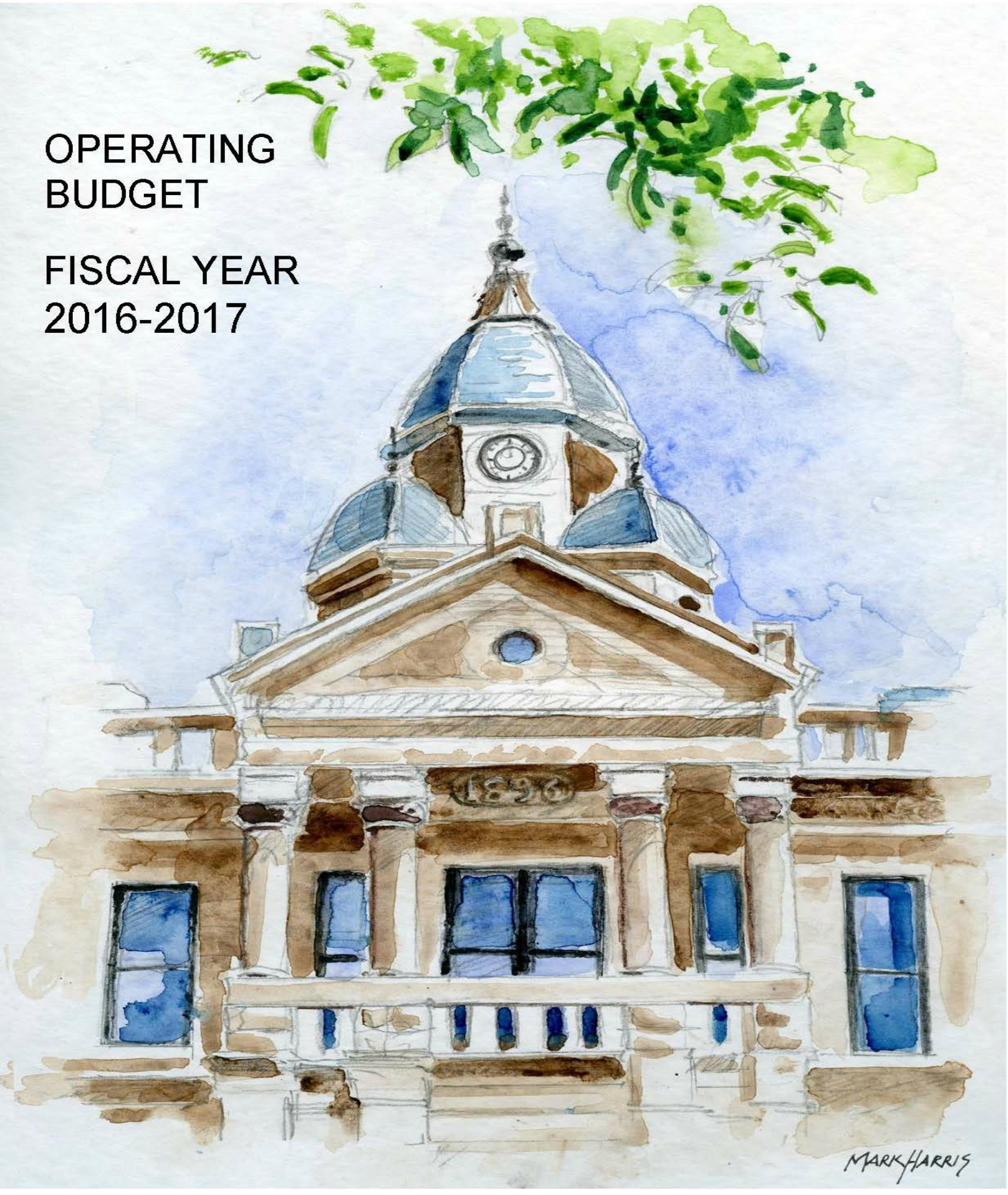
DENTON COUNTY, TEXAS

OPERATING BUDGET

FISCAL YEAR 2016-2017



Denton County, Texas
OPERATING BUDGET
FY 2016 - 2017

The Denton County
Commissioners Court

Donna Stewart
Budget Officer

James Wells
County Auditor

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DENTON COUNTY
2016 - 2017 OPERATING BUDGET
TABLE OF CONTENTS

INTRODUCTION

Budget Message 15
Distinguished Budget Presentation Award 19
Denton County Organizational Goals 20
Denton County Organizational Chart 21
Denton County Organization by Function 22
Professional Experience of County Leadership 23
History of Denton County 25
Texas County Government Overview 27
State of Texas Map 28
Economic and Demographic Information 29
Summary of Tax Abatement / Rebate Agreements 32
Principal Taxpayers 33
Miscellaneous Statistics 34
Denton County Precinct Map - Commissioner Precincts 35
Denton County Precinct Map - Justice of the Peace & Constable Precincts 36

BUDGET SUMMARIES

Executive Summary 37
Governmental Fund Types 38
Ending Fund Balance – All Funds 42
Revenue Sources 45
Uses of Funds 60
Matrix of Departments by Fund 61
General Fund 73
Special Revenue Funds 78
Debt Service Fund 83
Capital Project Funds 83
Capital Replacement Fund 84
Agency Funds 89
Personnel Services and Benefits 89
Financial Stability 98
Summary 98
Combined Statement of Revenues, Expenditures and Changes in Fund Balances 100

POLICIES AND PROCEDURES

Denton County Statement of Financial Goals and Policies 103
Debt Management Policy 109
General Fund Unreserved Fund Balance Policy 110
Bonded Debt Compliance Policy 111
Budget Amendment Policy 113
Denton County Budgeting Policies and Procedures 116
Budget Planning Calendar 118

GENERAL FUND

Table of Contents for Section 121
General Fund Summary 125
General Fund Analysis 126
General Fund Revenues 127
General Fund Expenditures by Department 132

General Administration 137

Staffing by Category 139
Commissioners Court 140
Commissioner, Precinct #1 142
Commissioner, Precinct #2 143
Commissioner, Precinct #3 145
Commissioner, Precinct #4 146
County Judge 148
Bail Bond Board 150
Economic Development 151
County Clerk 152
Human Resources 153
Purchasing 154
Vehicle Maintenance 156
Non-Departmental 157
Financial Information Systems 158
Technology Services 159
Print/Mail 161
Geographic Information Systems 162
Department of Public Works 163
HOT Funds Tourism Grant 2017 165
Office of History and Culture 166
Records Management 168
HOT Funds Tourism Grant 2016 170
Veterans Service 171
Elections Administration Department 173
Civil Service Commission 174
County Wide Technology 175

Judicial 177

Staffing by Category 179
Judiciary and Court Support 180
16th District Court 181
158th District Court 182
211th District Court 183
362nd District Court 184

Judicial (continued)

367th District Court 185
393rd District Court 186
431st District Court 187
442nd District Court 188
County Court at Law #1 189
County Criminal Court #2 190
County Court at Law #2/Civil 191
Probate Court 192
County Criminal Court #1 194
County Criminal Court #3 195
County Criminal Court #4 196
County Criminal Court #5 197
District Clerk 198
County Court Administrator 199
Justice of the Peace, Precinct #1 201
Justice of the Peace, Precinct #2 202
Justice of the Peace, Precinct #3 203
Justice of the Peace, Precinct #4 204
Justice of the Peace, Precinct #5 206
Justice of the Peace, Precinct #6 208
Veterans Court 210
Juvenile Case Manager 211
DWI Court Grant 212
District Court Administrator 213
Jury and Grand Jury 214
Technology Services-Public Safety/Courts 215
Death Investigations/Medical Examiner Services 216
Collections Department 217

Legal 219

Staffing by Category 221
Criminal District Attorney 222
Criminal District Attorney - CPS Division 224
Criminal District Attorney - Civil Division 226

Financial Administration 229

Staffing by Category 231
County Auditor 232
County Treasurer 234
Tax Assessor/Collector 235
Budget Office 237

Public Facilities 239

Staffing by Category 241
Public Facilities 242
Law Enforcement Facilities 245
Facilities Management 247
Operating/Recycling 248
Telephone Department 249

Public Safety 251

Staffing by Category 253
County Jail 254
Jail Health 255
Sheriff's Communications 257
Sheriff 258
DISD School Resource Officer 260
Sheriff's Mental Health Unit 262
Sheriff's Reserve Unit 264
Vehicle Emissions Enforcement Grant 266
DCTA Interlocal Contract 267
School Resource Officer 268
Copper Canyon Interlocal Contract 270
Community Supervision Corrections Department (C.S.C.D.) - General Fund 271
Juvenile Accountability Grant 273
SO Freshwater Contract - Providence 274
Paloma Creek Freshwater Contract 275
Constable, Precinct #1 276
Constable, Precinct #2 277
Constable, Precinct #3 279
Constable, Precinct #4 280
Constable, Precinct #5 281
Constable, Precinct #6 283
Fire and Ambulance Services 284
Department of Public Safety 286
Alcoholic Beverage Commission 288
2014 Homeland Security Grant 289
2015 Homeland Security Grant 290
Texas Parks & Wildlife/Game Warden 291
Emergency Services 292
2013 Homeland Security Grant 295

Health and Welfare 297

Child Protective Services 298

Conservation 299

Staffing by Category 301
County Extension 302

Appropriations 305

Appropriations 306

Transfer of Funds 307

Transfer of Funds Department 308

OTHER FUNDS

Table of Contents for Section 309

Road and Bridge Fund

Fund Summary 313
Staffing by Category 315
Fund Analysis 316
Road and Bridge, Precinct #1 317
Road and Bridge, Precinct #2 318
Road and Bridge, Precinct #3 319
Road and Bridge, Precinct #4 320
Road and Bridge Engineering 322
TexDot Transportation Grant 324

Other Special Revenue Funds

Fund Summaries 325
Staffing by Category 327

District Clerk Records Management Fund

Fund Analysis 328
District Clerk Records Management 329
District Court Technology Fund 330

County Clerk Records Management Fund

Fund Analysis 332
County Clerk Records Management 333
Records Preservation Fee 334

Courthouse Security Fund

Fund Analysis 336
Departmental Summary 337

JP Courthouse Security Fund

Fund Analysis 338
Departmental Summary 339

Juvenile Probation Fund

Fund Analysis 340
Grant A-Mental Health 341
Juvenile Probation 342
Grant A-Regional Diversion Alternative 344
Juvenile Detention Center 345
Post-Adjudication Center 347
Grant A-Basic Court Intake 348
Grant A-Basic Direct Supervision 350
Grant A-Community Program Youth Services 352
Grant A-Community Program Community Based General 354
Title IV-E Federal Reimbursement Grant 356
Juvenile Justice Alternative Education Program 357
Texas Juvenile Justice Department/Commitment Reduction – Grant 359

Fire Code Enforcement Fund

Fund Analysis 360
Departmental Summary 361

JP Technology Fund

Fund Analysis 364
Departmental Summary 365

Public Health Fund

Fund Analysis 366
Public Health- Environmental 367
Foodborne EPI Grant 368
Primary Health Care Grant 369
Expanded Primary Health Grant 370
FY 2016 Cities Readiness Initiative Grant 371
Public Health- Clinical 372
FY 2017 Cities Readiness Initiative Grant 373
TB Prevention Grant- Federal 374
Immunization Grant IMM (Locals) 375
Project Access 376
Local Public Health Services (LPHS) Grant 377
Tuberculosis State Grant 378
Juvenile Detention Health 379
IDCU/SUREB 380

Indigent Health Care Fund

Fund Analysis 382
Departmental Summary 383

Medicaid DSRIP Program Fund

Fund Analysis 384
Adult Immunization Program DSRIP 385
Diabetes Case Management Program DSRIP 386

Health Care Relief Fund

Fund Analysis 388
Departmental Summary 389

County and District Court Technology Fund

Fund Analysis 390
Departmental Summary 391

Records Management and Preservation Fund

Fund Analysis 392
Departmental Summary 393

Public Health Preparedness Grant Fund

Fund Analysis 396
Public Health Preparedness Grant 2017 397
Public Health Preparedness Grant 2016 398
EBOLA Funding/Public Health Preparedness Grant 399
Public Health Emergency Preparedness 400

Sheriff's Forfeiture Fund

Fund Analysis 402
Sheriff Forfeiture Fund 403
Sheriff Judicial Purchases 404
Sheriff Treasury Purchases 405

Vehicle Inventory Tax Interest Fund

Fund Analysis 406
Departmental Summary 407

Law Library Fund

Fund Analysis 408
Departmental Summary 409

District Attorney Hot Check Fund

Fund Analysis 410
Departmental Summary 411

D.A. Chapter 59 Forfeiture Fund

Fund Analysis 412
DA Chapter 59 Forfeiture Fund 413
DA HOT Check Department 414
DA Treasury Purchases 415

Jury Fund

Fund Analysis 416
Departmental Summary 417

Capital Replacement Fund

Fund Analysis 418
Departmental Summary 419

Agency Funds

Fund Analysis 420

DEBT SERVICE FUND

Table of Contents for Section 421
Fund Summary 423
Fund Analysis 424
Departmental Summary 425
History of Existing Debt Service Projects 426
Debt Service Maturity Schedule 430

DEBT SERVICE

Tax Rates - Operating Funds vs. Debt Service 431
Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt Per Capita 432
Computation of Legal Debt Margin 434

APPENDICES

Table of Contents for Section 435
Vernon's Texas Codes Annotated, Subchapter C – Texas Budget Law 436
Court Order Establishing Tax Rate 441
Court Order Adopting Budget 442
Glossary 443
Denton County Pay Grades 452
General Governmental Expenditures by Function - History 454
General Revenues by Source - History 456
Property Tax Levies and Collections - History 457
Assessed and Estimated Actual Value of Taxable Property - History 458
Property Tax Rates - History 460
Population History 461
Budget History 462
Revenue Analysis 463
Financial Trend Analysis 470
Financial Forecast 482

CAPITAL IMPROVEMENTS (BUDGETED)

Table of Contents for Section 487
Building and Remodeling Projects 488
Lease Obligations 490
Capital Expense Summary by Category 492
Capital Expense Summary by Category Chart 493
Capital Equipment Summary 494

CAPITAL IMPROVEMENT PROGRAM (continued)

Capital Improvement Program Memo 497
Capital Improvement Program Summary 499
Capital Improvement Committee 500
Capital Project Evaluation Questions 501
Capital Improvement Calendar 502
Capital Budget Impact on Operating Budget 503
Summary of Capital Improvement Program FY2008 – FY2019 504
Capital Improvement Program - Proposed Financing 512
Capital Improvement Program by Category 513
Capital Improvement Program - Proposed Implementation Schedule 514

Denton County Budget Office

Donna Stewart, Budget Officer

November 21, 2016

The Honorable County Judge and County Commissioners:

I am pleased to present the Operating Budget for Fiscal Year 2017. The budget was adopted by the Commissioners Court on Tuesday, September 6, 2016 in accordance with all statutory requirements and will be used as the financial and management control device of the County from October 1, 2016 through September 30, 2017.

Budget Process

The budget process began in February when the Commissioners Court approved guidelines, goals and objectives for departments to utilize while preparing their budget requests. Priorities included: working together to keep a balanced budget; taking action to avoid impacts later; attempting to protect our valued employees; attempting to retain public services as best we can; and protecting our ability and capacity to operate in future years.

Departments began preparing their initial budget requests beginning in early March and submitted them in April. The Budget Office prepared a Recommended Budget that was presented to the Commissioners Court in mid-July which included reductions in departmental budget requests by over $7 million. This reduction was necessary to maintain the established goals and priorities of the Court, while maintaining the effective tax rate.

The Commissioners Court held budget hearings in July and August resulting in a proposed budget. All meetings were posted in accordance with the Open Meetings Act for public participation. Public hearings on the tax rate were not required since the courts directive was to adopt the effective tax rate. A public hearing on the proposed budget was held on September 6, 2016at 7:00pm followed by the adoption of the budget in the amount $265.6 with a supporting tax rate of $0.248409 which is less than last year's rate of $0.2620.

Financial Stability

Denton County remains extremely strong financially as reflected in the Moody's Investor Services, Inc. and Standards and Poor's bond rating of Denton County. Both agencies increased our rate in 2008 with Moody's Investor Services Inc. increasing from Aa1 to Aaa and Standards and Poor's increasing from AA- to AAA which is the highest possible rate. This rating system is given to borrowers with the strongest ability to repay the debt. The rating agencies look at a variety of factors when rating the county including population growth, economic climate, financial stability, tax base expansion and diversification, coupled with sound management

Financial Stability (Continued)

practices and policies in place and the balance of reserve funds. This rating was reaffirmed with our most recent debt issue, which is great news to taxpayers because it provides for lower interest rates on borrowed money for the county. Unallocated fund balance has been budgeted in FY 2017 at an estimated amount of $61.4 million, representing approximately 20% of budgeted expenses. An increase in fund balance over the past several years is the result of strong recommendations from our bond rating agencies. These reserve funds are also necessary to fund expenditures for the first three months of the fiscal year due to property tax revenues not being considered delinquent until January. The County utilizes reserve funds for capital and/or one-time expenditures when compiling a budget. Reserve funds are also used to meet unusual or unforeseen conditions that could not have been included in the original budget for emergency projects and only in a case of grave public necessity are the funds utilized outside of the budgetary process.

Summary

Considerable time was spent reviewing budget requests for compliance with the overall goals established by the County. Denton County had felt the impact of the state of the economy and we are continuing to see improvement for the new fiscal year. County departments are once again to be commended for working within their established budgets, while working to find solutions to improve efficiencies within their current operating budgets. It is due to their efforts and cost saving measures that have been implemented that we are still able to maintain our current level of county services.

The County continues to maintain a very conservative philosophy as reflected in this document and in our various financial policies. The county continues to monitor and reaffirm its various financial policies on an annual basis and this budget is prepared accordingly. This is a very solid budget that continues to meet the demands of being one of the fastest growing counties in Texas.

The Executive Summary that follows will provide a much more thorough and detailed summary including the various changes in revenues and expenses. Also included is an in-depth review of the entire budgeting process, including financial policies and procedures that are in place to guide the County during the process, as well as throughout fiscal year 2017.

Denton County is in the tenth year of its Capital Improvement Program. This is a 10-12 year long-range plan that will be used to implement the county's immediate, short-term and long-term capital needs. This program is reviewed and updated on a regular basis. The Voters approved a bond package in November 2008 that included various road and bridge projects for FY2009- 2017 and new and/or refurbished facilities and technology projects for a grand total of $495 million. Additional projects have been identified and approved in the Capital Improvement Program since that time, bringing the total Capital Improvement Program for 2008-2019 to a total of $881.5 million. Debt to fund these projects will be issued on an as-needed basis over several years in order to minimize the impact on the tax rate. A future bond election will need to be called seeking voter approval in order to fund several of the projects that have been added to the plan.

Summary (Continued)

I would like to thank the members of the Commissioners Court for their continued support, as well as the Elected Officials and Department Heads of the County for working so well with the Budget Office throughout the year. The budget process is very much a team effort and I would like to also thank County Auditor, James Wells and his staff for their assistance in providing accurate and timely revenue estimates and other assistance provided to our office as we prepared the Recommended and Adopted Budgets.

The Budget Office staff continues to do an exceptional job in preparing a Recommended Budget and must be recognized and commended for their hard work, dedication and thorough analysis of preparing sound recommendations for the FY2017 budget.

Respectfully submitted,

Donna Stewart
Denton County Budget Officer

Staff: Jona Macsas, Assistant Budget Officer
LaDawn Fitzgearld, Budget Analyst
Sherly Joseph, Budget Systems Analyst
Donna Henrikson, Financial Support Specialist II

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Denton County

Texas

For the Fiscal Year Beginning

October 1, 2015

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Denton County for its annual budget for the fiscal year beginning October 1, 2015.

In order to receive this award, a governmental unit mush publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

DENTON COUNTY ORGANIZATIONAL GOALS

OUR MISSION

Denton County will be recognized as the leader in local government through its excellent service to citizens and quality workforce. We will carry out our duties by respecting citizens, maintaining fiscal responsibility, demonstrating accountability, and fairly and equitably allocating resources.

