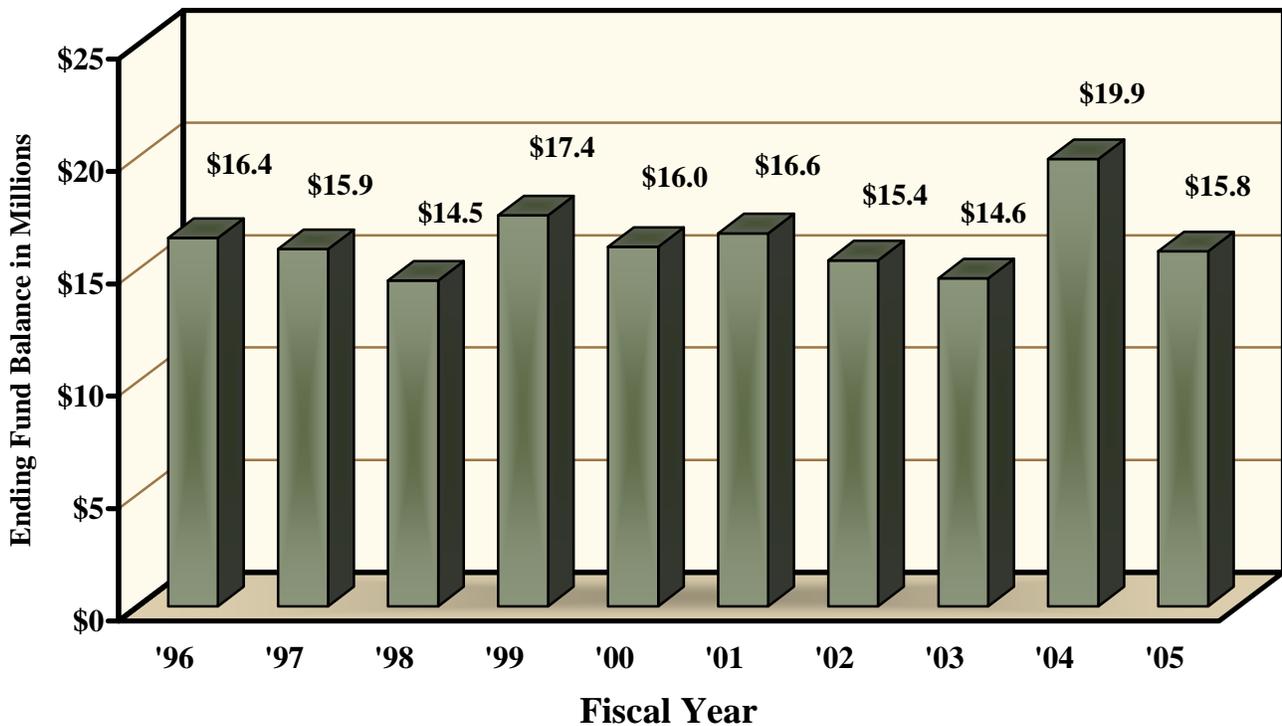
| Summary of Budget by Fund Type | | |
|--|--|-----------------------------|
| Fund Types | Budgeted Funds | FY 2005 Budget |
| <u>Governmental Fund Types</u> | | |
| General Fund | General Fund includes General Administration, Judicial, Legal, Financial, Public Facilities, Public Safety, Health and Welfare, Conservation, Contract Services, and Transfer of Funds. | \$87,037,709 |
| Special Revenue Funds | Road and Bridge Fund, District Clerk Records Mgmt. Fund, County Clerk Records Management Fund, Courthouse Security Fund, Juvenile Probation Fund, Justice of the Peace Technology Fund, Public Health Fund, Indigent Care Fund, Federal Health Care Facility Grant Fund, Health Care Relief Fund, Probate Court Contribution Fund, Records Management Fund, Bioterrorism Grant Fund, County Clerk Records Archive Fee Fund, Sheriff's Forfeiture Fund, Vehicle Inventory Tax Interest Fund, Law Library Fund, District Attorney's Hot Check Fund, DA Chapter 59 Fund, and Jury Fund. | \$27,362,059 |
| Debt Service | New Courthouse and Juvenile Expansion, Road Bonds, Jail Bonds, Refunding Bonds, and Various County Building Projects and Equipment. | \$15,320,382 |
| <u>Total for All Budgeted Funds</u> | | <u>\$129,720,150</u> |

Ending Fund Balance - All Funds

The ending fund balance for FY 2005 is estimated at \$15.8 million. These funds are utilized from October through December of the next fiscal year primarily for payroll and minimal operating expenses until tax payments become due in January. Approximately \$4 million of County fund balance draw down is used in the budget to maintain reserves at an acceptable level. Traditionally, actual ending fund balances are at least \$3-4 million more than budgeted.

The County budgets expenditures fully, and historically the budget is not fully expended. Revenues are budgeted conservatively by the County Auditor. Budget draw down procedures are in place to control the growth in fund balance, but allow for unforeseen expenditures. This draw down will not affect future operations or jeopardize the County financially. Major one-time expenditures for capital equipment, building and land projects and other one-time expenses are occasionally funded with reserves. This chart reflects 10-year ending fund balances including actual amounts for fiscal years 1996 through 2003, estimates for FY 2004, and budgeted for FY 2005. The decline in fund balance from FY 2001 through FY 2003 can primarily be attributed to increased health care costs and the need to utilize fund balance for this purpose.

**Ending Fund Balances
Ten Fiscal Years**



DENTON COUNTY**FY 2005 Budget - Projected Fund Balances****All Funds**

| Fund | Estimated Beginning Fund Balance | Total Non-Tax Revenue | Adopted Budget 2004-2005 | Tax Levy @ 98.5% Collection | Ending Fund Balance |
|----------------------------------|---|--------------------------------------|---|--|------------------------------------|
| General Fund | \$10,984,654 | \$18,419,210 | (\$87,037,709) | \$67,608,845 | \$9,975,000 |
| Road and Bridge Fund | 1,403,706 | 6,992,000 | (8,818,343) | 1,004,637 | 582,000 |
| Dst Clerk Records Mgmt Fund | 7,250 | 35,500 | (28,000) | 0 | 14,750 |
| Co Clerk Records Mgmt Fund | 2,259 | 1,176,277 | (1,168,536) | 0 | 10,000 |
| Courthouse Security Fund | 123,458 | 328,000 | (426,000) | 0 | 25,458 |
| Juvenile Probation Fund | 525,318 | 2,997,983 | (8,126,628) | 4,953,327 | 350,000 |
| JP Technology Fund | 254,166 | 87,500 | (104,476) | 0 | 237,190 |
| Public Health Fund | 729,067 | 1,762,000 | (3,120,349) | 1,005,044 | 375,762 |
| Indigent Health Care Fund | 102,933 | 6,000 | (1,836,388) | 1,827,485 | 100,030 |
| Federal Hlth Care Fclty Grt Fund | 0 | 0 | 0 | 0 | 0 |
| Health Care Relief Fund | 3,040,889 | 240,000 | (814,241) | 0 | 2,466,648 |
| Probate Crt Contributions Fund | 11,350 | 45,300 | (55,849) | 0 | 801 |
| Records Mgmt & Prsrvtn Fund | 56,472 | 141,000 | (152,908) | 0 | 44,564 |
| Bioterrorism Grant Fund | 6,216 | 716,994 | (716,994) | 0 | 6,216 |
| County Clk Rcds Archive Fund | 927,500 | 945,000 | (1,000,000) | 0 | 872,500 |
| Sheriff's Forfeiture Fund | 75,152 | 1,200 | (73,058) | 0 | 3,294 |
| Vehicle Inventory Tax Int Fund | 24,583 | 15,000 | (20,426) | 0 | 19,157 |
| Law Library Fund | 147,141 | 201,500 | (255,926) | 0 | 92,715 |
| D.A. Hot Check Fund | 97,870 | 277,500 | (371,833) | 0 | 3,537 |
| D.A. Chapter 59 Fund | 125,668 | 27,000 | (46,102) | 0 | 106,566 |
| Jury Fund | 91,381 | 30,000 | (226,002) | 169,621 | 65,000 |
| Debt Service Fund | 1,175,162 | 2,067,559 | (15,320,382) | 12,484,106 | 406,445 |
| TOTAL | \$19,912,195 | \$36,512,523 | (\$129,720,150) | \$89,053,065 | \$15,757,633 |

FY 2005 BUDGET

Revenue Sources

Excluding bond proceeds and the use of fund balance, governmental fund resources are estimated at \$129.7 million for 2005. New property tax revenues increased by approximately \$4.8 million in FY2005. The County approved a property tax increase that generated an additional \$4.3 million. Intergovernmental revenues account for funds received from other units of government for approximately \$10.1 million. Fees and fines are included at \$16 million. Total County revenues are estimated to increase by approximately \$10.7 million over prior year budget figures.

During FY 2005, Denton County will receive approximately \$200,000, for the seventh installment from a Tobacco Settlement that was pursued by the State of Texas. Counties throughout Texas have received funds based on a reimbursement formula for health related expenses as part of the settlement. In FY 1999 Denton County established the Health Care Relief Fund after receiving \$4.8 million, and only the interest earnings were transferred to the Indigent Care Fund. A total of \$574,241 will be utilized to provide partial funding for services provided by various social service agencies.

Denton County is committed to maintaining property taxes at the lowest level possible while providing quality services to its citizens. Denton County officials maximize revenue sources other than property taxes in an effort to maintain the lowest possible tax rate. Since the majority of county revenues are set by statute, Denton County is limited to the following revenue sources: taxes, fees of office, auto registration fees, intergovernmental, fines, interest, and other miscellaneous revenues. Denton County is unable to levy a sales tax as prescribed by statute. The non-tax revenue resources continue to remain fairly constant each year.

The County has projected auto registration fees at approximately \$6.8 million per year. Approximately 90% of County fees are statutorily set by the legislature, and optional fees have been researched, analyzed, and set according to the actual cost of providing services. Fines are established within statutory limits, which are set by the various District Court Judges, County Court Judges, and Justices of the Peace. Denton County will continue to analyze the jail population and attempt to maintain contracts with other governmental entities to lease any vacant jail beds.

Denton County's delinquent tax collection program has been very successful in collecting property taxes. Historically, tax collections total at least 98% of the tax levies, and virtually most delinquent taxes are collected within three years of going delinquent. All unpaid accounts remain open, and are not disposed of as uncollectible. The Commissioners Court has approved the collection rate of 98.5%.

The schedules and pie chart on the following pages display revenue sources by fund and function. These reports show the percentage related to the various revenue categories. Ad Valorem Taxes are specifically related to existing and new property added to the tax roll.

DENTON COUNTY

FY 2005 Budget - Total Comparative Revenues *

All Funds

| Fund | FY 2003 Actual | FY 2004 Estimates | % Change Act vs Est | FY 2005 Budget | % Change Est vs Bgt |
|--------------------------------|---------------------------|------------------------------|--------------------------------|---------------------------|--------------------------------|
| General Fund | \$75,695,237 | \$85,835,001 | 13.40% | \$86,028,055 | 0.22% |
| Road and Bridge Fund | 6,962,641 | 7,006,340 | 0.63% | 7,996,637 | 14.13% |
| Dst Clerk Records Mgmt Fund | 0 | 25,100 | 100.00% | 35,500 | 41.43% |
| Co Clerk Records Mgmt Fund | 1,271,935 | 1,159,400 | -8.85% | 1,176,277 | 1.46% |
| Courthouse Security Fund | 343,648 | 317,400 | -7.64% | 328,000 | 3.34% |
| Juvenile Probation Fund | 7,338,609 | 7,100,255 | -3.25% | 7,951,310 | 11.99% |
| JP Technology Fund | 84,581 | 87,000 | 2.86% | 87,500 | 0.57% |
| Public Health Fund | 3,020,390 | 3,049,355 | 0.96% | 2,767,044 | -9.26% |
| Indigent Health Care Fund | 1,455,920 | 1,981,000 | 36.07% | 1,833,485 | -7.45% |
| Federal Hlth Care Fclty Fund | 0 | 208,821 | 100.00% | 0 | -100.00% |
| Health Care Relief Fund | 677,124 | 164,130 | -75.76% | 240,000 | 46.23% |
| Probate Crt Contributions Fund | 33,739 | 20,300 | 100.00% | 45,300 | 123.15% |
| Records Mgmt & Prsrvtm Fund | 133,589 | 145,750 | 9.10% | 141,000 | -3.26% |
| Bioterrorism Grant Fund | 620,686 | 710,900 | 14.53% | 716,994 | 0.86% |
| County Clk Rcds Archive Fund | 0 | 927,500 | 100.00% | 945,000 | 1.89% |
| Sheriff's Forfeiture Fund | 25,695 | 37,250 | 44.97% | 1,200 | -96.78% |
| Vehicle Inventory Tax Int Fund | 11,398 | 10,000 | -12.27% | 15,000 | 50.00% |
| Law Library Fund | 209,200 | 217,000 | 3.73% | 201,500 | -7.14% |
| D.A. Hot Check Fund | 225,161 | 306,600 | 36.17% | 277,500 | -9.49% |
| D.A. Chapter 59 Fund | \$42,718 | \$37,000 | -13.39% | \$27,000 | -27.03% |
| Jury Fund | 187,244 | 255,000 | 36.19% | 199,621 | -21.72% |
| Debt Service Fund | 13,713,703 | 13,754,490 | 0.30% | 14,551,665 | 5.80% |
| Fund Balance | 0 | 0 | 0.00% | 4,154,562 ¹ | 100.00% |
| TOTAL | \$112,053,218 | \$123,355,592 | 10.09% | \$129,720,150 | 5.16% |

* Including Interfund Transfers

¹ This fund balance figure indicates the amount utilized to balance the budget

FY 2005 BUDGET

DENTON COUNTY

**FY 2005 Budget - Total Comparative Revenues
By Function**

| Function | FY 2003 Actual | % of Total | FY 2004 Estimates | % of Total | FY 2005 Budget | % of Total |
|-----------------------|---------------------------|-----------------------|------------------------------|-----------------------|-------------------------------|-----------------------|
| Ad Valorem Taxes | \$75,897,298 | 68% | \$83,142,000 | 67% | \$89,753,065 * | 69% |
| Fees of Office | 11,490,426 | 10% | 12,176,405 | 10% | 12,333,500 | 10% |
| Fines | 3,378,781 | 3% | 3,750,000 | 3% | 3,705,000 | 3% |
| Intergovernmental | 11,445,768 | 10% | 11,029,681 | 9% | 10,094,282 | 8% |
| Auto Registration | 6,513,711 | 6% | 6,800,000 | 6% | 6,840,000 | 5% |
| Miscellaneous | 1,843,246 | 2% | 5,275,086 | 4% | 1,764,570 | 1% |
| Interest | 570,121 | 0% | 470,045 | 0% | 779,000 | 1% |
| Transfers In | 913,867 | 1% | 712,375 | 1% | 296,171 | 0% |
| Fund Balance | 0 | 0.0% | 0 | 0% | 4,154,562 ¹ | 3% |
| Total Revenues | \$112,053,218 | 99.5% | \$123,355,592 | 100% | \$129,720,150 | 100% |

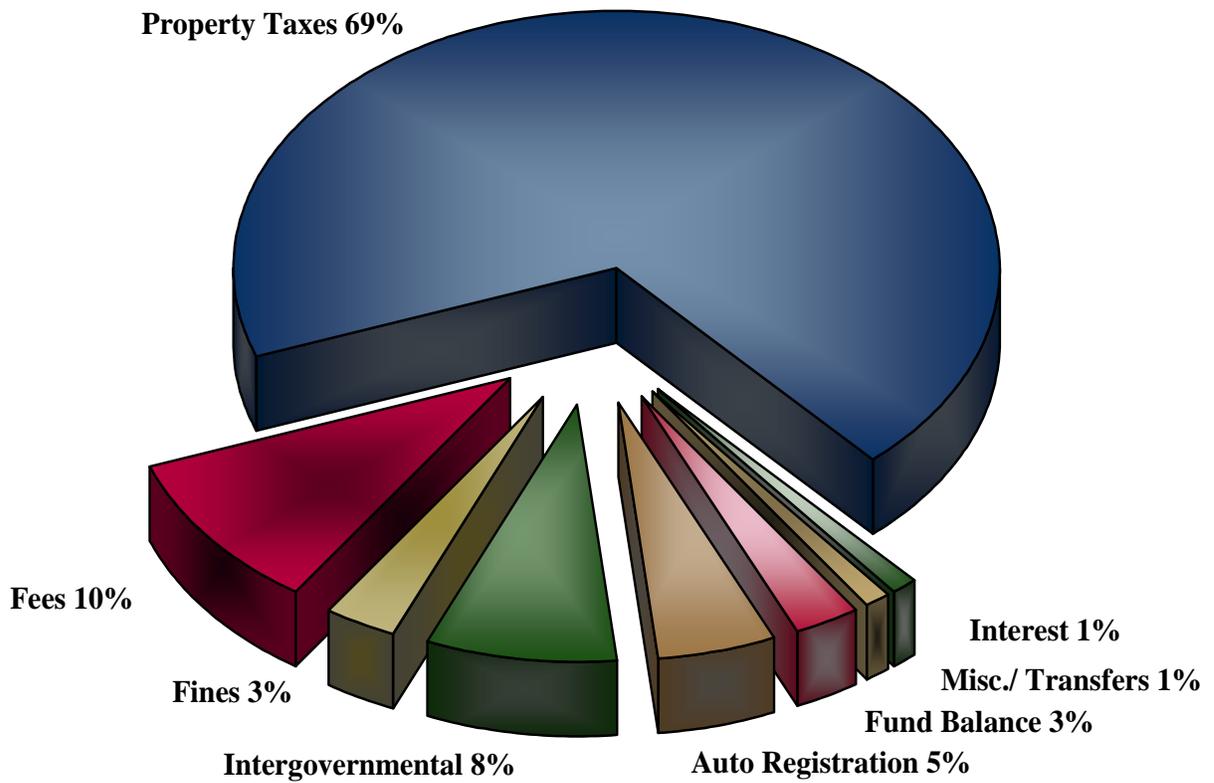
* Includes delinquent tax collection estimated at \$700,000

¹ This fund balance figure indicates the amount used to equalize revenues and expenditures.

DENTON COUNTY

REVENUE SUMMARY BY FUNCTION

**Total Revenue
\$129,720,150**



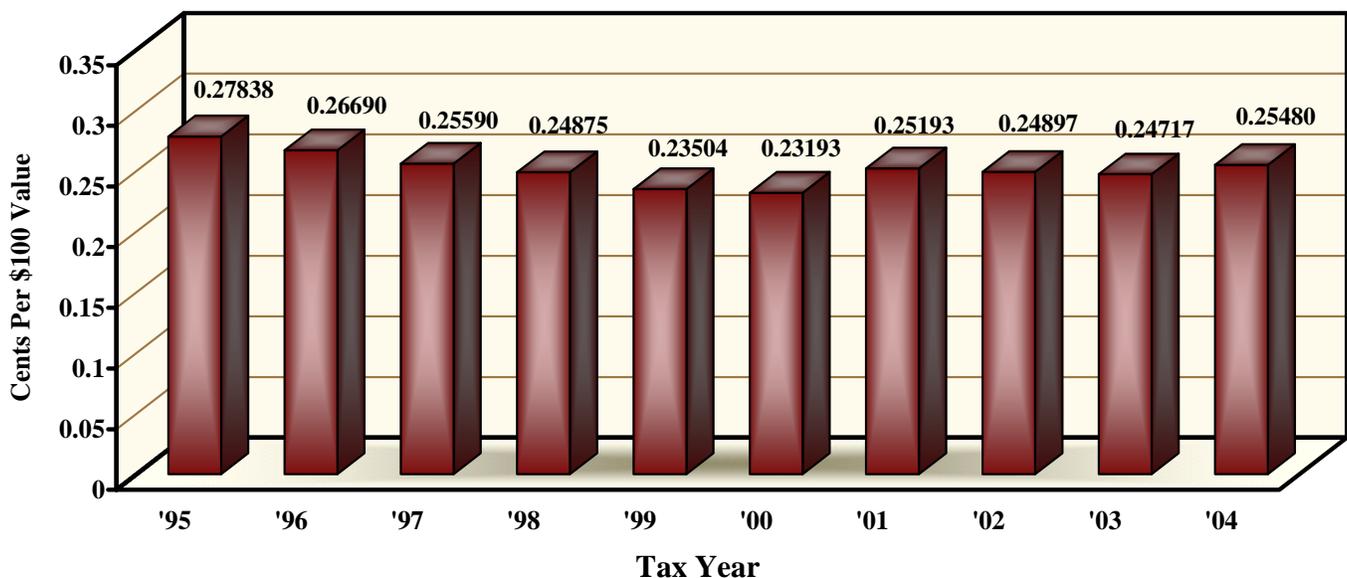
Narrative on following pages

Ad Valorem Taxes

The FY 2005 budget includes property tax revenues in the amount of \$89.8 million or 69% of all revenues. The following factors are considered: (1) The tax base increased by an average of 8 % or \$2.6 billion to a total valuation of \$35,481,845,214. The tax rate was \$0.24717 per \$100 valuation in FY 2004 and increased to \$0.25480 per \$100 valuation in FY 2005. (2) New property added to the tax roll, provides approximately \$4.8 million in additional revenues. (3) The “Truth in Taxation” law allows governments to calculate the effective tax rate which is derived from the prior years total tax levy, and is adjusted for current year changes in existing property valuation and lost property from the roll. This law neither allows for a windfall nor punishes governments for unforeseen property tax changes. The Commissioners Court adopted a tax rate of \$0.25480 per \$100 valuation which was a 4.56% increase above the effective tax rate. Denton County’s tax rate is the lowest county-wide tax rate among the top 15 counties by population in the state. The maximum tax rate that can be levied by Texas counties is \$0.80 per \$100 valuation for general governmental services. An unlimited amount may be levied for payments of principal and interest on long-term debt; however, the county’s indebtedness is limited by statute to 25% of assessed value of real property. The charts on pages 42 and 43 provide various information including tax rates for the top 15 counties in the state by population.

The following chart shows a slight fluctuation in tax rates both upward and downward. The rate decreased in 1995 and continued to decrease for the next five years. The tax rate for FY 2005 is actually less than the rate was in FY 1990. The tax rate decreased by over 9.25% from 1994 to 2005 for an average of 1.08% per year over the past nine years. The chart on the opposite page displays a summary of taxes paid by the average homeowner including city, school and county taxes for FY 2005. This chart uses someone living in the City of Denton as an example, and shows that only 9% of taxes paid on the average home, is for County taxes.

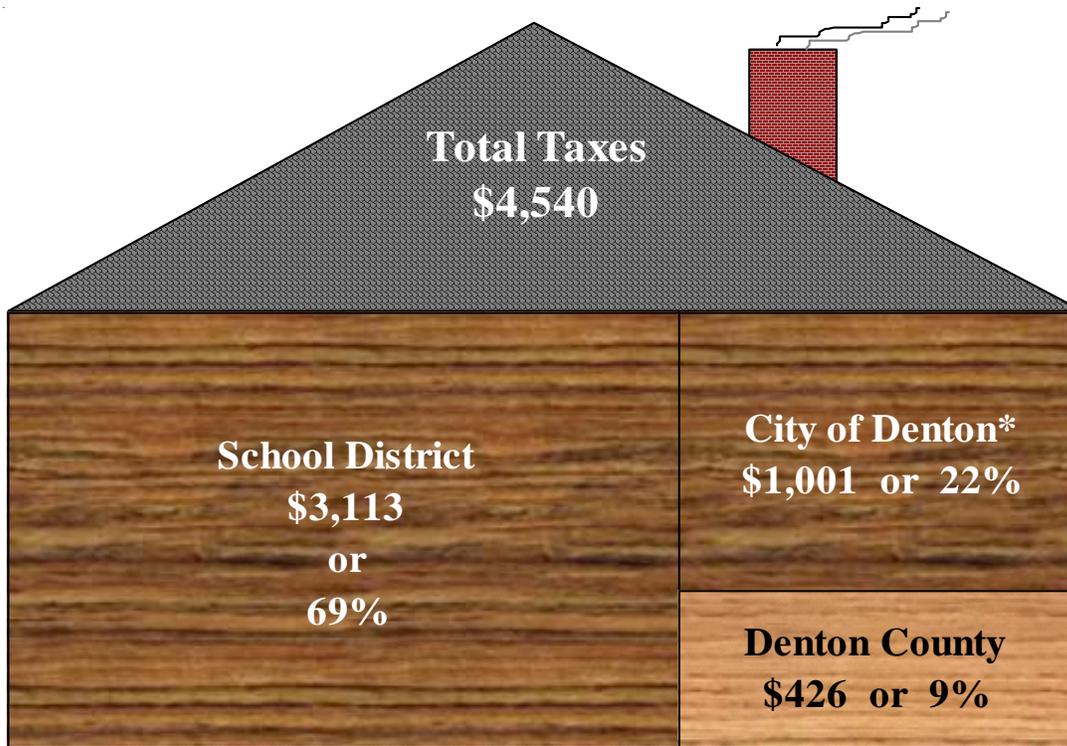
**Denton County Property Tax Rates
Last Ten Years**



DENTON COUNTY

PROPERTY TAX ANALYSIS FOR AVERAGE HOMEOWNER

For the Average \$167,008 Home in Tax Year 2004



County taxes for FY 2003-2004 on a \$164,726 home, which was the county average, were \$407.15 based on the adopted tax rate of .24717¢ per \$100 valuation.

Evaluations by the Denton Central Appraisal District on existing property increased by an average of 1.4% for FY 2005. A home valued at \$164,726 would have, on an average, a current value of \$167,008.

County taxes for FY 2004-2005 on the same house would be \$425.54 based on the property tax rate of .25480¢ per \$100 valuation.

If the valuation on your home was \$164,726 in FY 2003-2004 and remained the same in 2004-2005, county taxes on your home would be \$419.72, which is a increase of \$12.57 per year. If your appraisal increased by approximately 1.4%, taxes will increase by \$18.39 per year or \$1.53 per month in 2004-2005.

Changes in an individual taxpayer's county taxes are dependent on the specific change in property evaluation. The above figures are presented for comparison purposes.

* Indicates proposed tax rates for 2004-2005

DENTON COUNTY**Tax Distribution By Fund**

| Funds | Tax Rate | Total Gross Taxes | Net Taxes @ 98.5% | Percentage Of Net Taxes |
|---------------------------------|-----------------------|----------------------------------|----------------------------------|--|
| <u>OPERATING FUNDS</u> | | | | |
| General Fund | 0.19344 | \$68,638,421 | \$67,608,845 | 75.92% |
| Road & Bridge Fund | 0.00287 | 1,019,936 | 1,004,637 | 1.13% |
| Juvenile Probation Fund | 0.01417 | 5,028,758 | 4,953,327 | 5.56% |
| Public Health Fund | 0.00288 | 1,020,349 | 1,005,044 | 1.13% |
| Indigent Health Care Fund | 0.00523 | 1,855,315 | 1,827,485 | 2.05% |
| Jury Fund | 0.00049 | 172,204 | 169,621 | 0.19% |
| TOTAL OPERATING FUNDS | <u>0.21908</u> | <u>\$77,734,984</u> | <u>\$76,568,959</u> | <u>85.98%</u> |
| <u>DEBT SERVICE FUND</u> | | | | |
| Debt Service Fund | <u>0.03572</u> | <u>12,674,219</u> | <u>12,484,106</u> | <u>14.02%</u> |
| TOTAL DEBT SERVICE | <u>0.03572</u> | <u>12,674,219</u> | <u>12,484,106</u> | <u>14.02%</u> |
| COUNTY WIDE TAX RATE | <u>0.25480</u> | <u>\$90,409,203</u> | <u>\$89,053,065</u> | <u>100.00%</u> |

Fy 2005 BUDGET

DENTON COUNTY

Tax Rates by Fund

| Funds | Tax Rate 2000 | Tax Rate 2001 | Tax Rate 2002 | Tax Rate 2003 | Tax Rate 2004 |
|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <u>FUNDS</u> | | | | | |
| General Fund | 0.17872 | 0.19531 | 0.18769 | 0.19117 | 0.19344 |
| Road and Bridge Fund | 0.00000 | 0.00000 | 0.00000 | 0.00000 | 0.00287 |
| Juvenile Probation Fund | 0.00842 | 0.01294 | 0.01390 | 0.01200 | 0.01417 |
| Public Health Fund | 0.00330 | 0.00273 | 0.00368 | 0.00372 | 0.00288 |
| Indigent Health Care Fund | 0.00403 | 0.00499 | 0.00475 | 0.00587 | 0.00523 |
| Jury Fund | 0.00102 | 0.00037 | 0.00052 | 0.00067 | 0.00049 |
| Debt Service Fund | <u>0.03644</u> | <u>0.03559</u> | <u>0.03843</u> | <u>0.03374</u> | <u>0.03572</u> |
| TOTAL FUNDS | <u>0.23193</u> | <u>0.25193</u> | <u>0.24897</u> | <u>0.24717</u> | <u>0.25480</u> |

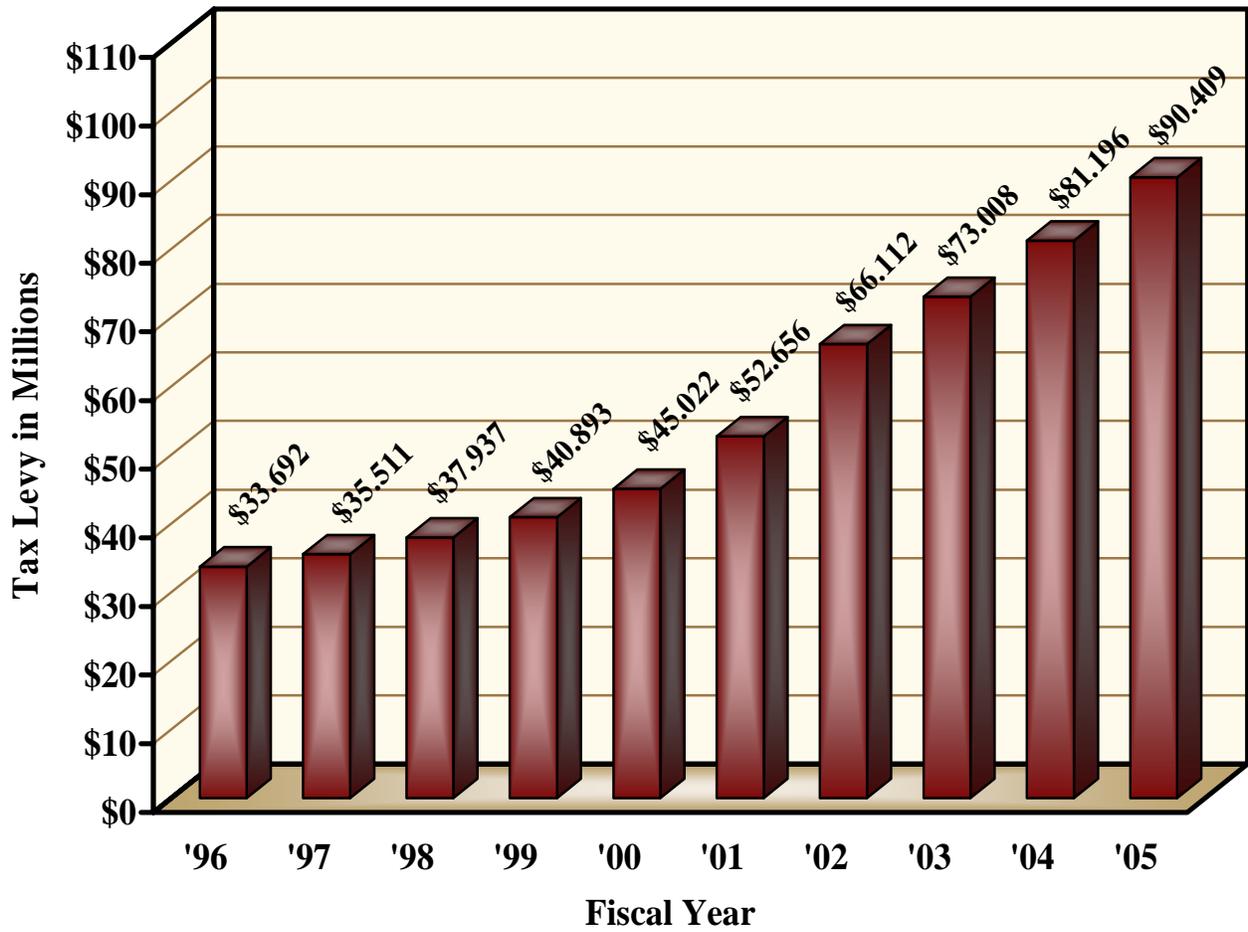
This information is based on the tax year. (Example: Tax Rate 2004 is for Fiscal Year 2005)

DENTON COUNTY

PROPERTY TAX REVENUE

Ten Fiscal Years

Ten Year Property Tax Revenue



FY 2005 BUDGET

DENTON COUNTY

Comparison of Top 15 Texas Counties by Population

| Pop. Rank | County | Population Estimate | % of Revenue Property Tax | Total County-Wide Tax Rates per \$100 Val. * | Total County Budget ** | Total # of County Employees | Total # Employees per Capita |
|------------------|---------------|----------------------------|----------------------------------|---|-------------------------------|------------------------------------|-------------------------------------|
| 1 | Harris | 3,596,086 | 70.1% | 0.639980 | \$2,388,713,697 | 15,347 | 234 |
| 2 | Dallas | 2,295,800 | 37.5% | 0.797660 | \$734,785,142 | 5,363 | 428 |
| 3 | Tarrant | 1,589,200 | 76.0% | 0.667280 | \$356,255,543 | 4,267 | 372 |
| 4 | Bexar | 1,494,800 | 48.9% | 0.331190 | \$459,970,873 | 4,217 | 354 |
| 5 | Travis | 874,065 | 61.2% | 0.655100 | \$494,380,840 | 4,097 | 213 |
| 6 | El Paso | 704,671 | 55.5% | 0.432259 | \$210,926,762 | 2,706 | 260 |
| 7 | Hidalgo | 659,487 | 88.9% | 0.763800 | \$111,264,303 | 1,702 | 387 |
| 8 | Collin | 615,200 | 66.0% | 0.340646 | \$217,502,333 | 1,560 | 394 |
| 9 | Denton | 528,950 | 69.0% | 0.254800 | \$129,720,150 | 1,461 | 362 |
| 10 | Fort Bend | 412,570 | 81.7% | 0.523740 | \$155,128,468 | 1,563 | 264 |
| 11 | Montgomery | 370,702 | 77.0% | 0.596200 | \$120,987,934 | 1,733 | 214 |
| 12 | Cameron | 363,092 | 54.6% | 0.558383 | \$95,493,993 | 1,557 | 233 |
| 13 | Williamson | 320,000 | 60.0% | 0.512217 | \$130,207,342 | 1,400 | 229 |
| 14 | Nueces | 314,696 | 74.0% | 0.654956 | \$73,541,807 | 1,118 | 281 |
| 15 | Galveston | 254,000 | 66.0% | 0.638750 | \$131,846,700 | 1,058 | 240 |

* Includes Tax Rates assessed county-wide for the county including: Hospital District, Community College, Flood Control and Port Authority.

** County budget total only.

DENTON COUNTY

Comparison of Top 15 Texas Counties by Population (Ranked by Tax Rate)

| Pop. Rank | County | Population Estimate | % of Revenue Property Tax | Total County-Wide Tax Rates per \$100 Val. * | Total County Budget ** | Total # of County Employees | Total # Employees per Capita |
|------------------|---------------|----------------------------|----------------------------------|---|-------------------------------|------------------------------------|-------------------------------------|
| 9 | Denton | 528,950 | 69.0% | 0.254800 | \$129,720,150 | 1,461 | 362 |
| 4 | Bexar | 1,494,800 | 48.9% | 0.331190 | \$459,970,873 | 4,217 | 354 |
| 8 | Collin | 615,200 | 66.0% | 0.340646 | \$217,502,333 | 1,560 | 394 |
| 6 | El Paso | 704,671 | 55.5% | 0.432259 | \$210,926,762 | 2,706 | 260 |
| 13 | Williamson | 320,000 | 60.0% | 0.512217 | \$130,207,342 | 1,400 | 229 |
| 10 | Fort Bend | 412,570 | 81.7% | 0.523740 | \$155,128,468 | 1,563 | 264 |
| 12 | Cameron | 363,092 | 54.6% | 0.558383 | \$95,493,993 | 1,557 | 233 |
| 11 | Montgomery | 370,702 | 77.0% | 0.596200 | \$120,987,934 | 1,733 | 214 |
| 15 | Galveston | 254,000 | 66.0% | 0.638750 | \$131,846,700 | 1,058 | 240 |
| 1 | Harris | 3,596,086 | 70.1% | 0.639980 | \$2,388,713,697 | 15,347 | 234 |
| 14 | Nueces | 314,696 | 74.0% | 0.654956 | \$73,541,807 | 1,118 | 281 |
| 5 | Travis | 874,065 | 61.2% | 0.655100 | \$494,380,840 | 4,097 | 213 |
| 3 | Tarrant | 1,589,200 | 76.0% | 0.667280 | \$356,255,543 | 4,267 | 372 |
| 7 | Hidalgo | 659,487 | 88.9% | 0.763800 | \$111,264,303 | 1,702 | 387 |
| 2 | Dallas | 2,295,800 | 37.5% | 0.797660 | \$734,785,142 | 5,363 | 428 |

* Includes Tax Rates assessed county-wide for the county including: Hospital District, Community College, Flood Control and

** County budget total only.

Intergovernmental Revenues

Intergovernmental revenues are projected to remain consistent with last year for a total of \$10.1 million in FY 2005. These revenues are received from other units of government, including grant revenues, bingo tax and other state revenues. In FY 2005, the Commissioners Court determined that two expiring Criminal District Attorney grant's warranted continuation and the positions were incorporated into the regular budget for this department. In FY 2004, the County budgeted approximately \$750,000 for revenues for housing out-of-county inmates. However, based on the growing population for Denton County inmates, revenues were eliminated in the FY 2005 budget. In July 1998, Denton County received notice that the State of Texas' lawsuit against various tobacco companies resulted in a settlement, which provided a substantial sum of funds to Texas counties. In FY 1999, Denton County received a one-time lump sum total of \$4.8 million, which provided for the significant revenue increase for Intergovernmental. Revenues have decreased over the past several years to an estimated total of \$200,000 in FY 2005. The decrease is based on a reimbursement formula for actual health expenses incurred. Denton County receives a small amount of revenue from the federal government; however, some state grants are pass-through grants from federal funding. Intergovernmental revenues provide 8% of the overall revenue budget as compared to last year's total of 9%.

Fees and Auto Registration

Statutory fees are established by the legislature for most services provided by the County. Following a period of strong growth, fee collections have leveled off somewhat in recent years and are budgeted at \$12.3 million for FY 2005 and represent approximately 10% of the revenue budget. Auto registration fees have leveled off over the last couple of years and this source of revenue totals 5% of the budget. Auto registration revenues are budgeted at \$6.8 million compared to \$6.9 million for FY 2004.

Fines

Each of the three levels of courts in the County (Justice Courts, County Courts and District Courts) has the authority to impose fines as punishment on those persons found guilty of crimes. Fines are imposed as a deterrent to further criminal activity, but they are also an important revenue source for Denton County. Fines provide 3% of the revenue budget for a slight increase of \$225,000 in FY 2005 to a total of \$3,705,000.

Interest

Interest revenue is earned on most of the temporarily idle reserve funds. Most interest earnings come from interest-bearing bank accounts and from bank certificates of deposit purchased from the County's depository bank. Interest earnings are budgeted to decrease slightly in FY 2005 from \$797,000 to \$779,000 due to lower interest rates. Interest earnings total less than 1% of all revenues. Interest revenue depends upon

Interest (Cont.)

the amount of money available for investment and the interest rate paid on investments. Safe but aggressive cash management practices are one of the few methods available to the County of lessening the taxpayer's burden for financing the County. The County has seen a significant increase in interest earnings by participating in a money market fund established by the State Treasurer.

Miscellaneous

Miscellaneous revenues comprise 1.4% of total revenues and are those receipts that by their nature do not fit into any other revenue types. Some of the larger revenues in this category include court-appointed attorney fee reimbursements, reimbursement of mental commitment costs, inmate phone fees, vending machine commission and ambulance reimbursements.

Uses of Funds

The FY 2005 budget includes expenditures of \$129,720,150 as compared to FY 2004 budget of approximately \$119 million. The FY 2005 increase of \$10.7 million is for General Fund, Road and Bridge, Juvenile, Debt Service and other programs discussed below. Over \$6 million in salary and benefit increases and new hires are included in the FY 2005 budget. The majority of departmental increases can be attributed to this increase. The FY 2005 budget includes estimated ending balances (reserves) of \$15.8 million, which is approximately \$5.2 million more than was budgeted in FY 2004. The FY 2005 projected ending balances are approximately 12% of budgeted expenditures.

General Fund

The County's General Fund budget for FY 2005 is \$87,037,709, which is an increase of \$6.9 million or 8.68% above the prior year's budget. The General Fund includes the following functions: General Administration - management functions; Judicial - court related functions; Legal - prosecution of criminals; Financial - all accounting functions of the County; Public Facilities - maintenance and expansion of County buildings; Public Safety - law enforcement services provided in the County; Health and Welfare - child protective services; Conservation - agricultural/extension/home economic services; Contract Services - supplemental funding for libraries and other intergovernmental functions; and Transfer of Funds (Inter-Fund Transfers) - any General Fund financing of other County departments that is not included in the General Fund.

The following schedules and charts display the various expenditures both by fund and function. Public Safety continues to be the largest expenditure of the County. With the ever-increasing demand for jail space, this will continue to be the most significant portion of the County budget.

DENTON COUNTY

FY 2005 Budget - Total Comparative Expenditures *

All Funds

| | FY 2003 Actual | FY 2004 Estimates | % Change Act vs Est | FY 2005 Budget | % Change Est vs Bgt |
|-------------------------------|---------------------------|------------------------------|--------------------------------|---------------------------|--------------------------------|
| General Fund | \$75,471,685 | \$80,111,371 | 6.15% | \$87,037,709 | 8.65% |
| Road and Bridge Fund | 7,456,088 | 7,298,494 | -2.11% | 8,818,343 | 20.82% |
| Dist Clerk Rec. Mgt. Fund | 0 | 17,850 | 100.00% | 28,000 | 56.86% |
| Co Clerk Rec. Mgt. Fund | 1,306,616 | 1,120,000 | -14.28% | 1,168,536 | 4.33% |
| Courthouse Security Fund | 326,253 | 404,500 | 23.98% | 426,000 | 5.32% |
| Juvenile Probation Fund | 7,124,699 | 7,253,930 | 1.81% | 8,126,628 | 12.03% |
| JP Technology Fund | 10,793 | 0 | -100.00% | 104,476 | 100.00% |
| Public Health Fund | 2,792,492 | 2,948,962 | 5.60% | 3,120,349 | 5.81% |
| Indigent Care Fund | 1,863,972 | 1,826,367 | -2.02% | 1,836,388 | 0.55% |
| Fed. Hlth Care Fac. Grt. Fund | 0 | 208,821 | 100.00% | 0 | -100.00% |
| Health Care Relief Fund | 831,007 | 788,640 | -5.10% | 814,241 | 3.25% |
| Probate Crt. Cont. Fund | 49,514 | 52,379 | 5.79% | 55,849 | 6.62% |
| Rec. Mgt. & Prsvtn Fund | 140,218 | 136,340 | -2.77% | 152,908 | 12.15% |
| Bioterrorism Grant Fund | 614,470 | 710,900 | 15.69% | 716,994 | 0.86% |
| Cty. Clk. Rec. Archive Fund | 0 | 0 | 0.00% | 1,000,000 | 100.00% |
| Sheriff's Forfeiture Fund | 23,276 | 47,000 | 101.93% | 73,058 | 55.44% |
| Veh. Invent. Tax Int. Fund | 35,524 | 6,970 | -80.38% | 20,426 | 193.06% |
| Law Library Fund | 196,326 | 214,285 | 9.15% | 255,926 | 19.43% |
| D.A. Hot Check Fund | 323,761 | 328,767 | 1.55% | 371,833 | 13.10% |
| D.A. Chapter 59 Fund | 14,722 | 32,500 | 120.76% | 46,102 | 41.85% |
| Jury Fund | 228,578 | 216,000 | -5.50% | 226,002 | 4.63% |
| Debt Service Fund | 13,905,753 | 14,331,033 | 3.06% | 15,320,382 | 6.90% |
| TOTAL | \$112,715,747 | \$118,055,109 | 4.74% | \$129,720,150 | 9.88% |

* Including Interfund Transfers

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget - Total Comparative Expenditures
By Function**

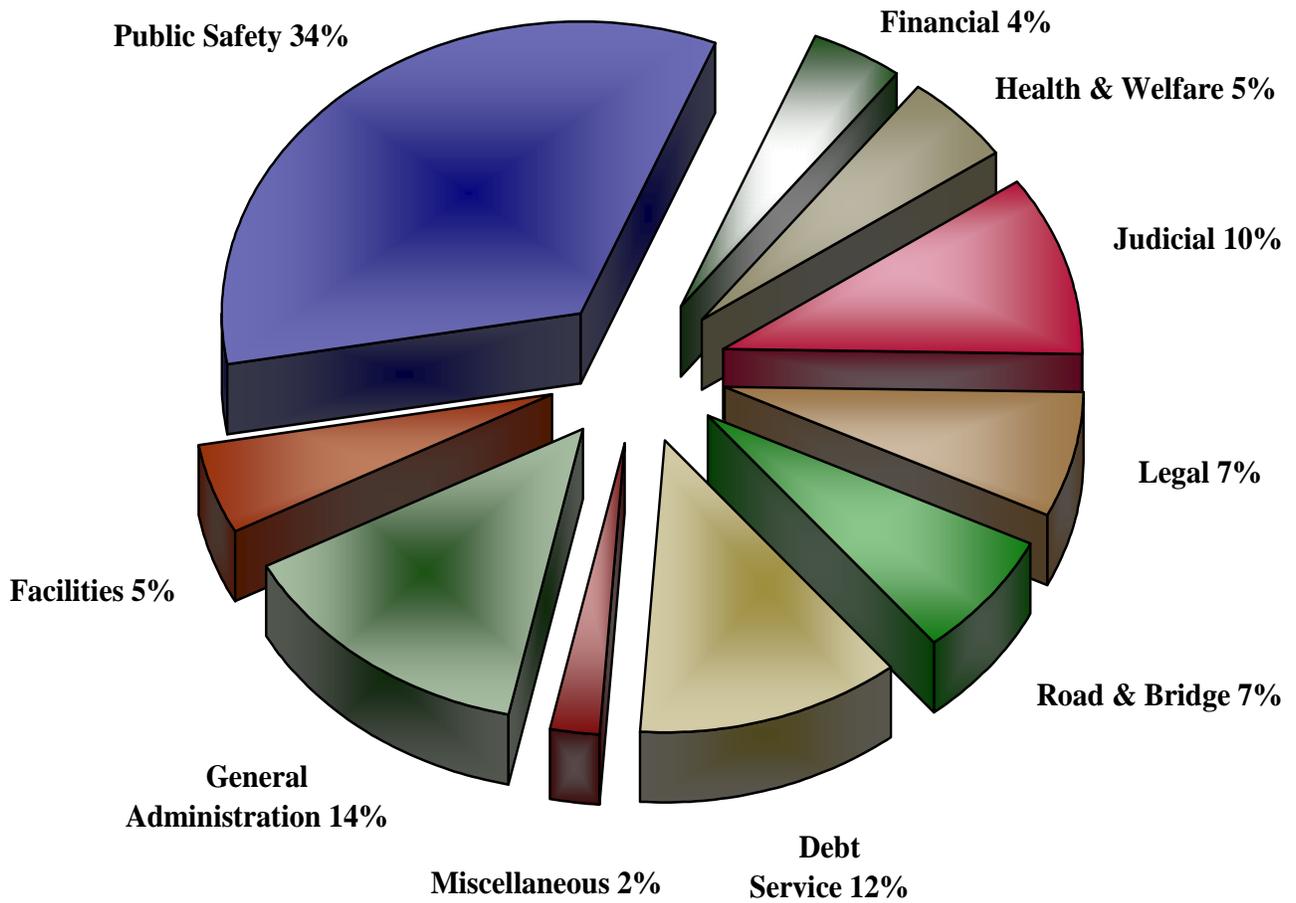
| Function | FY 2003 Actual | % of Total | FY 2004 Estimates | % of Total | FY 2005 Budget | % of Total |
|------------------------|---------------------------|-----------------------|------------------------------|-----------------------|---------------------------|-----------------------|
| General Administration | \$14,465,251 | 13% | \$15,518,333 | 13% | \$18,531,153 | 14% |
| Judicial | 11,788,657 | 10% | 12,699,811 | 11% | 12,801,626 | 10% |
| Legal | 8,663,481 | 8% | 8,885,868 | 7% | 9,819,979 | 7% |
| Financial | 4,109,254 | 4% | 4,161,110 | 4% | 4,744,786 | 4% |
| Facilities | 5,052,708 | 4% | 5,826,919 | 5% | 6,070,514 | 5% |
| Public Safety | 36,909,226 | 33% | 40,315,384 | 34% | 44,714,325 | 34% |
| Road and Bridge | 7,456,088 | 7% | 7,298,494 | 6% | 8,818,343 | 7% |
| Health and Welfare | 6,277,583 | 6% | 6,608,925 | 6% | 6,627,592 | 5% |
| Debt Service | 13,905,753 | 12% | 14,331,033 | 12% | 15,320,382 | 12% |
| Miscellaneous | 4,087,747 | 3% | 2,409,232 | 2% | 2,271,450 | 2% |
| Total Expenditures | \$112,715,747 | 100% | \$118,055,109 | 100% | \$129,720,150 | 100% |

FY 2005 BUDGET

DENTON COUNTY

EXPENDITURE SUMMARY BY FUNCTION

**Total Expenditure
\$129,720,150**



Narrative on following pages

General Fund (Cont.)

General Administration

General Administration Departments include the basic administrative and management functions of the County. Major departments include the Commissioners Court, County Judge, County Clerk, Human Resources, Purchasing, Department of Information Services, County Planning, Elections Administration, and Non-Departmental. The County Clerk's Office increased by approximately \$179,000 including general operating and salary and benefit increases. The Department of Information Services increased by \$156,435 including a new Web Designer/Developer position. Human Resources received a new part-time Staff Development position that will be dedicated to ongoing training of officials, department heads and supervisors to comply with various employment laws and regulations. The County-Wide Technology Department increased by \$57,354 for replacement computer networks and other equipment. A total of one full-time position and one part-time position were added to this division of the General Fund. The budget for General Administration increased by approximately \$561,282 above the FY 2004 budget.

Judicial

Judicial Departments include courts and the departments that service the courts of Denton County including District and County Courts, Justices of the Peace, District Clerk and other court related functions. Court-related expenses continue to climb with increased criminal activity in the County, which affects court-appointed attorney fees for indigent clients and other court-ordered expenses. There is one new full-time and one new part-time position included in this division in FY 2005. One new court clerk position was approved for Justice of the Peace, Pct #5 and one new part-time position was approved for the Medical Investigations Department. The largest increase in this division can be attributed to increases for court-ordered expenses including court appointed attorney fees, interpreter expenses, magistrate expenses and visiting judge expenses. The FY 2005 budget for the Judicial Division includes an increase of approximately \$690,728 over the FY 2004 budget.

Legal

Legal departments include services provided by the Criminal District Attorney's Office. Functions include criminal prosecution in the Courts as well as providing civil and legal advice to the Commissioners Court and all County departments. A total of two positions were added to the Criminal District Attorney's budget from previously funded grant positions. The County agreed that the programs warranted continuation and chose to fully fund them in FY 2005. This division also received three new grant funded positions for child abuse crimes in FY2005. The budget for this division increased by 8.23% or \$715,267 in FY 2005 with the most significant increase being attributed to the transfer of the four new positions as well as regular salary and benefit increases.

Financial Administration

Financial Administration includes the County Auditor, County Treasurer, Tax Assessor/Collector and Budget Office. These departments are responsible for collecting, safeguarding, investing, disbursing, and budgeting funds as well as financial reporting. This division increased by 9% or \$390,691 compared to FY 2004. The County Auditor received an upgrade of a position from part-time to full-time and the Tax Assessor/Collector received three new positions for increased workload in the Motor Vehicle Division and the Property Tax Collection sections. Other increases were for various operational expenses and salary and benefit increases. The level of services provided by these departments is subject to change based on population, expenditure and payroll increases.

Public Facilities

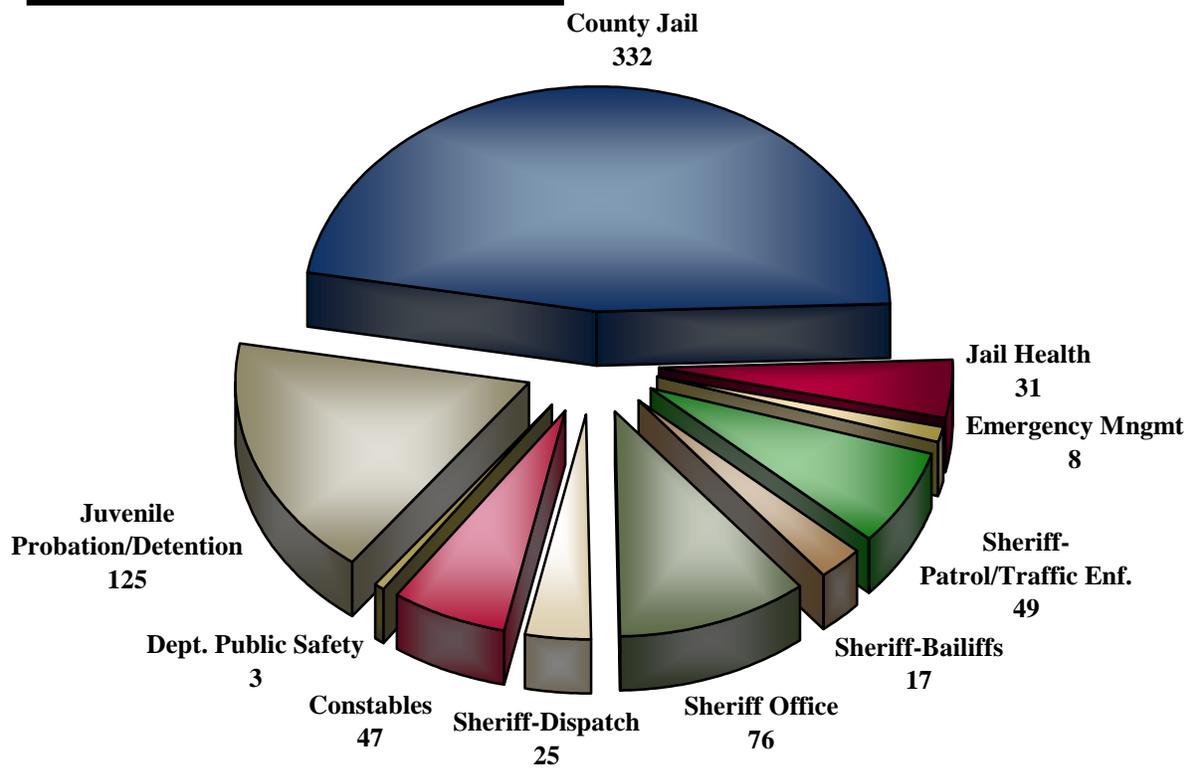
Maintenance of County facilities is an essential service that must be provided. The most significant increase in this division is for expenses related to opening the new Pre-Trial Jail Facility. The new facility opened on August 1, 2004 and will house a total of 96 new inmates. An additional 144 inmates were moved into the new Pre-Trial Center from the old jail so that necessary repairs and maintenance work could begin. The remaining 374 jail beds will be filled over the next few years as the jail inmate population increases. Approximately \$100,000 was included in the FY 2005 budget for the re-opening of 48 jail barrack beds in March 2005 for an inmate worker program. The County Operations Department increased by \$167,614 due to the addition of one maintenance employee and other operating and replacement vehicle expenses. Public Facility expenses increased by \$776,155 in FY 2005.

Public Safety

Public Safety departments include the County Jail, Sheriff's Department, Emergency Management and Constables. Partial funding, of state agencies include C.S.C.D. (Adult Probation), Texas Department of Public Safety, Texas Parks and Wildlife and the Alcohol Beverage Commission. The most significant increase in this division is for opening the new Pre-Trial Jail Facility in August 2004. A total of 55 new positions were approved to operate this facility effective June 15, 2004. This deferred opening had an estimated impact of over \$2 million in FY 2005. Another significant increase in FY 2005 include the re-opening of one of previously closed jail barrack buildings for an inmate worker program that will be effective March 15, 2005. Five of the six Constables each received a part-time office support position in FY2005 to assist with increased workload. Other increases in this division include regular operating and salary/benefit increases for all of the various public safety departments. The total funding for Public Safety is more than \$36.5 million and increased by approximately \$3.9 million in FY 2005.

The following chart on the next page reflects a breakdown of public safety employees by function showing the demand to provide service and protection to the citizens of Denton County

Denton County Public Safety Employees



Health and Welfare

Child Protective Services, a division of the Texas Department of Protective and Regulatory Services, protects children from ages 0 through 17 and helps them recover from abuse and neglect, and secures counseling and other services to rehabilitate abusive and neglectful parents as mandated through the Texas Family Code. The physical safety and emotional well being of these children, that are the most vulnerable citizens of Denton County is essential. The County provides funding to this agency in the area of child-related expenditures such as County-paid emergency foster care expenses, office rent, utilities, supplies and training. This budget actually decreased by \$43,317 in FY 2005 with the transfer of one vacant position to the Public Health Clinical Department in mid FY 2004.

Conservation

Conservation is comprised of the County Extension Department. Services include agricultural and horticultural services, 4-H programs, and home economic services to County residents. There is a minimal increase of approximately \$16,197 for salary and benefit increases provided to employees. Several operating line items were decreased based on prior year expenses. The County provides supplemental salary funding to the five County Extension Agent positions.

Contract Services

Contract Services includes library services and other intergovernmental funding agreements to supply services provided by other governmental organizations. This division also includes various association dues for the Commissioners Court including memberships to the National Association of Counties, Texas Association of Counties, Conference of Urban Counties and others. Library funding decreased by approximately \$103,966 in FY 2005 based on an agreement with the libraries. This non-mandated funding decrease assisted the County with mandated increases throughout the budget. Required funding for the Denton Central Appraisal District increased by \$68,655 for a total of \$769,998 which is a pro-rata share of their overall budget based on each entities tax levy. The contract with the City of Denton Teen Court was not renewed for FY2005 resulting in a \$30,000 reduction. This division decreased by \$56,951 in FY 2005.

Transfer of Funds Department

This department is used to budget for the interfund expenditure-type transactions between the General Fund and other governmental-type funds. Interfund transactions between the General Fund and governmental funds are recorded as expenditures in the originating fund. There is \$275,277 budgeted in FY 2005 for this type of transfer. This total includes supplemental funding for: County Clerk Records Management at \$250,277 and the Probate Court Contributions Fund at \$25,000. This budget increased in FY2005 by \$31,281.

Special Revenue Funds

Road and Bridge Fund

The Road and Bridge Fund include expenses for the repair, maintenance and construction of approximately 720 miles of County roads and bridges. This includes salaries, road materials and funding for equipment for a total budget of approximately \$8.8 million for FY 2005. Roads are prioritized and scheduled for repairs based on road condition, traffic counts and other established criteria. This budget increased by approximately \$768,734 in FY 2005 for overall employee raises and increases in various road and bridge material line items. The Road and Bridge system was previously administered as a Road Superintendent System with a Director of Road and Bridge that managed the functions of this department under one budget. The Commissioners Court, after much deliberation agreed to change to an "Ex-Officio Road Commissioner System" in FY2004. Each Commissioner is bonded and charged with the responsibility of overseeing the maintenance of county roads and bridges in their individual precincts. This fund also supports an Engineering Department that provides assistance to the four Commissioner precincts for Roads and Bridge functions.

District Clerk Records Management Fund

This department was created by the Texas Legislature effective January 1, 2004 to provide for records preservation functions of the District Clerk's Office. With this legislation, a definite plan for the use of these funds was not available when the budget was adopted. Funds are included in the budget for computer hardware and software and are also included in a contingency line item until the District Clerk determines the proper method of utilizing the funds for the department. This budget will be fully supported by the fees collected which are expected to be approximately \$28,000 in FY2005.

County Clerk Records Management Fund

This department provides for records preservation, management and automation services of the recording division of the County Clerk's Office. This fund was previously self-supported through fees collected and available fund balance. The entire budget for this department includes microfilming and imaging expenses for a total budget of \$1,168,536. Due to the increased price of the outside imaging contract, the County supplements this fund by \$250,277.

Courthouse Security Fund

This fund accounts for the cost of providing security services for all district and county courtrooms and protection for the judges, staff, victims and the public. Funding is achieved through a fee approved by the State of Texas legislature in FY 1995, which provides approximately \$325,000 in revenues to provide security services within the County facilities.

Courthouse Security Fund (Cont.)

A security guard service provides officers to monitor public entrances through the use a security walk-through, hand-held and x-ray metal detectors as well as manual searches of personal property if necessary. This budget decreased by \$39,200 to a total of \$426,000 in FY 2005. A separate contingency line item is also included for emergency security issues that may arise during the year that could not have been anticipated during the budget process.

Juvenile Probation Fund

Juvenile Probation functions include the operations of Juvenile Probation, the Detention Center, Post Adjudication Center, Juvenile Justice Alternative Education Program, and other grant programs including housing and placement services for juvenile offenders. This budget was approved in the amount of approximately \$8.1 million, which increased by \$371,575 or 4.79% above the FY 2004 budget. This increase is primarily due to employee salary and benefit increases and for court-ordered residential care for additional juvenile placements.

JP Technology Fund

This fund was established in FY 2002 to account for fees collected upon conviction of a misdemeanor offense in a justice court. Funds are included at \$104,476 and the majority of funding is included in a contingency line item in the FY 2005 budget at \$95,000 with the remaining funding to be utilized for computer and video related items. Funds can only be utilized to finance the purchase of technological enhancements for justice courts. These funds have only been minimally used for replacement computers and technological equipment for some of the Justice of the Peace Courts. A formal plan for utilizing these funds has not been finalized.

Public Health Fund

Public Health Services include such functions as environmental, immunizations, well-baby care, disease control, HIV testing and counseling services, and other health-related services for the Clinical Division. The Environmental Division of this department provides septic tank inspections and design approval. The Clinical Division provides a variety of preventative medical services to Denton County residents including immunizations, pre-natal care, primary health care and other miscellaneous functions. The primary increase is for one new employee for the Immunization Grant that was actually received in late FY 2004 as well as salary and benefit increases. This fund increased by \$204,395 or 7.01% in FY 2005.

Indigent Health Care

Indigent Health Care includes state-mandated medical health care services provided to indigent residents of the County including hospital care, physician services and prescriptions. This budget increased by

Indigent Health Care (Cont.)

approximately \$8000 in FY 2005, and is subject to change with economic conditions and increased public awareness of the program. With the FY 2005 budget level of \$1,836,388, the County is well below the statutory limit of 10% of tax revenue or more than \$12.8 million in expenses for FY 2005. Once this limit is reached, state funds become available to assist the County with this program.

Federal Health Care Relief Fund

This fully funded grant is provided by the Texas Department of Health and was designed to support the efforts and collaboration of local public health and private non-profit entities to develop a Federally Qualified Health Center. This grant was received after the FY2004 budget was adopted. Funding was not included in the FY 2005 budget pending notification of the renewal of the grant from the funding agency.

Health Care Relief Fund

In July 1998, Denton County received notice that the lawsuit filed by the State of Texas against various tobacco companies resulted in a settlement that provided a substantial amount of funds to the County over the next three years. The first payment of the lawsuit settlement provided \$300 million to Texas counties, with Denton County receiving \$4.8 million. The funding formula for each County is based on a percentage of the amount spent on health related expenses and the revenues are estimated at \$200,000 for FY 2005. There are a total of 18 social service agencies funded in the budget for a total of \$814,241. This is the sixth year that social service agency funding will be paid from this fund.

Probate Court Contribution Fund

This fund was created in January 2002 based on special legislation and was included in the FY 2003 budget for the first time. Salary reimbursement funds paid by the State for the Statutory Probate Court Judge are to be spent only for court related purposes for this court. This budget funds one social worker position that handles a mandatory court visitor program for a total cost of \$55,849.

Records Management and Preservation Fund

The State legislature approved a new fee to help fund the requirement to maintain certain records for an extended period of time for the County and District Clerks. This fee provides funding for three positions as well as various microfilming expenses for the identification, storage and preservation of local government records. This budget of \$152,908 for FY 2005 is totally supported by this fee.

Bioterrorism Grant Fund

This grant funded program was first received in FY2003 for the purpose of developing a plan to assist Public Health in being able to respond to possible bioterrorism threats and events. A State-Wide Health Alert network will also be implemented with these funds as well. A total of eight full-time and two part-time positions including an Epidemiologist, Bioterrorism Coordinators and Managers, Health Technicians, a part-time Primary Care Clinician and partial funding of the Captain CID/Homeland Security position for the Sheriff's Department are funded with this grant. Other expenses include various supply items, training and education, contract labor and equipment. The FY 2005 budget includes \$716,994.

County Clerk Records Archive Fee Fund

This fund was established through a fee collected on all real property for the specific purpose of archiving and preserving records filed in the County Clerk's Office prior to 1974. This fee was authorized by the County Clerk in FY 2004 after the budget was adopted and was estimated to generate over \$900,000 in FY2004. Revenues for FY 2005 are included for an additional \$1,872,500. This service will be provided by an outside microfilming vendor at an approximate cost of \$1 million in FY 2005.

Sheriff's Forfeiture Fund

This is a discretionary fund of the Sheriff's Department and is included in the FY 2005 budget at \$73,058. This department is self-supported through funds awarded by court order to the Sheriff's Department. The funds are used primarily for supplies, training, covert financing, lease payments and for capital equipment that is used in criminal investigations.

Vehicle Inventory Tax Interest Fund

This is a discretionary fund of the Tax Assessor/Collector where interest earnings on vehicle inventory taxes can only be spent to defray the cost of the collections program. This fund is budgeted at \$20,426 and is utilized for supplies and capital equipment for the Tax Assessor/Collectors office.

Law Library

The Law Library Fund provides library services to residents, attorneys, judges, and County departments for researching areas of the law. These services are provided by fees collected on court case filings that are set at a level that will sufficiently operate the department at an annual cost of \$255,926. This budget increased by approximately \$27,647 primarily for additional shelving units necessary to display law and reference materials.

District Attorney Hot Check Fee Fund

This is a discretionary fund of the Criminal District Attorney, which supports six employees, supplies and capital equipment necessary to operate this division of the Criminal District Attorney's Office. A few salary supplements for other attorneys and support staff are also included. In FY 2005, this budget totals \$371,833 which decreased by \$13,930 at the request of the department resulting in less supplies and training funds. This department is self-supported through fees collected on these cases.

District Attorney Chapter 59 Fund

This fund accounts for the use of criminal investigation funds such as seized property or forfeiture funds that are awarded by court orders to the Criminal District Attorney's Office. These funds are included in the FY 2005 budget at \$46,102. Funding is used for various supplies, training and education, evidence expenses, legal advertisements and unappropriated contingency.

Jury Fund

The Jury Fund provides for the payment of fees to the public, for serving on juries in all courts of the County. Jurors serving on the Grand Jury receive \$20 per day, while those serving on a regular jury receive \$10 per day. Those jurors called in but not selected receive \$6 per day. This budget increased by approximately \$5,000 to \$226,000 in FY 2005

Capital Project Funds

Capital Project Funds are used to account for specific construction projects, and expenses are carried forward from one fiscal year to the next through the duration of the project. These funds have not been included in the FY 2005 budget. The principal and interest payments for these projects are included in the budget for the Debt Service Fund.

Debt Service Fund

The Debt Service Fund's purpose is to provide for principal and interest payments for the County's General Obligation Bonds, Permanent Improvement Bonds, Certificates of Obligation and Tax Notes. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

General Obligation Bonds and Permanent Improvement Bonds are issued after approval by the public at open elections. Certificates of Obligation and Tax Notes are issued by the vote of the Commissioners Court as allowed under the state laws governing debt issuance. Principal and interest payments on the County's bonded debt are secured by ad-valorem taxes levied on all taxable property within the County.

Debt Service Fund (Cont.)

In FY 2005 budgeted revenues include, \$12,484,106 in ad-valorem tax revenue, \$1,926,665 in city contract fees, \$120,000 of interest earnings from investments of available funds and the transfer of \$20,894 in unspent funds from the 2000 Road Bond funds. Expenditures increased to \$15,320,382 or 10.11% above the FY 2004 budget as a result of increased principal and interest payments related to debt issues. See Debt Service tab for additional information relative to the various issuances.

Agency Funds

Agency Funds are created to act as a custodian for other funds and other governmental units. Agency Funds have no county revenues or expenditures; therefore, there is no fund balance or budget adopted for FY 2005. The following is a list of Agency Funds:

| | |
|---|--------------------------------------|
| Pre-Trial Services Fund | Community Supervision Corrections |
| County Clerk Agency Fund | District Clerk Agency Fund |
| Tax Assessor/Collector Agency Fund | Justices of the Peace Agency Fund |
| Sheriff Agency Fund | Community Corrections |
| Treatment Alternatives to Incarceration | Denton County Housing Authority Fund |

Personnel Services and Benefits

The Commissioners Court implemented a step pay plan for all classified employees in FY 2000. The plan is comprised of 12 steps for each pay grade with 4% increments. Employees must receive an acceptable performance evaluation in order to receive a step increase. This program was designed to give employees a better understanding of their potential salary increases from year to year.

During the FY 2002 budget process, significant effort was expended to ensure that new programs and operational expenses were kept to a minimum and the primary focus was to improve employee retention. Denton County had experienced an unacceptable employee turnover rate of approximately 24% from 1999 through 2001. The Commissioners Court performed a market study in an attempt to stay competitive with the business and governmental entities in the area. The Court increased the pay scale by 10% and all eligible employees receiving an acceptable performance evaluation received an additional step increase resulting in an overall 14% increase. All non-classified positions received varying increases based on a salary survey presented by our Human Resources Department. Approximately 386 requests to reclassify positions throughout the county were also approved. These increases brought employees much closer to the market for their positions.

The FY 2005 payroll budget is the largest portion of the County budget. Expenses for personnel stayed fairly consistent at approximately 60% of the budget for FY 2005. Salary and benefit increases in FY 2005 increased by over \$5 million. Eligible employees received a one-step or 4% salary increase in FY2005. Elected official salaries were set based on a market

Personnel Services and Benefits (Cont.)

survey and those salaries that fell below the market rate were increased to 95% of the survey average. The Court budgeted approximately \$112,000 for cash overtime pay, \$384,000 for certification and degree pay and \$24,900 for bi-lingual pay.

The County has an excellent longevity pay program. Employees hired prior to October 1, 2002 will continue to receive \$10 per month for every year of service; employees with eleven through twenty years will receive \$15 per month for years eleven through twenty and employees with twenty-one and more years will receive \$20 per month for years twenty-one through twenty-five. This was done in an effort to show long-term employees that their commitment to Denton County will be rewarded. This program was modified by the Commissioners Court effective October 1, 2002 and employees hired or rehired after this date will receive \$5 per month for every year of service through the twenty-fifth year.

Until FY 2003, the County paid 100% of employee's health and dental insurance premiums with dependent coverage offered at the responsibility of each employee. The County is self-insured and increased employee health insurance premiums from \$5790 to \$6730 in FY 2005. This increase can be attributed to rising medical costs. The overall insurance plan was supplemented at the end of FY 2004 by approximately \$1.5 million in order for the program to remain in sound financial condition. Employees pay a small portion of their insurance based on the coverage options available. The total cost for the County to provide this benefit is approximately \$8.9 million in FY 2005 which increased by approximately \$1.6 million.

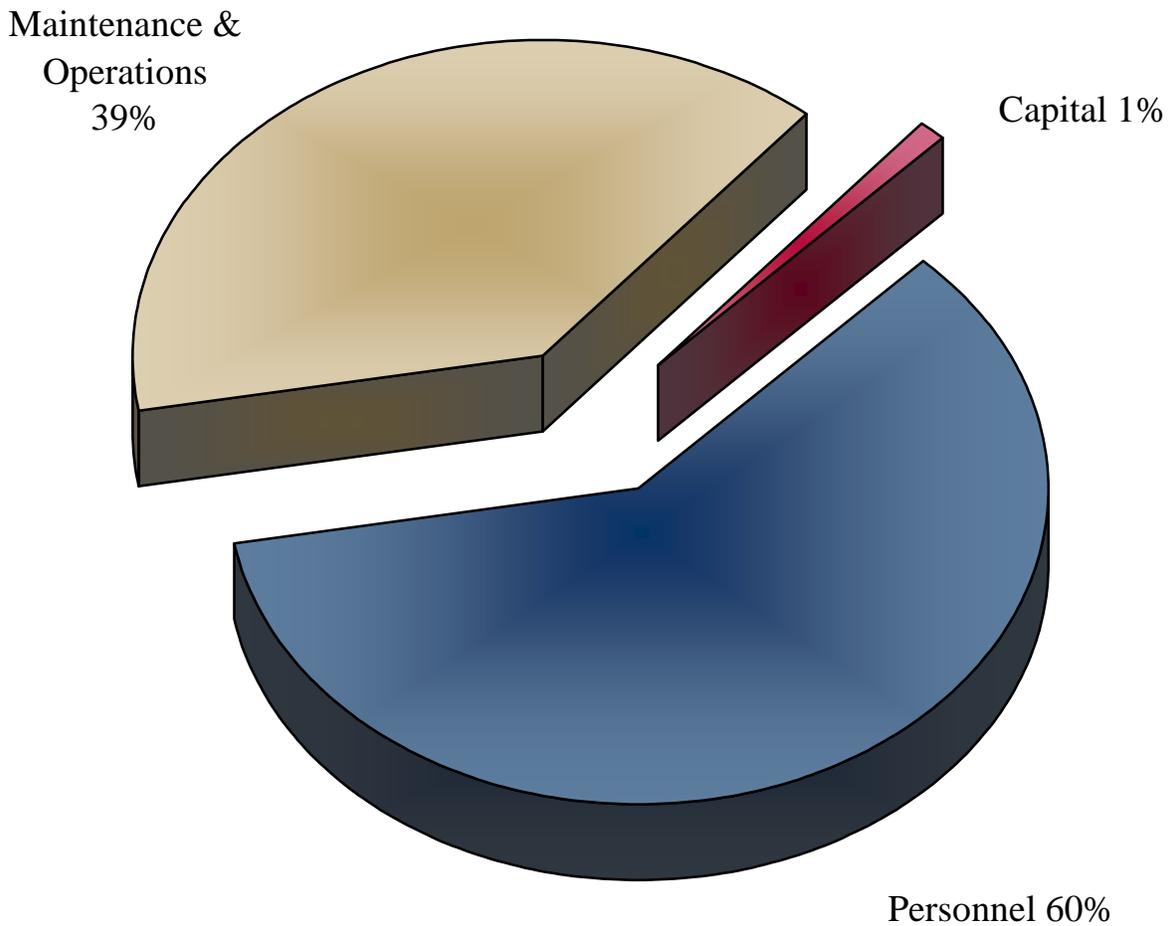
Employees contribute 7% to the county retirement system and the County provides a 7% match. Retirees will also receive an increase equivalent to 80% of the Consumer Price Index. Salaries total approximately \$57.2 million, and benefits total approximately \$19.9 million, for a combined total to approximately \$77.1 million.

