

**DENTON COUNTY, TEXAS
2016 - 2017 QUESTIONNAIRE
LIBRARIES**

This questionnaire represents the Denton County Commissioners Court's efforts to compile sufficient information on a particular agency so that an adequate assessment and evaluation of the agency, its programs and needs can be determined for the Commissioners Court records. Please answer all questions to the best of your knowledge.

NOTE: Please return questionnaire to the Budget Proposal Coordinator. The Combined questionnaire packet must be into the Budget Office by April 01, 2016 (940) 349-3060.

DATE: _____

OFFICIAL NAME OF LIBRARY: _____

ADDRESS: _____

PHONE: _____ FAX: _____

E-MAIL ADDRESS: _____

PERSON COMPLETING QUESTIONNAIRE: _____

Please specify what services are provided to Denton County citizens by your agency.

- | | |
|---|--|
| <input type="checkbox"/> Check Out Services | <input type="checkbox"/> CD-Rom Resources |
| <input type="checkbox"/> Books on Tape, Video Cassettes | <input type="checkbox"/> Exam Proctoring |
| <input type="checkbox"/> Youth Programs | <input type="checkbox"/> Off-Site Services (Specify) |
| <input type="checkbox"/> Children Programs | <input type="checkbox"/> Other (Specify) |
| <input type="checkbox"/> Adult Programs | |
| <input type="checkbox"/> Information Services | |
| <input type="checkbox"/> Computers for Public Use | |
| <input type="checkbox"/> Internet Services | |
| <input type="checkbox"/> Inter Library Loan | |

How does your agency use funding from Denton County?

- | | |
|--|--|
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Books and Other Materials |
| <input type="checkbox"/> Operating Expense | <input type="checkbox"/> Debt Service |
| <input type="checkbox"/> Capital Equipment | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Training Expense | |

Please provide a list of each Denton County city in which you have registered borrowers. Indicate the number of borrowers in each city and also indicate the total number of borrowers from unincorporated areas of Denton County. Please give the best estimate that you can based on addresses of borrowers.

City	#	City	#
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Cities _____
Denton County borrowers in Unincorporated areas _____
Total Denton County Citizens Served: _____
Total registered borrowers outside of Denton County _____
Total registered borrowers _____

Please indicate your funding sources for the current year's budget and last year's budget

Funding Sources:	Previous Operating Income (from report)		Current Budget	
City Funding-Cash	\$ _____	____%	\$ _____	____%
City Funding-In-Kind	\$ _____	____%	\$ _____	____%
Fund Raisers	\$ _____	____%	\$ _____	____%
State Grants	\$ _____	____%	\$ _____	____%
Denton County Funding	\$ _____	____%	\$ _____	____%
Fines	\$ _____	____%	\$ _____	____%
Fees	\$ _____	____%	\$ _____	____%
Donations	\$ _____	____%	\$ _____	____%
Other _____	\$ _____	____%	\$ _____	____%
_____	\$ _____	____%	\$ _____	____%
TOTAL	\$ _____	____%	\$ _____	____%

STATISTICAL INFORMATION

* Please attach a copy of your Annual Report that you prepare for the State Library.

** Also attach a copy of your Library Budget for the current fiscal year.

If our library receives county funding, there will be no charge to any Denton County resident (as mandated by the Texas State Library Systems Act.) We also acknowledge that all public computers with internet access have been "filtered" (as per the Children's Internet Protection Act).

Authorized Signature Title Date

The information, in whatever form, requested and received from you and/or your agency by the County of Denton is for its sole discretionary use. The County of Denton assumes neither responsibility nor liability for any need identified by you and/or your agency. The County of Denton may provide limited funding for libraries located in Denton County. However, all library funding is contingent on other budgetary needs of Denton County.

Denton County, Texas Library Funding Policy

1.00 Purpose

The purpose of Denton County contributing funds to city libraries located within Denton County is to allow all residents the same type of library services and programs that are available throughout the County and for those services and programs to be provided at no cost to the citizens of the County.

2.00 General Policy

The Commissioners Court of Denton County, Texas, may provide limited funding for libraries located in Denton County if the funds are requested as outlined in this policy. However, all library funding is contingent on other budgetary needs of Denton County.

****Libraries must have been operational at least 12 months prior to requesting County funds.**

If a library receives funding from Denton County, the library may not charge a fee to any Denton County resident (as mandated by the Texas State Library Systems Act).

Additionally, any library that receives funding from Denton County must provide verification that all public computers with internet access have been “filtered” (as per the Children’s Internet Protection Act).

3.00 Procedure to request funding

Libraries requesting funding from Denton County shall cooperate to submit a unified proposal for funding. Each library must submit a written request on the Library Questionnaire supplied by the County, including any support material requested. Questionnaires and supporting materials shall be submitted to the Denton County Budget Director by the established deadline for each year funds are requested. Submit annual requests to:

Denton County Budget Office
401 W. Hickory, Suite 609
Denton, TX 76201-9026

The Budget Director will advise the Commissioners Court, through the budget process, of the requests for funding from Denton County libraries.

4.00 Interlocal agreements

Denton County requires an annual interlocal agreement with those libraries/cities receiving funding.

***Approved by Commissioners Court on June 6, 2006.
Revised February 2, 2010***