OUR PURPOSE

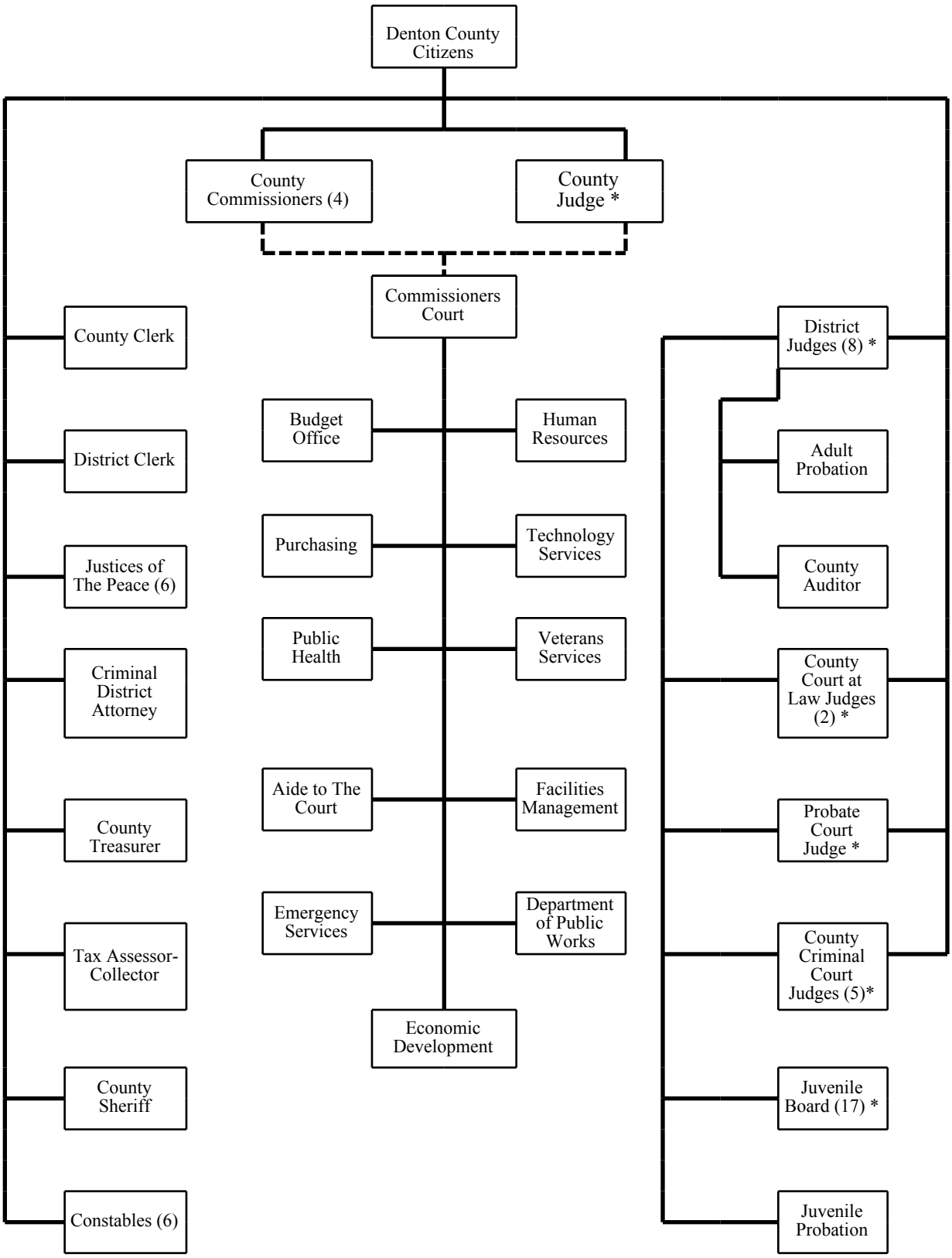
Ultimately, it is Commissioners Court who, through the budget and planning process, must balance limited fiscal resources with needs identified by the citizens, requirements of other elected officials and departments, state and federal mandates, and their own values.

OUR GOALS

The following primary goals of the county which were established by the Commissioners Court form an outline for county departments to follow. Achievement of these goals is essential for Denton County to remain an effective instrument in public life in the coming decades.

- Remaining fiscally responsible and conservative
- Pro-actively planning for change and growth
- Maintaining the highest level of safety and security for our citizens
- Aggressively pursue maintaining the lowest possible tax rate
- Preserving and upgrading the public infrastructure
- Developing economic and industrial growth
- Maintaining a stable, high quality workforce
- Providing support for mobility and transportation needs in the county
- Providing an effective and efficient judicial/legal system to serve the citizens
- Retaining and expanding partnerships to improve the health of citizens
- Fulfilling legislative obligations
- Developing long-range strategic plans
- Preserving an adequate fund balance
- Enhancing e-government solutions and technologies

DENTON COUNTY ORGANIZATIONAL CHART



* Members of Juvenile Board

DENTON COUNTY
ORGANIZATION BY FUNCTION

GENERAL ADMINISTRATION
Commissioners Court
Commissioners*
County Judge*
Bail Bond Board
Economic Development
County Clerk*
Human Resources Department
Purchasing Department
Vehicle Maintenance Department
Non-Departmental
Financial Information Systems
Technology Services
Print/Mail Department
Geographic Information Systems
Department of Public Works
Office of History and Culture*
HOT Funds Grant*
Records Management
Veterans Service
Elections Administration
Civil Service Commission
County-Wide Technology
County Clerk Rcrds Mgmt Fund*
Law Library Fund*

JUDICIAL
Judiciary and Court Support*
District Courts*
County Courts*
District Clerk*
Justices of the Peace*
District Court Administrator*
Veterans Court Grant
DWI Court Grant
Juvenile Case Manager*
County Court Administrator*
Jury & Grand Jury*
Technology Svc-Public Safety/Crts
Death Investigations/ME Services
Collections Department*
District Clk Records Mgmt Fund*
Courthouse Security Fund*
JP Courthouse Security Fund*
JP & Dist/County Ct Tech Funds*
Rcds Mgmt & Preservation Fund
Jury Fund*

FINANCIAL ADMINISTRATION
County Auditor
County Treasurer*
Tax Assessor/Collector*
Budget Office
Vehicle Inventory Tax Int Fund*

LEGAL
Criminal District Attorney*
DA/CPS Division*
DA/Civil Division*
DA Hot Check Fund*
DA Chapter 59 Fund*

PUBLIC FACILITIES
Carroll Building/County Admin
Denton County Courts Building
DA Annex
Law Building (121 N. Woodrow)
Courthouse on the Square
Emergency Management Facility
Denton County Storage Building
Historical Park Facilities
Courthouse Annex
Precinct #3 Government Center
Mary & Jim Horn Govt Center
Loop 288 Elections/Technology
Loop 288 Facilities/TABC/Parks
Loop 288 CSCD
Lee Walker Government Center
Precinct #4 Government Center
CPS Building/Lewisville
Loop 288 - Phase I
Loop 288 - Central Plant
Sandy Jacobs Government Center
Steven E Copeland Govt Center
The Colony Annex
Charlie Cole Building
Law Enforcement Facility*
Facilities Management
County Leased Buildings
Vehicle Maintenance Facility
Recycling Department
Telephone Department
Precinct #2 Government Center

PUBLIC SAFETY
County Jail*
Jail Health
Sheriff's Communications*
County Sheriff*
Mental Health Unit*
Sheriff Grants and Contracts*
Sheriff's Reserves*
CSCD-Adult Probation
Constables*
Fire and Ambulance Services
Department of Public Safety
Alcoholic Beverage Commission
Texas Parks & Wildlife
Emergency Services & Grants
Juvenile Probation
Juvenile Detention
Juvenile Post Adjudication
Grant A-Various Programs
Title IV-E Federal Reimbursement
Juv Justice Altern Educ (JJAEP)
Fire Code Enforcement
Sheriff's Forfeiture Fund*

MISCELLANEOUS
Libraries
Appraisal District
County Extension
Miscellaneous Dues

HEALTH AND WELFARE
Child Protective Services
Health Department and Grants
Indigent Health Care
Medicaid DSRIP Program Fund
Health Care Relief Fund

ROAD AND BRIDGE
Road and Bridge*
Road and Bridge Engineering
TexDOT Transportation Grant

* Headed by Elected Officals
Red denotes funds/departments accounted for separately from General Fund

DENTON COUNTY

PROFESSIONAL EXPERIENCE OF COUNTY LEADERSHIP

As of September 30, 2016

ELECTED OFFICIALS	NAME	ANNIVERSARY DATE	TELEPHONE NUMBER
County Judge	Mary Horn	3/27/1993	940.349.2820
Commissioner, Pct #1	Hugh Coleman	1/1/2009	940.349.2810
Commissioner, Pct #2	Ron Marchant	1/1/1993	972.434.7140
Commissioner, Pct #3	Bobbie Mitchell	1/15/1996	972.434.4780
Commissioner, Pct #4	Andy Eads	1/1/2007	940.349.2801
Tax Assessor/Collector	Michelle French	7/25/1983	940.349.3500
County Clerk	Juli Luke	9/7/2005	940.349.2012
District Clerk	Sherri Adelstein	11/4/1982	940.349.2200
County Treasurer	Cindy Yeatts Brown	1/21/1986	940.349.3150
Sheriff	William Travis	1/1/2013	940.349.1620
Criminal District Attorney	Paul Johnson	1/1/2007	940.349.2600
Constable, Pct #1	Johnny Hammonds	1/1/2015	940.349.3160
Constable, Pct #2	Michael Truitt	7/1/2002	972.434.7220
Constable, Pct #3	Jerry Raburn	9/27/1987	972.434.4770
Constable, Pct #4	Tim Burch	8/10/2004	972.434.3980
Constable, Pct #5	Doug Boydston	8/14/2014	940.349.3480
Constable, Pct #6	Ron Smith	1/1/2009	972.434.7120
Justice of the Peace, Pct #1	Joseph Holland	1/1/2007	940.349.3170
Justice of the Peace, Pct #2	James DePiazza	1/1/2007	972.434.7200
Justice of the Peace, Pct #3	Becky Kerbow	1/1/1999	972.434.4750
Justice of the Peace, Pct #4	J. W. Hand	1/1/2007	972.434.3910
Justice of the Peace, Pct #5	Mike Oglesby	1/1/2015	940.349.3460
Justice of the Peace, Pct #6	Gary Blanscet	1/1/2015	972.434.7100
16th District Court Judge	Sherry Shipman	1/1/2013	940.349.2310
158th District Court Judge	Steve Burgess	1/1/2011	940.349.2320
211th District Court Judge	Brody Shanklin	1/1/2015	940.349.2330
362nd District Court Judge	Bruce McFarling	11/16/1994	940.349.2340
367th District Court Judge	Margaret Barnes	11/1/1999	940.349.2350

DENTON COUNTY

PROFESSIONAL EXPERIENCE OF COUNTY LEADERSHIP

As of September 30, 2016

ELECTED OFFICIALS (Continued)	NAME	ANNIVERSARY DATE	TELEPHONE NUMBER
393rd District Court Judge	Douglas Robison	1/1/2009	940.349.2360
431st District Court Judge	Jonathan Bailey	2/15/2011	940.349.4370
442nd District Court Judge	Tiffany Haertling	1/13/2015	940.349.4385
County Court at Law #1 Judge	Kimberly McCary	1/1/2011	940.349.2520
County Court at Law #2 Judge	Robert Ramirez	8/1/2010	940.349.2120
County Criminal Court #2 Judge	Virgil Vahlenkamp	11/28/1983	940.349.2170
Probate Court Judge	Bonnie Robison	1/1/2011	940.349.2140
County Criminal Court #1 Judge	Jim Crouch	2/16/1985	940.349.2160
County Criminal Court #3 Judge	David Garcia	9/1/1997	940.349.2180
County Criminal Court #4 Judge	Joe Bridges	5/24/1992	940.349.2380
County Criminal Court #5 Judge	Coby Waddill	1/1/2015	940.349.2190
APPOINTED OFFICIALS AND DEPARTMENT HEADS			
Agriculture Extension Agent	Janet Laminack	9/3/2008	940.349.2880
Budget Officer	Donna Stewart	11/27/1978	940.349.3060
Director of Public Works	Fred Ehler	11/19/2014	940.349.2992
County Auditor	James Wells	6/8/1981	940.349.3100
Director of Adult Probation	Jack (Toby) Ross	5/2/2016	940.349.3300
Director of Human Resources	Gustavo Hernandez	11/24/1999	940.349.3080
Facilities Manager	Danny Brumley	2/24/1987	940.349.2970
Chief Information Officer	Kevin Carr	2/15/1995	940.349.4560
Director of Purchasing	Beth Fleming	7/14/1986	940.349.3130
Elections Administrator	Lanny Noble	10/1/2014	940.349.3200
FM/Emergency Mgmt Coord.	Jody Gonzalez	4/22/1998	940.349.2840
Health Department Director	Matt Richardson	4/2/1992	940.349.2900
Director of Juvenile Probation	Ken Metcalf	10/28/1978	940.349.2400
Veterans Service Officer	Paul Bastaich	3/3/2008	940.349.2950
Commissioners Court	Cheryl Knight	09/07/94	940-349-2830

HISTORY OF DENTON COUNTY

Denton County was established by the Texas legislature on April 11, 1846, shortly after Texas abandoned its dream of being a Republic and joined the United States.

Early pioneers settled along the Trinity River and its tributaries and on the edge of the frontier as it moved westward. The first Anglo settlements were near Hebron in the southeast corner of what would become Denton County, Pilot Point in the northeast and Little Elm on the eastern border with Collin County.

Denton County Courthouse
1876-1894

Settlers were scarce, however, until the Republic of Texas approved an empresario grant in 1841 with the Texas Emigration and Land Company based in Louisville, Kentucky. W.S. Peters led the group of twenty investors, and the grant became known as the Peters Colony.

The contracts eventually covered all of Northeast Texas. The colony's land office was established near Hebron in the southeast corner of present-day Denton County. After Texas joined the union, promises of U.S. Army protection from marauding Indians prompted a new wave of immigration.

Present Denton
County Courthouse

The new county, carved out of Fannin County, was named for John B. Denton, a pioneer preacher and lawyer who had been killed in an Indian fight in 1841. The pioneers chose a county seat along Pecan Creek and named it Pinckneyville, in honor of Texas' first governor. Historians differ on whether a courthouse was ever built in Pinckneyville. A 1908 history of the county describes a log courthouse built there, while another history says there were "no improvements" and court was held under a large oak tree.

Pinckneyville lasted only two years. Water shortages forced the fledgling community to move, first in February 1848 to a new site they named Alton a few miles south and again in late 1848 to another site near Hickory Creek. The Hickory Creek location also was named Alton and it remained the seat of Denton County government for about ten years.

By 1856, the little settlement of Alton was thriving. Alton boasted several homes, a blacksmith shop, three stores, a saloon, hotel and bar, two doctors, several lawyers, and a cemetery, and was headquarters for the Denton County Land District.

By 1857, however, Denton County was ready to move the county seat again. County residents wanted a county seat more central to the settlements in Pilot Point in the north and Lewisville in the south. Alton residents voted to move again. This time they called the new county seat Denton. Lots for the original township of Denton were auctioned on January 10, 1857.

The first courthouse in Denton was a two-story frame structure on the north side of the downtown square. The building burned in 1875, destroying most of the county records. A brick courthouse was then built in the center of the square, a two-story building with a tall central tower. Lightning damaged that building

and it was condemned and demolished in 1894. Construction of the present Courthouse-on-the-Square began in 1895. The cornerstone was laid in 1896, and the courthouse was dedicated in 1897.

For a decade, Denton County was on the northeast Texas frontier. Cattle and horses ranged on the unfenced prairies. Residents were engaged in ranching and subsistence farming. John S. Chisum, who became the most famous cattleman in the West, operated his first ranch in Denton County. He later moved to new ranges on the Concho River in Texas and on west into New Mexico.

The Civil War took many men away from the little settlements, leaving the frontier virtually unprotected. On moonlit nights, Kiowa and Comanche Raiders from Indian Territory crossed into Texas to steal cattle and horses. Fearful settlers called the full moon "Comanche Moon." The last Indian raid in Denton County was in August 1874.

After the Civil War ended, a wave of prosperity triggered more immigration. In 1860, Denton County population was 4,780. In the 1870's, population grew to 18,143. Subsistence farming gave way to cotton farming in the blackland and wheat farming on the prairies. Railroads came through to boost the economy more. From 1890 to 1920, Denton County ranked either first or second in wheat production in Texas.

Denton embarked on a course that would make it a major higher education center when North Texas Normal College, now the University of North Texas, was established in 1890. Legislation authorizing the Girl's College of Industrial Arts, now Texas Woman's University, was passed in 1901.

Denton County covers approximately 957.7 square miles in north central Texas. The Eastern Cross Timbers juts through the central part of the county. Blackland prairie covers its western half and a slice along its eastern edge. The Elm Fork of the Trinity River flows through the county. The river was dammed in 1920 to form Lake Dallas, which has been expanded and is now known as Lewisville Lake. The U.S. Army Corps of Engineers dammed the river farther upstream in 1986 to form Ray Roberts Lake. A greenbelt along the Elm Fork connects the two lakes. A number of state parks border the lakes.

Vital transportation links contributed more growth. Interstate 35 East was built in the 1950s and joined by Interstate 35 West in the 1970's. Dallas-Fort Worth International Airport opened in January 1974.

By the 1970s, Denton County was the fastest-growing county in the country, with most of the growth along the Interstate 35 East corridor. Denton County has ranked among the top fast-growing counties throughout the 1980s and 1990s. Population has spiraled from 75,633 in 1970 to 143,126 in 1980 to 276,083 in 1990 and an estimated 528,950 in 2004. Alliance Airport, which straddles the Denton County-Tarrant County boundary in the southwest corner of the county, opened in December 1989 to trigger growth along Interstate 35 West. Texas Motor Speedway, one of the largest sports and entertainment facilities in the world, opened in 1997 along Interstate 35 West.

By the end of the century, an estimated 432,976 people were living in an increasingly urban Denton County. By the year 2000, the northern area of the county was a center for horse ranches and a balanced farming region producing wheat, cotton, beef and dairy cattle. Much of the industrial and commercial growth, as well as population growth, was centered in southern Denton County.

★ TEXAS COUNTY GOVERNMENT OVERVIEW ★

•*Functions of County Government* •

Today there are 254 counties serving the needs of over twenty million Texans--ranging in size from just under 100 residents to over 3 million. Major responsibilities include building and maintaining roads, recreational facilities and, in some cases, county airports; constructing and operating jails; operating the judicial system; maintaining public records; collecting property taxes; issuing vehicle registration and transfers; and registering voters. Counties also provide law enforcement, conduct elections, and provide health and social services to many indigent county residents. County governments are also playing a vital role in local economic development.

•*Structure of County Government* •

County government structure is spelled out in the Texas Constitution, which makes counties agents of the state. Thus, counties, unlike cities, are limited in their actions to areas of responsibility specifically spelled out in laws passed by the Legislature and signed by the Governor. At the heart of each county is the Commissioners Court, which has four precinct commissioners and a county judge who serve on this court. This body conducts the general business of the county and oversees financial matters, plus, the Texas Constitution established a strong system of checks and balances by creating other elective offices in each county. The major elective offices found in most counties include county attorneys, county and district clerks, county treasurers, sheriffs, tax assessor-collectors, justices of the peace, and constables. As a part of the checks and balances system, counties have auditors appointed by the district judges. While many county functions are administered by elected officials, others are run by the Commissioners Court. They include such departments as public health and human services, human resources, purchasing and budget, and, in some counties, public transportation and emergency medical services.

•*History of County Government*•

The origin of Texas county government can be found in "municipality," the local unit of government under Spanish and Mexican rule. The municipalities were large areas embracing one or more settlements and the surrounding rural territory. By 1821, there were four major Spanish settlements in Texas--San Antonio, Bahia (Goliad), Nacogdoches, and the Rio Grand Valley--and three areas of light settlement and ranching and four major roads. Prior to Texas' independence from Mexico, there were no political subdivisions at the county level. In 1835, Texas was divided into departments and municipalities. Three departments were established--Bexar, Brazos, and Nacogdoches--along with 23 municipalities under the new Republic established in 1836, the 23 municipalities became counties. When Texas became a state in 1845, there were 36 counties. Under the state Constitution of 1845, county government varied little from that found under the Republic. The only major change was the one that made all county offices elective positions. When Texas entered the Confederacy in 1861 and adopted a new state constitution, there were 122 counties. Ten years after reconstruction from the Civil War, the Constitution of 1876 was adopted. This constitution is still in effect, and contains much detail concerning the governmental organization of the Texas' counties. The number of counties increased steadily until the present number of 254 counties was reached in 1931.