Of the 158 new employees requested during the budget process, 34 positions or 30.5 Full-Time Equivalents (FTE's) were authorized. Positions were approved as follows: General Administration, 1.5; Judicial, 1.5; Legal, 4.5; Financial, 3.5; Facilities, 1; Public Safety, 17.5; and Health and Welfare, 1. During the last ten years, the Legal division has seen a 63% increase in personnel from 73 in 1996 to 119 in the current budget. Health and Welfare increased by 61%, and Public Safety personnel increased by 46%.

The information on the following pages includes several schedules and charts that display personnel-related statistics to support the information provided above.

DENTON COUNTY
EXPENDITURE SUMMARY BY CATEGORY

Total Expenditures
\$129,720,150



Personnel percentage represents all salary and benefit related expenditures for all funds. Maintenance and Operations percentage includes all line items for operating expense for all funds. Capital percentage includes expenditures for items over \$1,000 each for all funds.

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

| Department | 1996 | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 |
|---|-------------|--------------|--------------|--------------|--------------|-------------|--------------|--------------|-------------|-------------|
| <u>County Budgeted Positions</u> | | | | | | | | | | |
| Commissioners Court | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Commissioner, Precinct #1 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Commissioner, Precinct #2 | 2.5 | 2.5 | 2.5 | 2.5 | 2.5 | 2.5 | 2.5 | 2.5 | 2.5 | 2.5 |
| Commissioner, Precinct #3 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Commissioner, Precinct #4 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| County Judge | 5 | 5 | 5 | 5 | 5 | 5 | 3 | 3 | 3 | 3 |
| Economic Development | 1 | 2 | 2 | 1 | 1 | 0 | 2 | 2 | 2 | 2 |
| County Clerk | 44 | 45.5 | 46 | 49 | 50 | 53 | 57 | 58 | 59 | 59 |
| Human Resources | 6 | 6 | 6 | 7 | 7 | 7 | 8 | 8 | 8 | 8.5 |
| Purchasing | 8 | 8 | 8 | 8 | 9 | 9 | 9 | 10 | 10 | 10 |
| Vehicle Maintenance Facility | 0 | 5 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 |
| Non-Departmental | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Department of Information Services | 7.5 | 9.5 | 14.5 | 16 | 17 | 18.5 | 18.5 | 18 | 17 | 18 |
| Print/Mail | 3 | 4 | 4.5 | 4.5 | 4 | 4 | 4 | 4 | 4 | 4 |
| Public Works/Administration | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| County Planning | 7 | 10 | 10 | 10.5 | 10.5 | 10.5 | 10.5 | 10.5 | 14 | 13 |
| CHOS Museum | 0 | 2 | 3 | 3 | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 |
| Historical Commission | 3.5 | 1.5 | 0.5 | 0.5 | 1 | 1 | 1 | 1 | 1 | 1 |
| Records Management | 3 | 3 | 1 | 4 | 4 | 4 | 5 | 5 | 5 | 5 |
| Veterans Service | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3.5 | 3.5 | 3.5 |
| Elections Administration | 5 | 5 | 7 | 7 | 8 | 8 | 8 | 8 | 8 | 8 |
| Civil Service Commission | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CHOS/Bayless-Selby Hse Museum G | 0 | 0 | 0 | 0 | 0.5 | 0.5 | 1 | 1 | 1 | 1 |
| County Clerk Records Mgmt | 3 | 3 | 3 | 1 | 1 | 1 | 0 | 0 | 0 | 0 |
| Law Library | 1.5 | 1.5 | 1.5 | 1.5 | 1.5 | 2.5 | 2.5 | 2.5 | 2.5 | 2 |
| General Administration | 115 | 124.5 | 131.5 | 137.5 | 142.5 | 147 | 152.5 | 154.5 | 158 | 158 |
| 16th District Court/State Funded | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| 16th District Court | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| 158th District Court/State Funded | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| 158th District Court | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| 211th District Court/State Funded | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| 211th District Court | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| 362nd District Court/State Funded | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| 362nd District Court | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| 367th District Court/State Funded | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| 367th District Court | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| 393rd District Court/State Funded | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 |
| 393rd District Court | 0 | 0 | 0 | 0 | 2 | 2 | 2 | 2 | 2 | 2 |
| County Court at Law #1 | 4 | 4 | 4 | 4 | 4 | 4 | 3 | 3 | 3 | 3 |
| County Criminal Court #2 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| County Court at Law #2/Civil | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 3 | 3 |
| Probate Court | 5 | 5 | 5 | 5 | 7 | 7 | 7 | 7 | 7 | 7 |
| County Criminal Court #1 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |

FY 2005 BUDGET

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

| Department | 1996 | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 |
|---------------------------------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------|
| County Criminal Court #3 | 0 | 0 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| County Criminal Court #4 | 0 | 0 | 0 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| County Criminal Court #5 | 0 | 0 | 0 | 0 | 0 | 1 | 3 | 3 | 3 | 3 |
| District Clerk | 17.5 | 18 | 18 | 20.5 | 21 | 21 | 21 | 22 | 23 | 23 |
| County Court Administrator | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 |
| Justice of the Peace, Pct 1 | 6 | 6 | 7 | 7 | 8 | 8 | 8 | 8 | 9 | 9 |
| Justice of the Peace, Pct 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Justice of the Peace, Pct 2 | 6 | 6 | 6 | 6 | 6 | 6.5 | 6.5 | 6.5 | 6.5 | 6.5 |
| Justice of the Peace, Pct 3 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 6 |
| Justice of the Peace, Pct 4 | 6 | 6 | 6 | 6 | 6.5 | 6.5 | 7.5 | 7.5 | 6.5 | 6.5 |
| Justice of the Peace, Pct 5 | 6 | 6 | 6 | 6 | 7 | 6.5 | 6.5 | 6.5 | 6.5 | 7.5 |
| Justice of the Peace, Pct 6 | 4 | 4 | 4 | 4 | 4.5 | 4.5 | 4.5 | 4.5 | 4.5 | 4.5 |
| Justice of the Peace, Pct 7 | 0 | 0 | 0 | 2 | 2.5 | 1 | 1 | 1 | 0 | 0 |
| District Court Administrator | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Jury and Grand Jury | 0 | 0 | 1.5 | 1.5 | 2 | 2 | 2 | 2 | 2 | 2 |
| Computer Systems/County-Wide | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Justice Information Systems | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 |
| Death Investigations/Medical Exmnr | 4 | 4 | 4 | 4.5 | 4.5 | 4.5 | 4.5 | 4.5 | 4.5 | 5 |
| Contributions Fund - Probate Court | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 |
| Records Mgmt and Preservation | 1 | 1 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Judicial | 88.5 | 89 | 96.5 | 104.5 | 114 | 114.5 | 121.5 | 122.5 | 122.5 | 124 |
| Criminal District Attorney/State Fund | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Criminal District Attorney | 59 | 63.5 | 72.5 | 77.5 | 74 | 78 | 81.5 | 84.5 | 83.5 | 87 |
| Criminal District Attorney-CPS Divis | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 3 |
| Civil Domestic Violence Grant | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 2 | 2 |
| Intake Screening Attorney Grant | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Family Violence Abuse Grant | 4 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Child Abuse Prosecution Grant | 0 | 2 | 2 | 2 | 2 | 2 | 3.5 | 1.5 | 1.5 | 0 |
| Prosecution Enhancement Grant | 0 | 0 | 0 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Criminal District Attorney/Civil | 4 | 5 | 5 | 9 | 9 | 9 | 11 | 11 | 11 | 11 |
| Family Viol./Victim Intervention Grt. | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 |
| Serious/Habitual Juv Pros Grant | 0 | 0 | 1.5 | 1.5 | 1.5 | 1.5 | 1.5 | 0 | 0 | 0 |
| Juv Child Abuse Prosecution Grant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Family Violence Expansion Grant | 0 | 0 | 0 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Child Victim Intervention Spec. Gran | 0 | 0 | 0 | 0 | 1 | 1 | 1.5 | 1.5 | 1 | 0 |
| DWI Prosecution Unit Grant | 0 | 0 | 0 | 0 | 0 | 2.5 | 2.5 | 2.5 | 0 | 0 |
| DA-CIV Child Abuse Pro. Exp. Gran | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Civil Child Abuse Prosecution Grant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 |
| VAWA Intern Project Grant | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 |
| DA Hot Check Fund | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 6 | 6 | 6 |
| Legal | 73 | 79.5 | 86 | 102 | 100.5 | 107 | 115.5 | 117 | 116 | 119 |
| County Auditor | 13.5 | 14.5 | 15 | 15 | 16 | 16 | 15.5 | 14.5 | 14.5 | 15 |
| County Treasurer | 4.5 | 4.5 | 4.5 | 4.5 | 5.5 | 5.5 | 5.5 | 5.5 | 6 | 6 |
| Tax Assessor/Collector | 45 | 46 | 46 | 47 | 47 | 48 | 49 | 51 | 54 | 54 |
| Budget Office | 4 | 4 | 4 | 5 | 4.5 | 4.5 | 4.5 | 5.5 | 5.5 | 5.5 |
| Financial | 67 | 69 | 69.5 | 71.5 | 73 | 74 | 74.5 | 76.5 | 80 | 80.5 |

FY 2005 BUDGET

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

| Department | 1996 | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Sanger Annex | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 |
| Law Enforcement Facility | 8 | 8 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 9 |
| Operations | 15 | 16 | 17 | 18 | 18 | 19 | 19 | 19 | 18 | 19 |
| Vehicle Maintenance | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Recycling | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Pre-Trial Facilities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 |
| Telephone Department | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| Public Facilities/Buildings | 29.5 | 26.5 | 25.5 | 26.5 | 26.5 | 27.5 | 27.5 | 27.5 | 29.5 | 30.5 |
| County Jail | 247 | 248 | 250.5 | 252 | 271 | 271 | 270 | 270 | 316 | 331 |
| Jail Health | 19 | 19 | 20 | 20 | 21 | 22 | 22 | 22 | 31 | 31 |
| Sheriff's Communications | 19 | 22 | 22 | 23 | 25 | 25 | 25 | 25 | 25 | 25 |
| Sheriff | 94 | 95 | 101 | 105.5 | 110 | 110 | 113 | 113 | 121 | 128 |
| Child Abuse Investigation Unit | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Mental Health Unit | 7 | 7 | 7 | 7 | 7 | 8 | 8 | 8 | 8 | 8 |
| DWI Step Grant | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Auto Theft Prevention Grant | 3 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| D.A.R.E. Grant | 2 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Warrant Reasearch Support Grant | 0 | 0 | 0 | 2 | 2 | 2 | 2 | 2 | 0 | 0 |
| Greenbelt/Public Safety Grant | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 3 | 0 | 0 |
| Bartonville Interlocal Contract | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.5 | 0.5 | 0.5 |
| School Resource Officer | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Underage Drinking Grant | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 0 | 0 |
| Juvenile Accountability Grant | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Disabled Parking Enforcement Grant | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 0 | 0 |
| Shady Shores Law Enforcment | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 |
| Denton Freshwater Contract | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 2 |
| Constable, Precinct #1 | 6 | 6 | 7 | 7 | 7 | 7 | 7.5 | 7.5 | 8 | 8 |
| Constable, Precinct #2 | 6 | 6.5 | 9 | 9 | 7 | 6 | 6 | 6 | 6 | 6.5 |
| Constable, Precinct #3 | 6 | 6 | 6 | 6.5 | 7 | 7.5 | 7.5 | 7.5 | 7.5 | 8 |
| Constable, Precinct #4 | 5 | 5 | 5 | 5 | 7 | 7 | 7 | 7 | 6.5 | 7 |
| Constable, Precinct #5 | 5 | 5 | 5 | 5 | 6 | 6.5 | 6.5 | 6.5 | 6.5 | 7 |
| Constable, Precinct #6 | 5 | 5 | 5 | 5 | 6 | 6 | 6 | 6 | 6 | 6.5 |
| Constable, Precinct #7 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 0 | 0 |
| Northwest ISD ASAP Officer | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.5 | 0.5 |
| License & Weight | 0 | 0 | 0 | 0 | 4 | 6 | 7 | 7 | 7 | 0 |
| Department of Public Safety | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Litter Abatement | 2 | 2 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Emergency Mgmt/Fire Marshal | 2 | 2 | 3 | 3 | 5 | 5 | 5 | 6 | 7 | 7 |
| Juvenile Probation | 16.5 | 16.5 | 18.5 | 21.5 | 21.5 | 22 | 21.5 | 21.5 | 21.5 | 21.5 |
| Progressive Sanctions-JPO | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 8 |
| Juvenile Detention | 17.5 | 17.5 | 20 | 32 | 32.5 | 37.5 | 42.5 | 42.5 | 42 | 42 |
| Juvenile Post Adjudication Center | 0 | 0 | 13 | 27 | 28 | 28 | 28 | 28 | 28 | 28 |
| Texas Juv. Prob. Comm./State Aid | 8 | 8.5 | 17 | 11.5 | 11.5 | 11.5 | 10 | 11 | 3 | 3 |
| Juvenile Community Corrections | 5 | 8 | 8 | 9.5 | 9.5 | 9.5 | 10 | 10 | 8 | 8 |

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

| Department | 1996 | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Progressive Sanctions-ISP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 |
| Juvenile Justice Alt. Education Pgm. | 0 | 0 | 2 | 5 | 7 | 9 | 9.5 | 9.5 | 9.5 | 9.5 |
| Public Safety | 481 | 492 | 525 | 564.5 | 604 | 618.5 | 625 | 628.5 | 686.5 | 704 |
| County Extension/State Funded | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| County Extension | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| Conservation | 9 |
| Centralized Road & Bridge | 87 | 88 | 88 | 88 | 88 | 88 | 82 | 82 | 0 | 0 |
| Road & Bridge, Pct. 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20 | 40 |
| Road & Bridge, Pct. 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20 | 0 |
| Road & Bridge, Pct. 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 | 0 |
| Road & Bridge, Pct. 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 | 36 |
| Public Works, Admin/Engineering | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4.5 | 4.5 |
| Road and Bridge | 87 | 88 | 88 | 88 | 88 | 88 | 82 | 82 | 80.5 | 80.5 |
| Public Health/Environmental | 1 | 1 | 1.5 | 1.5 | 2 | 2 | 2 | 2 | 3 | 3 |
| CHIP Outreach Grant | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 0 | 0 |
| Putting Prev. Into Practice Grant | 1.5 | 1.5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Primary Health Care Grant | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Health/Clinic | 17 | 18 | 20 | 20.5 | 20.5 | 25.5 | 27.5 | 29.5 | 32 | 32 |
| BRLHO/Innovation Grant | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 2 | 0 | 0 |
| SDI/Eligibility Grant | 0 | 0 | 0.5 | 0.5 | 2 | 2 | 2 | 0 | 0 | 0 |
| HIV Education Grant | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 2 | 2 |
| Maternal Child Core Grant | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 |
| Immunization Grant | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 4 | 4 |
| Lawence McWhorter Foundation Grt | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 |
| Ryan White III Grant | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | 0 | 0 | 0 |
| Indigent Care | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Fed Health Care Facility Grant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 |
| Bioterrorism Preparedness Grant | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 8 | 9 | 9 |
| Public Health/Welfare | 33 | 34 | 30.5 | 31 | 34 | 41 | 49 | 51.5 | 58 | 53 |
| <u>Total County Funded Positions</u> | 983.0 | 1011.5 | 1061.5 | 1134.5 | 1191.5 | 1226.5 | 1256.5 | 1269.0 | 1340.0 | 1358.5 |
| <u>State Funded/Grant Positions</u> | | | | | | | | | | |
| CSCD - Adult Probation | 63.5 | 64.5 | 67.5 | 80.5 | 82.5 | 103.5 | 82 * | 77 | 71 | 71 |
| Pretrial Services Grant | 4 | 4 | 4 | 5 | 5 | 5 | 5 | 0 | 0 | 0 |
| Texas Narcotics Control Program | 4 | 4 | 4 | 4 | 6 | 8 | 8 | 8 | 0 | 0 |
| Adult Community Corrections | 2 | 2 | 2 | 2 | 2 | 0 | 0 | 0 | 0 | 0 |
| Sex Offender Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 3 |
| PreTrial Services Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 3 |
| Women, Infants and Children | 17.5 | 17 | 17 | 18 | 19 | 18 | 18 | 20.5 | 25 | 25 |
| <u>Total State Funded/Grant</u> | 91 | 91.5 | 94.5 | 109.5 | 114.5 | 134.5 | 113 | 105.5 | 102 | 102 |
| <u>Grand Total of Positions</u> | 1074.0 | 1103.0 | 1156.0 | 1244.0 | 1306.0 | 1361.0 | 1369.5 | 1374.5 | 1442.0 | 1460.5 |
| <u>Percentage of Increase</u> | 2% | 3% | 5% | 8% | 5% | 9% | 5% | 0% | 5% | 6% |

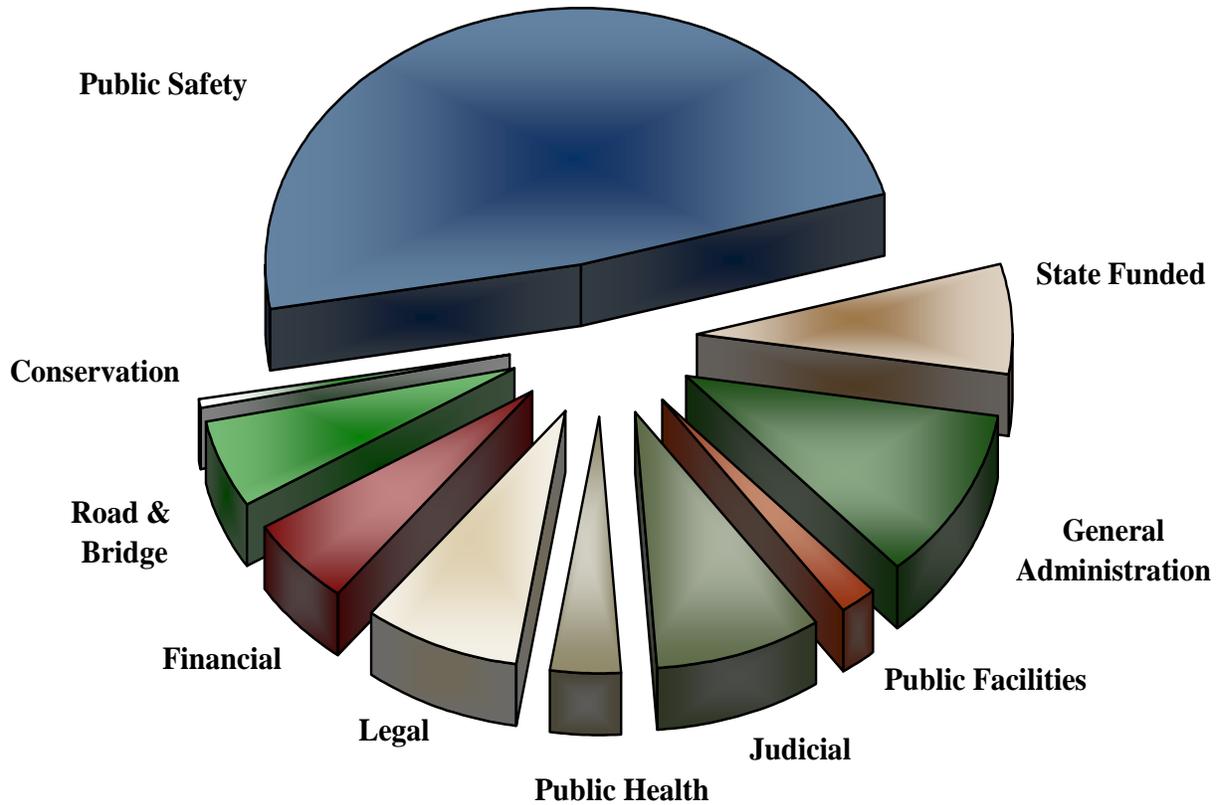
*Note: All years are based on the fiscal year starting October 1st through September 30th of year stated. The number of positions include deferred hiring dates.

**Note: Vacant positions deleted per the Director of Adult Probation

DENTON COUNTY

EMPLOYEE SUMMARY BY FUNCTION

**Total Number of Employees
1460.5**



| Total Number of Employees By Function | | | |
|--|-------|---------------|-------|
| General Administration | 158.0 | Public Safety | 704.0 |
| Judicial | 124.0 | Conservation | 9.0 |
| Legal | 119.0 | Road & Bridge | 80.5 |
| Financial | 80.5 | Public Health | 53.0 |
| Public Facilities | 30.5 | State Funded | 102.0 |

DENTON COUNTY**SUMMARY OF NEW POSITIONS - FY 2005**

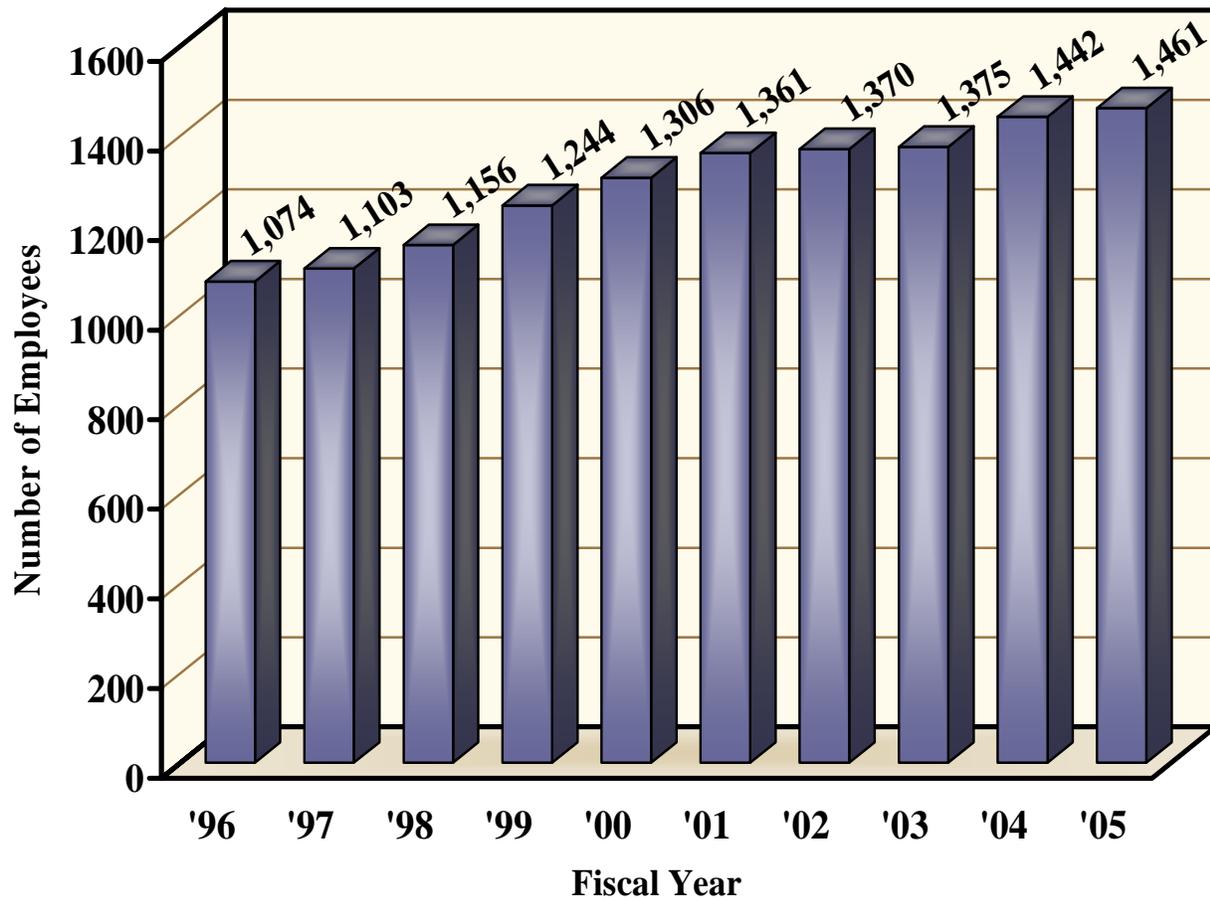
| Function | Department | Title | Number of Employees |
|-------------------------------|-------------------------------------|-------------------------------------|----------------------------|
| General Administration | Human Resources | Staff Development Coord. (PT) | 1.0 |
| | Dept. of Information Svcs. | Web Designer/Developer | 1.0 |
| Judicial | Justice of the Peace, Pct. #5 | Court Clerk | 1.0 |
| | Death Invest. Medical Exmnr Svcs. | Office Support Specialist II (PT) | 1.0 |
| Legal | Criminal District Attorney | Felony Prosecutor II A | 1.0 |
| | Criminal District Attorney | Legal Intern (PT) | 1.0 |
| | DA-Juv. Child Abuse Pros. Grt. | Juvenile Prosecutor | 1.0 |
| | DA-Civ. Child Abuse Pros. Enh. Grt. | FVCA Investigator | 1.0 |
| | DA-Civ. Child Abuse Pros. Enh. Grt. | Paralegal | 1.0 |
| Financial | Auditor | Internal Auditor (PT-FT) | 1.0 |
| | Tax Office | Deputy Clerk/Ad Valorem | 2.0 |
| | Tax Office | Deputy Clerk/Motor Vehicles | 1.0 |
| Facilities | County Operations | Maintenance Assistant | 1.0 |
| Public Safety | County Jail | Sergeant-Detention | 2.0 |
| | County Jail | Detention Officer I | 10.0 |
| | County Jail | Detention Officer II | 3.0 |
| | Constable, Precinct #2 | Office Support Specialist I (PT) | 1.0 |
| | Constable, Precinct #3 | Administrative Specialist I (PT-FT) | 1.0 |
| | Constable, Precinct #4 | Office Support Specialist I (PT) | 1.0 |
| | Constable, Precinct #5 | Administrative Specialist I (PT-FT) | 1.0 |
| | Constable, Precinct #6 | Office Support Specialist I (PT) | 1.0 |
| Positions Approved: | | | 34.0 |

FY 2005 BUDGET

DENTON COUNTY

EMPLOYEE HISTORY

Ten Fiscal Years



* This chart reflects the actual number of positions as of September 30th for fiscal years 1996 through 2004, and the budgeted amount for fiscal year 2005.

FY 2005 BUDGET

Summary

The FY 2005 budget continues to provide quality services to the citizens of Denton County. The primary focus of this budget was to provide an adequate level of funding for our employee health insurance program and to provide the majority of employees with a 4% step increase. The County was able to increase the budget by \$10.7 million while approving a tax rate that is lower than the rate was in FY 1990. The tax rate that was adopted is the lowest county-wide tax rate of the top 15 counties in the State of Texas.

Denton County is the ninth largest county in the State of Texas in 2004 and has also been known as one of the fastest growing counties in the nation. As this growth continues, Denton County continues to face the challenges of expanding services, with its most important goal to provide the necessary services to its citizens in the most efficient and economical manner possible.

The charts on the next two pages will show a combined statement of revenues and expenditures for all funds.

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DENTON COUNTY

**Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Budgeted Governmental Fund Types
Three Year Comparison**

| | General Fund | | | Special Revenue Funds | | |
|---|----------------------|-----------------------|---------------------|-----------------------|-----------------------|---------------------|
| | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 |
| REVENUES | | | | | | |
| Taxes | \$57,217,334 | \$64,300,000 | \$68,308,845 | \$6,965,602 | \$7,487,000 | \$8,960,114 |
| Auto Registration | 0 | 0 | 0 | 6,513,711 | 6,800,000 | 6,840,000 |
| Intergovernmental | 4,153,821 | 3,650,075 | 2,958,640 | 5,365,280 | 5,452,941 | 5,208,977 |
| Fees of Office | 8,926,092 | 8,678,405 | 8,823,500 | 2,564,334 | 3,498,000 | 3,510,000 |
| Fines | 3,378,781 | 3,750,000 | 3,705,000 | 0 | 0 | 0 |
| Interest | 309,519 | 294,000 | 500,000 | 187,928 | 104,045 | 159,000 |
| Miscellaneous | 1,682,041 | 5,147,086 | 1,732,070 | 161,205 | 128,000 | 32,500 |
| TOTAL REVENUES | 75,667,589 | 85,819,566 | 86,028,055 | 21,758,060 | 23,469,986 | 24,710,591 |
| EXPENDITURES | | | | | | |
| General Administration | 12,962,309 | 14,184,048 | 16,106,691 | 1,502,943 | 1,334,285 | 2,424,462 |
| Judicial | 11,033,301 | 11,872,742 | 11,808,391 | 698,791 | 821,639 | 993,235 |
| Legal | 8,324,998 | 8,524,601 | 9,402,044 | 332,423 | 350,267 | 417,935 |
| Financial | 4,073,730 | 4,154,140 | 4,724,360 | 35,524 | 6,970 | 20,426 |
| Public Facilities | 5,052,708 | 5,826,919 | 6,070,514 | 0 | 0 | 0 |
| Public Safety | 29,761,251 | 33,014,454 | 36,514,639 | 7,061,475 | 7,299,060 | 8,199,686 |
| Health and Welfare | 175,642 | 125,235 | 139,620 | 6,101,911 | 6,482,520 | 6,487,972 |
| Conservation | 334,882 | 348,007 | 387,124 | 0 | 0 | 0 |
| Contract Services | 1,663,675 | 1,664,500 | 1,609,049 | 0 | 0 | 0 |
| Road and Bridge | 0 | 0 | 0 | 7,222,595 | 7,298,494 | 8,818,343 |
| Debt Service | | | | | | |
| Principal Retirement | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest and Service Charges | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 73,382,495 | 79,714,646 | 86,762,432 | 22,955,661 | 23,593,235 | 27,362,059 |
| TRANSFERS IN | 27,648 | 15,435 | 0 | 886,219 | 296,115 | 275,277 |
| TRANSFERS (OUT) | (2,089,190) | (396,725) | (275,277) | (382,648) | (19,470) | 0 |
| FUND BALANCES, BEGINNING OF YEAR | 5,037,472 | 5,261,024 | 10,984,654 | 8,293,014 | 7,598,983 | 7,752,379 |
| FUND BALANCES, END OF YEAR | \$5,261,024 | \$10,984,654 | \$9,975,000 | \$7,598,983 | \$7,752,379 | \$5,376,188 |

FY 2005 BUDGET

DENTON COUNTY

**Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Budgeted Governmental Fund Types
Three Year Comparison - Page 2**

| | Debt Service Fund | | | Total-All Budgeted Funds | | |
|---|----------------------|-----------------------|---------------------|--------------------------|-----------------------|---------------------|
| | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 |
| REVENUES | | | | | | |
| Taxes | \$11,714,362 | \$11,355,000 | \$12,484,106 | \$75,897,298 | \$83,142,000 | \$89,753,065 |
| Auto Registration | 0 | 0 | 0 | \$6,513,711 | \$6,800,000 | \$6,840,000 |
| Intergovernmental | 1,926,667 | 1,926,665 | 1,926,665 | \$11,445,768 | \$11,029,681 | \$10,094,282 |
| Fees of Office | 0 | 0 | 0 | \$11,490,426 | \$12,176,405 | \$12,333,500 |
| Fines | 0 | 0 | 0 | \$3,378,781 | \$3,750,000 | \$3,705,000 |
| Interest | 72,674 | 72,000 | 120,000 | \$570,121 | \$470,045 | \$779,000 |
| Miscellaneous | 0 | 0 | 0 | \$1,843,246 | \$5,275,086 | \$1,764,570 |
| TOTAL REVENUES | 13,713,703 | 13,353,665 | 14,530,771 | 111,139,351 | 122,643,217 | 125,269,417 |
| EXPENDITURES | | | | | | |
| General Administration | 0 | 0 | 0 | \$14,465,251 | \$15,518,333 | \$18,531,153 |
| Judicial | 0 | 0 | 0 | \$11,732,092 | \$12,694,381 | \$12,801,626 |
| Legal | 0 | 0 | 0 | \$8,657,421 | \$8,874,868 | \$9,819,979 |
| Financial | 0 | 0 | 0 | \$4,109,254 | \$4,161,110 | \$4,744,786 |
| Public Facilities | 0 | 0 | 0 | \$5,052,708 | \$5,826,919 | \$6,070,514 |
| Public Safety | 0 | 0 | 0 | \$36,822,726 | \$40,313,514 | \$44,714,325 |
| Health and Welfare | 0 | 0 | 0 | \$6,277,553 | \$6,607,755 | \$6,627,592 |
| Conservation | 0 | 0 | 0 | \$334,882 | \$348,007 | \$387,124 |
| Contract Services | 0 | 0 | 0 | \$1,663,675 | \$1,664,500 | \$1,609,049 |
| Road and Bridge | 0 | 0 | 0 | \$7,222,595 | \$7,298,494 | \$8,818,343 |
| Debt Service | | | | | | |
| Principal Retirement | 7,095,000 | 7,655,000 | 9,145,000 | \$7,095,000 | \$7,655,000 | \$9,145,000 |
| Interest and Service Charges | 6,810,753 | 6,676,033 | 6,175,382 | \$6,810,753 | \$6,676,033 | \$6,175,382 |
| TOTAL EXPENDITURES | 13,905,753 | 14,331,033 | 15,320,382 | 110,243,909 | 117,638,914 | 129,444,873 |
| TRANSFERS IN | 0 | 400,825 | 20,894 | \$913,867 | \$712,375 | \$296,171 |
| TRANSFERS (OUT) | 0 | 0 | 0 | (\$2,471,838) | (\$416,195) | (\$275,277) |
| FUND BALANCES, BEGINNING OF YEAR | 1,943,755 | 1,751,705 | 1,175,162 | \$15,274,241 | \$14,611,712 | \$19,912,195 |
| FUND BALANCES, END OF YEAR | \$1,751,705 | \$1,175,162 | \$406,445 | \$14,611,712 | \$19,912,195 | \$15,757,633 |

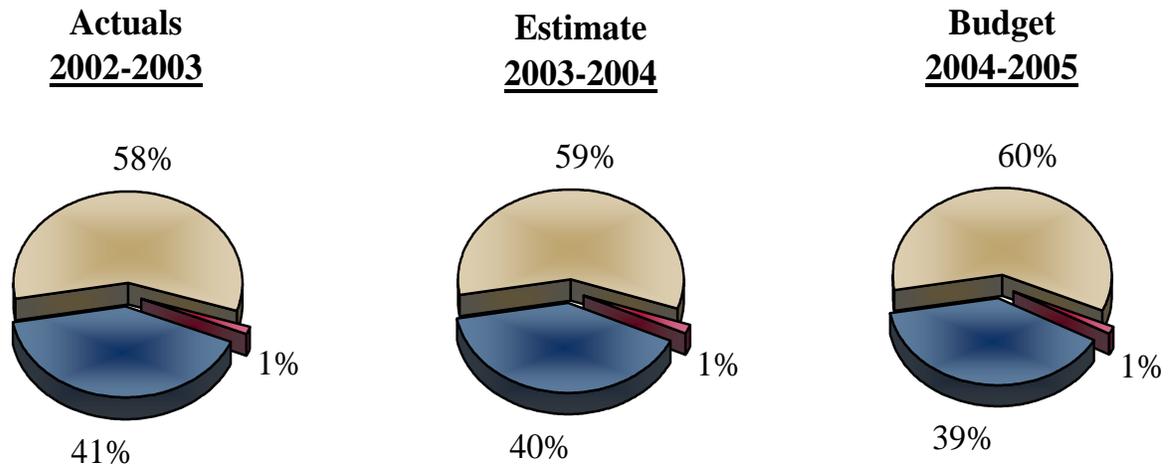
FY 2005 BUDGET

DENTON COUNTY

**Combined Statement of Expenditures by Category
All Budgeted Governmental Fund Types
Three Year Comparison**

| CATEGORY | General Fund | | | Special Revenue Funds | | |
|-----------------------------|----------------------|-----------------------|---------------------|--------------------------|-----------------------|---------------------|
| | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 |
| Personnel | 52,956,982 | 55,784,200 | 62,711,771 | 12,045,426 | 12,760,653 | 14,401,284 |
| Maintenance and Operations* | 21,753,733 | 23,415,551 | 23,331,456 | 10,413,653 | 9,856,292 | 12,199,941 |
| Capital | 760,970 | 711,620 | 994,482 | 879,230 | 995,760 | 760,834 |
| TOTAL | 75,471,685 | 79,911,371 | 87,037,709 | 23,338,309 | 23,612,705 | 27,362,059 |
| | Debt Service Fund | | | Total-All Budgeted Funds | | |
| | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 | Actuals 2002-2003 | Estimate 2003-2004 | Budget 2004-2005 |
| Personnel | 0 | 0 | 0 | \$65,002,408 | \$68,544,853 | \$77,113,055 |
| Maintenance and Operations* | 13,905,753 | 14,331,033 | 15,320,382 | \$46,073,139 | \$47,602,876 | \$50,851,779 |
| Capital | | | | \$1,640,200 | \$1,707,380 | \$1,755,316 |
| TOTAL | 13,905,753 | 14,331,033 | 15,320,382 | 112,715,747 | 117,855,109 | 129,720,150 |

Total-All Budgeted Funds



Personnel: Salary and benefit related expenditures
 Capital: Expenditures for items over \$1,000 each
 Maintenance and Operations: All operating related expenditures

*Includes Interfund Transfers

DENTON COUNTY
STATEMENT OF FINANCIAL GOALS AND POLICIES

ORGANIZATIONAL GOAL STATEMENT

The overall financial and service goals of Denton County are to provide the full range of statutorily required services to its citizens while maintaining the lowest prudent property tax rate. The County intends to continue to expand non-tax revenues to allow for budgetary growth as dictated both by the growth in the County's population and the growth in the demand for the County's services. The County will insure that budgetary growth is balanced by increases in demand for services. Denton County will provide for the expansion and renewal of its infrastructure through the use of long-term debt when it is considered appropriate and fiscally responsible.

I. GENERAL POLICIES

- 1.01 The County will operate on a fiscal year which begins on October 1 and ends on September 30.
- 1.02 The County will conduct its financial affairs in conformity with State and Federal laws, and this Statement of Financial Policy, which shall be approved by Commissioners Court and reviewed on an annual basis as a part of the budget process.

II. ACCOUNTING, AUDITING, AND FINANCIAL PLANNING

- 2.01 The Denton County Auditor's Office will continue to maintain records on a basis consistent with accepted principles and standards for local government accounting, as determined by GASB and GFOA.
- 2.02 Regular monthly and annual financial reports are issued summarizing financial activity by fund, and department, and comparing actual resources and expenditures with budgeted amounts, as required by Articles 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.
- 2.03 The Auditor's Office provides monthly reports on the total cost of specific services by type of expenditure and by fund, in accordance with Articles 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.
- 2.04 A financial audit will continue to be performed annually by an independent public accounting firm and an official opinion and annual financial report will continue to be published and issued, as authorized by Article 115.045 of the Revised Statutes of Texas.
- 2.05 Denton County will continue to identify areas for evaluation efforts, by either staff, committees, or consultants, in order to judge the effectiveness and efficiencies of County services.

- 2.06 Cost/benefit studies will be conducted, where appropriate and applicable, on non-recurring expenditures and capital project.
- 2.07 Full disclosure will continue to be provided in the annual financial and budget reports and bond representations, in accordance with Articles 115.045, 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.

III. BUDGETING POLICIES

- 3.01 Budgetary Basis - The County's budgetary basis and accounting records are maintained on a modified accrual basis, and organized and operated on a fund basis in accordance with generally accepted accounting principles. Encumbrance accounting is utilized for materials, goods and services documented by purchase orders or contracts. The County will increase the subsequent year's appropriations, but only if necessary, to complete these transactions. The approved annual budget with amendments as approved by the Commissioners Court is the management control device utilized by the County. Annual appropriated budgets are adopted for the General, Special Revenue, and Debt Service funds. All annual appropriations lapse at fiscal year end. Encumbrance accounting, under which funds are reserved from purchase orders, contracts, and other commitments, is employed in these same funds and as of September 30, encumbrances are subject to re-appropriation in the budget of the subsequent year.
- 3.02 The County budgets resources on a fiscal year which begins October 1 and ends on the following September 30th.
- 3.03 Budget manuals are distributed, and budget module training sessions are held, for annual budget preparation, which includes forms and instructions, are distributed to County departments in March each year. Departments and Elected Officials must return their proposals no later than May 1 in that year.
- 3.04 The recommended budget shall be prepared and distributed to all of the Commissioners Court members on or before July 15 of the preceding fiscal year.
- 3.05 The proposed budget estimate shall be presented in the following format:
- a) Revenue estimates by major item.
 - b) Operating and maintenance expenditures by object code, major expense categories, functionally related departments and program summaries.
 - c) Debt Service summarized by issues detailing principal, interest and reserve amount by fund.
- 3.06 The proposed budget estimate shall also contain information regarding:
- a) Proposed personnel staffing levels.
 - b) A detailed list of capital equipment to be purchased by each department.
 - c) A detailed schedule of capital projects.
 - d) Any additional information, data, or analysis requested of management by the Commissioners Court.

- 3.07 The proposed budgeted revenues shall be provided by the Auditor's Office including ad valorem taxes, grant revenues, and inter-fund transfers.
- 3.08 The Commissioners Court shall adopt the budget by Court Order prior to October 1.
- 3.09 The Denton County budgeting procedures attempt to identify distinct functions and activities performed by the County and to allocate budget resources adequate to perform these functions and activities at a specified level of service.
- 3.10 The County will continue to integrate performance measurement and productivity indicators with the budget process where appropriate.
- 3.11 The committed, but not yet received purchases as of September 30th will be re-appropriated in the subsequent fiscal year per a list prepared by the County Auditor with appropriate Budget Amendment.
- 3.12 Only the Commissioners Court shall have authority to transfer expenditure appropriations from any department category of object codes to any other department or non-departmental major object code category. Transfers of such funds amount to a new appropriation and therefore must be adjusted prior to expenditure of such amounts.
- 3.13 Any transfer shall ONLY be made when it is submitted on a Request for a Budget Amendment Form initiated and signed by the department head with review in the Budget Office. Those transfer requests over \$2000 are then submitted to the County Commissioners for final approval.

IV. REVENUES AND TRANSFERS POLICIES

- 4.01 Denton County will maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source by doing the following:
- a) Establishing user charges and fees as permitted by law at a level related to the cost of providing that service including indirect costs.
 - b) Pursuing legislative change, where necessary, to permit increases in user charges and fee.
 - c) Aggressively collecting property tax revenues, including the filing of suit where appropriate and necessary, as authorized by the Texas Property Tax Code.
- 4.02 Denton County will pay for all current expenditures with current resources as required by Article XI, Section 7 of the Constitution, and by Article 111.091 -111.093 of the Revised Statutes of Texas.
- 4.03 Transfers of monies between funds will only be accomplished after approval of the Commissioner Court.

- 4.04 The County will support the majority of operations of the Road and Bridge districts from the vehicle registration fee authorized by the Texas Legislature, and will credit fines and forfeitures from Court operations to the general fund.

V. RESERVE POLICIES

- 5.01 The County will maintain an unappropriated contingency to provide for small increases in service delivery costs as well as unanticipated needs that may arise throughout the year.

THEREFORE, IT WILL BE NECESSARY FOR OFFICIALS AND DEPARTMENT HEADS TO REVIEW AND CONTROL EXPENDITURES SUCH THAT THE RATE OF EXPENDITURE DOES NOT EXCEED THE APPROVED BUDGET.

Cases of anticipated material deviation should be covered by a request for a budget amendment. This request shall be from the Department Head in writing and include justification for such action. Such requests should be submitted to the Budget Office for initial review, they will then be forwarded to Commissioners Court for their consideration and approval.

VI. PERSONNEL POLICIES

- 6.01 The number of permanent full time employees on the payroll shall not exceed the total number of positions approved unless authorized by Commissioners Court. All personnel actions shall at all times be in strict conformance with applicable federal, state, and county policies.
- 6.02 Deletion and downgrades of positions may occur at any time during the fiscal year at the department head or elected official's request or if a review of workload statistics indicates that a reduction in force is practical in a department. Reductions in elected official's budgeted positions will only be accomplished with their approval after the budget is adopted.
- 6.03 Additions, position reclassifications, reorganizations, and equity adjustments must be presented with the initial budget request. Exceptions to this policy will only be allowed with Court approval.
- 6.04 The Court may institute a freeze during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and will allow for exceptions in appropriate areas to comply with emergency needs such as natural disasters and/or loss of major revenue source.

VII. FIXED ASSET POLICIES

- 7.01 All purchases of physical assets with a value of \$1000 (one thousand dollars) except computer software shall be placed on the County inventory.

- 7.02 The county will maintain these assets at a level adequate to protect Denton County's capital investment and to minimize future maintenance and replacement costs by:
- a) Providing for adequate maintenance of capital equipment and equipment replacement under the above stated amount in the annual operating budget.
- 7.03 Capital expenditures for projects and equipment are budgeted by item or project and must be spent accordingly. Any request for unbudgeted capital equipment or projects throughout the fiscal year must be submitted to the Budget Office and approved by the Commissioners Court as a budget amendment prior to a requisition being presented to Purchasing.
- 7.04 Where possible, items in good useable condition placed in surplus will be used:
- a) To supplement expenditure for new, budgeted capital purchases.
 - b) To supplement expenditure for replacement/budgeted capital purchases.
 - c) To supply needed unbudgeted new and replacement equipment.

VIII. DEBT MANAGEMENT POLICIES

- 8.01 The County will not use long-term debt for current operations in accordance with Article XI, Section 7 and Article VIII, Section 9, of the Constitution and by the Local Government Code of the Revised Statutes of Texas.
- 8.02 When Denton County finds it necessary to issue bonds, the following policy will be adhered to:
- a) Reserve funds will be provided to adequately meet debt service requirements in the subsequent year.
 - b) Interest earnings on these reserve fund balances will be used for debt service purposes.
 - c) Bond financing will be confined to capital improvement projects, which could not feasibly be financed from current revenues.
 - d) The term of any bond issue will not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

IX. INVESTMENT AND CASH MANAGEMENT

- 9.01 The Treasurer's Office will continue to collect, disburse, and deposit all funds on a schedule which insures optimum cash availability, in accordance with Article 113.043, 113.065, 113.901, 113.001-005, 113.021-024, and 113.041-047 of the Revised Statutes of Texas.
- 9.02 The County Treasurer shall handle all original reconciliation of Denton County bank accounts with the Depository Bank and shall resolve any financial difference between Denton County and the Depository Bank.

- 9.03 The County Treasurer and County Auditor are Co-Investment Officer's of Denton County as authorized by the Commissioners Court and shall invest the funds of Denton County to achieve the highest and best yield, while at the same time maintaining the security and integrity of said funds.
- 9.04 Denton County shall maintain a written Denton County Investments Policy, as approved by the Commissioners Court, to achieve the highest and best yield, while at the same time, maintaining the security and integrity of said funds.
- 9.05 The County Treasurer will maintain an original copy of all security and/or surety pledges made by the Depository Bank in behalf of Denton County funds.
- 9.06 The County Treasurer will maintain an original copy of all security advice for all Denton County investment transactions.
- 9.07 There shall be a Denton County Investment Committee, consisting of the County Treasurer, County Auditor, Budget Officer, Civil Attorney, one Member of Commissioners Court and a citizen appointed by the Commissioners Court.
- 9.08 The Auditor's Office will continue to provide regular information concerning the cash position and investment performance, as required by Articles 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.
- 9.09 Denton County conducts its treasury activities with financial institution(s) based upon written contracts which specify compensating balances, service charges, term, and other conditions as authorized by the Local Government Code inclusive of the Revised Statutes of Texas.

The County budget is prepared annually in compliance with these policies.

BUDGET AMENDMENT POLICY

Denton County Policy allows a Department Head, Appointed or Elected Official or his/her designee to request budget amendments throughout the fiscal year as follows:

A. *BUDGET AMENDMENT STATUTE:*

Pursuant to Local Government Code Section 111.070 the Commissioners Court may spend county funds only in strict compliance with the budget. The Commissioners Court by order may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure.

B. *INTRA-DEPARTMENTAL OPERATING TRANSFER*

Transfers may be made up to \$2000 (cumulative total for Intra-Departmental Operating Transfers for the fiscal year) between operating line items and between budgeted capital items within an individual departmental budget. This type of amendment will be presented on the standing weekly agenda item for Intra-Departmental Operating Transfers. The amendment summary will be sent to each member of the Commissioners Court and other affected departments two working days prior to the actual Commissioners Court meeting. When a line item will be increased or decreased by more than \$2,000 (cumulative total for Intra-Departmental Operating Transfers for the fiscal year), or if a new capital item is requested, the amendment must be presented to Commissioners Court for consideration and action as a separate agenda item.

C. *ROUTINE BUDGET AMENDMENTS:*

Includes transfer of funds within the maintenance and operations line items or reallocation of currently adopted capital funds within the elected official or department head budget(s). These items can be placed on the formal consent agenda without being placed on the briefing agenda.

D. *NON-ROUTINE BUDGET AMENDMENTS:*

1. Inter-Departmental - Any amendment which moves funds from one elected official or department heads budget to another elected official or department heads budget must be presented to Commissioners Court for consideration and action.
2. Inter-Fund - Where permitted by law, any amendment which moves funds from one fund to another fund must be presented to Commissioners Court for consideration and action.
3. Personnel - Requests to transfer funds from any salary or benefit account are allowed for the specific purpose of salary related expenditures such as contract labor. Budget amendment requests for capital and operating accounts from personnel line items are allowed if there are no other funds available in that department's budget and the Commissioners Court deems it to be necessary.
4. Capital - Any request for additional capital equipment must be justified and specified in detail with cost estimates. Requests to utilize excess funds from the purchase of capital equipment for additional items not included in the adopted budget or substitution of one item for another also requires approval from the Commissioners Court. Surplus funds in a budgeted capital item can be transferred to cover a shortage up to \$2,000 in another budgeted capital item with an Intra-Departmental Operating Transfer.

BUDGET AMENDMENT POLICY - Continued

5. Computers – Any request for computer equipment requires a written recommendation from the Department of Information Services when submitting the Briefing Memorandum/Request for Budget Amendment form to the Budget Office.
6. The re-appropriation at the beginning of a fiscal year of funds committed under valid Purchase Orders of the County but unspent by September 30 of the prior fiscal year requires a budget amendment from fund balance. These budget amendments have no net effect on spending but simply changes the accounting year for expenditures.
7. Pursuant to Local Government Code, Section 111.070 (b), the Commissioners Court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention.
8. Pursuant to Local Government Code, Sections 111.0705 through 111.0708, when revenues not included in the original budget are received, such as proceeds of bonds or other obligations, grant or aid money, revenue from intergovernmental contracts, and pledging revenue as security for bonds and other obligations, a budget amendment is required to expend those funds. The adopted countywide budget will increase, however the revenue will balance the expenditure. This type of amendment must be submitted to Commissioners Court for consideration and action.
9. Any transfer that creates an increase in budgetary commitment for the next fiscal year must be presented to Commissioners Court for consideration and action.
10. New employee positions cannot be created without Commissioners Court consideration and action. Creation of a new position within a departmental budget will require that the Commissioners Court declare an emergency unless the actual line item under which that new position would be categorized currently exists within that specific budget. New employee requests outside of the budget process must include substantial written justification for the position.
11. Creation of a new line item that has not been previously created for the specific department, will require that the Commissioners Court declare an emergency in order to establish a new line item.

E. RESTRICTED LINE ITEM TRANSFERS:

Certain line items have restrictions, which are only allowed for specific purposes.

1. Court ordered expenditures can only be transferred to other court ordered line items.
2. Vehicle related expenditures can only be transferred to other vehicle related line items.
3. Salary related expenditures – see Section D. #3 of policy.

BUDGET AMENDMENT POLICY - Continued

F. PROCEDURES:

1. Any request for budget amendment must be justified and submitted to the Budget Office on the specified Briefing Memorandum/Request for Budget Amendment form. All requests must be submitted to the Budget Office by Friday noon in order to be placed on the following Commissioners Court Briefing Agenda (approximately 7 working days later) by the Budget Office. The Budget Office may hold a request that is not complete until clarified with the appropriate department.
2. Budget Amendment transfer authorization may be delegated by the Elected/Appointed Official to other employees. Notification of signature authority must be on file in the Budget Office before requests are accepted. Therefore, the Request for Budget Amendment form must be personally signed by the Elected/Appointed Official who administers the department budget(s) or their designee(s).
3. The Commissioners Court reserves the right on a case by case basis, where legally permissible, to curtail a department's right to make Intra-Departmental Operating Transfers if the budget transfers appear to be making a programmatic change that was not approved by the Commissioners Court in budget hearings or if the financial condition of the department and/or the County warrants such a curtailment.
4. Copies of approved Budget Amendments will be sent to the appropriate department(s) after the amendment is posted. The Budget Office is responsible for posting budget amendments on the financial computer system once the court order has all signatures and is received from the County Clerk's Office.
5. Budget Amendment Requests for new capital equipment must be submitted to the Budget Office for the current fiscal year by August 1st. This will allow the Purchasing Department to secure bids and order equipment prior to the end of the fiscal year.
6. Budget Amendment Requests other than capital requests for the current fiscal year must be submitted to the Budget Office no later than September 1st. Exceptions to the deadlines will be placed on the Regular Agenda for consideration by the Commissioners Court.
7. Any request for placement of a budget amendment on both briefing and formal agendas requires a separate memo from the requesting department stating the urgency of the request.

Effective date: March 2, 2004

Denton County Budgeting Policies & Procedures

The Budgeting Policy of Denton County is to maintain a balance between demand for services and available resources that will have the least impact on the taxpayers of Denton County. Policy allows departments to submit their requests based on the needs of the individual department.

The annual budget process for Denton County begins in February. The Budget Office begins preparation of a Budget Manual in order to assist County departments with their requests. The manual includes instructions and sample forms including requests for performance and productivity measures, goals and objectives, revenue projections and new employee requests. Numerous line items and new programs require very detailed justification. A calendar of events is also included outlining the entire budget process as approved by Commissioners Court.

During the month of February, the Commissioners Court holds an initial budget “kickoff” meeting to establish the budget philosophy and goals. The Court, for the past eleven years has instructed the Budget Office to prepare and present a “Recommended Budget”. Departmental budget workshops are held in March, as well as training sessions for the on-line computerized Budget Application. The Department of Information Services and the Budget Office developed this computer application and it has performed well during its eighth year of operation. Enhancements to the application will continue to be made in order to streamline the budgeting process for upcoming years.

Departments are given approximately four to six weeks to prepare and submit their Initial Budget Request to the Budget Office on or before May 1st. During this period of time it is the statutory responsibility of the County Auditor to provide revenue estimates for the next fiscal year along with expenditure projections for the current year. This information is provided to the Budget Office and is included in the Budget as required by statute.

During the months of May and June, the Budget Officer and staff compile Initial budget requests and finalize the Recommended Budget. After the Budget Office has established the baseline budget, major increases, decreases and new program requests are prioritized for consideration in the recommendation. Once the Recommended Budget is finalized, copies are distributed to the Elected Officials and Department Heads prior to the presentation to Commissioners Court in mid-July.

During July and August, departmental budget hearings are held to allow discussions between Elected Officials and Department Heads and the Commissioners Court. These sessions are held for those departments that do not agree with the funding levels included in the Recommended Budget, including discussions on other policy issues that may affect the budget. The Commissioners Court has the responsibility to make any changes they feel are necessary and justified during this process.

Denton County Budgeting Policies & Procedures – Continued

The Budget Office prepares and updates numerous statistical summaries to assist the Commissioners Court throughout the budget process. As decisions are made, the departmental budgets are revised accordingly and the final document is then prepared for adoption. The Budget Office is responsible for complying with all statutory requirements for any necessary public hearings, public notices and the filing of the budget for public review with the County Auditor and County Clerk prior to its adoption.

The public hearing on the budget is held within the first few weeks of September and any citizen is given the opportunity to express their opinion on the proposed budget and tax rate. The Commissioners Court has the opportunity to make any changes to the budget prior to formal adoption. After the public hearing is complete, the Budget and Tax Rates are adopted. The Adopted Budget is then distributed to all county departments for use in the new fiscal year.

All budget hearings with the Commissioners Court are posted according to the Open Meetings Act. Any interested citizen or taxpayer is encouraged to participate.

DENTON COUNTY**2004 - 2005 BUDGET PLANNING CALENDAR****Date****Calendar of Events**

| | |
|-----------------------|--|
| <i>February 24</i> | <i>Initial Budget Meeting; Budget Philosophy, Goals and Objectives, and Role of the Budget Officer Defined</i> |
| <i>March 8</i> | <i>Departmental Budget Preparation Workshop</i> |
| <i>March 8- 12</i> | <i>Budget Module Training</i> |
| <i>March 8</i> | <i>Social Service Agency Grant Applications Submitted to Agencies</i> |
| <i>April 30</i> | <i>Deadline for Initial Budget Requests from all Departments to the Budget Office</i> |
| <i>May 1 - July 5</i> | <i>Compile Initial Budget Requests and Prepare and Finalize Recommended Budget</i> |
| <i>July 13</i> | <i>Presentation of Recommended Budget by Budget Office</i> |
| <i>July 20</i> | <i>Appointment of Tax Assessor/Collector to Calculate the Effective and Rollback Tax Rates for Tax Year 2004</i> |
| <i>July 20</i> | <i>Public Meeting - Budget Workshop with Commissioners Court</i> |
| <i>July 21</i> | <i>Public Meeting - Budget Workshop with Commissioners Court</i> |
| <i>July 25</i> | <i>Deadline for Chief Appraiser to Certify Tax Rolls to Taxing Units and Collector Certifies Anticipated Collection Rate</i> |
| <i>July 27</i> | <i>Public Meeting - Budget Workshop with Commissioners Court</i> |
| <i>July 27</i> | <i>Presentation of Certified Appraisal Roll from Tax Assessor/Collector</i> |
| <i>July 27</i> | <i>Presentation of Effective and Rollback Tax Rates to the Governing Body</i> |

FY 2005 BUDGET

DENTON COUNTY

2004 - 2005 BUDGET PLANNING CALENDAR

| Date | Calendar of Events |
|--------------------|--|
| <i>August 3</i> | <i>Public Meeting - Budget Workshop with Commissioners Court</i> |
| <i>August 8</i> | <i>Published Effective and Rollback Tax Rates, Schedules, and Fund Balances</i> |
| <i>August 10</i> | <i>Public Meeting - Budget Workshop with Commissioners Court</i> |
| <i>August 10</i> | <i>Meeting to discuss tax rate; if proposed tax rate will exceed 3% above the effective tax rate, take record vote and schedule public hearing</i> |
| <i>August 17</i> | <i>Public Meeting - Budget Workshop with Commissioners Court</i> |
| <i>August 23</i> | <i>Published "Notice of Public Hearing on Tax Increase"</i> |
| <i>August 23</i> | <i>Published Budget Hearing and Elected Official Salary and Personal Expenses Public Notices</i> |
| <i>August 31</i> | <i>Public Hearing on Proposed Tax Rate at the Courthouse on the Square at 11:00am.</i> |
| <i>August 31</i> | <i>Public Meeting - Budget Workshop with Commissioners Court</i> |
| <i>September 2</i> | <i>Filed Proposed Budget with County Clerk and County Auditor for Public Inspection</i> |
| <i>September 3</i> | <i>Published "Notice of Vote on Tax Rate" before meeting to adopt tax rate.</i> |
| <i>September 7</i> | <i>Public Hearing on Proposed Budget for 2004-2005 at the Courthouse on the Square at 11:00am.</i> |
| <i>September 7</i> | <i>Public Meeting to Adopt 2004-2005 Budget and 2004 Tax Rate</i> |

FY 2005 BUDGET

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**DENTON COUNTY
2004 - 2005 OPERATING BUDGET
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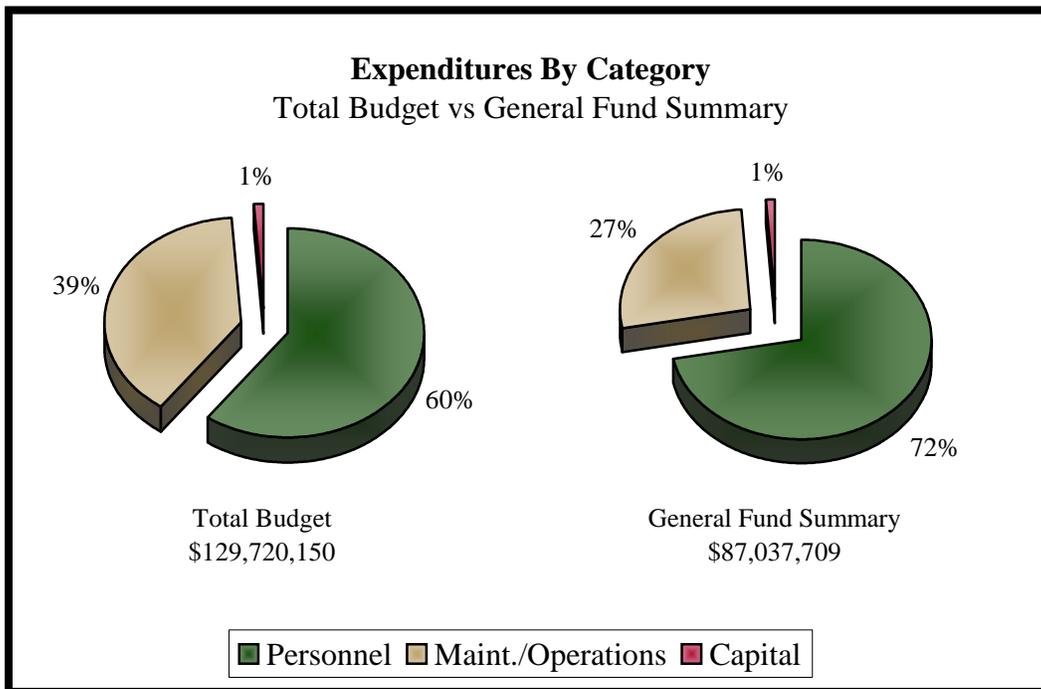
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General Fund Summary

The General Fund accounts for resources traditionally with other governments which are not required to be accounted for in another fund. The General Fund accounts for the following functions: General Administration, Judicial, Financial, Legal, Public Facilities, Public Safety, Health and Welfare, Conservation, Contract Services, and Transfer of Funds.



DENTON COUNTY**FY 2005 Budget-Fund Summary
General Fund
Fund #01**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$5,037,472 | \$5,261,024 | \$10,984,654 |
| Revenues | | | |
| Taxes | 57,217,334 | 64,300,000 | 68,308,845 |
| Intergovernmental | 4,153,821 | 3,650,075 | 2,958,640 |
| Fees | 8,926,092 | 8,678,405 | 8,823,500 |
| Fines | 3,378,782 | 3,750,000 | 3,705,000 |
| Interest | 309,519 | 294,000 | 500,000 |
| Miscellaneous | 1,682,041 | 5,147,086 | 1,732,070 |
| Total Revenues | 75,667,589 | 85,819,566 | 86,028,055 |
| Transfers | | | |
| Transfer In | 27,648 | 15,435 | 0 |
| Transfer Out | (2,089,190) | (396,725) | (275,277) |
| Total Transfers | (2,061,542) | (381,290) | (275,277) |
| Total Revenues and Transfers | 73,606,047 | 85,438,276 | 85,752,778 |
| Funds Available | 78,643,519 | 90,699,300 | 96,737,432 |
| Expenditures | | | |
| General Administration | 12,962,309 | 14,184,048 | 16,106,691 |
| Judicial | 11,033,301 | 11,872,742 | 11,808,391 |
| Legal | 8,324,998 | 8,524,601 | 9,402,044 |
| Financial | 4,073,730 | 4,154,140 | 4,724,360 |
| Public Facilities | 5,052,708 | 5,826,919 | 6,070,514 |
| Public Safety | 29,761,251 | 33,014,454 | 36,514,639 |
| Health and Welfare | 175,642 | 125,235 | 139,620 |
| Conservation | 334,882 | 348,007 | 387,124 |
| Intergovernmental | 1,663,675 | 1,664,500 | 1,609,049 |
| Total Expenditures | 73,382,495 | 79,714,646 | 86,762,432 |
| Ending Balance | \$5,261,024 | \$10,984,654 | \$9,975,000 |

FY 2005 BUDGET

DENTON COUNTY**General Fund Revenues**

| Account Name | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|---|---------------------------|------------------------------|---------------------------|
| Ad Valorem Taxes | \$57,217,334 | \$64,300,000 | \$68,308,845 |
| Subtotal Taxes | 57,217,334 | 64,300,000 | 68,308,845 |
| Payment in Lieu of Taxes | 107,453 | 110,000 | 105,000 |
| Mixed Beverage Taxes | 676,867 | 690,000 | 700,000 |
| C.J.A.D. Fiscal Service Fees | 12,463 | 16,000 | 16,000 |
| Tobacco Compliance Grant | 10,000 | 0 | 0 |
| Alternative Fuel Grant | 5,092 | 0 | 0 |
| Hazardous Waste Fee | 26,756 | 31,000 | 30,000 |
| Law Enforcement Block Grant | 48,282 | 32,375 | 74,850 |
| State Allocation Officer Training | 9,327 | 7,530 | 72,644 |
| Bingo Tax Revenue | 23,123 | 20,000 | 25,000 |
| Law Enforcement Services | 204,933 | 220,000 | 0 |
| DA Civil Child Abuse Prosecution Grant | 60,760 | 56,570 | 47,143 |
| TNRCC Emissions Program Grant | 156,029 | 635,305 | 0 |
| DA-Civil Child Abuse Pros. Exp. Grant | 0 | 0 | 142,233 |
| Warrant Research Support Grant | 12,002 | 0 | 0 |
| Title 4E Reimbursement CPS | 58,622 | 40,000 | 40,000 |
| State Criminal Alien Assistance Grant | 125,634 | 185,000 | 185,000 |
| Underage Drinking Grant | 72,719 | 0 | 0 |
| Attorney General Title IV-D Court Costs | 21,897 | 20,000 | 25,000 |
| Emergency Management Federal Grant | 40,906 | 36,000 | 36,000 |
| Auto Theft Prevention Grant | 62,309 | 52,000 | 68,212 |
| Prosecution Enhancement Grant | 70,294 | 67,830 | 75,366 |
| CSCD - IS Reimbursement | 48,992 | 49,000 | 50,000 |
| Juvenile Accountability Grant | 51,214 | 45,840 | 35,511 |
| County Court Salary Reimbursement | 271,365 | 285,000 | 285,000 |
| Out-of-County Prisoner Housing Fee | 969,044 | 40,000 | 0 |
| Victim Notification Grant | 16,746 | 50,350 | 0 |
| DA-Civil Domestic Violence Grant | 91,594 | 77,600 | 79,996 |
| DA-Child Abuse Expansion Grant | 75,749 | 57,965 | 0 |
| DA-DWI Prosecution Grant | 116,099 | 0 | 0 |
| DA-FV Victim Intervention Grant | 34,168 | 38,250 | 0 |
| DA-Family Violence Expansion Grant | 71,622 | 73,000 | 78,132 |
| Hist Comm Preservation Grant | 0 | 0 | 0 |
| CHOS Museum Tourism/Preservation Grant | 92,363 | 91,000 | 92,750 |
| Fresh Water District Law Enforcement Contract | 60,939 | 51,000 | 15,511 |
| Northwest ISD ASAP Contract | 27,479 | 35,050 | 35,952 |
| Bartonville Interlocal Contract | 0 | | 45,444 |
| DA-Juvenile Child Abuse Pros. Grant | 0 | 0 | 105,680 |
| Dispute Resolution Fees | 78,483 | 82,000 | 80,000 |
| State Indigent Defense Grant | 155,604 | 188,000 | 185,000 |
| DA-Child Victim Intervention Specialist Grant | 49,843 | 41,345 | 0 |

FY 2005 BUDGET

DENTON COUNTY**General Fund Revenues**

| Account Name | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|---|---------------------------|------------------------------|---------------------------|
| DA Intern Grant | 13,334 | 0 | 12,216 |
| Optional Child Safety Fee | 0 | | 75,000 |
| SO-Greenbelt/Public Safety Grant | 103,074 | 0 | 0 |
| Water System Grant | 20,640 | 165,065 | 0 |
| State Longevity Pay | 0 | 60,000 | 60,000 |
| DA-Title IV-E CPS Legal Services | 0 | 0 | 80,000 |
| Subtotal Intergovernmental | 4,153,821 | 3,650,075 | 2,958,640 |
| Fees-County Sheriff | 251,381 | 240,000 | 250,000 |
| Fees-County Clerk | 3,995,793 | 3,600,000 | 3,600,000 |
| Fees-County Court Costs | 339,799 | 365,000 | 400,000 |
| Fees-Tax Assessor/Collector | 1,626,728 | 1,700,000 | 1,700,000 |
| Fees-District Clerk | 744,647 | 750,000 | 775,000 |
| Fees-Records Management Copies | 27,830 | 25,000 | 30,000 |
| Fees-Justice of the Peace, Pct # 1 | 32,630 | 34,000 | 35,000 |
| Voter Registration Fees | 3,391 | 4,500 | 4,000 |
| Fees-Justice of the Peace, Pct # 2 | 15,951 | 16,000 | 16,000 |
| Fees-Justice of the Peace, Pct # 3 | 31,604 | 28,000 | 30,000 |
| Fees-Justice of the Peace, Pct # 4 | 34,002 | 34,000 | 34,000 |
| Fees-Justice of the Peace, Pct # 5 | 24,825 | 24,000 | 25,000 |
| Fees-Constable, Pct #1 | 184,716 | 200,000 | 200,000 |
| Fees-Constable, Pct #2 | 115,918 | 120,000 | 120,000 |
| Fees-Constable, Pct #3 | 147,785 | 150,000 | 165,000 |
| Fees-Constable, Pct #4 | 126,011 | 125,000 | 140,000 |
| Fees-Constable, Pct #5 | 123,225 | 130,000 | 130,000 |
| Bond Processing Fees | 44,412 | 55,000 | 60,000 |
| Treasurer Commission on State Court Costs | 132,808 | 135,000 | 160,000 |
| County Treasurer's NSF Fees | 672 | 400 | 0 |
| Arrest Fees | 203,675 | 200,000 | 200,000 |
| Child Safety Court Cost Fees | 11,266 | 11,500 | 10,000 |
| Traffic Court Cost Fees | 41,449 | 46,000 | 45,000 |
| District Court Cost | 11,899 | 14,000 | 17,000 |
| District Attorney Prosecution Fees | 3,711 | 6,000 | 5,000 |
| Personal Bonds/Bond Processing Fees | 60 | 500 | 1,000 |
| Fees-Justice of the Peace, Pct # 6 | 31,434 | 30,000 | 30,000 |
| Fees-Constable, Pct #6 | 150,404 | 160,000 | 150,000 |
| Sheriff's Arrest Fees | 2,666 | 3,500 | 5,000 |
| Tax Collections Contract Fees | 190,276 | 195,000 | 215,000 |
| Inmate Medical Fees | 27,708 | 35,000 | 35,000 |

FY 2005 BUDGET

DENTON COUNTY**General Fund Revenues**

| Account Name | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| County Treasurer Commission on BAT | 19,581 | 17,000 | 17,000 |
| Commission - Time Payment Fees | 44,885 | 47,000 | 50,000 |
| Platting Fees | 71,720 | 40,000 | 60,000 |
| Zoning Fees | 1,750 | 3,000 | 3,000 |
| Development Permit Fees | 60,470 | 80,000 | 50,000 |
| Map Fees | 2,925 | 5,000 | 7,500 |
| Research/Copy Fees | 7,267 | 8,000 | 8,000 |
| Ordinance Manual Fees | 829 | 1,000 | 1,000 |
| County Transaction Fees | 37,986 | 40,000 | 40,000 |
| Graffiti Eradication Fees | 5 | 5 | 0 |
| Subtotal Fees | 8,926,092 | 8,678,405 | 8,823,500 |
| Fines-Justice of the Peace, Pct # 1 | 521,425 | 480,000 | 500,000 |
| Fines-Justice of the Peace, Pct # 2 | 250,132 | 290,000 | 290,000 |
| Fines-Justice of the Peace, Pct # 3 | 244,336 | 285,000 | 270,000 |
| Fines-Justice of the Peace, Pct # 4 | 281,777 | 290,000 | 300,000 |
| Fines-Justice of the Peace, Pct # 5 | 555,396 | 620,000 | 650,000 |
| Fines-Justice of the Peace, Pct # 6 | 72,480 | 70,000 | 70,000 |
| Fines-County Courts | 1,179,160 | 1,350,000 | 1,300,000 |
| Fines-District Courts | 274,075 | 365,000 | 325,000 |
| Subtotal Fines | 3,378,781 | 3,750,000 | 3,705,000 |
| Interest Revenue | 83,819 | 5,000 | 250,000 |
| Interest on Money Market Accounts | 106,269 | 180,000 | 150,000 |
| Interest on Highway Funds | 110,659 | 20,000 | |
| Interest on Officer's Account | 10,892 | 4,000 | 15,000 |
| Interest on Ad Valorem Accounts | (2,138) | 85,000 | 85,000 |
| Interest Hot Funds | 19 | 0 | 0 |
| Subtotal Interest | 309,519 | 294,000 | 500,000 |
| Sales of Surplus Property | 49,230 | 45,000 | 45,000 |
| Subtotal Surplus Sales | 49,230 | 45,000 | 45,000 |
| Copy Fees | 1,937 | 1,000 | 1,000 |
| Vending Machine Commission | 17,133 | 20,000 | 20,000 |
| Bail Bond Board Application Fees | 6,500 | 8,000 | 8,000 |
| Museum Donations | 1,480 | 1,700 | 0 |
| Inmate Phone Fees | 532,534 | 530,000 | 580,000 |
| Denton Benefit League Donations | 5,300 | 5,740 | 0 |
| Attorney Refunds | 27,492 | 35,000 | 35,000 |
| Tax Attorney Rentals | 30,000 | 30,000 | 30,000 |

FY 2005 BUDGET

DENTON COUNTY**General Fund Revenues**

| Account Name | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|---|----------------------------|------------------------------|----------------------------|
| Inmate Social Security Benefits | 17,600 | 17,000 | 15,000 |
| Commission on Coin Operated Phones | 228 | 200 | 500 |
| Ambulance Reimbursements | 54,643 | 45,000 | 0 |
| Witness Expense Refund | 3,285 | 7,500 | 20,000 |
| Data Request Fees | 10,244 | 10,000 | 10,000 |
| Child Support Postage Reimbursement | 11,550 | 500 | 0 |
| Radio Equipment Fees | 2,687 | 0 | 0 |
| Museum Gift Shop Sales | 24 | 0 | 0 |
| Recycling Proceeds | 2,853 | 3,500 | 3,500 |
| Miscellaneous Revenue | 49,149 | 70,000 | 185,000 |
| Probate Judge Salary Reimbursement | 1,681 | 2,000 | 1,000 |
| Reimbursement Commitment Expense | 1,666 | 2,500 | 1,000 |
| CAA-Reimbursement-Juvenile | 21,457 | 20,000 | 25,000 |
| CAA-Reimbursement-County Courts | 146,229 | 170,000 | 160,000 |
| Claims & Judgements | 0 | 3,302,000 | |
| Jail Commissary Reimbursement | 46,839 | 44,000 | 44,000 |
| Teen Court Fees | 230 | 250 | 500 |
| CPS Office Rental | 51,571 | 51,571 | 51,570 |
| Bail Bond Forfeitures | 519,997 | 675,000 | 450,000 |
| Bond Buyout | 54,556 | 40,000 | 40,000 |
| Animal Control Fees | 7,822 | 6,000 | 5,000 |
| Business License Fees | 0 | 1,000 | 1,000 |
| Economic Development Contract Fee | 6,125 | 2,625 | 0 |
| Subtotal Miscellaneous | 1,632,811 | 5,102,086 | 1,687,070 |
| Total Revenues | 75,667,589 | 85,819,566 | 86,028,055 |
| Transfer from Road and Bridge Fund | 3,493 | 0 | 0 |
| Transfer from District Clerk Records Mgmt Fund | 0 | 0 | 0 |
| Transfer from Juvenile Probation Fund | 6,500 | 1,870 | 0 |
| Transfer from Justice of the Peace Tech. Fund | 1,040 | 0 | 0 |
| Transfer from Public Health Fund | 0 | 1,170 | 0 |
| Transfer from Indigent Care Fund | 30 | 0 | 0 |
| Transfer from Probate Court Contribution Fund | 0 | 0 | 0 |
| Transfer from Records Management Fund | 9,875 | 1,430 | 0 |
| Transfer from District Attorney Check Fee Fund | 0 | 0 | 0 |
| Transfer from District Attorney Chapter 59 Fund | 6,060 | 10,965 | 0 |
| Transfer from Jury Fund | 650 | 0 | 0 |
| Total Transfers From Other Funds | 27,648 | 15,435 | 0 |
| TOTAL SOURCES | <u>\$75,695,237</u> | <u>\$85,835,001</u> | <u>\$86,028,055</u> |

FY 2005 BUDGET

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DENTON COUNTY

General Fund Expenditures By Department

| Department | FY 2003 | FY 2004 | FY 2005 |
|--|-------------------|-------------------|-------------------|
| | Actual | Estimates | Budget |
| Commissioners Court | \$154,249 | \$156,861 | \$165,266 |
| Commissioner, Precinct #1 | 162,645 | 169,445 | 180,010 |
| Commissioner, Precinct #2 | 209,867 | 217,013 | 234,237 |
| Commissioner, Precinct #3 | 165,937 | 172,351 | 183,450 |
| Commissioner, Precinct #4 | 157,853 | 166,733 | 179,321 |
| County Judge | 251,703 | 248,644 | 266,423 |
| Bail Bond Board | 2,088 | 1,425 | 1,611 |
| Economic Development | 136,820 | 126,934 | 136,779 |
| County Clerk | 2,586,816 | 2,713,260 | 2,986,099 |
| Human Resources | 562,237 | 569,967 | 631,643 |
| Purchasing | 633,457 | 644,317 | 694,445 |
| Vehicle Maintenance | 304,477 | 307,985 | 355,856 |
| Non-Departmental | 2,474,446 | 2,845,415 | 4,024,303 |
| Financial Information Systems | 108,296 | 97,400 | 136,153 |
| Department of Information Services | 1,272,800 | 1,229,057 | 1,407,156 |
| Print/Mail Department | 283,118 | 309,901 | 344,093 |
| County Planning | 642,605 | 923,800 | 955,969 |
| CHOS /Bayless-Selby House Msm Grt 2005 | 65,810 | 28,404 | 92,998 |
| Courthouse Museum | 203,970 | 233,739 | 234,439 |
| Historical Commission | 45,881 | 60,987 | 63,959 |
| Records Management | 362,224 | 379,425 | 337,897 |
| CHOS /Bayless-Selby House Msm Grt 2004 | 33,415 | 67,501 | 23,258 |
| Veterans Service | 218,861 | 216,116 | 246,657 |
| Elections Administration Department | 787,848 | 948,839 | 916,717 |
| Civil Service Commission | 1,951 | 4,075 | 6,075 |
| County Wide Technology | 1,127,136 | 1,344,454 | 1,301,877 |
| Historical Park Museum Grant 2002 | 5,799 | 0 | 0 |
| Subtotal General Administration | 12,962,309 | 14,184,048 | 16,106,691 |
| Judiciary and Court Support | 248,452 | 324,207 | 278,948 |
| 16th District Court | 337,466 | 473,021 | 424,534 |
| 158th District Court | 449,052 | 420,695 | 424,412 |
| 211th District Court | 378,992 | 559,274 | 424,521 |
| 362nd District Court | 360,984 | 395,231 | 424,748 |
| 367th District Court | 426,422 | 628,434 | 426,201 |
| 393rd District Court | 244,487 | 259,562 | 235,205 |
| County Court at Law #1 | 505,922 | 553,766 | 531,884 |
| County Criminal Court #2 | 466,155 | 498,846 | 497,019 |
| County Court at Law #2/Civil | 306,840 | 325,036 | 323,909 |
| Probate Court | 834,399 | 904,138 | 996,841 |
| County Criminal Court #1 | 519,236 | 516,436 | 508,092 |
| County Criminal Court #3 | 430,443 | 468,721 | 493,622 |

FY 2005 BUDGET

DENTON COUNTY

General Fund Expenditures By Department

| Department | FY 2003 | FY 2004 | FY 2005 |
|--|-------------------|-------------------|-------------------|
| | Actual | Estimates | Budget |
| County Criminal Court #4 | 598,438 | 588,159 | 578,129 |
| County Criminal Court #5 | 458,005 | 476,507 | 480,852 |
| District Clerk | 1,025,427 | 1,053,152 | 1,171,528 |
| County Court Administrator | 69,472 | 69,085 | 73,236 |
| Justice of the Peace, Precinct #1 | 377,709 | 394,014 | 421,974 |
| Justice of the Peace, Precinct #2 | 297,068 | 305,867 | 329,041 |
| Justice of the Peace, Precinct #3 | 279,174 | 285,148 | 304,560 |
| Justice of the Peace, Precinct #4 | 310,388 | 298,340 | 321,938 |
| Justice of the Peace, Precinct #5 | 295,534 | 311,155 | 369,096 |
| Justice of the Peace, Precinct #6 | 215,599 | 225,115 | 240,533 |
| Justice of the Peace, Precinct #7 | 9,588 | 0 | 0 |
| District Court Administrator | 151,823 | 153,589 | 161,725 |
| Jury and Grand Jury | 172,507 | 126,992 | 136,968 |
| Justice Information Systems | 691,172 | 686,968 | 619,141 |
| Death Investigations/Medical Examiner Svcs. | 572,544 | 571,284 | 609,734 |
| Subtotal Judicial | 11,033,301 | 11,872,742 | 11,808,391 |
| Criminal District Attorney | 6,412,266 | 6,653,866 | 7,222,112 |
| D.A. - CPS Division | 0 | 143,438 | 325,447 |
| D.A. - Civil Domestic Violence Grant | 112,276 | 120,612 | 132,647 |
| D.A. - Child Abuse Prosecution Enh. Grant | 93,040 | 102,033 | 0 |
| D.A. - Prosecution Enhancement Grant | 141,951 | 139,866 | 161,387 |
| Criminal District Attorney - Civil Division | 998,594 | 990,130 | 1,069,649 |
| D.A. - Family Violence Victim Intervention Grt | 70,183 | 72,048 | 0 |
| D.A. - Juvenile Child Abuse Prosecution Grant | 0 | 0 | 96,634 |
| D.A. - Family Violence Expansion Grant | 157,659 | 165,423 | 180,226 |
| D.A. - Child Victim Intervention Specialist Gr | 72,443 | 64,876 | 0 |
| D.A. - Civil Child Abuse Prosecution Exp. Grt | 0 | 0 | 126,114 |
| D.A. - DWI Prosecution Grant | 198,462 | 320 | 0 |
| D.A. - Civil Child Abuse Prosecution Grant | 68,124 | 71,989 | 87,828 |
| Subtotal Legal | 8,324,998 | 8,524,601 | 9,402,044 |
| County Auditor | 838,103 | 860,900 | 954,796 |
| County Treasurer | 379,870 | 369,648 | 420,972 |
| Tax Assessor/Collector | 2,453,891 | 2,492,894 | 2,885,372 |
| Budget Office | 401,866 | 430,698 | 463,220 |
| Subtotal Financial Administration | 4,073,730 | 4,154,140 | 4,724,360 |
| Carroll Building / County Administration | 181,074 | 196,990 | 170,298 |
| Denton County Courts Building | 443,706 | 520,700 | 404,553 |
| Print/Mail Facility | 0 | 5,705 | 8,750 |
| Courthouse on the Square | 125,464 | 132,320 | 135,480 |
| Emergency Management Facility | 0 | 12,400 | 17,915 |
| Denton County Storage Building | 0 | 0 | 17,915 |

FY 2005 BUDGET

DENTON COUNTY

General Fund Expenditures By Department

| Department | FY 2003 | FY 2004 | FY 2005 |
|---------------------------------------|------------------|------------------|------------------|
| | Actual | Estimates | Budget |
| Historical Park Facility | 7,432 | 15,405 | 11,160 |
| Courthouse Annex | 37,549 | 42,385 | 68,180 |
| Food Lion Building | 10,980 | 11,600 | 14,900 |
| Lee Walker Government Center | 51,510 | 62,750 | 62,600 |
| Jones Street/Lewisville Building | 1,339 | 10,350 | 9,850 |
| Precinct 4 Government Center | 0 | 0 | 10,100 |
| C.P.S. Building/Lewisville | 17,369 | 18,125 | 18,470 |
| Tax Office Building | 18,581 | 21,050 | 20,800 |
| Sandy Jacobs Government Center | 44,083 | 45,700 | 40,520 |
| The Colony Annex | 28,815 | 30,900 | 43,920 |
| Sanger Annex | 27,781 | 27,369 | 34,098 |
| Denton County Government Center | 89,670 | 110,560 | 114,210 |
| Charlie Cole Building | 277,092 | 574,620 | 225,427 |
| Law Enforcement Facility | 1,277,176 | 1,280,966 | 1,845,614 |
| East Oak Street Facilities | 7,261 | 9,400 | 14,050 |
| County Operations | 1,631,710 | 1,645,848 | 1,868,046 |
| County Leased Buildings | 53,845 | 73,050 | 95,120 |
| Vehicle Maintenance Facility | 15,548 | 15,350 | 16,900 |
| Recycling Department | 46,317 | 52,936 | 55,680 |
| Pre-Trial Facility | 128,004 | 279,498 | 0 |
| Telephone Department | 530,402 | 630,942 | 745,958 |
| Subtotal Public Facilities | 5,052,708 | 5,826,919 | 6,070,514 |
| County Jail | 12,726,838 | 14,491,270 | 16,845,117 |
| Jail Health | 1,615,026 | 2,023,033 | 2,396,014 |
| Sheriff's Communications | 1,327,777 | 1,336,937 | 1,431,917 |
| Sheriff | 7,725,738 | 8,689,350 | 9,483,437 |
| Sheriff's Mental Health Unit | 509,919 | 563,581 | 512,958 |
| Warrant Research Support Grant | 84,612 | 0 | 0 |
| Sheriff's Reserves Unit | 12,533 | 19,445 | 19,420 |
| Greenbelt Public Safety Grant | 162,149 | 173 | 0 |
| Bartonville Interlocal Contract | 22,656 | 42,984 | 46,226 |
| School Resource Officer | 57,366 | 72,412 | 72,333 |
| Underage Drinking Grant | 86,746 | 0 | 0 |
| C.S.C.D. (Adult Probation) | 163,238 | 164,000 | 168,300 |
| Pre-Trial Release Program | 0 | 1,000 | 3,062 |
| Juvenile Accountability Grant | 60,146 | 62,449 | 67,758 |
| Disabled Parking Enforcement | 54,302 | 35 | 0 |
| Shady Shores Law Enforcement Contract | 66,457 | 68,183 | 73,908 |
| Denton County Freshwater Contract | 53,610 | 70,319 | 30,082 |
| Constable, Precinct # 1 | 486,601 | 503,729 | 579,805 |
| Constable, Precinct # 2 | 378,979 | 401,164 | 467,413 |
| Constable, Precinct # 3 | 477,173 | 495,551 | 523,820 |
| Constable, Precinct # 4 | 443,160 | 416,205 | 526,929 |

FY 2005 BUDGET

DENTON COUNTY

General Fund Expenditures By Department

| Department | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|---|---------------------------|------------------------------|---------------------------|
| Constable, Precinct # 5 | 412,737 | 433,324 | 463,525 |
| Constable, Precinct # 6 | 355,499 | 361,670 | 436,400 |
| Constable, Precinct # 7 | 58 | 0 | 0 |
| Northwest ISD ASAP Officer | 0 | 39,388 | 35,494 |
| License and Weight | 523,542 | 507,247 | 118,948 |
| Emergency Services Department | 1,376,599 | 1,537,585 | 1,552,856 |
| Department of Public Safety | 142,640 | 153,055 | 159,360 |
| Alcohol Beverage Commission | 2,869 | 3,485 | 3,350 |
| Texas Parks & Wildlife/Game Warden | 11,127 | 9,140 | 10,997 |
| Emergency Management | 421,155 | 547,740 | 485,210 |
| Subtotal Public Safety | 29,761,251 | 33,014,454 | 36,514,639 |
| Child Protective Services | 175,642 | 125,235 | 139,620 |
| Subtotal Health and Welfare | 175,642 | 125,235 | 139,620 |
| County Extension | 334,882 | 348,007 | 387,124 |
| Subtotal Conservation | 334,882 | 348,007 | 387,124 |
| Appropriations/Contract Services | 1,663,675 | 1,664,500 | 1,609,049 |
| Subtotal Contract Services | 1,663,675 | 1,664,500 | 1,609,049 |
| Total Expenditures | \$73,382,495 | \$79,714,646 | \$86,762,432 |
| Transfer to Insurance Fund | 1,148,482 | 0 | 0 |
| Transfer to Road & Bridge Fund | 192,152 | 10,000 | 0 |
| Transfer to Co Clk Rcds Preservation Fund | 198,524 | 233,996 | 250,277 |
| Transfer to Juvenile Probation Fund | 0 | 332 | 0 |
| Transfer to Narcotics Grant Fund | 0 | 64,899 | 0 |
| Transfer to Public Health Fund | 11,066 | 51,780 | 0 |
| Transfer to Health Care Relief Fund | 471,007 | 0 | 0 |
| Transfer to Probate Court Contribution Fund | 12,820 | 0 | 25,000 |
| Transfer to Records Management Fund | 650 | 0 | 0 |
| Transfer to 2003 Tax Note Fund | 54,489 | 0 | 0 |
| Transfer to 2002 Tax Notes Project Fund | 0 | 35,718 | 0 |
| Total Transfers To Other Funds | 2,089,190 | 396,725 | 275,277 |
| TOTAL USES | \$75,471,685 | \$80,111,371 | \$87,037,709 |

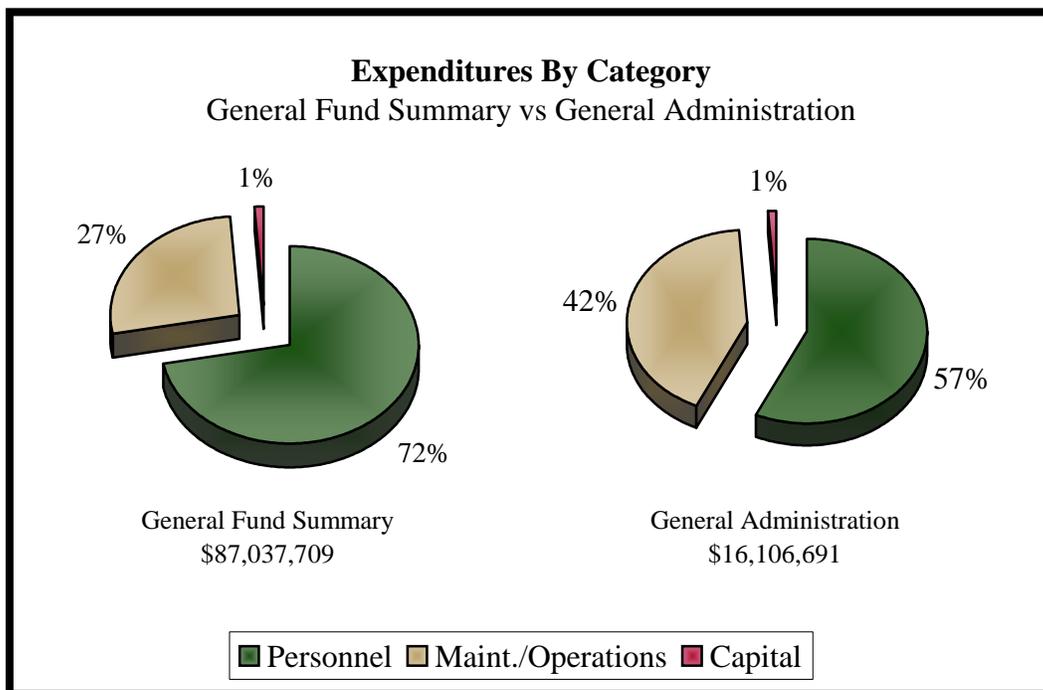
FY 2005 BUDGET

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General Administration

General Administration departments include the basic administrative and management functions of the County's General Fund. The major departments include Commissioners Court, County Judge, County Clerk, Human Resources, Purchasing, Vehicle Maintenance, Information Services, County Planning, Elections Administration, and Non-Departmental.



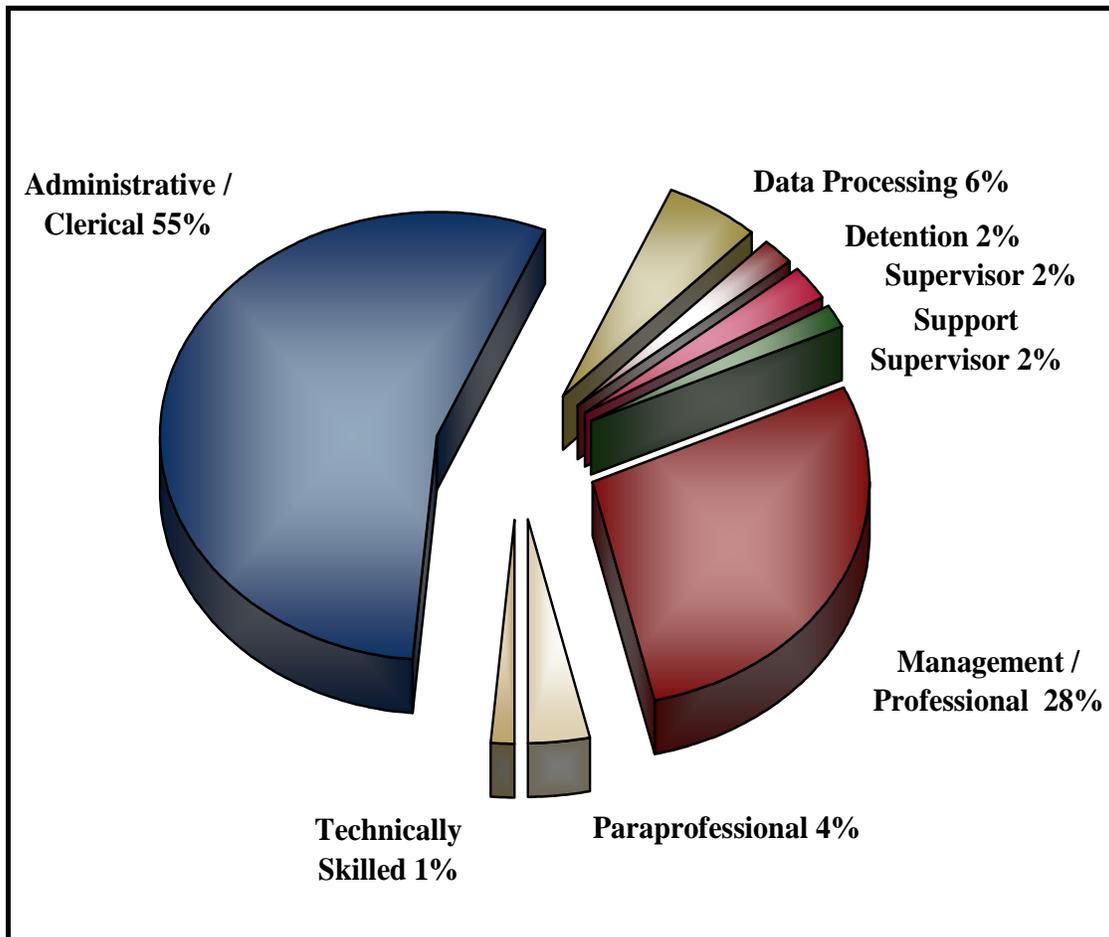
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DENTON COUNTY

STAFFING BY CATEGORY

General Administration



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management / Professional | 45 | 1 | 46 |
| Supervisor | 4 | 0 | 4 |
| Support Supervisor | 3 | 0 | 3 |
| Paraprofessional | 5 | 1 | 6 |
| Technically Skilled | 2 | 0 | 2 |
| Administrative / Clerical | 82 | 8 | 90 |
| Data Processing | 9 | 0 | 9 |
| Detention | 3 | 0 | 3 |
| TOTAL | 153 | 10 | 163 |

DENTON COUNTY

Department: Commissioners Court

G/L# 01-10-10

Department/Activity Description

The office of the Aide to the Court provides managerial and technical assistance to the Commissioners Court by interacting with County boards and committees, departments and elected officials as needed to enhance County government. This office organizes and publishes the weekly Commissioners Court agendas, attends all Commissioners Court Meetings, sets up courtroom, takes notes and records each meeting, issues all correspondence resulting from Commissioners Court, maintains the County Boards and Committees Manual, and attends, records and transcribes the minutes for County boards and committees.

Departmental Goals

The goals of this department include updating the Boards and Committee manuals, filling all vacancies on County Boards and Committees, having Commissioners Court minutes transcribed and approved by court in a timely manner, making sure that all Commissioners Court, Bail Bond Board, and Denton County Housing Finance Corporation meetings are scheduled in a timely manner, maintaining an updated list of elected officials with addresses and phone numbers and providing assistance to Commissioners Court, the public and County departments.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$120,327 | \$121,911 | \$132,031 |
| Operations | \$31,659 | \$34,950 | \$33,235 |
| Capital | \$2,263 | \$0 | \$0 |
| Total | \$154,249 | \$156,861 | \$165,266 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Posted Agendas, Addendums, Work Sessions | 390 | 390 | 395 |
| Agenda Items Posted Annually | 4,925 | 4,940 | 4,950 |
| Schedule County Buildings Annually | 200 | 250 | 300 |
| % of Time Spent Preparing/Researching Agenda Items | 50% | 50% | 50% |
| % of Time Spent on Boards & Committees Manual | 5% | 5% | 5% |
| % of Time Spent on Bail Bond Board | 30% | 30% | 30% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|--------------------------------------|---|
| Aide to Commissioners Court/Unclassified | 1 | Aide to the Court Assistant/Grade 19 | 1 |
|--|---|--------------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Commissioner, Precinct #1

G/L# 01-10-11

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

Departmental Goals

Departmental goals include maintaining communication with residents of Precinct 1 through attendance of Chamber of Commerce and City Council meetings as well as various other events within each town in Precinct 1. Other goals include insuring residents are informed of key issues through press releases, newspaper guest columns and newsletters, analyzing funding to ensure continued repairs and maintenance of county roads, and analyzing departmental budgets to closely monitor expenditures.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$154,490 | \$161,125 | \$165,655 |
| Operations | \$8,155 | \$8,320 | \$12,141 |
| Capital | \$0 | \$0 | \$2,214 |
| Total | \$162,645 | \$169,445 | \$180,010 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Commissioners Court Meetings Attended | 47 | 48 | 46 |
| Average Hours Preparing for Court Weekly | 10 | 10 | 10 |
| Boards and Committees Served On | 14 | 14 | 13 |
| Average Number of Daily Phone Calls | 40 | 50 | 55 |
| % of Constituent Calls Returned the Same Day | 95% | 95% | 96% |
| % of Time Commissioner Attends Meetings | 70% | 75% | 75% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|----------------------|---|------------------------------|---|
| Commissioner/Elected | 1 | Chief Administrator/Grade 24 | 1 |
|----------------------|---|------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Commissioner, Precinct #2

G/L# 01-10-12

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

Departmental Goals

Departmental goals include continuing to emphasize the necessity of enhanced transportation, expediting completion of road projects, implementing a master plan that addresses the responsibilities of growth, economic development, a broadened tax base, improved mobility and quality of life. Additional goals include continuing to develop partnerships and coalitions with other governmental agencies and private businesses, and continuing to enhance communication with citizens utilizing available resources and technology.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$198,392 | \$205,478 | \$219,958 |
| Operations | \$11,476 | \$11,535 | \$14,279 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$209,867 | \$217,013 | \$234,237 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Meetings/Presentations/Informational Opportunities | 150 | 175 | 200 |
| Number of Boards and Committees Served On | 34 | 34 | 34 |
| Approximate Number of Annual Phone Calls | 6,000 | 7,000 | 8,000 |
| Funds Brought into County | \$230,000,000 | \$200,000,000 | \$50,000,000 |
| % of time Preparing for and Attending Court | 35% | 35% | 30% |
| % of time Managing Constituent Requests | 30% | 30% | 40% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|--------------------------------------|---|
| Commissioner/Elected | 1 | Office Support Spec. I (PT)/Grade 14 | 1 |
| Chief Administrator/Grade 24 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Commissioner, Precinct #3

G/L# 01-10-13

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

Departmental Goals

Departmental goals include having a zero no-tax-increase budget, broadening the county's tax base by increasing the commercial tax base through economic development, providing adequate infrastructure through road and drainage improvements, and promoting accountability and responsibility in county government. Additional goals include managing the growth of the county through innovation, proper planning, and ensuring the best county services possible to all citizens.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$154,529 | \$162,051 | \$170,113 |
| Operations | \$9,145 | \$10,300 | \$13,337 |
| Capital | \$2,263 | \$0 | \$0 |
| Total | \$165,937 | \$172,351 | \$183,450 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Boards and Committees Served On | 14 | 14 | 14 |
| Approximate Number of Daily Phone Calls | 38 | 45 | 50 |
| % of Time Preparing for and Attending Court/Comm | 30% | 30% | 30% |
| % of Time Managing Constituent Inquiries | 30% | 30% | 30% |
| % of Time Preparing Letters/Other Documentation | 10% | 10% | 10% |
| % of Time Managing Office Administration | 10% | 10% | 10% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|----------------------|---|------------------------------|---|
| Commissioner/Elected | 1 | Chief Administrator/Grade 24 | 1 |
|----------------------|---|------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Commissioner, Precinct #4

G/L# 01-10-14

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

Departmental Goals

Departmental goals include representing the citizens of Precinct 4 and Denton County in the most effective way possible, providing assistance as needed in county government for all of the county, and continuing the transportation system expansion and various highway projects. Additional goals include acquiring office space for government centers in southwest Denton County, continuing to enhance relationships with other municipalities to achieve common objectives, maintaining county roads and improving quality of life.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$145,049 | \$157,808 | \$166,613 |
| Operations | \$12,804 | \$8,925 | \$12,708 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$157,853 | \$166,733 | \$179,321 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Boards and Committees Served On | 25 | 25 | 25 |
| Approximate Number of Daily Phone Calls | 50 | 50 | 50 |
| Community Meetings | 100 | 100 | 100 |
| % of Time Spent on Phone Calls | 20% | 20% | 20% |
| % of Time Preparing for and Attending Meetings | 38% | 38% | 38% |
| % of Time Traveling County Roads | 20% | 20% | 20% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------|---|------------------------------|---|
| Commissioner/Elected | 1 | Chief Administrator/Grade 24 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: County Judge

G/L# 01-10-15

Department/Activity Description

The County Judge serves as the presiding officer of the Commissioners Court, in addition to being the Judge of the County Court. These are two and distinct positions of authority. The Judge also performs diverse administrative duties in his own name and title relating to matters such as the conducting of elections and the issuing of liquor licenses. The County Judge also serves on numerous boards and committees and serves as court liaison for fire, ambulance and library contracts. This office is also responsible for the Records Management Department, Emergency Management Services, Fire Marshal, and Records Preservation Fund.

Departmental Goals

The goals of this department include providing accurate and timely responses to constituent inquiries, operating the Office of the County Judge and other assigned departments in the most efficient and economical manner. Additional goals include promoting a positive working environment for the employees of Denton County, providing statutory authority with respect to emergency management, facilitating improvements to the transportation infrastructure of Denton County and continuing to seek outside revenues for economic development.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$239,560 | \$236,524 | \$252,216 |
| Operations | \$12,143 | \$12,120 | \$14,207 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$251,703 | \$248,644 | \$266,423 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Telephone Calls/Day | 35 | 40 | 45 |
| Committees of the County Judge | 22 | 22 | 22 |
| Daily Walk-ins Processed | 5 | 7 | 9 |
| % of Time Preparing for & Attending Court/Meetings | 35% | 35% | 35% |
| % of Constituent Calls Returned within 24 Hours | 99% | 100% | 100% |
| % Constituent Letters Responded to within 7 Days | 99% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-------------------------------------|---|----------------------------------|---|
| County Judge/Elected | 1 | Administrative Spec. II/Grade 18 | 1 |
| Director of Administration/Grade 30 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: Bail Bond Board**G/L# 01-10-16***Department/Activity Description**

The function of this department is to exercise any powers incidental or necessary to administer the Bail Bond Board Act, to enforce and regulate this Act, and to supervise and regulate all phases of the bonding business within the County. This Board is to conduct hearings and investigations and make determinations respecting the issuance, refusal, suspension or revocation request of the Texas Judicial Council, which shall report annually. The County Judge is chairman of the board.

Departmental Goals

The Bail Bond Board's primary goal is to maintain up-to-date records and files to allow for easily accessible information. The Board also is working to enhance the use of automation for data entry, maintenance of records, and retrieval of files.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$2,088 | \$1,425 | \$1,611 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$2,088 | \$1,425 | \$1,611 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Bond Applications Processed | 21 | 21 | 21 |
| Bond Applications Approved | 12 | 12 | 12 |
| Bail Bond Renewals | 7 | 13 | 10 |
| Licence Suspensions | 2 | 1 | 1 |
| Bail Bond Meetings | 12 | 15 | 12 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY*Department: Economic Development**G/L# 01-10-17***Department/Activity Description**

The Economic Development Department is responsible for enhancing economic activity in Denton County by increasing and diversifying the commercial tax base and by increasing the employment base. This is accomplished through the recruitment of new industry to the County, and through the coordination of all marketing activities to enhance attraction efforts.

Departmental Goals

Goals for this department include developing a comprehensive database and county-wide mapping system for industrial and business sites, labor force and demographic information, enhancing communications with cities, schools, and chambers of commerce, developing marketing tools to promote Denton County, facilitating the location of new businesses to Denton County, and retaining and expanding current businesses.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$119,675 | \$111,601 | \$120,641 |
| Operations | \$17,146 | \$15,333 | \$16,138 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$136,820 | \$126,934 | \$136,779 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Telephone Calls Made | 8,000 | 8,000 | 8,000 |
| Telephone Inquiries Processed | 3,900 | 3,900 | 3,900 |
| Incoming Letters and E-Mails | 6,000 | 6,000 | 6,000 |
| Outgoing Letters and E-Mails Generated | 7,000 | 7,000 | 7,000 |
| Increase of Time Spent Streamling EDC | 30% | 40% | 40% |
| Site Location Proposals/Info Sent within 3 Days | 30 | 35 | 40 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|--------------------------------------|---|
| Dtr. of Economic Development/Unclassified | 1 | Administrative Specialist I/Grade 16 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: County Clerk

G/L# 01-10-20

Department/Activity Description

The County Clerk's Office maintains all records regarding County business including (but not limited to) marriage licenses, real property, recording, vital statistics, probate, UCC and juvenile. The County Clerk's Office is an ex-officio clerk of Commissioners Court, and serves as clerk for County criminal, civil and probate courts. The County Clerk is elected to a four-year term by Denton County voters.

Departmental Goals

Major departmental goals and objectives include providing the most complete and efficient customer service available, implementing the best possible source of record retention with regards to: public service and access, preservation and maintaining the integrity of records, implementing electronic filing to increase office accessibility and availability, and using innovative thinking to maintain quality service despite rapid growth, legislative changes, and employment challenges.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$2,290,533 | \$2,482,160 | \$2,734,645 |
| Operations | \$263,728 | \$231,100 | \$237,496 |
| Capital | \$32,554 | \$0 | \$13,958 |
| Total | \$2,586,816 | \$2,713,260 | \$2,986,099 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Criminal Cases Filed | 11,260 | 11,500 | 11,700 |
| Civil Cases Filed | 1,891 | 2,000 | 2,200 |
| Juvenile Cases Filed | 1,340 | 1,330 | 1,400 |
| Marriage Licenses Recorded | 3,700 | 4,200 | 4,800 |
| Passport Photos Taken | 5,411 | 5,900 | 6,500 |
| Average Minutes Customer Waits at Cashier to Pay | 5-10 | 5-10 | 5-10 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 57 | 58 | 58 |
| No. of Part-Time Employees | 2 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|-------------------------------------|---|----------------------------------|----|
| County Clerk/Elected | 1 | Senior Administrator/Grade 17 | 13 |
| Chief Deputy /Grade 29 | 1 | Senior Clerk Courts/Grade 16 | 2 |
| Department Supervisor/Grade 24 | 3 | Senior Clerks Recording/Grade 16 | 8 |
| Office Administrator/Grade 23 | 1 | Deputy Clerk II Courts/Grade 15 | 3 |
| Asst. Dept. Supervisor/Grade 21 | 3 | Deputy Clerk Recording/Grade 14 | 7 |
| Internal Auditor/Analyst/Grade 21 | 1 | Deputy Clerk Courts/Grade 14 | 12 |
| Mental Health Supervisor/Grade 21 | 1 | Deputy Clerk Recdng -PT/Grade 14 | 2 |
| Bond Forfeiture Supervisor/Grade 19 | 1 | Office Support Spec. II/Grade 14 | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: Human Resources

G/L# 01-10-25

Department/Activity Description

The Human Resources Department ensures compliance with federal, state and local employment legislation through policy administration, recruitment procedures, employment practices and job classification. The department is responsible for administering the medical and dental plan, life insurance, the cafeteria plan, workers compensation, safety, training, and risk management and loss control which includes vehicle and building insurance programs, retirement, ADA, family leave, sick leave pool and other federal regulations. Other areas of responsibility include the Employee Forum, newsletters, service awards, annual employee picnic, flower program, and the placement of temporary employees.

Departmental Goals

Goals for the Human Resources Department include serving as a resource to department heads and elected officials and continuing to improve communications with departments and employees. Other goals include assisting employees with resolution of insurance and workers compensation issues, administering a compensation program that attracts and maintains a quality workforce, providing a comprehensive training program for employees and officials, and promoting awareness of the value of employee benefits.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$505,897 | \$519,232 | \$577,207 |
| Operations | \$54,116 | \$50,735 | \$54,436 |
| Capital | \$2,224 | \$0 | \$0 |
| Total | \$562,237 | \$569,967 | \$631,643 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Positions Filled | 348 | 420 | 420 |
| New Employees Processed | 211 | 270 | 270 |
| Applications Accepted | 14,397 | 15,134 | 16,000 |
| Change Sheets Processed | 317 | 360 | 350 |
| Jobs Posted | 214 | 230 | 225 |
| Promotions/Demotions & Laterals | 137 | 160 | 160 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 8 | 8 | 8 |
| No. of Part-Time Employees | 0 | 0 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|---------------------------------------|---|
| Director of Human Resources/Unclassified | 1 | Administrative Specialist II/Grade 18 | 1 |
| Asst. Director of Human Resources/Grade 28 | 1 | Office Support Specialist II/Grade 15 | 2 |
| Risk Management Specialist/Grade 26 | 1 | Staff Development Coord PT/Grade 24 | 1 |
| Benefits Coordinator/Grade 25 | 1 | | |
| Human Resource Generalist/Grade 23 | 1 | | |

FY 2005 BUDGET

Department: Purchasing

G/L# 01-10-30

Department/Activity Description

The Purchasing Department manages centralized procurement of the County's services, commodities and repairs. The department is charged with providing goods and services of the maximum value attainable by obtaining bids through the provisions of the Local Government Code, Section 262, Denton County Purchasing Policy, and other applicable laws. In addition, the Purchasing Department efficiently maintains fixed asset records through physical inventories, conducts sales or auctions of surplus and salvage equipment, monitors market supply, and performs license and title services for the entire County fleet.

Departmental Goals

The goals of the Purchasing Department are developing and maintaining a positive productive relationship with departments, and ensuring an atmosphere of equality to all vendors without regard of undue influence or political pressures. Other goals include protecting the interests of the taxpayers, maximizing economy by reviewing County purchase decisions, serving as an advisor to County administrative projects by assisting in forecasting and planning, and minimizing processing time.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-----------------|------------------|-------------------|------------------|
| Personnel | \$597,587 | \$612,027 | \$657,042 |
| Operations | \$34,401 | \$32,290 | \$35,603 |
| Capital | \$1,469 | \$0 | \$1,800 |
| Total | \$633,457 | \$644,317 | \$694,445 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|----------------|-------------------|-------------------|
| Purchase Orders for Supplies, Repairs & Equipment | 8,869 | 9,000 | 9,500 |
| Competitive Bids or Renewals of Contracts | 45 | 55 | 55 |
| Scheduled Departmental Inventories | 22 | 68 | 68 |
| Average Number of Days to Process Supply P.O. | 1 | 1 | 1 |
| Average Number of Days to Process Capital P.O. | 4 | 3 | 3 |
| Average Number of Weeks to Process Bids | 8 | 8 | 8 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|---------|---------|---------|
| No. of Full-Time Employees | 10 | 10 | 10 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|--------------------------------------|---|
| Director of Purchasing/Unclassified | 1 | Buyer/Grade 19 | 2 |
| Assistant Purchasing Director/Grade 28 | 1 | Financial Support Spec. III/Grade 19 | 1 |
| Senior Buyer/Grade 23 | 3 | Financial Support Spec. II/Grade 17 | 1 |
| Contract Administrator/Grade 22 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: Vehicle Maintenance**G/L# 01-10-35***Department/Activity Description**

The Vehicle Maintenance Department is responsible for establishing and implementing a preventative maintenance program for the County's fleet of vehicles. In addition, the department performs minor repairs, tune-ups, tire replacements and repair, brake and front end repair, and other vehicle repairs, as well as coordinating all repair work performed by outside vendors. This department also operates a sign shop which is responsible for making signs required for County roads and buildings, reviews all requests for vehicle purchases, provides recommendations on vehicle replacements, and maintains the County alternative fuel program.

Departmental Goals

The primary goals of the Vehicle Maintenance Department are protecting the investments in County vehicles through repair and preventative maintenance to assure maximum service, performance and reliability, and insuring the safety of everyone who operates a County vehicle. Other goals include providing assistance and knowledge on repairs and routine maintenance, assisting with the purchase of County vehicles, and maintaining an average down time per vehicle of ten days per year.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$265,435 | \$268,225 | \$302,406 |
| Operations | \$38,360 | \$37,860 | \$51,455 |
| Capital | \$682 | \$1,900 | \$1,995 |
| Total | \$304,477 | \$307,985 | \$355,856 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Repair Orders Completed | 2,063 | 2,200 | 2,500 |
| Signs Completed | 75 | 80 | 85 |
| Organizing Outside Vendor Repairs | 428 | 450 | 500 |
| Percentage of Repair Orders Responded to Daily | 95% | 98% | 99% |
| Percentage of Signs Completed in 10 Days | 95% | 98% | 99% |
| New Fleet Vehicles Processed | 19 | 37 | 25 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|---------------------------------|---|
| Vehicle Maintenance Manager/Grade 24 | 1 | D.O. I-Admin. Tech./Grade 17 | 1 |
| Mechanic D.O. I/Grade 18 | 2 | Sign Specialist-Tech I/Grade 16 | 1 |
| Service Writer-Part Specialist/Grade 17 | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Non-Departmental

G/L# 01-10-40

Department/Activity Description

This department is utilized for County-wide expenses such as professional services, insurance, equipment maintenance contracts, etc., which cannot be identified with a specific department. Also included are contingency funds for unanticipated expenses throughout the year.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$55,974 | \$500 | \$1,000 |
| Operations | \$2,418,471 | \$2,844,915 | \$4,023,303 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$2,474,446 | \$2,845,415 | \$4,024,303 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY*Department: Financial Information Systems**G/L# 01-10-45***Department/Activity Description**

This department is utilized for the Financial Computer System operating expenses, which includes software and hardware maintenance. This system includes financial accounting, budgeting, human resources, payroll and purchasing functions. The system was approved in an effort to increase overall departmental efficiency and to provide departments direct access to pertinent financial information through on-line inquiry. The system was implemented in FY96, and final software installations were completed in FY 2002.

Departmental Goals

The primary goals for this department are providing an integrated information system for accounting, financial reporting, payroll processing, budgeting, human resources and purchasing, and increasing employee productivity by providing for automated processing of tasks relating to County finances.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$108,296 | \$97,400 | \$121,600 |
| Capital | \$0 | \$0 | \$14,553 |
| Total | \$108,296 | \$97,400 | \$136,153 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Number of Full-Time System Users | 45 | 45 | 45 |
| Number of Software Modules in Full Service | 5 | 5 | 5 |
| % of up-time for the system | 100% | 100% | 100% |
| % of Weekly Payable Cycles Completed on Time | 100% | 100% | 100% |
| % of Payrolls Processed Timely | 100% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Department of Information Services

G/L# 01-10-46

Department/Activity Description

The Department of Information Services is responsible for providing County-wide and intergovernmental automated integration, electronic access to public information, and 24-hour per day service to all departments and end users. This department provides weekly video taping of Commissioners Court meetings for cable and internet broadcast, provides telecommunications services to employees including comprehensive training, and develops and recommends policies and procedures to achieve maximum efficiency and to protect the integrity and security of data maintained on Denton County computer systems. Expenses for all other county departments are recorded in the County-Wide Technology Department (01.10.90).

Departmental Goals

Goals of this department include providing remote access to public information and County services through the Internet and automated telephone systems, implementing county-wide software licensing and improving customer service and response time to departments. Other goals include developing transactional services over the County Internet site, expanding training classes to increase employee productivity and efficiency, finalizing county-wide integration of telecommunications services, and creating county-wide dialing plan.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,196,368 | \$1,177,207 | \$1,325,183 |
| Operations | \$76,433 | \$51,850 | \$80,545 |
| Capital | \$0 | \$0 | \$1,428 |
| Total | \$1,272,800 | \$1,229,057 | \$1,407,156 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Work Orders Completed | 9,216 | 8,874 | 8,950 |
| High Priority Work Orders | 174 | 166 | 170 |
| Total Employees Trained | 212 | 206 | 250 |
| Average # Work Orders Completed per Day | 39 | 38 | 40 |
| Internet Web Pages | 5,487 | 7,480 | 8,500 |
| IntraSite Web Pages | 2,753 | 2,951 | 3,100 |

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 18 | 17 | 18 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|---------------------------------|---|
| Director of Information Services/Unclassified | 1 | Systems Support Spec./Grade 22 | 6 |
| Assistant Director of Info. Svcs./Grade 30 | 1 | Administrative Spec. I/Grade 18 | 1 |
| Technical Services Mgr./Grade 28 | 1 | | |
| Network Manager/Grade 26 | 3 | | |
| Application Development Mgr./Grade 26 | 1 | | |
| Training-Support Manager/Grade 24 | 1 | | |
| Web Designer/Developer/Grade 24 | 2 | | |
| Help Desk Manager/Grade 23 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Print/Mail Department

G/L# 01-10-50

Department/Activity Description

The Print/Mail Department is responsible for the coordination and completion of printing requests from all County departments, including letterhead, envelopes, and agenda packets. The department also processes incoming, outgoing, interdepartmental, registered and overnight mail for County departments, including license plates for the Tax Assessor/Collector, specimen samples for the Health Department, and child support checks for the District Clerk. Regular interdepartmental mail delivery involves daily stops at all County satellite offices in Roanoke, Sanger, Lewisville, Carrollton, The Colony, Denton and Justin. This department also recycles useable paper into memo pads for inter-County use.

Departmental Goals

Goals of this department include improving the efficiency of mail delivery throughout the County, providing requested print orders in a timely manner, reducing printing costs where possible, improving delivery, improving quality control through in-house sorting of outgoing bulk mail, and implementing a system for work orders on the Denton County Intrasite.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$155,071 | \$173,761 | \$185,929 |
| Operations | \$128,047 | \$136,140 | \$130,102 |
| Capital | \$0 | \$0 | \$28,062 |
| Total | \$283,118 | \$309,901 | \$344,093 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--------------------------------------|-----------------------|--------------------------|--------------------------|
| Reproduction Copies | 425,000 | 475,000 | 550,000 |
| Spiral Bound Books | 675,000 | 725,000 | 775,000 |
| Mail Processed | 2,300,000 | 2,750,000 | 3,250,000 |
| % of Time Processing/Delivering Mail | 50% | 50% | 50% |
| % of Time on Printing Requests | 45% | 45% | 45% |
| % of Time Collating, Padding, Etc. | 5% | 5% | 5% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 4 | 4 | 4 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|--------------------------------|---|
| Administrative Manager/Grade 20 | 1 | Print/Mail Specialist/Grade 15 | 3 |
|---------------------------------|---|--------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: County Planning

G/L# 01-10-56

Department/Activity Description

The County Planning Department is responsible for the administration and management of various land use programs in the County. These include the federally mandated Storm Water Management Program, Lake Ray Roberts Land Use Ordinance, the Denton County Subdivision Rules and Regulations, and the Flood Insurance Program. This department also manages and administers the E-911 addressing program and maintains a complete real property records section. Critical to the department is the ongoing development of the Geographic Information System coupled with the Global Positioning System to develop the County Electronic Geographic Database Program.

Departmental Goals

The goals of this department include continuing inspection and enforcement as required under the Flood Insurance Program, Land Use Ordinance and Subdivision Rules & Regulations, and revising of the Denton County Flood Prevention Ordinance to comply with new statutory requirements. Other goals include continuing to update E-911 address assignments, incorporating newly developed databases using oracle integrated into the GIS database and expanding the internet site for the Planning and GIS divisions.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$547,706 | \$799,370 | \$837,705 |
| Operations | \$76,538 | \$124,430 | \$118,264 |
| Capital | \$18,360 | \$0 | \$0 |
| Total | \$642,605 | \$923,800 | \$955,969 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| GIS Maps Printed | 730 | 1,250 | 1,500 |
| Manuals Sold | 90 | 75 | 75 |
| # of Working Days to Distribute P&Z Agendas | 4 | 4 | 4 |
| # of Weeks for Final Plat Approval | 10 | 10 | 10 |
| # of Days to Complete Requests for Information | 1 | 1 | 1 |
| Platting Fees | \$71,720 | \$64,000 | \$60,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 9 | 12 | 11 |
| No. of Part-Time (or Split Funded) Employees | 3 | 4 | 4 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|---|---|
| Director of Enin/Vehicle Maint/Unclassified | 1 | Administrative Specialist II/Grade 18 | 1 |
| Planning Manager/Grade 30 | 1 | Associate Planner/Subdivisions/Grade 17 | 1 |
| Asst Manager of Planning/Grade 27 | 1 | Associate Planner/Floodplain/Grade 17 | 1 |
| GIS Manager/Grade 26 | 1 | Part-Time Intern/Unclassified | 3 |
| G.I.S. Coordinator/Grade 25 | 1 | Administrative Specialist I/Grade 15 | 1 |
| Senior Planner/Floodplain/Grade 22 | 1 | | |
| Sr. Planner-Stormwater/Grade 22 | 1 | | |
| Senior Planner/Subdivisions/Grade 22 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: CHOS/Bayless-Selby House Museum Grant 2005**G/L# 01-10-58***Department/Activity Description**

The CHOS (Courthouse-on-the-Square) Museum Tourism & Preservation Grant is designed to promote tourism and the convention and hotel industry by advertising, conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to visit preserved historic sites and museums in Denton County. This program will also engage in historical restoration and preservation projects and activities. This grant was accepted by the Commissioners Court in FY99 and provides partial funding for three courthouse museum employees (01.10.59) and various equipment and supplies. Grant period begins January 1, 2005.

Departmental Goals

The goals of this grant are continuing to upgrade exhibits to reflect county history, increasing and developing collections of historical materials through accessions process, continuing community involvement and continuing the intern program with UNT and TWU. Other goals include developing a virtual website tour of the museum and tracking the number of visitors, tours, research inquiries, volunteer hours and financial support.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$48,452 | \$854 | \$48,998 |
| Operations | \$17,359 | \$20,420 | \$35,976 |
| Capital | \$0 | \$7,130 | \$8,024 |
| Total | \$65,810 | \$28,404 | \$92,998 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---------------------------------------|-----------------------|--------------------------|--------------------------|
| Museum Visitors, All Contacts | 45,458 | 55,000 | 55,400 |
| Increase in Accessions (Items) | 727 | 800 | 900 |
| Educational Outreach - # Students | 3,739 | 4,000 | 4,200 |
| Incoming Telephone Calls | 3,324 | 3,400 | 3,500 |
| Financial Support from Private Sector | \$1,542 | \$1,700 | \$1,700 |
| Financial Support from Grant Agencies | \$101,500 | \$101,843 | \$110,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time (or Split Funded) Employees | 4 | 3 | 3 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|----------------------------------|---|
| Curator of Collections/PT/Grade 22 | 1 | Educ. & Tourism Dir. PT/Grade 18 | 1 |
| Mgr. Bayless-Selby House Mus. PT/Grade 21 | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Courthouse Museum

G/L# 01-10-59

Department/Activity Description

The Denton County Courthouse-on-the-Square Museum is the collection repository for the historical artifacts and archives for the County. It collects, preserves, maintains, and displays historical material. The Museum also interprets the County's history, acquires and preserves property and artifacts, publishes relevant materials, conducts educational programs through an outreach program, promotes tourism through tours of the Courthouse-on-the-Square and Museum facilities, and keeps current on changes in historical laws at the state and national levels. At the request of Commissioners Court, this department was created in FY97 by splitting this area from the Historical Commission budget.

Departmental Goals

The goals of the CHOS Museum are promoting historical and cultural tourism by changing Museum exhibits throughout the year, developing archival collections of historical material through research and accessions process, and developing virtual website tour of the Museum. Other goals include increasing educational outreach to Denton County schools, enhancing exhibits to better reflect County history, adhering to museum standards, and being open during events such as Dog Days, Holiday Lightings, CHOS Lectures, for civic service organizations and the Arts and Jazz Festival.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$191,755 | \$223,909 | \$229,064 |
| Operations | \$12,215 | \$7,330 | \$5,375 |
| Capital | \$0 | \$2,500 | \$0 |
| Total | \$203,970 | \$233,739 | \$234,439 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Museum visitors, all contacts | 45,458 | 55,000 | 55,400 |
| Hours Open to Public | 2,940 | 4,000 | 4,500 |
| Increase in Accessions (Items) | 727 | 800 | 900 |
| Items Catalogued | 8,794 | 1,000 | 1,000 |
| Educational Outreach - Tours, Lectures, Events, etc | 1,201 | 1,250 | 1,400 |
| Educational Outreach - # Students | 3,739 | 4,000 | 4,200 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 2 | 2 |
| No. of Part-Time (or Split Funded) Employees | 1 | 3 | 3 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|----------------------------------|---|
| Exec Dir of Denton Co. Mus/Grade 28 | 1 | Educ. & Tourism Dir./PT/Grade 18 | 1 |
| Curator of Collections/PT/Grade 22 | 1 | Administrative Spec. II/Grade 18 | 1 |
| Mgr. Bayless-Selby House Mus. PT/Grade 21 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Historical Commission

G/L# 01-10-60

Department/Activity Description

The Denton County Historical Commission has statutory responsibilities to initiate and conduct programs suggested by Commissioners Court and the Texas Historical Commission. Duties include cemetery location and maintenance, brochure publication, archeological and historical marker research, preservation projects, and providing a research center. The Commission also assists the public through on-going site surveys of land before use is changed, annual inspection and survey of County historical marker sites, and works with entities on the survey of roadway sites. At the request of Commissioners Court, the Courthouse-on-the-Square Museum budget was separated from the Historical Commission in FY97.

Departmental Goals

Goals of this department include continuing a stable, democratic Historical Commission, which serves as an umbrella for all activities and structure devoted to the preservation and appreciation of Denton County history, and increasing and diversifying membership in the Commission. Other goals include developing and implementing a local historical marker and historical structure survey program, and continuing an aggressive program of identification, protection and interpretation of the County's history.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$40,909 | \$45,242 | \$48,314 |
| Operations | \$4,972 | \$15,745 | \$15,645 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$45,881 | \$60,987 | \$63,959 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Marker Applications Distributed | 6 | 8 | 10 |
| Marker Applications Approved/Dedicated | 2 | 4 | 6 |
| Book sold-Historic (Denton County) | 45 | 60 | 80 |
| Web Site Hits | 2863 | 3500 | 5000 |
| Brochures and Maps Distributed | 1,400 | 2,000 | 3,000 |
| Inquiries Answered Annually | 700 | 1,500 | 2,500 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 1 | 1 |
| No. of Part-Time Employees | 2 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|--|---|
| Administrative Specialist II /Grade 20 | 1 |
|--|---|

FY 2005 BUDGET

DENTON COUNTY*Department: Records Management**G/L# 01-10-61***Department/Activity Description**

The Records Management Department is responsible for administering the records management program and providing assistance to custodians of records in Denton County. This department prepares and files record control schedules required by Section 203.041 and the listing of obsolete records as required by Section 203.044, as well as preparing and filing the request for authorization to destroy records as provided by Section 203.045 (film) and Section 204.008 (electronic storage). This department stores county records in paper form, microfilm and CD-imaging media, and is responsible for the preservation and identification of local government records.

Departmental Goals

Goals for this department include providing assistance to custodians of records to reduce costs, improving efficiency and disseminating information concerning state laws, rules, policies and procedures relating to local government records. Other goals include administering and providing assistance to custodians of records for the purpose of reducing cost, improving record keeping efficiency, safeguarding file integrity, and utilizing a minimum of 3,500 inmate hours to index records.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$222,901 | \$225,969 | \$246,067 |
| Operations | \$117,798 | \$153,456 | \$86,565 |
| Capital | \$21,526 | \$0 | \$5,265 |
| Total | \$362,224 | \$379,425 | \$337,897 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Record Copies - Department and Public | 107,418 | 98,394 | 114,460 |
| Boxes Processed for Storage/Destruction | 4,342 | 3,682 | 4,012 |
| Record Requests - Department and Public | 13,265 | 15,955 | 17,663 |
| Boxes Held in Storage | 13,038 | 14,923 | 15,736 |
| Documents Processed for Storage | 4,802,000 | 4,920,000 | 5,038,000 |
| Documents in Storage | 26,076,000 | 29,846,000 | 31,472,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 5 | 5 | 5 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------------|---|-----------------------|---|
| Records Preservation Manager/Grade 27 | 1 | Deputy Clerk/Grade 14 | 3 |
| Assistant Records Mgr./Grade 21 | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY*Department: CHOS/Bayless-Selby House Museum Grant 2004**G/L# 01-10-62***Department/Activity Description**

The CHOS (Courthouse-on-the-Square) Museum Tourism & Preservation Grant is designed to promote tourism and the convention and hotel industry by advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to visit preserved historic sites and museums in Denton County. This program will also engage in historical restoration and preservation projects and activities. This grant was accepted by the Commissioners Court in FY99 and provides partial funding for two courthouse museum employees (01.10.59) as well as funding for two intern positions and various equipment and supplies. Grant period ends December 31, 2004.

Departmental Goals

The goals of this grant are continuing to upgrade exhibits to reflect county history, increasing and developing collections of historical materials through accessions process, continuing community involvement and continuing the intern program with UNT and TWU. Other goals include developing a virtual website tour of the museum and tracking the number of visitors, tours, research inquiries, volunteer hours and financial support.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$11,543 | \$38,531 | \$12,257 |
| Operations | \$14,343 | \$20,970 | \$8,995 |
| Capital | \$7,530 | \$8,000 | \$2,006 |
| Total | \$33,415 | \$67,501 | \$23,258 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---------------------------------------|-----------------------|--------------------------|--------------------------|
| Museum Visitors, All Contacts | 45,458 | 55,000 | 55,400 |
| Increase in Accessions (Items) | 727 | 800 | 900 |
| Educational Outreach - # Students | 3,739 | 4,000 | 4,200 |
| Incoming Telephone Calls | 3,324 | 3,400 | 3,500 |
| Financial Support from Private Sector | \$1,542 | \$1,700 | \$1,700 |
| Financial Support from Grant Agencies | \$101,500 | \$101,843 | \$110,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time (or Split Funded) Employees | 2 | 2 | 3 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|-----------------------------------|---|
| Cur. Of Coll./Denton Co Mus./Grade 22 | 1 | Education & Tourism Dir./Grade 18 | 1 |
| Mgr. Bayless-Selby House Mus. PT/Grade 21 | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Veterans Service

G/L# 01-10-70

Department/Activity Description

The function of the Veterans Service Office is to advise all Denton County veterans and their dependents of their legal benefits available under U.S. Code Title 38 as well as under other state and local laws. This department also assists veterans in the completion and submission of the required forms, in the obtaining of the necessary legal documents, medical reports and other data as required by law or in support of claims. Since rules, regulations and claim procedures have become more complicated and stringent each year, professional guidance has become essential to obtain all benefits provided by law.

Departmental Goals

The goals of this department are continuing to assist all Denton County veterans and their dependents in a timely and professional manner, staying abreast of any changes in the rules and regulations affecting the veteran population and application procedures, and continuing the education of the staff through conference attendance. Other goals include making improvements to the outreach programs currently provided, and maintaining and upgrading the current computer system.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$205,773 | \$201,966 | \$231,082 |
| Operations | \$13,087 | \$14,150 | \$15,575 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$218,861 | \$216,116 | \$246,657 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| VA Expenditures in Denton County | \$31,858,262 | \$35,044,089 | \$38,548,498 |
| Interviews | 3,564 | 3,956 | 4,258 |
| Claims Filed | 4,459 | 4,949 | 5,025 |
| Riders for Span Transportation | 456 | 538 | 640 |
| Interviews at Satellite Locations | 432 | 480 | 513 |
| Satellite Hours | 312 | 312 | 312 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------------|---|------------------------------------|---|
| Veterans Service Officer/Unclassified | 1 | Administrative Manager/Grade 20 | 1 |
| Asst. County Services Offr./Grade 23 | 1 | Office Support Spec. I PT/Grade 14 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Elections Administration Department

G/L# 01-10-75

Department/Activity Description

The Elections Administration Department ensures compliance with Texas election laws and the National Voter Registration Act, oversees the process of all elections, including site selection, early voting, and computer and telephone support, and acts as liaison to candidate parties. Other responsibilities include the data entry of election results, the preparation of state-mandated reports as well as reports for County use and archive purposes. This department also maintains voter registration records and precinct, street, metes and bounds records, makes necessary changes to names and addresses, and provides lists of voters to cities and school districts.

Departmental Goals

Goals for this department include introducing automation of early voting with touch screen voting equipment and conducting accurate and successful elections. Other goals include installing upgrades to Voter Registration and Tabulation software, continuing to interface voter registration street data with GIS, and upgrading computers in office and transitioning older computers to early voting mules.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$478,607 | \$516,144 | \$540,721 |
| Operations | \$301,999 | \$373,695 | \$320,496 |
| Capital | \$7,241 | \$59,000 | \$55,500 |
| Total | \$787,848 | \$948,839 | \$916,717 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| New Registrations | 26,072 | 29,000 | 28,000 |
| Certificates Cancelled | 11,908 | 10,000 | 13,000 |
| Elections Held | 26 | 32 | 25 |
| % of Legal Deadlines Met | 100% | 100% | 100% |
| % of Citizen Requests Resolved in 2 days | 95% | 95% | 95% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 8 | 8 | 8 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|-----------------------------------|---|
| Elections Administrator/Unclassified | 1 | Elections Technician/Grade 18 | 1 |
| Deputy Elections Administrator/Grade 27 | 1 | Street & Map Coordinator/Grade 17 | 1 |
| Early Voting Coordinator/Grade 20 | 1 | Office Support Spec. II/Grade 15 | 1 |
| Voter Registration Coordinator/Grade 20 | 1 | Warehouse Maint. Clerk/Grade 14 | 1 |

FY 2005 BUDGET

DENTON COUNTY*Department: Civil Service Commission**G/L# 01-10-80***Department/Activity Description**

This department provides assistance to the County employee Civil Service Commission and employees with procedural information when an employee files a grievance with regard to hiring, firing and disciplinary actions, provides employees with hearing forums and rules and regulations for grievance procedures as established by Commissioners Court, coordinates information between employee and general counsel, schedules court rooms and court reporters for hearings when required, and advises members of the Commission about hearings. This department was established by the Texas Government Code to provide a systematic method of appointing employees to office and to promote them for competency and performance.

Departmental Goals

Goals of this department are holding grievances in a fair and equitable manner with regard to employment rights of employees based on the rules and regulations as adopted by the Commissioners Court and reviewing policy regarding promotion, seniority, tenure, layoffs, dismissals and disciplinary actions.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$1,951 | \$4,075 | \$6,075 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$1,951 | \$4,075 | \$6,075 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Grievances Filed | 3 | 5 | 7 |
| Grievance Hearings Held | 2 | 3 | 5 |
| % of Grievances Responded to by Deadline | 100% | 100% | 100% |
| Average Time to Process Grievances (Hours) | 9 | 9 | 9 |
| Regular Committee Meetings | 3 | 4 | 5 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: County Wide Technology

G/L# 01-10-90

Department/Activity Description

The County-Wide Technology department was created in FY 2002. Expenses were previously tracked in 01.20.75 now titled Justice Information Systems. This department is utilized to track expenses for all County-wide computer repairs, wiring, and networking. Staffing and other administrative expenses are included in the Department of Information Services budget.

Departmental Goals

Goals for this department include continuing to provide excellent service to employees and constituents through a stable network environment, continuing to expand web services by implementing new databases on the Internet and Intrasite and maintaining a stable network environment by enhancing internet connectivity. Other goals include implementing desktop management standards, promoting and developing E-Government applications and services, and developing a standard method of software distribution and updates.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$1,035,982 | \$1,344,454 | \$1,201,870 |
| Capital | \$91,153 | \$0 | \$100,007 |
| Total | \$1,127,136 | \$1,344,454 | \$1,301,877 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Work Orders Completed | 10,055 | 8,874 | 8,950 |
| Average Work Orders Completed per Day | 43 | 38 | 40 |
| High Priority Work Orders Completed | 247 | 166 | 170 |
| Network Infrastructure Devices | 186 | 181 | 181 |
| Average Number of Internet Web Site Hits per Day | 7,423 | 8,050 | 8,677 |
| User rating of Internet (Meet/Exceed Expectations) | 96.6% | 99.3% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Historical Park Museum Grant 2002

G/L# 01-10-91

Department/Activity Description

The Historical Park Museum will be comprised of several historical house museums, a historic kiln site and the 1935 fire truck and its' station. The first historical park house, the Bayless-Selby House Museum opened to the public in FY 2001. This Victorian house is used as a tourist attraction and educational center for Victorian life and architecture. The museum is included in the adopted budget beginning in FY 2002. The majority of this budget is funded through the City of Denton Hotel Occupance Tax (HOT) grant, Denton Benefit League grant, and other foundations. This grant expired December 31, 2002 and was combined with another grant by the City of Denton and included in 01.10.58 effective January 1, 2003.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$4,893 | \$0 | \$0 |
| Operations | \$906 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$5,799 | \$0 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 1 | 0 | 0 |

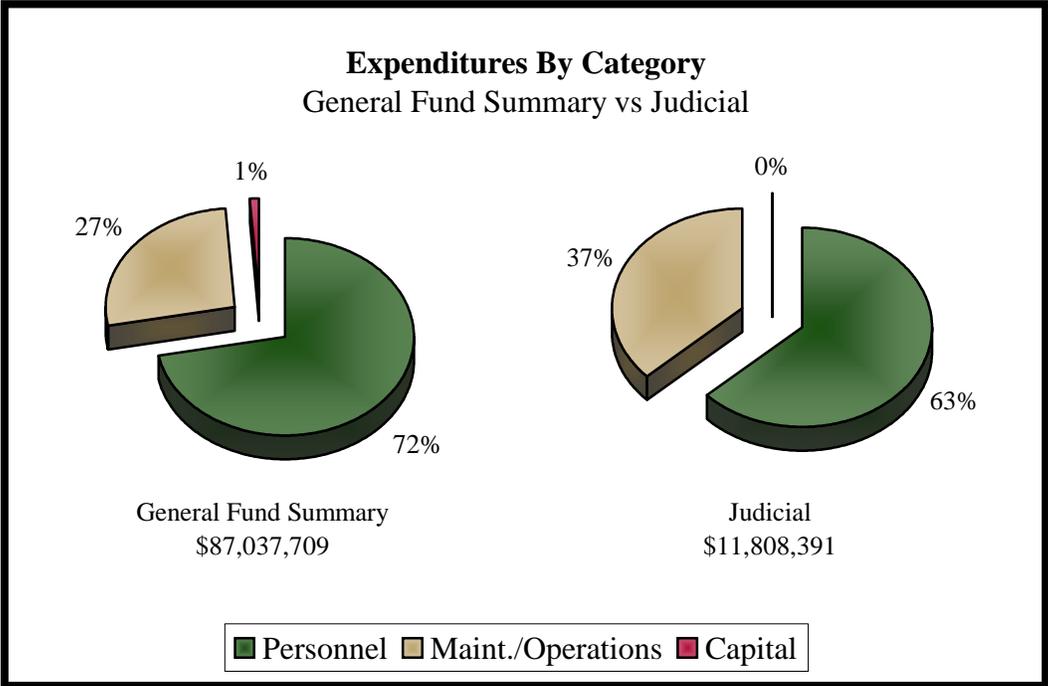
AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

Judicial

The Judicial section includes departments that service the courts and criminal justice system of Denton County including (6) District Courts, (8) County Courts at Law, (6) Justices of the Peace, (1) District Clerk and other court-related functions. The courts are responsible for providing a forum for the resolution of civil disputes and criminal matters.



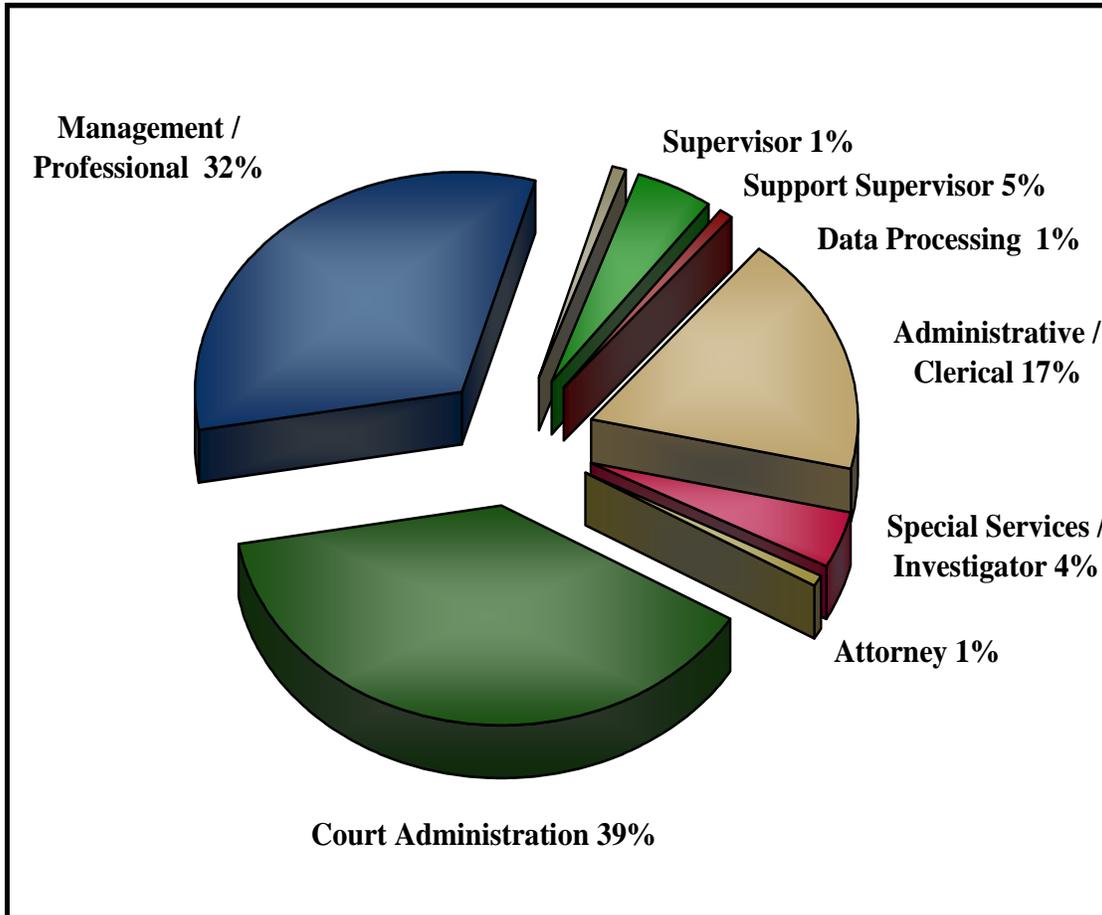
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DENTON COUNTY

STAFFING BY CATEGORY

Judicial



| | Full-Time | Part-Time | Total |
|---------------------------------|------------------|------------------|--------------|
| Management / Professional | 40 | 0 | 40 |
| Supervisor | 1 | 0 | 1 |
| Support Supervisor | 6 | 0 | 6 |
| Administrative / Clerical | 19 | 3 | 22 |
| Data Processing | 1 | 0 | 1 |
| Special Services / Investigator | 4 | 1 | 5 |
| Attorney | 1 | 0 | 1 |
| Court Administration | 44 | 4 | 48 |
| TOTAL | 116 | 8 | 124 |

DENTON COUNTY

Department: Judiciary and Court Support

G/L# 01-20-05

Department/Activity Description

This section is used for tracking miscellaneous court-ordered expenses for all District and County Courts at Law. Major court-ordered expenses are included in the budget for each court. Expenditures include such items as interpreter expenses, polygraphs, and visiting judge expenses.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$248,452 | \$324,207 | \$278,948 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$248,452 | \$324,207 | \$278,948 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Visiting Judge/District Courts | 89 | 30 | 60 |
| Felony Cases Disposed | 2,471 | 2,752 | 2,958 |
| District Court Civil Cases Disposed | 3,427 | 3,631 | 3,830 |
| % Misdemeanor Cases Disposed | 90% | 89% | 91% |
| % of Felony Cases Disposed | 93% | 92% | 94% |
| % of District Court Civil Cases Disposed | 92% | 92% | 93% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: 16th District Court

G/L# 01-20-10

Department/Activity Description

The 16th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters and is required to dispose of these cases as efficiently as possible consistent with justice while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

Departmental Goals

The goals of this court are disposing of cases as quickly as possible consistent with justice, and increasing the number of dispositions and the efficiency of the court. Other goals include appointing Spanish speaking attorneys to Spanish speaking defendants and setting dismissal dockets every three months to reduce case log.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$155,208 | \$150,781 | \$178,219 |
| Operations | \$180,880 | \$322,240 | \$246,315 |
| Capital | \$1,378 | \$0 | \$0 |
| Total | \$337,466 | \$473,021 | \$424,534 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Jury Trials | 17 | 20 | 24 |
| Divorce/Family Cases Disposed | 666 | 678 | 697 |
| Civil Cases Disposed | 335 | 347 | 363 |
| Criminal Cases Disposed | 494 | 578 | 620 |
| % of Criminal Cases Disposed | 94% | 93% | 95% |
| % of Civil Cases Disposed | 99% | 97% | 98% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--------------------------------------|---|------------------------------|---|
| District Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| District Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: 158th District Court

G/L# 01-20-15

Department/Activity Description

The 158th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters and is required to dispose of these cases as efficiently as possible consistent with justice while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

Departmental Goals

The goals of this court are disposing of cases as quickly as possible consistent with justice, and increasing the number of dispositions and the efficiency of the court. Other goals include appointing Spanish speaking attorneys to Spanish speaking defendants and setting dismissal dockets every three months to reduce case log.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$165,319 | \$169,840 | \$178,137 |
| Operations | \$283,734 | \$250,855 | \$246,275 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$449,052 | \$420,695 | \$424,412 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Jury Trials | 33 | 35 | 37 |
| Divorce/Family Cases Disposed | 683 | 690 | 699 |
| Civil Cases Disposed | 327 | 340 | 357 |
| Criminal Cases Disposed | 517 | 532 | 575 |
| % of Criminal Cases Disposed | 86% | 90% | 93% |
| % of Civil Cases Disposed | 94% | 95% | 96% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--------------------------------------|---|------------------------------|---|
| District Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| District Court Reporter/Unclassified | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: 211th District Court

G/L# 01-20-20

Department/Activity Description

The 211th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters and is required to dispose of these cases as efficiently as possible consistent with justice while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

Departmental Goals

The goals of this court are disposing of cases as quickly as possible consistent with justice, and increasing the number of dispositions and the efficiency of the court. Other goals include appointing Spanish speaking attorneys to Spanish speaking defendants and setting dismissal dockets every three months to reduce case log.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$160,985 | \$168,049 | \$178,746 |
| Operations | \$218,007 | \$391,225 | \$245,775 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$378,992 | \$559,274 | \$424,521 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Jury Trials | 31 | 33 | 35 |
| Divorce/Family Cases Disposed | 705 | 720 | 729 |
| Civil Cases Disposed | 328 | 339 | 352 |
| Criminal Cases Disposed | 481 | 518 | 575 |
| % of Criminal Cases Disposed | 97% | 93% | 95% |
| % of Civil Cases Disposed | 95% | 96% | 97% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--------------------------------------|---|------------------------------|---|
| District Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| District Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: 362nd District Court

G/L# 01-20-25

Department/Activity Description

The 362nd District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters and is required to dispose of these cases as efficiently as possible consistent with justice while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

Departmental Goals

The goals of this court are disposing of cases as quickly as possible consistent with justice, and increasing the number of dispositions and the efficiency of the court. Other goals include appointing Spanish speaking attorneys to Spanish speaking defendants and setting dismissal dockets every three months to reduce case log.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$160,713 | \$164,256 | \$178,323 |
| Operations | \$200,272 | \$230,975 | \$246,425 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$360,984 | \$395,231 | \$424,748 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Jury Trials | 27 | 30 | 33 |
| Divorce/Family Cases Disposed | 710 | 730 | 770 |
| Civil Cases Disposed | 371 | 384 | 397 |
| Criminal Cases Disposed | 491 | 596 | 600 |
| % of Criminal Cases Disposed | 88% | 92% | 93% |
| % of Civil Cases Disposed | 94% | 95% | 96% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--------------------------------------|---|------------------------------|---|
| District Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| District Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: 367th District Court

G/L# 01-20-26

Department/Activity Description

The 367th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters and is required to dispose of these cases as efficiently as possible consistent with justice while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

Departmental Goals

The goals of this court are disposing of cases as quickly as possible consistent with justice, and increasing the number of dispositions and the efficiency of the court. Other goals include appointing Spanish speaking attorneys to Spanish speaking defendants and setting dismissal dockets every three months to reduce case log.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$163,301 | \$165,859 | \$179,926 |
| Operations | \$263,121 | \$462,575 | \$246,275 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$426,422 | \$628,434 | \$426,201 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Jury Trials | 37 | 39 | 41 |
| Divorce/Family Cases Disposed | 718 | 733 | 757 |
| Civil Cases Disposed | 380 | 400 | 415 |
| Criminal Cases Disposed | 488 | 528 | 588 |
| % of Criminal Cases Disposed | 98% | 93% | 95% |
| % of Civil Cases Disposed | 93% | 94% | 95% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--------------------------------------|---|------------------------------|---|
| District Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| District Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: 393rd District Court**G/L# 01-20-27***Department/Activity Description**

The 393rd District Court was created by the Texas Legislature as a General Jurisdiction Court with family law preference to be effective January 1, 1999. This is the first district court with family law preference for Denton County. This court provides a forum for the resolution of family law matters. Cases are heard in a more timely manner thereby reducing the backlog of cases. The other five existing District Courts are required by statute to give preference to criminal cases. Each judge is elected to a four-year term by the Denton County Voters.