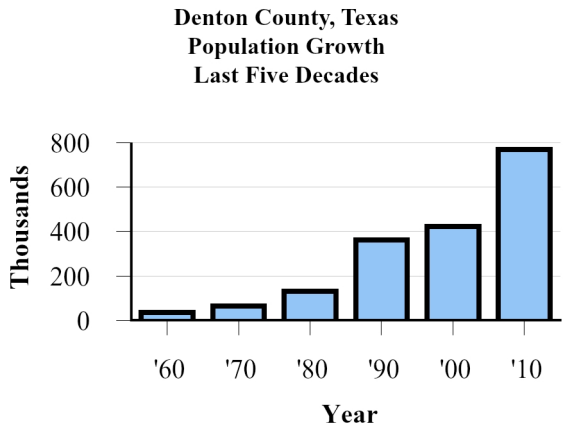
DENTON COUNTY
THE STATE OF TEXAS MAP

DENTON COUNTY

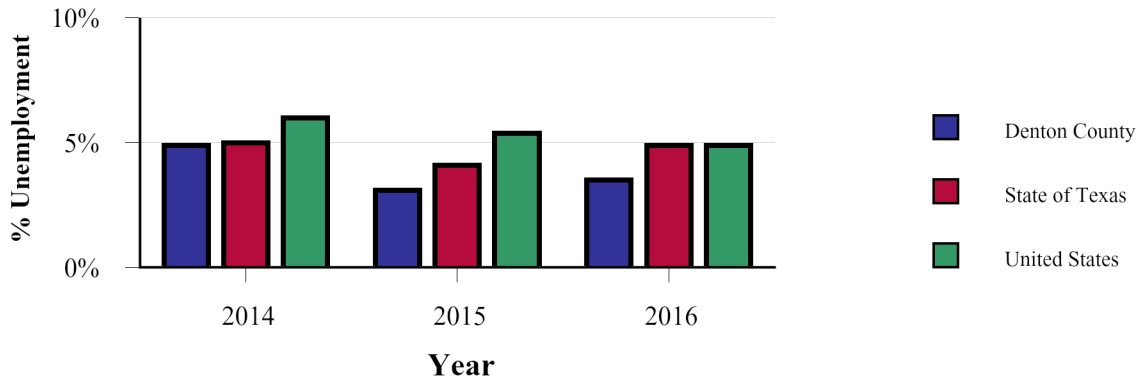
ECONOMIC AND DEMOGRAPHIC INFORMATION

Population Growth *

Year	Population *	% Change
1960	47,432	--
1970	75,633	59.46%
1980	143,126	89.24%
1990	273,525	91.11%
2000	432,976	58.29%
2010	662,614	53.04%
2016	758,370	14.45%



* Sources: 1960-2010, U.S. Census Bureau; 2014 NCTCOG



Comparative Unemployment Rates

Governmental Entity	2014	2015	2016
Denton County	5%	3.2%	3.6%
State of Texas	5.1%	4.2%	5%
United States	6.1%	5.5%	5%

* Not seasonally adjusted; annual/YTD averages; source: Texas Workforce Commission-Labor Market Information

DENTON COUNTY

ECONOMIC AND DEMOGRAPHIC INFORMATION

Composition of Population	
Estimated Population 2015	
Total Population	780,612
Adult (18+)	579,214
Youth (0-17)	201,398
Male	384,061
Female	396,551
Anglo	475,393
African American	76,500
Hispanic	149,878
Other	78,841

Median Household Income 2014: $74,662

New Building Construction History		
Fiscal Year	**Value of New Construction**	**Tax Levy Increase**
2017	$ 2,881,622,727	$ 7,158,210
2016	$ 2,690,852,326	$ 7,050,033
2015	$ 1,830,816,194	$ 4,983,482
2014	$ 1,289,137,028	$ 3,672,932
2013	$ 1,079,290,795	$ 3,052,957
Total	**$ 9,771,719,070**	**$ 25,917,614**

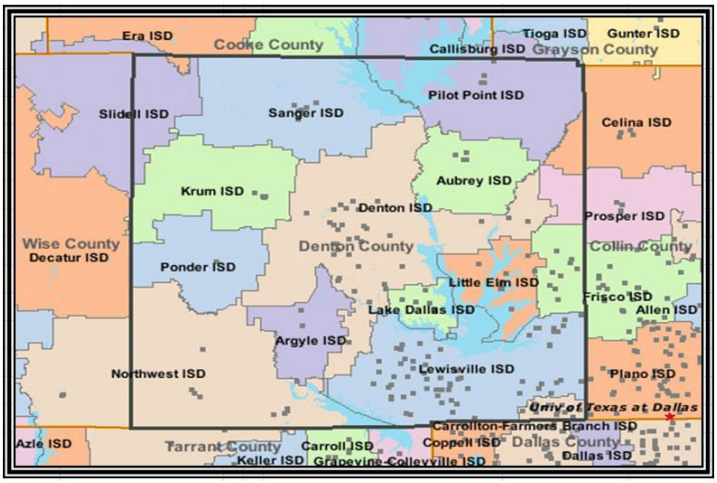
Unincorporated Denton County Development Permits	
2015 Actual	3,079
2016 Estimate	3,400

Denton County - Public Schools by District, October 2015 *

School District	Number of Schools	Enrollment
Argyle ISD	4	2,243
Aubrey ISD	4	2,316
Denton ISD	38	27,559
Krum ISD	5	2,056
Lake Dallas ISD	5	3,979
Lewisville ISD	65	53,490
Little Elm ISD	9	7,194
Northwest ISD	27	20,976
Pilot Point ISD	4	1,392
Ponder ISD	3	1,274
Sanger ISD	7	2,696
Total	**171**	**125,175**

* Public school districts listed are only those located entirely in Denton County.

Denton County - Public School Districts



Sources: U.S. Census Bureau; Denton County - Planning/GIS; Texas Education Agency; NCTCOG.

Leading Employers in Denton County

Employer	Principal Line of Business	Approximate # Employees
University of North Texas	Education	8,887
Denton ISD	Education	3,800
Walmart	Department Store	3,722
Peterbilt Motors Co	Heavy Duty Truck Manufacturing	2,314
Lewisville ISD	Education	2,061
Northwest ISD	Education	2,246
Denton State School	State Government	1,700
Denton County	County Government	1,673
Texas Women's University	Education	1,672
Nebraska Furniture Mart	Retail Store	1,500
City of Denton	City Government	1,383
Texas Health Presbyterian Hospital	Hospital	1,076
Denton Regional Medical Center	Hospital	950

Sources: North Central Texas Council of Governments (NCTCOG), various cities and chambers of commerce, Reference USA.

DENTON COUNTY

SUMMARY OF TAX ABATEMENT/REBATE AGREEMENTS

Approval Date *	Company	City	# of Years
3/25/2003	Amerisource/Bergen - Rebate	Roanoke	20
4/27/2004	Behr Process Corp - Rebate	Roanoke	12
5/11/2004	Citicorp North America, Inc - ** Abatement and Rebate	Roanoke	10
5/6/2008	Aldi (Texas) LLC - Abatement	Denton	7
3/1/2011	Target - Abatement	Denton	5
6/4/2013	Holt Texas LTD - Abatement	Little Elm	5
4/28/2015	Farmer Brothers - Abatement	Northlake	10
4/28/2015	WF-FB NLTX LLC (landowners-Farmer Brothers) Abatement	Northlake	10
10/27/2015	PACCAR - Abatement	Denton	10
9/6/2016	Mary Kay, Inc. - Abatement	Lewisville	10

* Actual abatement does not necessarily begin on approval date, but is based on terms of each individual contract.

** Tax Abatement is for 10 years and when that ends, the rebate begins and continues for an additional 10 years.

DENTON COUNTY

PRINCIPAL TAXPAYERS

September 30, 2016

Taxpayer	Type of Business	Taxable Value	Percentage of Total Assessed Valuation [1]
Devon Energy Production Co	Oil and Gas	$356,002,860	0.46%
Amerisource Bergen Drug Corp	Pharmaceutical Supply	$230,230,090	0.30%
Oncor Electric Delivery Co	Electricity Provider	$211,766,100	0.27%
Walmart Real Estate Business	Distribution Center	$154,889,437	0.20%
Well Services Division of STC	Oilfield Services Company	$152,571,400	0.20%
Citicorp Technology Inc.	IT Service Solutions	$149,229,569	0.19%
TXFM Inc. (Nebraska Furniture)	Furniture Center	$135,000,000	0.17%
CoServ Electric Cooperative	Electric Provider	$125,299,910	0.16%
Edward B Franket MD Trust	Property Management	$104,274,667	0.14%
Digital Lewisville, LLC	Wholesale Data Ctr Pvdr/Developer	$98,000,000	0.13%
TOTAL		$1,717,264,033	2.23%

Notes [1] Total taxable assessed valuation per Denton Central Appraisal District.

MISCELLANEOUS STATISTICS

Created by Act of State Legislature in 1846.

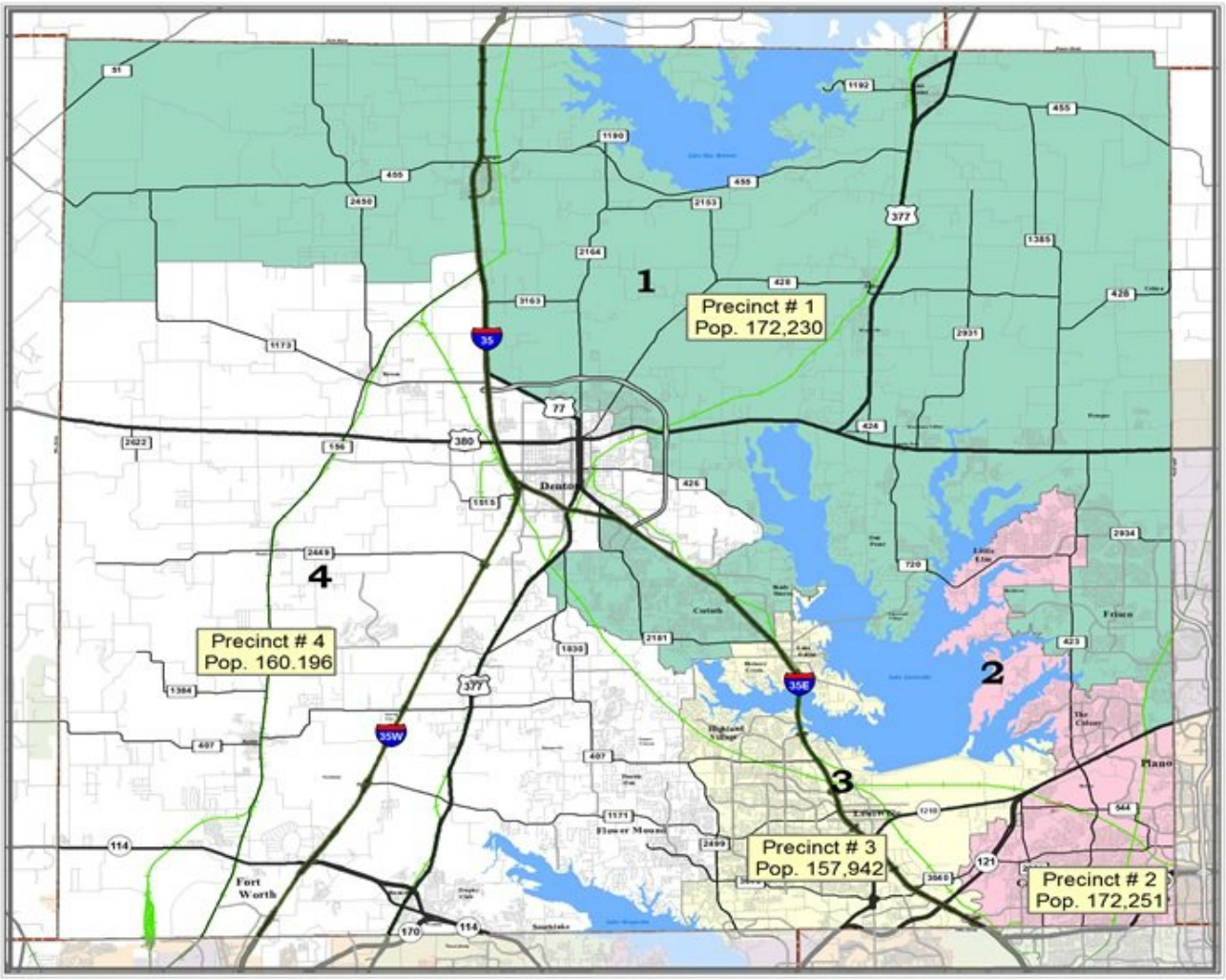
Form of Government:	Political Subdivision of the State of Texas, a Public Corporation, with a County Judge and four Commissioners as the governing body. The Commissioners Court has only three powers as authorized by the Constitution of Texas or the State legislature or implied therefrom.

Officials Elected by Vote of the People:	39	
Employees Including Those on Grant Programs:	1,673	
Organized School Districts in County:	11	
Incorporated Municipalities in County:	42	(includes cities that extend into Denton Co)
Area in Square Miles:	951.54	(includes lake areas)
1980 Census:	143,126	
1990 Census:	273,525	
2000 Census:	432,976	
2010 Census:	662,614	
2016 COG Estimate:	758,370	

Recreation:	Water activities at Lewisville, Ray Roberts and Grapevine Lakes, Water Works in Denton; seven U.S. Corp of Engineers' parks; cycling and pedestrian trails, universities' cultural and athletic events; and local activities.
Minerals:	Limited output of oil, sand, gravel, and clay. Increased output of natural gas.
Agriculture:	About $117.3 million total farm income, 78% from horse, livestock and dairy products. Grains, peanuts, nursery plants, hay and turf grass are the principal crops.
Businesses:	Varied industries (food products, apparel, brick, trucks, oil tools, parts, heating and cooling equipment, retail, utilities and many other products), colleges (University of North Texas and Texas Woman's University), Denton State School and tourism.

DENTON COUNTY

DENTON COUNTY PRECINCT MAP
Commissioner Precincts



Precinct #1

Precinct #2

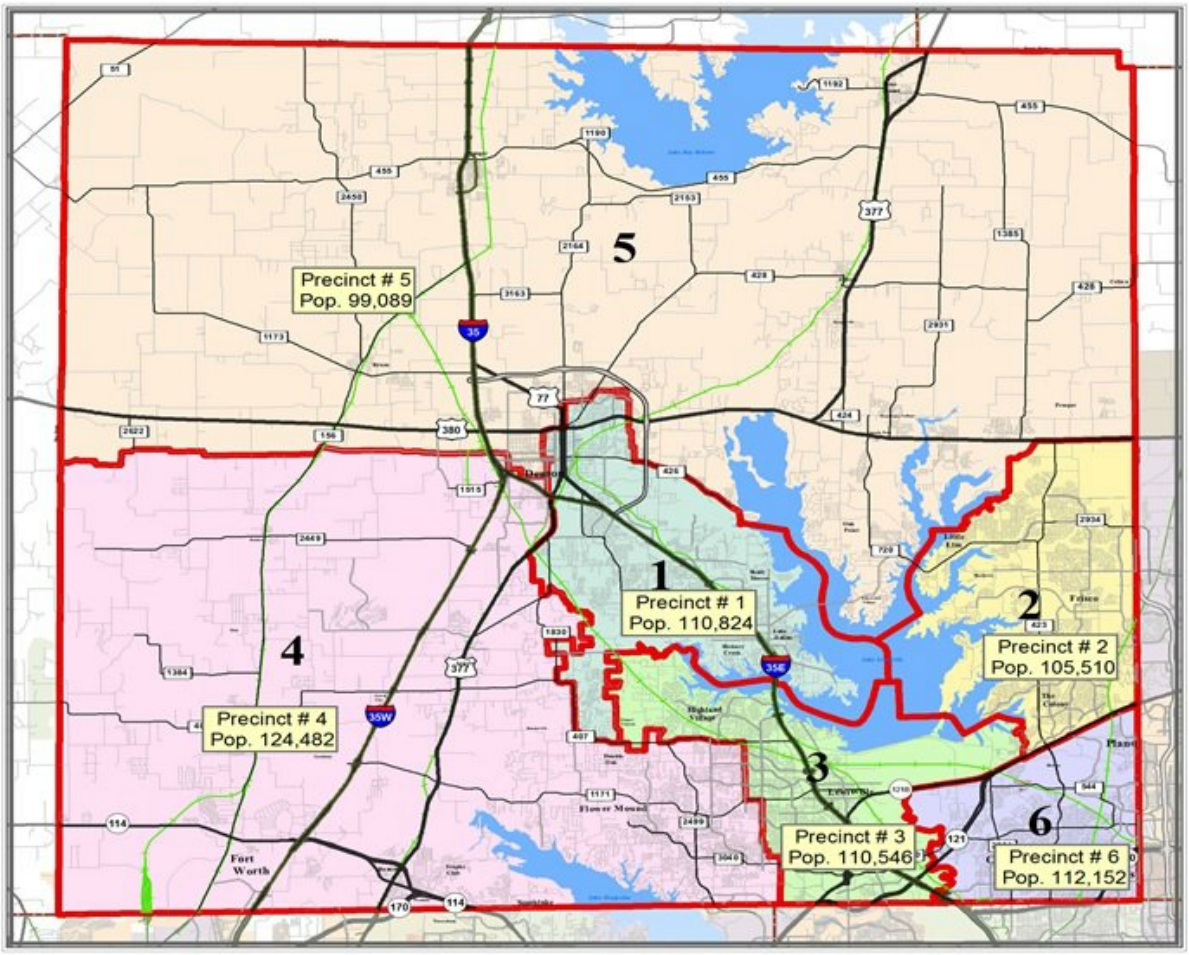
Precinct #3

Precinct #4

Four Commissioners, each elected from a quarter of the County's population, serve along with the County Judge on the Commissioners Court.

Population figures are based on federal census data from 2010.

DENTON COUNTY PRECINCT MAP
Justice of the Peace and Constable Precincts



Article 5, Section 18 of the Texas Constitution provides each county in the State with a population of 50,000 or more, for the convenience of the people, to be divided into not less than four and not more than eight precincts. Denton County has six precincts.

Population figures are based on federal census data from 2010.

DENTON COUNTY, TEXAS
2016-2017

EXECUTIVE SUMMARY

Overview

The Denton County budget process includes careful examination of all budget requests for conformity with the County's Goals and Objectives. The following information includes specific elements and deserves special note.

Basis of Budgeting, Accounting and Taxation

The County Auditor is by law responsible for establishing and maintaining the accounting system of County government and is independent of the Commissioners Court. The County Auditor is required to provide revenue estimates for use during the preparation of the budget. Counties in Texas are required to have a balanced budget where the amounts budgeted in a fiscal year for expenditures from the various funds of the county may not exceed the balances in those funds, plus the anticipated revenue for the fiscal year. The County Auditor's revenue estimates count only cash expected to be received in the next fiscal year.

The County's budgetary basis and accounting records are maintained on a modified accrual basis, and organized and operated on a fund basis in accordance with generally accepted accounting principles. Expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received. Encumbrance accounting is utilized for materials, goods and services documented by purchase orders or contracts. It has been the practice of the County to increase the subsequent year's appropriation, but only if necessary, to complete these transactions. The approved annual budget with amendments as approved by the Commissioners Court is the management control device utilized by the County.

All governmental bodies in Texas utilize the same tax cycle, as established by state law. Property tax bills are mailed by October 1st and are based on a certified tax roll created by an independent Central Appraisal District and delivered to the County by July 25th. Taxes are not delinquent until after the subsequent February 1st, with penalties accruing for late payments.