Departmental Goals

The goals of this court are disposing of cases as quickly as possible consistent with justice, and increasing the number of dispositions and the efficiency of the court. Other goals include appointing Spanish speaking attorneys to Spanish speaking defendants and setting dismissal dockets every three months to reduce case log.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$158,178 | \$161,937 | \$175,930 |
| Operations | \$86,310 | \$97,625 | \$59,275 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$244,487 | \$259,562 | \$235,205 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|------------------------------------|-----------------------|--------------------------|--------------------------|
| Jury Trials | 2 | 4 | 6 |
| Divorce/Family Cases Disposed | 1,032 | 1,052 | 1,072 |
| Tax Cases Disposed | 208 | 238 | 268 |
| Civil Cases Disposed | 437 | 459 | 474 |
| % of Civil Cases Disposed | 99% | 97% | 98% |
| % of Divorce/Family Cases Disposed | 93% | 98% | 97% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--------------------------------------|---|------------------------------|---|
| District Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| District Court Reporter/Unclassified | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: County Court at Law #1

G/L# 01-20-30

Department/Activity Description

County Court at Law #1 is the designated juvenile court handling juvenile cases by statutory preference. This court also handles Class A and B misdemeanor cases on a non-priority basis, and serves in the place of the Constitutional County Court in all matters of Class C misdemeanor appeals from municipal and Justice of the Peace courts. Each judge is elected to a four-year term by the voters of Denton County.

Departmental Goals

The goals of this court include disposing of juvenile cases promptly so there are immediate consequences for their behavior, enhancing staff and judicial expertise in substantive law and administration through continuing education, and communicating with other juvenile departments to create a more efficient system.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$298,039 | \$295,561 | \$304,409 |
| Operations | \$207,883 | \$258,205 | \$227,475 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$505,922 | \$553,766 | \$531,884 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Juvenile Cases Disposed | 1,212 | 1,500 | 1,600 |
| Juvenile Cases Filed | 1,309 | 1,595 | 1,600 |
| Juvenile Detention Hearings | 1,341 | 1,500 | 1,700 |
| Average # of Days - Juvenile Jury Trial | 2 | 2 | 2 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|------------------------------|---|
| County Court Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: County Criminal Court #2**G/L# 01-20-35***Department/Activity Description**

County Criminal Court #2 handles criminal misdemeanor Class A and B cases, and has concurrent jurisdiction with District Courts in cases arising under Title 49, Penal Code intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. Prior to August, 1995, this court handled cases in all areas of County Court, but was specialized through the legislative process in order to provide a court dedicated to the exclusive handling of criminal misdemeanor cases. Each judge is elected to a four-year term by the voters of Denton County.

Departmental Goals

Goals of this court include enhancing staff and judicial expertise in substantive law and administration through continuing education, expediting subsequent DWI's through the jury system and requiring the use of an interlock device on their vehicle as a condition of bond. Other goals include streamlining procedures to ensure an effective and efficient administration of justice through the County criminal court system.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$299,465 | \$303,281 | \$308,819 |
| Operations | \$166,690 | \$195,565 | \$188,200 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$466,155 | \$498,846 | \$497,019 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Criminal Cases Filed | 1,565 | 1,600 | 1,700 |
| Criminal Cases Disposed | 1,489 | 1,550 | 1,600 |
| Criminal Cases Pending | 1,256 | 1,400 | 1,500 |
| Jury Trials | 18 | 30 | 30 |
| Criminal Cases Disposed within 6 Months | 770 | 800 | 900 |
| Average Number of Days for Criminal Jury Trial | 1.5 | 1.5 | 1.5 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|------------------------------|---|
| County Court Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: County Court at Law #2/Civil

G/L# 01-20-39

Department/Activity Description

County Court at Law #2/Civil Court was approved during the 2001 legislative session by an amendment to 25.0631(a) of the Texas Government Code. Effective May 1, 2002, The Probate court of Denton county transferred to the County Court at Law #2/Civil Court all civil jurisdiction other than probate, guardianship, mental health and litigation matters and eminent domain cases. This court, as of May 1, 2002, received all filed and pending civil cases from the statutory Probate Court.

Departmental Goals

Goals for this court include maintaining court operations and docket procedures consistent with jurisdictional and statutory requirements, improving accuracy and methodology of case statistical information, and implementing procedures to enhance efficiency.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$296,020 | \$301,031 | \$310,232 |
| Operations | \$10,820 | \$24,005 | \$13,677 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$306,840 | \$325,036 | \$323,909 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| New Cases Filed | 3,046 | 3,100 | 3,200 |
| Cases Disposed | 5,384 | 5,500 | 5,000 |
| Jury Trials | 15 | 15 | 15 |
| Non-Jury Trials | 124 | 85 | 100 |
| Default Judgments | 235 | 350 | 360 |
| Agreed Judgments | 82 | 110 | 130 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|------------------------------|---|
| County Court Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Probate Court

G/L# 01-20-40

Department/Activity Description

The Probate Court handles all probate, guardianship and mental health cases, as well as probate-related civil, County Court general civil and civil appeals from J.P. Court, eminent domain and related matters. This court also has concurrent jurisdiction with District Courts over civil cases involving actual damages less than \$100,000 exclusive of attorney fees, interest, costs, punitive damages, etc., and serves in the place of the Constitutional County Court for all matters except criminal and juvenile cases. Each judge is elected to a four-year term by the voters of Denton County.

Departmental Goals

Goals of this court include restructuring operations and docketing consistent with new jurisdiction and case load, shortening review time on motions and matters under advisement, adjusting mental health docket for four hearing days each week, and improving accuracy and methodology of case statistical information.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$602,948 | \$620,368 | \$646,036 |
| Operations | \$231,451 | \$283,770 | \$350,805 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$834,399 | \$904,138 | \$996,841 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Probate Cases Filed | 642 | 700 | 750 |
| Jail Arraignments | 2,400 | 2,500 | 2,750 |
| Eminent Domain Cases Filed | 50 | 25 | 25 |
| Juvenile Detention Hearings | 1,200 | 1,300 | 1,400 |
| Mental Health Hearings | 575 | 600 | 650 |
| Estates Disposed | 100 | 50 | 25 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 7 | 7 | 7 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|----------------------------------|---|
| Probate Judge/Elected | 1 | Probate Investigator/Grade 24 | 1 |
| Probate Master/Unclassified | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 2 | Probate Auditor/Atty/Grade Aty 1 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY*Department: County Criminal Court #1**G/L# 01-20-41***Department/Activity Description**

County Criminal Court #1 handles all criminal misdemeanors, Class A and B, and has concurrent jurisdiction with the District Court in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

Departmental Goals

Goals of this court include enhancing staff and judicial expertise in substantive law and administration through continuing education, working to decrease the back-log of cases, increasing the overall disposition of cases, and increasing the number of jury trials. Other goals include significantly decreasing the number of cases on jury trial docket.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$298,380 | \$295,386 | \$304,234 |
| Operations | \$220,856 | \$221,050 | \$203,858 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$519,236 | \$516,436 | \$508,092 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Criminal Cases Filed | 1,636 | 1,600 | 1,600 |
| Criminal Cases Pending | 1,269 | 1,250 | 1,250 |
| Criminal Cases Disposed | 1,592 | 1,625 | 1,625 |
| Jury Trials | 44 | 48 | 48 |
| Average # Days for Jury Trial | 1.5 | 1.5 | 1.5 |
| % of Criminal Cases on Docket within 3 months | 100% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|------------------------------|---|
| County Court Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: County Criminal Court #3

G/L# 01-20-42

Department/Activity Description

In FY97, the Commissioners Court requested that the Texas Legislature create a new County Criminal Court to assist with the backlog of criminal court cases. The legislature approved the court, and it became effective September 1, 1997. This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with District Courts in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

Departmental Goals

The primary goals for this court are streamlining courtroom procedures to ensure effective and efficient justice, changing the existing system to allow court assignments to occur at the time of initial incarceration, and expediting subsequent DWIs through the jury trial system. Other goals include providing staff with the necessary training and education, and maintaining a high number of jury trial dispositions through innovative procedures.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$290,095 | \$295,686 | \$304,597 |
| Operations | \$140,348 | \$173,035 | \$189,025 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$430,443 | \$468,721 | \$493,622 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Criminal Cases Pending | 1,307 | 1,247 | 1,230 |
| Criminal Cases Filed | 1,630 | 1,618 | 1,600 |
| Criminal Cases Disposed | 1,441 | 1,644 | 1,800 |
| Misdemeanor/Felony Jury Trials | 18 | 34 | 34 |
| # of Cases Disposed within 6 months | 1,146 | 728 | 750 |
| % of Criminal Cases on Docket within 3 months | 100% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|------------------------------|---|
| County Court Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: County Criminal Court #4**G/L# 01-20-43***Department/Activity Description**

In FY97, the Commissioners Court requested that the Texas Legislature create a new County Criminal Court to assist with the backlog of criminal court cases. The legislature approved the court, and it became effective October 1, 1998. This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with District Courts in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

Departmental Goals

The primary goals for this court include streamlining courtroom procedures to ensure effective and efficient justice, continuing to improve on the unified Hot Check Docket, working with the Warrant Department to improve service of warrants on active cases, and developing a system that complies with Senate Bill 7, but is more cost effective to the county and fairer to the defendants.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$287,627 | \$292,933 | \$301,773 |
| Operations | \$310,812 | \$295,226 | \$276,356 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$598,438 | \$588,159 | \$578,129 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Criminal Cases Pending | 733 | 725 | 700 |
| Criminal Cases Filed | 1,596 | 1,595 | 1,600 |
| Criminal Cases Disposed | 1,524 | 1,525 | 1,550 |
| Jury Trials | 27 | 30 | 30 |
| Criminal Cases Disposed within 180 Days | 1,018 | 1,050 | 1,100 |
| % of Criminal Cases on Docket within 3 Months | 100% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|------------------------------|---|
| County Court Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: County Criminal Court #5

G/L# 01-20-44

Department/Activity Description

County Criminal Court #5 was created by the 76th Texas Legislature in 1999 and was included in the FY 2002 adopted budget effective January 01, 2001. This court was created to assist the other criminal courts with the backlog of cases. This court handles criminal misdemeanors Class A and B and has concurrent jurisdiction with the District Courts in cases arising under Title 49 of the penal code for intoxication offenses. Also, this court has civil jurisdiction. The judge is elected to a four-year term by the voters of Denton County. This court's main function is to assist the other judges as needed and became fully operational in FY 2002.

Departmental Goals

Goals of this court include enhancing staff and judicial expertise in substantive law and administration through continuing education and ensuring an effective and efficient administration of justice through the county criminal court system. Other goals include establishing a court docketing system that allows all cases requesting a jury trial to be heard within six months of the case being filed, requiring all subsequent DWI offenders to have installed an interlock device on their motor vehicle as a condition of bond, and developing new methods to streamline court procedures.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$277,632 | \$283,057 | \$291,492 |
| Operations | \$180,373 | \$193,450 | \$187,110 |
| Capital | \$0 | \$0 | \$2,250 |
| Total | \$458,005 | \$476,507 | \$480,852 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Criminal Cases Pending | 1,870 | 1,900 | 1,850 |
| Criminal Cases Filed | 2,004 | 2,100 | 2,300 |
| Criminal Cases Disposed | 1,852 | 2,000 | 2,200 |
| Jury Trials | 24 | 30 | 30 |
| Criminal Cases Disposed Within 180 Days | 926 | 1,170 | 1,200 |
| % of Criminal Cases on Docket within 3 Months | 100% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|------------------------------|---|
| County Court Judge/Elected | 1 | Court Administrator/Grade 24 | 1 |
| Court Reporter/Unclassified | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: District Clerk

G/L# 01-20-45

Department/Activity Description

The District Clerk's Office is responsible for all the civil and criminal records for the six District Courts. This office is also responsible for administering child support cases, collecting fees, issuing citations, writs and warrants. Other functions include processing passport applications, assisting the public with record searches, and the summons of jurors needed for the twenty courts through the County including District Courts, County Courts at Law and Justices of the Peace. The District Clerk is elected to a four-year term by the voters of Denton County.

Departmental Goals

Goals for this office include handling the mandated duties in an efficient and timely manner while maintaining the integrity of the records, providing quality customer service and acquiring technological equipment allowing the department to be productive and efficient. Other goals include ensuring that the staff is adequately trained and fully knowledgeable in departmental policies, and establishing better working relationships within the department and with other departments.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$923,008 | \$958,777 | \$1,061,488 |
| Operations | \$97,657 | \$94,375 | \$98,862 |
| Capital | \$4,762 | \$0 | \$11,178 |
| Total | \$1,025,427 | \$1,053,152 | \$1,171,528 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Civil, Family and Tax Cases Filed | 8,552 | 8,570 | 8,600 |
| Criminal Cases Filed | 2,471 | 2,820 | 3,000 |
| Child Support Garnishment Orders Sent to Employers | 4,188 | 4,280 | 4,300 |
| % of Time Data Entry/Imaging | 60% | 66% | 66% |
| % of Time Processing Child Support | 5% | 1% | 1% |
| % of Time Filing | 17% | 15% | 15% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 22 | 22 | 22 |
| No. of Part-Time Employees | 0 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|------------------------------------|----|
| District Clerk/Elected | 1 | Financial Support Spec II/Grade 17 | 1 |
| Senior Chief Deputy/Grade 28 | 1 | Senior Deputy Clerk/Grade 16 | 4 |
| Chief Deputy-Civil/Grade 22 | 1 | Deputy Clerk/Grade 14 | 12 |
| Chief Deputy-Criminal/Grade 22 | 1 | Deputy Clerk P-T/Grade 14 | 2 |
| Assistant Chief Deputy/Grade 19 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: County Court Administrator

G/L# 01-20-50

Department/Activity Description

The County Court Administrator department was created by Commissioners Court and was included in the FY 2002 adopted budget effective October 1, 2001. This department is responsible for performing clerical administrative work in support of all judges and other officials in the Denton County statutory courts system, Juvenile Board and Probate/Juvenile Master and Jail arraignment magistrate.

Departmental Goals

The primary goals of this department include maintaining consistency in appointment of same attorney to defendant with multiple cases and monitoring the appointment of attorneys for indigent defense in all County Courts. Other goals include making certain the Texas Fair Defense Act is adhered to and maintaining statistics for all Statutory County Courts for court appointments and money expended per court.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$63,761 | \$65,685 | \$69,441 |
| Operations | \$2,967 | \$3,400 | \$3,795 |
| Capital | \$2,744 | \$0 | \$0 |
| Total | \$69,472 | \$69,085 | \$73,236 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Avg Monthly Requests for Court-Appointed Atty | 447 | 460 | 500 |
| Avg # Attorneys Appointed Each Month | 373 | 380 | 415 |
| % of Requesting Defendants who Receive CAA | 83% | 83% | 83% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|------------------------------|---|
| Court Administrator/Grade 24 | 1 |
|------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Justice of the Peace, Precinct #1

G/L# 01-20-52

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed \$5,000.00. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

Departmental Goals

Goals of this court include implementing a philosophy within this office that exemplifies integrity, professionalism and a highly ethical approach both to the public and employees within Denton County. Other goals include operating an efficient, courteous office, continuing with staff training to stay updated on legislative laws, and developing a case management plan that addresses the backlog of cases both civil and criminal.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$336,899 | \$375,039 | \$401,415 |
| Operations | \$40,810 | \$18,975 | \$20,559 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$377,709 | \$394,014 | \$421,974 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Civil Cases Filed | 1,762 | 1,889 | 2,131 |
| Criminal Cases Filed | 8,178 | 8,875 | 11,445 |
| Civil Cases Disposed | 1,457 | 1,786 | 2,221 |
| Criminal Cases Disposed | \$10,023 | \$8,965 | \$9,834 |
| Total Warrants Issued | 3,237 | 2,266 | 2,680 |
| Total Revenue received-Civil & Criminal | \$1,112,597 | \$1,125,171 | \$1,237,801 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 8 | 9 | 9 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|-----------------------------|---|
| Justice of the Peace/Elected | 1 | Senior Court Clerk/Grade 16 | 1 |
| Chief Court Clerk/Grade 20 | 1 | Court Clerk/Grade 14 | 6 |

FY 2005 BUDGET

DENTON COUNTY*Department: Justice of the Peace, Precinct #2**G/L# 01-20-55***Department/Activity Description**

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed \$5,000.00. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

Departmental Goals

Goals of this court include continuing to update the web site for public access to court forms and procedures, updating the procedures mandated by the legislature, and streamlining procedures to accommodate the anticipated case load increase. Other goals include converting forms to new software as required by DIS software conversion, offering the highest standard of customer service, and providing adequate training to the staff.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$277,932 | \$286,682 | \$311,647 |
| Operations | \$14,224 | \$19,185 | \$17,394 |
| Capital | \$4,912 | \$0 | \$0 |
| Total | \$297,068 | \$305,867 | \$329,041 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Criminal Cases Filed | 650 | 844 | 929 |
| Civil Cases Filed | 2962 | 3920 | 4312 |
| Criminal Warrants Issued | 751 | 868 | 955 |
| Juvenile Cases Heard | 118 | 204 | 224 |
| Marriage Licenses Issued | 312 | 342 | 376 |
| Outside Warrants | 23 | 25 | 27 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|-------------------------------|---|
| Justice of the Peace/Elected | 1 | Court Clerk/Grade 14 | 3 |
| Chief Court Clerk/Grade 20 | 1 | Part-Time Intern/Unclassified | 1 |
| Senior Court Clerk/Grade 16 | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Justice of the Peace, Precinct #3

G/L# 01-20-56

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed \$5,000.00. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

Departmental Goals

Goals for this court include serving the public in areas specified by the laws and constitution, accepting revenues on behalf of the County and State and disbursing the income in a timely and efficient manner. Other goals include effectively managing workload in a timely manner as prescribed by law, and being accountable to the public with services performed.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$267,413 | \$269,813 | \$292,487 |
| Operations | \$11,760 | \$15,335 | \$12,073 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$279,173 | \$285,148 | \$304,560 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Criminal Cases Filed | 4,370 | 3,700 | 3,900 |
| Civil Cases Filed | 1,591 | 1,500 | 1,550 |
| Failure to Attend School/Thwarting Cases Filed | 597 | 700 | 725 |
| Hot Check Warrants Issued | 257 | 200 | 220 |
| Marriage Licenses Issued | 939 | 900 | 900 |
| Restitution on Hot Checks to Merchants | \$8,030 | \$6,000 | \$6,500 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|-----------------------------|---|
| Justice of the Peace/Elected | 1 | Senior Court Clerk/Grade 16 | 1 |
| Chief Court Clerk/Grade 20 | 1 | Court Clerk/Grade 14 | 3 |

FY 2005 BUDGET

DENTON COUNTY

Department: Justice of the Peace, Precinct #4

G/L# 01-20-57

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed \$5,000.00. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

Departmental Goals

Goals for this court include providing quality customer service assistance to everyone using the Court services, interfacing effectively with other courts, County departments and outside vendors, increasing staff efficiency through continued cross-training and expanded computer training, and increasing involvement with youth education to reduce the number of future youth offenders.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$292,452 | \$283,355 | \$307,034 |
| Operations | \$16,466 | \$14,985 | \$14,904 |
| Capital | \$1,471 | \$0 | \$0 |
| Total | \$310,388 | \$298,340 | \$321,938 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---------------------------------------|-----------------------|--------------------------|--------------------------|
| Criminal Cases Filed | 4,279 | 4,921 | 5,659 |
| Civil Cases Filed | 529 | 651 | 749 |
| Death Certificates Filed/Provided | 204/1878 | 233/2348 | 301/2935 |
| % of Civil Cases Heard within 90 Days | 70% | 70% | 70% |
| # of Hours to Process Civil Cases | 2 | 2 | 2 |
| Average Hours/Week Judge is in Court | 25 | 30 | 35 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 7 | 6 | 6 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|--------------------------------|---|
| Justice of the Peace/Elected | 1 | Court Clerk/Grade 14 | 3 |
| Chief Court Clerk/Grade 20 | 1 | Court Clerk Part-Time/Grade 14 | 1 |
| Senior Court Clerk/Grade 16 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Justice of the Peace, Precinct #5

G/L# 01-20-59

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed \$5,000.00. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

Departmental Goals

Goals for this court include providing additional training and workshops for the Judge and staff, and encouraging school districts to send students to court hearings to promote awareness of the criminal justice system. Other goals include working with the Department of Information Services to provide public access to the web to view records and complete court business, continuing to provide a traveling court for the public in the outer lying areas of the precinct and continuing to work with the Teen Court as an intervention program for Juveniles.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$281,239 | \$295,085 | \$350,828 |
| Operations | \$14,295 | \$16,070 | \$16,888 |
| Capital | \$0 | \$0 | \$1,380 |
| Total | \$295,534 | \$311,155 | \$369,096 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Criminal Cases/IBCs | 11,155 | 15,000 | 18,000 |
| Civil Cases | 293 | 375 | 500 |
| Misdemeanor/Felony Warrants | 2,846 | 5,000 | 6,500 |
| Marriage Licenses | 48 | 65 | 75 |
| Juvenile Cases | 424 | 600 | 750 |
| Death and Birth Certificates | 125 | 150 | 175 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 7 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|-------------------------|---|
| Justice of the Peace/Elected | 1 | Court Clerk/Grade 14 | 4 |
| Chief Court Clerk/Grade 20 | 1 | Court Clerk PT/Grade 14 | 1 |
| Senior Court Clerk/Grade 16 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: Justice of the Peace, Precinct #6**G/L# 01-20-60***Department/Activity Description**

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed \$5,000.00. These courts also have jurisdiction over all Forcible Entry and Detained Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

Departmental Goals

Goals for this court include entering all Hot Check complaints within one week after filing, entering all Juvenile and Miscellaneous Criminal cases on the day they are filed, entering all Civil petitions and traffic tickets on the day they are filed, and treating all constituents with prompt and courteous service as soon as they arrive at the court.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$207,365 | \$213,975 | \$230,904 |
| Operations | \$8,234 | \$11,140 | \$9,629 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$215,599 | \$225,115 | \$240,533 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Evictions Filed | 1,393 | 1,500 | 1,700 |
| Justice Court Cases Filed | 229 | 250 | 300 |
| Small Claims Cases Filed | 303 | 325 | 350 |
| Traffic Cases Filed | 2010 | 2050 | 2100 |
| Non-Traffic Class C Misdemeanor Cases Filed | 325 | 325 | 350 |
| Total Revenues Collected | \$296,297 | \$310,000 | \$320,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 4 | 4 | 4 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|-------------------------|---|
| Justice of the Peace/Elected | 1 | Court Clerk/Grade 14 | 1 |
| Chief Court Clerk/Grade 20 | 1 | Court Clerk PT/Grade 14 | 1 |
| Senior Court Clerk/Grade 16 | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Justice of the Peace, Precinct #7

G/L# 01-20-61

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed \$5,000.00. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters. This precinct was eliminated effective November 8, 2000. The term for this judge expired December 31, 2002.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$9,588 | \$0 | \$0 |
| Operations | \$0 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$9,588 | \$0 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY*Department: District Court Administrator**G/L# 01-20-65***Department/Activity Description**

The District Court Administrator Department is responsible for coordinating and setting cases between all District Courts for effective operation of the courts. The responsibilities include setting cases for arraignments, pleas, revocations and trials. This department also reviews requests for court-appointed attorneys and makes recommendations to the judges on fees for the court-appointed attorneys.

Departmental Goals

The goals of this department include expediting and increasing dispositions of criminal and civil cases, developing a system to increase efficiency, streamlining paperwork for processing court appointed attorney requests, and appointing Spanish speaking attorneys to Spanish speaking defendants.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$146,621 | \$149,989 | \$158,000 |
| Operations | \$2,355 | \$3,600 | \$3,725 |
| Capital | \$2,847 | \$0 | \$0 |
| Total | \$151,823 | \$153,589 | \$161,725 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Court Appointed Attorney Requests | 1,604 | 1,950 | 2,250 |
| Criminal Cases Disposed | 2,471 | 2,752 | 2,892 |
| Jury Trial Requests | 187 | 207 | 227 |
| Civil Cases Disposed | 2,178 | 2,269 | 2,360 |
| % of Criminal Cases Disposed | 92.6% | 92.2% | 93.0% |
| % Requests for Court Appointed Attorney Denied | 46% | 48% | 50% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|------------------------------|---|
| Senior District Court Administrator/Grade 24 | 1 | Court Administrator/Grade 24 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Jury and Grand Jury

G/L# 01-20-70

Department/Activity Description

This department is used to account for expenses incurred in summoning jurors to appear for possible selection for jury service in the six District Courts, eight County Courts at Law and six Justice of the Peace Courts. Other responsibilities include working with the Elections Administrator, the Department of Public Safety and the Secretary of State to insure a valid juror database, coordinating with all courts to compile adequate number of juror assignments for all trials, coordinating the printing, mailing and processing of all jury summons, and keeping detailed records of each individual juror's summons and assignment.

Departmental Goals

Goals of this department include insuring that all courts receive a juror panel when requested, maintaining an accurate database, educating jurors as to the importance of their duties, and communicating accurate records to the County Treasurer's office for jury payments. Other goals include encouraging donations of juror payments to one of the approved organizations and reducing expenditures associated with juror summons printing and mailing.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$81,418 | \$84,317 | \$89,708 |
| Operations | \$91,089 | \$42,675 | \$47,260 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$172,507 | \$126,992 | \$136,968 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Jury Summons Printed and Processed | 62,900 | 64,000 | 64,000 |
| Jurors Appearing & Processed | 24,064 | 27,000 | 27,000 |
| # of Courts Needing Jurors | 20 | 20 | 20 |
| % of Time Answering Phones | 41% | 41% | 41% |
| % of Time Data Entry | 41% | 35% | 35% |
| Juror Donations to Charitable Organizations | \$68,902 | \$63,000 | \$60,000 |

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------|---|----------------------------|---|
| Jury Administrator/Grade 20 | 1 | Deputy Clerk-Jury/Grade 14 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Justice Information Systems

G/L# 01-20-75

Department/Activity Description

The Justice Information Systems department accounts for expenses related to the Criminal Justice System and includes funding for one employee previously funded in the Department of Information Services (01.10.46) This department is responsible for developing and enhancing applications associated with the Justice Information Systems, maintaining, troubleshooting and backing-up data, and monitoring user permissions to maintain security of the system. All other county-wide computer expenses are funded in the County-Wide Technology budget (01.10.90).

Departmental Goals

Goals for this department include enhancing the criminal justice web searches to provide more information to the public, providing online public access to Justice of the Peace records, providing online payment of fees, fines and court costs through E-Government Services, and increasing the availability of services to other local government agencies. Other goals include continuing to maintain backup data based on County policy, and to provide user instruction on existing and new programs related to the Justice Information System.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$75,823 | \$76,617 | \$80,865 |
| Operations | \$591,905 | \$610,351 | \$538,276 |
| Capital | \$23,444 | \$0 | \$0 |
| Total | \$691,172 | \$686,968 | \$619,141 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Work Orders Completed Each Day | 6 | 5 | 5 |
| Users on Justice System | 1,134 | 1,175 | 1,183 |
| Printers on Justice System | 189 | 200 | 208 |
| Justice Internet Visits per Day | 653 | 965 | 1277 |
| Work Orders Completed | 1,418 | 1,272 | 1,300 |
| Data Requests Completed | 123 | 130 | 141 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|--|---|
| Justice Information Systems Mgr/Grade 25 | 1 |
|--|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Death Investigations/Medical Examiner Services

G/L# 01-20-80

Department/Activity Description

The Death Investigations/Medical Examiner Services Department is charged with the responsibility to conduct statutory inquests as required by the Texas Code of Criminal Procedures. This entails performing medicolegal autopsies, drug and alcohol analyses, microscopy, radiology, biology and trace evidence analyses, and firearm and tool mark analyses. Other duties include the issuance of death certificates listing the cause and manner of death, identification of unidentified bodies, and issuing authorization permits for cremations. Assistance is provided to law enforcement agencies and district attorneys offices through the analysis and interpretation of evidence submitted to the crime lab and expert courtroom testimony is provided.

Departmental Goals

Goals of this department include providing sound management of departmental fiscal resources, maintaining an average time to notify next of kin of 1.5 hours, maintaining an average response time of 45 minutes to death scenes, maintaining an average case completion time of 241 minutes per investigation, maintaining a case closure rate of 90% of cases not involving criminal activity within 90 days, and developing and delivering a minimum of 24 public information presentations for citizens and probationers.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$255,337 | \$255,662 | \$277,507 |
| Operations | \$317,207 | \$315,622 | \$332,227 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$572,544 | \$571,284 | \$609,734 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Reported Deaths | 1,183 | 1,242 | 1,304 |
| Accidental Deaths Investigated | 59 | 62 | 65 |
| Homicides Investigated | 15 | 16 | 17 |
| Suicides Investigated | 28 | 30 | 32 |
| Natural Deaths Investigated | 142 | 149 | 157 |
| Average Response Time to Death Scene (minutes) | 37 | 40 | 41 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 4 | 4 | 4 |
| No. of Part-Time Employees | 1 | 1 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|--------------------------------------|---|
| Sr. Forensic Death Investigator/Grade 23 | 1 | Medical Invest.-Part-Time/Grade 22 | 1 |
| Medical Investigator/Grade 22 | 3 | PT- Office Support Spec. II/Grade 15 | 1 |

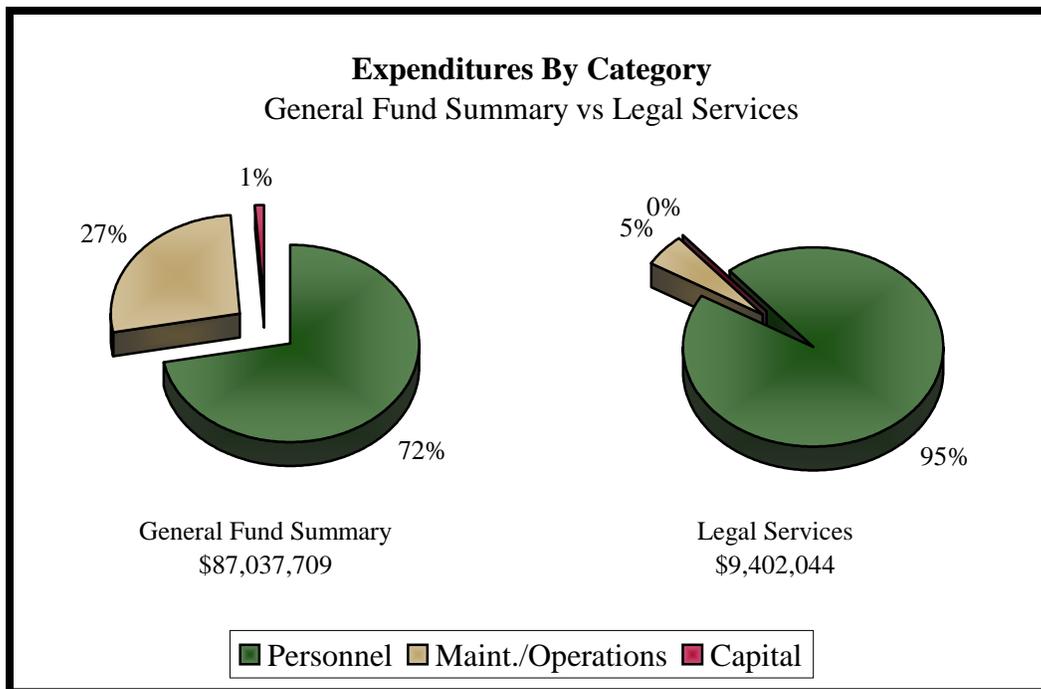
FY 2005 BUDGET

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Legal Services

Legal Services includes departments of the Criminal District Attorney's Office. Functions include case preparation and criminal prosecution in the courts and legal advice to Commissioners Court and county departments in civil matters. Special divisions assist with programs such as victim assistance, child abuse prosecution, mental health, family violence, and appellate review.



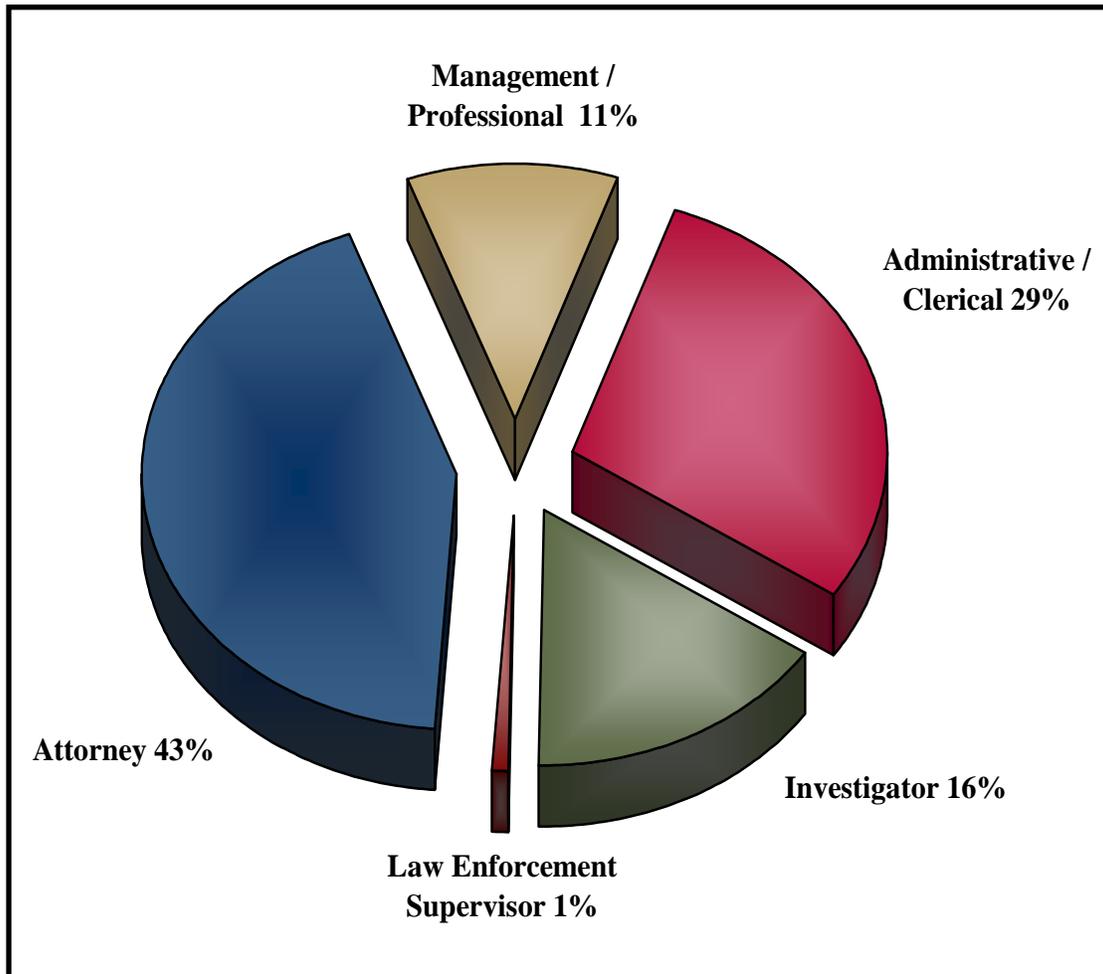
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DENTON COUNTY

STAFFING BY CATEGORY

Legal



| | Full-Time | Part-Time | Total |
|----------------------------|------------------|------------------|--------------|
| Management / Professional | 13 | 0 | 13 |
| Administrative / Clerical | 26 | 5 | 31 |
| Law Enforcement Supervisor | 1 | 0 | 1 |
| Investigator | 19 | 0 | 19 |
| Attorney | 50 | 3 | 53 |
| TOTAL | 109 | 8 | 117 |

DENTON COUNTY

Department: Criminal District Attorney

G/L# 01-30-10

Department/Activity Description

The Criminal District Attorney is the Chief Law Enforcement Officer of the County, and is responsible for receiving cases from local police and sheriff's departments for review and presentation, to investigate criminal activity, and to prepare cases for the Grand Jury to review. Other functions include handling pre-trial matters, revocations, jury and non-jury trials, post-trials and habeas corpus matters. Other areas which are served through this office are the juvenile, victim assistance and mental health programs, drug/alcohol abuse cases, and appellate review which includes transcript and statements of facts, writing briefs, and oral arguments in appellate courts.

Departmental Goals

The main goals for this department are maintaining the aggressive, effective and expeditious disposition of felony and misdemeanor cases, minimizing further trauma to crime victims by providing support, resources, and information, and increasing staff cross-training. Other goals include maintaining aggressive, effective and expedient disposition of all appeals and post-conviction writs and motions, and increasing the number of dispositions of criminal cases as compared to cases filed by 10% and increasing the number of cases filed within 10 days on detained juveniles by 10%.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$6,019,447 | \$6,210,496 | \$6,871,417 |
| Operations | \$363,834 | \$415,050 | \$344,795 |
| Capital | \$28,985 | \$28,320 | \$5,900 |
| Total | \$6,412,266 | \$6,653,866 | \$7,222,112 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Felony Cases Filed | 1,935 | 2,126 | 2,200 |
| Felony Jury Trials | 110 | 120 | 120 |
| Misdemeanor Cases Filed | 6,716 | 6,634 | 6,634 |
| Misdemeanor Jury Trials | 117 | 136 | 140 |
| Juvenile Petitions Filed | 1,282 | 1,300 | 1,325 |
| Juvenile Case Dispositions | 1,561 | 1,600 | 1,625 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 83 | 82 | 85 |
| No. of Part-Time Employees | 5 | 5 | 6 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|----|--|----|
| Criminal District Attorney/Unclassified | 1 | Asst. Chief Investigator/Grade 27 | 1 |
| 1st Assistant DA/ATY 11 | 1 | Computer Forensic Analyst/Grade 25 | 1 |
| Chief Attorney/ATY 10, ATY 8 & ATY 7 | 5 | Director of Victim Services/Grade 25 | 1 |
| Fel. Pros. I/Pros/Attorney/PT/ATY 6 & ATY 5 | 15 | DA & FV Victim Intervent. Spec./Grade 24 | 2 |
| Felony Prosecutor II B/ATY 4 | 4 | Investigators/Grade 22 & Grade 23 | 14 |
| Juv Pros II/Aplt Att II/Fam Law Atty II/ATY 3 | 3 | Office Administrator/Grade 22 | 1 |
| MISD Pros I-II/Aplt Atty III/ATY 2 & ATY 1 | 17 | Administrative Manager/Grade 20 | 8 |
| Director of Admin./Grade 29 | 1 | Administrative Spec./PT/Grade 16/Intern | 15 |
| Chief Inv.-Hot Check Admin/Grade 28 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.-CPS Division

G/L# 01-30-11

Department/Activity Description

The Child Protective Services (CPS) Division increases the District Attorney Office's ability to rapidly and effectively address abuse cases. The number of children removed because of abuse and neglect from their homes by the Texas Department of Family Protective Services (TDFPS) has grown. The Texas Family Code now requires that permanency for the child be achieved within a one year time frame. This is accomplished by returning the children to the home from which they were removed, placing them in a relative's home or by terminating their parents rights to them so that they can be adopted into a loving home. Permanency, safety, and stability are critical to young children overcoming issues of abuse and neglect and going on to become productive individuals within our community.

Departmental Goals

The goals for this department includes effectively litigating Texas Department of Family Protective Services (TDFPS) cases of abused and neglected children and achieving permanency for children removed from abusive homes by TDFPS with one year of removal. Other goals include providing consistent prosecutions of TDFPS cases and sharing information between criminal and civil prosecution of TDFPS cases to increase efficiency and effectiveness.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$114,228 | \$275,733 |
| Operations | \$0 | \$29,210 | \$49,714 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$143,438 | \$325,447 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| CPS Cases Filed | 52 | 60 | 65 |
| CPS Case Dispositions | 37 | 40 | 43 |
| Witnesses Secured for Hearings | 74 | 78 | 82 |
| Witnesses Secured for Termination Trials | 692 | 727 | 763 |
| Discovery Responses Prepared | 38 | 40 | 42 |
| Evidence Secured by Subpoena | 475 | 499 | 524 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------------|---|----------------------------|---|
| Family Law Attorney I/Aty 6 | 1 | FVCA Investigator/Grade 23 | 1 |
| Family Law Attorney II/Aty 4 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: D.A.-Civil Domestic Violence Grant**G/L# 01-30-12***Department/Activity Description**

The Civil Domestic Violence Grant staff helps to meet the demands of a growing county. Funding allows staff to keep abreast of the number of protective orders and the felony, misdemeanor and civil family violence cases that are prosecuted each year. This grant allows the staff to assist the prosecution teams ability to locate complainants, particularly in older cases.

Departmental Goals

Goals for this department include increasing the speed at which cases are reviewed for intake in the office, providing for more aggressive prosecutions, and holding more batterers and abusers accountable for their actions. Other goals include providing training to the Criminal District Attorney's staff, law enforcement and other groups about domestic violence and protective orders.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$108,301 | \$116,562 | \$127,347 |
| Operations | \$3,975 | \$4,050 | \$5,300 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$112,276 | \$120,612 | \$132,647 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|------------------------------------|-----------------------|--------------------------|--------------------------|
| Protective Orders Granted | 88 | 90 | 110 |
| Batterers Ordered into Counseling | 57 | 50 | 55 |
| Victims Served | 415 | 400 | 405 |
| Persons Trained | 915 | 909 | 920 |
| Protective Orders Prosecuted | 175 | 126 | 130 |
| Domestic Violence Subpoenas Issued | 164 | 145 | 150 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 2 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|------------------------------|---|
| Felony Investigator/Grade 23 | 1 | Legal Intern/PT/Unclassified | 1 |
| Family Law Attorney II/Aty 3/PT | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: D.A.-Child Abuse Prosecution Enhancement Grant

G/L# 01.30.13

Department/Activity Description

The Child Abuse Prosecution Unit prepares all cases presented through the Child Advocacy Center (CAC) for grand jury presentation and/or trial, including victim and family witness preparation and education, and the review of case files. After indictment, the prosecutor will handle all plea negotiations, set cases for disposition, and try cases. The Unit conducts training for law enforcement, TDPRS and CASA volunteers in proper investigation methods and child abuse prosecution. The Unit also conducts general public awareness programs in the function of a specialized child abuse unit in a child abuse investigation, and participates in on-going training for professionals working within the field of child abuse. Funding for this grant ended August 31, 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$91,588 | \$100,251 | \$0 |
| Operations | \$1,452 | \$1,782 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$93,040 | \$102,033 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 0 |
| No. of Part-Time Employees | 1 | 1 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.-Prosecution Enhancement Grant

G/L# 01-30-14

Department/Activity Description

This unit supervises, oversees and performs legal research necessary for the preparation of trials and hearings pertaining to felony family violence criminal offenses, prosecuting jury and non-jury trials, negotiating settlements, and preparing various briefs, motions, and various legal devices. Other duties involve specialized investigative and clerical work assisting in the provision of services to the victims of domestic violence crime. This grant was included in the adopted budget beginning in FY 2000.

Departmental Goals

Goals for this unit include prosecuting all criminal domestic violence cases (felony and misdemeanor), assisting victims with referrals to other County services and resources that will end the abuse, and providing support through rapid victim contact and intervention. Other goals include providing domestic violence training and education to County citizens, expediting the handling of criminal domestic violence cases, and coordinating public information and awareness campaigns.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$141,141 | \$136,286 | \$158,388 |
| Operations | \$810 | \$3,580 | \$2,999 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$141,951 | \$139,866 | \$161,387 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Victims Served | 153 | 156 | 159 |
| Personnel Trained | 915 | 933 | 952 |
| Felony Family Violence Intake | 118 | 120 | 122 |
| Felony Family Violence Dispositions | 124 | 126 | 129 |
| Misdemeanor Family Violence Intake | 1,084 | 1,106 | 1,248 |
| Misdemeanor Family Violence Dispositions | 1,054 | 1,075 | 1,097 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|------------------------|---|--------------------------------------|---|
| Felony Pros.I-FV/Aty 6 | 1 | Administrative Specialist I/Grade 16 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Criminal District Attorney - Civil Division

G/L# 01-30-15

Department/Activity Description

The Criminal District Attorney - Civil Division is responsible for advising the Denton County Commissioners Court, elected officials and department heads on relevant law and legal issues. Legal representation is provided to the County and its representatives in federal and state court. Counsel is also provided to the Denton County Bail Bond Board, the Civil Service Commission, the Lake Ray Roberts Planning and Zoning Commission, the Development Review Committee and various departmental and citizens advisory committees. This office is also prosecuting bail bond cases in twelve courts and non-task force seizure cases in five District Courts.

Departmental Goals

The goals of this department include providing timely responses to legal requests, providing legal advice that prevents litigation, providing effective in-house prosecution and defense of civil litigation, and rendering sound legal advice to Denton County's elected officials and department heads. Other goals include providing a comprehensive bail bond forfeiture plan and providing for the prosecution of asset seizures and forfeitures from the various law enforcement agencies in Denton County.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$901,702 | \$913,030 | \$992,903 |
| Operations | \$96,892 | \$77,100 | \$74,884 |
| Capital | \$0 | \$0 | \$1,862 |
| Total | \$998,594 | \$990,130 | \$1,069,649 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Road Contracts or Amendments | 60 | 84 | 84 |
| Real Estate Documents | 40 | 68 | 68 |
| Claims Against Denton County | 54 | 36 | 36 |
| Tax Abatements | 7 | 18 | 18 |
| Grants | 13 | 14 | 14 |
| Work Orders | 815 | 796 | 796 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 11 | 11 | 11 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|----------------------------------|---|--------------------------------------|---|
| Chief of Civil Division/Aty 9 | 1 | Senior Paralegal/Grade 24 | 1 |
| Civil Attorney I/Aty 7 | 1 | Paralegal/Grade 21 | 1 |
| Civil Attorney II/Aty 6 | 4 | Administrative Specialist I/Grade 16 | 2 |
| Chief Admin-Forfeitures/Grade 24 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.-Family Violence Victim Intervention Grant

G/L# 01-30-16

Department/Activity Description

The Family Violence-Victim Intervention Grant provides for a Family Violence Intervention Specialist to provide crisis intervention and counseling to the victims of domestic violence, child abuse and sexual assault. Intervention is critical to keeping the victim involved in the legal process and from being further manipulated by the abuser. The Intervention Specialist intervenes in crisis situations, answers questions, makes referrals for further assistance, helps victims apply for victim compensation, aids victims in keeping abreast of court dates, provides support to victims during court proceedings, and participates in training law enforcement personnel. Funding for this grant ended June 30, 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$68,674 | \$70,363 | \$0 |
| Operations | \$1,509 | \$1,685 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$70,183 | \$72,048 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.Juvenile Child Abuse Prosecution Grant

G/L# 01-30-17

Department/Activity Description

The North Central Texas Council of Governments (NCTCOG) recommended allocation of funding to the Texas Criminal Justice Division (CJD) for this program on April 23, 2004. Therefore, funding for this program was included in the FY 2005 Adopted Budget. Funds were to be utilized for the addition of a staff member to assist the Juvenile Unit with the prosecution of children who sexually victimize other children and to assist Denton County's law enforcement efforts to address juvenile sex offenders and the needs of the community. We received notification on September 13, 2004 after the budget was adopted that CJD had declined to fund this program. This position will not be filled and funds will not be expended from this department for FY 2005. Funding will not be included for this program in FY 2006.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$94,731 |
| Operations | \$0 | \$0 | \$1,903 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$0 | \$96,634 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|---------------------------|---|
| Juvenile Prosecutor/Aty 5 | 1 |
|---------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.-Family Violence Expansion Grant

G/L# 01-30-18

Department/Activity Description

The Family Violence Expansion Grant provides funding through the federal Violence Against Women Act for staff to provide more aggressive and coordinated prosecution to family violence cases. This enables the District Attorney's Office to locate uncooperative victims and secure additional evidence necessary for the prosecution of misdemeanor cases. This grant benefits Denton County's law enforcement efforts and enables the District Attorney's Office to hold more batterers accountable while improving the services offered to victims of domestic violence. This grant was originally awarded to Denton County during FY98.

Departmental Goals

Goals of this department are increasing the prosecution of misdemeanor domestic violence cases, assisting victims with referrals for services/resources needed, and providing support through witness location and clerical support. Other goals include providing training to staff, various law enforcement agencies and others within Denton County about domestic violence, and expediting the handling of cases.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$154,359 | \$161,823 | \$175,426 |
| Operations | \$3,300 | \$3,600 | \$4,800 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$157,659 | \$165,423 | \$180,226 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| MDV Cases Prosecuted | 1,259 | 1,284 | 1,310 |
| MDV Cases Pending Prosecution | 467 | 476 | 486 |
| MDV Cases Where Counseling Ordered at Sentencing | 899 | 917 | 935 |
| MDV Cases Dismissed Because of No Complainant | 7 | 7 | 7 |
| MDV Cases Pending Prosecution Over 1 Year | 347 | 354 | 361 |
| Average Days to File Case from Intake | 30 | 31 | 32 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|--------------------------------------|---|
| Misd. Pros. II-FV/Aty 1 | 1 | Administrative Specialist I/Grade 16 | 1 |
| Family Violence Misd. Investig./Grade 22 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.-Child Victim Intervention Specialist Grant

G/L# 01-30-19

Department/Activity Description

The Child Victim Intervention Specialist Grant provides for a Child Victim Intervention Specialist to provide crisis intervention, counseling, information, and victim services to child abuse victims and their families to reduce the trauma to the child victim. The Intervention Specialist intervenes in crisis situations; answering questions, making referrals for further assistance, assisting victims in applying for victim compensation, aiding victims in keeping abreast of court dates, providing support to victims during court proceedings and participating in training law enforcement personnel. Funding for this grant ended June 30, 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$70,136 | \$63,141 | \$0 |
| Operations | \$2,307 | \$1,735 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$72,443 | \$64,876 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 0 |
| No. of Part-Time Employees | 1 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.Civil Child Abuse Prosecution Expansion Grant

G/L# 01-30-20

Department/Activity Description

The D. A.- Civil Child Abuse Prosecution Expansion Grant is designed to provide permanency, safety, and stability to young children overcoming issues of abuse and neglect and to ensure the critical need of these children in becoming productive individuals within our community. Through this project, the staff member attends Permanency Planning Team Meetings and weekly staff meeting at the Children's Advocacy Center, prepares weekly orders on scheduled cases, handles weekly statutory hearings, prepares for scheduled trials, reviews criminal cases that are ongoing with CPS termination cases, attends post removal staffings as they occurs, tries all cases set for termination trials that month, and meets with witnesses and caseworkers to prepare for scheduled trials.

Departmental Goals

Goals of this grant include effectively litigating TDPRS cases of abused and neglected children, achieving permanency for children removed from abusive homes by TDPRS within one year of removal, providing consistent prosecutions of TDPRS cases, and sharing information between criminal and civil prosecution of TDPRS cases to increase efficiency and effectiveness.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$118,578 |
| Operations | \$0 | \$0 | \$7,536 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$0 | \$126,114 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|----------------------------|---|
| FVCA Investigator/Grade 23 | 1 |
| Paralegal | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.-DWI Prosecution Grant

G/L# 01-30-22

Department/Activity Description

The DWI Prosecution Grant prepares all felony alcohol related cases presented through the Denton County Criminal District Attorney's office for grand jury presentation and trial including victims and family witness preparation and education, reviewing case files, interviewing witnesses, negotiating plea agreements, and setting cases for disposition and trial. This unit conducts training on DWI and other alcohol issues for law enforcement and the public. Funding for this grant ended September 30, 2003. Expenditures are budgeted in the Criminal District Attorney's Office- 01.30.10 effective FY 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$190,855 | \$0 | \$0 |
| Operations | \$7,607 | \$320 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$198,462 | \$320 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 0 | 0 |
| No. of Part-Time Employees | 1 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: D.A.-Civil Child Abuse Prosecution Grant

G/L# 01-30-23

Department/Activity Description

The D. A.- Civil Child Abuse Prosecution Grant is designed to provide permanency, safety, and stability to young children overcoming issues of abuse and neglect and to ensure the critical need of these children in becoming productive individuals within our community. Through this project, the staff member attends Permanency Planning Team Meetings and weekly staff meeting at the Children's Advocacy Center, prepares weekly orders on scheduled cases, handles weekly statutory hearings, prepares for scheduled trials, reviews criminal cases that are ongoing with CPS termination cases, attends post removal staffings as they occurs, tries all cases set for termination trials that month, and meets with witnesses and caseworkers to prepare for scheduled trials.

Departmental Goals

Goals of this grant include effectively litigating TDPRS cases of abused and neglected children, achieving permanency for children removed from abusive homes by TDPRS within one year of removal, providing consistent prosecutions of TDPRS cases, and sharing information between criminal and civil prosecution of TDPRS cases to increase efficiency and effectiveness.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$68,124 | \$71,989 | \$87,828 |
| Operations | \$0 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$68,124 | \$71,989 | \$87,828 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Extensions Sought on Cases Filed in Same Year | 20 | 10 | 5 |
| Training Programs Conducted | 4 | 5 | 6 |
| Reduction of Pending TDPRS Cases | 64 | 61 | 59 |
| Removal & 14-Day Hearings | 108 | 113 | 119 |
| Status & Review Hearings | 247 | 259 | 272 |
| Termination Trials | 36 | 38 | 40 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

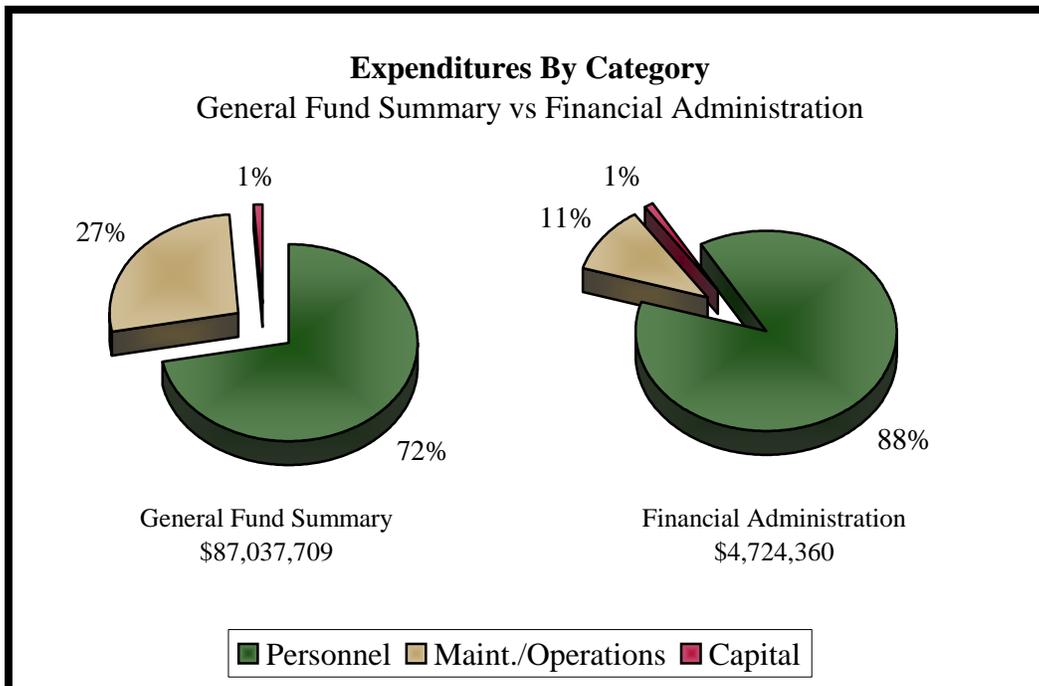
AUTHORIZED POSITION DETAIL

| | |
|------------------------------|---|
| Family Law Attorney II/Aty 4 | 1 |
|------------------------------|---|

FY 2005 BUDGET

Financial Administration

Financial Administration includes the County Auditor, County Treasurer, Tax Assessor/Collector, and Budget offices. Services provided are collecting, safeguarding, investing, disbursing, and budgeting funds as well as financial reporting.



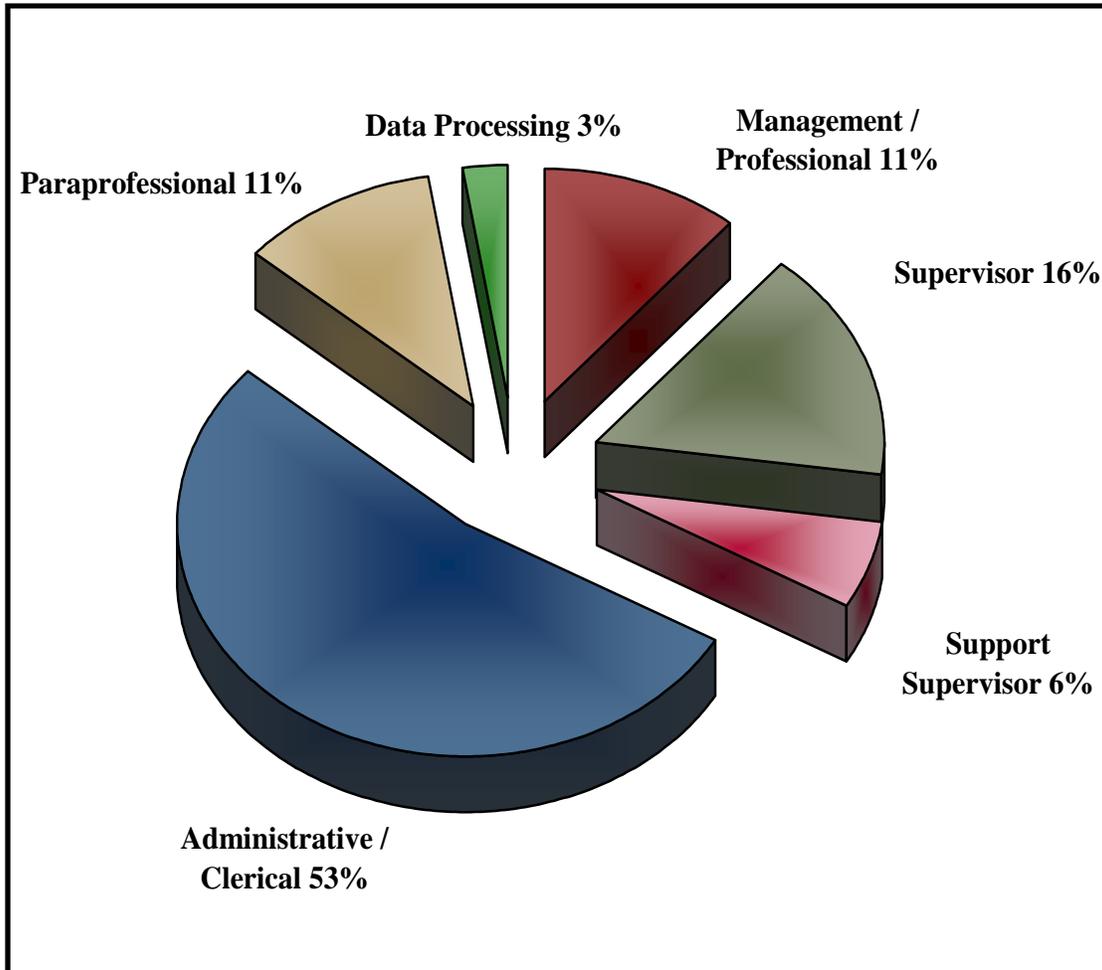
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DENTON COUNTY

STAFFING BY CATEGORY

Financial



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management / Professional | 9 | 0 | 9 |
| Supervisor | 13 | 0 | 13 |
| Support Supervisor | 5 | 0 | 5 |
| Paraprofessional | 8 | 1 | 9 |
| Administrative / Clerical | 43 | 0 | 43 |
| Data Processing | 2 | 0 | 2 |
| TOTAL | 80 | 1 | 81 |

DENTON COUNTY

Department: County Auditor

G/L# 01-40-10

Department/Activity Description

As Chief Financial Officer for the County, the County Auditor has various functions relating to finance. Specific duties include financial accounting and reporting, accounts payable, internal auditing, assisting in budget preparation and monitoring, grant administration and reporting, capital project accounting and control, collections of delinquent fines, and cash management. Other financial duties include preparation of financial information for debt issuance and debt rating, administration of the financial computer system, and supervision of the internal audit and accounting areas. Internal audit involves the design and testing of internal controls to insure the safety of County funds; accounting includes system design and maintenance.

Departmental Goals

Departmental goals include maintaining internal control systems that safeguard County assets, providing timely and accurate financial information to Commissioners Court, elected officials and department heads, processing all accounts payable in an accurate and timely manner, and increasing revenues through fine collections and investment management. Other goals include increasing internal audit coverage and scope, and increasing audit presence in fee-collecting offices.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$816,805 | \$836,355 | \$929,832 |
| Operations | \$19,673 | \$24,545 | \$24,964 |
| Capital | \$1,624 | \$0 | \$0 |
| Total | \$838,103 | \$860,900 | \$954,796 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Revenues Audited | \$112,000,000 | \$120,000,000 | \$125,000,000 |
| Revenues Audited per Staff Member | \$22,500,000 | \$24,000,000 | \$25,000,000 |
| Accounts Payable Checks Processed | 20,118 | 21,000 | 21,500 |
| A/P Checks Processed per Staff Member | 4,023 | 4,100 | 4,150 |
| % of A/P Checks Processed Timely and Accurately | 98% | 99% | 99% |
| Grants Administered | 45 | 48 | 48 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 14 | 14 | 15 |
| No. of Part-Time Employees | 1 | 1 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|--------------------------------------|---|
| County Auditor/Appointed | 1 | Accts Payable Supervisor/Grade 20 | 1 |
| Chief Assistant County Auditor/Grade 28 | 1 | Financial Support Spec. III/Grade 19 | 1 |
| Financial Computer/Acct. Mgr./Grade 25 | 1 | Financial Support Spec. II/Grade 17 | 4 |
| Internal Auditor/Grade 22 | 6 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: County Treasurer

G/L# 01-40-20

Department/Activity Description

The County Treasurer is the chief custodian of all County funds. This office is responsible for distributing all County funds, and processing the bi-monthly payroll for County employees, weekly jury payments, and weekly accounts payable payments. Other duties include performing original bank reconciliation of County bank accounts and funds, and serving as the County's Chief Investment Officer who purchases and redeems all investments made for the County. Also, the Treasurer is responsible for maintaining any sheriff's bail bond collateral.

Departmental Goals

The goals of this department are continuing to automate and streamline office procedures to decrease the need for new personnel, implementing a web based program for automated timesheets, developing a method for imaging documents to reduce the amount of storage needed for record retention schedules, and implementing new procedures for financial reporting and charting historical data on investments.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$342,547 | \$332,563 | \$369,048 |
| Operations | \$37,322 | \$37,085 | \$38,419 |
| Capital | \$0 | \$0 | \$13,505 |
| Total | \$379,870 | \$369,648 | \$420,972 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Payroll Checks Processed Annually | 36,992 | 37,200 | 37,900 |
| Jury Checks Processed Annually | 20,334 | 21,000 | 21,300 |
| Deposit Warrants Written Annually | 10,902 | 11,000 | 11,100 |
| Direct Deposit Participants | 1,462 | 1,500 | 1,550 |
| Individual County Funds Maintained | 48 | 52 | 60 |
| Bank Reconciliation by Day 10 of Each Month | 95% | 98% | 98% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 5 | 6 | 6 |
| No. of Part-Time Employees | 1 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-------------------------------------|---|---------------------------------------|---|
| County Treasurer/Elected | 1 | Financial Analyst/Grade 21 | 1 |
| Assistant County Treasurer/Grade 27 | 1 | Administrative Specialist II/Grade 18 | 1 |
| Payroll Supervisor/Grade 23 | 1 | Financial Supt Spec. II/Grade 17 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Tax Assessor/Collector

G/L# 01-40-30

Department/Activity Description

The Tax Assessor/Collector is responsible for the collection of current and delinquent taxes, penalties and interest, the computation of taxes on agricultural rollbacks, the issuance of tax certificates, and refunds for overpayments. In addition to collecting County taxes, the department also collects for 58 other entities. This office is also responsible for vehicle registrations, titles of cars, trucks, trailers and boats, and the issuance of liquor licenses. The Tax Assessor/Collector must comply with state and County statutory requirements for depositing and reporting, and due to these requirements, operates on a calendar year instead of on the County fiscal year.

Departmental Goals

The primary goal for this department is improving collection percentages for all entities it serves. Other general goals are improving customer service and operating the office efficiently and effectively. Specific goals include improving the process of mailed tax payments/vehicle registrations and integrating collection for new tax units as they apply.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$2,085,021 | \$2,133,814 | \$2,430,865 |
| Operations | \$368,870 | \$355,640 | \$443,877 |
| Capital | \$0 | \$3,440 | \$10,630 |
| Total | \$2,453,891 | \$2,492,894 | \$2,885,372 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| County Tax Accounts | 265,500 | 290,000 | 320,000 |
| Additional Tax Unit Accounts | 47 | 57 | 58 |
| Alcoholic Beverage Permits Issued | 598 | 650 | 700 |
| Tax Certificates Issued | 1,897 | 3,850 | 4,000 |
| Sale of Tax Roll Revenue | \$10,415 | \$13,250 | \$15,000 |
| % of Current Taxes Collected by January 31 (all) | 78% | 70% | 65% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 51 | 54 | 54 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|----------------------------------|---|----------------------------------|----|
| Tax Assessor/Collector/Elected | 1 | Assistant Chief Deputy/Grade 20 | 1 |
| Chief Deputy-Ad Valorem/Grade 27 | 1 | Supervisor/Tax/MV/Grade 20 | 3 |
| Manager Motor Vehicle/Grade 22 | 1 | Financial Administrator/Grade 20 | 3 |
| Senior Super/Ad Valorem/Grade 21 | 1 | Asst Super/Tax/MV/Grade 18 | 7 |
| Senior Super/Tax/MV/Grade 21 | 1 | Dpty Clk MV/Ad Val/Mail/Grade 14 | 34 |
| Network Coordinator/Grade 21 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Budget Office

G/L# 01-40-40

Department/Activity Description

The Budget Office is responsible for preparing and recommending a balanced annual County budget to the Commissioners Court which legally controls County spending for the fiscal year. In addition, this office maintains, updates, and prepares the payroll budget for all County departments, and serves the Commissioners Court by preparing budget amendments, financial impact statements, and recommending budgetary policies and procedures. This office also conducts analytical research throughout the year for various departments and projects, serves on various County committees, and provides other reports and recommendations to the Commissioners Court, elected officials and department heads as requested.

Departmental Goals

Goals for this department are improving efficiency and effectiveness of operations, providing quality services and budget analysis and developing and implementing performance and productivity measures county-wide. Other goals include reducing the number of budget amendments through more flexible policies, continuing to enhance the web page on the Intrasite, and continuing to receive the GFOA Distinguished Budget Presentation Award.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$384,080 | \$412,863 | \$444,772 |
| Operations | \$17,786 | \$17,835 | \$18,448 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$401,866 | \$430,698 | \$463,220 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Budget Amendments Processed | 257 | 238 | 240 |
| Intra-Departmental Operating Transfers Processed | 167 | 124 | 125 |
| Payroll Changes Processed | 3,652 | 3,500 | 3,500 |
| Budget Summaries Prepared | 1,000 | 1,000 | 1,000 |
| Hours Spent on Payroll Budget | 1,000 | 2,000 | 2,000 |
| Average # of Minutes to Process a Budget Amendment | 30 | 30 | 30 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 5 | 5 | 5 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------------|---|--------------------------------------|---|
| Budget Officer/Unclassified | 1 | Budget Analyst/Grade 23 | 1 |
| Assistant Budget Officer/Grade 28 | 1 | Budget Analyst-Part-Time/Grade 23 | 1 |
| Budget Systems Analyst/Grade 24 | 1 | Financial Support Spec. III/Grade 19 | 1 |

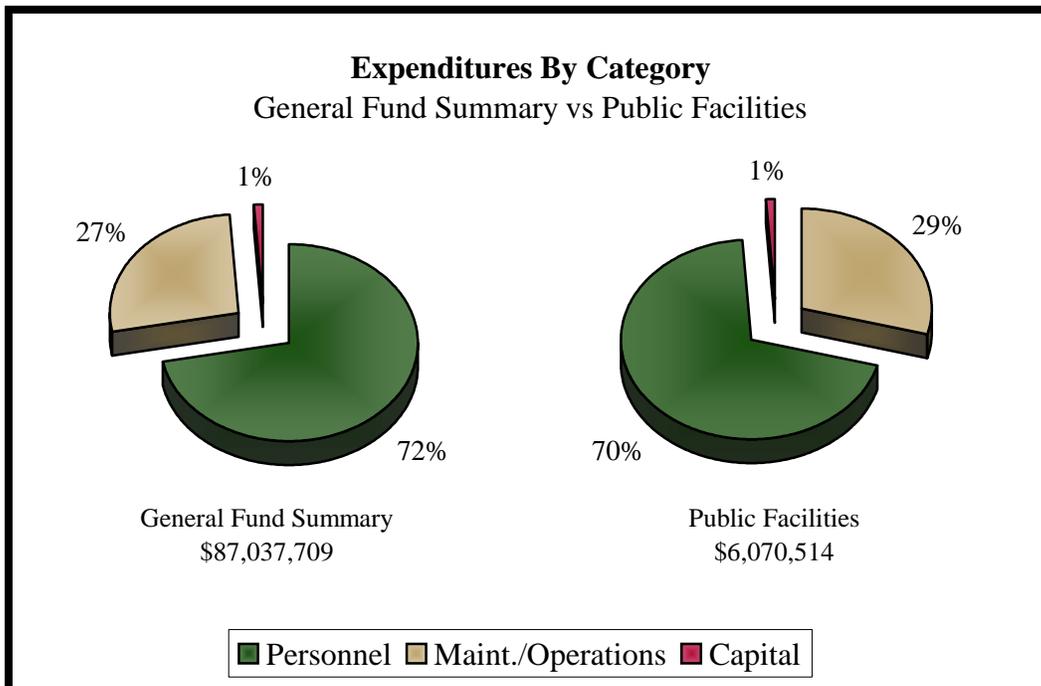
FY 2005 BUDGET

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Public Facilities

Public Facilities includes the maintenance of county facilities on a continuous basis. All county-owned buildings and leased space facilities are accounted for in this section. Expenses include utilities, routine maintenance, and equipment necessary to care for these facilities.



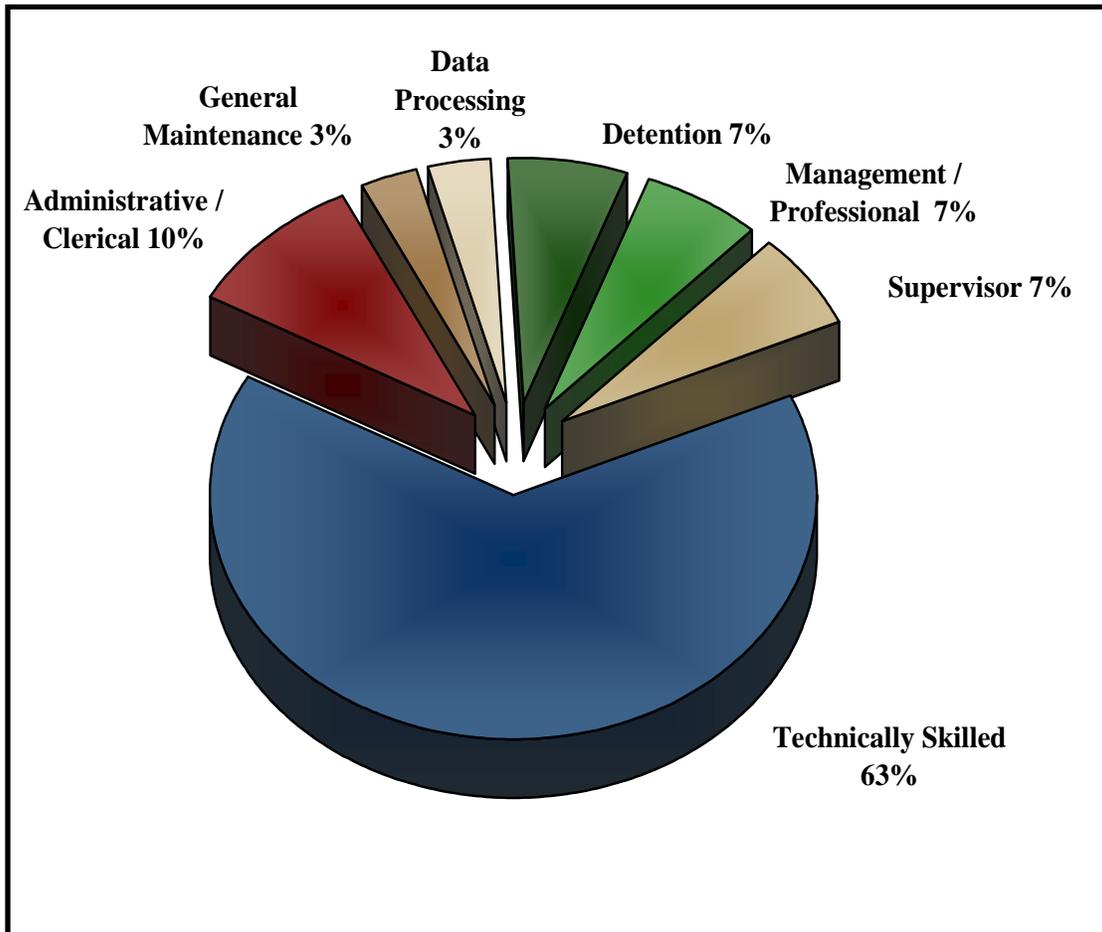
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DENTON COUNTY

STAFFING BY CATEGORY

Public Facilities



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management / Professional | 2 | 0 | 2 |
| Supervisor | 2 | 0 | 2 |
| Technically Skilled | 20 | 0 | 20 |
| Administrative / Clerical | 3 | 0 | 3 |
| General Maintenance | 0 | 1 | 1 |
| Data Processing | 1 | 0 | 1 |
| Detention | 2 | 0 | 2 |
| TOTAL | 30 | 1 | 31 |

DENTON COUNTY

Department: Public Facilities

G/L# 01-50-10-94

Department/Activity Description

The Public Facilities Department is responsible for maintenance of County-owned facilities and property as well as limited repairs of leased facilities. These responsibilities include painting, remodeling, plumbing, electrical, air conditioning/heating, grounds maintenance, and general custodial duties. This office also provides 24-hour emergency response as needed, and helps move County property upon request. Staff also provides expert advice to all County departments, directs the activities of architects and contractors working on construction projects, and prepares detailed analyses of construction projects for Commissioners Court.

Departmental Goals

The major goals for this department are assisting Architexas with the state funded grants, overseeing the design, construction or remodeling for newly acquired or existing county facilities, continuing to maintain efficiency while expanding square footage under maintenance, enhancing the condition and appearance of all facilities and property, continuing to provide training for all employees, and increasing recycling volume through increased employee participation.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,470,433 | \$1,531,566 | \$1,719,866 |
| Operations | \$3,030,890 | \$3,664,411 | \$3,514,298 |
| Capital | \$20,982 | \$0 | \$90,392 |
| Total | \$4,522,305 | \$5,195,977 | \$5,324,556 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 27 | 28 | 29 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|-------------------------------------|---|
| Manager of Facilities/Unclassified | 1 | Maint. Spec I/DOI Grdskpr/Grade 19 | 4 |
| Assistant Manager of Facilities/Grade 27 | 1 | Recycling-D.O. I/Grade 17 | 1 |
| Law Enforcement Fac. Manager/Grade 26 | 1 | Maint. Scheduler-Disp./Grade 17 | 1 |
| Correction Facilities Tech. III/Grade 22 | 3 | Purch & Inv. Ctrl Spec./Grade 17 | 1 |
| Maintenance-Repair Specialist II/Grade 22 | 4 | Office Support Spec. II/Grade 15 | 1 |
| Office Administrator/Grade 22 | 1 | Maint. Asst/Off Sup Spec I/Grade 14 | 4 |
| Journeyman Electrician/Grade 21 | 1 | Custodian-Sanger -P-T/Grade 10 | 1 |
| Correction Facilities Tech. I/Grade 19 | 5 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: Telephone Department**G/L# 01-50-95***Department/Activity Description**

The Telephone Department is responsible for managing and coordinating the installation, repair and maintenance of the County-wide telecommunications equipment and services. This department provides assistance to all County departments and agencies by forecasting future automation needs, recommending a plan of action, and assisting those departments in implementing the plans of action. In FY94, all telephone charges were moved from various budgets to this department for centralized monitoring.

Departmental Goals

The primary goals of this department are designing and implementing a 4-digit dialing plan between all county offices, improving customer service, reducing busy signals and providing 24/7 access to information by implementing automated call distribution and attendants, voice response systems. Other goals include reducing monthly telecommunication and maintenance costs by implementing new, networked telecommunication equipment, and improving constituent access to county offices through the expansion of metro telephone services.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$51,342 | \$59,436 |
| Operations | \$528,597 | \$579,600 | \$686,522 |
| Capital | \$1,805 | \$0 | \$0 |
| Total | \$530,402 | \$630,942 | \$745,958 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Work Orders Completed | 831 | 550 | 600 |
| High Priority Work Orders | 17 | 12 | 15 |
| Avg. # of Work Orders Completed per Day | 3.6 | 2.4 | 2.6 |
| Phones | 1106 | 1121 | 1130 |
| Rating of Phone System (Meet/Exceed Expectations) | 94.3% | 96.0% | 96.0% |
| Buildings Supported | 42 | 46 | 47 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|---------------------------------------|---|
| System Support Spec/Telecomm/Grade 22 | 1 |
|---------------------------------------|---|

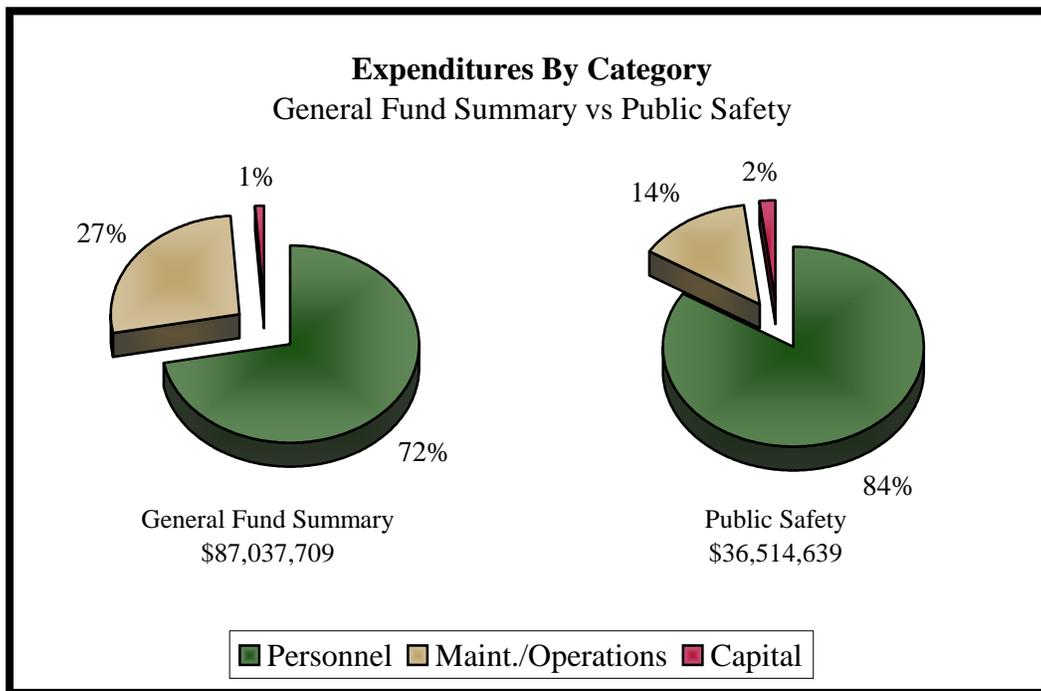
FY 2005 BUDGET

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Public Safety

Public Safety Departments include the County Jail, Sheriff's Department, and Constables offices. The County also funds Emergency Management departments including volunteer fire departments for providing protection to the unincorporated areas of the County. Partial funding of state agencies include C.S.C.D. (Adult Probation), Department of Public Safety, Texas Parks and Wildlife, and Alcohol Beverage Commission.



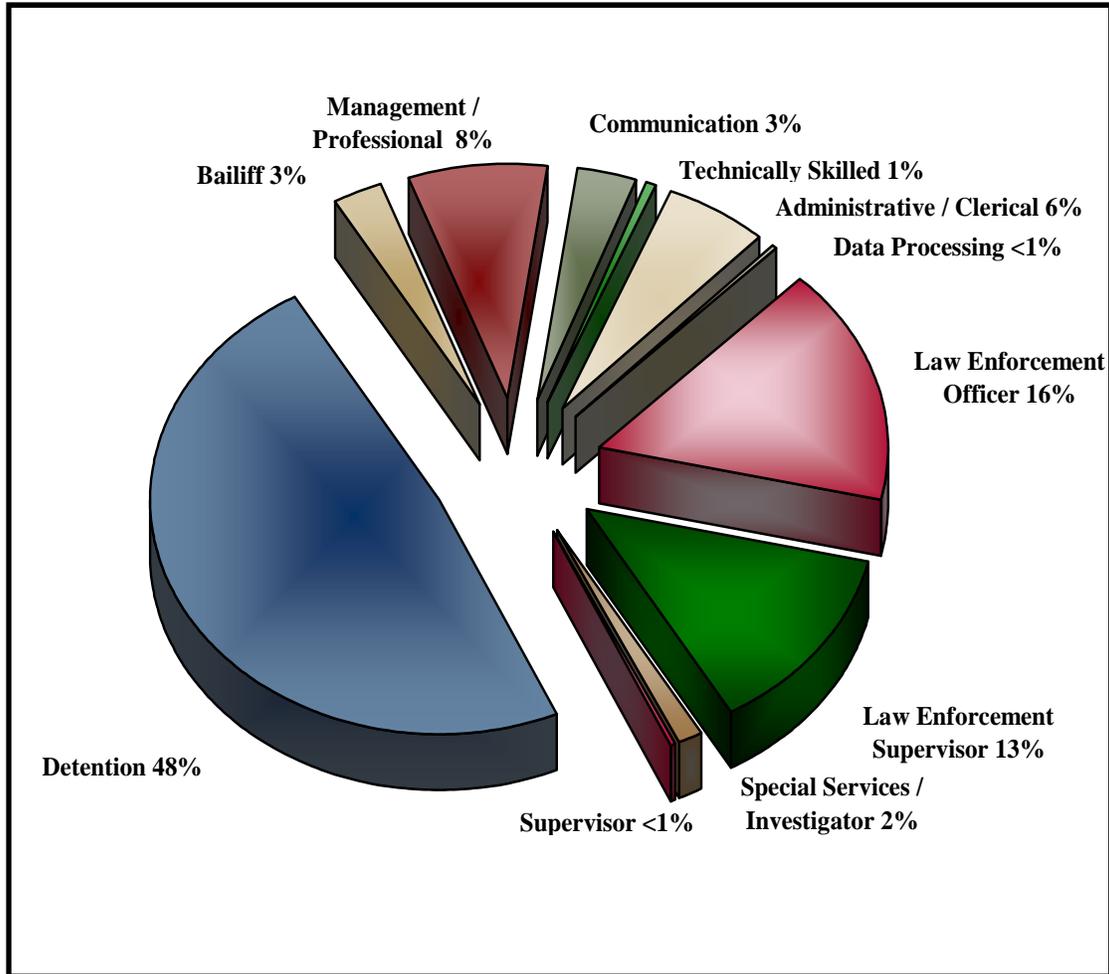
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DENTON COUNTY

STAFFING BY CATEGORY

Public Safety



| | Full-Time | Part-Time | Total |
|---------------------------------|------------------|------------------|--------------|
| Management / Professional | 45 | 0 | 45 |
| Supervisor | 1 | 0 | 1 |
| Technically Skilled | 3 | 0 | 3 |
| Administrative / Clerical | 28 | 7 | 35 |
| Data Processing | 1 | 0 | 1 |
| Law Enforcement Officer | 95 | 2 | 97 |
| Law Enforcement Supervisor | 75 | 1 | 76 |
| Special Services / Investigator | 9 | 0 | 9 |
| Communication | 20 | 0 | 20 |
| Detention | 283 | 2 | 285 |
| Bailiff | 16 | 0 | 16 |
| TOTAL | 576 | 12 | 588 |

DENTON COUNTY

Department: County Jail

G/L# 01-60-10

Department/Activity Description

The County Jail is responsible for housing and managing offenders and is under the direct supervision of the Sheriff. Jail administration focuses on facilitating the operation and interaction of all sections, shifts and activities of the detention facility. These responsibilities are executed in compliance with the Texas Jail Standards. The County Jail has the responsibility to hold and manage convicted felons not yet accepted by the Texas Department of Corrections and also pursues contracts with other counties and the federal government to house other inmates in any available bed space.

Departmental Goals

The objectives of the County Jail are increasing efficiency in dealing with inmates, aiding in the reduction of recidivism, training all employees to surpass minimum state requirements, and providing training in new courses from TCLEOSE to encourage employees to obtain intermediate and advanced certification.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$11,557,028 | \$12,683,090 | \$15,369,739 |
| Operations | \$1,138,531 | \$1,790,800 | \$1,444,746 |
| Capital | \$31,279 | \$17,380 | \$30,632 |
| Total | \$12,726,838 | \$14,491,270 | \$16,845,117 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Average Daily Jail Population/Denton County Inmates | 770 | 815 | 950 |
| Inmate Phone Service Commission | 694,400 | 731,600 | 768,800 |
| % of Inmates Bonded Out on Same Day as Booking | 65% | 65% | 65% |
| Average Weekly Cost to Feed Inmates | \$20,956 | \$22,179 | \$23,402 |
| % Out-of-County Inmates to Total Population | 30% | 30% | 0% |
| Average # Hours Intake Processing | 1 | 1 | 0.75 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 269 | 315 | 330 |
| No. of Part-Time Employees | 2 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|----|-------------------------------------|-----|
| Assistant Chief Deputy/Grade 30 | 1 | Criminal Justice Sys Tech./Grade 21 | 1 |
| Captain/Lieutenant/Grade 25 | 6 | Deputy Sheriff Transport/Grade 21 | 9 |
| Forensic Technician II/Grade 24 | 1 | Chaplain Assistants/Grade 21 | 2 |
| Det. Inmate Pgms. Comp. Mgr./Grade 24 | 1 | Detention Officer II/Grade 20 | 37 |
| Lieutenant/Sgt Trans Spec Oper/Grade 23 | 6 | Admin. To Det. Chief/Grade 19 | 1 |
| Sergeant/Grade 22 | 18 | D.O. I-Front Desk/PT/Grade 18 | 2 |
| Jail Case Coordinator/Grade 22 | 1 | Detention Officer I/Grade 18 | 242 |
| Chaplain-Counselor/Grade 22 | 1 | Admin. Spec. I/Grade 16 | 1 |
| Inmate Svc./Literacy Instr/Grade 21 | 2 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Jail Health

G/L# 01-60-15

Department/Activity Description

The Jail Health Department is responsible, by statute, to provide health care services to County jail inmates. Duties include administering medications, deciding whether emergency treatment is necessary, maintaining medical charts, and various other duties under the direct supervision of a physician. The Commissioners Court implemented an Inmate Pay for Care Program in FY94 to begin charging inmates for their medical services.

Departmental Goals

The goals of this department are providing the necessary health care services to ill or injured Denton County inmates, minimizing the cost of health care where applicable, continuing to work with the Jail Health Management Committee to review inmate care plans, and monitoring the inmate pay for care program and insurance reimbursements.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,119,084 | \$1,285,141 | \$1,720,190 |
| Operations | \$475,007 | \$737,892 | \$675,824 |
| Capital | \$20,934 | \$0 | \$0 |
| Total | \$1,615,026 | \$2,023,033 | \$2,396,014 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Daily Average of Inmates Clinically Evaluated | 46 | 60 | 70 |
| Monthly Average of Inmates Requiring Physician | 550 | 675 | 680 |
| Monthly Average of Inmates Seen in Dental Clinic | 60 | 70 | 75 |
| Daily Average of Inmates Receiving Medication | 350 | 350 | 350-375 |
| Monthly Average of Clinical Lab Specimens Collected | 140 | 163 | 170 |
| Monthly Average of On-Site X-Rays Completed | 75 | 80 | 100 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 22 | 31 | 31 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-------------------------------------|---|--|----|
| Dentist/Grade 41 | 1 | Health Services Specialist II/Grade 20 | 17 |
| Correctional Health Sup/Grade 30 | 1 | D.O. III-Medical Dental/Grade 20 | 1 |
| Dental Hygienist/Grade 24 | 1 | Health Services Specialist I/Grade 18 | 6 |
| Detention Lieutenant-Med/Grade 23 | 2 | D.O. I-Admin Asst/Grade 17 | 1 |
| Detention Sergeant-Medical/Grade 22 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Sheriff's Communications

G/L# 01-60-19

Department/Activity Description

The Sheriff's Communications Department is responsible for processing and dispatching appropriate emergency response personnel to the citizens of 26 municipalities in Denton County and all of rural Denton County. Calls for police, fire and medical services are prioritized and relayed to 14 police departments, 12 fire departments, state troopers, constables, game wardens, corps of engineers and park rangers as well as County patrol, warrant, investigations, mental health, transport and fugitive deputies. Related radio and telephone traffic, local, state and national computer requests and warrant confirmations are also handled by this section.

Departmental Goals

The primary goal of this department is protecting and serving Denton County residents through effective communications. Other goals include beginning plans for a new communications center to be built within the next three to five years, maintaining superior E-911 answer times, maintaining excellent working relationships with citizens and other governmental agencies, maintaining the current superior TCIC accuracy ratio, creating a less stressful work environment for staff, and achieving GIS systems consistency with other county agencies.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,257,912 | \$1,292,557 | \$1,390,938 |
| Operations | \$48,701 | \$44,380 | \$30,530 |
| Capital | \$21,164 | \$0 | \$10,449 |
| Total | \$1,327,777 | \$1,336,937 | \$1,431,917 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-------------------------------------|-----------------------|--------------------------|--------------------------|
| Calls for Service | 109,816 | 130,192 | 151,022 |
| E-911 Calls Received | 64,291 | 58,580 | 64,000 |
| Radio Log Entries | 853,869 | 926,425 | n/a |
| Administrative Calls Placed on Hold | 153,682 | 169,845 | 187,845 |
| Time Banked | 6,466 | 7,200 | 8,000 |
| Officer Initiated Calls | 66,879 | 68,799 | 70,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 25 | 25 | 25 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|----------------------------------|---|-----------------------------------|----|
| Captain-Communications/Grade 27 | 1 | Comm Corp-Systems Tech/Grade 22 | 1 |
| Lieutenant/Grade 25 | 1 | Communications Officer/Grade 21 | 15 |
| Administrative Sergeant/Grade 23 | 3 | Communications Officer I/Grade 19 | 2 |
| Corporal/Grade 22 | 2 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Sheriff

G/L# 01-60-20

Department/Activity Description

The Sheriff's Department provides the following services to the citizens of Denton County: Crime Prevention Program, Crime Stoppers Program, victim assistance, animal control, neighborhood patrol, traffic enforcement, criminal investigations, narcotics and DWI interdiction, D.A.R.E. Program, pornography investigation, warrant service, mental health evaluation and transport, court bailiffs, civil process, forensic science, lake patrol, high risk entry/hostage rescue, school resource deputy and dispatching services. In addition, the department provides similar services to many of the smaller police and fire departments located within the County. The Sheriff is elected to a four-year term by the voters of Denton County.

Departmental Goals

The goals of this department are servicing the existing and expanded courts system with expanded warrant and civil service and providing expanded patrol and crime prevention to unincorporated areas. Other goals include initiating early detection and intervention of criminal gang activities, finding additional sources of non-tax revenue, decreasing the number of DWI-related accidents, providing enhanced employee training, and providing increased leadership for the Crime Stoppers Program throughout the County.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$6,857,007 | \$7,473,530 | \$8,286,311 |
| Operations | \$652,707 | \$700,040 | \$778,269 |
| Capital | \$216,023 | \$515,780 | \$418,857 |
| Total | \$7,725,738 | \$8,689,350 | \$9,483,437 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|------------------------------------|-----------------------|--------------------------|--------------------------|
| Misdemeanor Warrants Received | 9,110 | 10,021 | 10,121 |
| Felony Warrants Received | 2,226 | 2,449 | 2,694 |
| Felony Warrants Executed | 2,269 | 2,496 | 2,746 |
| Fugitives Arrested | 3,517 | 3,869 | 4,255 |
| Man Hours for Misdemeanor Warrants | 7,865 | 8,651 | 9,516 |
| Man Hours for Felony Warrants | 6,897 | 7,587 | 8,345 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 112 | 120 | 127 |
| No. of Part-Time (or Split Funded) Employees | 2 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|----|--|----|
| Sheriff/Elected | 1 | Comptrlr/Corp Patrol/Chf. Adm/Grade 23 | 6 |
| Chief Deputy Sheriff/Unclassified | 1 | Dpty/Radio/Forensic/Cprl/Sgt L&W/Gr 22 | 23 |
| Assistant Chief Deputy-Operations/Grade 30 | 1 | Deputy/L&W /Traf Enf/Grade 21 | 28 |
| Major-Operations/Grade 28 | 1 | Chf Admin /Bailiff/Animal Cnt/Grade 20 | 19 |
| Captain/Grade 27 | 4 | Comm Rel/Tech Svc/Fin Spt Spec 3/Gr 19 | 3 |
| Lieutenant/Lieutenant L&W Grade 25 | 6 | Admin Tech/Fin Spt Spec II/Grade 17 | 2 |
| Sergeant/Lt Bailiff/Communications Dir./Grade 24 | 13 | Warrant Research Officer/Grade 17 | 2 |
| Sr. Paralegal/Personnel Comm/For. Tech II/Grade 24 | 3 | Admin Spec I/Grade 16 | 1 |
| Sergeant/Investigator/Grade 23 | 9 | Office Support Specialist II/Grade 15 | 6 |

FY 2005 BUDGET

DENTON COUNTY

Department: Sheriff's Mental Health Unit

G/L# 01-60-22

Department/Activity Description

The Mental Health Unit of the Sheriff's Department is responsible for providing transportation for all mental subjects that are committed by emergency apprehension and detention or court order. Emergency screening commitments are made to Wichita Falls State Hospital, and County jail inmates judged to be incompetent and court ordered are transported to Vernon State Hospital for commitment. In addition, this unit serves all court-related papers in regard to mental illness cases.

Departmental Goals

Goals for this department include reducing the overall number of transports by utilizing the in-jail mental health professional and assisting the jail to expedite and improve court-ordered inmate commitments. Other goals of obtaining full utilization of the new Crisis Stabilization Unit will assist in reducing overtime on after-hour callouts, reducing the total number of miles driven for inmate transports, and improving response times.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$437,628 | \$455,401 | \$472,511 |
| Operations | \$49,021 | \$43,980 | \$40,447 |
| Capital | \$23,270 | \$64,200 | \$0 |
| Total | \$509,919 | \$563,581 | \$512,958 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Client Contacts | 1,290 | 1,394 | 1,505 |
| Transports to Mental Hospitals | 1,032 | 1,140 | 1,203 |
| Emergency Commitments | 180 | 195 | 210 |
| Emergency Responses | 259 | 280 | 302 |
| Court Hearings | 392 | 424 | 458 |
| Average Response Time in Minutes | 26 | 28 | 30 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 8 | 8 | 8 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------|---|---------------------------------------|---|
| Lieutenant/Grade 25 | 1 | Deputy-Mental Hlth Unit/Grade 21 | 5 |
| Corporal/Grade 22 | 1 | Office Support Specialist II/Grade 15 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

Department: Warrant Research Support Grant

G/L# 01-60-24

Department/Activity Description

The Warrant Research Support Grant provides funding to the Denton County Sheriff's Department for two Warrant Research/Detention Officer I positions and equipment. The two research positions funded perform a variety of secretarial, administrative and technical duties for the Sheriff's Department Warrant Section. Responsibilities include researching subjects through various manual and computer records, city utilities, phone books, jail records, TCIC/NCIC, Sheriff's Department crime reports, and various other sources. Information obtained is used to prepare a field packet on each fugitive to be utilized by the Certified Warrant Deputy. Funding for this grant ended September 30, 2003 and expenditures are now budgeted in the Sheriff's Department- 01.60.20.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-----------------|----------------|-------------------|----------------|
| Personnel | \$84,612 | \$0 | \$0 |
| Operations | \$0 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$84,612 | \$0 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|----------------------------|----------------|-------------------|-------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|---------|---------|---------|
| No. of Full-Time Employees | 2 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY*Department: Sheriff's Reserves Unit**G/L# 01-60-25***Department/Activity Description**

The Sheriff's Reserves Unit provides the following services: crime prevention, criminal investigation, communications, community relations, detention, DWI and narcotics interdiction, emergency response, hospital watch, hot check task force round-ups, prisoner and mental health transport, patrol, special events security, United States Marshal's Service task force round-ups and warrant service. The Reserves Unit is comprised of Denton County residents who are fully-certified peace officers and donate their time in order to protect and serve their fellow citizens in a cost-effective and professional manner. The total number of reserve hours donated during FY 2003 (8,418 hours) is equivalent to four full-time Sheriff's deputies.

Departmental Goals

Goals of this division are providing more cost-effective crime prevention and law enforcement, and increasing emergency response and special event effectiveness. Other goals include providing enhanced training, broadening involvement in all divisions of the Sheriff's Department, increasing equal opportunity recruitment, increasing the number of Reserve Patrol deputies to 10, increasing total number of fully certified deputies to 30, and increasing warrant service activity.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$12,533 | \$19,445 | \$19,420 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$12,533 | \$19,445 | \$19,420 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Patrol Hours | 2,967 | 3,000 | 3,500 |
| Warrants/Special Task Force/ Transport Hours | 3,021 | 3,000 | 3,500 |
| Support Hours (Detention, Communication, etc.) | 102 | 100 | 100 |
| Homeland Security Hours | 1,008 | 1,000 | 1,000 |
| Warrants Cleared by Arrest | 287 | 275 | 300 |
| Total Hours Donated | 8,418 | 8,500 | 9,450 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Greenbelt Public Safety Grant

G/L# 01-60-26

Department/Activity Description

The Greenbelt Public Safety Grant provides funding to the Denton County Sheriff's Department for three deputy sheriff positions and equipment. The three deputy positions funded perform a variety of duties. Responsibilities include establishing community oriented policing on the Greenbelt and in the mobile home parks through increased visibility through bike patrol. Funding for this grant ended September 30, 2003. Expenditures were budgeted in the Sheriff's Department- 01.60.20 effective FY 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$154,082 | \$0 | \$0 |
| Operations | \$8,067 | \$173 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$162,149 | \$173 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY*Department: Bartonville Interlocal Contract**G/L# 01-60-27***Department/Activity Description**

The Bartonville Interlocal Contract is provides patrol services, filing of reports, initiating service calls, making arrests, and issuing citations for offenses and violations of Texas law and local ordinances adopted by the Town of Bartonville.

Departmental Goals

Goals for this department includes maintaining traffic enforcement control for the Town of Bartonville, providing safer communities for citizens and visitors, allowing better access to law enforcement for citizens, improving response time for service calls, creating high visibility of law enforcement to deter crime, and participating in Public Safety awareness forums.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$19,847 | \$36,164 | \$38,021 |
| Operations | \$2,809 | \$6,820 | \$8,205 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$22,656 | \$42,984 | \$46,226 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Tickets/Citations Issued | 701 | 850 | 1000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | |
|------------------------------|---|
| Deputy Constable PT/Grade 21 | 1 |
|------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: School Resource Officer

G/L# 01-60-28

Department/Activity Description

The School Resource Officer position exists as the result of an interlocal agreement between Denton County and the Northwest Independent School District (NWISD), and is a joint effort by the Denton County Sheriff's Department and NWISD to provide a safe learning environment for the students and staff of NWISD. This school district contracts with Denton County for these services and fully funds the program.

Departmental Goals

The goals for this division are providing law enforcement when necessary to maintain the peace, increasing response time during school hours, arresting violators and referring the offenders, developing awareness in the student body, and encouraging their confidence in law enforcement officials. Other goals include surpassing minimum state training requirements and developing an information link between interlocal agencies and NWISD.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$56,235 | \$62,187 | \$61,830 |
| Operations | \$1,131 | \$10,225 | \$10,503 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$57,366 | \$72,412 | \$72,333 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Offenses and Incidents | 225 | 250 | 300 |
| Prosecutions | 200 | 225 | 280 |
| Citations | 180 | 200 | 250 |
| Arrests | 20 | 25 | 30 |
| Counselings | 570 | 600 | 650 |
| Campus Hours | 1,480 | 1,500 | 1,520 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|-----------------------|---|
| Investigator/Grade 23 | 1 |
|-----------------------|---|

FY 2005 BUDGET

DENTON COUNTY*Department: Underage Drinking Grant**G/L# 01-60-29***Department/Activity Description**

The Underage Drinking C.O.M.B.A.T. (Contacting Our Minors - Beating Alcohol Together) Team Grant provides funding to Denton County for one investigator position and equipment. This investigator coordinates Underage Drinking prevention programs in Denton County, and has a far-reaching impact on this type of crime in the entire North Texas region. This investigator also prepares and presents public education meetings concerning various aspects of criminal law enforcement topics. Funding for this grant ended September 30, 2003 and expenditures are now budgeted in the Sheriff's Department-01.60.20.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$74,197 | \$0 | \$0 |
| Operations | \$12,550 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$86,746 | \$0 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY*Department: Community Supervision Corrections Department/General Fund**G/L# 01-60-30***Department/Activity Description**

The Community Supervision Corrections Department (C.S.C.D.) supervises and rehabilitates offenders placed on probation in Denton County and probationers who reside or work in, or adjacent to, Denton County. The level of supervision of each probationer is dictated through Risk/Needs assessments while keeping the protection of the community as the highest priority. This department funds the office space and related expenses, such as utilities and telephone service, and also provides capital assets. These areas are excluded from the C.S.C.D. state grant (#25.60.31) which funds the personnel, office supplies and selected equipment.

Departmental Goals

The goals of this department include maintaining the swift removal from society of probation violators, rehabilitating offenders, assisting probationers in meeting their court-ordered terms, and assisting the courts in collecting fines and fees. Other goals include improving efficiency in handling increasing caseloads, continuing compliance with state C.S.C.D. policies and procedures, providing prompt and accurate pre-sentence reports to the courts, and maintaining high quality casework and fiscal management.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$163,238 | \$164,000 | \$164,500 |
| Capital | \$0 | \$0 | \$3,800 |
| Total | \$163,238 | \$164,000 | \$168,300 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Total Probationers Supervised | 8,896 | 9,000 | 9,000 |
| New Probationers Processed | 4,420 | 4,600 | 4,700 |
| Probationers Successfully Discharged | 3,820 | 3,900 | 4,000 |
| Probationers Revoked to Jail or Prison | 1,142 | 1,200 | 1,200 |
| Community Service Hours Performed | 211,994 | 250,000 | 300,000 |
| Probationers With Required Monitoring | 99% | 99% | 99% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Pre-Trial Release Program

G/L# 01-60-33

Department/Activity Description

The Pre-Trial Release Program consists of two areas, the Pre-Trial Release and the Pre-Trial Diversion divisions. The Pre-Trial Release (PTR) division provides for the release from jail of those defendants who are unable to qualify for jail bond and to provide treatment, education, employment assistance and supervision while these defendants are awaiting their court dates. This division also helps alleviate the problem of jail overcrowding. The Pre-Trial Diversion (PTD) division rehabilitates and promotes law-abiding behavior for first-time offenders by deferring formal criminal justice system procedures while still providing an appropriate degree of punishment. This department funds office space, operating expenses, and capital assets.

Departmental Goals

The goals for this department include insuring the prompt appearance of all clients on their scheduled court hearing dates, reducing the jail population by 200 to 240 annually, assisting offenders in addressing their problems while awaiting their court hearing dates, allowing offenders to avoid the stigma of incarceration and the labeling as a "criminal," and allowing first-time, low-risk offenders a true second chance to avoid a criminal record.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$0 | \$1,000 | \$3,062 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$1,000 | \$3,062 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| PTR Interviews | 300 | 350 | 400 |
| PTR Approvals | 195 | 225 | 250 |
| PTR Clients Supervised | 175 | 200 | 200 |
| PTR Successful Completions | 110 | 125 | 150 |
| PTD Clients Served | 70 | 75 | 85 |
| PTD Successful Completions | 34 | 40 | 50 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Juvenile Accountability Grant

G/L# 01-60-34

Department/Activity Description

Denton County was awarded funds for the Juvenile Accountability Grant in FY99. This grant is used to create the Deputy Impact Program Officer position for the Early Intervention and Prevention Juvenile Impact Program of Denton County. This grant enables Denton County to maintain and administer a full-time education program that holds juvenile offenders accountable for their behavior. This allows juvenile courts and probation officers to be more effective and efficient in reducing the recidivism rate of juvenile offenders. This program provides a level of protection for students as well as school personnel and their community as a whole.

Departmental Goals

Goals for this division are increasing public awareness of the program, improving and expanding parental resource information and program evaluation forms, and increasing attendance by 10%.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$57,843 | \$60,129 | \$63,619 |
| Operations | \$2,303 | \$2,320 | \$4,139 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$60,146 | \$62,449 | \$67,758 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Juveniles in Attendance | 292 | 340 | 355 |
| Evaluations Filed by Juveniles | 292 | 340 | 355 |
| Parents in Attendance | 560 | 580 | 605 |
| Evaluations Filed by Parents | 560 | 580 | 605 |
| Evaluation Output Measure - Not to Reoffend | 87% | 87% | 90% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|-----------------------------------|---|
| Deputy Impact Prog Offcr/Grade 21 | 1 |
|-----------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Disabled Parking Enforcement

G/L# 01.60.35

Department/Activity Description

The Disabled Parking Enforcement Grant provides enforcement of Chapter 681 of the Transportation Code, specifically the use of disabled designated parking spaces. The functions of this department, in addition to issuing citations, include working with merchants and property owners relative to disabled designated parking space marking and signage, criminal case preparation, courtroom testimony, educational activities, record keeping and report creation when requested. Expenditures were budgeted in the Sheriff's Department- 01.60.20 effective FY 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$52,917 | \$0 | \$0 |
| Operations | \$1,385 | \$35 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$54,302 | \$35 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Shady Shores Law Enforcement Contract

G/L# 01-60-36

Department/Activity Description

The Shady Shores Law Enforcement contract provides law enforcement services at 40 hours per week to the town of Shady Shores. The contract provides funding for one deputy including all operating expenses. This contract fully reimburses Denton County for all expenses.

Departmental Goals

Goals for this division include providing patrol, services and crime prevention to the town of Shady Shores.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$60,025 | \$57,413 | \$60,894 |
| Operations | \$6,432 | \$7,985 | \$13,014 |
| Capital | \$0 | \$2,785 | \$0 |
| Total | \$66,457 | \$68,183 | \$73,908 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Traffic Citations Issued | 30 | 35 | 40 |
| Calls for Service | 400 | 516 | 600 |
| Routine Patrol Hours per Week | 40 | 40 | 40 |
| Arrests | 5 | 7 | 8 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|-------------------------|---|
| Deputy Sheriff/Grade 21 | 1 |
|-------------------------|---|

FY 2005 BUDGET

DENTON COUNTY*Department: Denton County Freshwater Contract**G/L# 01-60-37***Department/Activity Description**

This contract is provided to assist law enforcement services for the Denton County Fresh Water Districts No. 8-A, 8-C, 9, 10 and 11. This contract fully funds one full-time Sheriff's Deputy including all operating expenses and provides for patrol services in designated areas of the Fresh Water Districts. This program is budgeted through December 31, 2004 pending contract renewal.

Departmental Goals

Goals for this department are to improve the efficiency and effectiveness of services in patrol and other law enforcement areas of service.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$29,043 | \$56,669 | \$29,224 |
| Operations | \$13,140 | \$10,865 | \$858 |
| Capital | \$11,427 | \$2,785 | \$0 |
| Total | \$53,610 | \$70,319 | \$30,082 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Calls for Service | N/A | 104 | 150 |
| Routine Patrol Hours per Week | | 40 | 40 |
| Triffic Citations Issued | | 40 | 50 |
| Arrests | | 6 | 10 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|------------------------------------|---|
| Deputy Sheriff Freshwater/Grade 21 | 2 |
|------------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Constable, Precinct #1

G/L# 01-60-51

Department/Activity Description

The Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office, and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

Departmental Goals

Goals for this Constable's office include delivering the most professional and efficient service to the citizens, continuing the review of operations and procedures to improve service, reducing the backlog of warrants on hand, and exploring new service methods. Other goals include assisting any citizen or law enforcement agency in the precinct, increasing the number of civilian volunteers to assist with the work load, building better community relations, and maintaining prompt and timely service of all Civil papers/Warrants.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$436,371 | \$468,321 | \$501,561 |
| Operations | \$27,631 | \$35,408 | \$31,244 |
| Capital | \$22,599 | \$0 | \$47,000 |
| Total | \$486,601 | \$503,729 | \$579,805 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Civil Cases | 6,100 | 6,550 | 7,100 |
| Warrants Processed | 800 | 1,015 | 1,250 |
| Warrants Served/Closed | 591 | 1,225 | 1,820 |
| Arrests Made | 120 | 250 | 360 |
| % of Civil Papers Received that were Served | 100% | 100% | 100% |
| % of Papers Served within 5 Working Days | 93% | 96% | 98% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 7 | 8 | 8 |
| No. of Part-Time Employees | 1 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|---------------------------------|---|
| Constable/Elected | 1 | Deputy Constable/Grade 21 | 3 |
| Chief Deputy Constable/Grade 23 | 1 | Administrative Manager/Grade 20 | 1 |
| Sergeant/Grade 22 | 1 | Office Support Spec. I/Grade 14 | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: Constable, Precinct #2

G/L# 01-60-52

Department/Activity Description

The Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office, and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

Departmental Goals

Goals for this Constable's office include executing all civil process papers in an expedient manner, clearing all Class C warrants issued to the department, and generating revenue through fees for service and fines. Other goals include maintaining a positive relationship with precinct and County residents, continuing regular patrols within the precinct, and maintaining a high level of efficiency and service while the precinct experiences major growth.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$341,463 | \$360,711 | \$405,267 |
| Operations | \$37,516 | \$40,453 | \$38,646 |
| Capital | \$0 | \$0 | \$23,500 |
| Total | \$378,979 | \$401,164 | \$467,413 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Warrants Served | 209 | 958 | 1,198 |
| Civil Fees Collected | \$115,917 | \$125,000 | \$130,000 |
| Traffic Citations Issued | 559 | 522 | 653 |
| Bailiff Hours | 702 | 782 | 978 |
| Civil Papers Received | 3,111 | 3,642 | 4,553 |
| Civil Process Attempts | 8,646 | 8,438 | 10,548 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 0 | 0 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|-----------------------------------|---|
| Constable/Elected | 1 | Deputy Constable/Grade 21 | 2 |
| Chief Deputy Constable/Grade 23 | 1 | Administrative Manager/Grade 20 | 1 |
| Sergeant/Grade 22 | 1 | Office Support Spec I-PT/Grade 14 | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: Constable, Precinct #3

G/L# 01-60-53

Department/Activity Description

The Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office, and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

Departmental Goals

Goals for this Constable's office include striving to become a self-supported office, continuing to develop a professional and efficient department, creating a positive attitude toward constables from the public and other agencies, and being more involved in community programs. Other goals include inspiring professional and personal growth through encouraging officers to obtain higher certifications, and increasing retention of current and prospective relationships with law firms and courts.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$430,196 | \$439,382 | \$493,388 |
| Operations | \$39,931 | \$35,249 | \$30,432 |
| Capital | \$7,047 | \$20,920 | \$0 |
| Total | \$477,173 | \$495,551 | \$523,820 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Civil Papers Received (not including executions) | 4,607 | 5,402 | 6,500 |
| Writs of Execution Received | 85 | 95 | 125 |
| Civil Papers Served | 4,640 | 5,266 | 6,480 |
| Bailiff Hours Required | 585 | 535 | 600 |
| Warrants Received | 368 | 600 | 750 |
| Warrants Served/Cleared | 265 | 350 | 500 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 7 | 7 | 8 |
| No. of Part-Time Employees | 1 | 1 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|---------------------------------|---|
| Constable/Elected | 1 | Administrative Manager/Grade 20 | 1 |
| Chief Deputy Constable/Grade 23 | 1 | Administrative Spec. I/Grade 16 | 1 |
| Deputy Constable/Grade 21 | 4 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Constable, Precinct #4

G/L# 01-60-54

Department/Activity Description

The Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office, and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County. Beginning FY 2004 expenses for the Northwest Independent School District Absent Student Assistant Program are budgeted in 01.60.58.

Departmental Goals

Goals for this Constable's office include expanding anti-crime awareness and intervention programs, maintaining a high caliber of police and community service, increasing revenue collections, and serving civil papers in the most professional manner possible. Other goals include expanding community-based programs, and continuing the Child Print Program.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$382,784 | \$373,005 | \$430,151 |
| Operations | \$35,649 | \$40,825 | \$39,778 |
| Capital | \$24,727 | \$2,375 | \$57,000 |
| Total | \$443,160 | \$416,205 | \$526,929 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Civil Process Served | 3,637 | 4,150 | 4,400 |
| Warrants Served | 1,297 | 1,697 | 2,000 |
| Writs Served | 163 | 223 | 283 |
| Bailiff Hours | 642 | 1,027 | 1,643 |
| ASAP Services | 287 | 386 | 436 |
| Traffic Citations Issued | 143 | 228 | 364 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 2 | 1 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|-----------------------------------|---|
| Constable/Elected | 1 | Deputy Const.-PT/Grade 21 | 1 |
| Chief Deputy Constable/Grade 23 | 1 | Administrative Spec. I/Grade 16 | 1 |
| Sergeant/Grade 22 | 1 | Office Support Spec I-PT/Grade 14 | 1 |
| Deputy Constable/Grade 21 | 2 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: Constable, Precinct #5**G/L# 01-60-55***Department/Activity Description**

The Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office, and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

Departmental Goals

Goals for this Constable's office include maintaining a regular patrol of the precinct, responding to calls and complaints to protect against crime and enforce laws, addressing the problem of illegal dumping and prosecuting offenders, and continuing to work on backlog of old warrants. Other goals include providing training to staff members, and working with local school districts on reducing the problem of truancy.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$379,415 | \$393,274 | \$433,354 |
| Operations | \$33,322 | \$33,355 | \$30,171 |
| Capital | \$0 | \$6,695 | \$0 |
| Total | \$412,737 | \$433,324 | \$463,525 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Civil Citations | 1,786 | 2,192 | 2,500 |
| Writs | 182 | 200 | 220 |
| Subpoenas | 139 | 180 | 230 |
| Summons | 445 | 600 | 850 |
| Bailiff Hours | 502 | 580 | 620 |
| Warrants | 2,391 | 2,800 | 3,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 7 |
| No. of Part-Time Employees | 1 | 1 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|---------------------------------|---|
| Constable/Elected | 1 | Deputy Constable/Grade 21 | 2 |
| Chief Deputy Constable/Grade 23 | 1 | Administrative Manager/Grade 20 | 1 |
| Sergeant/Grade 22 | 1 | Administrative Spec. I/Grade 16 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Constable, Precinct #6

G/L# 01-60-56

Department/Activity Description

The Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office, and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

Departmental Goals

The goals for this Constable's office are serving civil papers as accurately and swiftly as possible to serve the citizens of Denton County, patrolling the precinct for traffic violators, and preventing crime while protecting the rights of citizens. Other goals include increasing revenue collections, serving all warrants received in an efficient and timely manner, providing assistance to citizens in the most professional manner possible, and providing protection for the Justice Court in the precinct.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$312,905 | \$325,440 | \$374,000 |
| Operations | \$39,345 | \$36,230 | \$38,900 |
| Capital | \$3,249 | \$0 | \$23,500 |
| Total | \$355,499 | \$361,670 | \$436,400 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Warrants Received | 364 | 192 | 728 |
| Warrants Served/Cleared | 141 | 58 | 282 |
| Civil Papers Received (not including writs) | 3,365 | 4,058 | 5,444 |
| Writs Received | 193 | 262 | 400 |
| Traffic Citations Issued | 383 | 113 | 766 |
| Bailiff Hours | 1,039 | 1,200 | 1,522 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 0 | 0 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|-----------------------------------|---|
| Constable/Elected | 1 | Administrative Spec. I/Grade 16 | 1 |
| Chief Deputy Constable/Grade 23 | 1 | Office Support Spec I-PT/Grade 14 | 1 |
| Deputy Constable/Grade 21 | 3 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Northwest ISD ASAP Officer

G/L# 01-60-58

Department/Activity Description

The Northwest ISD ASAP Officer department is an agreement between Denton County and the Northwest Independent School District through the Office of Constable, Precinct 4 to serve as School Attendance Officer for the District. This contract, funded by the NWISD, provides for a part-time deputy to investigate, and if necessary, deliver warning notices to students for whom the District has reported unexcused absences, deliver all warning notices in person, and provide a report to the District of the outcome of visits with these persons. Expenses for this department were previously budgeted in 01.60.54 Constable, Precinct 4.

Departmental Goals

Goals for this department includes providing effective and efficient investigation of absenteeism to decrease greater risk of school drop out, preventing involvement with the juvenile justice system, and participating in the Absent Student Assistance Program

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$36,643 | \$32,640 |
| Operations | \$0 | \$2,745 | \$2,854 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$39,388 | \$35,494 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | |
|------------------------------------|---|
| Deputy Constable NWISD PT/Grade 21 | 1 |
|------------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY*Department: License and Weight**G/L# 01-60-59***Department/Activity Description**

The License and Weight Department is bound by law to carry out the laws set forth by the State of Texas. The primary function of this department is protecting citizens and county roads from unsafe commercial trucking firms (domestic and foreign) and independent trucking operators. Other functions include enforcing all other state traffic laws and assisting other agencies as needed, as well as deterring crime through regular patrol of precincts. This department was created during the FY2000 budget process. Funds for personnel, operations and capital were previously budgeted in the Constable, Precinct 2 budget (01.60.52).

Departmental Goals

The primary goals for this department are protecting citizens and county roads from unsafe commercial vehicles and independent trucking operators, and generating revenue for Denton County through fines and fees. Other goals include deterring crime through high visibility, assisting other agencies with information, training and providing assistance when needed, conducting routine patrols on all county roads, conducting random Weight Operations and inspections in specific areas, and responding to citizen's complaints in a timely manner.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$382,202 | \$389,512 | \$103,591 |
| Operations | \$70,822 | \$63,685 | \$15,357 |
| Capital | \$70,517 | \$54,050 | \$0 |
| Total | \$523,542 | \$507,247 | \$118,948 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-------------------------------------|-----------------------|--------------------------|--------------------------|
| Citations Issued | 3,794 | 8,046 | 9,300 |
| Arrests | 66 | 126 | 300 |
| Vehicles Impounded | 199 | 328 | 400 |
| Seminars | 4 | 5 | 8 |
| Special Weights Operations | 42 | 56 | 60 |
| Fines, Fees & Court Costs Collected | \$368,727 | \$461,500 | \$500,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 7 | 7 | 7 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

Positions transferred to Sheriff's Department (G/L # 01.60.20) effective January 1, 2005

FY 2005 BUDGET

DENTON COUNTY

Department: Emergency Services Department

G/L# 01-60-60

Department/Activity Description

Denton County currently funds 17 volunteer fire departments that provide coverage to all of the unincorporated areas of the County. Fire calls increased from \$302 to \$363 per call in FY 2004. The County also provides the annual pledge of \$10,000 per year to each department to assist with equipment maintenance and replacement. Ambulance funding was transferred from contract services to Emergency Services in FY 2002. Ambulance funding is determined from a three tier funding formula; readiness, number of runs and number of rural miles served.

Departmental Goals

The primary goal for this department is increasing the level of services to the citizens of Denton County through increased training and education, improving existing fire suppression equipment, and assisting volunteer agencies in utilization of and application for fire suppression/protection grants. Other goals include decreasing response time for both fire suppression and EMS, and increasing the level of service to citizens in the event of threat or disaster.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$1,371,929 | \$1,522,675 | \$1,552,856 |
| Capital | \$4,670 | \$14,910 | \$0 |
| Total | \$1,376,599 | \$1,537,585 | \$1,552,856 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Fire Calls (all types) | 1,754 | 1,763 | 1,738 |
| EMS Transports | 648 | 712 | 723 |
| Cost per Run for Fire Calls | \$302 | \$368 | \$368 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Department of Public Safety

G/L# 01-60-70

Department/Activity Description

This department has assigned one sergeant, one corporal and fifteen troopers for routine traffic and general police patrol, and one trooper assigned to canine patrol exclusively in Denton County. Two troopers are assigned commercial vehicle license and weight enforcement, and two troopers are assigned to the drivers license office along with five clerks and two examiners. The drivers license office also serves warrants and conducts investigations into licensing fraud and medical problems. One Ranger, one Motor Vehicle Theft Sergeant, one Special Crimes and two Narcotics Sergeants conduct independent investigations as well as provide assistance to local agencies. Denton County furnishes two secretaries as well as some of the office's operating expenses and capital equipment purchases.

Departmental Goals

Goals of this department include maintaining public safety, controlling and/or reducing the number of traffic accidents despite the increased speed limit, increasing criminal interdictions and DWI arrests, and reducing illegal drug trafficking. Other goals include providing assistance and expertise to local agencies, implementing special emphasis operations to target specific violations, improving trooper expertise through expanding training, and increasing enforcement of commercial vehicles.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$123,409 | \$130,874 | \$139,504 |
| Operations | \$12,513 | \$15,951 | \$16,741 |
| Capital | \$6,719 | \$6,230 | \$3,115 |
| Total | \$142,640 | \$153,055 | \$159,360 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--------------------------------------|-----------------------|--------------------------|--------------------------|
| Hours Spent on Routine Patrol Duties | 4,130 | 4,155 | 4,180 |
| Stolen Vehicles Recovered | 28 | 30 | 35 |
| Accidents Investigated | 506 | 481 | 456 |
| DWI Arrests | 99 | 124 | 149 |
| Total Arrests | 6,440 | 6,465 | 6,490 |
| Warrants Served | 410 | 435 | 460 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|--------------------------------------|---|
| Administrative Manager/Grade 20 | 1 | Office Support Specialist I/Grade 14 | 2 |
|---------------------------------|---|--------------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY*Department: Alcohol Beverage Commission**G/L# 01-60-75***Department/Activity Description**

The Alcohol Beverage Commission is an agency of the State of Texas that provides investigative services in the areas of compliance with state alcohol and beverage laws for establishments that are licensed to sell alcohol on the premises. By legislative mandate, this office is responsible for inspection and regulation of each phase of the business of manufacturing, importing, transporting, storing, selling, advertising and distributing alcoholic beverages, and the possession of alcoholic beverages for the purpose of sale or otherwise. Denton County provides office space, supplies and some equipment for this state office.

Departmental Goals

Goals for this department include exercising the police power of the State of Texas to protect the welfare, peace, temperance and safety of the people in Denton County and the State of Texas, training and educating permit holders to achieve compliance, and following up on administrative violations detected by other law enforcement agencies. Other goals include targeting licensed premises that are known to sell alcohol to minors, and handling complaints within 60 days of receipt.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$2,869 | \$3,485 | \$3,350 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$2,869 | \$3,485 | \$3,350 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Licenses and Permits Issued | 1,096 | 1,400 | 2,000 |
| Criminal Arrests | 324 | 565 | 600 |
| Administrative Violations | 580 | 720 | 895 |
| Complaints Worked | 95 | 125 | 300 |
| Inspections of Licensed Locations | 865 | 1,062 | 1,200 |
| Criminal Citations Issued | 522 | 850 | 1,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY*Department: Texas Parks & Wildlife/Game Warden**G/L# 01-60-90***Department/Activity Description**

Texas Parks and Wildlife game wardens are charged with the responsibility of enforcing game and fish regulations, water safety laws and penal code laws, including trespassing, shooting across or on a public road and boating while intoxicated as prescribed by the Texas Water Safety Act. Another function is the patrol of area lakes located within the County, including search and rescue operations for missing or overdue fishermen or swimmers. Denton County funds boat stall rental expenses to allow for immediate access to lakes in emergency situations. Other funding includes operating supplies, telephone and radio expenses.

Departmental Goals

The primary goal of this department is providing a safe recreational atmosphere on all area lakes and rivers. Specific goals include enforcing more BWIs on area public lakes, assisting other law enforcement agencies, minimizing injuries to the public and staff, minimizing damage to property through sound safety practices, responding to the public in need of assistance, patrolling rural areas for penal code violations, and educating the public on the proper use of the state's natural resources.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$9,207 | \$7,220 | \$7,077 |
| Capital | \$1,920 | \$1,920 | \$3,920 |
| Total | \$11,127 | \$9,140 | \$10,997 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Water Safety Citations | 623 | 750 | 840 |
| Fishing Citations | 296 | 350 | 380 |
| Hunting Citations | 159 | 170 | 175 |
| Fines Assessed from Citations | \$364,000 | \$380,000 | \$400,000 |
| Boats Contacted | 6,200 | 6,500 | 7,000 |
| Hours Spent Patrolling Area Lakes | 2,880 | 3,000 | 3,200 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Emergency Management

G/L# 01-60-95

Department/Activity Description

The Emergency Management Department is a law enforcement agency responsible for enforcing all laws that relate to fire, including arson, insurance fraud, outdoor burning, fire deaths, and explosives. The office serves unincorporated Denton County, investigates all fire/explosive-related incidents for cause and origin, and conducts criminal investigations. The Litter Abatement department (01.60.80) was merged with the Emergency Management department. This department is responsible for litter abatement, which includes incidents of illegal dumping, illegal septic waste disposal, and illegal transport of debris.

Departmental Goals

Goals for this department include developing and preparing grant funding packages and researching available grant funding in Homeland Security and Emergency Management programs, and increasing current and new working relationships with public and private emergency management based organizations and homeland security agencies. Other goals includes improving community awareness on emergency management and fire safety issues, implementing a juvenile program to educate children in safety issues, and assisting local communities with emergency planning.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$358,311 | \$417,937 | \$431,610 |
| Operations | \$53,254 | \$42,003 | \$53,600 |
| Capital | \$9,590 | \$87,800 | \$0 |
| Total | \$421,155 | \$547,740 | \$485,210 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Fires Investigated | 264 | 288 | 360 |
| Complaints Answered | 775 | 800 | 995 |
| Hazardous Materials Responses | 72 | 96 | 108 |
| Fire/EMS Calls | 2,688 | 2,880 | 2,760 |
| Fire Inspections | 120 | 144 | 540 |
| Average Response to Citizen Complaints in Days | 3 | 2 | 2 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 0 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|----------------------------------|---|
| Fire Marshal-Emerg. Mgmt. Coord./Unclassified | 1 | Deputy Fire Marshal/Grade 23 | 2 |
| Assistant Fire Marshall/Grade 25 | 1 | Admin. Specialist II/Grade 18 | 1 |
| Assistant Emerg. Mgmt. Coord./Grade 24 | 1 | Emergency Specialist PT/Grade 18 | 1 |
| | | Emerg. Mgmt. Intern/Unclassified | 1 |

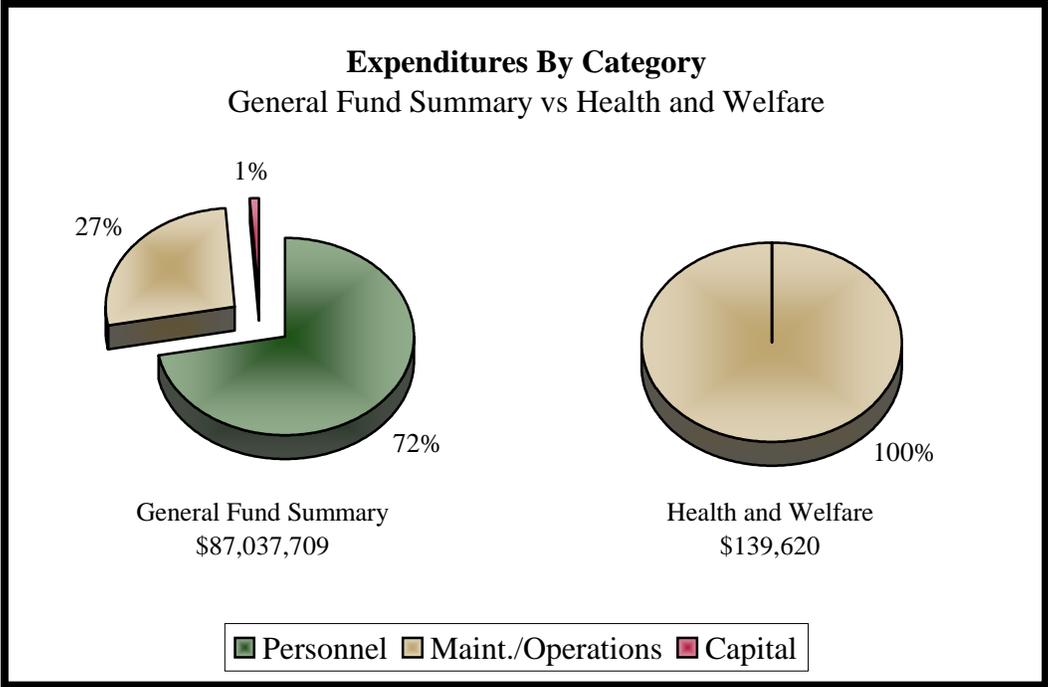
FY 2005 BUDGET

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Health and Welfare

Health and Welfare includes the Child Protective Services Department, a state agency that receives partial funding from the County. Services provided by this department include protecting the safety and emotional well-being of children ages 0-17.



DENTON COUNTY*Department: Child Protective Services**G/L# 01-70-40***Department/Activity Description**

Child Protective Services, a division of the Texas Department of Protective and Regulatory Services, is charged with the responsibility of protecting the safety and emotional well-being of children between the ages of 0 and 17. The agency protects children from abuse and neglect, helps children recover from abuse and neglect, and secures counseling and other services to help rehabilitate abusive and neglectful parents as mandated through legislation outlined in the Texas Family Code. FY98 was the first year that expenses for this department were funded. Denton County funds office rental expense, utilities and other operating expenses.

Departmental Goals

The primary goal of this department is to protect the safety and emotional well-being of children, who are the most vulnerable citizens of the State of Texas. Other specific goals include implementing family preservation and conservator services for children and families, implementing investigations of abuse and neglect, and developing and enhancing effective partnerships with other agencies within the Denton County community in providing services to children and their families.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$175,642 | \$125,235 | \$139,620 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$175,642 | \$125,235 | \$139,620 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Referrals Assigned for Investigation | 3,009 | 3,345 | 3,681 |
| Monthly Average of Family Based Safety Services | 32 | 37 | 42 |
| Monthly Average Children in Conservatorship | 168 | 246 | 266 |
| % of Staff Dedicated to Investigations | 44% | 44% | 44% |
| % of Staff Dedicated to Family Based Safety Services | 26% | 26% | 26% |
| % of Staff Dedicated to Conservatorship Cases | 30% | 30% | 30% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

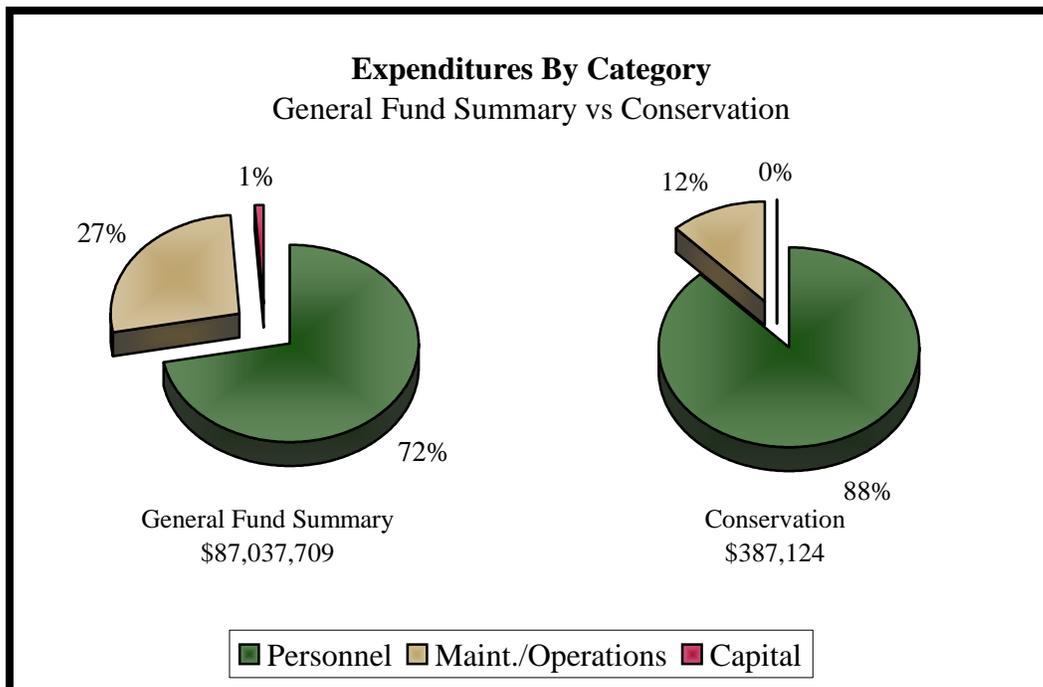
AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

Conservation

Conservation includes the County Extension Department. Services include agricultural, horticultural, 4-H programs, and home economic services for the residents of the County.



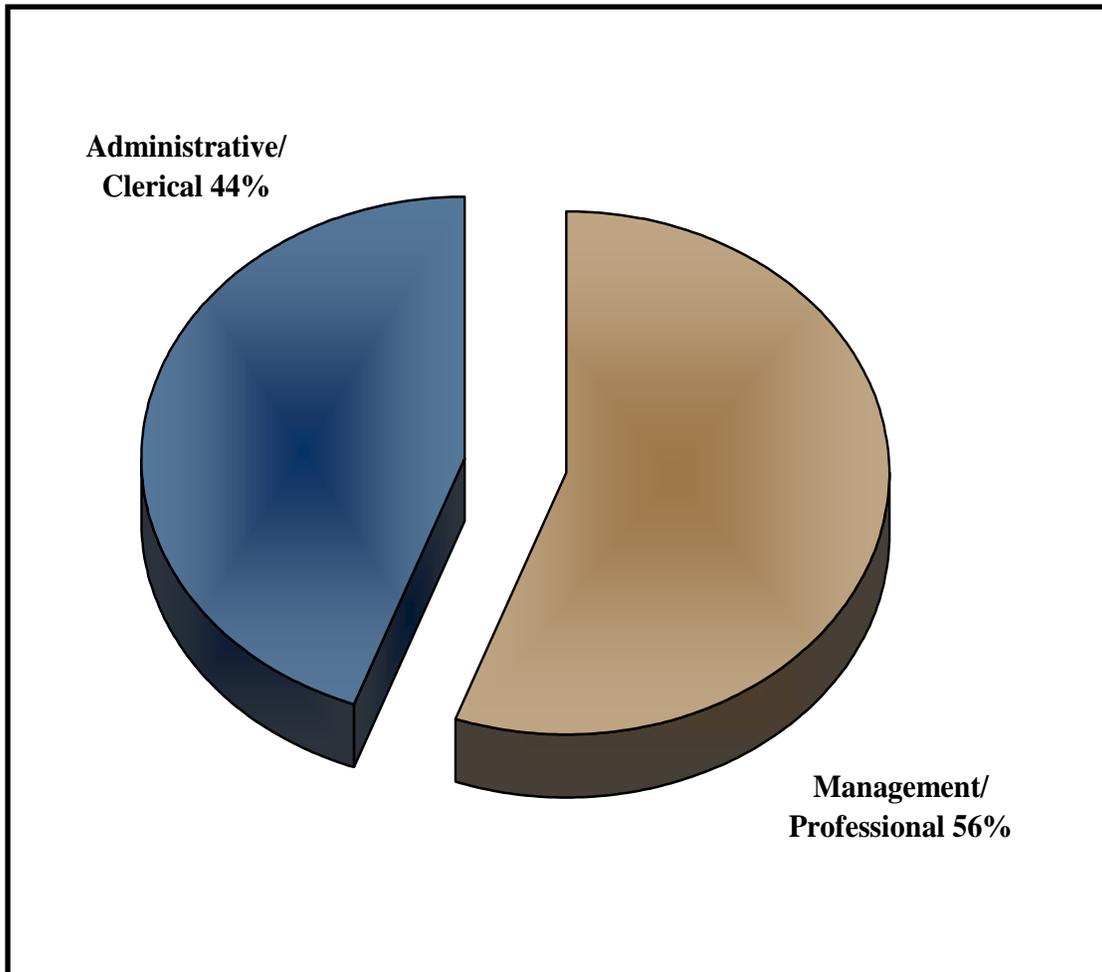
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DENTON COUNTY

STAFFING BY CATEGORY

Conservation



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management / Professional | 5 | 0 | 5 |
| Administrative / Clerical | 4 | 0 | 4 |
| TOTAL | 9 | 0 | 9 |

DENTON COUNTY

Department: County Extension

G/L# 01-75-10

Department/Activity Description

The Texas Agricultural Extension Service of Denton County operates in cooperation with the Commissioners Court to provide reliable, current information in all aspects of agriculture, family and consumer sciences, horticulture, ecology, environmental and natural sciences, and rural and urban youth and community development through educational programming.

Departmental Goals

Goals include increasing County-wide participation in program planning and developmental evaluation, increasing volunteer support, continuing educational programs in agriculture, family and consumer sciences, horticulture, 4-H and youth and community development, increasing awareness of the Texas Agricultural Extension Service programs, and assisting agricultural producers to use new production and marketing techniques to increase efficiency and profitability.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$295,064 | \$305,532 | \$340,214 |
| Operations | \$36,203 | \$38,975 | \$46,110 |
| Capital | \$3,615 | \$3,500 | \$800 |
| Total | \$334,882 | \$348,007 | \$387,124 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Individual Contacts by Volunteers | 5,488 | 5,762 | 6,051 |
| Office Contacts | 2,502 | 2,627 | 2,758 |
| Group Meetings | 407 | 427 | 432 |
| Contacts via Newsletters & Self Study Guides | 33,334 | 35,001 | 36,751 |
| Total Attendance at Group Meetings | 14,805 | 15,545 | 16,323 |
| Volunteers Trained | 1,630 | 1,711 | 1,797 |

STAFFING TRENDS

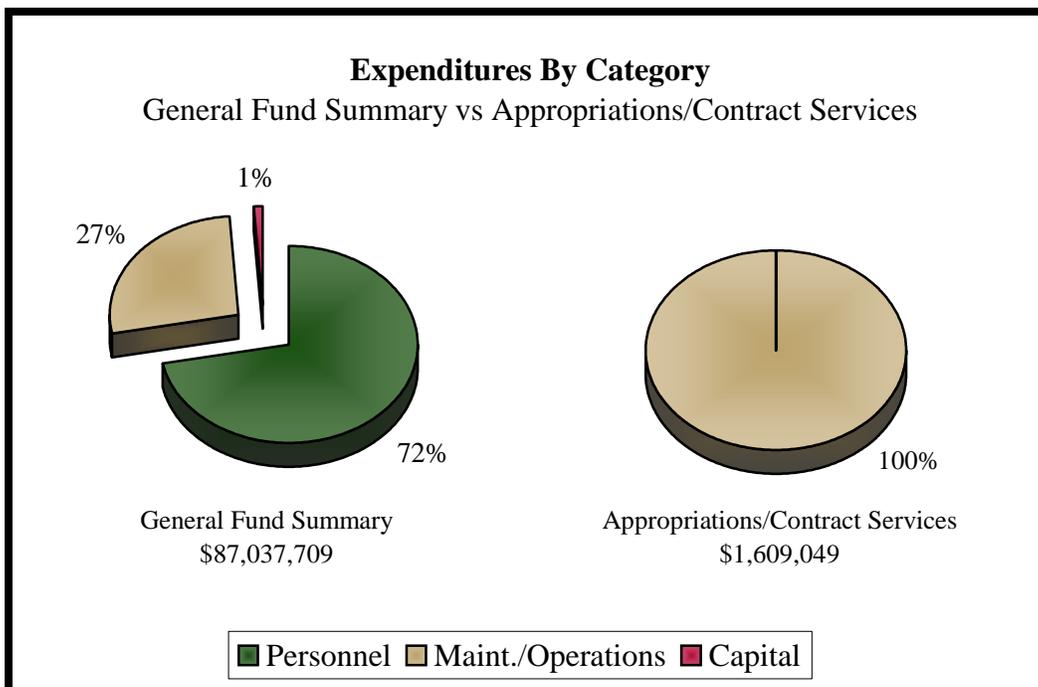
| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 9 | 9 | 9 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-------------------------------------|---|-------------------------------|---|
| County Extension Agent/Unclassified | 5 | Admin. Specialist II/Grade 18 | 4 |
| <i>FY 2005 BUDGET</i> | | | |

Appropriations/ Contract Services

Appropriations/Contract Services includes funding for libraries and other programs that the county contracts with or is obligated to fund by state law.



DENTON COUNTY

Department: Appropriations/Contract Services

G/L# 01-80-10

Department/Activity Description

The Appropriations area includes funding for libraries, and other programs that the County contracts with or is obligated to fund by state law. Social Service Agency funding was transferred to the Health Care Relief Fund in FY 2002. Ambulance Funding was transferred to the Emergency Services Department in FY 2002 to more accurately reflect total expenses for Emergency Services.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$1,663,675 | \$1,664,500 | \$1,609,049 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$1,663,675 | \$1,664,500 | \$1,609,049 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

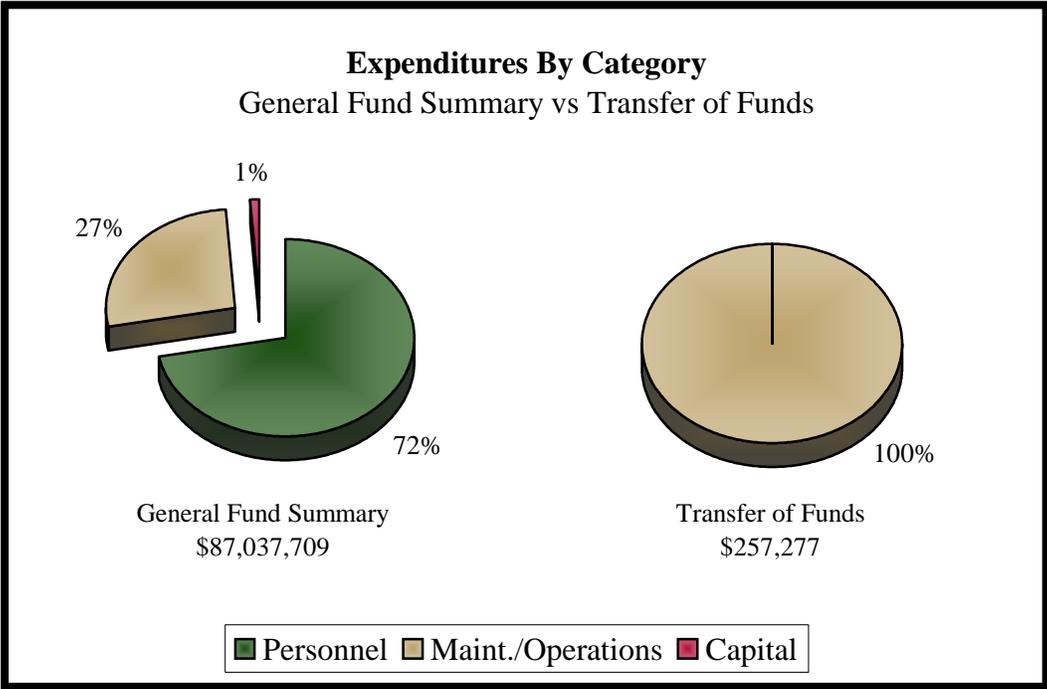
AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

Transfer Of Funds

This department is used to budget for the Interfund expenditure-type transactions between the General Fund and other governmental-type funds.