The County Auditor prepares a Comprehensive Annual Financial Report (CAFR) for each fiscal year. Each CAFR shows expenditures on a Generally Accepted Accounting Practices (GAAP) basis and budget basis for comparison. The County's CAFR has been awarded the GFOA Certificate of Excellence in Financial Reporting for the last 27 years. This document, and the internal controls associated with the County's finance management, is subject to an annual independent audit.

Appropriations in the Capital Project Funds are made on a project basis rather than on an annual basis and are carried forward until the projects are completed. Except for these appropriations and for encumbrances outstanding in any fund, unused appropriations lapse at the end of each fiscal year.

Account Structure

A fund type is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets or liabilities. In the County's accounting system, funds are classified into two categories, governmental and fiduciary.

Governmental Fund Types

Governmental fund types are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. The County Budget is divided into 23 separate funds. Six are partially funded with property taxes: General Fund, Road and Bridge, Juvenile Probation, Public Health, Indigent Care and Debt Service. The remaining 17 are funded through special revenue or user fees. The following is a brief description of Denton County's governmental funds.

General Fund

The General Fund is used to account for resources traditionally associated with governments, which are not required to be accounted for in another fund. It is the primary operating fund of the County, which includes expenditures for General Administration, Judicial, Legal, Financial, Public Facilities, Public Safety, Health and Welfare, Conservation and Appropriations.

Special Revenue Funds

Special revenue funds are used to account for special revenues that are legally restricted to expenditures for specific purposes. The following is a brief summary of these funds.

Road and Bridge Fund - includes expenditures for the operation, repair and maintenance of roads and bridges. Revenues for this fund include vehicle registration fees, property taxes and other miscellaneous revenues.

District Clerk Records Management Fund - restricted to fund records management, preservation and archive restoration services performed by the District Clerk. Specific records management fees support this fund.

County Clerk Records Management Fund - restricted to fund records management and preservation, including automation functions performed by and for the County Clerk's office. A specific records management fee and the transfer of funds from the General Fund support this fund.

Special Revenue Funds (continued)

Courthouse Security Fund - fees are assessed upon conviction, in justice, county or district court and may be spent only for security services or devices for courthouses. This department is supported by a special security fee as required by law.

Justice of the Peace Courthouse Security Fund - one quarter of the fees collected for the Courthouse Security Fund are deposited in this fund. Funds can only be used for security purposes for a justice court that is located in a building that is not already provided security by courthouse security services.

Juvenile Probation Fund - used to account for the County's costs of administering the Juvenile Probation Department including Juvenile Detention functions. Funding is provided from tax revenues, intergovernmental revenues and fees.

Fire Code Enforcement Fund - fees received under this code shall be deposited in a special fund in the County treasury, and money in this fund may be used only for the administration and enforcement of the fire code in the unincorporated areas of the County.

Justice of the Peace Technology Fund - fees are assessed upon conviction of a misdemeanor offense in a justice court and may be used only to finance the purchase of technological enhancements in the justice of the peace courts.

Public Health Fund - used to account for the County's cost of administering the County health department which provides medical services to citizens of the County. Funding is provided from tax revenues, fees for service and intergovernmental or grant-related revenues.

Indigent Care Fund - used to account for the cost of providing medical care to indigent county residents. Funding is primarily from property taxes.

Medicaid DSRIP Program Fund - used to account for the cost of preventive Public Health programs related to Diabetes Case Management and Adult Immunization for low income county residents. Delivery System Reform Incentive Payments (DSRIP) creates federal matching dollars for selected initiatives that have preventive potential. Funding essentially reimburses Denton County for services provided.

Health Care Relief Fund - used to establish a separate account to fund health care needs in the county from funds received from the State of Texas tobacco lawsuit settlement. These funds are used to provide supplemental funding for various social service agencies.

County and District Court Technology Fund - fees are assessed as a court cost for all defendants convicted in county court, statutory county court or district court and may be used only to finance the purchase of technological enhancements for these courts.

Special Revenue Funds (continued)

Records Management and Preservation Fund - used to fund records management and preservation projects. Fees are assessed on civil filings by the District, County and Probate courts and are restricted by law to be used for preservation projects.

Public Health Preparedness Grant Fund - used to account for state grant funds that are used for the development of a plan to handle bioterrorism threats and events. Funds are used to develop and exercise plans for preparedness and response to bioterrorism, outbreaks of infectious disease and other public health threats and emergencies.

Sheriff's Forfeiture Fund - funds awarded by court order to the Sheriff's Department and used primarily for supplies, training, covert financing, and lease payments and for capital equipment that is used in criminal investigations.

Vehicle Inventory Tax Interest Fund - used to account for interest revenues earned by the Tax Assessor/Collector on vehicle inventory tax receipts collected during the fiscal year. Funds can only be spent to defray costs of the collection program.

Law Library Fund - used to account for the receipt of library fees of office collected by the County and District Clerks. Receipts are restricted to payment of the cost of maintaining the law library.

District Attorney Hot Check Fund - moved to District Attorney Chapter 59 Fund effective 10-01-15 since revenues generated were not sufficient to operate the department and it was already being supplemented with District Attorney Chapter 59 Forfeiture Funds over the past several years.

District Attorney Chapter 59 Forfeiture Fund - used to account for funds in criminal investigation of seized funds that are awarded by court order to the Criminal District Attorney's Office.

Jury Fund - used to account for the costs of providing jury service fees for the various district, county and justice courts. Funding is primarily from the annual property tax levy.

Debt Service Fund

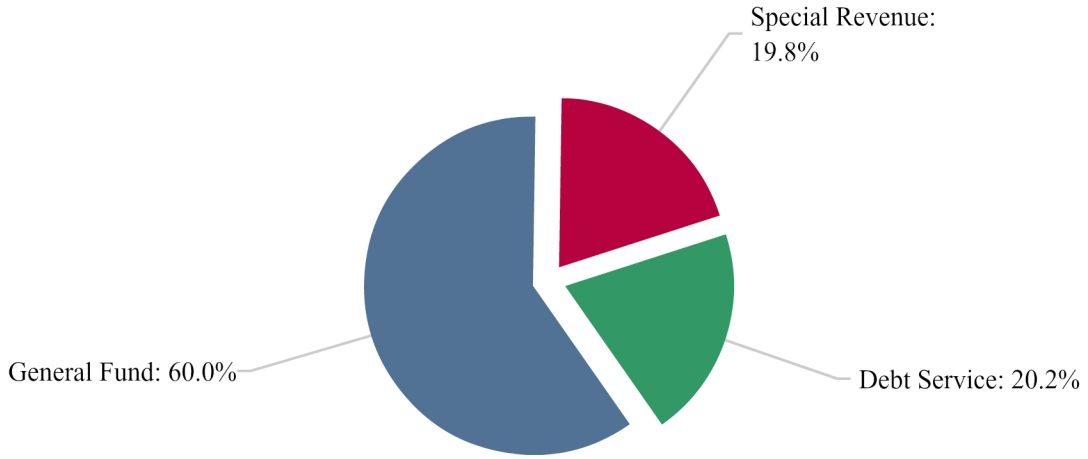
The Debt Service Fund is used to accumulate monies for payment of debt service interest and principal payments on general obligation bonds, certificates of obligation and tax notes, which are due in annual installments. Property taxes are levied to finance debt service.

Capital Replacement Fund

Capital Replacement funds are used to account for the major capital needs of the County that are not funded with long-term debt including the acquisition and construction of major capital facilities. Projects could include road & bridge projects, drainage projects, facility repairs, facility upgrades, new or replacement facilities, major equipment expenditures and technological expenditures.

DENTON COUNTY
SUMMARY OF BUDGET BY FUND TYPE

Governmental and Fiduciary Fund Type



Summary of Budget by Fund Type

Fund Types	Budgeted Funds	Adopted Budget
Governmental Fund Types		
General Fund	General Fund includes General Administration, Judicial, Legal, Financial, Public Facilities, Public Safety, Health and Welfare, Conservation, Contract Services, and Transfer of Funds	$159,247,336
Special Revenue Funds	Road and Bridge Fund, District Clerk Records Management Fund, County Clerk Records Management Fund, Courthouse Security Fund, JP Courthouse Security Fund, Juvenile Probation Fund, Fire Code Enforcement Fund, Justice of the Peace Technology Fund, Public Health Fund, Indigent Care Fund, Mediaid DSRIP Program Fund, Health Care Relief Fund, County and District Court Technology Fund, Records Management and Preservation Fund, Public Health Preparedness Grant Fund, Sheriff's Forfeiture Fund, Vehicle Inventory Tax Interest Fund, Law Library Fund, District Attorney's Hot Check Fund, District Attorney Chapter 59 Fund, Jury Fund and Capital Replacement Fund	$ 52,615,429
Debt Service	New Courthouse, Various Courthouse Annex Sites, Jail Expansion, Juvenile Detention Expansion, County Roads & Highway Projects, Various County Building & Remodeling Projects, Land Purchases, Fiber Optic Construction, Computer Systems and Other Large Capital Equipment	$ 53,750,667
Total for All Budgeted Funds		**$265,613,432**

Fiduciary Funds

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement, in a pension trust fund, a non- expendable trust fund or an expendable trust fund is used. The terms "non-expendable" and "expendable" refer to whether or not the government is under an obligation to maintain the trust principal.

Agency Funds

Agency Funds are used to account for assets and liabilities of various entities resulting from cash remitted to them in an agency capacity and related disbursements made by them. The County's function is only custodial; therefore, assets are recorded, held according to contract then returned to the agency. Since the funds are not involved with the performance of governmental services, they have not been included in the adopted budget.

Ending Fund Balance - All Funds

The budgeted ending fund balance which is the excess of a funds current assets over it's liabilities for the accounting period, for FY 2017 is estimated at $61.4 million. These funds are utilized from October through December of the next fiscal year primarily for payroll and minimal operating expenses until tax payments become due in January. Approximately $6.2 million of County fund balance draw down in General Fund is used in the budget to maintain reserves at an acceptable level. An additional $4 million will be transferred from General Fund to the Capital Replacement Fund in an effort to build the fund for future capital projects. This is being done to avoid the need to issue long term debt for all major capital projects.

The County budgets expenditures fully, and historically the budget is not fully expended. Revenues are budgeted conservatively by the County Auditor. Budget draw down procedures are in place to control the growth in fund balance, but allow for unforeseen expenditures. This draw down will not affect future operations or jeopardize the County financially.

This chart reflects 10-year ending fund balances including actual amounts for fiscal years 2008 through 2015, estimates for FY 2016, and budgeted for FY 2017. Traditionally, actual ending fund balances will be several million dollars more than budgeted because 100% of the budget will not be expended. It is anticipated that the ending balance for FY2017 will be closer to the FY2016 amount listed on the following chart.

DENTON COUNTY

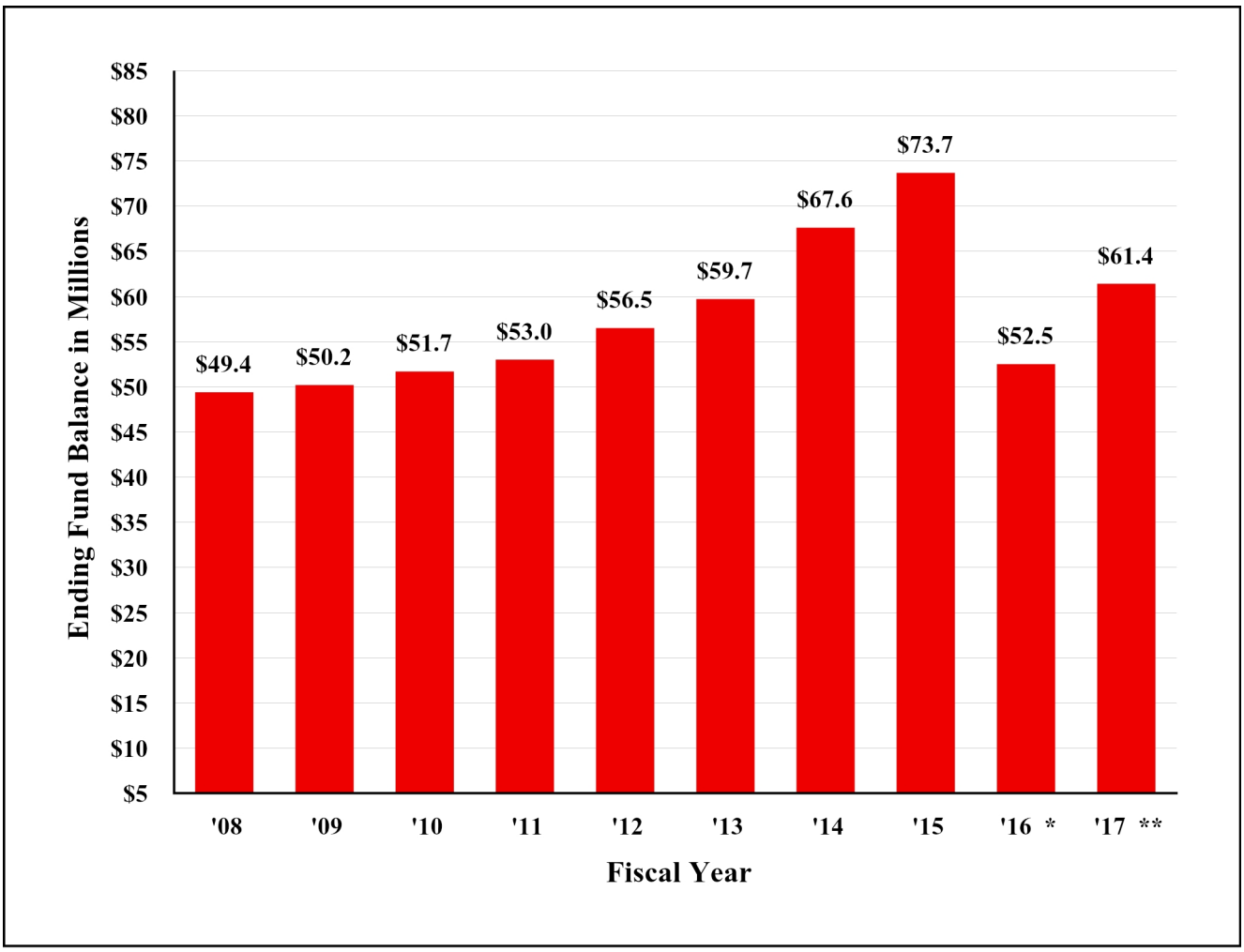
Adopted Budget - Projected Fund Balances
All Funds

Fund	Estimated Beginning Fund Balance	Total Non-Tax Revenue	Adopted Budget	Tax Levy @ 98.5% Collection	Ending Fund Balance
General Fund	44,501,296	31,760,315	159,247,336	117,335,725	34,350,000
Road and Bridge Fund	5,710,766	6,655,000	13,165,387	3,799,621	3,000,000
District Clk Records Mgmt Fund	145,249	145,800	213,014	—	78,035
Co Clerk Records Mgmt Fund	2,989,732	3,177,000	2,765,250	—	3,401,482
Courthouse Security Fund	169,341	601,000	646,959	—	123,382
JP Courthouse Security Fund	129,040	16,350	37,000	—	108,390
Juvenile Probation Fund	1,753,746	3,036,224	14,863,874	11,273,904	1,200,000
Fire Code Enforcement Fund	94,902	175,100	186,018	—	83,984
JP Technology Fund	161,700	55,200	196,783	—	20,117
Public Health Fund	1,194,346	1,407,644	5,429,156	3,827,166	1,000,000
Indigent Health Care Fund	1,306,204	6,500	2,538,690	2,425,986	1,200,000
Medicaid DSRIP Program Fund	1,272,222	1,506,500	970,236	—	1,808,486
Health Care Relief Fund	2,119,550	262,000	262,000	—	2,119,550
County & District Ct Tech Fund	12,135	25,050	30,464	—	6,721
Records Mgmt & Prsrvtn Fund	92,773	320,250	318,879	—	94,144
Public Health Prep Grant Fund	12,694	—	—	—	12,694
Sheriff's Forfeiture Fund	1,069,021	105,000	368,116	—	805,905
Vehicle Inventory Tax Int Fund	49,211	20,000	42,310	—	26,901
Law Library Fund	451,986	442,000	410,091	—	483,895
D.A. Hot Check Fund	—	—	—	—	—
D.A. Chapter 59 Fund	2,321,645	110,000	387,293	—	2,044,352
Jury Fund	289,403	453,250	475,500	—	267,153
Debt Service Fund	3,191,242	1,846,000	53,750,667	50,162,375	1,448,950
Capital Replacement Fund	12,988,203	4,065,000	9,308,409	—	7,744,794
TOTAL	**82,026,407**	**56,191,183**	**265,613,432**	**188,824,777**	**61,428,935**

FY 2017 BUDGET

Ending Fund Balance - All Funds (continued)

The 2017 budget has been prepared with more fund balance draw down than in 2016. The budgeted ending fund balances of approximately $61.4 million should be exceeded due to the expected spending of approximately 97% of funds budgeted plus significantly higher revenues than expected. Expected ending fund balances will be adequate to protect the County in the event of unforeseen occurrences, and the budgeted ending General Fund Balance will exceed the County's adopted Fund Balance Policy. This has been done in an effort to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates.



* Estimated Fund Balance
** Budgeted Fund Balance

Revenue Sources

Excluding the use of fund balance, governmental fund resources are estimated at $245 million for 2017. Total County revenues are estimated to increase by approximately $11.3 million over prior year budget figures as follows:

• Taxes from New Property	$	7,158,210
• Taxes from Additional Tax Roll	$	651,654
• Miscellaneous and Transfers	$	(12,000)
• Auto Registration	$	300,000
• Intergovernmental	$	1,704,807
• Fees	$	1,161,000
• Fines	$	(160,000)
• Interest Earnings	$	481,850
• Total Revenue Changes	**$**	**11,285,521**

During FY 2017, Denton County will receive approximately $200,000, for the nineteenth installment from a Tobacco Settlement that was pursued by the State of Texas. Counties throughout Texas have received funds based on a reimbursement formula for health related expenses as part of the settlement. In FY 1999 Denton County established the Health Care Relief Fund after receiving the initial installment of $4.8 million. A total of $262,000 will be utilized to provide funding for services provided by various social service agencies.

Denton County is committed to maintaining property taxes at the lowest level possible while providing quality services to its citizens. Denton County officials maximize revenue sources other than property taxes in an effort to maintain the lowest possible tax rate. Since the majority of county revenues are set by statute, Denton County is limited to the following revenue sources: taxes, fees of office, auto registration fees, intergovernmental, fines, interest, and other miscellaneous revenues. Denton County is unable to levy a sales tax as prescribed by statute. The non-tax revenue resources continue to remain fairly constant each year.

Approximately 90% of County fees are statutorily set by the legislature, and optional fees have been researched, analyzed, and set according to the actual cost of providing services. The County has projected auto registration fees at approximately $10.6 million per year. Fines are established within statutory limits, which are set by the various District Court Judges, County Court Judges, and Justices of the Peace.

Denton County's delinquent tax collection program has been very successful in collecting property taxes. Historically, tax collections total at least 98% of the tax levies, and virtually most delinquent taxes are collected within three years of going delinquent. All unpaid accounts remain open, and are not disposed of as uncollectible. The Commissioners Court has approved the collection rate of 98.5%.