DENTON COUNTY

Department: Transfer of Funds Department

G/L# 01-99-10

Department/Activity Description

The Transfer of Funds Department is used to budget and account for the interfund expenditure-type transactions between the General Fund and all other governmental-type funds. Interfund transactions between the General Fund and non-governmental funds are recorded as expenditures in the originating fund.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$2,089,190 | \$396,725 | \$275,277 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$2,089,190 | \$396,725 | \$275,277 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

**DENTON COUNTY
2004 - 2005 OPERATING BUDGET
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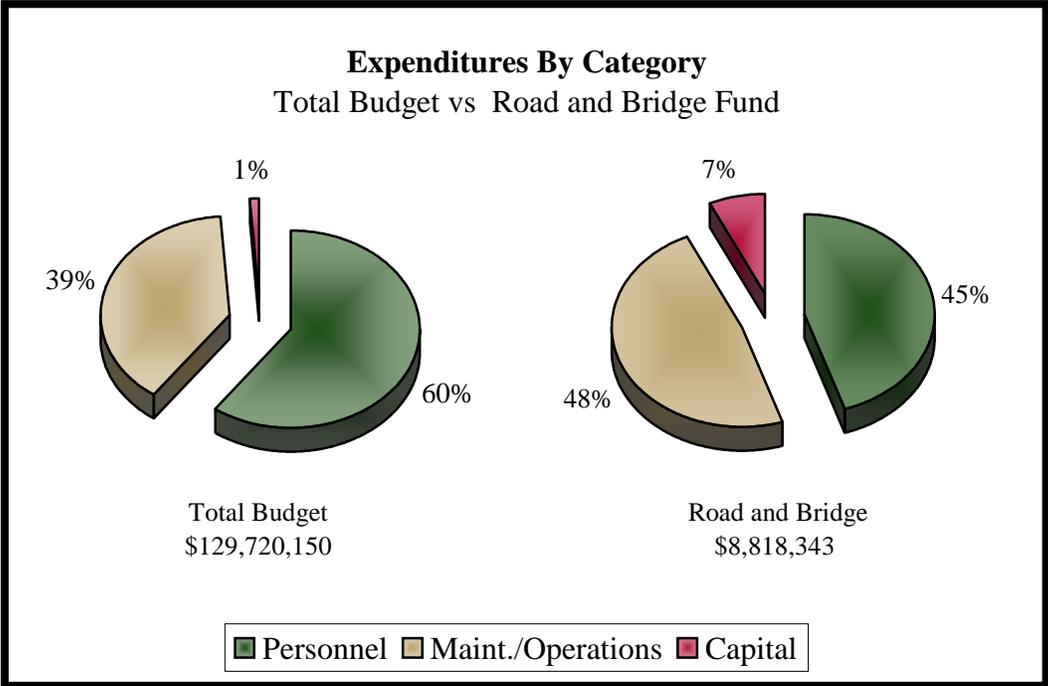
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Road and Bridge Fund

Special Revenue Funds are used to account for special revenues that are restricted to expenditures for particular purposes. The Road and Bridge Fund accounts for the operation, repair, and maintenance of roads and bridges. Vehicle registration fees are the primary source of funding. However, a portion is funded by ad valorem taxes.



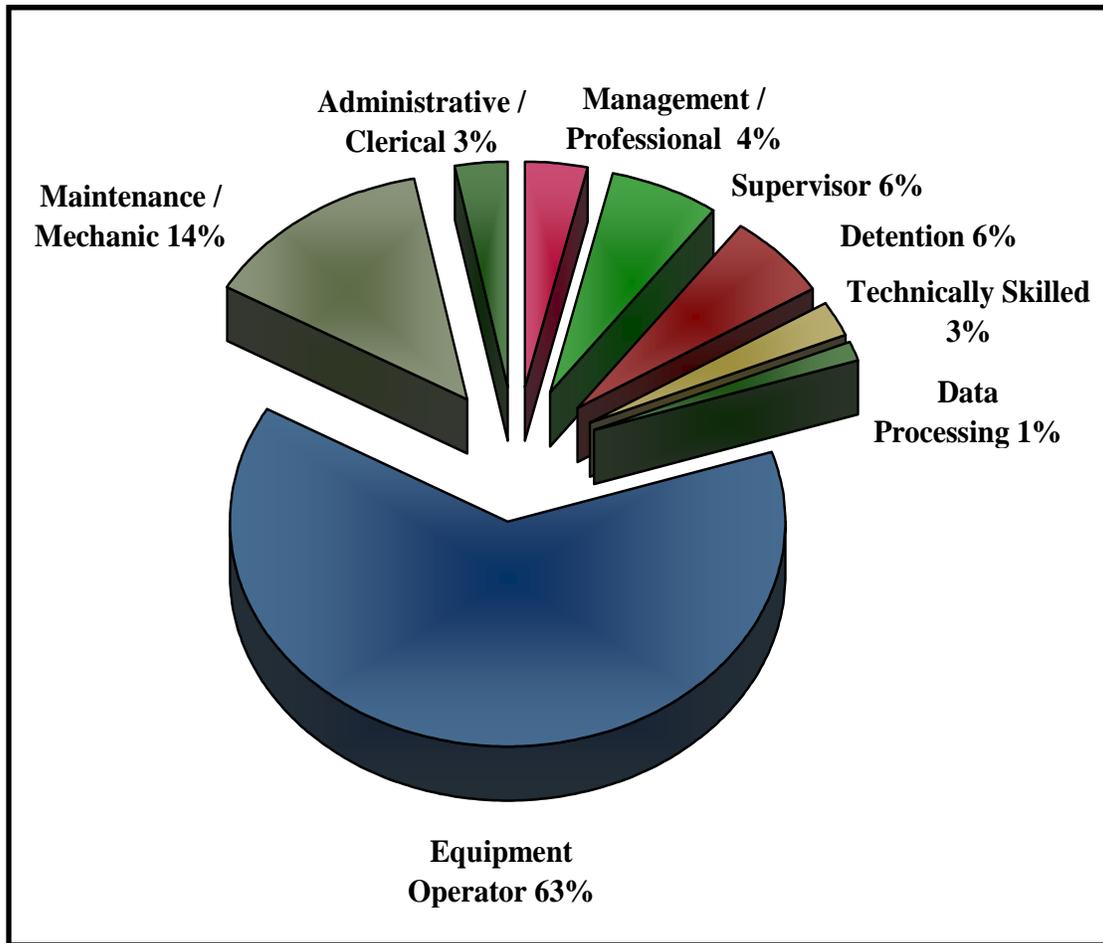
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DENTON COUNTY

STAFFING BY CATEGORY

Road and Bridge



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management / Professional | 3 | 0 | 3 |
| Supervisor | 5 | 0 | 5 |
| Administrative / Clerical | 2 | 1 | 3 |
| Data Processing | 1 | 0 | 1 |
| Equipment Operator | 51 | 0 | 51 |
| Technically Skilled | 2 | 0 | 2 |
| Maintenance / Mechanic | 11 | 0 | 11 |
| Detention | 5 | 0 | 5 |
| TOTAL | 80 | 1 | 81 |

DENTON COUNTY**FY 2005 Budget-Fund Summary
Road and Bridge
Fund #20**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|----------------------------------|----------------------------------|--------------------------------|
| Beginning Balance | \$2,189,307 | \$1,695,860 | \$1,403,706 |
| Revenues | | | |
| Taxes | 0 | 0 | 1,004,637 |
| Vehicle License Fees | 6,513,711 | 6,800,000 | 6,840,000 |
| Fees | 17,996 | 50,000 | 40,000 |
| Intergovernmental | 134,336 | 87,340 | 82,000 |
| Interest | 29,033 | 19,000 | 30,000 |
| Miscellaneous | 75,412 | 40,000 | 0 |
| Total Revenues | 6,770,489 | 6,996,340 | 7,996,637 |
| Transfers | | | |
| Transfer In | 192,152 | 10,000 | 0 |
| Transfer Out | (233,493) | 0 | 0 |
| Total Transfers | (41,341) | 10,000 | 0 |
| Total Revenues and Transfers | 6,729,148 | 7,006,340 | 7,996,637 |
| Funds Available | 8,918,455 | 8,702,200 | 9,400,343 |
| Expenditures | 7,222,595 | 7,298,494 | 8,818,343 |
| Total Expenditures | 7,222,595 | 7,298,494 | 8,818,343 |
| Ending Balance | <u><u>\$1,695,860</u></u> | <u><u>\$1,403,706</u></u> | <u><u>\$582,000</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Centralized Road and Bridge

G/L# 20-85-01

Department/Activity Description

The Centralized Road and Bridge Department is responsible for the maintenance of County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. This department also performs major reconstruction of County roads and bridges. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department also utilizes inmate work crews to assist with mowing right-of-way, trash pickup, and other projects as needed. Beginning FY 2004, the Road and Bridge system previously administered by a Road Superintendent System was changed to an Ex-Officio Road Commissioners System. Expenditures are now budgeted in 20.85.10 through 20.85.50 and two positions are in 01.10.56.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$3,584,914 | \$0 | \$0 |
| Operations | \$3,118,639 | \$109,045 | \$0 |
| Capital | \$752,534 | \$96,550 | \$0 |
| Total | \$7,456,088 | \$205,595 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 82 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Road and Bridge, Precinct #1

G/L# 20-85-10

Department/Activity Description

Road and Bridge, Pct. 1 is responsible for maintain County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses were previously budgeted in 20.85.01. Beginning FY 2004, expenses are budgeted based on the number of road miles and projects for each precinct.

Departmental Goals

The primary goal of Road and Bridge, Pct 1 is protecting the investment in County roads through repair and preventative maintenance to assure maximum road life of ten years for asphalt, and insuring public safety for all who drive on the County roads.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$789,209 | \$1,989,309 |
| Operations | \$0 | \$1,313,935 | \$1,650,421 |
| Capital | \$0 | \$159,970 | \$516,250 |
| Total | \$0 | \$2,263,114 | \$4,155,980 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Requests for Asssitance Completed | N/A | 500 | 450 |
| Roads Overlayed - Miles | | 6.50 | 7.00 |
| Roads Chipsealed - Miles | | 7.27 | 6.00 |
| Gravel Roads Graded - Miles | | 130.00 | 130.00 |
| Requests for Assistance Completed within 7 Days | | 82% | 90% |
| BRINSAP Structures Replaced | | 1 | 7 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 40 |
| No. of Part-Time Employees | 0 | 40 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|----|------------------------------------|----|
| Administrative Foreman/Grade 26 | 1 | Mechanic Welder/Grade 18 | 2 |
| Mechanic Foreman/Foreman/Grade 22 | 2 | Service-Lube Technician/Grade 17 | 1 |
| Admin Mgr/Field Mech/Q.C. Tech/Grade 20 | 2 | D.O. I-Crewman/Grade 17 | 3 |
| Diesel Mechanic/Grade 19 | 1 | Driver-Equipment Operator/Grade 16 | 12 |
| Heavy Equipment Operator/Grade 19 | 16 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Road and Bridge, Precinct #2

G/L# 20-85-20

Department/Activity Description

Road and Bridge, Pct. 2 is responsible for maintain County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses were previously budgeted in 20.85.01. Beginning FY 2004, expenses are budgeted based on the number of road miles and projects for each precinct.

Departmental Goals

The primary goal of Road and Bridge, Pct 2 is protecting the investment in County roads through repair and preventative maintenance to assure maximum road life of ten years for asphalt, and insuring public safety for all who drive on the County roads.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$785,481 | \$0 |
| Operations | \$0 | \$81,780 | \$396,000 |
| Capital | \$0 | \$158,020 | \$0 |
| Total | \$0 | \$1,025,281 | \$396,000 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Requests for Assistance Completed | N/A | 10 | 8 |
| Roads Overlayed - Miles | | 0.00 | 2.16 |
| Requests for Assistance Completed within 7 Days | | 75% | 80% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 40 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Road and Bridge, Precinct #3

G/L# 20-85-30

Department/Activity Description

Road and Bridge, Pct. 3 is responsible for maintain County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses were previously budgeted in 20.85.01. Beginning FY 2004, expenses are budgeted based on the number of road miles and projects for each precinct.

Departmental Goals

The primary goal of Road and Bridge, Pct 3 is protecting the investment in County roads through repair and preventative maintenance to assure maximum road life of ten years for asphalt, and insuring public safety for all who drive on the County roads.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$741,148 | \$0 |
| Operations | \$0 | \$63,407 | \$173,000 |
| Capital | \$0 | \$178,240 | \$0 |
| Total | \$0 | \$982,795 | \$173,000 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Work Orders Completed | N/A | 400 | 400 |
| Road Assistance Requests - 10 Day Completion | | 70% | 75% |
| Signage Replaced within 48 Hours | | 80% | 90% |
| Roads Sub-Base Reconstruction - Miles | | 5.00 | 5.00 |
| Roads - HMA Laydown - Miles | | 3.50 | 5.00 |
| Roads - Chipsealed - Miles | | 1.00 | 0.00 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 36 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Road and Bridge, Precinct #4

G/L# 20-85-40

Department/Activity Description

Road and Bridge, Pct. 4 is responsible for maintain County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses were previously budgeted in 20.85.01. Beginning FY 2004, expenses are budgeted based on the number of road miles and projects for each precinct.

Departmental Goals

The primary goal of Road and Bridge, Pct 4 is protecting the investment in County roads through repair and preventative maintenance to assure maximum road life of ten years for asphalt, and insuring public safety for all who drive on the County roads.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$767,980 | \$1,775,093 |
| Operations | \$0 | \$1,138,420 | \$1,438,706 |
| Capital | \$0 | \$180,975 | \$73,000 |
| Total | \$0 | \$2,087,375 | \$3,286,799 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Work Orders Completed | N/A | 400 | 400 |
| Road Assistance Requests - 10 Day Completion | | 70% | 75% |
| Signage Replaced within 48 Hours | | 80% | 90% |
| Roads Sub-Base Reconstruction - Miles | | 5.00 | 5.00 |
| Roads - HMA Laydown - Miles | | 3.50 | 5.00 |
| Roads - Chipsealed - Miles | | 1.00 | 0.00 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 36 |
| No. of Part-Time Employees | 0 | 36 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|----|------------------------------------|----|
| Administrative Foreman/Grade 26 | 1 | Mechanic Welder/Grade 18 | 3 |
| Mechanic Foreman/Foreman/Grade 22 | 3 | Service-Lube Technician/Grade 17 | 1 |
| Admin Mgr/Field Mech/Q.C. Tech/Grade 20 | 2 | D.O. I-Crewman/Grade 17 | 2 |
| Diesel Mechanic/Grade 19 | 1 | Driver-Equipment Operator/Grade 16 | 11 |
| Heavy Equipment Operator/Grade 19 | 12 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Public Works Administration / Engineering

G/L# 20-85-50

Department/Activity Description

The Public Works Administration/Engineering Department is was formed to segregate administrative and engineering responsibilities from Road and Bridge Precincts. This department provides administrative and technical services to the Road and Bridge Departments.

Departmental Goals

The primary goal of the Public Works Administration/Engineering Department is to provide administrative and engineering services to the Road and Bridge Precincts.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$167,894 | \$218,382 |
| Operations | \$0 | \$532,845 | \$556,932 |
| Capital | \$0 | \$33,595 | \$31,250 |
| Total | \$0 | \$734,334 | \$806,564 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Plan Sets Completed | N/A | 6 | 8 |
| Utility Permits Processed | | 320 | 340 |
| Culvert Permits Processed | | 500 | 525 |
| Subdivisions Reviewed | | 17 | 20 |
| BRINSAP AFA's Completed | | 14 | 14 |
| Subdivisions Reviewed in Less than 30 Days | | 95% | 97% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 4 | 4 |
| No. of Part-Time (or Split Funded) Employees | 0 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|-------------------------------------|---|
| Engineer Technician II/Grade 22 | 1 | Data Processing Coord/Grade 17 | 1 |
| Engineering Tech I/Grade 21 | 1 | Administrative Assistant I/Grade 15 | 1 |
| Quality Control Tech/Grade 20 | 1 | | |

FY 2005 BUDGET

Other Special Revenue Funds

Special Revenue Funds are used to account for revenues that are restricted to expenditures for particular purposes.

District Clerk Records Management Fund

This fund accounts for receipt and expenditure of records preservation fees assessed by the District Clerk and is restricted to records preservation functions.

County Clerk Records Management Fund

This fund accounts for receipt and expenditure of records preservation fees assessed by the County Clerk and is restricted to records preservation and management.

Courthouse Security Fund

This fund accounts for the County's costs for providing security services for the various courts. This is funded totally by fees collected for document filings.

Juvenile Probation Fund

This fund accounts for the County's costs of administering the County's Juvenile Probation and Detention Departments, primarily funded by taxes, fees, and intergovernmental revenues.

Justice of the Peace Technology Fund

This fund accounts for the County's costs of technological enhancements for a Justice Court, primarily funded from fees assessed upon conviction of a misdemeanor offense.

Public Health Fund

This fund accounts for the County's cost of administering the County Health Department, and is funded from tax revenues and fees for service.

Indigent Health Care Fund

This fund accounts for the County's costs for providing medical care to indigent County residents. The funding is primarily from property taxes.

Federal Health Care Facility Grant Fund

This fund accounts for the costs to develop a Federally Qualified Health Center with the efforts and collaboration of local public health and private non-profit entities.

Health Care Relief Fund

This fund accounts for the receipt of monies from the Tobacco Settlement and interest earnings. Funds are used to provide funding for various Non-Profit Agencies.

Probate Court Contribution Fund

This fund accounts for the receipt and expenditure of funds paid by the State, limited by statute to use for court-related purposes for the statutory probate court.

Records Management and Preservation Fund

This fund accounts for the receipt and expenditure of records preservation fees assessed by the District and County Clerks, and are restricted to preservation projects.

Bioterrorism Grant Fund

This fund accounts for grant funds that are used for the development of a plan to handle bioterrorism threats and events. Funds will be used to implement a state-wide Health Alert Network with other public health partners.

County Clerk Records Archive Fee Fund

This fund accounts for fees collected on all real property for the specific purpose of archiving and preserving records filed in the County Clerk's Office prior to 1974.

Sheriff's Forfeiture Fund

This fund accounts for the use of criminal investigation funds awarded by court order to the Sheriff's Department.

Vehicle Inventory Tax Interest Fund

This fund accounts for interest revenues earned by the Tax/Assessor Collector on vehicle inventory tax receipts collected during the fiscal year. Funds can only be spent to defray costs of the collection program.

Law Library Fund

This fund accounts for the costs of providing jury services for the district, county, and justice courts. Funding is primarily from property taxes.

District Attorney Hot Check Fee Fund

Expenditures from this fund shall be at the sole discretion of the District Attorney pursuant to the Hot Check Statute and may be used only to defray the salaries and expenses of the office.

District Attorney Chapter 59 Fund

This fund accounts for the use of criminal investigation funds awarded by court order to the Criminal District Attorney's Office.

Jury Fund

This fund accounts for the costs of providing jury services for the district, county, and justice courts. Funding is primarily from property taxes.

DENTON COUNTY

**FY 2005 Budget-Fund Summary
District Clerk Records Management Fund
Fund #21**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$0 | \$0 | \$7,250 |
| Revenues | | | |
| Fees | 0 | 25,000 | 35,000 |
| Interest | 0 | 100 | 500 |
| Total Revenues | <u>0</u> | <u>25,100</u> | <u>35,500</u> |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | (5,430) | 0 |
| Total Transfers | <u>0</u> | <u>(5,430)</u> | <u>0</u> |
| Total Revenues and Transfers | 0 | 19,670 | 35,500 |
| Funds Available | 0 | 19,670 | 42,750 |
| Expenditures | 0 | 12,420 | 28,000 |
| Total Expenditures | <u>0</u> | <u>12,420</u> | <u>28,000</u> |
| Ending Balance | <u><u>\$0</u></u> | <u><u>\$7,250</u></u> | <u><u>\$14,750</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: District Clerk Records Management Fund

G/L# 21-20.45

Department/Activity Description

This department was created by the Texas Legislature effective January 1, 2004 to provide for records preservation functions of the District Clerk's Office. With this new legislation, a definite plan for the use of these funds was not available when the budget was adopted. Funds were included in the budget on a contingency basis as the District Clerk determines the proper method of utilizing the funds for the department. This budget will be fully supported by the fees collected.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$0 | \$5,430 | \$17,611 |
| Capital | \$0 | \$12,420 | \$10,389 |
| Total | \$0 | \$17,850 | \$28,000 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
County Clerk Records Management Fund
Fund #22**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | (\$2,460) | (\$37,141) | \$2,259 |
| Revenues | | | |
| Fees | 1,073,206 | 925,000 | 925,000 |
| Interest | 205 | 400 | 1,000 |
| Total Revenues | 1,073,411 | 925,400 | 926,000 |
| Transfers | | | |
| Transfer In | 198,524 | 234,000 | 250,277 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | 198,524 | 234,000 | 250,277 |
| Total Revenues and Transfers | 1,271,935 | 1,159,400 | 1,176,277 |
| Funds Available | 1,269,475 | 1,122,259 | 1,178,536 |
| Expenditures | 1,306,616 | 1,120,000 | 1,168,536 |
| Total Expenditures | 1,306,616 | 1,120,000 | 1,168,536 |
| Ending Balance | (\$37,141) | \$2,259 | \$10,000 |

FY 2005 BUDGET

DENTON COUNTY

Department: County Clerk Records Management Fund

G/L# 22-10-20

Department/Activity Description

The County Clerk is mandated to provide archival copies of all records stored for permanent retention within the County Clerk's Office. The Records Preservation Fund was established in FY92, and is self-supported by an optional \$5 fee for all record filings in the County Clerk's Office, with the funds to be used specifically for records preservation projects and expenses. The collection of this fee is at the discretion of the County Clerk, and approval of expenditures requires Commissioners Court authorization.

Departmental Goals

The primary goal of this department is to provide the best possible source of record retention with regards to public service, document preservation, legislation adherence and information integrity. Other goals include staying abreast of new technology and related state regulations, and making information easier for the public to access.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$1,306,616 | \$1,120,000 | \$1,168,536 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$1,306,616 | \$1,120,000 | \$1,168,536 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| |
|-----|
| N/A |
|-----|

FY 2005 BUDGET

DENTON COUNTY

**FY 2005 Budget-Fund Summary
Courthouse Security Fund
Fund #23**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$193,163 | \$210,558 | \$123,458 |
| Revenues | | | |
| Fees | 340,905 | 315,000 | 325,000 |
| Interest | 2,743 | 2,400 | 3,000 |
| Total Revenues | <u>343,648</u> | <u>317,400</u> | <u>328,000</u> |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | (45,000) | 0 | 0 |
| Total Transfers | <u>(45,000)</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 298,648 | 317,400 | 328,000 |
| Funds Available | 491,811 | 527,958 | 451,458 |
| Expenditures | 281,253 | 404,500 | 426,000 |
| Total Expenditures | <u>281,253</u> | <u>404,500</u> | <u>426,000</u> |
| Ending Balance | <u><u>\$210,558</u></u> | <u><u>\$123,458</u></u> | <u><u>\$25,458</u></u> |

DENTON COUNTY*Department: Courthouse Security Fund**G/L# 23-20-85***Department/Activity Description**

The State Legislature approved a new fee which allows for the collection of a courthouse security fee on certain document filings. This fee is used to assist with the courthouse security guard service and capital equipment such as metal detectors. This fund was previously budgeted in the General Fund requiring a minimum amount of support from property taxes, until it was fully funded by the security fee in FY 2001.

Departmental Goals

The primary goal of this department is providing security services for the employees and citizens in the court facilities in the most economical and efficient manner. Other goals include reviewing security concerns, and developing and revising security plans.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$326,253 | \$280,500 | \$426,000 |
| Capital | \$0 | \$124,000 | \$0 |
| Total | \$326,253 | \$404,500 | \$426,000 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Average # of People Entering Courthouse Daily | 3,850 | 3,925 | 4,000 |
| Incidents Involving Weapons | 55 | 150 | 175 |
| Incidents Involving Drugs | 2 | 3 | 3 |
| Average Staff Hours per Day | 70 | 70 | 70 |
| % of Time Metal Detector is Operational | 100% | 100% | 100% |
| % of Time Hand-Held Detectors are Needed | 40% | 60% | 65% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

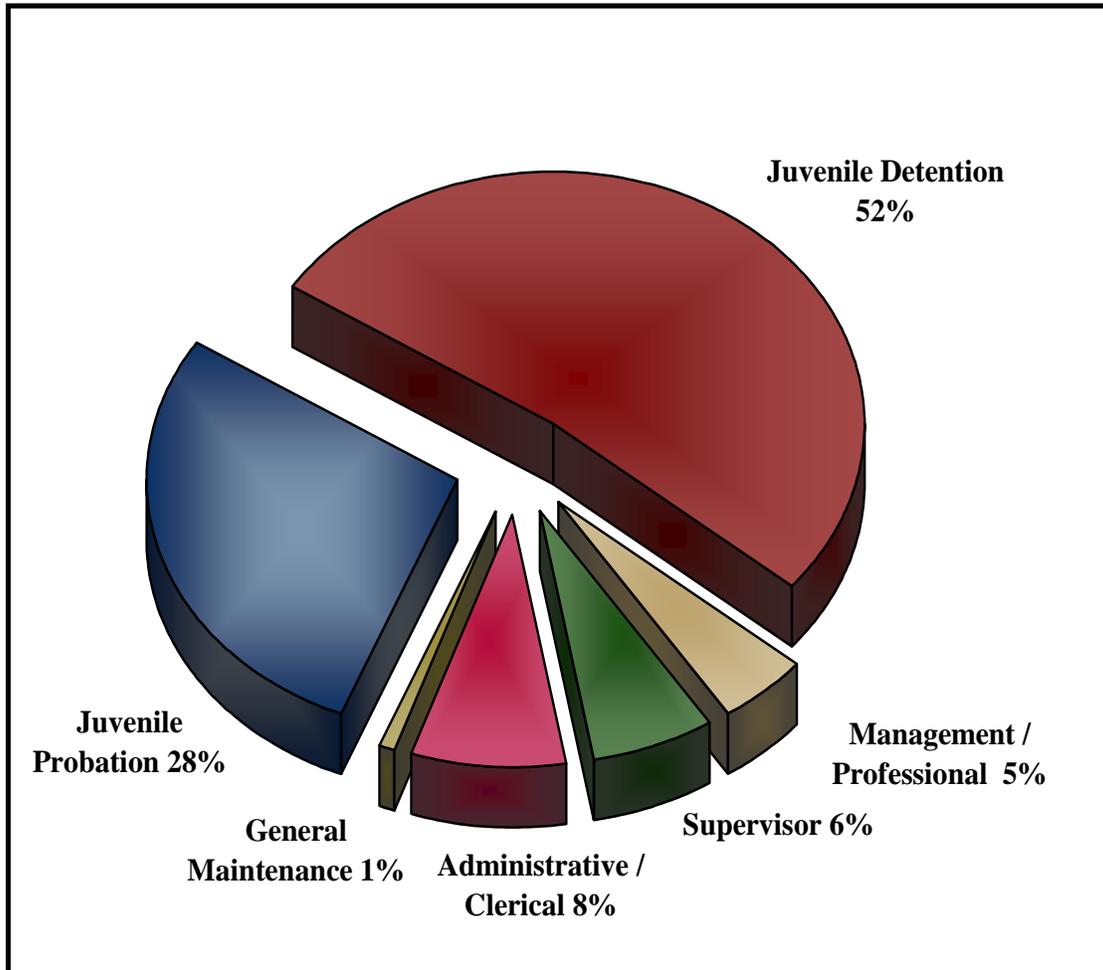
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DENTON COUNTY

STAFFING BY CATEGORY

Juvenile Probation



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management/Professional | 6 | 0 | 6 |
| Supervisor | 8 | 0 | 8 |
| Administrative / Clerical | 7 | 3 | 10 |
| General Maintenance | 1 | 0 | 1 |
| Juvenile Probation | 32 | 3 | 35 |
| Juvenile Detention | 65 | 0 | 65 |
| TOTAL | 119 | 6 | 125 |

DENTON COUNTY**FY 2005 Budget-Fund Summary
Juvenile Probation Fund
Fund #26**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$465,083 | \$678,993 | \$525,318 |
| Revenues | | | |
| Taxes | 4,237,208 | 4,035,000 | 4,953,327 |
| Intergovernmental | 3,036,739 | 3,007,920 | 2,927,983 |
| Fees | 35,184 | 40,000 | 50,000 |
| Interest | 21,826 | 15,000 | 20,000 |
| Miscellaneous | 7,652 | 2,000 | 0 |
| Total Revenues | 7,338,609 | 7,099,920 | 7,951,310 |
| Transfers | | | |
| Transfer In | 0 | 335 | 0 |
| Transfer Out | (86,500) | (1,870) | 0 |
| Total Transfers | (86,500) | (1,535) | 0 |
| Total Revenues and Transfers | 7,252,109 | 7,098,385 | 7,951,310 |
| Funds Available | 7,717,192 | 7,777,378 | 8,476,628 |
| Expenditures | 7,038,199 | 7,252,060 | 8,126,628 |
| Total Expenditures | 7,038,199 | 7,252,060 | 8,126,628 |
| Ending Balance | \$678,993 | \$525,318 | \$350,000 |

FY 2005 BUDGET

DENTON COUNTY*Department: Juvenile Probation**G/L# 26-60-40***Department/Activity Description**

Juvenile Probation services are statutorily mandated by the Texas Legislature. The department is governed by the local Juvenile Board, and its purposes and functions are outlined in the Juvenile Justice Code, Title 3, Texas Family Code. The services provided by this department include detaining youth, deferred prosecution, monitoring youth placed on probation, intake and preliminary investigation, discharge from placement, and consideration of victim impact statements. Other services include MHMR referrals, family education, drug and alcohol counseling, individual and family counseling, court-ordered placements, electronic monitoring, and operation of a Juvenile Justice Alternative Education Program.

Departmental Goals

The primary goals of the Juvenile Board and the Juvenile Probation Department are providing primary prevention programs to prevent at-risk youth from becoming juvenile offenders, providing intervention programs for juvenile offenders in the early stages of their offending histories to prevent further involvement in the juvenile justice system, and providing for the care, protection, moral, mental and physical development of the children of Denton County.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,354,381 | \$1,386,284 | \$1,430,582 |
| Operations | \$560,900 | \$669,410 | \$632,784 |
| Capital | \$0 | \$0 | \$44,000 |
| Total | \$1,915,281 | \$2,055,694 | \$2,107,366 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--------------------------------------|-----------------------|--------------------------|--------------------------|
| Annual Status/CINS Referrals | 490 | 500 | 500 |
| Juveniles on Conditional Release | 129 | 200 | 220 |
| Juveniles on Court Ordered Probation | 463 | 470 | 490 |
| Community Service Hours Performed | 15,668 | 16,000 | 16,500 |
| Probation Fees Collected | \$34,754 | \$36,000 | \$40,000 |
| Restitution Fees Collected | \$56,082 | \$60,000 | \$65,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 20 | 20 | 20 |
| No. of Part-Time (or Split Funded) Employees | 3 | 3 | 3 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|---------------------------------------|---|
| Director of Juvenile Probation/Unclassified | 1 | ISP Officer/Grade 22 | 5 |
| Assistant Director of Juv. Prob./Grade 29 | 1 | Juvenile Probation Officer/Grade 21 | 7 |
| Deputy Director of Prob.Svcs./Grade 26 | 1 | Financial Support Spec. II/Grade 17 | 3 |
| Casework Supervisor/Grade 24 | 2 | Asst. Juv. Prob. Offcr (P-T)/Grade 11 | 2 |
| Coordinator of Special Programs/Grade 23 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Progressive Sanctions-JPO

G/L# 26-60-41

Department/Activity Description

In 1995, the Texas Legislature enacted Progressive Sanctions Guidelines, which are a set of discretionary disposition guidelines for juvenile probation departments, juvenile prosecutors, and juvenile court judges. The guidelines were established in an attempt to bring consistency and predictability to juvenile dispositions. Additional state funding was also provided statewide to local probation departments to hire additional probation officers. Denton County currently has eight officers that were hired with progressive sanctions funding. The state pays a base salary and a county match is required.

Departmental Goals

The goals for this department include providing supervision for referred juvenile offenders, providing early intervention and treatment programs for first offenders and screening referrals for appropriate services and supervision based on their progressive sanctions level. Other goals include holding the juveniles accountable for their actions while maintaining protection for the public and keeping the court advised of probation violations in a timely manner.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$274,724 | \$436,950 |
| Operations | \$0 | \$1,800 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$276,524 | \$436,950 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--------------------------------------|-----------------------|--------------------------|--------------------------|
| Annual Status/CINS Referrals | N/A | 500 | 500 |
| Juveniles on Conditional Release | | 200 | 220 |
| Juveniles on Court Ordered Probation | | 470 | 490 |
| Community Service Hours Performed | | 16,000 | 16,500 |
| Petitions Filed | | 1,300 | 1,350 |
| Annual Formal Referrals | | 1,800 | 1,850 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 8 | 8 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|-------------------------------------|---|
| Juvenile Probation Officer/Grade 21 | 8 |
|-------------------------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Juvenile Detention

G/L# 26-60-42

Department/Activity Description

The Juvenile Detention Center is a part of the Juvenile Probation Department. It is funded by property taxes, Texas Juvenile Probation Commission grant funds, and other applicable grants. The Center, which is open 365 days a year, 24 hours a day, provides maximum security juvenile detention services for juveniles ages 10 through 16 who are referred by local enforcement agencies on probable cause for Class B offenses or greater. Education services are provided through an interlocal agreement with the Denton Independent School District. The Center also operates a six-bed non-secure facility for runaways.

Departmental Goals

The primary goal for this department is protecting the welfare of the community and controlling the commission of unlawful acts by children. Other goals include providing accurate and timely information to the juvenile court during hearings, maintaining an educational environment conducive to the varied needs of detained juveniles, and continuing to comply with standards for juvenile detention facilities provided by TJPC.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,776,802 | \$1,884,983 | \$2,023,319 |
| Operations | \$79,426 | \$89,505 | \$103,210 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$1,856,228 | \$1,974,488 | \$2,126,529 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Juveniles Detained | 1,334 | 1,300 | 1,300 |
| Days Detained | 9,230 | 9,000 | 9,000 |
| Detention Hearings | 1,100 | 1,200 | 1,200 |
| Family Interviews | 800 | 800 | 800 |
| Referrals from Contracting Counties | 42 | 40 | 40 |
| Average Time per Crisis Intervention (minutes) | \$43,125 | \$43,000 | \$43,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 42 | 42 | 42 |
| No. of Part-Time Employees | 1 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|-------------------------------------|----|
| Dpty Dir of Institutional Services/Grade 26 | 1 | Shift Leader/Grade 19 | 5 |
| Shift Supervisor/Grade 23 | 4 | Juv. Detention Officer/Grade 18 | 26 |
| Juvenile Probation Officer/Grade 21 | 5 | Financial Support Spec. II/Grade 17 | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: Post-Adjudication Center

G/L# 26-60-43

Department/Activity Description

The Post-Adjudication Center, a division of the Juvenile Probation Department opened in April of 1998. The center expanded the capacity of the Juvenile Detention Center to a total of 54 beds. The post program receives juveniles for residential care who have proved through their behavior to not be successfully living in the community. The program provides counseling, education services, drug treatment programming, physical training and other services designed to help juveniles live successfully in the community upon completion of the program.

Departmental Goals

The goals of this program include providing intensive counseling and educational services conducive to the varied needs of detained juveniles. Other goals include providing behavior management programs and continuing cooperative partnerships with local universities and programs addressing various therapeutic issues.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,023,825 | \$1,066,284 | \$1,222,857 |
| Operations | \$64,006 | \$64,665 | \$69,199 |
| Capital | \$0 | \$0 | \$12,030 |
| Total | \$1,087,831 | \$1,130,949 | \$1,304,086 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--------------------------------------|-----------------------|--------------------------|--------------------------|
| Juveniles Admitted to Facility | 22 | 26 | 30 |
| Successful Discharges | 14 | 16 | 18 |
| Unsuccessful Discharges | 9 | 6 | 5 |
| Months for Successful Completion | 11 | 10 | 9 |
| Individual Counseling Hours Received | 978 | 980 | 990 |
| Group Counseling Hours Received | 8,983 | 8,900 | 8,900 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 28 | 28 | 28 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-------------------------------------|---|---------------------------------------|----|
| Counselor/Grade 23 | 1 | Juvenile Corrections Officer/Grade 18 | 24 |
| Juvenile Probation Officer/Grade 21 | 2 | Housekeeper/Grade 12 | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: Juvenile Probation State Supplement

G/L# 26-60-44

Department/Activity Description

The 77th Texas Legislature approved salary supplements (including all fringe benefits) for certified Juvenile Probation, Detention and Corrections officers through the Texas Juvenile Probation Commission (TJPC) to be effective in September 2001. Funding has been approved during the State's fiscal year process since 2002 and the only authorized use of the funds is for this purpose. These supplements are received and paid on a monthly basis. The Juvenile Probation Department is responsible for supplying the list of certified employees who are eligible for the supplements. Expenses were previously tracked in various departments for various eligible employees. Based on a request by the County Auditor's Office, has been transferred to this new department for tracking purposes effective October 1, 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$229,387 |
| Operations | \$0 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$0 | \$229,387 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

No more than 53 Probation officers and 54 Detention and Corrections officers will receive the supplement. Fewer officers can receive the supplement but no more.

FY 2005 BUDGET

DENTON COUNTY

Department: Texas Juvenile Probation Commission/State Aid

G/L# 26-60-45

Department/Activity Description

This department is funded primarily by an agreement between the Texas Juvenile Probation Commission and the Denton County Juvenile Board. Funding is used for staffing expenses, residential placements, psychiatric services and counseling services. This program is designed for the department to develop local services and alternative placements to reduce commitments to the Texas Youth Commission. FY 2003 was the first year this department was included in the adopted budget.

Departmental Goals

Goals for this department include providing for the care, protection, moral, mental and physical development of referred children in Denton County, providing primary prevention programs to prevent at-risk youth from becoming juvenile offenders, continuing to provide intensive intervention with families in crisis to deter further delinquent activity, and providing Juvenile Justice Alternative Education Programming that improves juveniles' healthy decision making skills.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$540,565 | \$318,265 | \$177,656 |
| Operations | \$174,980 | \$125,400 | \$140,961 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$715,545 | \$443,665 | \$318,617 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Juveniles on Court-Ordered Probation | 463 | 470 | 490 |
| Juveniles Placed on Deferred Prosecution | 630 | 630 | 640 |
| Juveniles Committed to TYC | 24 | 30 | 35 |
| Annual Formal Referrals | 1,806 | 1,800 | 1,850 |
| Petitions Filed | 1,317 | 1,300 | 1,350 |
| Community Service Hours Performed | 15,668 | 16,000 | 16,500 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 10 | 2 | 2 |
| No. of Part-Time Employees | 2 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|-----------------------------------|---|------------------------------------|---|
| Pre-Court Supervisor/Grade 24 | 1 | Office Support Spec I PT/Grade 14 | 1 |
| Therapeutic Prog. Coord./Grade 25 | 1 | Asst. Juv. Prob. Offcr PT/Grade 11 | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: Juvenile Community Corrections Grant

G/L# 26-60-47

Department/Activity Description

This department is funded primarily by an agreement between the Texas Juvenile Probation Commission and the Denton County Juvenile Board. Funding is used for staffing expenses, residential placements and non-residential placements related to the provisions of juvenile probation services. This program is designed for the department to provide community based services to reduce commitments to the Texas Youth Commission.

Departmental Goals

Goals for this department include providing for the care, protection, moral, mental and physical development of referred children in Denton County, providing primary prevention programs to prevent at-risk youth from becoming juvenile offenders, and continuing to provide intensive intervention with families in crisis to deter further delinquent activity.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$124,746 | \$481,474 | \$411,610 |
| Operations | \$494,830 | \$127,465 | \$159,444 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$619,577 | \$608,939 | \$571,054 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Juveniles on Court-Ordered Probation | 463 | 470 | 490 |
| Juveniles Placed on Deferred Prosecution | 630 | 630 | 640 |
| Juveniles Committed to TYC | 24 | 30 | 35 |
| Annual Formal Referrals | 1,806 | 1,800 | 1,850 |
| Petitions Filed | 1,317 | 1,300 | 1,350 |
| Community Service Hours Performed | 15,668 | 16,000 | 16,500 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 9 | 7 | 7 |
| No. of Part-Time Employees | 2 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|------------------------------------|---|
| Chemical Abuse Program Coord./Grade 23 | 1 | Asst. Juv. Prob. Offcr PT/Grade 11 | 2 |
| ISP Officer/Grade 22 | 1 | | |
| Juvenile Probation Officer/Grade 21 | 5 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Progressive Sanctions ISP Grant

G/L# 26-60-48

Department/Activity Description

The Intensive Supervision program is designed to divert juveniles who are in need of a highly structured form of placement outside the home by working with them and their families in the community and to reduce court commitments to the Texas Youth Commission. Characteristics of the program include frequent contact, small caseloads, curfews, electronic monitoring, urinalysis, community services restitution, graduated sanctions, and counseling services. In 1976 the 74th Legislature provided funding for 40 additional intensive supervision officers statewide which enabled Denton County to hire two additional ISP officers.

Departmental Goals

The goals for this department include diverting serious and habitual offenders from the Texas Juvenile Commission, decreasing recidivism through close supervision and rehabilitating juvenile offenders. Other goals included increasing public safety by providing increased supervision for serious and repeat offenders and reducing the amount of out of county placement funding by providing community based intensive supervision and treatment services for juveniles and their families.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$120,483 |
| Operations | \$0 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$0 | \$120,483 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Juveniles on Court-Ordered Probation | N/A | 470 | 490 |
| Juveniles Placed on Deferred Prosecution | | 630 | 640 |
| Juveniles Committed to TYC | | 30 | 35 |
| Annual Formal Referrals | | 1,800 | 1,850 |
| Petitions Filed | | 1,300 | 1,350 |
| Community Service Hours Performed | | 16,000 | 16,500 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|----------------------|---|
| ISP Officer/Grade 22 | 2 |
|----------------------|---|

FY 2005 BUDGET

DENTON COUNTY

Department: Juvenile Justice Alternative Education Program

G/L# 26-60-50

Department/Activity Description

In FY97, Denton County received funding from the Texas Education Agency to cover startup and operation costs associated with the Juvenile Justice Alternative Education Program. Denton County and Denton Independent School District entered into an interlocal agreement whereby DISD would provide the educational component and Denton County would provide the counseling, discipline and behavior management components of the program. Revenues generated per student per day will pay all expenses for this program.

Departmental Goals

The primary goal of this department is providing a quality education program for students expelled from the regular school system, providing expelled students with the necessary skills to act appropriately in the regular school setting, providing prevention programs to at risk youth from becoming juvenile offenders, and teaching the students self discipline and respect for authority.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$371,900 | \$436,821 | \$465,917 |
| Operations | \$552,451 | \$325,470 | \$446,239 |
| Capital | \$5,885 | \$1,380 | \$0 |
| Total | \$930,237 | \$763,671 | \$912,156 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Discretionary Expulsions | 171 | 212 | 252 |
| Mandatory Expulsions | 19 | 25 | 30 |
| Student Attendance Days | 9,548 | 11,289 | 12,982 |
| Student Absence Days | 1,135 | 1,041 | 1,168 |
| Students Successfully Completing Program | 155 | 215 | 280 |
| Revenue Generated by Program | \$734,089 | \$870,023 | \$1,000,526 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 9 | 9 | 9 |
| No. of Part-Time (or Split Funded) Employees | 1 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|-----------------------------------|---|
| Deputy Director of Probation Svcs./Grade 26 | 1 | Juv. Corrections Officer/Grade 18 | 5 |
| Casework Supervisor/Grade 24 | 1 | | |
| Juvenile Probation Officer/Grade 21 | 3 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY**FY 2005 Budget-Fund Summary
JP Technology Fund
Fund #32**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$93,378 | \$167,166 | \$254,166 |
| Revenues | | | |
| Taxes | 0 | 0 | 0 |
| Fees | 82,936 | 85,000 | 85,000 |
| Interest | 1,645 | 2,000 | 2,500 |
| Miscellaneous | 0 | 0 | 0 |
| Total Revenues | 84,581 | 87,000 | 87,500 |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | (1,040) | 0 | 0 |
| Total Transfers | (1,040) | 0 | 0 |
| Total Revenues and Transfers | 83,541 | 87,000 | 87,500 |
| Funds Available | 176,919 | 254,166 | 341,666 |
| Expenditures | 9,753 | 0 | 104,476 |
| Total Expenditures | 9,753 | 0 | 104,476 |
| Ending Balance | \$167,166 | \$254,166 | \$237,190 |

FY 2005 BUDGET

DENTON COUNTY

Department: JP Technology Fund

G/L# 32-20-62

Department/Activity Description

The Texas Legislature in 2001 established a fee that allows counties to assess and collect in order to enhance the justice court system through technological enhancements only. This fund accounts for a \$4 fee that is collected upon conviction of a misdemeanor offense in a Justice Court. Denton County adopted this fee effective September 11, 2001 and can continue collecting this fee through September 1, 2005.

Departmental Goals

The primary goal of this department is utilizing revenues in an effort to improve operations through technological enhancements for the Justice Courts of Denton County.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$1,040 | \$0 | \$99,465 |
| Capital | \$9,753 | \$0 | \$5,011 |
| Total | \$10,793 | \$0 | \$104,476 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-----------------------------------|-----------------------|--------------------------|-----------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| |
|-----|
| N/A |
|-----|

FY 2005 BUDGET

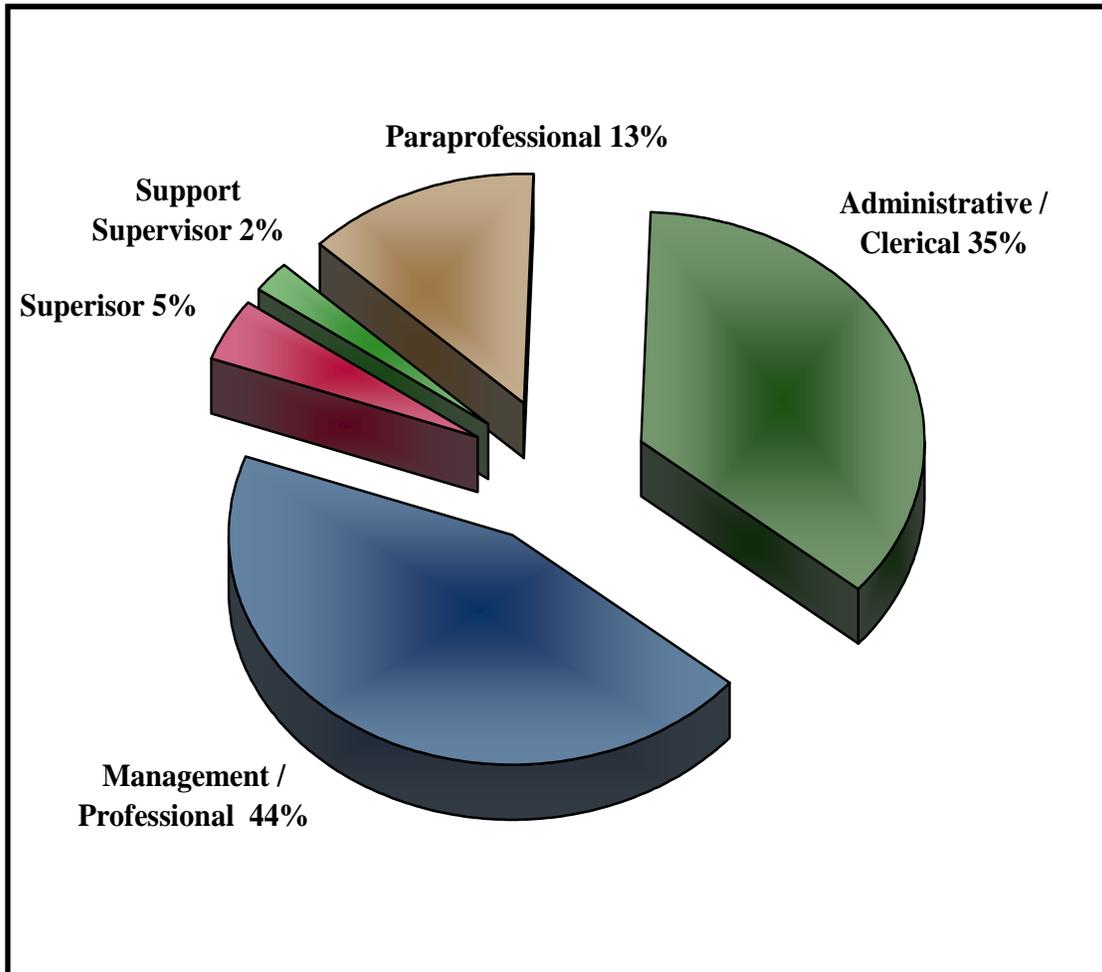
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DENTON COUNTY

STAFFING BY CATEGORY

Public Health



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management / Professional | 18 | 2 | 20 |
| Supervisor | 2 | 0 | 2 |
| Support Supervisor | 1 | 0 | 1 |
| Paraprofessional | 6 | 0 | 6 |
| Administrative / Clerical | 16 | 0 | 16 |
| TOTAL | 43 | 2 | 45 |

DENTON COUNTY**FY 2005 Budget-Fund Summary
Public Health Fund
Fund #34**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$400,776 | \$628,674 | \$729,067 |
| Revenues | | | |
| Taxes | 1,121,721 | 1,251,000 | 1,005,044 |
| Intergovernmental | 1,444,948 | 1,204,575 | 1,222,000 |
| Fees | 434,295 | 530,000 | 530,000 |
| Interest | 8,360 | 7,000 | 10,000 |
| Miscellaneous | 0 | 5,000 | 0 |
| Total Revenues | 3,009,324 | 2,997,575 | 2,767,044 |
| Transfers | | | |
| Transfer In | 11,066 | 51,780 | 0 |
| Transfer Out | 0 | (1,170) | 0 |
| Total Transfers | 11,066 | 50,610 | 0 |
| Total Revenues and Transfers | 3,020,390 | 3,048,185 | 2,767,044 |
| Funds Available | 3,421,166 | 3,676,859 | 3,496,111 |
| Expenditures | 2,792,492 | 2,947,792 | 3,120,349 |
| Total Expenditures | 2,792,492 | 2,947,792 | 3,120,349 |
| Ending Balance | <u>\$628,674</u> | <u>\$729,067</u> | <u>\$375,762</u> |

FY 2005 BUDGET

DENTON COUNTY*Department: Public Health - Environmental**G/L# 34-70-10***Department/Activity Description**

The Environmental Health Services Department is responsible for providing permits and inspections for private sewage facilities. In the case of a complaint, the sanitarian is responsible for investigating the sewage facility in question. This department also inspects food service establishments for statutory compliance in the unincorporated areas of Denton County.

Departmental Goals

The primary goal of Environmental Health is preventing the spread of communicable diseases as a result of malfunctioning septic systems. Other goals include responding to every complaint within two weeks, assuring the proper installation of new septic systems, and responding to requests for inspections within seven days.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$90,814 | \$126,923 | \$141,922 |
| Operations | \$6,941 | \$8,875 | \$9,328 |
| Capital | \$23,669 | \$0 | \$0 |
| Total | \$121,424 | \$135,798 | \$151,250 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Systems Permitted | 471 | 480 | 485 |
| Repair Permits | 51 | 60 | 60 |
| Complaint Inspections | 240 | 260 | 280 |
| Aerobic Systems Expired Contract Letters | 900 | 1200 | 1250 |
| Investigations Initiated within 21 Days | 100% | 100% | 100% |
| Complaints Resolved within 60 Days | 85% | 85% | 85% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|-------------------------------------|---|----------------------------------|---|
| Environmental Health Coord/Grade 23 | 1 | Office Support Spec. II/Grade 15 | 1 |
| Health Inspector/Grade 20 | 1 | | |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: BRLHO/Innovation Grant

G/L# 34-70-12

Department/Activity Description

The Denton County Health Department will receive this grant to support two positions in this department. The BRLHO/Innovation Grant will aid in the development of three programs in specific areas of concern for Denton County; infant mortality, prenatal care relating to hepatitis B, and diabetes. Each of these areas are related to minority health concerns for Denton County. Funding for this grant ended September 30, 2003. This department was not included in the adopted budget effective FY 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$35,237 | \$0 | \$0 |
| Operations | \$33,175 | \$175 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$68,412 | \$175 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Public Health - CHIP Outreach Grant

G/L# 34-70-13

Department/Activity Description

The Children's Health Insurance Program (CHIP) Grant was accepted by the Commissioners Court in FY 2001. This grant was established to provide health insurance to uninsured children in Denton County whose families have incomes below 200% of poverty level. Funding for this grant ended September 30, 2003.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$33,838 | \$0 | \$0 |
| Operations | \$7,818 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$41,656 | \$0 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

DENTON COUNTY

Department: Public Health - Clinical

G/L# 34-70-15

Department/Activity Description

The Public Health - Clinical division is responsible for providing preventative medical services to Denton County residents. These services include immunizations, prenatal care, well child care, primary health care, education services, and testing for sexually transmitted diseases, AIDS and tuberculosis.

Departmental Goals

The goals of the Public Health Clinic are protecting Denton County children from diseases preventable by vaccine, and providing prenatal care to low-income women, informing prenatal clients to call for an appointment after delivery. Other goals include maintaining incidents of vaccine-preventable diseases below 10 cases, maintaining the percent of low birth weight infants born to prenatal clients below 6%, and increasing education and counseling.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$1,814,214 | \$1,952,342 | \$2,143,150 |
| Operations | \$480,036 | \$540,425 | \$537,294 |
| Capital | \$12,597 | \$10,440 | \$0 |
| Total | \$2,306,846 | \$2,503,207 | \$2,680,444 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Immunizations Administered | 26,910 | 27,000 | 27,500 |
| Sexually Transmitted Disease Clients Served | 638 | 675 | 700 |
| Revenue from Fees | \$498,663 | \$520,000 | \$525,000 |
| Prenatal Visits | 3,412 | 3,500 | 3,600 |
| Primary Health Care Visits | 7,574 | 7,750 | 7,950 |
| Well Child Care Visits | 2,759 | 2,800 | 2,850 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 29 | 31 | 31 |
| No. of Part-Time (or Split Funded) Employees | 1 | 2 | 2 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|---|---|
| Health Department Director/Unclassified | 1 | Administrative Manager/Grade 20 | 1 |
| Health Authority (Physician)/Unclassified | 1 | Outreach Coordinator/Grade 20 | 1 |
| Primary Care Clinician/Unclassified | 1 | Financial Support Spec. II/Grade 17 | 3 |
| Clinical Supervisor/Grade 26 | 1 | LVN/Grade 16 | 1 |
| Juvenile Health Supervisor/Grade 25 | 1 | Office Support Specialist II/Grade 15 | 6 |
| RN II/Office & Grants Mgr/Grade 23 | 3 | Primary Care Clinician PT/Unclassified | 1 |
| Assistant Nursing Supervisor/Grade 23 | 1 | Family Nurse Practitioner PT/Unclassified | 1 |
| RN/Social Worker/Grade 22 | 9 | | |
| Family Outreach Case Mgr/Grade 21 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY*Department: HIV Education Grant**G/L# 34-70-16***Department/Activity Description**

The HIV Education Grant provides for one employee to conduct HIV health education risk reduction projects. These projects will aid in the prevention of infection and reduce the transmission of human immunodeficiency virus/acquired immunodeficiency syndrome (HIV/AIDS). FY 2003 was the first year this department was included in the adopted budget.

Departmental Goals

The goals of this departments are providing individual levels of intervention counseling programs, providing a wide range of intervention activities (to teach) to group and/or individuals, and reaching persons who are at increased risk of becoming HIV/AIDS infected.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$51,865 | \$96,776 | \$99,874 |
| Operations | \$3,666 | \$55,160 | \$1,876 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$55,531 | \$151,936 | \$101,750 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Individuals Tested for HIV | 500 | 850 | 950 |
| Individuals Tested Receiving Results | 87% | 88% | 90% |
| Individuals Testing Positive | 0 | 7 | 9 |
| Individuals Receiving Counseling | 275 | 300 | 350 |
| Individuals Testing Positive Receiving Counseling | 100% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------|---|-----------------------|---|
| HIV Case Manager/Grade 21 | 1 | HIV Educator/Grade 20 | 1 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY

Department: Immunization Grant

G/L# 34-70-18

Department/Activity Description

The Immunization Grant fund is an immunization program for children, adolescents and adults with special emphasis on children two years of age. This department complies with all state and federal laws regarding vaccine usage and does not collect fees from medicaid recipients.

Departmental Goals

Goals include providing immunizations to all individuals, reporting all reportable adverse reactions, maintaining proper storage of vaccines, participating in statewide immunization registry (Imm Trac), assisting in distributing vaccines to Texas Health Steps Providers, and educating the public about the importance of vaccines and immunizations.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$138,392 | \$141,811 | \$186,903 |
| Operations | \$8,238 | \$0 | \$2 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$146,630 | \$141,811 | \$186,905 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| People Immunized | 26,898 | 26,900 | 27,000 |
| TVFC Providers | 26 | 30 | 33 |
| Children 2 Year of Age Meeting Min Requirements | 72% | 82% | 96% |
| % of Grant Utilized | 100% | 100% | 100% |
| % of Reports on Time | 100% | 100% | 100% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 4 | 4 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|----------------------------|---|---------------------------------------|---|
| Health Technician/Grade 22 | 1 | Office Support Specialist II/Grade 15 | 2 |
| LVN/Grade 16 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

Department: Lawrence/McWhorter Foundation Grant

G/L# 34-70-19

Department/Activity Description

The Lawrence/McWhorter Grant was established to facilitate an increased awareness and education of HIV/AIDS prevention in the rural areas of Denton County. FY 2003 was the first year this department was included in the adopted budget. Funding for this grant ended January 1, 2004.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$13,220 | \$0 | \$0 |
| Operations | \$1,244 | \$0 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$14,464 | \$0 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

Department: Ryan White III Grant

G/L# 34-70-20

Department/Activity Description

The Ryan White III Grant was established to provide early intervention medicines, referral and psychosocial services for asymptomatic HIV infected individuals, their sex and needle sharing partners and families for residents of Denton County. FY 2003 was the first year this department was included in the adopted budget. Funding for this grant ended December 31, 2003.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$37,530 | \$16,035 | \$0 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$37,530 | \$16,035 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 1 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

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DENTON COUNTY**FY 2005 Budget-Fund Summary
Indigent Health Care Fund
Fund #36**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$356,352 | (\$51,700) | \$102,933 |
| Revenues | | | |
| Taxes | 1,448,074 | 1,975,000 | 1,827,485 |
| Interest | 7,846 | 6,000 | 6,000 |
| Miscellaneous | 0 | 0 | 0 |
| Total Revenues | 1,455,920 | 1,981,000 | 1,833,485 |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | (30) | 0 | 0 |
| Total Transfers | (30) | 0 | 0 |
| Total Revenues and Transfers | 1,455,890 | 1,981,000 | 1,833,485 |
| Funds Available | 1,812,242 | 1,929,300 | 1,936,418 |
| Expenditures | 1,863,942 | 1,826,367 | 1,836,388 |
| Total Expenditures | 1,863,942 | 1,826,367 | 1,836,388 |
| Ending Balance | <u>(\$51,700)</u> | <u>\$102,933</u> | <u>\$100,030</u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Indigent Health Care

G/L# 36-70-80

Department/Activity Description

The Indigent Care Department determines client eligibility including verification and investigation, and bill payment, which involves medical audit and rate calculation. There are also extensive record-keeping and other administrative and clerical functions performed to insure accountability. All these services and functions are done in compliance with the Indigent Health Care and Treatment Act.

Departmental Goals

The goals of this department include ensuring proper fiscal responsibility, improving sensitivity to the needs of the clients, maintaining awareness of the tremendous changes in the health care industry, and establishing a more meaningful interaction with community social service agencies. Other goals include auditing medical bills greater than \$5,000 and to double-review all other bills, referring all appropriate clients for work registration, counseling staff monthly on sensitivity issues, and participating monthly in networking groups.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$158,297 | \$163,427 | \$173,316 |
| Operations | \$1,705,675 | \$1,662,940 | \$1,663,072 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$1,863,972 | \$1,826,367 | \$1,836,388 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Clients Served | 324 | 325 | 325 |
| Amount paid to providers | \$1,650,000 | \$1,750,000 | \$1,750,000 |
| Applications Received | 3,500 | 4,000 | 4,000 |
| Notifications from Hospitals | 31,477 | 31,000 | 31,000 |
| Approval Rate for Applications | 22% | 22% | 22% |
| % of Staff Certified as Bilingual | 67% | 67% | 67% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------------|---|------------------------------------|---|
| Indigent Care Coordinator/Grade 23 | 1 | Financial Support Spec II/Grade 17 | 1 |
| Administrative Specialist II/Grade 18 | 1 | | |

FY 2005 BUDGET

DENTON COUNTY

**FY 2005 Budget-Fund Summary
Federal Health Care Facility Grant Fund
Fund #37**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$0 | \$0 | \$0 |
| Revenues | | | |
| Federal Health Care Facility Grant | 0 | 208,821 | 0 |
| Interest | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 |
| Total Revenues | <u>0</u> | <u>208,821</u> | <u>0</u> |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 0 | 208,821 | 0 |
| Funds Available | 0 | 208,821 | 0 |
| Expenditures | | | |
| Total Expenditures | <u>0</u> | <u>208,821</u> | <u>0</u> |
| Ending Balance | <u><u>\$0</u></u> | <u><u>\$0</u></u> | <u><u>\$0</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Federal Health Care Facility Grant

G/L# 37-70-11

Department/Activity Description

This fully funded grant is provided by the Texas Department of Health and was designed to support the efforts and collaboration of local public health and private non-profit entities to develop the organization and community to support a Federally Qualified Health Center. This grant was received after the FY2004 budget was adopted. Funding has not been included in the FY 2005 budget pending notification of the renewal of this grant from the funding agency.

Departmental Goals

Goals for this department include improving access to comprehensive and preventative health care services, and improving the health care status of the underserved and vulnerable populations.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$121,471 | \$0 |
| Operations | \$0 | \$81,050 | \$0 |
| Capital | \$0 | \$6,300 | \$0 |
| Total | \$0 | \$208,821 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|-----------------------|--------------------------|--------------------------|
| Well Care Screening/Examinations - Adults | N/A | 100 | 500 |
| Acute Care Visits - Adults | | 1,000 | 3,000 |
| Chronic Disease Monitoring Visits - Adults | | 900 | 1,650 |
| Well Child Care Visits | | 225 | 500 |
| Acute Care Visits - Child | | 400 | 1,000 |
| Dental Visits | | 25 | 75 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 3 | 0 |
| No. of Part-Time Employees | 0 | 2 | 0 |

AUTHORIZED POSITION DETAIL

| |
|--|
| |
|--|

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
Health Care Relief Fund
Fund #39**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$3,819,282 | \$3,665,399 | \$3,040,889 |
| Revenues | | | |
| Tobacco Settlement Funds | 108,250 | 133,385 | 200,000 |
| Interest | 97,867 | 30,745 | 40,000 |
| Total Revenues | <u>206,117</u> | <u>164,130</u> | <u>240,000</u> |
| Transfers | | | |
| Transfer In | 471,007 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | <u>471,007</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 677,124 | 164,130 | 240,000 |
| Funds Available | 4,496,406 | 3,829,529 | 3,280,889 |
| Expenditures | | | |
| Total Expenditures | <u>831,007</u> | <u>788,640</u> | <u>814,241</u> |
| Ending Balance | <u>\$3,665,399</u> | <u>\$3,040,889</u> | <u>\$2,466,648</u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Health Care Relief Fund

G/L# 39.70.15

Department/Activity Description

In July, 1998, Denton County received notice that the lawsuit filed by the State of Texas against various tobacco companies resulted in a settlement which provided a substantial amount of funds to the County over a three year period. The first payment of the settlement agreement provided \$300 million to Texas counties, and Denton County received \$4.8 million in FY1999. The County received an additional \$483,000 in FY2000, \$340,000 in FY2001, \$87,691 in FY2002, \$108,250 for FY2003, and \$133,385 for FY2004. The funding formula for each county is based on a percentage of the amount spent on health related expenses and is estimated at \$200,000 for FY 2005. Social Service funding is included in this budget for 18 non-profit agencies.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$831,007 | \$788,640 | \$814,241 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$831,007 | \$788,640 | \$814,241 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
Probate Court Contribution Fund
Fund #40**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$59,204 | \$43,429 | \$11,350 |
| Revenues | | | |
| County Court Salary Supplement | 20,320 | 20,000 | 20,000 |
| Interest | 599 | 300 | 300 |
| Total Revenues | 20,919 | 20,300 | 20,300 |
| Transfers | | | |
| Transfer In | 12,820 | 0 | 25,000 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | 12,820 | 0 | 25,000 |
| Total Revenues and Transfers | 33,739 | 20,300 | 45,300 |
| Funds Available | 92,943 | 63,729 | 56,650 |
| Expenditures | 49,514 | 52,379 | 55,849 |
| Total Expenditures | 49,514 | 52,379 | 55,849 |
| Ending Balance | \$43,429 | \$11,350 | \$801 |

FY 2005 BUDGET

DENTON COUNTY*Department: Probate Court Contribution Fund**G/L# 40-20-40***Department/Activity Description**

The Contribution Fund aides the Probate Court in handling all probate, guardianship and mental health cases, as well as probate-related civil, County Court general civil and civil appeals from J.P. Court, eminent domain and related matters.

Departmental Goals

The goals for this department include maintaining sufficient funding for the Assistant Probate Investigator, shortening response time and increased quality of official visits to wards, and upgrading capabilities in the area of the Court Visitation program.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$49,002 | \$50,509 | \$53,554 |
| Operations | \$512 | \$1,870 | \$2,295 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$49,514 | \$52,379 | \$55,849 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Visitations of Wards and Potential Wards | 60 | 70 | 80 |
| Closing/Transferring Guardianships | 40 | 50 | 40 |
| Applications for Guardianship Review | 70 | 90 | 150 |
| Review Annual Reports of the Ward | 1,100 | 1,200 | 1,300 |
| Evaluate MHMR Applications | 20 | 25 | 50 |
| Monitor Annual Reporting of Guardianships | 1,400 | 1,500 | 1,600 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 1 | 1 | 1 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|------------------------|---|
| Social Worker/Grade 22 | 1 |
|------------------------|---|

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
Records Management and Preservation Fund
Fund #41**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Beginning Balance | \$53,691 | \$47,062 | \$56,472 |
| Revenues | | | |
| Records Management Fees | 132,186 | 145,000 | 140,000 |
| Interest | 753 | 750 | 1,000 |
| Total Revenues | <u>132,939</u> | <u>145,750</u> | <u>141,000</u> |
| Transfers | | | |
| Transfer In | 650 | 0 | 0 |
| Transfer Out | (9,875) | 0 | 0 |
| Total Transfers | <u>(9,225)</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 123,714 | 145,750 | 141,000 |
| Funds Available | 177,405 | 192,812 | 197,472 |
| Expenditures | 130,343 | 136,340 | 152,908 |
| Total Expenditures | <u>130,343</u> | <u>136,340</u> | <u>152,908</u> |
| Ending Balance | <u><u>\$47,062</u></u> | <u><u>\$56,472</u></u> | <u><u>\$44,564</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Records Management and Preservation Fund

G/L# 41-20-45

Department/Activity Description

Records Management Services is accountable for the identification, storage and preservation of local government records. The Records Management Department is responsible for establishing, promoting and supporting an active and continuing program for the efficient and economical management of all County government records as required by Section 203.021 of the Texas State Library and Archives Commission Local Government Act. This department manages the permanent recording, filing and information retrieval of County records, maintains the paper and micrographic storage systems of these records and administers the records control schedules for the protection of essential and vital documents as required of 203.041 of the Records Act.

Departmental Goals

Goals for this department include overseeing preservation safeguards for local government records of permanent, essential, vital, and historical value, developing vital records salvage procedures in case of disaster and implementing the proper control, security, and storage of government records. Other goals include operating the department and processing public open record requests in accordance with all legal requirements, and facilitating workshops for employees to demonstrate the importance of an accurate records management program.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$122,159 | \$121,340 | \$132,908 |
| Operations | \$18,059 | \$15,000 | \$20,000 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$140,218 | \$136,340 | \$152,908 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 3 | 3 | 3 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|--|---|-------------------------------|---|
| Records Prod. Supervisor-D.O. I/Grade 18 | 1 | Records Clerk-D.O. I/Grade 17 | 2 |
| <i>FY 2005 BUDGET</i> | | | |

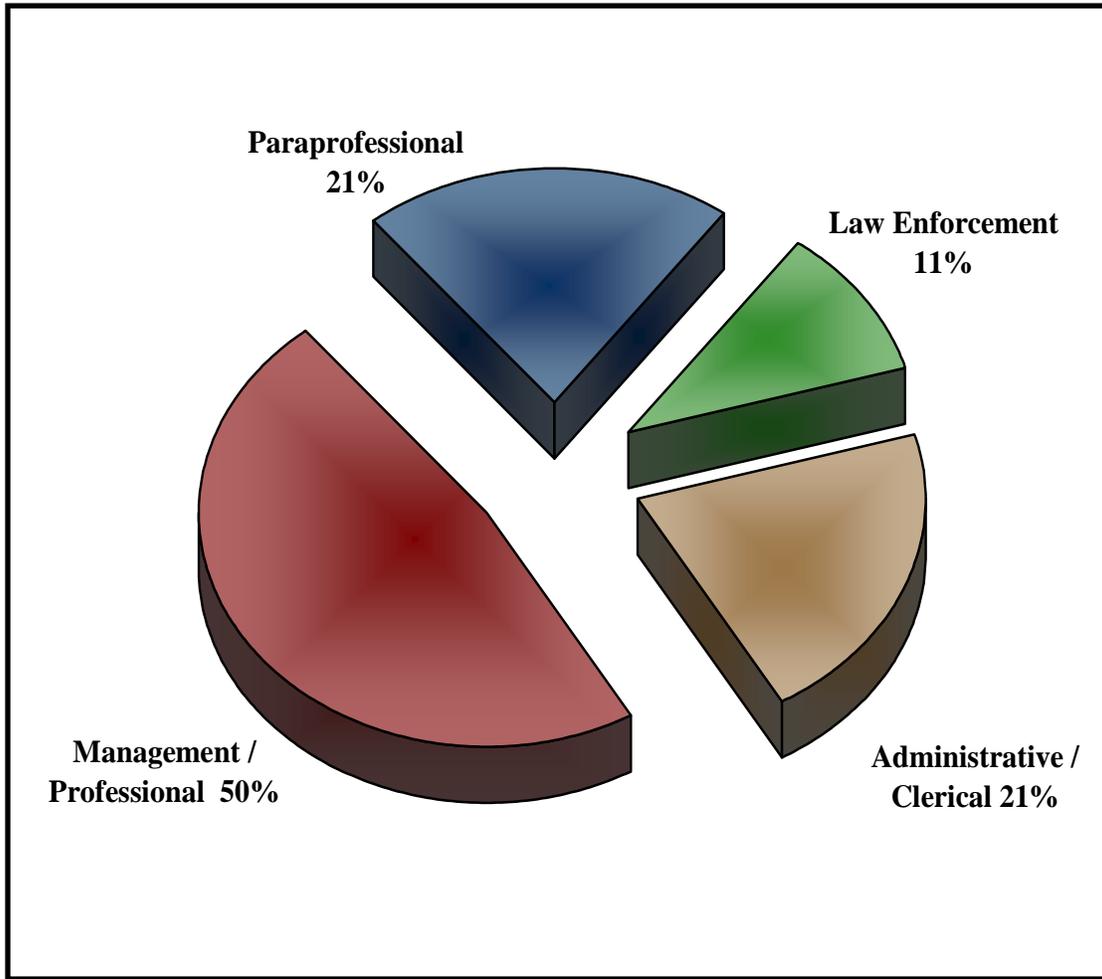
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DENTON COUNTY

STAFFING BY CATEGORY

Bioterrorism Grant



| | Full-Time | Part-Time | Total |
|---------------------------|------------------|------------------|--------------|
| Management / Professional | 4 | 1 | 5 |
| Paraprofessional | 2 | 0 | 2 |
| Law Enforcement | 0 | 1 | 1 |
| Administrative / Clerical | 2 | 0 | 2 |
| TOTAL | 8 | 2 | 10 |

DENTON COUNTY**FY 2005 Budget-Fund Summary
Bioterrorism Grant Fund
Fund #43**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|------------------------------|------------------------------|------------------------------|
| Beginning Balance | \$0 | \$6,216 | \$6,216 |
| Revenues | | | |
| Bioterrorism Grant | 620,686 | 710,900 | 716,994 |
| Interest | 0 | 0 | 0 |
| Total Revenues | <u>620,686</u> | <u>710,900</u> | <u>716,994</u> |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 620,686 | 710,900 | 716,994 |
| Funds Available | 620,686 | 717,116 | 723,210 |
| Expenditures | 614,470 | 710,900 | 716,994 |
| Total Expenditures | <u>614,470</u> | <u>710,900</u> | <u>716,994</u> |
| Ending Balance | <u><u>\$6,216</u></u> | <u><u>\$6,216</u></u> | <u><u>\$6,216</u></u> |

FY 2005 BUDGET

DENTON COUNTY*Department: Public Health- Bioterrorism Preparedness Grant**G/L# 43-70-05***Department/Activity Description**

This is a new grant funded program that will develop a plan to assist Public Health in being able to respond to possible bioterrorism threats and events. A state-wide health alert network will also be implemented. FY 2003 was the first year this department was included in the adopted budget. Funds were included in 43.70.05 thru FY2004. Expenditures are tracked in 43.70.10 effective FY2005.

Departmental Goals

Goals for this department are strengthening the capacity of Denton County to assess bioterrorism needs, responding to bioterrorism threats, and working toward prevention. Other goals include completing County Health Department Preparedness Assessment, Pre/Post-Event planning for Smallpox mass casualties, completing smallpox vaccination program planning and implementation and identifying 25 potential emergency vaccination sites.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$390,862 | \$523,500 | \$0 |
| Operations | \$180,516 | \$167,350 | \$0 |
| Capital | \$43,092 | \$20,050 | \$0 |
| Total | \$614,470 | \$710,900 | \$0 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Planning Committees | 3 | 4 | 4 |
| Primary Vaccination Sites | 21 | 24 | 26 |
| SNS Distribution Sites | 1 | 2 | 2 |
| Exercise/Drill SNS Plan | 1 | 1 | 1 |
| Volunteer Training | 0 | 1 | 1 |
| Grand Rounds Training Sessions | 3 | 4 | 4 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 8 | 8 | 8 |
| No. of Part-Time (or Split Funded) Employees | 0 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|--|---|
| Epidemiologist/Grade 33 | 1 | Health Technician/Grade 22 | 2 |
| Bioterrorism Coordinator/Grade 30 | 1 | Financial Manager/Grade 21 | 1 |
| Bioterrorism Asst. Coordinator/Grade 28 | 1 | Administrative Manager/Grade 20 | 1 |
| Bioterrorism Outbrk./Comm Mgr/Grade 26 | 1 | Primary Care Clinician PT/Unclassified | 1 |

FY 2005 BUDGET

DENTON COUNTY

Department: Public Health- Bioterrorism Preparedness Grant 2005

G/L# 43-70-10

Department/Activity Description

This is a grant funded program that provides funding to assist Public Health in being able to respond to possible bioterrorism threats and events. A state-wide health alert network will also be implemented. FY2003 was the first year this department was included in the adopted budget. Funds were included in 43.70.05 thru FY2004. Expenditures are tracked in 43.70.10 effective FY2005.

Departmental Goals

Goals for this department are strengthening the capacity of Denton County to assess bioterrorism needs, responding to bioterrorism threats, and working toward prevention. Other goals include completing County Health Department Preparedness Assessment, Pre/Post-Event planning for Smallpox mass casualties, completing smallpox vaccination program planning and implementation and identifying 25 potential emergency vaccination sites.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$577,161 |
| Operations | \$0 | \$0 | \$129,929 |
| Capital | \$0 | \$0 | \$9,904 |
| Total | \$0 | \$0 | \$716,994 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Planning Committees | 3 | 4 | 4 |
| Primary Vaccination Sites | 21 | 24 | 26 |
| SNS Distribution Sites | 1 | 2 | 2 |
| Exercise/Drill SNS Plan | 1 | 1 | 1 |
| Volunteer Training | 0 | 1 | 1 |
| Grand Rounds Training Sessions | 3 | 4 | 4 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|--|----------------|----------------|----------------|
| No. of Full-Time Employees | 8 | 8 | 8 |
| No. of Part-Time (or Split Funded) Employees | 0 | 1 | 1 |

AUTHORIZED POSITION DETAIL

| | | | |
|---|---|--|---|
| Epidemiologist/Grade 33 | 1 | Health Technician/Grade 22 | 2 |
| Bioterrorism Coordinator/Grade 30 | 1 | Financial Manager/Grade 21 | 1 |
| Bioterrorism Asst. Coordinator/Grade 28 | 1 | Administrative Manager/Grade 20 | 1 |
| Bioterrorism Outbrk./Comm Mgr/Grade 26 | 1 | Primary Care Clinician PT/Unclassified | 1 |

FY 2005 BUDGET

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DENTON COUNTY

**FY 2005 Budget-Fund Summary
County Clerk Records Archive Fee Fund
Fund #44**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$0 | \$0 | \$927,500 |
| Revenues | | | |
| Fees | 0 | 925,000 | 925,000 |
| Interest | 0 | 2,500 | 20,000 |
| Total Revenues | <u>0</u> | <u>927,500</u> | <u>945,000</u> |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 0 | 927,500 | 945,000 |
| Funds Available | 0 | 927,500 | 1,872,500 |
| Expenditures | 0 | 0 | 1,000,000 |
| Total Expenditures | <u>0</u> | <u>0</u> | <u>1,000,000</u> |
| Ending Balance | <u><u>\$0</u></u> | <u><u>\$927,500</u></u> | <u><u>\$872,500</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: County Clerk Records Archive Fee Fund

G/L# 44-10-20

Department/Activity Description

This fund was established through a fee collected on all real property for the specific purpose of archiving and preserving records filed in the County Clerk's Office prior to 1974. This fee was authorized by the County Clerk in FY 2004 after the budget was adopted and was estimated to generate over \$900,000 in FY2004. Revenues for FY 2005 are included for an additional \$1,872,500. This service will be provided by an outside microfilming vendor.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$0 | \$0 | \$1,000,000 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$0 | \$0 | \$1,000,000 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
Sheriff's Forfeiture Fund
Fund #45**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------------|-------------------------------|-------------------------------|------------------------------|
| Beginning Balance | \$82,483 | \$84,902 | \$75,152 |
| Revenues | | | |
| Taxes | 0 | 0 | 0 |
| Forfeiture Funds | 24,764 | 36,000 | 0 |
| Interest | 931 | 1,250 | 1,200 |
| Miscellaneous | 0 | 0 | 0 |
| Total Revenues | <u>25,695</u> | <u>37,250</u> | <u>1,200</u> |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 25,695 | 37,250 | 1,200 |
| Funds Available | 108,178 | 122,152 | 76,352 |
| Expenditures | 23,276 | 47,000 | 73,058 |
| Total Expenditures | <u>23,276</u> | <u>47,000</u> | <u>73,058</u> |
| Ending Balance | <u><u>\$84,902</u></u> | <u><u>\$75,152</u></u> | <u><u>\$3,294</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Sheriff's Forfeiture Fund

G/L# 45-60-20

Department/Activity Description

This is a discretionary fund of the Sheriff's Department and was initially included in the FY 2002 budget. This department is self supported through funds awarded by court order to the Sheriff's Department and is used primarily for supplies for use in Criminal Investigations.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$23,276 | \$39,000 | \$53,058 |
| Capital | \$0 | \$8,000 | \$20,000 |
| Total | \$23,276 | \$47,000 | \$73,058 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
Vehicle Inventory Tax Interest Fund
Fund #48**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$45,679 | \$21,553 | \$24,583 |
| Revenues | | | |
| Interest | 11,398 | 10,000 | 15,000 |
| Miscellaneous | 0 | 0 | 0 |
| Total Revenues | <u>11,398</u> | <u>10,000</u> | <u>15,000</u> |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Revenues and Transfers | 11,398 | 10,000 | 15,000 |
| Funds Available | 57,077 | 31,553 | 39,583 |
| Expenditures | 35,524 | 6,970 | 20,426 |
| Total Expenditures | <u>35,524</u> | <u>6,970</u> | <u>20,426</u> |
| Ending Balance | <u><u>\$21,553</u></u> | <u><u>\$24,583</u></u> | <u><u>\$19,157</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Vehicle Inventory Tax Interest Fund

G/L# 48.40.30

Department/Activity Description

This is a discretionary fund of the Tax Assessor/Collector where interest earnings on vehicle inventory taxes can only be spent to defray the cost of the collections program. This department was included in the adopted budget beginning in FY 2003.

Departmental Goals

Goals for this department include researching practical means of improving tax collection to save tax payers dollars, and allocating funds as available for specific determined needs.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$3,824 | \$2,970 | \$16,426 |
| Capital | \$31,700 | \$4,000 | \$4,000 |
| Total | \$35,524 | \$6,970 | \$20,426 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
Law Library Fund
Fund #50**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$131,552 | \$144,426 | \$147,141 |
| Revenues | | | |
| Fees | 195,165 | 205,000 | 192,000 |
| Interest | 1,828 | 2,000 | 2,000 |
| Miscellaneous | 12,207 | 10,000 | 7,500 |
| Total Revenues | 209,200 | 217,000 | 201,500 |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | 0 | 0 | 0 |
| Total Revenues and Transfers | 209,200 | 217,000 | 201,500 |
| Funds Available | 340,752 | 361,426 | 348,641 |
| Expenditures | 196,326 | 214,285 | 255,926 |
| Total Expenditures | 196,326 | 214,285 | 255,926 |
| Ending Balance | <u>\$144,426</u> | <u>\$147,141</u> | <u>\$92,715</u> |

FY 2005 BUDGET

Department: Law Library Department

G/L# 50-10-65

Department/Activity Description

The Law Library is responsible for providing easy access to current legal reference materials for library patrons through acquisition, maintenance and circulation of library holdings. The Law Library also provides services such as location, retrieval and dissemination of materials for both professional and non-professional patrons. With the help of the Library Board, materials are selected and acquired. In addition, the Law Library staff is responsible for maintaining security for all library materials and for collecting fees for copies and overdue books.

Departmental Goals

Goals for this department include facilitating greater utilization of library materials by patrons, expanding collection and facilities to match needs of citizens and legal community, and continuing to develop more efficient use of library space. Other goals include expanding amount of information available on line, beginning automation of services, and sorting through the collection removing out of date materials.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-----------------|------------------|-------------------|------------------|
| Personnel | \$87,937 | \$87,565 | \$83,478 |
| Operations | \$108,389 | \$126,720 | \$137,448 |
| Capital | \$0 | \$0 | \$35,000 |
| Total | \$196,326 | \$214,285 | \$255,926 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|--|----------------|-------------------|-------------------|
| % of Time to Process, Shelve and Update New | 20% | 20% | 20% |
| % of Time to Obtain Information & Research | 40% | 40% | 40% |
| Average Time to Process, Shelve New Material | 5 hours | 5 hours | 5 hours |
| Average Number of Minutes to Assist Patrons | 7 | 5 | 5 |
| % of Time Assisting Patrons | 30% | 30% | 30% |
| % of time Performing Clerical Work | 10% | 10% | 10% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|---------|---------|---------|
| No. of Full-Time Employees | 2 | 2 | 2 |
| No. of Part-Time Employees | 1 | 1 | 0 |

AUTHORIZED POSITION DETAIL

| | |
|-----------------------------|---|
| Law Librarian/Grade 17 | 1 |
| Asst Law Librarian/Grade 15 | 1 |

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
District Attorney Hot Check Fund
Fund #55**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$218,637 | \$120,037 | \$97,870 |
| Revenues | | | |
| State Salary Supplement | 0 | 80,000 | 40,000 |
| Hot Check Fees | 224,697 | 225,000 | 235,000 |
| Interest | 464 | 1,600 | 2,500 |
| Miscellaneous Revenue | 0 | 0 | 0 |
| Total Revenues | 225,161 | 306,600 | 277,500 |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | 0 | 0 | 0 |
| Total Revenues and Transfers | 225,161 | 306,600 | 277,500 |
| Funds Available | 443,798 | 426,637 | 375,370 |
| Expenditures | 323,761 | 328,767 | 371,833 |
| Total Expenditures | 323,761 | 328,767 | 371,833 |
| Ending Balance | \$120,037 | \$97,870 | \$3,537 |

FY 2005 BUDGET

DENTON COUNTY*Department: District Attorney Hot Check Fund**G/L# 55-30-20***Department/Activity Description**

The Hot Check Department is a division of the Criminal District Attorney's Office, and is a computerized operation for the prosecution and collection of hot checks. This department assists merchants by preparing probable cause affidavits, collects and returns restitution to merchants, and presents hot check cases to the Grand Jury. In addition, the Hot Check Department assists with the coordination of the Hot Check Docket in County Criminal Court #1, and assists in the preparation and execution of all Hot Check Roundups. Statutorily, this department must file a budget with the Commissioners Court within 30 days after the beginning of the County's fiscal year.

Departmental Goals

The goals of the Hot Check Department are developing a computerized method for merchants to file hot check cases and writing a new Hot Check Bill concerning hot checks. Other goals include pursuing a satellite office in the southern part of Denton County, developing internet information for merchants to use as a training tool for hot checks, developing a computerized method for merchants to file hot check cases, and developing telecheck phone collection program.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$282,454 | \$274,442 | \$307,473 |
| Operations | \$41,307 | \$52,505 | \$64,360 |
| Capital | \$0 | \$1,820 | \$0 |
| Total | \$323,761 | \$328,767 | \$371,833 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| Merchant Restitution Collected | \$1,121,446 | \$1,200,000 | \$1,225,000 |
| Merchant Fees | \$311,730 | \$315,000 | \$320,000 |
| Checks Filed | 15,639 | 15,000 | 19,000 |
| Warrants Issued | 3,677 | 3,000 | 3,200 |
| Fines Collected | \$138,018 | \$134,000 | \$135,000 |
| Court Costs Collected | \$366,074 | \$390,000 | \$395,000 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 6 | 6 | 6 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| | | | |
|---------------------------------|---|--------------------------------------|---|
| Administrative Manager/Grade 20 | 2 | Administrative Specialist I/Grade 16 | 4 |
| <i>FY 2005 BUDGET</i> | | | |

DENTON COUNTY**FY 2005 Budget-Fund Summary
D.A. Chapter 59 Forfeiture Fund
Fund #59**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$93,172 | \$121,168 | \$125,668 |
| Revenues | | | |
| Ad Valorem Taxes | 0 | 0 | 0 |
| Interest | 1,549 | 2,000 | 2,000 |
| Miscellaneous | 41,169 | 35,000 | 25,000 |
| Total Revenues | 42,718 | 37,000 | 27,000 |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | (6,060) | (11,000) | 0 |
| Total Transfers | (6,060) | (11,000) | 0 |
| Total Revenues and Transfers | 36,658 | 26,000 | 27,000 |
| Funds Available | 129,830 | 147,168 | 152,668 |
| Expenditures | 8,662 | 21,500 | 46,102 |
| Total Expenditures | 8,662 | 21,500 | 46,102 |
| Ending Balance | <u>\$121,168</u> | <u>\$125,668</u> | <u>\$106,566</u> |

FY 2005 BUDGET

DENTON COUNTY

Department: District Attorney Chapter 59 - Forfeiture Fund

G/L# 59.30.10

Department/Activity Description

This department is a division of the Criminal District Attorney's Office that receives a percentage of property and / or funds seized, forfeited and awarded from criminal defendants' actions in Denton County. These forfeited funds can then be used for law enforcement purposes authorized by Chapter 59 and the case law surrounding Chapter 59/ this budget is filed for recording purposes and includes funding for supplies, law books, training and miscellaneous court expenses.

Departmental Goals

N/A

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$14,722 | \$32,500 | \$46,102 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$14,722 | \$32,500 | \$46,102 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | \$0 | \$0 | \$0 |
| | \$0 | \$0 | \$0 |
| | 0 | 0 | 0 |
| | 0 | 0 | 0 |
| | \$0 | \$0 | \$0 |
| | \$0 | \$0 | \$0 |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY**FY 2005 Budget-Fund Summary
Jury Fund
Fund #60**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Beginning Balance | \$93,715 | \$52,381 | \$91,381 |
| Revenues | | | |
| Taxes | 158,599 | 226,000 | 169,621 |
| Fees | 27,764 | 28,000 | 28,000 |
| Interest | 881 | 1,000 | 2,000 |
| Total Revenues | 187,244 | 255,000 | 199,621 |
| Transfers | | | |
| Transfer In | 0 | 0 | 0 |
| Transfer Out | (650) | 0 | 0 |
| Total Transfers | (650) | 0 | 0 |
| Total Revenues and Transfers | 186,594 | 255,000 | 199,621 |
| Funds Available | 280,309 | 307,381 | 291,002 |
| Expenditures | 227,928 | 216,000 | 226,002 |
| Total Expenditures | 227,928 | 216,000 | 226,002 |
| Ending Balance | <u><u>\$52,381</u></u> | <u><u>\$91,381</u></u> | <u><u>\$65,000</u></u> |

FY 2005 BUDGET

DENTON COUNTY

Department: Jury Fund

G/L# 60-20-71

Department/Activity Description

The Jury Fund provides for the payment of fees to the public for serving on juries in the courts of the County. Fees for jury service are set at \$6.00 per day for appearing for service, \$10.00 per day for serving on a petit jury, and \$20.00 per day for serving on a Grand Jury. Grand jurors meet 50 weeks per year with an average of 10 jurors each meeting. This fund also pays the Grand Jury Commission \$10.00 per day which meets four times per year with five people at each meeting.

Departmental Goals

The primary goal of this department is maintaining sufficient funds to pay the jurors for their service.

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$228,578 | \$216,000 | \$226,002 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$228,578 | \$216,000 | \$226,002 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|-----------------------------------|-----------------------|--------------------------|--------------------------|
| N/A | | | |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

| |
|-----|
| N/A |
|-----|

FY 2005 BUDGET

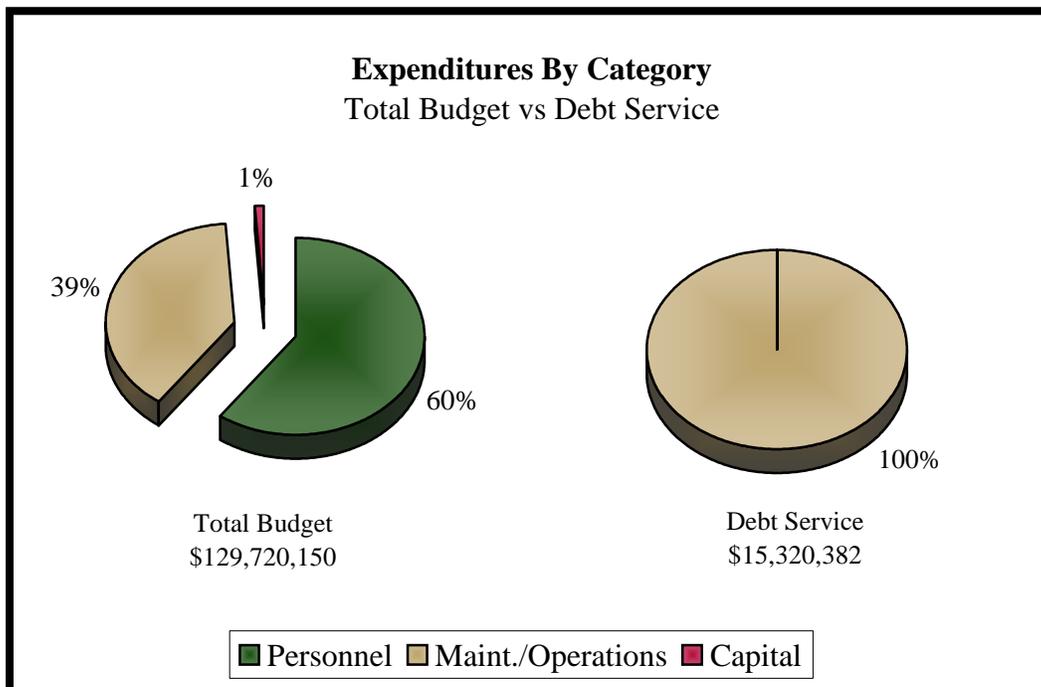
Agency Funds

Agency funds are used to account for assets held by the County as an agent for individuals, private organizations, other governments, and/or other funds.

| AGENCY FUNDS |
|--|
| Pretrial Services; Community Supervision Corrections Department; County Clerk; District Clerk; Tax Assessor/Collector; Justices of the Peace; Sheriff; Other Agencies; Community Corrections; Treatment Alternatives to Incarceration; and Denton County Housing Authority agency funds. These funds are to account for the assets and liabilities of the above entities resulting from cash remitted to them in an agency capacity and related disbursement made by them. |

Debt Service

The function of this fund is to accumulate monies for payment of debt service on general obligation bonds, tax notes and certificates of obligation which are due in annual installments. Property tax is levied to finance the debt service.



DENTON COUNTY**FY 2005 Budget-Fund Summary
Debt Service Fund
Fund #75**

| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-------------------------------------|---------------------------|------------------------------|---------------------------|
| Beginning Balance | \$1,943,755 | \$1,751,705 | \$1,175,162 |
| Revenues | | | |
| Ad Valorem Taxes | 11,714,362 | 11,355,000 | 12,484,106 |
| City Contract Fees | 1,926,667 | 1,926,665 | 1,926,665 |
| Interest | 72,674 | 72,000 | 120,000 |
| Total Revenues | 13,713,703 | 13,353,665 | 14,530,771 |
| Transfers | | | |
| Transfer In | 0 | 400,825 | 20,894 |
| Transfer Out | 0 | 0 | 0 |
| Total Transfers | 0 | 400,825 | 20,894 |
| Total Revenues and Transfers | 13,713,703 | 13,754,490 | 14,551,665 |
| Funds Available | 15,657,458 | 15,506,195 | 15,726,827 |
| Expenditures | | | |
| Payments on Principal | 7,095,000 | 7,655,000 | 9,145,000 |
| Payments on Interest | 6,805,641 | 6,564,033 | 6,162,382 |
| Bank Service Charges | 5,112 | 112,000 | 13,000 |
| Total Expenditures | 13,905,753 | 14,331,033 | 15,320,382 |
| Ending Balance | \$1,751,705 | \$1,175,162 | \$406,445 |

FY 2005 BUDGET

DENTON COUNTY

Department: Debt Service Fund

G/L# 75-95-20

Department/Activity Description

The Debt Service Fund is used to accumulate monies for payment of debt on general obligation bonds and certificates of obligation which are due in annual installments. Property tax is levied to finance the debt service, and a separate tax rate is approved to fund these requirements.

Departmental Goals

The goals of this department are providing an accurate accounting system for the County's long-term bonded debt, insuring that adequate funds are budgeted each year to meet the required debt service payments, and providing accurate historical data regarding the County's long-term debt.

FINANCIAL TRENDS

| Budget Category | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|------------------------|-----------------------|--------------------------|-----------------------|
| Personnel | \$0 | \$0 | \$0 |
| Operations | \$13,905,753 | \$14,331,033 | \$15,320,382 |
| Capital | \$0 | \$0 | \$0 |
| Total | \$13,905,753 | \$14,331,033 | \$15,320,382 |

PERFORMANCE/PRODUCTIVITY MEASURES

| Service/Workload Indicator | FY 2003 Actual | FY 2004 Estimates | FY 2005 Projected |
|---|-----------------------|--------------------------|--------------------------|
| Percentage of Debt Service Payments Made Timely | 100% | 100% | 100% |
| Number of Debt Service Issues Accounted For | 13 | 14 | 15 |
| Number of New Debt Issues by County | 2 | 3 | 1 |
| Debt Service Fund Reserves as % of Expenditures | 13% | 10% | 10% |

STAFFING TRENDS

| Authorized Staffing | FY 2003 | FY 2004 | FY 2005 |
|----------------------------|----------------|----------------|----------------|
| No. of Full-Time Employees | 0 | 0 | 0 |
| No. of Part-Time Employees | 0 | 0 | 0 |

AUTHORIZED POSITION DETAIL

N/A

FY 2005 BUDGET

DENTON COUNTY

History of Existing Debt Service Projects - Page 1 of 2

November 1991 – Voters approved \$34 million for road and bridge improvements and \$5 million for jail expansion.

March 1992 – Permanent Improvement Bonds were issued for road bonds approved by the voters in November 1991 for a total of \$25,375,000. This debt issue has an interest rate of 6.47% and will be retired in 2012.

December 1993 - Certificates of Obligation were issued for a total of \$1.5 million for the new elevator at the Carroll Building and to remodel the Denton County Government Center. This debt issue has an interest rate of 3.96% and will be retired in 2003.

November 1993 – Voters approved \$9.5 million for construction of additional jail beds.

March 1994 – The county refunded a portion of the 1992 Permanent Improvement Bonds with General Obligation and Refunding Bonds which also included new improvements for a total of \$28,260,000. This refunding process reduced total debt service over a nine-year period by \$674,975 and provided for an economic gain of \$489,171. This debt issue has an interest rate of 5.11% and will be retired in 2014.

August 1995 – Voters approved \$16 million for the construction of a new County Courts Building and \$3 million for construction of additional juvenile detention beds.

March 1996 – Permanent Improvement Bonds were issued for \$16 million for the County Courts Building, \$3 million for Juvenile Detention expansion and \$3.8 million for road projects. These projects were approved by the voters in August 1995 and November 1991. This debt issue has an interest rate of 5.33% and will be retired in 2016.

December 1996 – Permanent Improvement Bonds were issued for a total of \$1,480,000 for jail holding cells located in the County Courts Building. These bonds were part of the \$9 million in jail expansion bonds approved by the voters in November 1993. This debt issue has an interest rate of 5.336% and will be retired in 2017.

August 1997 – Tax Notes were issued for a total of \$6,260,000 which included the refinancing of (13) capital lease obligations and funds for 800 MHz radio towers and equipment. This debt issue has an interest rate of 4.47% and will be retired in 2003.

December 1998 - Certificates of Obligation were issued for a total of \$3.8 million for renovation of office space at the Carroll Building. This debt issue has an interest rate of 4.37% and will be retired in 2014. Permanent Improvement Bonds for \$8.02 million were issued from bonds approved by the voters in November 1993 for additional jail beds. This debt issue has an interest rate of 4.68% and will be retired in 2019.

January 1999 – Voters approved \$85,320,000 for road improvements.

DENTON COUNTY

History of Existing Debt Service Projects - Page 2 of 2

March 1999 – Permanent Improvement Bonds were issued for road projects approved by the voters in January 1999 for a total of \$26,567,570. The County also refunded portions of its 1996 Permanent Improvement Bonds with General Obligation Refunding Bonds. This provided \$1,757,625 in cash flow savings over a three-year period. This caused a net increase of \$1,244,437 and an economic loss of \$350,151. This debt issue has an interest rate of 5.12% and will be retired in 2019.

December 1999 - Certificates of Obligation were issued to finance additional jail beds at \$11 million and an additional \$2,255,000 for additional courtrooms at the County Courts Building for a total of \$13,255,000. This debt issue has an interest rate of 5.60% and will be retired in 2020. Tax Notes were issued for the construction of radio towers at \$1.5 million and for the acquisition of road construction equipment at \$540,000. This debt issue has an interest rate of 4.70% and will be retired in 2007.

December 2000 – The County issued a total of \$1,850,000 in Tax Notes for the purchase of a facility for future space needs at \$1,450,000, renovations to the 4th floor of the Denton County Courts Building at \$315,000 and funding for the first phase of a Master Facility Plan at \$85,000. This debt issue has an interest rate of 4.65% and will be retired in 2007. Permanent Improvement Bonds were issued for road construction projects for city, county, and state roads as approved by the voters in January 1999 for a total of \$24 million. This debt issue has an interest rate of 5.45% and will be retired in 2026. The County also issued \$10 million in non-exempt tax notes for State Highway 121 improvements. Funds will be used for acquiring right-of-way, designing, constructing, and improving this highway. The affected cities along the State Highway 121 route have agreed to provide for the debt service payments on these notes. The funding source for these notes is the State Infrastructure Bank. This debt issue has an interest rate of 4.50% and will be retired in 2007.

June 2002 – Tax Notes were issued for a total of \$3,680,000. These funds will provide for various building repair and remodeling projects, additional funds needed to complete the final phase of the Master Facility Plan, telephone systems, and other computer and audio/video equipment. This debt issue has an interest rate of 3.449% and will be retired in 2008.

October 2003 – Tax notes were issued for a total of \$5,470,000. These funds will provide for the purchase of two parcels of property for future government centers, and for a building and land that will be used for storage purposes. Additional expenses include renovation of an existing building for expansion of the tax office and other necessary building projects for various county facilities.

April 2004 - Tax notes were issued for a total of \$4,125,000. These funds will be used for the cost of a new government center, a new storage facility and miscellaneous building maintenance and repair projects for various county facilities.

DENTON COUNTY**Debt Service Maturity Schedule**

| Fiscal Year | Debt Service Fund | | Total |
|------------------------|--------------------------|---------------------|----------------------|
| | Principal | Interest | |
| 2005 | 9,145,000 | 6,162,382 | 15,307,382 |
| 2006 | 9,565,000 | 5,753,530 | 15,318,530 |
| 2007 | 9,802,831 | 5,512,278 | 15,315,109 |
| 2008 | 9,038,736 | 5,366,217 | 14,404,953 |
| 2009 | 9,000,270 | 5,101,450 | 14,101,720 |
| 2010 | 9,270,733 | 4,430,717 | 13,701,450 |
| 2011 | 7,685,000 | 3,895,845 | 11,580,845 |
| 2012 | 7,095,000 | 3,538,592 | 10,633,592 |
| 2013 | 4,315,000 | 3,191,767 | 7,506,767 |
| 2014 | 4,575,000 | 2,974,581 | 7,549,581 |
| 2015 | 5,515,000 | 2,742,097 | 8,257,097 |
| 2016 | 6,155,000 | 2,449,145 | 8,604,145 |
| 2017 | 2,745,000 | 2,111,645 | 4,856,645 |
| 2018 | 3,075,000 | 1,958,142 | 5,033,142 |
| 2019 | 3,490,000 | 1,790,413 | 5,280,413 |
| 2020 | 3,935,000 | 1,600,306 | 5,535,306 |
| 2021 | 3,190,000 | 1,383,881 | 4,573,881 |
| 2022 | 3,625,000 | 1,217,656 | 4,842,656 |
| 2023 | 4,100,000 | 1,026,550 | 5,126,550 |
| 2024 | 4,595,000 | 810,819 | 5,405,819 |
| 2025 | 5,145,000 | 569,400 | 5,714,400 |
| 2026 | 5,715,000 | 299,475 | 6,014,475 |
| | <u>\$130,777,570</u> | <u>\$63,886,885</u> | <u>\$194,664,455</u> |

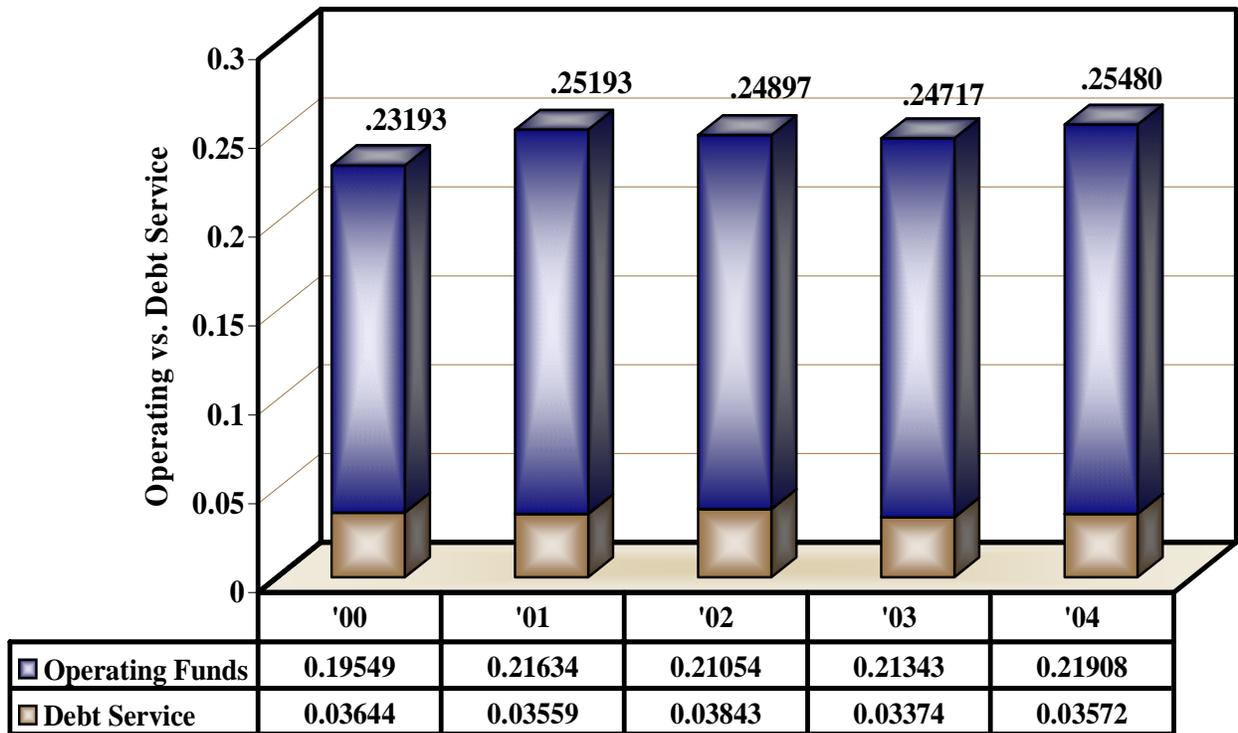
* These figures do not include bank service charges.

FY 2005 BUDGET

DENTON COUNTY

TAX RATES - OPERATING FUNDS VS. DEBT SERVICE

Five Year History by Tax Year



A comparison of tax rates for operating funds versus debt service funds are shown in the above chart. This chart shows that the debt rate has decreased slightly over the last few years.

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**DENTON COUNTY
2004 - 2005 OPERATING BUDGET
INDEX TO ACTIVITIES**

CAPITAL IMPROVEMENTS

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DENTON COUNTY

Facilities Master Plan Summary

Denton County approved a Facilities Master Plan in June 2002. This plan was developed by HLM Design, Inc. and Carter Goble Associates. This firm was hired to review Denton County's existing building inventory, determine current and future space needs, and develop a Facilities Master Plan with an implementation strategy to meet Denton County building needs to the year 2020. Work performed for the study was conducted in two planning phases. Phase I focused on the collection and documentation of existing conditions. Phase II addressed future needs and the development of recommendations to meet County needs to the year 2020. The following tasks were completed:

Needs Assessment – This firm worked closely with the Commissioners Court, Steering Committee, and Building and Properties Committee where the goals and objectives of the study were defined. Workshops were conducted with these groups to enable them to express their ideas, visions, goals, and issues relating to the long-range growth of Denton County. Of particular importance to all of the participants was the desire to think beyond the current practices and to consider how government services may be delivered most effectively to the County's citizens in the future. The consulting team collected information from Denton County which was used to develop base line planning data. Information was collected through a number of initiatives, including staff and building surveys, individual interviews, and national and regional information databases. The assembly of this information included Department Questionnaire Survey, Historic County Population, Future County Population Projections and Historic Personnel Counts by Department.

Facility Evaluation – Review of all current County-owned and leased structures and sites were conducted. This review included: individual building surveys; documentation of existing space use; current space allocations; condition of existing space; and current parking capacity.

Future Needs – Expansion, renovation, refurbishment, and new construction opportunities have been studied including: identification of existing buildings to be retired; existing structures suitable for continued use; the extent of renovation/expansion of existing structures; new construction required to meet future space requirements; and future parking requirements.

Master Plan – Several principles were used as existing buildings were examined and options were considered to best meet Denton County's long-term needs and operational goals. These are as follows: the Master Plan must result in improved "customer" service including internal and external clients; mission critical buildings must be functionally suitable for the duration of the 20-year planning time frame; continued use of existing buildings is predicated on functional and operational effectiveness in meeting County needs; investment in existing facilities will only be considered if the long-term value of the facility and location are consistent with the Master Plan Strategy; to the extent possible, departments/agencies will have a 10-year minimum expansion space capability when constructed new or relocated; implementation of the plan will permit incremental improvements that are manageable and evenly distributed over the 20-year planning period; retire inefficient, older, and substandard buildings and inventory as early as reasonably possible; consolidate county functions when operational efficiency will benefit Denton County.

Summary - Denton County will consolidate the planning activities to enhance the effective implementation of the Master Plan. Planning periods include FY2002-2005, FY2005-2010, FY2010-2015, and FY 2015-2020. The County is currently discussing implementation of the first planning period. A separate document with more specific details of the study is available for review.

CAPITAL IMPROVEMENT PROGRAM

The Commissioners Court adopted the strategy of categorizing capital improvements into three major areas such as Transportation, Public Works/Development Review and Building/Property. Committees have been appointed by the Commissioners Court to review and make recommendations on capital improvement projects affecting these areas. Major decisions to move forward on capital improvement projects are normally included in the budget process. Examples of previous and current programs are listed below:

A County Transportation Task Force was formed during 1990 to study the most efficient use of road and bridge construction resources. This committee, after in-depth study, recommended a Centralized Road and Bridge Program that was approved by the Commissioners Court.

Based on committee recommendations, voters approved a major capital improvement proposal in November 1991 for approximately \$39 million. Road projects totaled \$34 million and a 384 bed jail expansion was approved at \$5 million. In November 1993, voters approved an additional \$9.5 million in additional jail expansion. A portion of these bonds were issued for a jail holding facility in the New Courts Building leaving a balance of \$8.02 million that was actually issued in December 1998. In August 1995, voters approved a bond issue in the amount of \$16 million for a new courts building and \$3 million for expansion of the Juvenile Detention Facility. In 1997, tax notes were issued in order to refinance thirteen (13) capital lease obligations, and for the purchase of 800 MHz radio towers and equipment. In January 1999, the voters overwhelmingly approved an \$85,320,000 Better, Safer Road Bond Program. Approximately \$24.6 million was issued in March 1999. The second issuance was approved in 2000 for \$24 million, leaving a balance of approximately \$35 million still to be issued. It is anticipated that these funds will be utilized within the next 5 years. Certificates of Obligation were issued in the amount of \$3.8 million in December 1998 for the renovation of the Carroll Building to house administration departments.

In December 1999, the Commissioners Court authorized the issuance of \$11 million for expansion to the County Jail and Law Enforcement Facility and \$2.255 million for renovations in the lower level and fourth floor of the Courts Building for additional office space and courtrooms. An additional \$2.04 million in tax notes were also issued for road and bridge equipment and construction of 800 MHz radio towers. In 2000 the Commissioners Court issued tax notes for \$10 million for the purpose of acquiring right of way, designing, constructing and improving SH121. The affected cities along the route have agreed to provide for the debt service payments on these notes. In 2001, additional tax notes for a total of \$1,850,000 were issued for the cost to purchase a facility to be utilized as office space, as well as renovations necessary to complete two courtrooms on the 4th floor of the Courts Building and the financing of a Master Space Plan. A total of \$3.7 million in tax notes was approved by the Commissioners Court in 2002 for various building and remodeling projects, county-wide telephone systems and video and computer equipment. In FY 2003 the court issued tax notes in the amount of \$5,470,000 to account for the cost of (2) parcels of property for future government centers, and for a building and land that will be used for storage purposes. Additional expenses include renovation of an existing building for expansion of the tax office, and other necessary building projects for various county facilities. In FY 2004 the court issued tax notes to account for the cost of various building and renovation projects including a new Government Center in Pct. #4, a new storage facility and numerous other facility enhancement projects for existing county facilities. These projects have been funded with tax notes for a total of \$4,125,000.

Other capital improvement projects are under the scope of various committees. A new "Facilities Master Plan" was approved by the Commissioners Court in June 2002 that included the following; needs assessment, facility evaluation, future needs and the overall master plan. This document includes an implementation strategy in 5, 10, 15, and 20-year increments. The following is an additional report that was prepared and approved by Commissioners Court in May 1990, revised in July 1991, and again in August 1995. This plan establishes committees and defines the scope of services to be provided. Road Bonds are used to improve the quality of transportation in the county and ongoing maintenance of the county roads becomes a part of the Road and Bridge budget. Building projects provide more adequate space and often are completed to save money with the elimination of rental expenses. Buildings are funded with savings and expanded services are traditionally funded through the budget process.

**DENTON COUNTY, TEXAS
CAPITAL IMPROVEMENT PROGRAM**

(APPROVED BY COMMISSIONERS COURT IN MAY 1990, REVISED IN JULY 1991 AND AUGUST 1995)

I. GENERAL CAPITAL IMPROVEMENTS PROGRAM (CIP) COMPOSITION

Three standing committees review Transportation, Public Works and Building/Property projects.

(A.) Transportation Committee

This committee reviews and makes recommendations for:

1. The minimum requirements for transportation projects.
2. The master thoroughfare plan project priority and scheduling.
3. The funding criteria for transportation projects.

(B.) Public Works Committee or Development Review Committee

This committee reviews and makes recommendations for:

1. Policies concerning Subdivision Rules and Regulations.
2. Updating and completing the E-911 addressing project.
3. Recommend a master open space plan that would address conservation of floodplains/stream corridors, park development in the County, conservation of plant/wildlife habitats, and preservation of prime agricultural farmlands.
4. Input to the local solid waste management plan.
5. Reviewing the need for detailed flood studies on creeks not previously studied for which only partial information is available.
6. Input to the existing water/waste water study.
7. The need for a comprehensive county-wide flood study.
8. Perform other duties requested by Commissioners Court related to planning and development issues.

(C.) Building/Property Committee

This committee reviews and makes recommendations for:

1. Alternative plans to provide for county wide government expansion.
2. Existing county-owned facilities/property utilization and provide recommendations for present and future facilities/property acquisition.

II. CRITERIA FOR ALL COMMITTEE MEMBERSHIP

It is important that any CIP receive as much public involvement as possible. It is also important that the committee membership that the Court chooses meets the following criteria:

- A. The individuals should not be part of the process for any personal gain. For example, a consulting engineer as a co-chair of a road and bridge subcommittee might be inclined to develop a project list that favors the type of work done exclusively in his office.
- B. Individuals should be Denton County residents.
- C. Individuals should present a positive image as far as County government, future growth and improvement of quality of life are concerned.
- D. Individuals chosen should provide a balance between rural, urban, private business, educational, government and other interest to insure that any CIP is not skewed to any particular groups or concerns.

III. STANDING COMMITTEES

- A. The Commissioners Court will establish the three standing committees. Each member of the Court shall appoint four representatives to the Transportation Committee, three representatives to the Building/Property Committee and three representatives to the Public Works Committee.
- B. One member of the Commissioners Court will be appointed as a liaison to each of the three standing committees.
- C. Membership to the standing committees should be composed of any interested Denton County residents that conform to the criteria for all committee membership. (See Section 11)
- D. Standing committees will choose their own chairperson from the body of their group.
- E. Standing committee Chairperson will report directly to the Commissioners Court.
- F. Members may be removed due to any conflicts and/or excess absences.
- G. Standing committees will perform detailed project analysis.
- H. Each standing committee will generate technical data and associated cost estimates combined into a report to be submitted to the Commissioners Court.

IV. CIP IMPLEMENTATION

- A. Membership to the standing committees is appointed by the Commissioners Court. Denton County staff is assigned to each committee as needed.
- B. The standing committee is convened to discuss the general mandate from court, the major items that should be considered and the planning time period.
- C. The standing committee will, with the help from staff, develop projects for review and technical analysis as required.
- D. The standing committees will, with the help from staff, prepare and present reports to Commissioners Court.

DENTON COUNTY

ROAD BOND PROJECTS FROM BOND ELECTION - NOVEMBER 5, 1991

September 30, 2004

| Project Number | Precinct # | Project | County Participation | Approved For Sale |
|-----------------------|-------------------|--------------------------------------|-----------------------------|--------------------------|
| 1 | 1 | Lewisville Lake Bridge | \$7,207,500 | \$3,100,000 |
| 2 | 4 | Ryan Road | 1,060,581 | 1,060,581 |
| 3 | 2 / 3 | State Hwy 121 Bypass | 1,000,000 | 1,000,000 |
| 4 | 2 / 3 | Hebron Parkway Extension | 9,470,000 | 9,470,000 |
| 5 | 1 / 3 | F.M. 2499 | 7,500,000 | 4,480,000 |
| 6 | 4 | Jim Cristal Road | 1,351,389 | 1,351,389 |
| 7 | 4 | McReynolds Road | 220,000 | 220,000 |
| 8 | 4 | Keaton Road | 88,000 | 88,000 |
| 9 | 3 / 4 | Marshall Creek Road | 200,000 | 0 |
| 10 | 4 | Country Club Road | 150,000 | 150,000 |
| 11 | 4 | Litsey Road | 200,000 | 0 |
| 12 | 4 | Crawford Road | 100,000 | 100,000 |
| 13 | 4 | For Project 7 to 12 | 400,000 | 400,000 |
| 14 | 4 | Pct. #4 Road Materials | 250,000 | 250,000 |
| 15 | 4 | Pct. #4 Unspecified | 1,100,000 | 300,000 |
| 16 | 2 | Crider Road | 202,530 | 202,530 |
| 17 | 3 | F.M. 1171 | 500,000 | 0 |
| 18 | 3 | F.M. 407 | 500,000 | 0 |
| 19 | 1 | Rock Hill Road | 500,000 | 500,000 |
| 20 | 1 | Bridges | 1,000,000 | 1,000,000 |
| 21 | 3 | F.M. 3040 | 1,000,000 | 500,000 |
| | | Unidentified | 0 | 2,500 |
| 22 | N / A | Transportation Consultants | Paid from Interest | 0 |
| 23 | 1 | Little Elm/Lobo Lane | Paid from Interest | 0 |
| 24 | 3 | F.M. 407- McMakin/Jeter to IH35W | (Project #18) | 500,000 |
| 25 | 3 / 1 | F.M. 2499- FM407-Loop 288 | (Project #05) | 2,000,000 |
| 26 | 3 | F.M. 1171-Shiloh/McMakin to US377 | (Project #17) | 500,000 |
| 27 | 3 | F.M. 3040-S.H. 121 to F.M. 2499 | (Project #21) | 500,000 |
| 28 | 3 / 4 | Marshall Creek Road | (Project #09) | 200,000 |
| 29 | 4 | Litsey Rd/Elizabeth Town Rd to SH114 | (Project #11) | 200,000 |
| 30 | 4 | Boss Range Road | (Project #15) | 150,000 |
| 31 | 4 | John Day Road | (Project #15) | 150,000 |
| 32 | 4 | Feasibility Studies | (Project #15) | 100,000 |
| 33 | 4 | Pct. #4 Road Reconstruction | (Project #15) | 400,000 |
| 34 | 1 | West Shady Shores Road | (Project #01) | 0 |
| 35 | 1 | Rock Hill Road | From Project #19 | 0 |
| 36 | 1 | Naylor Road | From Project #35 | 0 |
| 37 | 2 | FM 544/Hebron Parkway | Transfer/Interest | 0 |
| 38 | 1 | U.S. 380 | From Project #02 | 0 |
| 39 | 1 | Corinth U-Turn Lane | From Project #20 | 0 |
| 40 | 1 | F.M. 423 - F. M. 720 | (Project #20) | 0 |
| 41 | 1 | Wynnwood Haven | Project #20 | 0 |
| 42 | 1 | Bartonville Road | From Proj #2, 7, 10, 14 | 0 |
| 43 | 1 | Geesling Road | From Project #20 | 0 |
| 44 | 1 | Lake Dallas/Shady Shores Rd. | From Project #20 | 0 |
| 45 | 1 | Josey Lane Extension/Gas Line | From Project #20 | 0 |
| 46 | 4 | Pct.#4 Bridge Project | From Project #6 | 0 |
| 47 | 4 | Skiles & Wolf Roads | From Project #6 | 0 |
| 49 | 4 | King's Row / Park Lane | From Project #15, #47 | 0 |
| 50 | 4 | Glenview Drive | From Project #13 | 0 |
| 51 | 4 | Florence Road | From Project #6 | 0 |
| TOTAL | | | \$34,000,000 | \$28,875,000 |

FY 2005 BUDGET

DENTON COUNTY

ROAD BOND PROJECTS FROM BOND ELECTION - NOVEMBER 5, 1991

September 30, 2004

| Misc. Funding Transfer From Contingency | Total Expense Thru 09/30/03 | Unexpended Balance As Of 9/30/04 | Unencumbered Balance As Of 9/30/04 | Balance To Issue |
|--|--|---|---|---------------------------------|
| (\$65,400) | \$3,003,056 | 31,544 | \$13,919 | \$4,107,500 |
| (28,984) | 1,031,597 | 0 | 0 | 0 |
| (26,732) | 973,268 | 0 | 0 | 0 |
| 0 | 9,470,000 | 0 | 0 | 0 |
| 68,626 | 4,550,965 | (2,339) | (2,339) | 3,020,000 |
| (183,952) | 1,167,437 | 0 | 0 | 0 |
| 13,288 | 233,288 | 0 | 0 | 0 |
| 20,000 | 108,000 | 0 | 0 | 0 |
| 38,300 | 38,300 | 0 | 0 | 200,000 |
| 86,438 | 236,438 | 0 | 0 | 0 |
| 109,273 | 0 | 109,273 | 0 | 200,000 |
| 60,675 | 160,675 | 0 | 0 | 0 |
| (400,000) | 0 | 0 | 0 | 0 |
| 47,670 | 297,670 | 0 | 0 | 0 |
| (56,922) | 221,078 | 22,000 | 0 | 800,000 |
| (94,119) | 108,411 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 500,000 |
| 0 | 0 | 0 | 0 | 500,000 |
| 0 | 500,000 | 0 | 0 | 0 |
| (483,157) | 420,373 | 96,470 | (17,582) | 0 |
| 33,600 | 527,765 | 5,835 | (64) | 500,000 |
| 0 | 0 | 2,500 | 2500 | (2,500) |
| 1,023,742 | 1,856,804 | (33,062) | (33,062) | 0 |
| 0 | 0 | 35,000 | 35,000 | 0 |
| 0 | 500,000 | 0 | 0 | (500,000) |
| (800,000) | 1,201,314 | (1,314) | (1,314) | (2,000,000) |
| 0 | 175,933 | 324,067 | 0 | (500,000) |
| 0 | 500,000 | 0 | 0 | (500,000) |
| 0 | 200,000 | 0 | 0 | (200,000) |
| 0 | 200,000 | 0 | 0 | (200,000) |
| (7,556) | 142,444 | 0 | 0 | (150,000) |
| (14,446) | 135,554 | 0 | 0 | (150,000) |
| (100,000) | 0 | 0 | 0 | (100,000) |
| (46,649) | 353,351 | 0 | 0 | (400,000) |
| 413,859 | 413,859 | 0 | 0 | 0 |
| 421,141 | 421,141 | 0 | 0 | 0 |
| 100,000 | 100,000 | 0 | 0 | 0 |
| 500,000 | 500,000 | 0 | 0 | 0 |
| 85,000 | 85,000 | 0 | 0 | 0 |
| 41,000 | 41,000 | 0 | 0 | 0 |
| 10,750 | 8,829 | 1,921 | 1,921 | 0 |
| 160,000 | 155,599 | 4,401 | 4,401 | 0 |
| 35,840 | 35,840 | 0 | 0 | 0 |
| 72,232 | 72,232 | 0 | 0 | 0 |
| 100,000 | 100,000 | 0 | 0 | 0 |
| 99,175 | 99,175 | 0 | 0 | 0 |
| 30,000 | 30,000 | 0 | 0 | 0 |
| 122,216 | 122,216 | 0 | 0 | 0 |
| 235,408 | 235,388 | 20 | 20 | 0 |
| 17,500 | 17,500 | 0 | 0 | 0 |
| 21,901 | 3,900 | 18,001 | 18,001 | 0 |
| \$1,659,717 | \$30,755,401 | \$614,317 | \$21,401 | \$5,125,000 |

FY 2005 BUDGET

DENTON COUNTY

BETTER, SAFER ROADS BOND PROGRAM - 1999 BOND ISSUE

September 30, 2004

| Project Number | Precinct # | Project | County Participation |
|-----------------------|--------------------|------------------------------|-----------------------------|
| 7471 | Co-Wide | IH 35E Widening | \$2,000,000 |
| 7451 | Co-Wide/ 1 / 3 / 4 | IH 35W Frontage Roads | 4,000,000 |
| 7453 | Co-Wide | FM 2499 - Section 5 | 2,000,000 |
| 63-7364 | Co-Wide | US 380 Improvements | 1,000,000 |
| -- | Co-Wide | Extension of DNT | 500,000 |
| 63-7359 | Co-Wide | Frisco FM 720 | 1,000,000 |
| 7455 | Co-Wide/ 4 | New Litsey Road | 4,000,000 |
| 7456 | Co-Wide/ 1 | Wynwood-Boyd Road | 3,000,000 |
| 63-7401 | Co-Wide | Lake Lewisville Corridor | 2,750,000 |
| 7475 | Co-Wide | Lebanon Road | 750,000 |
| 7462 | Co-Wide/ 1 | Lakeview Boulevard | 750,000 |
| -- | Co-Wide | Discretionary - County Judge | 500,000 |
| 63-7351 | 1 | FM 2181 | 1,650,000 |
| 63-7358 | 1 | FM 423 | 2,000,000 |
| 63-7359 | 1 | FM 720 | 1,500,000 |
| 7457 | 1 | US 377 North | 1,000,000 |
| 7486 | 1 | FM 1173 Extension | 500,000 |
| -- | 1 | FM 1173 Reconstruction | 850,000 |
| 7487 | 1 | FM 455 | 750,000 |
| 7469 | 1 | FM 2499 - Section 4 | 3,500,000 |
| -- | 1 | McKinney Bridge Road | 750,000 |
| 7472 | 1 | Shady Shores Road | 700,000 |
| -- | 1 | Lake Sharon Extension | 300,000 |
| -- | 1 | Discretionary - Pct. #1 | 1,750,000 |
| 7468 | 2 | FM 544 Extension - Parker | 3,000,000 |
| 7463 | 2 | FM 544 Capacity | 3,750,000 |
| 63-7357 | 2 | SH 121 Bypass-Section 14 | 9,950,000 |
| 63-7355 | 2 | Rosemeade Parkway | 1,000,000 |
| 63-7356 | 2 | Spring Creek Parkway | 1,000,000 |
| -- | 2 | Discretionary - Pct. #2 | 1,000,000 |
| 63-7360 | 3 | FM 1171 - Section 1 | 3,000,000 |
| -- | 3 | FM 1173 - Section 2 | 2,500,000 |
| 63-7452 | 3 | FM 3040 | 1,000,000 |
| 63-7354 | 3 | FM 2499 - Section 2 | 1,050,000 |
| -- | 3 | FM 2499 - Section 3 | 2,500,000 |
| 7465 | 3 | IH- 35E/FM 1171 Ramp | 1,000,000 |
| -- | 3 | Garden Ridge Blvd - 1 | 1,000,000 |
| -- | 3 | Garden Ridge Blvd - 2 | 320,000 |
| 63-7352 | 3 | Lakeside (Freeport) | 1,000,000 |
| -- | 3 | Discretionary - Pct. #3 | 1,000,000 |
| -- | 4 | FM 1171 Northlake | 2,000,000 |
| 7454 | 4 | SH 114 West | 1,000,000 |
| -- | 4 | FM 1171 - West Extension | 1,500,000 |
| 63-7357 | 4 | US 377 (Ft. Worth Drive) | 930,000 |
| 7460 | 4 | Loop 288 Extension | 500,000 |
| 7459 | 4 | Marshall Creek Road | 1,500,000 |

FY 2005 BUDGET

DENTON COUNTY

BETTER, SAFER ROADS BOND PROGRAM - 1999 BOND ISSUE - Page 2

September 30, 2004

| Transfers / Other | Total Expenditures Thru 9/30/03 | Encumbrances As Of 9/30/03 | Unencumbered Balance As Of 9/30/03 |
|------------------------------|--|---------------------------------------|---|
| (\$50,645) | (\$586,748) | (\$911,170) | \$451,436.54 |
| (2,859,521) | (1,088,242) | (52,237) | (0) |
| (500,000) | (247,000) | 0 | 1,253,000 |
| (250,000) | (43,908) | (304,782) | 401,310 |
| (500,000) | 0 | 0 | 0 |
| (1,000,000) | 0 | 0 | 0 |
| 316,000 | (911,387) | (1,200,642) | 2,203,971 |
| (990,000) | (708,309) | (19,796) | 1,281,894 |
| (1,000,000) | (856,489) | (711,719) | 181,792 |
| 100,000 | (850,000) | 0 | 0 |
| 130,702 | (880,702) | 0 | 0 |
| (497,690) | 0 | 0 | 2,310 |
| 1,501,000 | (1,868,600) | (722,491) | 559,909 |
| 0 | (1,990,970) | 0 | 9,030 |
| 0 | 0 | 0 | 1,500,000 |
| 0 | (862,327) | (2,710) | 134,964 |
| (500,000) | (2,856) | 0 | (2,856) |
| (850,000) | 0 | 0 | 0 |
| 17,977 | (746,043) | (21,934) | 0 |
| 619,500 | (2,976,936) | (797,330) | 345,234 |
| 0 | 0 | 0 | 750,000 |
| 341,159 | (529,516) | (491,989) | 19,655 |
| 0 | 0 | 0 | 300,000 |
| (1,171,388) | 0 | 0 | 578,612 |
| 2,000,000 | (4,933,994) | (20,470) | 45,536 |
| (2,000,000) | (559,694) | (308,992) | 881,314 |
| 780,000 | (3,333,429) | (56,159) | 7,340,412 |
| 0 | (196,115) | (803,885) | 0 |
| 0 | (1,000,000) | 0 | 0 |
| (203,500) | 0 | 0 | 796,500 |
| 4,500,000 | 0 | (4,183,500) | 3,316,500 |
| 0 | 0 | (2,000,000) | 500,000 |
| 0 | (1,000,000) | 0 | 0 |
| 0 | (345,352) | (100,646) | 604,002 |
| 0 | (785,497) | (336,642) | 1,377,861 |
| 0 | (329,594) | (3,175) | 667,231 |
| 0 | 0 | 0 | 1,000,000 |
| 0 | 0 | 0 | 320,000 |
| 0 | (1,000,000) | 0 | 0 |
| 549,048 | 0 | 0 | 1,549,048 |
| 0 | 0 | 0 | 2,000,000 |
| 0 | (473,006) | (9,622) | 517,371 |
| (1,500,000) | 0 | 0 | 0 |
| 0 | (387,511) | (542,489) | 0 |
| 259,000 | (448,051) | (311,878) | (929) |
| 0 | (1,500,000) | 0 | 0 |

FY 2005 BUDGET

DENTON COUNTY

BETTER, SAFER ROADS BOND PROGRAM - 1999 BOND ISSUE - Page 3
September 30, 2004

| Project Number | Precinct # | Project | County Participation |
|-----------------------|-------------------------|--|-----------------------------|
| 7458 | 4 | Brinker Road | 600,000 |
| -- | 4 | Chinn Chapel Road | 500,000 |
| 7480 | 4 | Hickory Hill Road | 600,000 |
| -- | 4 | Cleveland-Gibbs Road | 600,000 |
| 63-7365 | 4 | Hickory Creek Road | 1,500,000 |
| 7480 | 4 | Frenchtown Road | 770,000 |
| 7483 | 4 | Crawford Road East | 250,000 |
| -- | 4 | Discretionary - Pct. #4 | 1,500,000 |
| -- | Co-Wide | Advanced Planning | |
| -- | Co-Wide / 1 / 2 / 3 / 4 | Centralized Road/Bridge Facility - Discretionary | 0 |
| 7461 | 1 | Krugerville Road Improvements - Discretionary | 0 |
| 7466 | 1 | FM 428 Utilities Relocation - Discretionary Func | 0 |
| 7467 | 1 | Moseley Road - Pct. #1 - Discretionary Funds | 0 |
| 7470 | 4 | Ponder ICA Proj - Pct. #4 - Discretionary Funds | 0 |
| 63-7424 | 3 | FM 407 McMakin / Jeter | 0 |
| 7473 | | Potter Road | 0 |
| 7474 | 4 | Speedway Interchange | 0 |
| 7476 | 1 | Pct. #1 Miscellaneous Projects | 0 |
| 7477 | | Corinth Loop Phase I | 0 |
| 7464 | 4 | Crawford Road West | 0 |
| 7481 | 1 | View Road, Sanger Pct. #1 | 0 |
| 7484 | Co-Wide | Road & Bridge Materials | 0 |
| 7485 | | Old Alton Bridge | 0 |
| 7488 | 1 | Colony Intersection Improvement | 0 |
| 63-7353 | 1 | Dobbs Road / Main Street | 0 |
| 63-7361 | | Loop 288 - East Project | 0 |
| 63-7362 | 1 | Legacy Drive | 0 |
| 63-7363 | 1 | FM 2934 | 0 |
| 63-7366 | 1 | Lois Road | 0 |
| 63-7368 | 2 | Frisco Traffic Signal, Pct. 2 | 0 |
| 63-7369 | 4 | Pct #4 Miscellaneous Projects | 0 |
| 63-7371 | 4 | Chinn Chapel Drainage Project | 0 |
| 63-7373 | 4 | Skiles Road | 0 |
| 63-7374 | 4 | Copper Canyon Road | 0 |
| 63-7375 | 4 | Bonnie Brae Bridge | 0 |
| TOTAL | | | \$85,320,000 |

Note: In FY1999 the County issued \$26,567,571. of these bonds and in FY 2000 issued an additional \$24,000,000. leaving a balance of \$34,752,429 that has been approved by the voters and have not been issued.

DENTON COUNTY

BETTER, SAFER ROADS BOND PROGRAM - 1999 BOND ISSUE - Page 4

September 30, 2004

| Transfers / Other | Total Expenditures Thru 9/30/04 | Encumbrances As Of 9/30/04 | Unencumbered Balance As Of 9/30/04 |
|------------------------------|--|---------------------------------------|---|
| 0 | (600,000) | 0 | \$0 |
| 249,234 | (230,145) | (519,959) | (869) |
| 770,000 | (1,370,000) | 0 | 0 |
| 0 | 0 | 0 | 600,000 |
| 0 | 0 | (1,500,000) | 0 |
| (770,000) | 0 | 0 | 0 |
| 0 | (145,033) | (106,967) | (2,000) |
| (554,082) | 0 | 0 | 945,918 |
| 28,106 | (28,106) | 0 | 0 |
| 136,825 | (136,825) | 0 | 0 |
| 118,000 | (118,000) | 0 | 0 |
| 61,535 | (61,535) | 0 | 0 |
| 26,732 | (26,732) | 0 | 0 |
| 390,770 | (358,747) | (31,999) | 24 |
| 12,000 | (12,000) | 0 | 0 |
| 6,512,789 | (6,512,789) | 0 | 1 |
| 630,865 | (338,379) | (292,486) | 0 |
| 150,000 | (150,000) | 0 | 0 |
| 2,014,502 | (1,915,234) | (67,160) | 32,108 |
| 300,000 | (1,256) | (300,000) | (1,256) |
| 250,000 | (249,263) | 0 | 737 |
| 218,945 | (191,652) | (27,293) | 0 |
| 102,000 | 0 | (102,000) | 0 |
| 100,000 | 0 | (100,000) | 0 |
| 1,990,775 | (1,643,597) | (363,214) | (16,036) |
| 500,000 | (500,000) | 0 | 0 |
| 500,000 | (500,000) | 0 | 0 |
| 1,000,000 | (3,688) | (1,000) | 995,312 |
| 50,000 | (50,000) | 0 | 0 |
| 87,350 | (87,350) | 0 | 0 |
| 144,468 | (151,812) | (2,655) | (9,999) |
| 157,352 | (130,171) | 0 | 27,181 |
| 91,950 | (34,421) | (57,530) | 0 |
| 271,099 | (28,310) | (242,789) | 0 |
| \$12,782,857 | (\$47,017,321) | (\$17,629,308) | \$33,456,229 |

FY 2005 BUDGET

DENTON COUNTY

BUILDING AND REMODELING PROJECTS

| Project Description | Repair/Remodeling (One-Time) Expenses | | |
|--|---------------------------------------|----------------------|-------------------|
| | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
| Parking Lot Repairs | | | |
| Parking Lot Repairs | 0 | 360 | 360 |
| Sub-Total | 0 | 360 | 360 |
| Building Repair and Remodeling | | | |
| Carroll Building-County Administration | 22,078 | 25,200 | 9,548 |
| Denton County Courts Building | 56,689 | 103,700 | 23,100 |
| Print/Mail Facility | 0 | 3,155 | 3,450 |
| Courthouse-on-the-Square | 14,801 | 43,120 | 18,070 |
| Emergency Management Facility | 0 | 600 | 5,600 |
| Denton County Storage Building | 0 | 0 | 5,600 |
| Historical Park Facility | 1,420 | 4,845 | 1,600 |
| Courthouse Annex | 3,215 | 4,285 | 25,680 |
| Food Lion Building | 0 | 200 | 200 |
| Lee Walker Government Center | 3,010 | 10,900 | 7,700 |
| Jones Street Building - Lewisville | 1,339 | 350 | 350 |
| Precinct #4 Government Center | 0 | 0 | 100 |
| Child Protective Services - Lewisville | 0 | 200 | 370 |
| Tax Office Building | 1,236 | 2,000 | 1,300 |
| Sandy Jacobs Government Center | 11,639 | 12,350 | 4,800 |
| The Colony Annex | 1,916 | 3,000 | 15,100 |
| Sanger Annex | 718 | 200 | 2,350 |
| Denton County Government Center-Denton | 1,855 | 2,900 | 6,810 |
| Charlie Cole Building | 91,244 | 386,820 | 41,320 |
| Law Enforcement Facility | 208,496 | 202,325 | 350,570 |
| East Oak Street Facility | 300 | 1,200 | 5,650 |
| County Operations | 243,486 | 215,800 | 276,629 |
| County Leased Buildings | 1,108 | 2,200 | 2,200 |
| Vehicle Maintenance Facility | 446 | 250 | 400 |
| Pre-Trial Facility | 7,248 | 19,955 | 0 |
| Sub-Total | 593,477 | 913,500 | 772,399 |
| GRAND TOTAL | \$593,477 | \$913,860 | \$772,759 |

Operating expenses and staffing for new capital projects are funded with revenues from new property taxes, grants, new legislative fees or additional fees from increased workload. Programs are continuously evaluated to streamline operations for a more efficient use of county funds.

FY 2005 BUDGET

DENTON COUNTY

BUILDING AND REMODELING PROJECTS - Page 2

| Operating Expenses | | | Total Expenses | | |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| FY 2003 | FY 2004 | FY 2005 | FY 2003 | FY 2004 | FY 2005 |
| Actual | Estimates | Budget | Actual | Estimates | Budget |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>360</u> | <u>360</u> |
| 0 | 0 | 0 | 0 | 360 | 360 |
| 158,996 | 171,790 | 160,750 | \$181,074 | \$196,990 | \$170,298 |
| 387,017 | 417,000 | 381,453 | \$443,706 | \$520,700 | \$404,553 |
| 0 | 2,550 | 5,300 | \$0 | \$5,705 | \$8,750 |
| 110,663 | 89,200 | 117,410 | \$125,464 | \$132,320 | \$135,480 |
| 0 | 11,800 | 12,315 | \$0 | \$12,400 | \$17,915 |
| 0 | 0 | 12,315 | \$0 | \$0 | \$17,915 |
| 6,012 | 10,560 | 9,560 | \$7,432 | \$15,405 | \$11,160 |
| 34,334 | 38,100 | 42,500 | \$37,549 | \$42,385 | \$68,180 |
| 10,980 | 11,400 | 14,700 | \$10,980 | \$11,600 | \$14,900 |
| 48,500 | 51,850 | 54,900 | \$51,510 | \$62,750 | \$62,600 |
| 0 | 10,000 | 9,500 | \$1,339 | \$10,350 | \$9,850 |
| 0 | 0 | 10,000 | \$0 | \$0 | \$10,100 |
| 17,369 | 17,925 | 18,100 | \$17,369 | \$18,125 | \$18,470 |
| 17,345 | 19,050 | 19,500 | \$18,581 | \$21,050 | \$20,800 |
| 32,444 | 33,350 | 35,720 | \$44,083 | \$45,700 | \$40,520 |
| 26,899 | 27,900 | 28,820 | \$28,815 | \$30,900 | \$43,920 |
| 27,063 | 27,169 | 31,748 | \$27,781 | \$27,369 | \$34,098 |
| 87,815 | 107,660 | 107,400 | \$89,670 | \$110,560 | \$114,210 |
| 185,848 | 187,800 | 184,107 | \$277,092 | \$574,620 | \$225,427 |
| 1,068,680 | 1,078,641 | 1,495,044 | 1,277,176 | 1,280,966 | 1,845,614 |
| 6,961 | 8,200 | 8,400 | 7,261 | 9,400 | 14,050 |
| 1,388,224 | 1,430,048 | 1,591,417 | 1,631,710 | 1,645,848 | 1,868,046 |
| 52,737 | 70,850 | 92,920 | 53,845 | 73,050 | 95,120 |
| 15,102 | 15,100 | 16,500 | 15,548 | 15,350 | 16,900 |
| 120,756 | 259,543 | 0 | 128,004 | 279,498 | 0 |
| <u>1,680,913</u> | <u>1,730,605</u> | <u>2,212,039</u> | <u>2,022,102</u> | <u>2,405,900</u> | <u>2,705,209</u> |
| <u>\$1,680,913</u> | <u>\$1,730,605</u> | <u>\$2,212,039</u> | <u>\$2,022,102</u> | <u>\$2,406,260</u> | <u>\$2,705,569</u> |

FY 2005 BUDGET

DENTON COUNTY

CAPITAL LEASE OBLIGATIONS

| Description | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|--|---------------------------|---------------------------|---------------------------|
| General Fund | | | |
| Criminal Justice Computer System | \$110,200 | \$110,200 | \$0 |
| Human Resouces - Computer Software | 0 | 54,970 | 50,998 |
| Vehicle - Freshwater Contract | 7,859 | 7,860 | 0 |
| Vehicles - County-Wide | 478,905 | 250,240 | 478,906 |
| Energy Efficiency Improvements | 130,500 | 130,500 | 130,500 |
| Dell File Servers - Lease #600 | 12,349 | 0 | 0 |
| Dell File Servers - Lease #601 | 6,436 | 0 | 0 |
| Dell File Servers - Lease #602 | 69,194 | 34,796 | 0 |
| Dell File Servers - Lease #603 | 88,702 | 88,702 | 17,922 |
| Dell - Lease #604 | 136,038 | 135,928 | 135,928 |
| Dell - Lease #605 | 4,782 | 4,782 | 4,782 |
| Dell - Lease #606 | 22,421 | 22,421 | 22,552 |
| Dell - Lease #607 | 0 | 126,983 | 127,991 |
| Dell - Lease #608 | 0 | 23,154 | 43,236 |
| Dell - Lease #609 | 0 | 0 | 177,718 |
| VOTEC - Voting Equipment | 55,673 | 55,700 | 55,700 |
| Underage Drinking Grant | 6,813 | 0 | 0 |
| RS/6000 Computer Lease | 91,379 | 91,379 | 0 |
| AS400 - Financial Management System | 0 | 33,900 | 33,900 |
| Pressure Sealer (Jury and Grand Jury) | 2,584 | 0 | 0 |
| Sub-Total General Fund | 1,223,835 | 1,171,515 | 1,280,133 |
| Road and Bridge Fund | | | |
| Asphalt Laydown Machine | 0 | 0 | 100,000 |
| Sub-Total D.A. Hot Check Fund | 0 | 0 | 100,000 |
| District Attorney Hot Check Fund | | | |
| Pressure Sealer | 2,583 | 0 | 0 |
| Sub-Total D.A. Hot Check Fund | 2,583 | 0 | 0 |
| Sheriff's Forfeiture Fund | | | |
| Vehicle Lease Payment | 7,040 | 8,000 | 8,000 |
| Sub-Total Sheriff's Forfeiture Fund | 7,040 | 8,000 | 8,000 |
| GRAND TOTAL | <u>\$1,233,458</u> | <u>\$1,179,515</u> | <u>\$1,388,133</u> |

FY 2005 BUDGET

DENTON COUNTY

CAPITAL LEASE OBLIGATIONS - Page 2

| FY 2006 Estimates | FY 2007 Estimates | FY 2008 Estimates | FY 2009 Estimates | FY 2010 Estimates | Grand Total |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|---------------------------|
| \$0 | \$0 | \$0 | \$0 | \$0 | \$220,400 |
| 50,998 | 0 | 0 | 0 | 0 | 156,966 |
| 0 | 0 | 0 | 0 | 0 | 15,719 |
| | 0 | 0 | 0 | 0 | 1,208,051 |
| 0 | 0 | 0 | 9 | 0 | 391,509 |
| 0 | 0 | 0 | 0 | 0 | 12,349 |
| 0 | 0 | 0 | 0 | 0 | 6,436 |
| 0 | 0 | 0 | 0 | 0 | 103,990 |
| 0 | 0 | 0 | 0 | 0 | 195,326 |
| 135,928 | 0 | 0 | 0 | 0 | 543,822 |
| 4,782 | 0 | 0 | 0 | 0 | 19,128 |
| 22,421 | 0 | 0 | 0 | 0 | 89,815 |
| 126,983 | 126,983 | 0 | 0 | 0 | 508,940 |
| 23,154 | 23,154 | 0 | 0 | 0 | 112,698 |
| 0 | 0 | 0 | 0 | 0 | 177,718 |
| 55,700 | 55,700 | 55,700 | 55,700 | 55,700 | 445,573 |
| 0 | 0 | 0 | 0 | 0 | 6,813 |
| 0 | 0 | 0 | 0 | 0 | 182,758 |
| 0 | 0 | 0 | 0 | 0 | 67,800 |
| 0 | 0 | 0 | 0 | 0 | 2,584 |
| 419,966 | 205,837 | 55,700 | 55,709 | 55,700 | 4,468,395 |
| <u>125,000</u> | <u>125,000</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>350,000</u> |
| 125,000 | 125,000 | 0 | 0 | 0 | 350,000 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>2,583</u> |
| 0 | 0 | 0 | 0 | 0 | 2,583 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>23,040</u> |
| 0 | 0 | 0 | 0 | 0 | 23,040 |
| <u>\$544,966</u> | <u>\$330,837</u> | <u>\$55,700</u> | <u>\$55,709</u> | <u>\$55,700</u> | <u>\$4,844,018</u> |

FY 2005 BUDGET

DENTON COUNTY**CAPITAL EXPENSE SUMMARY BY CATEGORY**

| Description | FY 2003 Actual | FY 2004 Estimates | FY 2005 Budget |
|-----------------------------------|---------------------------|------------------------------|---------------------------|
| Office Equipment | | | |
| Office Furniture | \$29,486 | \$15,630 | \$45,530 |
| Office Machines | \$47,618 | \$12,545 | \$29,830 |
| Copiers | \$0 | \$0 | \$0 |
| Radios and Radars | \$90,836 | \$27,375 | \$33,696 |
| Appliances | \$15,285 | \$0 | \$1 |
| Photographic Equipment | \$5,528 | \$1,920 | \$4,121 |
| Medical Equipment | \$11,680 | \$0 | \$0 |
| VCR and Projection Equipment | \$17,116 | \$455 | \$6,500 |
| Voting Equipment | \$0 | \$59,000 | \$29,500 |
| Telephone Equipment | \$1,805 | \$0 | \$0 |
| Microfilm Equipment | \$20,148 | \$0 | \$0 |
| Sub-Total | \$239,502 | \$116,925 | \$149,178 |
| Computers | | | |
| Computers | \$228,946 | \$72,700 | \$217,000 |
| Sub-Total | \$228,946 | \$72,700 | \$217,000 |
| Operating Equipment | | | |
| Shop Tools and Equipment | \$59,986 | \$12,055 | \$47,205 |
| Operating Equipment | \$89,686 | \$251,885 | \$35,371 |
| Lawn Equipment | \$0 | \$0 | \$0 |
| Weapons | \$0 | \$0 | \$0 |
| Sub-Total | \$149,672 | \$263,940 | \$82,576 |
| Road and Vehicle Equipment | | | |
| Road Maintenance Equipment | \$461,444 | \$548,270 | \$436,250 |
| Cars and Small Trucks | \$414,772 | \$730,255 | \$717,312 |
| Heavy Trucks | \$145,865 | \$141,500 | \$153,000 |
| Trailers | \$0 | \$33,790 | \$0 |
| Sub-Total | \$1,022,081 | \$1,453,815 | \$1,306,562 |
| Building Projects and Land | | | |
| Building Projects | \$0 | \$0 | \$0 |
| County Barn Improvements | \$0 | \$0 | \$0 |
| Right of Way | \$0 | \$0 | \$0 |
| Sub-Total | \$0 | \$0 | \$0 |
| GRAND TOTAL | \$1,640,200 | \$1,907,380 | \$1,755,316 |

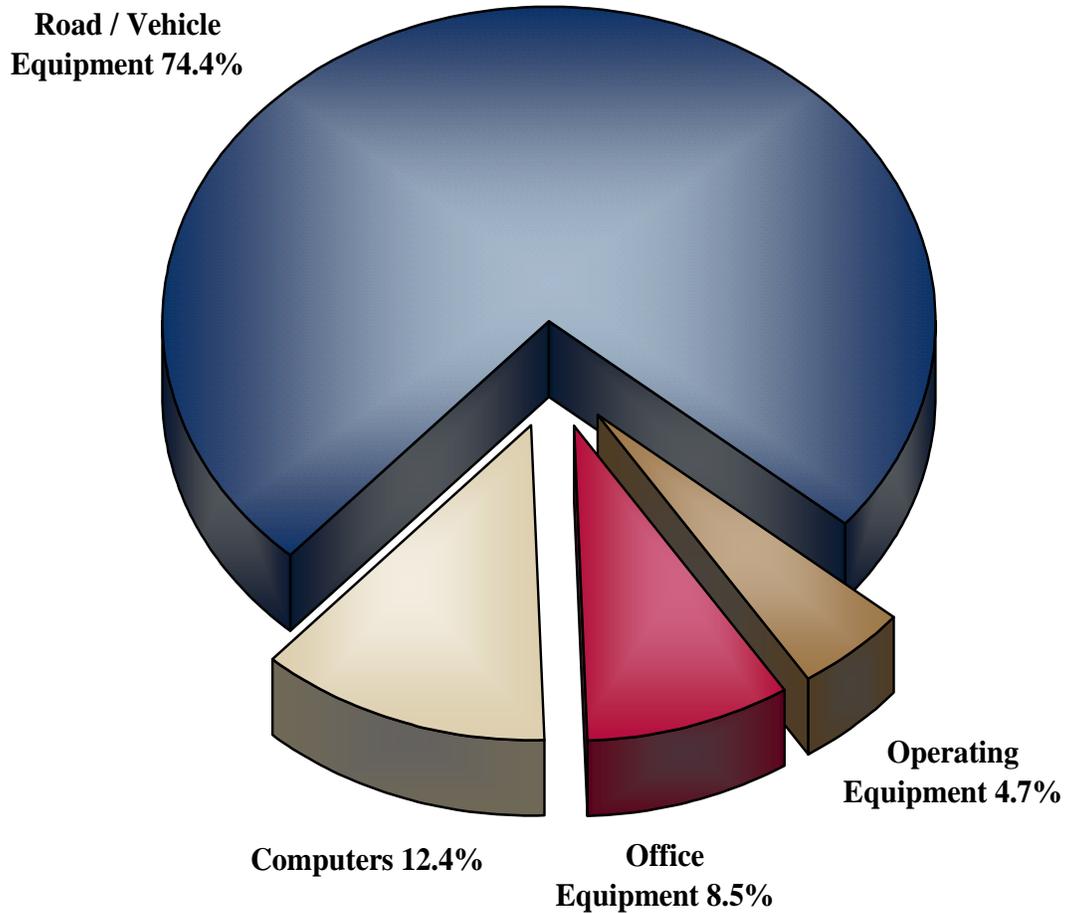
FY 2005 BUDGET

DENTON COUNTY

FY 2005 CAPITAL EXPENSE SUMMARY BY CATEGORY

Total FY 2005 Capital Expense Budget

\$1,755,316



The "Capital Expense Budget" includes items over \$1,000 each to be purchased within the fiscal year.