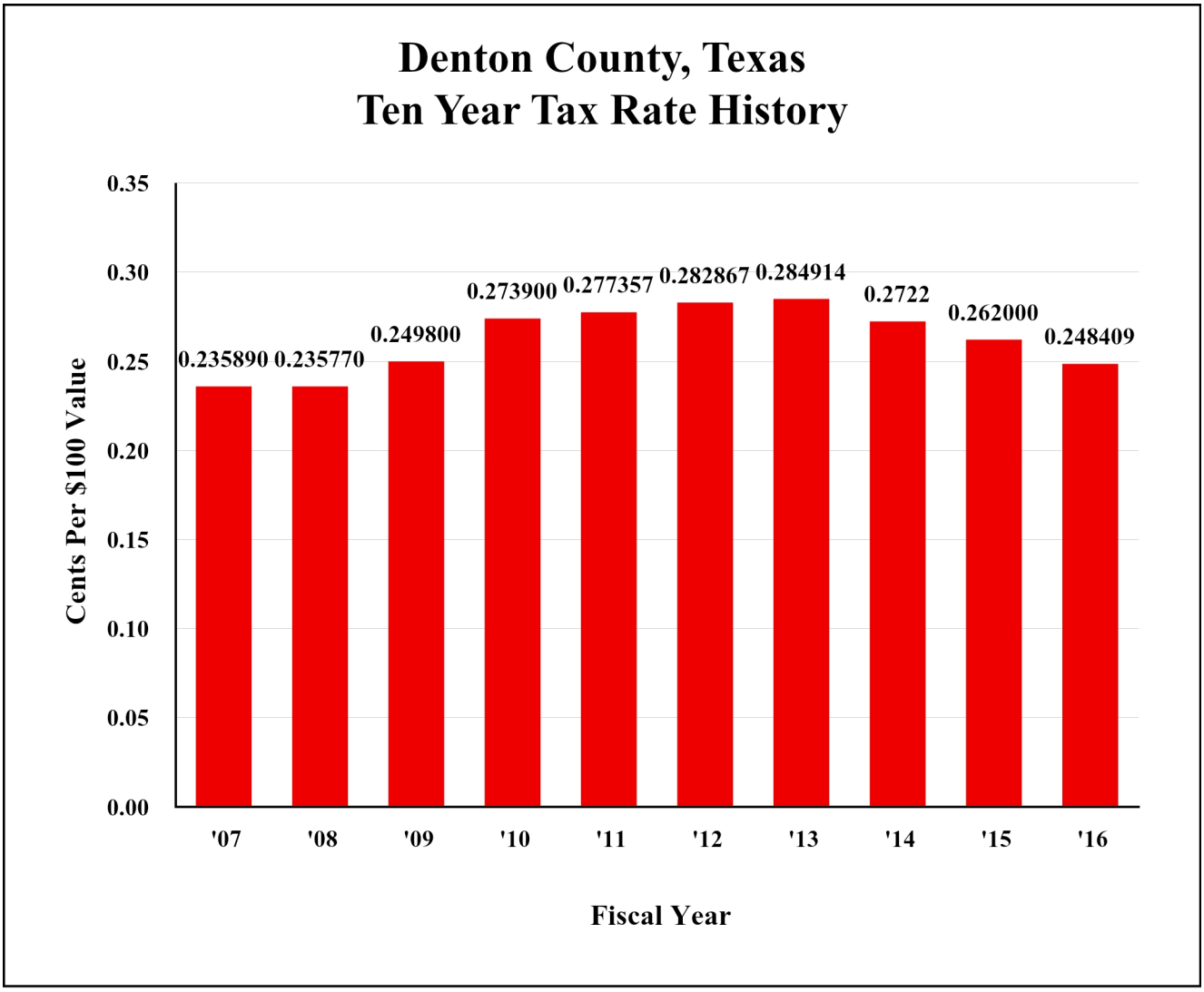
Following the Ad Valorem Taxes section there will be schedules and charts displaying revenue sources by fund and function. These reports show the percentage related to the various revenue categories. Ad Valorem Taxes are specifically related to existing and new property added to the tax roll.

Ad Valorem Taxes

The FY 2017 budget includes property tax revenues in the amount of $189 million or 71% of all revenues. The following factors are considered: (1) the tax base increased by $7 billion to a total valuation of $77,171,230,232. The tax rate was $0.262000 per $100 valuation in FY 2016 and decreased to $0.248409 per $100 valuation in FY 2017. (2) New property added to the tax roll, provides approximately $7.2 million in additional revenues. This is slight increase above last year which was $7.1 million. (3) Increase in taxes received during the fiscal year from properties under protest that were settled at a higher rate than was included on the original certified tax roll at $651,654. (4) The "Truth in Taxation" law allows governments to calculate the effective tax rate which is derived from the prior year's total tax levy, and is adjusted for current year changes in existing property valuation and lost property from the roll. This law neither allows for a windfall nor punishes governments for unforeseen property tax changes.

This year with the increase in property values the result was a lower effective tax rate required to bring in the same dollars on existing property as received in the previous year. The effective rate for tax year 2016 or Fiscal Year 2017 was $0.248409 per $100 of valuation which was lower than the previous year's tax rate of $0.26200. The Commissioners Court adopted a rate of $0.248409 which equates to a 0.013591% tax rate decrease. The tax rate is lower than it was in FY2009. Denton County's tax rate is the lowest county-wide tax rate (utilizing all tax rates levied county-wide) among the top 15 counties by population in the state as reflected in the previous pages. The maximum tax rate that can be levied by Texas counties is $0.80 per $100 valuation for general governmental services. An unlimited amount may be levied for payments of principal and interest on long-term debt; however, the county's indebtedness is limited by statute to 25% of assessed value of real property.

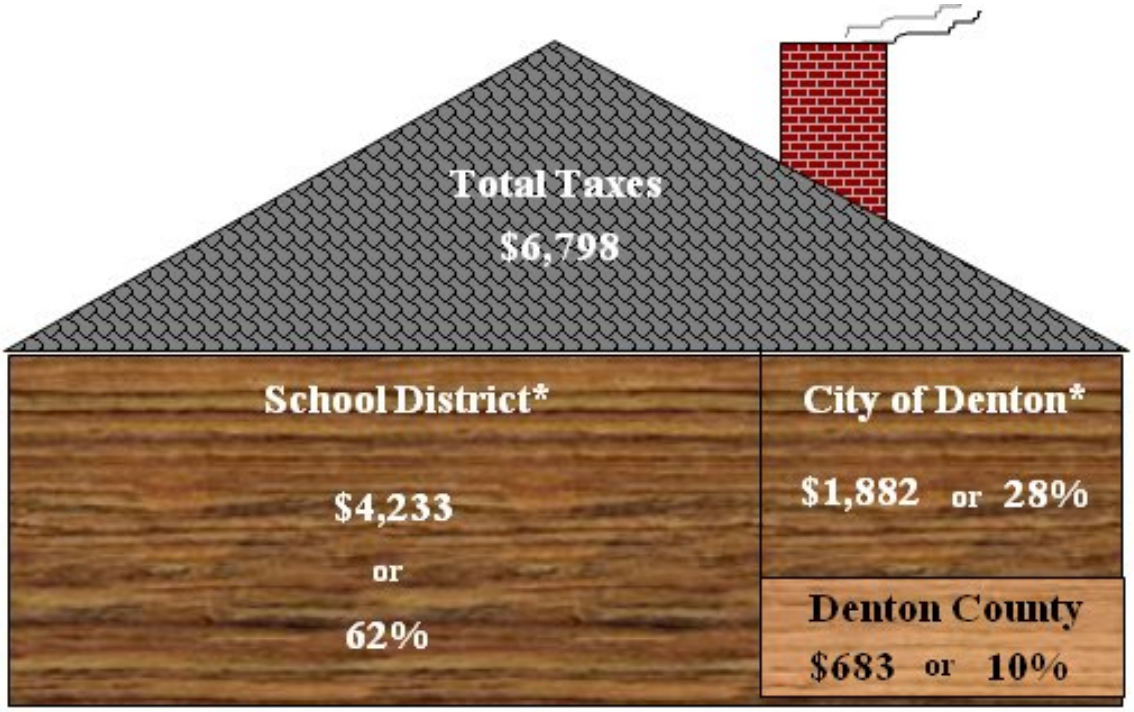
The following chart shows a slight fluctuation in tax rates both upward and downward - the rate for the past 10 years shows a fairly level tax rate. The next chart displays a summary of taxes paid by the average homeowner including city, school and county taxes for FY 2017. This chart uses someone living in the City of Denton as an example, and shows that only 10% of taxes paid on the average home are for County taxes with the remaining 90% being for school and city taxes.


Denton County, Texas
Ten Year Tax Rate History
Cents Per $100 Value
0.35
0.30
0.25
0.20
0.15
0.10
0.05
0.00
0.235890
0.235770
0.249800
0.273900
0.277357
0.282867
0.284914
0.2722
0.262000
0.248409
'07
'08
'09
'10
'11
'12
'13
'14
'15
'16
Fiscal Year

DENTON COUNTY, TEXAS

PROPERTY TAX ANALYSIS FOR AVERAGE HOMEOWNER

For the Average $274,839



County taxes for FY 2015-2016 on a $253,066 home, which was the county average, were $663.03 based on the adopted tax rate of 26.200¢ per $100 of taxable value.

Evaluations for the average home value for 2016 increased by an average of 8.60%. A home valued at $253,066 would have, on an average, a current value of $274,839.

County taxes for FY 2016-2017 on the same house would be $682.72 based on the property tax rate of 24.8409¢ per $100 valuation.

If the valuation on your home was $253,066 in FY 2015-2016 and remained the same in 2016-2017, county taxes on your home would be $628.64, which is a decrease of $34.39 per year. If your appraisal increased by approximately 8.60%, taxes will increase by $19.69 per year or $1.64 per month in 2016-2017.

Changes in an individual taxpayer's county taxes are dependent on the specific change in property valuation. The above figures are presented for comparison purposes.

* Proposed Rates

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DENTON COUNTY

FY 2017 Budget - Total Comparative Revenues
By Function

Function	FY 2015 Actual	% of Total	FY 2016 Estimates	% of Total	FY 2017 Budget	% of Total
Ad Valorem Taxes	$ 174,720,423	74%	$ 186,910,100	75%	**$ 189,524,777** [1]	**71%**
Fees of Office	19,293,169	8%	19,553,500	8%	**19,842,500**	**8%**
Fines	2,947,237	1%	3,070,000	1%	**3,095,000**	**1%**
Intergovernmental	18,915,916	8%	20,062,985	8%	**14,503,583**	**5%**
Auto Registration	10,068,915	4%	10,365,000	4%	**10,600,000**	**4%**
Miscellaneous	6,380,894	3%	4,211,450	2%	**2,229,100**	**1%**
Interest	178,407	0%	606,950	0%	**721,000**	**0%**
Transfers In	5,920,903	2%	5,085,563	2%	**4,500,000**	**2%**
Fund Balance	0	0%	0	0%	**20,597,472** [2]	**8%**
Total Revenues	$ 238,425,864	100%	$ 249,865,548	100%	**$ 265,613,432**	**100%**

1 Includes delinquent tax collection estimated at $651,654

2 This fund balance figure indicates the amount used to equalize revenues and expenditures.

DENTON COUNTY

FY 2017 Budget - Total Comparative Revenues *
All Funds

Fund	FY 2015 Actual	FY 2016 Estimates	% Change Act vs Est	FY 2017 Budget	% Change Est vs Bgt
General Fund	$ 140,273,045	$ 151,054,873	7.69 %	$ 149,096,040	-1.30 %
Road and Bridge Fund	11,273,056	10,804,400	-4.16 %	10,454,621	-3.24 %
Dst Clk Records Mgmt Fund	140,550	145,500	3.52 %	145,800	0.21 %
Co Clerk Records Mgmt Fund	3,097,829	3,172,000	2.39 %	3,177,000	0.16 %
Courthouse Security Fund	320,304	470,770	46.98 %	601,000	27.66 %
JP Courthouse Security Fund	12,041	16,350	35.79 %	16,350	0.00 %
Juvenile Probation Fund	12,745,485	13,796,985	8.25 %	14,310,128	3.72 %
Fire Code Enforcement Fund	280,244	150,100	-46.44 %	175,100	16.66 %
JP Technology Fund	48,420	55,200	14.00 %	55,200	0.00 %
Public Health Fund	4,607,528	5,466,705	18.65 %	5,234,810	-4.24 %
Indigent Health Care Fund	1,606,717	2,495,100	55.29 %	2,432,486	-2.51 %
Medicaid DSRIP Prgm Fund	2,379,891	1,441,500	-39.43 %	1,506,500	4.51 %
Health Care Relief Fund	350,543	257,300	-26.60 %	262,000	1.83 %
County & Dist Ct Tech Fund	24,382	25,050	2.74 %	25,050	0.00 %
Records Mgmt & Prsrvtn Fund	330,935	320,200	-3.24 %	320,250	0.02 %
Public Health Prep Grant Fund	466,989	581,195	24.46 %	—	-100.00 %
Sheriff's Forfeiture Fund	724,284	203,470	-71.91 %	105,000	-48.40 %
Vehicle Inventory Tax Int Fund	6,804	15,000	120.46 %	20,000	33.33 %
Law Library Fund	433,899	431,000	-0.67 %	442,000	2.55 %
D.A. Hot Check Fund	115,942	—	-100.00 %	—	0.00 %
D.A. Chapter 59 Fund	1,914,511	98,000	-94.88 %	110,000	12.24 %
Jury Fund	445,158	453,250	1.82 %	453,250	0.00 %
Debt Service Fund	50,170,088	52,440,600	4.53 %	52,008,375	-0.82 %
Capital Replacement Fund	6,657,218	5,971,000	-10.31 %	4,065,000	-31.92 %
Fund Balance	—	—	0.00 %	20,597,472 [1]	100.00 %
TOTAL	**$ 238,425,864**	**$ 249,865,548**	**4.80%**	**$ 265,613,432**	**6.30%**

* Including Interfund Transfers

[1] This fund balance figure indicates the amount utilized to balance the budget

DENTON COUNTY

Tax Distribution By Fund

Funds	Tax Rate	Total Gross Taxes	Net Taxes @ 98.5%	Percentage Of Net Taxes
OPERATING FUNDS				
General Fund	0.154361	119,122,563	117,335,725	62.14 %
Road & Bridge Fund	0.004999	3,857,483	3,799,621	2.01 %
Juvenile Probation Fund	0.014831	11,445,588	11,273,904	5.97 %
Public Health Fund	0.005035	3,885,448	3,827,166	2.03 %
Indigent Health Care Fund	0.003192	2,462,930	2,425,986	1.28 %
TOTAL OPERATING FUNDS	**0.182418**	**140,774,012**	**138,662,402**	**73.43%**
DEBT SERVICE FUND				
Debt Service Fund	0.065991	50,926,269	50,162,375	26.57 %
TOTAL DEBT SERVICE	**0.065991**	**50,926,269**	**50,162,375**	**26.57%**
COUNTY WIDE TAX RATE	**0.248409**	**191,700,281**	**188,824,777**	**100%**

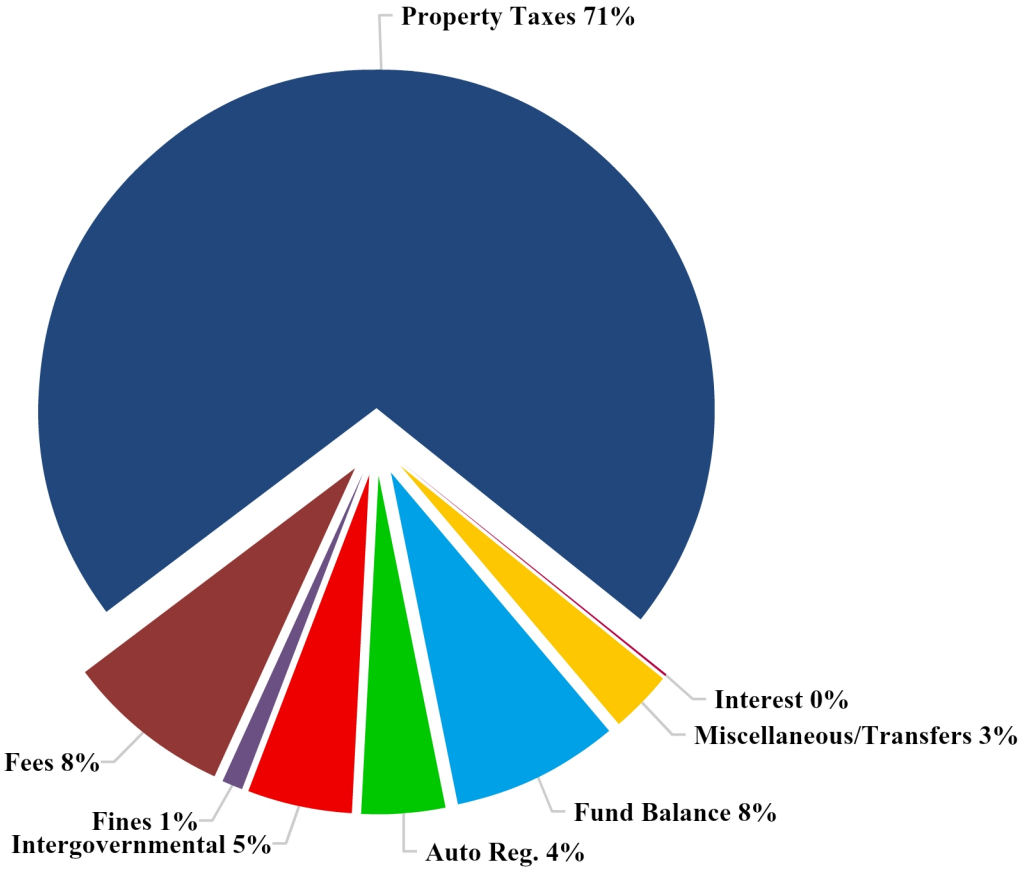
DENTON COUNTY

Tax Rates by Fund

Funds	Tax Rate 2012	Tax Rate 2013	Tax Rate 2014	Tax Rate 2015	Tax Rate 2016
FUNDS					
General Fund	0.17588	0.176120	0.169300	0.163931	0.154361
Road and Bridge Fund	0.009634	0.007722	0.006942	0.004871	0.004999
Juvenile Probation Fund	0.014406	0.016097	0.015032	0.01526	0.014831
Public Health Fund	0.00518	0.004037	0.004154	0.00462	0.005035
Indigent Health Care Fund	0.004125	0.003868	0.002481	0.003466	0.003192
Jury Fund	0	0.000000	0.000000	0.000000	0.000000
Debt Service Fund	0.073642	0.07707	0.074291	0.069852	0.065991
TOTAL FUNDS	**0.282867**	**0.284914**	**0.2722**	**0.262000**	**0.248409**

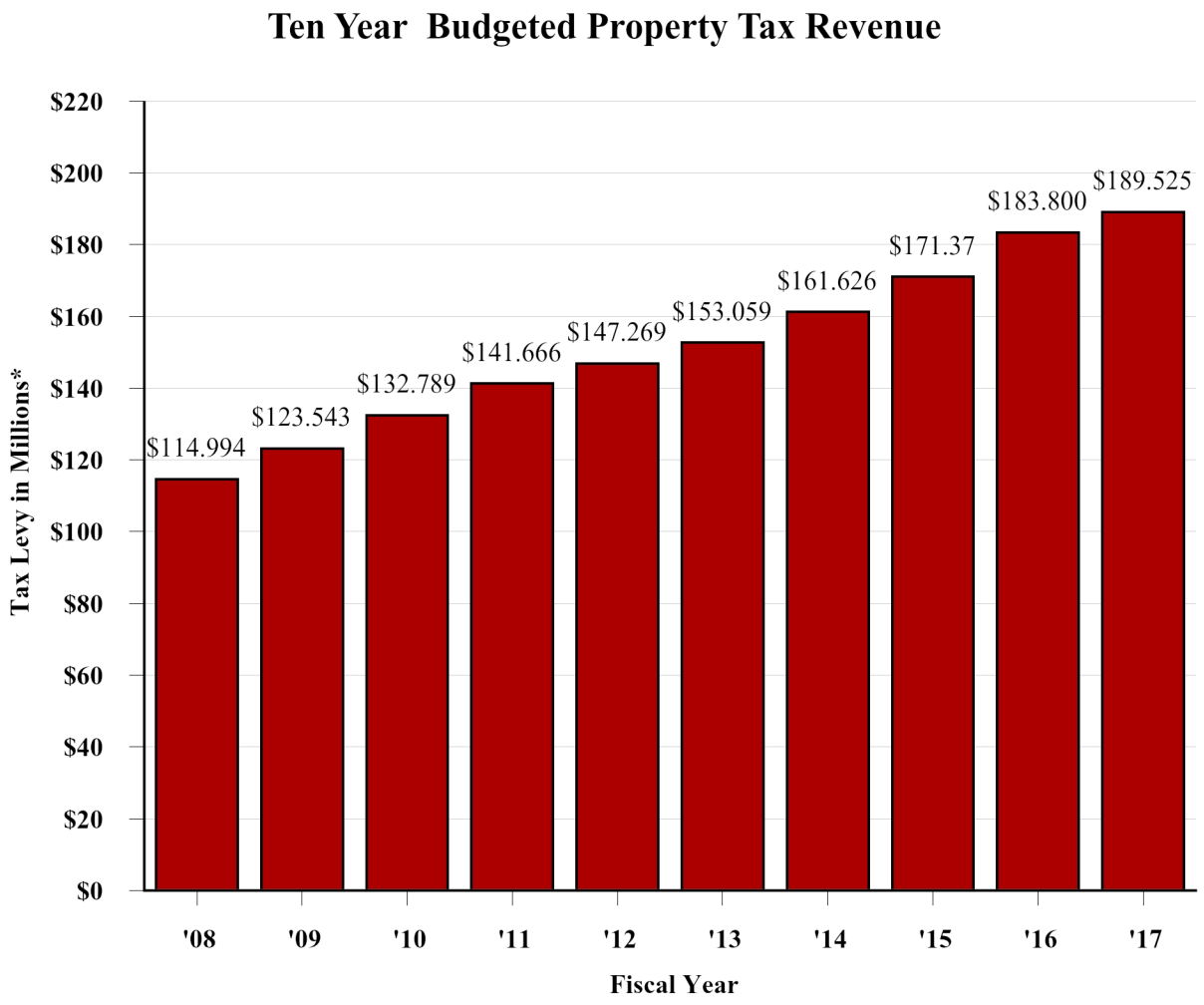
This information is based on the tax year. (Example: Tax Rate 2016 is for Fiscal Year 2017).

Total Revenue
$265,613,432



DENTON COUNTY

PROPERTY TAX REVENUE
Ten Fiscal Years



*This information is based on the adopted tax levy.

DENTON COUNTY

Comparison of Top 15 Texas Counties by Tax Rate - Tax Rates Assessed County-Wide

Pop. Rank	County	Population Estimate	% of Revenue Property Tax	Total County-Wide Tax Rates per $100 Val. *	Adopted County Budget **	Total # County Employees
9	Denton	758,370	71%	0.248409	$ 265,613,432	1,673
6	Collin	914,127	68.2%	0.289617	$ 328,756,806	1,790
13	Cameron	420,392	64.8%	0.407743	$ 145,998,164	1,740
14	Nueces	359,715	46.9%	0.434627	$ 194,845,135	1,247
15	Brazoria	346,312	68.7%	0.457405	$ 174,689,747	1,474
10	Fort Bend	716,087	82.8%	0.474000	$ 346,325,803	2,338
12	Williamson	508,514	76%	0.476529	$ 336,950,955	1,578
5	Travis	1,242,674	57.4%	0.596341	$ 1,004,038,708	5,188
1	Harris	4,590,000	80.1%	0.629980	$ 6,687,277,194	16,092
11	Montgomery	537,559	65.9%	0.641000	$ 377,354,857	2,271
3	Tarrant	1,928,300	76%	0.646027	$ 934,131,973	4,348
2	Dallas	2,480,000	55.6%	0.654704	$ 1,038,000,000	6,307
4	Bexar	1,897,753	75.3%	0.750035	$ 936,118,022	4,813
8	El Paso	836,575	49.7%	0.822059	$ 377,467,108	2,812
7	Hidalgo	842,304	84.6%	0.919300	$ 275,169,142	3,092

* This includes a combined total of tax rates assessed county-wide for each entity. Tax rates include County, Hospital District, Community College, Flood Control and Port Authority.

** County budget total only.

DENTON COUNTY

Comparison of Top 15 Texas Counties by Population - Tax Rates Assessed County-Wide

Pop. Rank	County	Population Estimate	% of Revenue Property Tax	Total County-Wide Tax Rates per $100 Val. *	Adopted County Budget **	Total # County Employees
1	Harris	4,590,000	80.1%	0.629980	$ 6,687,277,194	16,092
2	Dallas	2,480,000	55.6%	0.654704	$ 1,038,000,000	6,307
3	Tarrant	1,928,300	76.0%	0.646027	$ 934,131,973	4,348
4	Bexar	1,897,753	75.3%	0.750035	$ 936,118,022	4,813
5	Travis	1,242,674	57.4%	0.596341	$ 1,004,038,708	5,188
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9	Denton	758,370	71.0%	0.248409	$ 265,613,432	1,673
10	Fort Bend	716,087	82.8%	0.474000	$ 346,325,803	2,338
11	Montgomery	537,559	65.9%	0.641000	$ 377,354,857	2,271
12	Williamsom	508,514	76.0%	0.476529	$ 336,950,955	1,578
13	Cameron	420,392	64.8%	0.407743	$ 145,998,164	1,740
14	Nueces	359,715	46.9%	0.434627	$ 194,845,135	1,247
15	Brazoria	346,312	68.7%	0.457405	$ 174,689,747	1,474

* This includes a combined total of tax rates assessed county-wide for each entity. Tax rates include County, Hospital District, Community College, Flood Control and Port Authority.

** County budget total only.

Intergovernmental Revenues

Intergovernmental revenues are projected to increase from $12.8 million to $14.5 million in FY 2017. These revenues are received from other units of government, including grant revenues, bingo tax and other state revenues including grants. This increase is primarily for Mixed Beverage Taxes, Medicaid Delivery System Reform Incentive Payment (DSRIP) Funds, and Texas Juvenile Justice Department (TJJD) Grant Funding. Most grant revenues and expenses are not included. We will amend the budget as grants are received or contracts are renewed. Increases can be attributed to an additional $1,500,000 in Delivery System Reform Incentive Payment (DSRIP), additional mixed beverage taxes at $200,000, and other various increases/decreases. These revenues include mixed beverage taxes, optional child safety funding, juror reimbursements, Indigent Defense Grant and various contracts with other governmental entities. Intergovernmental revenues provide 5% of the overall revenue budget.

The Medicaid DSRIP Program Fund was included in the Adopted Budget for the first time in FY2014 and is used to account for the cost of providing preventive Public Health programs related to Diabetes Case Management and Adult Immunization for low income county residents. Delivery System Reform Incentive Payments (DSRIP) creates federal matching dollars for selected initiatives that have preventive potential. Funding essentially reimburses Denton County for services provided. Revenue is budgeted at $1,950,000.

In the Health Care Relief Fund, the 18th annual payment from the state tobacco lawsuit settlement trust fund was received in April, 2016. This payment of $200,214 was a $98,408 decrease from the 2015 payment. The amount to be distributed in 2017 should be equal or somewhat less, assuming that interest income earned on the trust fund cannot decline much further. Accordingly, revenue is budgeted at $200,000 for next year.

Additionally, pending grant application revenues are not included in the FY 2017 budget and will be amended for as grants are received or contracts are renewed. Denton County receives a small amount of revenue from the federal government; however, some state grants are pass-through grants from federal funding. Denton County has decreased the number of state and federal grants it receives during the past several years. Since most of these grants pay for new or expanded programs and do not replace any current spending, adding or terminating a grant makes little budget impact.

Fees and Auto Registration

Statutory fees are established by the legislature for most services provided by the County. Fees are the second largest source of revenues and represents approximately 8% of the revenue budget. Fees are budgeted to increase by $1,161,000 to a total of $19.8 million in FY 2017 primarily due to trends in levels of service, with the majority of the increase primarily for County Clerk fees, Records Archive and Preservation Fees and Tax Assessor Collector fees. There are various other increases and decreases in other fees county-wide as well.

Fees and Auto Registration (continued)

County Clerk fees are budgeted at $6.4 million compared to $6.1 million and Records Archive and Preservation fees increased by $250,000 each. Auto registration revenues are budgeted at $10.6 million compared to $10.3 million for FY 2016 due to an increase in registrations and a stronger market for vehicle sales in 2016. The additional 5% auto registration fee for collecting automobile sales taxes for the State was previously budgeted in the Road & Bridge Fund. However, in 2006 a new state law required that 10% of this fee be deposited to the General Fund with an increase of 10% for each year until the fee is included at the level of 100% in the General Fund. FY2015 was the first year that funds were included at 100% in the General Fund based on statute. For FY 2017 this fee is included at $4.2 million, an increase of $100,000. The Optional $10 auto registration fee authorized by the Transportation Code is expected to generate $6.4 million which is an increase of $200,000 and can only be used for county road and bridge repairs.

Fines

Each of the three levels of courts in the County (Justice Courts, County Courts and District Courts) has the authority to impose fines as punishment on those persons found guilty of crimes. Fines are imposed as a deterrent to further criminal activity, but they are also an important revenue source for Denton County. Fines provide 1% of the revenue budget in FY 2017 for a total of $3,095,000 which is a decrease of $160,000 below the prior year budgeted amount for all levels of courts. This decrease is the result of decreased fines in the Justice of the Peace, County and District Courts.

Interest

Interest revenue is earned on most of the temporarily idle reserve funds. Most interest earnings come from interest-bearing bank accounts and from bank certificates of deposit purchased from the County's depository bank. Interest earnings are budgeted to increase by $481,850 in FY 2017 to $676,000 due to slightly higher interest rates. This is less than actual revenues in budgeted funds in 2008. Interest earnings total less than 1% of all revenues. Interest revenue depends upon the amount of money available for investment and the interest rate paid on investments. Safe but aggressive cash management practices are one of the few methods available to the County of lessening the taxpayer's burden for financing the County. Interest or investment income has been a decreasing source of revenue for the County since 2008. High interest rates in 2006 and 2007 pushed up investment income in those years. Interest rate cuts by the Federal Reserve in 2008 and 2009 totaling over 400 basis points had the opposite effect. Most of the County's investments are earning interest at rates under 1%. The rates for the governmental investment pools and for the County's overnight master repurchase agreements had decreased by more than 90% by 2015. Even with one interest rate increase by the Federal Reserve in 2016, we are assuming that rates will not increase significantly in FY2017.

Miscellaneous and Transfers

Miscellaneous and transfer revenues comprise 3% of total revenues and are those receipts that by their nature do not fit into any other revenue types. In the past, very little budgetary reliance was placed on these revenues. However, as other types of revenues have declined, miscellaneous revenues have increased in importance. Some of the larger revenues in this category include inmate phone fees, court-appointed attorney fee reimbursements, operating cost reimbursement for the Child Protective Services building, Sheriff and District Attorney Forfeiture revenue and bail bond forfeitures as fairly major sources

Miscellaneous and Transfers (continued)

of revenue. Miscellaneous revenues vary from year to year and are budgeted to increase by $119,000 for FY2017 due to various overall fluctuations within these revenues.

Approximately $6.2 million of General Fund fund balance draw down is used in the budget to maintain reserves at an acceptable level. An additional $4.0 million will be transferred to the Capital Replacement Fund in an effort to build the fund for future capital projects. This is being done to avoid the need to issue long term debt for all major capital projects. A total of $300,000 will be transferred to the Courthouse Security Fund due to addition of two (2) security guards and increased expenses and the Jury Fund will receive an additional $200,000 in lieu of levying a tax for that fund in order to meet expenses.

Uses of Funds/Summary of Expenditures

The FY2017 budget includes expenditures of $265,613,432 as compared to FY 2016 budget of $254,890,520. The FY 2017 increase of $10.7 million can be attributed to:

• 5% Pay Scale Adjustment for all employees/various Benefit Increases	$4,681,000
• Repairs/Maintenance (Buildings, Comp Software Maint., Audio System Maint.,etc.).	$2,059,000
• New Hires (includes operating and capital expenses)	$2,673,000
• Increased Contingency (Capital Replacement. Fund, New Hires, Facility)	$1,758,000
• Debt Service Payments (Roads, Technology, Buildings)	$1,474,000
• Capital Replacement Fund (Road Project Planning Contingency funds)	$1,000,000
• Professional Services (Consultants, Architect Fees, Security Services, etc.)	$811,000
• Transportation Consultant (Contract for Road Project Management)	$385,000
• Miscellaneous Court Expenses (Court Appt. Atty's, Psychological, Placements, etc.)	$372,000
• Communications (Phone Service, Radio Repairs, Wireless Service, etc.)	$340,000
• Fire and Ambulance Funding (increased runs + fire call rate from $500 to $525)	$220,000
• Tax Incentives (Tax Rebates)	$147,000
• Capital Equipment (Various Increases and Decreases)	$133,000
• Reclassification Recommendations	$150,000
• Prisoner Medical Expense	$115,000
• Training and Education	$67,000
• Insurance (Buildings, Fleet Liability, Professional Liability, etc.)	$40,000
• Radio Purchases (reduction result of large purchases last year)	-$297,000
• Miscellaneous Supply / Equipment Reductions	-$265,000
• Rental Reductions (Computer Lease Payments and Miscellaneous Office Rent)	-$796,000
• Buildings (Less Funds Budgeted in Capital Replacement Fund)	-$4,344,000
• GRAND TOTAL / CHANGES	$10,723,000

The FY 2017 budget includes estimated ending balances (reserves) of $61.4 million, which is an increase of approximately $8.9 million more than was budgeted in FY 2016. The FY 2017 projected ending balances are approximately 23% of the adopted budget.

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
GENERAL FUND				
GENERAL ADMINISTRATION				
Commissioners Court	$114,362	$105,346	$105,852	$182,641
Commissioner Precinct #1	$228,500	$246,395	$247,819	$267,349
Commissioner Precinct #2	$237,603	$251,355	$252,821	$272,394
Commissioner Precinct #3	$249,448	$267,460	$267,795	$286,025
Commissioner Precinct #4	$232,034	$245,696	$247,172	$263,275
County Judge	$347,778	$367,379	$370,133	$318,695
Bail Bond Board	$1,391	$3,950	$3,950	$4,000
Economic Development	$0	$0	$0	$60,354
County Clerk	$3,267,947	$4,362,016	$4,051,332	$4,894,352
Human Resources Department	$981,928	$1,141,667	$1,003,353	$1,144,720
Purchasing Department	$988,416	$1,088,571	$1,043,290	$1,224,278
Vehicle Maintenance Department	$344,939	$472,603	$435,689	$473,908
Non-Departmental	$2,219,212	$6,664,964	$6,384,567	$8,365,398
Financial Information Systems	$63,860	$114,567	$114,847	$139,407
Technology Services	$3,114,951	$3,400,272	$3,413,388	$3,789,083
Print/Mail Department	$317,474	$354,525	$347,361	$384,177
Geographic Information Systems	$484,442	$521,164	$523,169	$610,247
Department of Public Works	$834,834	$1,007,849	$947,264	$1,124,797
HOT Funds Tourism Grant 2017	$61,826	$0	$52,172	$0
Office of History and Culture	$471,537	$488,622	$484,288	$538,634
Records Management	$353,585	$466,392	$464,380	$477,060

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
HOT Funds Tourisom Grant 2016	$25,994	$0	$150,000	$0
Veterans Service Office	$358,160	$418,856	$380,731	$516,448
Elections Administration Department	$1,412,997	$1,663,776	$1,697,013	$1,705,692
Civil Service Commission	$2,525	$5,900	$4,900	$6,086
County-Wide Technology	$2,468,270	$2,394,173	$2,661,617	$2,312,407
TOTAL GENERAL ADMINISTRATION	**$19,184,013**	**$26,053,498**	**$25,654,903**	**$29,361,427**
JUDICIAL				
Judiciary & Court Support	$398,567	$405,550	$407,907	$414,062
16th District Court	$791,296	$734,591	$933,634	$776,642
158th District Court	$882,431	$745,227	$923,652	$782,063
211th District Court	$830,191	$735,602	$895,806	$775,753
362nd District Court	$1,036,148	$752,603	$997,842	$794,813
367th District Court	$934,846	$736,431	$863,819	$775,791
393rd District Court	$696,595	$591,894	$673,570	$605,201
431st District Court	$686,129	$627,055	$910,973	$640,072
442nd District Court	$261,038	$513,838	$535,329	$527,464
County Court at Law #1	$580,917	$674,132	$685,246	$690,826
County Criminal Court #2	$650,068	$660,271	$663,277	$676,763
County Court at Law #2/Civil	$416,216	$436,485	$404,587	$450,998
Probate Court	$1,826,337	$2,046,600	$2,028,874	$2,179,319
County Criminal Court #1	$668,705	$663,797	$716,470	$683,841
County Criminal Court #3	$697,720	$745,952	$751,444	$755,232
County Criminal Court #4	$681,418	$654,340	$705,008	$671,323

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
County Criminal Court #5	$673,879	$736,647	$722,971	$741,907
District Clerk	$1,716,838	$2,014,925	$1,940,221	$2,094,078
County Court Administrator	$81,154	$85,970	$86,631	$89,656
Justice of the Peace, Pct. #1	$379,178	$469,511	$406,378	$487,077
Justice of the Peace, Pct. #2	$337,747	$367,279	$354,036	$382,378
Justice of the Peace, Pct. #3	$429,717	$488,925	$425,017	$502,188
Justice of the Peace, Pct. #4	$363,493	$383,617	$385,442	$404,962
Justice of the Peace, Pct. #5	$468,507	$546,010	$502,743	$567,714
Justice of the Peace, Pct. #6	$386,803	$425,157	$425,506	$445,358
Veteran's Court Grant	$157,325	$0	$151,191	$0
Juvenile Case Manager	$45,488	$61,390	$60,365	$64,438
DWI Court Grant	$0	$0	$138,760	$0
District Court Administrator	$202,927	$196,068	$198,114	$207,465
Jury & Grand Jury	$191,830	$185,091	$187,855	$206,083
Texas Veterans Commission Treatment Court Grant	$0	$0	$0	$0
Technology Services-Public Safety and Courts	$1,447,012	$1,629,546	$1,638,609	$1,739,927
Death Investigations/Medical Examiner Svcs.	$910,762	$978,572	$1,012,366	$1,061,824
Collections Department	$372,329	$432,406	$407,273	$461,400
TOTAL JUDICIAL	**$20,203,611**	**$20,725,482**	**$22,140,916**	**$21,656,618**
LEGAL				
Criminal District Attorney	$10,095,127	$10,761,505	$10,380,530	$11,149,837
Criminal DA - CPS Division	$985,028	$1,103,146	$1,093,101	$1,152,287
Criminal DA - Civil Division	$1,643,860	$1,698,936	$1,671,216	$1,727,716
TOTAL LEGAL	**$12,724,015**	**$13,563,587**	**$13,144,847**	**$14,029,840**

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
FINANCIAL ADMINISTRATION				
County Auditor	$1,226,801	$1,384,049	$1,333,679	$1,480,260
County Treasurer	$644,177	$708,706	$690,937	$710,708
Tax Assessor-Collector	$3,997,550	$4,459,077	$4,232,465	$4,855,283
Budget Office	$517,444	$592,203	$575,996	$710,202
TOTAL FINANCIAL ADMINISTRATION	**$6,385,972**	**$7,144,035**	**$6,833,077**	**$7,756,453**
PUBLIC FACILITIES				
Joseph A. Carroll Building/Co. Admin.	$211,184	$216,947	$218,876	$194,122
Denton County Courts Building	$695,452	$1,042,004	$1,163,967	$1,249,178
DA Annex	$27,157	$32,500	$33,328	$29,908
Law Building (121 N. Woodrow Lane)	$0	$0	$0	$99,805
Courthouse on the Square	$146,862	$287,926	$288,121	$549,287
Emergency Management Facility	$103,718	$119,913	$123,604	$111,934
Denton County Storage Building	$13,375	$19,740	$18,740	$15,840
Historical Park Facility	$30,659	$90,305	$83,850	$140,144
Historical Park Projects	$0	$0	$0	$0
Courthouse Annex	$8,894	$26,452	$19,547	$15,920
Precinct #3 Government Center	$0	$184,488	$124,476	$153,675
Mary & Jim Horn Government Center	$121,386	$176,443	$172,024	$229,803
Loop 288/Elections/Technology	$258,371	$275,287	$275,024	$307,921
Loop 288 Facilities/TABC/Parks	$51,622	$58,329	$56,831	$63,862
Loop 288/CSCD (Adult Probation)	$51,650	$61,602	$62,247	$59,077
Lee Walker Government Center	$44,150	$61,804	$51,740	$55,137