DENTON COUNTY

STRATEGIC PLANNING

In January 1998, Denton County held its first County Strategic Planning session with the following elected officials and department heads in attendance:

| | |
|-----------------------------|---|
| County Judge | Director of Human Resources |
| Commissioner, Precinct #1 | Director of Purchasing |
| Commissioner, Precinct #2 | Director of Public Health |
| Commissioner, Precinct #3 | Director of Centralized Road and Bridge |
| Commissioner, Precinct #4 | Director of Economic Development |
| Aide to Commissioners Court | Director of Facilities Management |
| Budget Officer | Director of County Planning |
| County Auditor | Director of Information Services |

Dr. Samantha Durst, Professor of Public Administration from the University of North Texas volunteered to facilitate the first session. During the session, the Nominal Group Technique was utilized by Dr. Durst. This highly structured technique ensures

1. Group discussions lead to definite ideas and suggestions.
2. Conclusions are reached.
3. Priorities are set.

The first session consisted of identifying the County's strengths, weaknesses, opportunities, and challenges which is also known as the SWOT Analysis. The group discussed many assumptions that would have to be made in order to begin the analysis.

The most critical assumptions used during the analysis are listed below:

1. Growth will continue.
2. The tax base will expand.
3. Demand for services will increase.
4. New technologies will evolve.
5. Political turnover will be experienced.

Critical issues were also reviewed and prioritized as follows:

1. Change in the tax base.
2. Infrastructure needs.
3. Changes in enforcement regulations.
4. Facility needs.
5. Utility requirements.

DENTON COUNTY

STRATEGIC PLANNING - Page 2

Opportunities to be capitalized on by Denton County were defined below:

1. Growth in the tax base through leading role in economic development.
2. Improve services, customer relations, accessibility and comprehensiveness.
3. Capitalize on location to the metroplex and opportunities.
4. New technologies to enhance communication and improve services.
5. Focus on benefits of local private sector expertise and labor pool.

Strengths of Denton County were identified as follows:

1. Location: transportation, commerce, education, and environment.
2. Cooperative, innovative, effective leadership team.
3. Good solid leadership.
4. Financially sound.
5. Educated, informed, caring citizenry.

Threats to Denton County and/or Planning Success include:

1. Population explosion.
2. Lack of infrastructure.
3. State legislative changes.
4. Public resistance to growth.
5. Politics.

Weaknesses to Overcome were defined below:

1. Lack of unified vision/planning.
2. Limited statutory powers.
3. Organizational structure.
4. Poor interdepartmental communication.
5. Poor public perception.

At the end of the first session, a "draft" mission statement was complete. One month later, the second planning session was held where the Strategic Planning process was reviewed and the "draft" mission statement was discussed at length and was revised and approved as outlined on page 6 of this operating budget. At the conclusion of the second meeting, it was determined that the process was beneficial and should continue with the review of strategic issues and objectives and specific strategies. The process was very informative to all that attended and also provided a learning process and an opportunity to discuss key issues and possible solutions among the Commissioners Court and Department Heads. This process will assist with long-term planning as well as assist with the annual budget process. The Commissioners Court is currently in the process of approving a Strategic Planning Policy before additional sessions are held.

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**DENTON COUNTY
2004 - 2005 OPERATING BUDGET
INDEX TO ACTIVITIES**

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DENTON COUNTY

VERNON'S TEXAS CODES ANNOTATED

Local Government Code

SUBCHAPTER C. ALTERNATE METHOD OF BUDGET PREPARATION IN COUNTIES WITH POPULATION OF MORE THAN 125,000

§ 111.061. Subchapter Applicable to Counties With Population of More Than 125,000

This subchapter applies only to a county that has a population of more than 125,000 and that chooses to operate under this subchapter instead of under Subchapter A or B.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 11(e), eff. Aug. 28, 1989.

§ 111.062. Appointment of Budget Officer; Abolition of Office

(a) The commissioners court of the county may appoint a county budget officer to prepare a county budget for the fiscal year.

(b) A county that establishes the office of county budget officer may abolish that office only by a formal action of the commissioners court. The court must take the action after the first day of the second month of the fiscal year and before the first day of the sixth month of the fiscal year. If the office is abolished, the duties of budget officer shall be performed by:

(1) the county judge, if the county has a population of 225,000 or less; or

(2) the county auditor, if the county has a population of more than 225,000.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1993, 73rd Leg., ch. 593, § 1, eff. June 13, 1993.

§ 111.063. Itemized Budget; Contents

(a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual or estimated expenditures for the same or similar purposes that were made for the preceding fiscal year. The budget must show with reasonable accuracy each of the projects for which an appropriation is established in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget officer shall obtain from the county auditor any information necessary to prepare a complete financial statement for inclusion in the budget. The financial statement must show:

(1) the outstanding obligations of the county;

(2) the cash on hand to the credit of each fund of the county government;

(3) funds received from all sources during the preceding fiscal year;

(4) the funds and revenue estimated by the auditor to be received from all sources during the preceding fiscal year;

(5) the funds and revenue estimated by the auditor to be received during the ensuing year; and

(6) a statement of all accounts and contracts on which sums are due to or owed by the county as of the last day of the preceding fiscal year, except for taxes and court costs.

§ 111.063. Itemized Budget; Contents (Continued)

(c) If actual amounts for the information described by Subsection (b)(1), (b)(2), (b)(3), or (b)(6) are not available at the time the budget officer prepares the financial statement, the budget officer may use in the preparation of the statement estimates of that information made by the county auditor.

d) Subsection (c) does not prevent the commissioners court from adopting a budget before the beginning of the fiscal year for which the budget is prepared.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1044, § 1, eff. Sept. 1, 1989.

§ 111.064. Limitation on Expenditures Before Adoption of Budget

Until a budget for a fiscal year is adopted by the commissioners court, the county may not make payments during that fiscal year except for emergencies and for obligations legally incurred before the first day of the fiscal year for salaries, utilities, materials, and supplies.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.065. Information Furnished by Officers

In preparing or monitoring the budget, the budget officer may require the county auditor or any other district, county, or precinct officer of the county to provide any information necessary for the budget officer to properly prepare or monitor the budget.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.066. Proposed Budget Filed With County Clerk and County Auditor; Public Inspection

(a) The budget officer shall file a copy of the proposed budget with the county clerk and the county auditor.

(b) The copy of the proposed budget shall be available for public inspection.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.067. Public Hearing on Proposed Budget

(a) The commissioners court shall hold a public hearing on the proposed budget. Any taxpayer of the county may attend and may participate in the hearing.

(b) The commissioners court shall hold the hearing on a day within 10 calendar days after the date the proposed budget is filed but before the last day of the first month of the fiscal year.

(c) The commissioners court shall publish notice that it will consider the proposed budget on the date of the budget hearing. The notice must be published once in a newspaper of general circulation in the county and must state the date, time, and location of the hearing.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

Amended by Acts 1999, 76th Leg., ch. 552, § 2, eff. June 18, 1999.

DENTON COUNTY

VERNON'S TEXAS CODES ANNOTATED Local Government Code

§111.0675. Commissioners Court: Special Notice by Publication for Budget Hearing

(a) A commissioners court shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county.

(b) Notice published under this section is in addition to notice required by other law. Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

(c) This section does not apply to a commissioners court required by other law to give notice by publication of a hearing on a budget. Added by Acts 1993, 73rd Leg., ch. 268, § 28, eff. Sept. 1, 1993.

§ 111.068. Adoption of Budget

(a) At the conclusion of the public hearing, the commissioners court shall take action on the proposed budget.

(b) The commissioners court may make any changes in the proposed budget that it considers warranted by the facts and law and required by the interest of the taxpayers, but the amounts budgeted in a fiscal year for expenditures from the various funds of the county may not exceed the balances in those funds as of the first day of the fiscal year, plus the anticipated revenue for the fiscal year as estimated by the county auditor.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.069. Approved Budget Filed With Officers

On final approval of the budget by the commissioners court, the court shall file a copy of the budget with the county auditor and the county clerk.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 584, § 101, eff. Sept. 1, 1989.

§ 111.070. Expenditure of Funds Under Budget; Emergency Expenditure; Budget Transfer

(a) The commissioners court may spend county funds only in strict compliance with the budget, except as provided by this section.

(b) The commissioners court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If the court amends the original budget to meet an emergency, the court shall file a copy of its order amending the budget with the county clerk and the clerk shall attach the copy to the original budget.

(c) The commissioners court by order may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 1197, § 7, eff. June 20, 1997.

§ 111.0705. Budget for Expenditures From Proceeds of Bonds or Other Obligations

If a county bond issue is submitted at an election or other authorized obligations are to be issued against future revenues and a tax is to be levied for those obligations, the commissioners court shall adopt a budget of proposed expenditures. On receipt of the proceeds of the sale of the bonds or other obligations, the county may make expenditures from the proceeds in the manner provided by this subchapter for expenditures for general purposes. Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§ 111.0706. Special Budget for Grant or Aid Money

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§111.0707. Special Budget for Revenue From Intergovernmental Contracts

The county auditor shall certify to the commissioners court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the revenue from intergovernmental contracts for its intended purpose.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§111.07075. Special Budget for Revenue Received After Start of Fiscal Year

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

Added by Acts 2001, 77th Leg., ch. 938, § 3, eff. Sept. 1, 2001.

§ 111.0708. Pledging Revenue as Security for Bonds and Other Obligations

In preparing a county budget, a county may secure county bonds or other obligations by pledging for the term of the bonds or other obligations:

(1) any security authorized by law; or

(2) any revenue or receipts obtained by the county from the levy of a state tax if the state is required to pay the county the proceeds or receipts from the tax.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

DENTON COUNTY

VERNON'S TEXAS CODES ANNOTATED

Local Government Code

§ 111.0709. Changes in Budget for County Purposes

This subchapter does not prevent the commissioners court from making changes in the budget for county purposes.

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§ 111.071. Budget Officer's Assistance to Commissioners Court

The budget officer may assist the commissioners court in the performance of the court's duties relating to the efficiency and effectiveness of county operations.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.072. Duties Retained by County Auditor

The duties given under Subchapter B to the county auditor that are not expressly conferred by this subchapter on the budget officer remain duties of the county auditor.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.073. Employment of Personnel

The commissioners court may employ personnel necessary to assist the budget officer in the performance of the duties of that office.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.074. Limitation on Budget of County Auditor

An increase from one fiscal year to the next in the amount budgeted for expenses of the county auditor's office or the salary of an assistant auditor shall not exceed five (5) percent without approval of the commissioners court.

Added by Acts 1991, 72nd Leg., ch. 600, § 5, eff. June 15, 1991;

Acts 1991, 72nd Leg., ch. 739, § 3, eff. Aug. 26, 1991.

§ 111.075. Reserve Item

Notwithstanding any other provision of this subchapter, a county may establish in the budget a reserve or contingency item. The item must be included in the itemized budget under Section 111.063(a) in the same manner as a project for which an appropriation is established in the budget.

Added by Acts 2003, 72nd Leg., ch. 201, § &, eff. Sept. 1, 2003.

SUBCHAPTER D. BUDGET APPROPRIATIONS

§ 111.091. Appropriation Accounts

(a) On the adoption and certification of a general or special county budget, the county auditor shall open an appropriation account for each main budgeted or special item in the budget.

(b) The county auditor shall enter to an appropriation account each warrant drawn against that appropriation.

(c) The county auditor periodically shall inform the commissioners court of the condition of the appropriation accounts.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§111.092. Departmental Expenses Not to Exceed Appropriations

The county auditor shall oversee the warrant process to ensure that the expenses of any department do not exceed the budget appropriations for that department.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.093. Appropriations For Purchases, Contracts, Salaries, or Labor Expenses in County With Population of More Than 225,000

(a) This section applies only to a county with a population of more than 225,000.

(b) The county auditor shall charge all purchase orders, requisitions, contracts, and salary and labor allowances to the appropriation accounts.

(c) A requisition issued or a contract for work, labor, services, or materials and supplies that is entered into in the manner provided by law by a proper authority is not binding until the county auditor certifies that the budget contains an ample provision for the obligation and that funds are or will be available to pay the obligation when due.

(d) The amount allocated in the budget for a purchase order, requisition, contract, special purpose, or salary or labor account may not be allocated for any other purpose unless an unexpended balance remains in the account after full discharge of the obligation or unless the requisition, contract, or allocation is canceled in writing by the commissioners court or a county officer for a valid reason.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 111.094. Itemized Budget

The commissioners court in preparing the county budget shall determine the amount of county funds to be spent for the Juvenile probation department in the county budget

Added by Acts 1997, 75th Leg., ch. 1197, § 8, eff. June 20, 1997.

§ 111.095. Special Funds

(a) This section shall apply to all funds maintained and controlled by a county tax assessor-collector that are not included in the county budget.

(b) At least 60 days before the first day of the county's fiscal year, the county tax assessor-collector shall prepare a budget for the expenditure of the funds during that fiscal year and file a copy of that budget with the county budget officer. The county budget officer shall make a copy of the budget filed with the budget officer available to the public at all reasonable times. The budget filed with the county budget officer is not subject to approval by the commissioners court of the county, but any member of the public is entitled to speak for or against the budget during the county's budget process. Funds in the accounts under this section may be spent only in compliance with the budget filed with the county budget officer under this subsection.

(c) Funds in the accounts under this section may not be used to supplement the salary or cover the personal expenses of the county tax assessor-collector.

(d) The provisions of this section are cumulative with the provisions of other statutes pertaining to county funds.

Added by Acts 2001, 77th Leg., ch. 938, § 4, eff. Sept. 1, 2001.

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DENTON COUNTY COMMISSIONERS COURT

September 7 2004
Month Day Year

Court Order Number: 04-0566

THE ORDER:

4. D

Approval of the adoption of the tax rate on \$100 of taxable value for Denton County for tax year 2004 as follows: \$0.21908 for the purpose of maintenance and operation and \$0.03572 for the payment of principal and interest on debt service, for a total County tax rate of \$0.25480.

Motion by Horn

Seconded by Carter

County Judge Yes
 Mary Horn Abstain
 No
 Absent

Commissioner Pct No 1 Yes
 Cynthia White Abstain
 No
 Absent

Commissioner Pct No 2 Yes
 Sandy Jacobs Abstain
 No
 Absent

Commissioner Pct No 3 Yes
 Bobbie J. Mitchell Abstain
 No
 Absent

Commissioner Pct No 4 Yes
 Jim Carter Abstain
 No
 Absent

Motion Carried 3-2-0

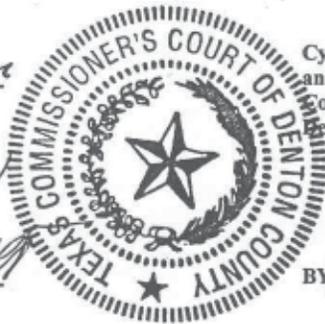
Other Action: Pulled from Consent No Action Postponed

BY ORDER OF THE COMMISSIONERS COURT: ATTEST: _____

Mary Horn
 Presiding Officer

Cynthia Mitchell, County Clerk
 and Ex-Officio Clerk of the
 Commissioners Court of
 Denton County, Texas

APPROVED AS TO FORM:
Thomas Leaver
 Assistant District Attorney



BY: Kathleen Branford
 Deputy County Clerk

GLOSSARY

Account Code: A series of numbers used to identify and classify expenditures or revenues within an organizational unit. The account code consists of a fund code, department or activity code, an object or expenditure code and a category code as set forth in the “Chart of Accounts.”

Accrual Basis: Basis of accounting where transaction are recognized in the financial statement when they occur, regardless of when cash is actually received or spent.

Activity: The part of a department or division charged with a specific provision of County service.

Actual: Final audited revenue or expenditure results of operations for the fiscal year indicated.

Ad Valorem Tax: A tax levied against the taxable valuation of land and improvements.

Appraised Value: To make an estimate of value for the purpose of taxation.

Appropriation: An authorization to make expenditures or incur obligations against the resources of the County.

Assessed Valuation: The total valuation of land and improvements less all property exempt from tax. It is used by a government as a basis for levying taxes. The Denton County Appraisal District that is a separate entity sets the assessed values in Denton County.

Assets: Any item of economic value owned by the County; vehicles, land, etc.

Authorized Position Detail: A breakdown of positions and pay grades by job title for a specific department or division.

Bond: A written promise to pay two things;

1. a principle amount on a specified date, and
2. a series of interest payments, usually in annual installments for the term of the bond.

Bond Rating: Organizations like Standard and Poor’s and Moody’s rate the riskiness of government-issued securities and gives each security a bond rating.

Bonded Indebtedness: The total amount of principal and interest due on bonds which have been sold to finance capital projects such as roads, bridges and buildings. The most prevalent types of bonds are general obligation or revenue bonds.

Budget: An itemized schedule of estimated government revenues and expenditures covering the fiscal year, prepared in advance as a guide for government expenditures.

Budget Amendment: A change in the authorized level of funding (appropriations) for a department or line item object code. These adjustments are made only with Commissioners Court approval.

Budget Calendar: A schedule of dates which the County follows in the preparation, adoption and administration of the budget process.

Budget Message: The opening section of the budget which provides the Commissioners Court and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Budget Officer.

Budget Policy & Procedures: A statement or plan that describes how they formulate certain aspects of the budget and the rules to be followed as the budget is put into operation after adoption.

Budgetary Control: A general set of guidelines established in a policy and procedures statement which allows for monitoring and management of funds that have been appropriated for use in providing a service.

Calculated Effective Tax Rate: State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Capital Equipment: Non-Consumable items purchased with an estimated useful life of more than one (1) year and a value of \$1000 or more.

Capital Improvement Program: A proposed plan to finance major infrastructure development and funded through General Obligation Bonds, Refunding Bonds, Permanent Improvement Bonds and Tax Notes.

Capital Outlay: Expenditure that results in the acquisition of fixed assets.

Capital Project Fund: A proposed plan for financing long term work projects that lead to the physical development of the County; usually based on the Capital Improvement Program.

CDA: Criminal District Attorney:

Certificates of Obligation: A short-term debt instrument whose rates are periodically restructured.

Certification Pay: Additional pay attributable for completion of specified certification that enhances performance.

CHOS: Courthouse on the Square.

Contingency Funds: A budgetary reserve set aside for unforeseen events occurring during the fiscal year. Also known as a reserve account.

CPS: Child Protective Services.

CSCD: Community Supervision & Corrections Department.

Current Taxes: Taxes that are levied and collected prior to being delinquent. The tax year begins January 1st. Taxes are delinquent on February 1st, after which time penalty and interest charges accrue.

Debt Service: The County's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule developed at the time the instrument is issued.

Debt Service Fund: This fund accounts for the accumulation of financial resources needed to meet the requirements of general obligation debt service and debt service reserves.

Deficit: The excess of expenses over budget during the accounting period.

Delinquent Taxes: Taxes that remain unpaid at February 1st.

Department: A major division or unit of the County responsible for a service or operation or a group of related operations within a functional area.

Department/Activity Description: Description of the services provided by a particular department at the approved level of funding.

Departmental Goals: The Goals are to describe the purpose of benefit that the department provides to the citizen which also identifies the end result that the department desires to achieve.

Disbursement: Payment of goods or services in cash or by check.

DA: Criminal District Attorney.

Division: A section of an operation that is grouped based on related activities.

Effective Tax Rate: State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Encumbrance: An obligation of the County for which funds have been set aside (not expended) for known or expected expenditure with a valid purchase order or contract.

Estimated Revenue: The amount of projected revenue for the fiscal cycle. Projections are generally based on prior experiences or increased fees.

Executive Summary: An overview of the County including budget highlights, funding sources and a complete review of the budget process.

Exempt: Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. The respective department head or elected official, as partial compensation for overtime hours worked, may allow compensatory time off.

Expenditure: The outflow of funds to obtain goods or services.

Expenses: Charges incurred for operations, maintenance, debt service and other goods and services.

Fees of Office (Revenue): Fees charged by various County departments to provide a service to the public or another governmental entity.

FEMA: Federal Emergency Management Agency.

Fiduciary or Trust and Agency Fund: The funds that account for assets held by the County in a trustee or agency capacity.

Fines (Revenue): Revenue generated through fines assessed by various courts.

Fiscal Policy: Reflects a set of principals for the planning and programming of government budgets. Changes in the level of taxes, the rate of government expenditures or the budget deficit are all possible instruments of fiscal policy.

Fiscal Year: The period signifying the beginning and ending of an accounting period. Denton County's fiscal year is October 1st through September 30th.

Fixed Assets: See Capital Equipment.

Forfeitures: Payment as a penalty assessed by the Courts through bail bond and property forfeitures.

Fund: An independent fiscal and accounting entity, segregated to perform specific activities or functions. Each fund balances appropriations and revenues.

Fund Balance: The excess of a fund's current assets over its liabilities for the accounting period. State law prohibits deficits.

General Fund: The fund used to account for all financial resources except those required to be accounted for in another fund. This is the main operating fund of the County.

General Ledger: A file that contains the accounts needed to reflect the financial position and the results of operations of the County.

General Obligation Bonds: Also known as G.O. Bonds. Debt instruments where the taxing power of the governmental entity is used to guarantee repayment. These bonds are sold and guaranteed by the government entity which issues the bonds and backed by the government's full faith and credit to the repayment of the bonds it issues.

GAAP: Generally Accepted Accounting Principals.

GFOA: Government Finance Officers Association.

GASB: Governmental Accounting Standards Board.

Grant: A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

Indirect Costs: Costs not directly attributable to providing a product or service. Usually these are support costs.

Inflation: A persistent rise in the general price level that results in a decline in the purchasing power of money.

Infrastructure: the basic elements necessary for providing sufficient roads and highways necessary to handle the volumes of increasing traffic.

Interest Earnings: Earnings from available monies invested during the year.

Intergovernmental (Revenue): Funds received as payment from the State of Texas and other agencies for administering a program.

Internal Control: A plan of organization under which employees' duties are arranged so that records and procedures are so designed as to make it possible to exercise effective accounting controls over assets, liabilities, revenues and expenditures.

Intra-Departmental Transfer: A change within a departments operating line items with less than a \$2,000 cumulative total for the fiscal year.

Investments: Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

JJAEP: Juvenile Justice Alternative Education Program.

JP: Justice of the Peace.

Liabilities: Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

Levy: To impose taxes, special assessments, or service charges for the support of government activities.

Line Item Budget: A budget that lists each object code for departments separately with the dollar amount budgeted.

Long Term Debt: Debt with a maturity of more than one year from the date of issuance.

ME: Medical Examiner's Office.

MHMR: Mental Health Mental Retardation.

Miscellaneous (Revenue): Revenue generated from various sources such as the sale of assets or supplies. Beginning balances are classified as miscellaneous since they consist of excess revenue from all categories.

Mission Statement: An operational statement explaining the purpose of the organization.

Modified Accrual Basis: This is a combination of cash and accrual accounting.. Expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are “measurable” and “available for expenditure”. This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

Non-Departmental Expense: Expenditures for professional services and other general government functions, which cannot be allocated to individual departments, are assigned to miscellaneous/non-departmental expenses.

Object Code: Numerical code for line item expenditure description.

Objective: Steps taken to achieve a pre-determined goal.

Operating Budget: That summarized budget of the County, which provides a review of the services and function of the various County departments including budget changes, funding sources and other various information. This document is provided separate from a line-item budget which provides more details about the County for the public.

Operating Fund: A set of self-balancing accounts used to pay current, on-going expenditures.

Operating Expenses: The portion of the budget that provides goods and services used in the daily operations excluding personnel and capital expenditures.

Performance/Productivity Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Position: An employee working at least 17 hours per week for the County.

Property Tax: Taxes levied on both real and personal property according to the property’s valuation and the tax rate.

Reserve: Denton County maintains one type of reserve account. The Unallocated Reserves are used to fund expenses within the first three months of the fiscal year until property tax payments are received.

Resolution: A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources: Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue: Income received from such sources as taxes, fines, fees, forfeitures, grants, etc.

Source of Revenue: Revenues are classified according to source.

Special Revenue Funds: These funds are set up to keep track of segregated revenue activities.

Staffing Trends: Staffing figures for a specific period of time for a department or division.

Statute: A law enacted by the legislative assembly.

Tax Levy: Imposing or collecting a tax.

Tax Rate: A percentage applied to all taxable property to raise general revenues.

Tax Rate Limit: The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll: Official list showing the amount of taxes levied against each taxpayer or property.

Taxes: Sums imposed by a government for services performed for the common benefit of the people.

Taxes (current): Taxes levied that are due within one year.

Taxes (delinquent): Taxes which remain unpaid after the date on which a penalty for non-payment is attached.

Time Deposit: Investment of idle funds with a depository at a negotiated interest rate.

TJPC: Texas Juvenile Probation Commission.

Transfer-in: Funds expended in one fund and received in another.

Trust Funds: Accounts established to record and report all funds collected, disbursed, invested, and held in trust as ordered by the courts.

Unencumbered Balance: The amount of an appropriation that is neither expended nor obligated (encumbered). That amount of appropriation is available for future use.

Unappropriated Fund Balance: Funds that are neither expended nor obligated and provides cash flow to the organization.

DENTON COUNTY

DENTON COUNTY STEP PLAN FY 2005

Effective October 1, 2004

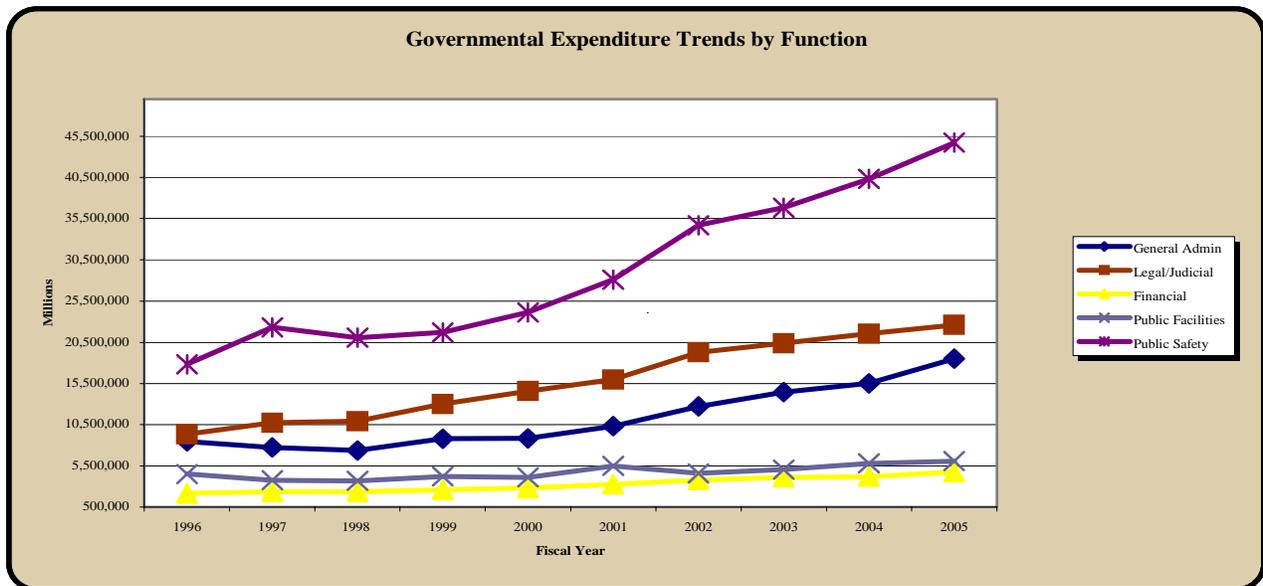
| GRADE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 10 | \$17,599 | \$18,304 | \$19,036 | \$19,795 | \$20,588 | \$21,412 | \$22,268 | \$23,157 | \$24,082 | \$25,049 | \$26,052 | \$26,073 |
| 11 | \$18,853 | \$19,606 | \$20,390 | \$21,206 | \$22,054 | \$22,936 | \$23,856 | \$24,808 | \$25,800 | \$26,832 | \$27,905 | \$29,020 |
| 12 | \$20,105 | \$20,910 | \$21,748 | \$22,620 | \$23,525 | \$24,463 | \$25,443 | \$26,462 | \$27,518 | \$28,617 | \$29,763 | \$30,955 |
| 13 | \$21,364 | \$22,219 | \$23,105 | \$24,028 | \$24,989 | \$25,990 | \$27,032 | \$28,111 | \$29,234 | \$30,403 | \$31,620 | \$32,887 |
| 14 | \$22,616 | \$23,523 | \$24,463 | \$25,440 | \$26,460 | \$27,516 | \$28,617 | \$29,763 | \$30,952 | \$32,190 | \$33,478 | \$34,817 |
| 15 | \$23,872 | \$24,827 | \$25,821 | \$26,855 | \$27,928 | \$29,045 | \$30,208 | \$31,414 | \$32,673 | \$33,979 | \$35,337 | \$36,754 |
| 16 | \$25,128 | \$26,131 | \$27,177 | \$28,265 | \$29,397 | \$30,572 | \$31,795 | \$33,068 | \$34,389 | \$35,766 | \$37,197 | \$38,684 |
| 17 | \$26,383 | \$27,437 | \$28,536 | \$29,677 | \$30,863 | \$32,099 | \$33,384 | \$34,715 | \$36,109 | \$37,550 | \$39,054 | \$40,614 |
| 18 | \$27,637 | \$28,744 | \$29,892 | \$31,088 | \$32,332 | \$33,625 | \$34,971 | \$36,369 | \$37,823 | \$39,335 | \$40,909 | \$42,538 |
| 19 | \$28,891 | \$30,048 | \$31,250 | \$32,498 | \$33,802 | \$35,150 | \$36,558 | \$38,022 | \$39,543 | \$41,124 | \$42,769 | \$44,477 |
| 20 | \$31,181 | \$32,429 | \$33,725 | \$35,075 | \$36,477 | \$37,935 | \$39,456 | \$41,032 | \$42,671 | \$44,379 | \$46,153 | \$48,000 |
| 21 | \$34,270 | \$35,643 | \$37,070 | \$38,551 | \$40,094 | \$41,696 | \$43,364 | \$45,099 | \$46,904 | \$48,778 | \$50,729 | \$52,757 |
| 22 | \$37,363 | \$38,854 | \$40,410 | \$42,026 | \$43,707 | \$45,454 | \$47,274 | \$49,167 | \$51,131 | \$53,175 | \$55,303 | \$57,516 |
| 23 | \$40,450 | \$42,070 | \$43,753 | \$45,502 | \$47,320 | \$49,215 | \$51,185 | \$53,231 | \$55,361 | \$57,574 | \$59,879 | \$62,271 |
| 24 | \$43,543 | \$45,282 | \$47,093 | \$48,978 | \$50,937 | \$52,971 | \$55,091 | \$57,296 | \$59,590 | \$61,972 | \$64,453 | \$67,030 |
| 25 | \$46,629 | \$48,495 | \$50,436 | \$52,456 | \$54,552 | \$56,734 | \$59,001 | \$61,364 | \$63,816 | \$66,373 | \$69,025 | \$71,787 |
| 26 | \$49,722 | \$51,711 | \$53,778 | \$55,929 | \$58,165 | \$60,493 | \$62,912 | \$65,431 | \$68,045 | \$70,768 | \$73,599 | \$76,542 |
| 27 | \$52,811 | \$54,924 | \$57,121 | \$59,405 | \$61,780 | \$64,253 | \$66,824 | \$69,495 | \$72,274 | \$75,167 | \$78,175 | \$81,303 |
| 28 | \$55,902 | \$58,136 | \$60,464 | \$62,880 | \$65,395 | \$68,010 | \$70,732 | \$73,561 | \$76,504 | \$79,564 | \$82,747 | \$86,056 |
| 29 | \$58,991 | \$61,350 | \$63,806 | \$66,356 | \$69,010 | \$71,768 | \$74,643 | \$77,628 | \$80,733 | \$83,961 | \$87,320 | \$90,813 |
| 30 | \$62,080 | \$64,565 | \$67,147 | \$69,832 | \$72,623 | \$75,531 | \$78,551 | \$81,694 | \$84,962 | \$88,360 | \$91,894 | \$95,570 |
| 31 | \$65,171 | \$67,779 | \$70,489 | \$73,308 | \$76,242 | \$79,292 | \$82,462 | \$85,763 | \$89,190 | \$92,760 | \$96,468 | \$100,327 |
| 32 | \$68,259 | \$70,990 | \$73,830 | \$76,785 | \$79,855 | \$83,048 | \$86,372 | \$89,827 | \$93,421 | \$97,157 | \$101,040 | \$105,082 |
| 33 | \$71,348 | \$74,204 | \$77,172 | \$80,259 | \$83,468 | \$86,805 | \$90,278 | \$93,891 | \$97,648 | \$101,550 | \$105,614 | \$109,839 |
| 34 | \$74,439 | \$77,416 | \$80,513 | \$83,732 | \$87,083 | \$90,567 | \$94,191 | \$97,958 | \$101,872 | \$105,949 | \$110,188 | \$114,593 |
| 35 | \$77,528 | \$80,629 | \$83,853 | \$87,208 | \$90,698 | \$94,328 | \$98,097 | \$102,024 | \$106,103 | \$110,348 | \$114,760 | \$119,350 |
| 36 | \$80,619 | \$83,845 | \$87,198 | \$90,686 | \$94,313 | \$98,087 | \$102,007 | \$106,088 | \$110,332 | \$114,747 | \$119,336 | \$124,109 |
| 37 | \$83,708 | \$87,058 | \$90,538 | \$94,162 | \$97,926 | \$101,843 | \$105,920 | \$110,157 | \$114,562 | \$119,142 | \$123,908 | \$128,866 |
| 38 | \$86,798 | \$90,270 | \$93,883 | \$97,635 | \$101,544 | \$105,604 | \$109,826 | \$114,223 | \$118,791 | \$123,540 | \$128,484 | \$133,623 |
| 39 | \$89,887 | \$93,484 | \$97,221 | \$101,113 | \$105,152 | \$109,362 | \$113,736 | \$118,285 | \$123,017 | \$127,937 | \$133,056 | \$138,376 |
| 40 | \$92,978 | \$96,697 | \$100,564 | \$104,589 | \$108,769 | \$113,123 | \$117,645 | \$122,354 | \$127,246 | \$132,336 | \$137,632 | \$143,133 |
| 41 | \$96,069 | \$99,913 | \$103,904 | \$108,064 | \$112,387 | \$116,881 | \$121,557 | \$126,418 | \$131,477 | \$136,735 | \$142,201 | \$147,892 |
| 42 | \$99,158 | \$103,122 | \$107,247 | \$111,538 | \$115,997 | \$120,638 | \$125,466 | \$130,483 | \$135,703 | \$141,130 | \$146,777 | \$152,647 |
| 43 | \$102,247 | \$106,338 | \$110,589 | \$115,014 | \$119,612 | \$124,401 | \$129,376 | \$134,547 | \$139,930 | \$145,529 | \$151,351 | \$157,404 |
| 44 | \$105,337 | \$109,552 | \$113,932 | \$118,489 | \$123,230 | \$128,159 | \$133,284 | \$138,615 | \$144,159 | \$149,924 | \$155,923 | \$162,161 |
| ATY1 | \$50,444 | \$52,460 | \$54,558 | | | | | | | | | |
| ATY2 | \$55,334 | \$57,545 | \$59,850 | | | | | | | | | |
| ATY3 | \$58,731 | \$61,079 | \$63,521 | | | | | | | | | |
| ATY4 | \$66,512 | \$69,172 | \$71,939 | | | | | | | | | |
| ATY5 | \$69,699 | \$72,486 | \$75,385 | | | | | | | | | |
| ATY6 | \$88,094 | \$91,620 | \$95,285 | | | | | | | | | |
| ATY7 | \$91,620 | \$95,285 | \$99,095 | | | | | | | | | |
| ATY8 | \$94,981 | \$98,777 | \$102,730 | | | | | | | | | |
| ATY9 | \$111,114 | \$115,561 | \$120,178 | | | | | | | | | |
| ATY10 | \$121,967 | \$126,847 | \$131,920 | | | | | | | | | |
| ATY11 | \$131,635 | \$136,562 | \$142,376 | | | | | | | | | |

FY 2005 BUDGET

DENTON COUNTY

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION ¹ Last Ten Fiscal Years

| Fiscal Year | General Administration | Legal/Judicial | Financial | Public Facilities | Public Safety |
|-------------------|------------------------|----------------|-----------|-------------------|---------------|
| 1996 | 8,448,499 | 9,333,748 | 2,181,693 | 4,524,056 | 17,825,255 |
| 1997 | 7,726,964 | 10,723,810 | 2,352,460 | 3,756,999 | 22,308,217 |
| 1998 | 7,372,985 | 10,948,754 | 2,348,836 | 3,676,150 | 21,049,935 |
| 1999 | 8,792,484 | 13,011,401 | 2,601,432 | 4,227,886 | 21,720,223 |
| 2000 | 8,858,203 | 14,580,369 | 2,826,420 | 4,099,529 | 24,117,795 |
| 2001 | 10,332,518 | 15,970,080 | 3,262,723 | 5,493,845 | 28,097,993 |
| 2002 | 12,697,742 | 19,262,343 | 3,793,665 | 4,593,304 | 34,726,903 |
| 2003 | 14,465,251 | 20,389,512 | 4,109,254 | 5,052,708 | 36,822,726 |
| 2004 ² | 15,518,333 | 21,569,249 | 4,161,110 | 5,826,919 | 40,313,514 |
| 2005 ³ | 18,531,153 | 22,621,605 | 4,744,786 | 6,070,514 | 44,714,325 |



Notes: ¹ Includes General, Special Revenue and Debt Service Funds.

³ Budgeted Expenditures

² Estimated Expenditures

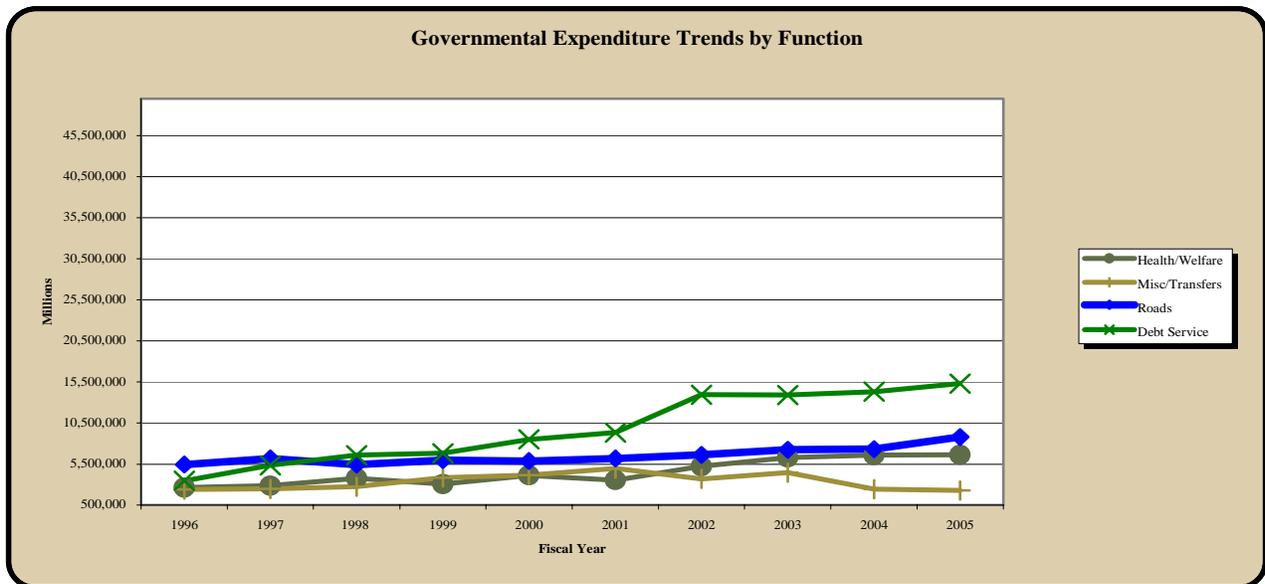
FY 2005 BUDGET

DENTON COUNTY

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION ¹

Last Ten Fiscal Years - Page 2

| Fiscal Year | Health/ Welfare | Miscellaneous/ Transfers | Roads | Debt Service | Total |
|-------------------|--------------------|-----------------------------|-----------|-----------------|-------------|
| 1996 | 2,645,216 | 2,410,977 | 5,439,122 | 3,457,647 | 56,266,213 |
| 1997 | 2,858,397 | 2,492,017 | 6,178,196 | 5,339,821 | 63,736,881 |
| 1998 | 3,781,609 | 2,755,839 | 5,435,705 | 6,586,082 | 63,955,895 |
| 1999 | 3,057,428 | 3,866,932 | 5,975,058 | 6,805,925 | 70,058,769 |
| 2000 | 4,130,741 | 4,140,946 | 5,883,255 | 8,514,550 | 77,151,808 |
| 2001 | 3,563,295 | 4,971,540 | 6,190,112 | 9,351,347 | 87,233,453 |
| 2002 | 5,205,919 | 3,690,786 | 6,630,787 | 13,922,586 | 104,524,035 |
| 2003 | 6,277,553 | 4,470,395 | 7,222,595 | 13,905,753 | 112,715,747 |
| 2004 ² | 6,607,755 | 2,428,702 | 7,298,494 | 14,331,033 | 118,055,109 |
| 2005 ³ | 6,627,592 | 2,271,450 | 8,818,343 | 15,320,382 | 129,720,150 |



Notes: ¹ Includes General, Special Revenue and Debt Service Funds.

³ Budgeted Expenditures

² Estimated Expenditures

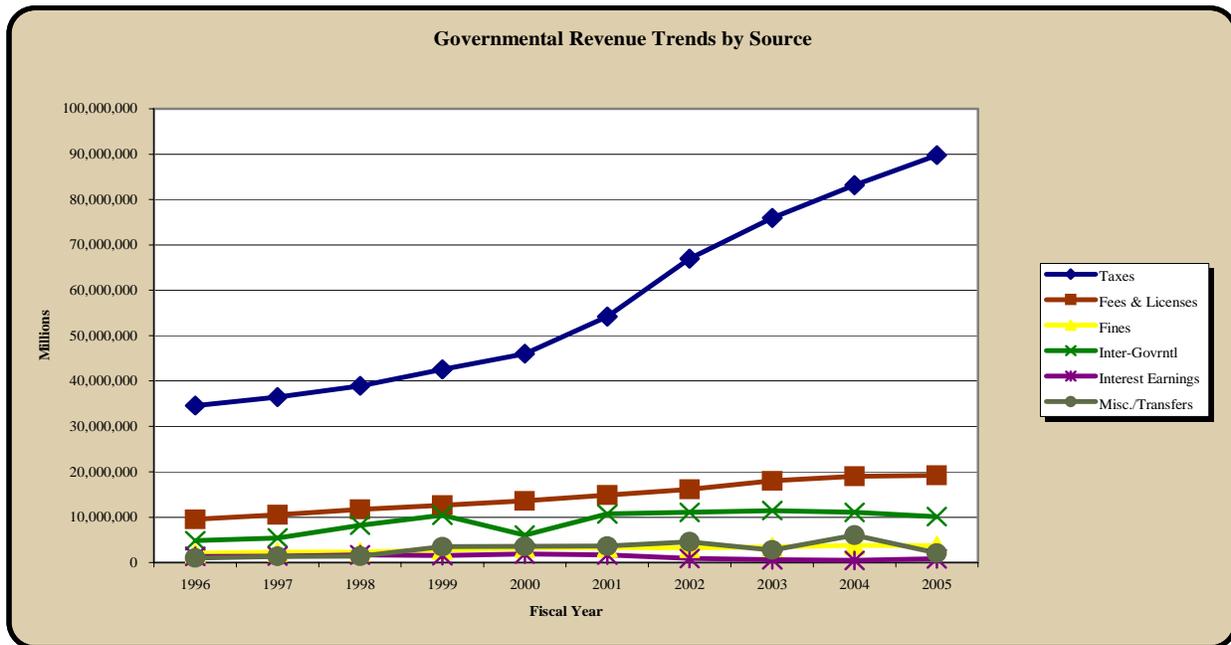
FY 2005 BUDGET

DENTON COUNTY

GENERAL REVENUES BY SOURCE ¹

Last Ten Fiscal Years

| Fiscal Year | Taxes | Fees and Licenses | Fines | Inter-Gvntl | Interest Earnings | Misc./Transfers | Total |
|-------------------|------------|-------------------|-----------|-------------|-------------------|-----------------|-------------|
| 1996 | 34,606,170 | 9,527,238 | 2,038,956 | 4,824,458 | 1,331,053 | 986,454 | 53,314,329 |
| 1997 | 36,450,218 | 10,522,088 | 2,282,344 | 5,448,895 | 1,391,398 | 1,315,791 | 57,410,734 |
| 1998 | 38,940,270 | 11,701,389 | 2,298,599 | 8,198,900 | 1,680,693 | 1,400,218 | 64,220,069 |
| 1999 | 42,536,316 | 12,647,292 | 2,743,386 | 10,468,111 | 1,559,170 | 3,447,176 | 73,401,451 |
| 2000 | 46,001,318 | 13,598,729 | 3,223,175 | 6,029,576 | 1,882,836 | 3,560,322 | 74,295,956 |
| 2001 | 54,150,614 | 14,863,967 | 3,248,336 | 10,688,133 | 1,703,660 | 3,584,001 | 88,238,711 |
| 2002 | 66,983,003 | 16,149,222 | 3,204,592 | 11,014,154 | 888,953 | 4,569,073 | 102,808,997 |
| 2003 ¹ | 75,897,298 | 18,004,137 | 3,378,781 | 11,445,768 | 570,121 | 2,757,113 | 112,053,218 |
| 2004 ² | 83,142,000 | 18,976,405 | 3,750,000 | 11,029,681 | 470,045 | 5,987,461 | 123,355,592 |
| 2005 ³ | 89,753,065 | 19,173,500 | 3,705,000 | 10,094,282 | 779,000 | 2,060,741 | 125,565,588 |



Notes: 1994 - 2003 Indicate Actual Totals

² Estimated Revenues

Includes General, Special Revenue and Debt Service Funds

³ Budgeted Revenues (Excludes Fund Balance)

FY 2005 BUDGET

DENTON COUNTY**PROPERTY TAX LEVIES AND COLLECTIONS**

Last Ten Fiscal Years

| Fiscal Year | Total Tax Levy | Current Tax Collections | Percent Of Levy Collected | Delinquent Tax Collections ¹ | Total Current and Delinquent | Percent of Total Tax Collections To Tax Levy |
|--------------------|-----------------------|--------------------------------|----------------------------------|--|-------------------------------------|---|
| 1995 | 32,159,460 | 31,790,219 | 98.8 | 1,190,751 | 32,980,970 | 102.6 |
| 1996 | 34,007,095 | 33,630,219 | 98.9 | 784,166 | 34,414,385 | 101.2 |
| 1997 | 36,028,617 | 35,632,272 | 98.9 | 534,234 | 36,166,506 | 100.4 |
| 1998 | 38,540,045 | 38,105,446 | 98.9 | 568,657 | 38,674,103 | 100.3 |
| 1999 | 41,874,015 | 41,410,656 | 98.9 | 605,651 | 42,016,307 | 100.3 |
| 2000 | 45,654,039 | 45,064,783 | 98.9 | 515,265 | 45,580,048 | 99.8 |
| 2001 | 53,675,987 | 52,928,630 | 98.6 | 796,896 | 53,725,526 | 100.1 |
| 2002 | 67,007,264 | 65,833,992 | 98.2 | 815,609 | 66,649,601 | 99.5 |
| 2003 | 74,597,046 | 73,502,543 | 98.5 | 1,499,654 | 75,002,197 | 100.5 |
| 2004 | 82,072,675 | 81,000,786 | 98.7 | 1,206,930 | 82,207,716 | 100.2 |

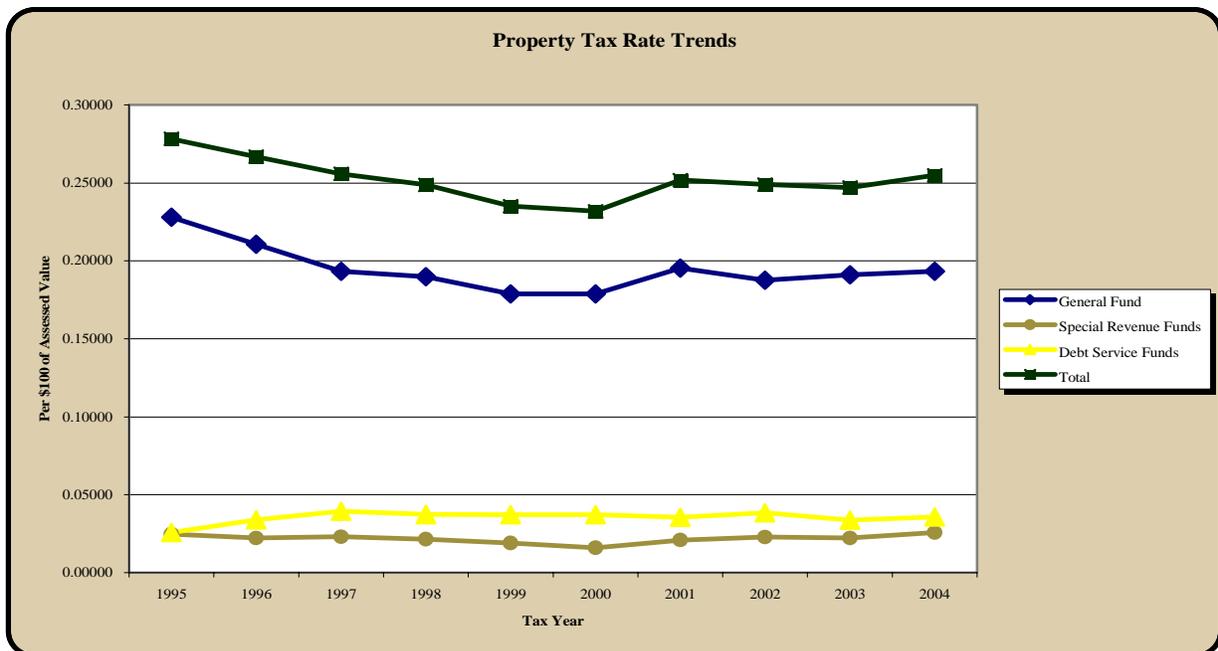
Notes: ¹ Includes penalties and interest collected.

FY 2005 BUDGET

DENTON COUNTY

**PROPERTY TAX RATES
(PER \$100 OF ASSESSED VALUE)
Last Ten Tax Years**

| Tax Year | General Fund | Special Revenue Funds | Debt Service Funds | Total |
|-----------------|---------------------|------------------------------|---------------------------|--------------|
| 1995 | 0.22797 | 0.02466 | 0.02575 | 0.27838 |
| 1996 | 0.21075 | 0.02229 | 0.03386 | 0.26690 |
| 1997 | 0.19349 | 0.02298 | 0.03943 | 0.25590 |
| 1998 | 0.18982 | 0.02158 | 0.03735 | 0.24875 |
| 1999 | 0.17883 | 0.01906 | 0.03715 | 0.23504 |
| 2000 | 0.17872 | 0.01606 | 0.03715 | 0.23193 |
| 2001 | 0.19531 | 0.02103 | 0.03559 | 0.25193 |
| 2002 | 0.18769 | 0.02285 | 0.03843 | 0.24897 |
| 2003 | 0.19117 | 0.02226 | 0.03374 | 0.24717 |
| 2004 | 0.19344 | 0.02564 | 0.03572 | 0.25480 |

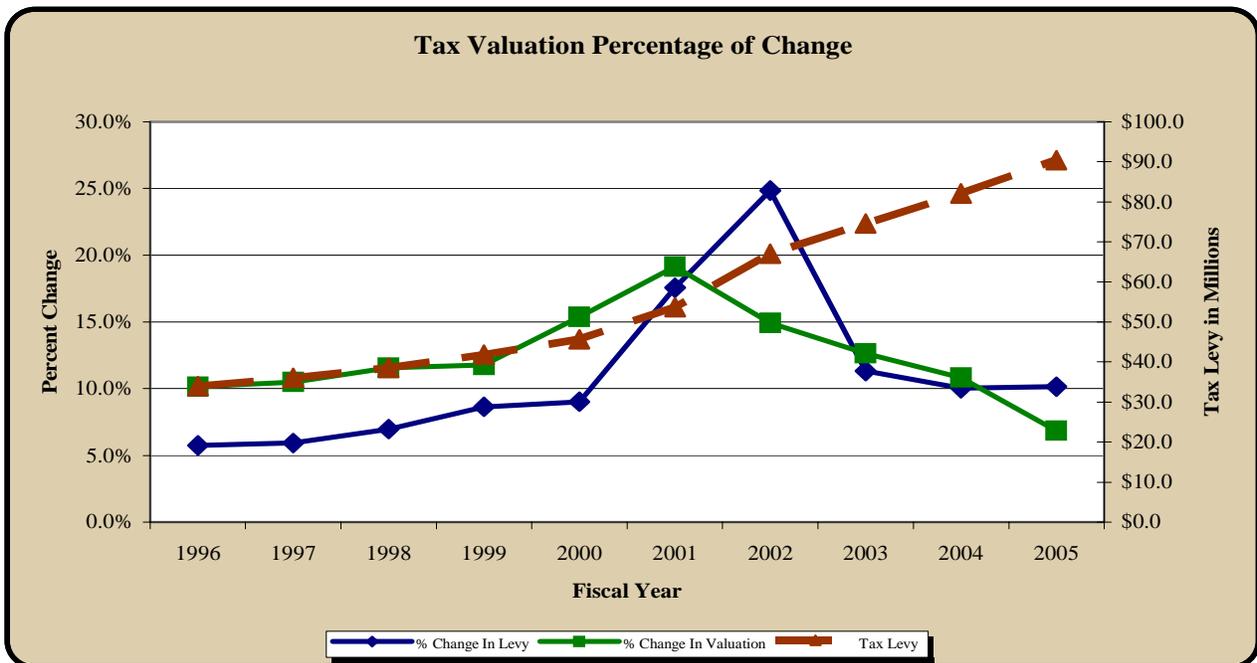


DENTON COUNTY

TAX VALUATION AND PERCENTAGE OF CHANGE

Last Ten Fiscal Years

| Fiscal Year | Valuation | Percentage of Change In Valuation | Tax Rate | Tax Levy | Percentage of Change In Levy |
|-------------|----------------|-----------------------------------|----------|------------|------------------------------|
| 1996 | 12,216,069,761 | 10.1 | 0.27838 | 34,007,095 | 5.7 |
| 1997 | 13,498,919,726 | 10.5 | 0.2669 | 36,028,617 | 5.9 |
| 1998 | 15,060,588,120 | 11.6 | 0.2559 | 38,540,045 | 7.0 |
| 1999 | 16,833,774,874 | 11.8 | 0.24875 | 41,874,015 | 8.7 |
| 2000 | 19,423,944,435 | 15.4 | 0.23504 | 45,654,039 | 9.0 |
| 2001 | 23,143,184,150 | 19.1 | 0.23193 | 53,675,987 | 17.6 |
| 2002 | 26,597,572,619 | 14.9 | 0.25193 | 67,007,265 | 24.8 |
| 2003 | 29,962,263,012 | 12.7 | 0.24897 | 74,597,046 | 11.3 |
| 2004 | 33,204,950,115 | 10.8 | 0.24717 | 82,072,675 | 10.0 |
| 2005 | 35,481,845,214 | 6.9 | 0.25480 | 90,409,203 | 10.2 |



FY 2005 BUDGET

DENTON COUNTY**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years**

| Fiscal Year | <u>Real Property</u> | | <u>Personal Property</u> | |
|------------------------|-----------------------------|-----------------------------------|---------------------------------|-----------------------------------|
| | Assessed Value | Estimated Actual Value | Assessed Value | Estimated Actual Value |
| 1995 | 9,866,064,087 | 9,866,064,087 | 1,224,590,808 | 1,224,590,808 |
| 1996 | 10,958,016,971 | 10,958,016,971 | 1,258,052,790 | 1,258,052,790 |
| 1997 | 12,154,732,994 | 12,154,732,994 | 1,344,186,732 | 1,344,186,732 |
| 1998 | 13,243,361,228 | 13,243,361,228 | 1,817,226,892 | 1,817,226,892 |
| 1999 | \$15,082,328,079 | 15,082,328,079 | \$1,751,446,795 | \$1,751,446,795 |
| 2000 | \$17,574,144,925 | 17,574,144,925 | \$1,849,799,510 | \$1,849,799,510 |
| 2001 | \$21,278,445,012 | 21,278,445,012 | \$1,864,739,138 | \$1,864,739,138 |
| 2002 | \$24,283,771,582 | 24,283,771,582 | \$2,313,801,037 | \$2,313,801,037 |
| 2003 | \$27,504,453,198 | 27,504,453,198 | \$2,457,809,814 | \$2,457,809,814 |
| 2004 | \$30,626,556,198 | 30,626,556,198 | \$2,578,393,917 | \$2,578,393,917 |
| <i>FY 2005 BUDGET</i> | | | | |

DENTON COUNTY**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years - Page 2**

| Fiscal Year | Assessed Value | <u>Total</u> | Estimated Actual Value | Ratio of Total Assessed to Total Estimated Actual Value |
|-----------------------|-----------------------|---------------------|-------------------------------|--|
| 1995 | 11,090,654,895 | | 11,090,654,895 | 100% |
| 1996 | 12,216,069,761 | | 12,216,069,761 | 100% |
| 1997 | 13,498,919,726 | | 13,498,919,726 | 100% |
| 1998 | 15,060,588,120 | | 15,060,588,120 | 100% |
| 1999 | 16,833,774,874 | | 16,833,774,874 | 100% |
| 2000 | 19,423,944,435 | | 19,423,944,435 | 100% |
| 2001 | 23,143,184,150 | | 23,143,184,150 | 100% |
| 2002 | 26,597,572,619 | | 26,597,572,619 | 100% |
| 2003 | 29,962,263,012 | | 29,962,263,012 | 100% |
| 2004 | 33,204,950,115 | | 33,204,950,115 | 100% |
| <i>FY 2005 BUDGET</i> | | | | |

DENTON COUNTY

COMPUTATION OF LEGAL DEBT MARGIN

September 30, 2004

| | | |
|---|------------------|-------------------------------|
| Assessed Value of Real Property | | \$30,626,556,198 |
| Debt Limit | | 7,656,639,050 |
| Amount of Debt Applicable to Debt Limit: | | |
| Total Bonded Debt | 130,777,570 | |
| Less Net Assets in Debt Service Fund | <u>1,209,971</u> | |
| Total Amount of Debt Applicable to Debt Limit | | <u>129,567,599</u> |
| Legal Debt Margin | | <u><u>\$7,527,071,451</u></u> |

Notes: (1) Debt Limit 25% of assessed value of real property - Article 3, Section 52, of the Texas Constitution.

FY 2005 BUDGET

DENTON COUNTY**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES
GENERAL BONDED DEBT TO TOTAL GENERAL EXPENDITURES
Last Ten Fiscal Years**

| Fiscal Year | Principal | Interest | Total Debt Service | Total General Expenditures ¹ | Ratio of Debt Svc Total General Expenditures |
|--------------------|------------------|-----------------|---------------------------|--|---|
| 1995 | 1,380,000 | 2,078,536 | 3,458,536 | 49,619,864 | 7.0 |
| 1996 | 1,495,000 | 1,961,368 | 3,456,368 | 56,266,213 | 6.1 |
| 1997 | 1,820,000 | 3,518,248 | 5,338,248 | 63,736,881 | 8.4 |
| 1998 | \$3,080,000 | \$3,504,338 | 6,584,338 | \$63,955,895 | 10.3 |
| 1999 | \$3,500,000 | \$3,303,877 | 6,803,877 | \$71,845,688 | 9.5 |
| 2000 | \$3,145,000 | \$5,369,555 | 8,514,555 | \$78,376,658 | 10.9 |
| 2001 | \$3,615,000 | \$5,731,158 | 9,346,158 | \$87,979,549 | 10.6 |
| 2002 | \$6,170,000 | \$7,747,773 | 13,917,773 | \$106,038,804 | 13.1 |
| 2003 | \$7,095,000 | \$6,805,641 | 13,900,641 | \$112,672,278 | 12.3 |
| 2004 | \$7,910,000 | \$6,253,631 | 14,163,631 | \$118,973,294 | 11.9 |
| 2005 ² | \$9,145,000 | \$6,162,382 | 15,307,382 | \$129,720,150 | 11.8 |

Notes: ¹ Includes General, Special Revenue and Debt Service Funds² Budgeted*FY 2005 BUDGET*

DENTON COUNTY**RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER
CAPITA
Last Ten Fiscal Years**

| Fiscal Year | Population ¹ | Assessed Value | Gross Bonded Debt | Less Debt Service Funds |
|------------------------|--------------------------------|---------------------------|------------------------------|------------------------------------|
| 1995 | 317,850 | 11,090,654,895 | 37,540,000 | 779,076 |
| 1996 | 335,650 | 12,216,069,761 | 58,845,000 | 615,227 |
| 1997 | 352,050 | 13,498,919,726 | 64,765,000 | 522,595 |
| 1998 | 373,850 | 15,060,588,120 | 61,685,000 | 569,329 |
| 1999 | 400,915 | 16,833,774,874 | 95,027,570 | 1,456,509 |
| 2000 | 432,976 | 19,423,944,435 | 107,177,570 | 1,077,645 |
| 2001 | 453,853 | 23,143,184,150 | 139,412,570 | 2,904,913 |
| 2002 | 475,600 | 26,597,572,619 | 136,922,570 | 1,943,755 |
| 2003 | 504,650 | 29,962,263,012 | 135,567,570 | 1,751,705 |
| 2004: ² | 528,950 | 33,204,950,115 | 130,777,570 | 1,209,971 |

Notes: ¹ Source: North Central Texas Council of Governments² Estimated*FY 2005 BUDGET*

DENTON COUNTY**RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA**

Last Ten Fiscal Years - Page 2

| Fiscal Year | Net Bonded Debt | Ratio of Net General Bonded Debt to Assessed | Net Bonded Debt Per Capita |
|--------------------|------------------------|---|-----------------------------------|
| 1995 | 36,760,924 | 0.33 | 115.65 |
| 1996 | 58,229,773 | 0.47 | 173.48 |
| 1997 | 64,242,405 | 0.48 | 182.48 |
| 1998 | 61,115,671 | 0.41 | 163.48 |
| 1999 | 93,571,061 | 0.56 | 233.39 |
| 2000 | 106,099,925 | 0.55 | 245.05 |
| 2001 | 136,507,657 | 0.59 | 300.78 |
| 2002 | 134,978,815 | 0.51 | 283.81 |
| 2003 | 133,815,865 | 0.45 | 265.17 |
| 2004 ² | 129,567,599 | 0.39 | 244.95 |

Notes: ¹ Source: North Central Texas Council of Governments² Estimated*FY 2005 BUDGET*

DENTON COUNTY**PROPERTY VALUE AND CONSTRUCTION
Last Ten Fiscal Years**

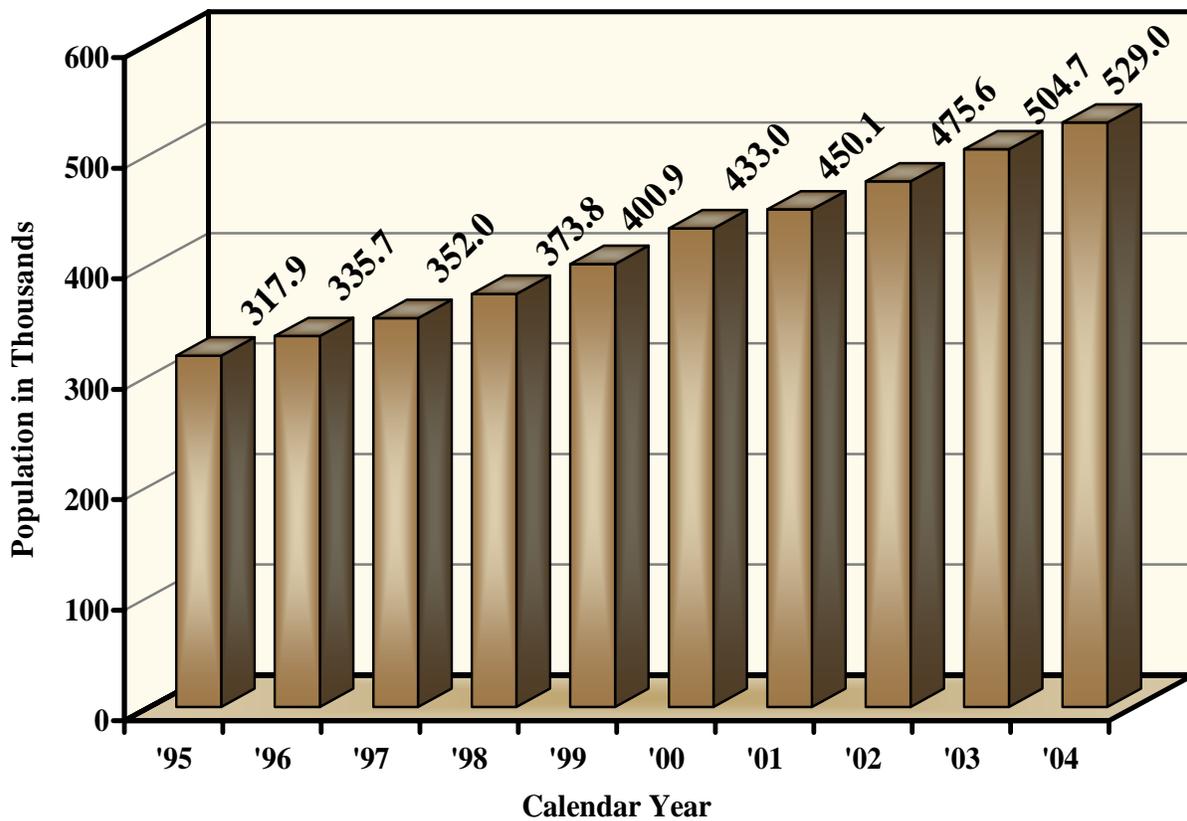
| Fiscal Year | Property Value | Construction ¹ | Total |
|--------------------|-----------------------|----------------------------------|------------------|
| 1995 | 11,090,654,895 | 445,637,861 | 11,536,292,756 |
| 1996 | 12,216,069,761 | 602,004,646 | 12,818,074,407 |
| 1997 | 13,498,919,726 | 603,450,109 | 14,102,369,835 |
| 1998 | 15,060,588,120 | 831,484,687 | 15,892,072,807 |
| 1999 | 16,833,774,874 | 987,042,219 | 17,820,817,093 |
| 2000 | \$19,423,944,435 | \$1,356,042,306 | \$20,779,986,741 |
| 2001 | \$23,143,184,150 | \$1,718,459,218 | \$24,861,643,368 |
| 2002 | \$26,597,572,619 | \$1,818,973,918 | \$28,416,546,537 |
| 2003 | \$29,962,263,012 | \$1,934,245,359 | \$31,896,508,371 |
| 2004 | \$33,204,950,115 | \$1,832,769,597 | \$35,037,719,712 |
| 2005 | \$33,599,146,161 | \$1,882,699,053 | \$35,481,845,214 |

Notes: ¹ Source: Denton Central Appraisal District*FY 2005 BUDGET*

DENTON COUNTY

POPULATION HISTORY

Last Ten Years



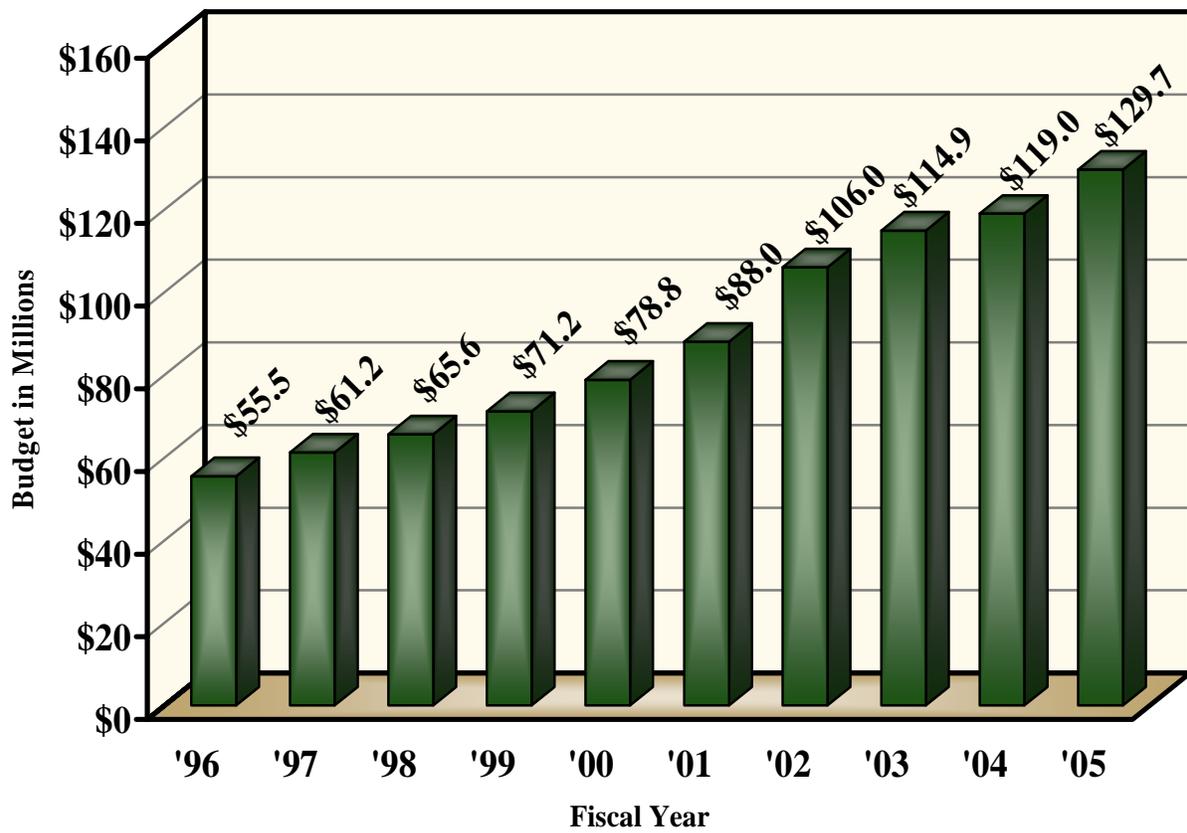
* This chart reflects North Texas Council of Governments' population estimates as of January 1st of each year except for 2000 which reflects U.S. Census figures.

FY 2005 BUDGET

DENTON COUNTY

BUDGET HISTORY

Ten Fiscal Years



* This chart reflects the actual adopted totals for the last ten fiscal years.

FY 2005 BUDGET