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
Pct #4 Government Center	$0	$28,593	$0	$180,063
C.P.S. Building	$21,682	$21,923	$20,194	$18,280
Loop 288 Phase I	$126,968	$133,835	$132,476	$192,715
Loop 288 Central Plant	$243,081	$297,443	$275,680	$505,875
Sandy Jacobs Government Center	$47,716	$91,994	$83,079	$87,921
Steven E Copeland Government Center	$102,873	$135,314	$99,649	$106,809
The Colony Building	$25,818	$37,259	$29,855	$16,910
Charlie Cole Building	$560,104	$607,412	$581,549	$647,436
Law Enforcement Facility	$2,417,329	$3,040,511	$3,135,248	$3,217,109
Facilities Management	$2,680,568	$3,231,503	$3,313,779	$3,534,177
County Leased Buildings	$140,093	$105,762	$190,492	$237,156
Vehicle Maintenance Facility	$24,711	$28,625	$28,325	$34,740
Recycling Department	$72,233	$77,477	$81,439	$137,796
Telephone Department	$773,499	$806,552	$832,493	$933,717
Precinct #2 Government Center	$5,000	$30,000	$31,000	$112,575
TOTAL PUBLIC FACILITIES	**$9,006,155**	**$11,327,943**	**$11,527,633**	**$13,238,892**
PUBLIC SAFETY				
County Jail	$27,090,948	$29,133,528	$27,159,960	$30,074,114
Jail Health	$4,266,896	$4,675,713	$4,376,703	$4,815,564
Sheriff's Communications	$2,221,409	$2,523,760	$2,169,587	$2,915,499
County Sheriff	$14,748,979	$16,742,830	$15,899,369	$16,765,696
DISD School Resource Officer	$86,404	$0	$100,855	$0
Sheriff's Mental Health Unit	$878,402	$905,138	$873,500	$952,934

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
Sheriff's Reserve Unit	$34,467	$42,030	$39,370	$33,890
Vehicle Emissions Enforcement Grant	$78,814	$0	$88,318	$0
DCTA Contract (Denton County Trnsptn Auth.)	$84,916	$0	$94,520	$0
School Resource Officer	$324,661	$0	$242,545	$0
Copper Canyon Interlocal Contract	$162,177	$0	$198,109	$0
CSCD (General Fund)	$375,540	$407,798	$396,386	$237,482
Juvenile Accountability Grant	$78,253	$0	$291	$0
SO Freshwater Contract - Providence	$144,239	$0	$177,324	$0
SO Freshwater Contract - Paloma Creek	$48,858	$0	$146,716	$0
Constable, Precinct #1	$790,910	$738,131	$745,945	$818,613
Constable, Precinct #2	$784,512	$815,756	$742,791	$791,548
Constable, Precinct #3	$748,530	$754,341	$733,254	$765,484
Constable, Precinct #4	$710,392	$767,502	$756,201	$790,729
Constable, Precinct #5	$840,443	$770,779	$761,885	$933,367
Constable, Precinct #6	$642,186	$764,217	$723,654	$792,816
Fire and Ambulance Services	$2,382,685	$2,310,587	$2,309,837	$2,526,125
Department of Public Safety	$199,606	$194,965	$196,195	$203,630
Alcoholic Beverage Commission	$2,536	$3,000	$3,000	$3,000
2007/2014 Homeland Security Grant	$117,818	$0	$193,743	$0
2008/2015 Homeland Security Grant	$0	$0	$165,776	$0
Texas Parks & Wildlife Dept	$2,173	$2,462	$2,462	$2,762

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
Emergency Services	$1,286,223	$1,315,039	$1,337,001	$1,343,889
2013 Homeland Security Grant	$52,656	$0	$0	$0
TOTAL PUBLIC SAFETY	**$59,185,633**	**$62,867,576**	**$60,635,297**	**$64,767,142**
HEALTH AND WELFARE				
Child Protective Services	$73,359	$90,121	$101,585	$97,121
TOTAL HEALTH AND WELFARE	**$73,359**	**$90,121**	**$101,585**	**$97,121**
CONSERVATION				
County Extension Office	$337,798	$496,616	$437,067	$514,451
TOTAL CONSERVATION	**$337,798**	**$496,616**	**$437,067**	**$514,451**
INTERGOVERNMENTAL				
Appropriations	$3,196,034	$3,239,823	$3,202,465	$3,325,392
TOTAL INTERGOVERNMENTAL	**$3,196,034**	**$3,239,823**	**$3,202,465**	**$3,325,392**
TRANSFER OF FUNDS DEPARTMENT				
Transfer of Funds Department	$5,424,423	$4,831,000	$4,868,272	$4,500,000
TOTAL TRANSFER OF FUNDS DEPT.	**$5,424,423**	**$4,831,000**	**$4,865,272**	**$4,500,000**
TOTAL-GENERAL FUND	**$135,721,013**	**$150,339,681**	**$148,543,062**	**$159,247,336**

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
ROAD AND BRIDGE FUND				
Road and Bridge, Pct #1	$4,316,171	$6,199,375	$5,672,165	$6,248,671
Road and Bridge, Pct #2	$142,359	$230,000	$230,000	$230,000
Road and Bridge, Pct #3	$0	$273,000	$273,000	$273,000
Road and Bridge, Pct #4	$4,313,730	$5,458,479	$5,096,125	$5,595,847
Road and Bridge Engineering	$323,616	$702,119	$539,004	$817,869
TexDot Transportation Grant	$633,880	$0	$910,510	$0
TOTAL ROAD AND BRIDGE FUND	**$9,729,756**	**$12,862,973**	**$12,720,804**	**$13,165,387**
DISTRICT CLK RCDS MGMT/ TECH FUND				
District Clerk Records Management	$45,334	$77,995	$38,632	$78,014
District Court Records Technology	$64,862	$100,000	$100,000	$135,000
TOTAL DIST CK RCDS MGMT/ TECH FD	**$110,196**	**$177,995**	**$138,632**	**$213,014**
COUNTY CLERK RECORDS MNGMT FUND				
Records Management Preservation	$1,094,078	$1,010,787	$711,200	$1,025,250
Records Preservation Fee	$1,647,022	$1,740,000	$1,740,000	$1,740,000
TOTAL CO CLK RCDS MNGMT FUND	**$2,741,100**	**$2,750,787**	**$2,451,200**	**$2,765,250**
COURTHOUSE SECURITY FUND	**$325,781**	**$475,800**	**$431,400**	**$646,959**
J. P. COURTHOUSE SECURITY FUND	**$12,372**	**$10,376**	**$370**	**$37,000**

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
JUVENILE PROBATION FUND				
Grant A-Mental Health	$207,021	$207,035	$207,028	$611,534
Juvenile Probation	$3,198,058	$3,259,632	$3,170,131	$3,607,913
Grant A-Regional Diversion Alternative	$0	$0	$0	$120,750
Juvenile Detention	$3,091,844	$3,390,026	$3,190,178	$3,814,873
Juvenile Post-Adjudication Center	$3,075,893	$3,344,358	$3,155,935	$3,437,531
Grant A-Basic Court Intake	$1,861,406	$1,915,396	$1,916,546	$809,632
Grant A-Basic Direct Supervision	$0	$0	$0	$234,055
Grant A-Community Program-Youth Services	$0	$0	$0	$299,300
Grant A-Community Pgm-Comm. Based-Gnrl	$0	$0	$0	$236,017
Title IV-E Federal Reimbursement	$73,854	$75,000	$75,000	$75,000
Juvenile Justice Alternative Education (JJAEP)	$1,098,955	$1,203,433	$1,154,062	$1,298,784
TJJP C-Commitment Reduction	$315,261	$318,485	$318,485	$318,485
TOTAL JUVENILE PROBATION FUND	**$12,922,292**	**$13,713,365**	**$13,187,365**	**$14,863,874**
FIRE CODE ENFORCEMENT FUND	**$193,802**	**$202,323**	**$148,327**	**$186,018**
JUSTICE OF THE PEACE TECHNOLOGY FUND	**$129,890**	**$214,114**	**$138,790**	**$196,783**
PUBLIC HEALTH FUND				
Public Health Environmental	$172,381	$268,608	$221,739	$315,769
Foodborne EPI Grant	$83,085	$0	$83,690	$0
Primary Care Grant	$175,623	$0	$117,770	$0

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
Expanded Primary Health Grant	$262,738	$0	$254,180	$0
Cities Readiness Initiative Grant	$18,185	$0	$92,415	$0
Public Health - Clinical	$3,000,156	$3,744,678	$3,600,354	$4,270,639
Cities Readiness Initiative Grant Part II	$89,683	$0	$0	$0
TB Prevention Grant-Federal	$79,080	$0	$77,240	$0
Immunization Grant	$365,890	$348,230	$348,230	$362,146
Project Access	$98,813	$100,000	$100,000	$100,000
L.P.H.S. Grant	$67,436	$0	$97,600	$0
TB State Grant	$203,015	$0	$161,644	$0
Juvenile Detention Health	$0	$377,579	$268,972	$380,602
IDCU/SUREB	$4,301	$0	$100,587	$0
TOTAL PUBLIC HEALTH FUND	**$4,620,386**	**$4,839,095**	**$5,524,421**	**$5,429,156**
INDIGENT CARE FUND	**$2,225,307**	**$2,531,582**	**$2,430,215**	**$2,538,690**
MEDICAID DSRIP PROGRAM				
Adult Immunization Program DSRIP	$466,510	$407,760	$383,995	$411,520
Diabetes Case Management Program DSRIP	$1,372,858	$417,775	$1,148,882	$558,716
TOTAL MEDICAID DSRIP PROGRAM	**$1,839,368**	**$825,535**	**$1,532,877**	**$970,236**
HEALTH CARE RELIEF FUND	**$243,360**	**$330,000**	**$330,000**	**$262,000**
COUNTY AND DISTRICT CT TECH FUND	**$21,452**	**$69,008**	**$65,000**	**$30,464**

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
RECORDS MNGMT/ PRESERVATION FUND	**$338,284**	**$337,091**	**$310,472**	**$318,879**
PUBLIC HEALTH PREPAREDNESS FUND				
FY 2015 Public Health Preparedness Grant	$353,616	$0	$0	$0
FY 2016 Public Health Preparedness Grant	$67,271	$0	$399,275	$0
Ebola Funding/PH Prep.Grant	$10,190	$0	$107,120	$0
FY 2016 Unique Funding	$29,621	$0	$74,800	$0
TOTAL PUBLIC HEALTH PREPAREDNESS FUND	**$460,698**	**$0**	**$581,195**	**$0**
SHERIFF'S FORFEITURE FUND				
Sheriff's Forfeitures	$447,158	$15,800	$114,800	$38,000
Sheriff's Judicial Purchases	$0	$362,050	$227,895	$320,116
Sheriff's Treasury Purchases	$0	$10,000	$10,000	$10,000
TOTAL SHERIFF'S FORFEITURE FUND	**$447,158**	**$387,850**	**$352,695**	**$368,116**
VEHICLE INVENTORY TAX INTEREST FUND	**$0**	**$25,000**	**$7,980**	**$42,310**
LAW LIBRARY FUND	**$389,662**	**$403,945**	**$377,573**	**$410,091**
DISTRICT ATTORNEY HOT CHECK FUND	**$107,016**	**$0**	**$0**	**$0**
DISTRICT ATTORNEY CHAPTER 59 FUND				
Forfeiture Budget	$67,105	$161,571	$74,520	$162,223
DA Hot Check Department	$0	$109,532	$97,231	$113,570

MATRIX OF DEPARTMENTS BY FUND

DEPARTMENT	ACTUAL EXPENSES 2014-2015	ADOPTED BUDGET 2015-2016	ESTIMATED EXPENSE 2015-2016	ADOPTED BUDGET 2016-2017
Treasury Purchases	$339,703	$93,500	$86,500	$111,500
Transfer of Treasury Purchases Fund	$75,000	$0	$15,290	$0
TOTAL DISTRICT ATTORNEY CHAPTER 59 FUND	**$481,808**	**$364,603**	**$273,541**	**$387,293**
JURY FUND	**$406,130**	**$475,500**	**$385,500**	**$475,500**
DEBT SERVICE FUND	**$49,516,037**	**$52,277,086**	**$52,667,097**	**$53,750,667**
CAPITAL REPLACEMENT FUND	**$1,151,663**	**$11,276,811**	**$7,039,815**	**$9,308,409**
TOTAL-MISCELLANEOUS FUNDS	**$88,413,518**	**$104,550,839**	**$105,816,636**	**$106,366,096**
TOTAL-ALL FUNDS	**$224,134,531**	**$254,890,520**	**$249,638,331**	**$265,613,432**

General Fund

The County's General Fund budget for FY 2017 is $159,247,336, which is an increase of $8.9 million or 5.93% above the prior year's budget. The General Fund includes the following functions: General Administration - management functions; Judicial - court related functions; Legal - prosecution of criminals; Financial - all accounting functions of the County; Public Facilities - maintenance and expansion of County buildings; Public Safety - law enforcement services provided in the County; Health and Welfare - child protective services; Conservation - agricultural/extension/home economic services; Contract Services - supplemental funding for libraries and other intergovernmental functions; and Transfer of Funds (Inter-Fund Transfers) - any General Fund financing of other County departments that is not included in the General Fund.

The following schedules and charts display the various expenditures both by fund and function. Public Safety continues to be the largest expenditure of the County. With the ever-increasing demand for jail space, this will continue to be the most significant portion of the County budget.

General Administration

General Administration Departments include the basic administrative and management functions of the County. Major departments include the Commissioners Court, County Judge, County Clerk, Human Resources, Purchasing, Department of Information Services, County Planning, Elections Administration, and Non-Departmental.

Non-Departmental increased by $1,700,434 primarily for unappropriated contingency, transportation consultant and increased tax incentives. Also, a total of four (4) New Positions were included in contingency: (2) for the County Clerk; and (2) for the Tax Assessor/Collector for the opening of the Flower Mound and Frisco Government Centers and can be requested by the departments if workload warrants. The County Clerk's budget increased by approximately $532,336 and Technology Services by $388,811 primarily for salary and benefits associated with new hires, numerous reclassifications and raises. In addition, an Economic Development department was created at an impact of $60,354.

Additional increases to this division can be attributed to salary and benefit increases as well as the addition of twelve (12) new positions: Economic Development received (1) Economic Development Coordinator to assist Commissioners Court with Economic Development opportunities and prepare economic profile data for distribution to businesses, landowners and developers. This position will also maintain reports and accounting of all current tax rebate agreements as well as tax abatement agreements; County Clerk received (2) Deputy Clerk I, (2) Deputy Clerk III and (1) Assistant Department Supervisor positions effective January 1, 2017 for the opening of the Flower Mound and Frisco Government Centers; Purchasing received (1) Senior Buyer due to workload increases associated with road/building construction projects; Technology Services received (1) Server Engineer due to large increases in servers, applications and storage management, (1) Database Administrator to manage the large number of databases; and (1) Audio Visual Technician to manage projects, systems and productions; the Department of Public Works received (1) Development Coordinator due to an 81% increase in permits in five years; and the Veteran Services office received (1) Assistant County Service Officer II effective October 1, 2016 for the newly opened Lewisville Government Center.

General Administration (continued)

A total of seventeen (17) reclassifications were approved for this division: (2) for Commissioners Court; (4) total or one each for Commissioners, Pct. #1 - #4; (1) for County Clerk; (1) for Human Resources; (1) for Purchasing; (3) for for Technology Services; (3) for Geographic Information Systems; and (2) for Office of History & Culture. A total of (5) job title changes were approved as well (1) for Human Resources; (1) for Technology Services; and (3) for Records Management.

One (1) Commissioners Court Coordinator position transferred within General Administration from the County Judge's budget to the Commissioners Court budget. For FY2017 it was determined that this position is needed in the Commissioners Court budget to more accurately reflect job responsibilities.

Two (2) new fixed car allowances were added for this division for the new Economic Development Coordinator position and the new Assistant County Service Officer (Veteran's) position. One (1) new vehicle was approved for the Records Management Department as well. The budget for General Administration increased by approximately $3,307,929 or 12.70% above the FY 2016 budget.

Judicial

Judicial Departments include courts and the departments that service the courts of Denton County including District and County Courts, Justices of the Peace, District Clerk and other court related functions. Court-related expenses continue to climb with increased criminal activity in the County, which affects court-appointed attorney fees for indigent clients and other court-ordered expenses. The largest increase in this division can be attributed to employee salary and benefit increases as well as increased court appointed attorney expenses at $120,000 and a $62,725 increase for psychiatric services.

A total of two (2) new positions were added to this division: The Probate Court received (1) Court Visitor Coordinator to assist with annual required visits for more than 1200 wards of the court; and Death Investigations/Medical Examiner received one Part-Time Medical Investigator position to assist with increased workload and coverage for this small department during employee absences.

A total of four (4) reclassifications were approved for this division: (1) for District Clerk; (1) for Jury & Grand Jury; and (2) for Technology Services- Public Safety/Courts. One (1) equity adjustment was approved for County Court at Law #2. Also, four (4) job title changes were approved as well for the County Clerk- Collections Department.

The budget for the Judicial Division includes an increase of approximately $931,136 or 4.49% above the FY 2016 budget.

Legal

Legal departments include services provided by the Criminal District Attorney's Office. Functions include criminal prosecution in the courts as well as providing civil and legal advice to the Commissioners Court and all County departments. The budget for this division includes an increase of $466,253 or 3.44% above the FY 2016 budget. The increase in this division can be attributed to salary/benefit increases as well as one (1) new Felony Prosecutor I position for the Criminal District Attorney's Office for specialty courts. Two (2) reclassifications were approved for for this division for the Criminal District Attorney-Child Protective Services Division along with one (1) job title change for the Criminal District Attorney.

Financial Administration

Financial Administration includes the County Auditor, County Treasurer, Tax Assessor/Collector and Budget Office. These departments are responsible for collecting, safeguarding, investing, disbursing, and budgeting funds as well as financial reporting. The level of services provided by these departments is subject to change based on population, expenditure and payroll increases. The budget for the Financial Administration Division includes an increase of approximately $612,418 or 8.57% above the FY 2016 budget. The increase in this division is the result of salary and benefit increases as well as eleven (11) new positions added to this division: (4) Deputy Clerk I, (2) Deputy Clerk III, (2) Senior Clerk and (2) Supervisor Tax/Motor Vehicle positions with varying hire dates for the Tax Assessor-Collector for the opening of the new Flower Mound and Frisco Government Centers; and (1) Assistant Budget Officer position for the Budget Office to allow training period for upcoming retirement of the Budget Officer. This position would train for approximately one year and position would either be deleted or downgraded to a Budget Analyst position. Also, two (2) reclassifications were approved for the County Treasurer's office as well as seven (7) job title changes for the Tax Assessor- Collector.

Public Facilities

Maintenance of County facilities is an essential service that must be provided. The Public Facilities Division increased by $1,910,949 or 16.87%. The largest increase in this division can be attributed to various departmental repairs and maintenance at $1,541,224 and remodeling at $41,854. Also, the Law Building was acquired at the end of FY2016 and the impact to the FY2017 budget is $99,805. Office rental and landscaping expenses increased for some departments and utility expenses increased for most departments in this division as well.

Salary/benefit increases and two (2) new positions are included in this budget: (1) Correction Facility Technician I for the Law Enforcement Facility to assist with workload increase resulting from New Jail; and (1) Maintenance/Repair Specialist I for Facilities Management due to opening of new facilities. One (1) new vehicle was approved for this division.

Public Safety

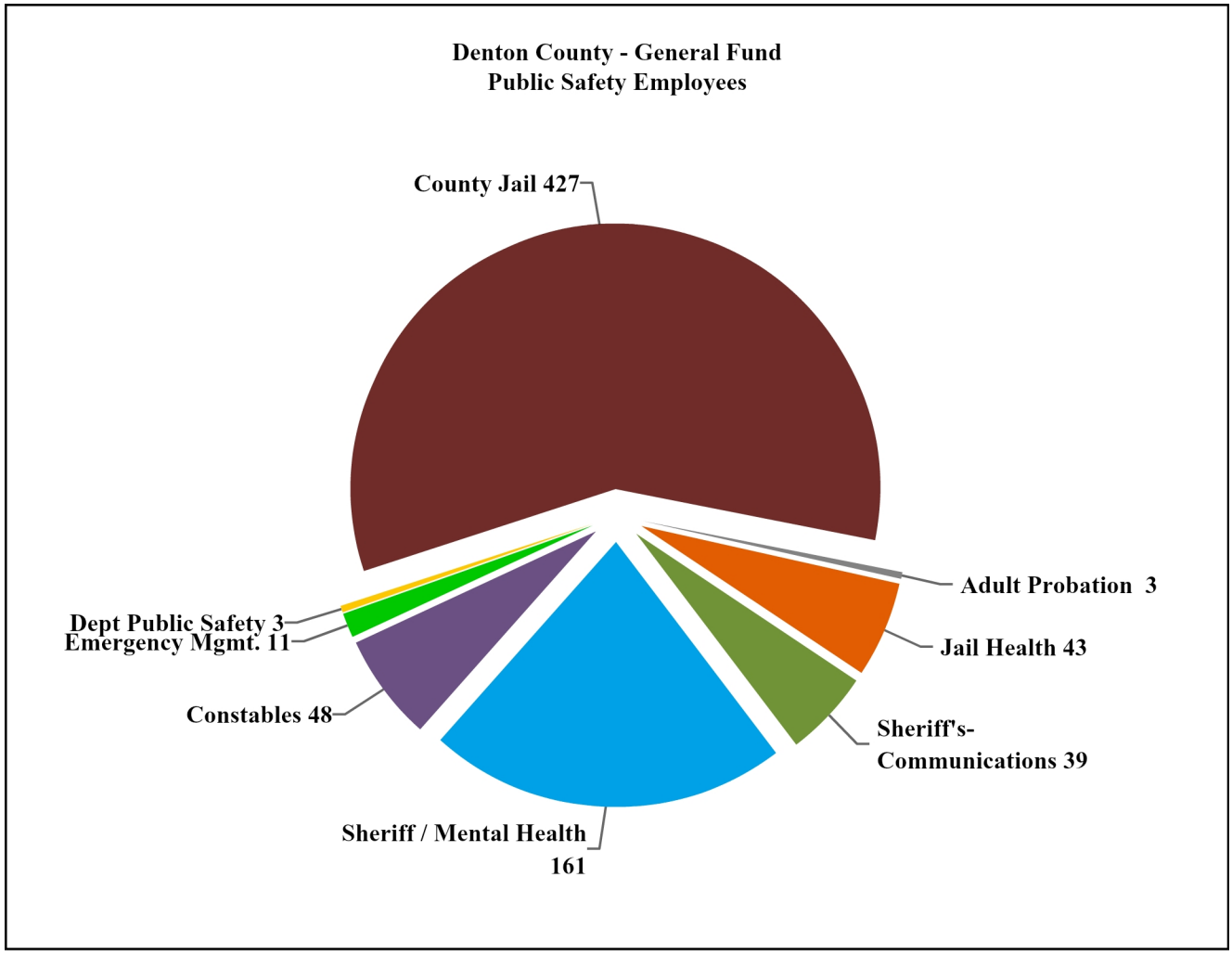
Public Safety departments include the County Jail, Sheriff's Department, Emergency Management and Constables. Partial funding of state agencies include C.S.C.D. (Adult Probation), Texas Department of Public Safety, Texas Parks and Wildlife and the Alcohol Beverage Commission.

In addition to salary/benefit increases, the most significant increase in this division can be attributed to five (5) new Communications Officer (Fire/EMS-Ambulance) positions were added for the Sheriff's Communications Division for Phase III of the Shared Governance Communications Plan.

Other increases can be tied to employee salary and benefit changes including eight (8) reclassifications: (1) for the County Jail; (5) for Jail Health; (2) for the Department of Emergency Services. Also, one (1) job title change was approved for the Department of Emergency Services.

Twenty-two (22) new vehicles were approved for this division. Additional funds for radio repairs were included with an increase of approximately $158,184. The total funding for Public Safety is $64.8 million and increased by approximately $1.9 million or 3.02% in FY 2017.

The following chart reflects a breakdown of public safety employees by function showing the demand to provide service and protection to the citizens of Denton County.



Health and Welfare

Child Protective Services, a division of the Texas Department of Protective and Regulatory Services, protects children from ages 0 through 17 and helps them recover from abuse and neglect, and secures counseling and other services to rehabilitate abusive and neglectful parents as mandated through the Texas Family Code. The physical safety and emotional wellbeing of these children, that are the most vulnerable citizens of Denton County is essential. The County provides funding to this agency in the area of child-related expenditures such as County-paid emergency foster care expenses, supplies and training. This budget was approved at $97,121 in FY 2017.

Conservation

Conservation is comprised of the County Extension Department. Services include agricultural and horticultural services, 4-H programs, and home economic services to County residents. The County also provides supplemental salary funding to the four County Extension Agent positions in this budget. This budget increased by $17,835 primarily due to salary and benefit increases.

Appropriations

Appropriations includes library services and other intergovernmental funding agreements to supply services provided by other governmental organizations. This division also includes various association dues for the Commissioners Court and County including memberships to the National Association of Counties, Texas Association of Counties, Conference of Urban Counties and others. For FY2017 a total of $340,000 was budgeted for eleven libraries. Child Safety Programs increased by $85,000 based on estimated revenues received from the County Auditor. This fee is actually dispersed to all cities within Denton County to be used for Child Safety Programs. This division increased by $85,569 or 2.64% in FY 2017.

Transfer of Funds Department

This department is used to budget for the interfund expenditure-type transactions between the General Fund and other governmental-type funds. Interfund transactions between the General Fund and governmental funds are recorded as expenditures in the originating fund. This budget decreased by $331,000 in FY 2017 due to less transfers out. This includes supplemental funding for the Jury Fund at $200,000 and the Capital Replacement Fund at $4,000,000 which is a decrease of $285,000. The Capital Replacement Fund was established in FY 2008 in an effort to build sufficient funds to have on hand in lieu of issuing long-term debt. This fund is used to account for the major capital needs of the County including the acquisition and construction of major capital facilities and equipment. A total of $300,000 has been budgeted to transfer to the Courthouse Security Fund which is an increase of $154,000 for services provided at the Courthouse-on-the-Square, the Tax Office in Denton and the new Precinct #3 Government Center.

Special Revenue Funds

Road and Bridge Fund

The Road and Bridge Fund include expenses for the repair, maintenance and construction of approximately 720 miles of County roads and bridges. This includes salaries, road materials and funding for equipment. Roads are prioritized and scheduled for repairs based on road condition, traffic counts and other established criteria. The Road and Bridge system is administered as an "Ex-Officio Road Commissioner System" since FY 2004. Each Commissioner is bonded and charged with the responsibility of overseeing the maintenance of county roads and bridges in their individual precincts. This fund also supports an Engineering Department that provides assistance to the four Commissioner precincts for road and bridge functions. The overall budget increased by approximately $302,414 above the FY 2016 budget and includes one (1) new vehicle, additional road maintenance equipment at $314,908 and lease payments at $122,124 for the second installment for replacement of four (4) heavy trucks for Road & Bridge, Precinct 4. The Surveys, Titles and Testing line item increased by $90,000 for Road & Bridge Engineering for various road projects and county barn improvements which increased by $91,450 for Road & Bridge, Precinct 4.

Salary and benefit increases are included for all eligible Road & Bridge employees as well as one (1) new Construction Inspector position for Road and Bridge, Engineering.

District Clerk Records Management Fund

This department was created by the Texas Legislature effective January 1, 2004 to provide for records preservation functions of the District Clerk's Office. This fund is supported through fees collected on civil filings in the district courts as allowed by state law and can only be spent on records management or preservation projects as requested by the District Clerk. Legislation created an additional fee not to exceed $5 per certain types of filings. HB1513 allowed the county to raise the District Clerk's Archive Fee from $5 to $10 effective January 1, 2014. Funds are to be used only for the preservation and restoration of the District Court records archive. The purpose of this department is to identify older books and case records which can be considered of historical value. Services of professionals will be employed to restore any books and/or cases which have deteriorated to ensure the preservation of current and future documents, ledgers, etc. This budget is fully supported by the fees collected and expenses are expected to be approximately $213,014 in FY 2017 which is an increase of $35,019. This increase can be attributed to increased book repairs. Also, salary and benefit increases, as well as one (1) reclassification for the part-time position that is budgeted in this fund.

County Clerk Records Management Fund

This department provides for records archive and preservation, management and automation services of the recording division of the County Clerk's Office. This fund is supported through fees collected and expenditure of funds received is restricted by law to archiving and preserving county records that originated prior to 1990. This fund increased by $14,463 primarily due to an increase in printed materials. This department includes operating supplies, microfilming and imaging expenses. The total funding for this budget is included at $2,765,250 in FY 2017.

Courthouse Security Fund

This fund accounts for the cost of providing security services for all district, county and justice courtrooms, and protection for the judges, staff, victims and the public. Funding is achieved through a fee approved by the State of Texas legislature in FY 1995, which provides approximately $300,000 in revenues to provide security services within the County facilities. The County contracts with a security guard service that provides officers to monitor public entrances through the use of security walk-through metal detectors, hand-held and x-ray metal detectors including manual searches of personal property as needed. This budget increased by $171,159 to a total of $646,959 in FY 2017. This increase can be attributed to the addition of two (2) Security Guards; (1) for the Precinct #3 Government Center and (1) for the Denton Tax Office. The revenues collected for this fund can only be expended on facilities that house judicial courts which is why we supplement the budget for this fund. An additional $300,000 has been budgeted to transfer to this fund from the General Fund for security services provided to facilities that do not house a judicial court.

Justice of the Peace Courthouse Security Fund

This fund accounts for revenues collected that can only be used for security purposes for a justice court that is located in a building without courthouse security services. Funds are included at $37,000 for FY 2017. This budget includes $10,000 in unappropriated contingency and $27,000 to replace metal detectors in the JP Court that have been in place for 15 years.

Juvenile Probation Fund

Juvenile Probation functions include the operations of Juvenile Probation, the Detention Center, Post Adjudication Center, Juvenile Justice Alternative Education Program, and other grant programs including housing and placement services for juvenile offenders. This budget was approved at $14.9 million, which includes an increase of $58,000 for a new Juvenile Risk Assessment software program to track at-risk juveniles. Various increases for psychiatric and counseling services are included at an increase of approximately $138,000. The County will also receive an additional $115,000 in grant funding provided by the Texas Juvenile Justice Division (TJJD). Additional increases include various operating expenses and the replacement of commercial washers and dryers for the facilities. The overall budget for this division increased by $1,150,509 or 8.39% above the FY 2016 budget.

The most significant increase in this division is the result of salary and benefit increases including ten (10) new positions approved for the Juvenile Probation Department; one (1) Counselor for Grant A-Mental Health, one (1) Juvenile Probation Officer, two (2) ISP Officers for Juvenile Probation Services and six (6) Juvenile Supervision Officers for Juvenile Detention.

Fire Code Enforcement Fund

The Commissioners Court adopted the new Denton County Fire Code effective January 1, 2007 for unincorporated Denton County. This fund was established during FY 2007 to account for expenses and fees collected. Funds may be used only for the administration and enforcement of the fire code. Funds are included in the FY 2017 budget at $186,018 which is a decrease of $16,305 below the FY 2016.

Justice of the Peace Technology Fund

This fund was established in FY 2002 to account for fees collected upon conviction of a misdemeanor offense in a justice court. Funds can only be utilized to finance the purchase of technological enhancements for justice courts. These funds were minimally used for replacement computers and technological equipment for the Justice of the Peace Courts in the past several years. Funds are included at $196,783 with the majority of the funds allocated for contingency, software maintenance, computer equipment and software for the technological needs of the Justice of the Peace departments.

Public Health Fund

Public Health Services include such functions as environmental, immunizations, well-baby care, disease control, HIV testing and counseling services, and other health-related services for the Clinical Division. The Environmental Division of this department provides septic tank inspections and design approval. The Clinical Division provides a variety of preventative medical services to Denton County residents including immunizations, prenatal care, primary health care and other miscellaneous functions. This fund increased by $590,061 or 12.19% in FY 2017 to a total of $5,429,156. The increase in this fund is for employee salary and benefit increases including two (2) new positions approved: One (1) Assistant Director of Public Health. All other Assistant Directors are included in the regular county budget so the decision was made to budget this position accordingly beginning in FY2017. One (1) Licensed Vocational Nurse was included to address growing primary care needs for the City of Lewisville due to the recent closure of an adult clinic that provided expanded services to the area. Also, one (1) reclassification for the Diabetes Case Management Program was included as well. Two (2) new vehicles were also included for this division.

Indigent Care Fund

Indigent Care includes state-mandated medical health care services provided to indigent residents of the County including hospital care, physician services and prescriptions. This budget increased by $7,108 in FY 2017, and is subject to change with economic conditions and increased public awareness of the program. The increase in the FY 2017 budget is a result of salary and benefit increases. With the FY 2017 budget level of $2,538,690, the County is below the statutory limit of 10% of tax revenue or more than $14 million in expenses for FY 2017. Once this limit is reached, state funds become available to assist the County with this program.

Medicaid DSRIP Program Fund

The Medicaid 1115 Waiver expands Medicaid managed care, replaces the upper payment limit program and provides a new pool of funding to Denton County- the Delivery System Reform Incentive Payment (DSRIP). The DSRIP pool will provide payments to providers upon achieving certain goals that are intended to improve the quality and lower the cost of care. Basically Denton County's DSRIP programs expand adult immunizations and initiate a diabetes prevention program.

Medicaid DSRIP Program Fund (continued)

Both are preventive programs as required by DSRIP guidelines. The DSRIP program is an incentive based program designed to improve health outcomes by funding preventive programs like ours. Funding is included at $970,236 in the FY 2017 budget which is a $144,701 increase above FY 2016. The increase can be attributed to salary and benefit increases as well as one (1) reclassification for the Diabetes Case Management Program. Also, various maintenance and operating line item increases were included to meet the needs of these programs including incentive items for patients.

Health Care Relief Fund

In July 1998, Denton County received notice that a lawsuit filed by the State of Texas against various tobacco companies resulted in a settlement that provided a substantial amount of funds to the County. The first payment of the lawsuit settlement provided $300 million to Texas counties, with Denton County receiving $4.8 million. The funding formula for each County is based on a percentage of the amount spent on health related expenses. This budget decreased by $68,000 in FY 2017 to a total of $262,000.

A total of seven social service agencies are funded in this budget for a total of $262,000 for FY2017. The Social Service Committee (citizen committee appointed by Commissioners Court) makes funding recommendations and Commissioners Court ultimately approves funding for the agencies funded. The committee is charged with providing a recommendation that is within the new revenues projected for the year. For FY2017 the committee recommended eliminating funding for the agency that closed it's adult clinic. Other agency funding remained either the same or slight increased were provided. This is the eighteenth year that social service agency funding will be paid from this fund.

County and District Court Technology Fund

Fees are assessed as a court cost for all defendants convicted in county court, statutory county court or district court and may be used only to finance the purchase of technological enhancements for these courts. Funding is included for at $30,464 in the FY 2017 budget which is a $38,544 or 55.85% decrease below FY 2016. The decrease can be attributed to expenses over the past few years that were funded with the excess fund balance in the fund. However, some expenses had to be reduced and transferred to the General Fund in order for this budget to stay within the revenue estimates. Funds are used to purchase computer equipment and software for the County and District Courts.

Records Management and Preservation Fund

The State legislature approved a fee to help fund the requirement to maintain certain records for an extended period of time for the County and District Clerks. This fee provides funding for four positions as well as various supplies, equipment and microfilming expenses for the identification, storage and preservation of local government records. This budget of $318,879 for FY 2017 is totally supported by this fee. This budget was decreased by $18,212 with funding being transferred to the General Fund for service contracts in order for this fund to not exceed it's revenue estimates. There are various increases and decreases within the department including salary and benefit increases for eligible employees and less service contracts and software-related expenses.

Public Health Preparedness Grant Fund

This grant funded program was first received in FY 2003 for the purpose of developing a plan to assist Public Health in being able to respond to possible bioterrorism threats and events. A State-Wide Health Alert network has been implemented with these funds. This grant was not included in the FY 2017 budget and will be amended to increase revenues and allocate expenses upon award.

Sheriff's Forfeiture Fund

This is a discretionary fund of only the Sheriff's Department and is included in the FY 2017 budget at $368,116, a slight decrease of $19,734. This department is self-supported through funds awarded by court order to the Sheriff's Department. The funds are used primarily for supplies, training, covert financing, and lease payments and for capital equipment that is used in criminal investigations. There are three types of Forfeiture Funds: Local, Justice, and Treasury. Initially all three funding sources were included in one budget and each forfeiture purchase had to be accounted for separately by the Auditor's Office by a percentage calculation after the purchase was made. Therefore, for accounting purposes, three separate budgets are included in FY2016 for the various forfeiture accounts as follows: 45.60.20- Sheriff's Forfeiture Fund (Local) budgeted at $38,000, 45.60.35- Sheriff's Judicial Purchases budgeted at $320,116 and 45.60.45-Sheriff's Treasury Purchases at $10,000.

Vehicle Inventory Tax Interest Fund

This is a discretionary fund of only the Tax Assessor/Collector where interest earnings on vehicle inventory taxes can only be spent to defray the cost of the collections program. This fund is budgeted at $42,310 and is utilized for supplies and contingency funds for the Tax Assessor/Collectors office. This budget was increased by the Tax Assessor/Collector by $17,310 in order to increase their contingency funds.

Law Library Fund

The Law Library Fund provides library services to residents, attorneys, judges, and County departments for researching areas of the law. These services are provided by the maximum level of fees collected on court case filings that are set at a level necessary to operate the department at an annual cost of $410,091. This budget was increased by $6,146 primarily for salary and benefit increases for eligible employees.

District Attorney Hot Check Fee Fund

This department was moved to the District Attorney Chapter 59 Fund effective 10-01-15 since revenues generated by the program were not sufficient to operate the department and it was already being supplemented with District Attorney Chapter 59 Forfeiture Funds over the past several years.

District Attorney Chapter 59 Fund

This fund accounts for the use of criminal investigation funds such as seized property or forfeiture funds that are awarded by court orders to the Criminal District Attorney's Office. Funding is used for various supplies, training and education, evidence expenses and legal advertisements and expended at the discretion of the Criminal District Attorney. Funds are included in the FY 2017budget at $387,293 with funding as follows: DA Forfeiture Funds at $162,223; Treasury Purchases at $111,500; and the DA Hot Check Department at $113,570.

District Attorney Chapter 59 Fund (continued)

The increase in this fund can be attributed to salary and benefits for the Hot Check division, as well as increases for supplies, equipment and interpreter expenses.

Jury Fund

The Jury Fund provides for the payment of fees to the public for serving on juries in the courts of the County. Effective January 1, 2006, jurors serving on grand jury will receive $40 per day and those serving on a regular jury will receive $6 for the first day and $40 for each day after. The state will reimburse the county $34 a day for each additional day above the first day that jurors serve. The state assessed a new jury fee for all persons convicted of an offense, other than an offense relating to a pedestrian or the parking of a motor vehicle. This fee is projected to off-set juror pay. Funds are included in the FY 2017 budget at level funding of $475,500. A total of $200,000 has been budgeted again this year to transfer funds from the General Fund in lieu of levying a very small ad valorem tax to fund expenses necessary for this department.

Debt Service Fund

The Debt Service Fund's purpose is to provide for principal and interest payments for the County's General Obligation Bonds, Permanent Improvement Bonds, Certificates of Obligation and Tax Notes. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

General Obligation Bonds and Permanent Improvement Bonds are issued after approval by the public at open elections. Certificates of Obligation and Tax Notes are issued by the vote of the Commissioners Court as allowed under the state laws governing debt issuance. Principal and interest payments on the County's bonded debt are secured by ad-valorem taxes levied on all taxable property within the County. In FY 2017 budgeted revenues include $50,162,375 in ad-valorem tax revenue. Expenditures increased by $1,473,581 for recently issued debt for voter approved projects to a total budget of $53,750,667 or 2.82% above the FY 2016 budget. These projects include technology, facility, and county roads and highway. See Debt Service tab for additional information.

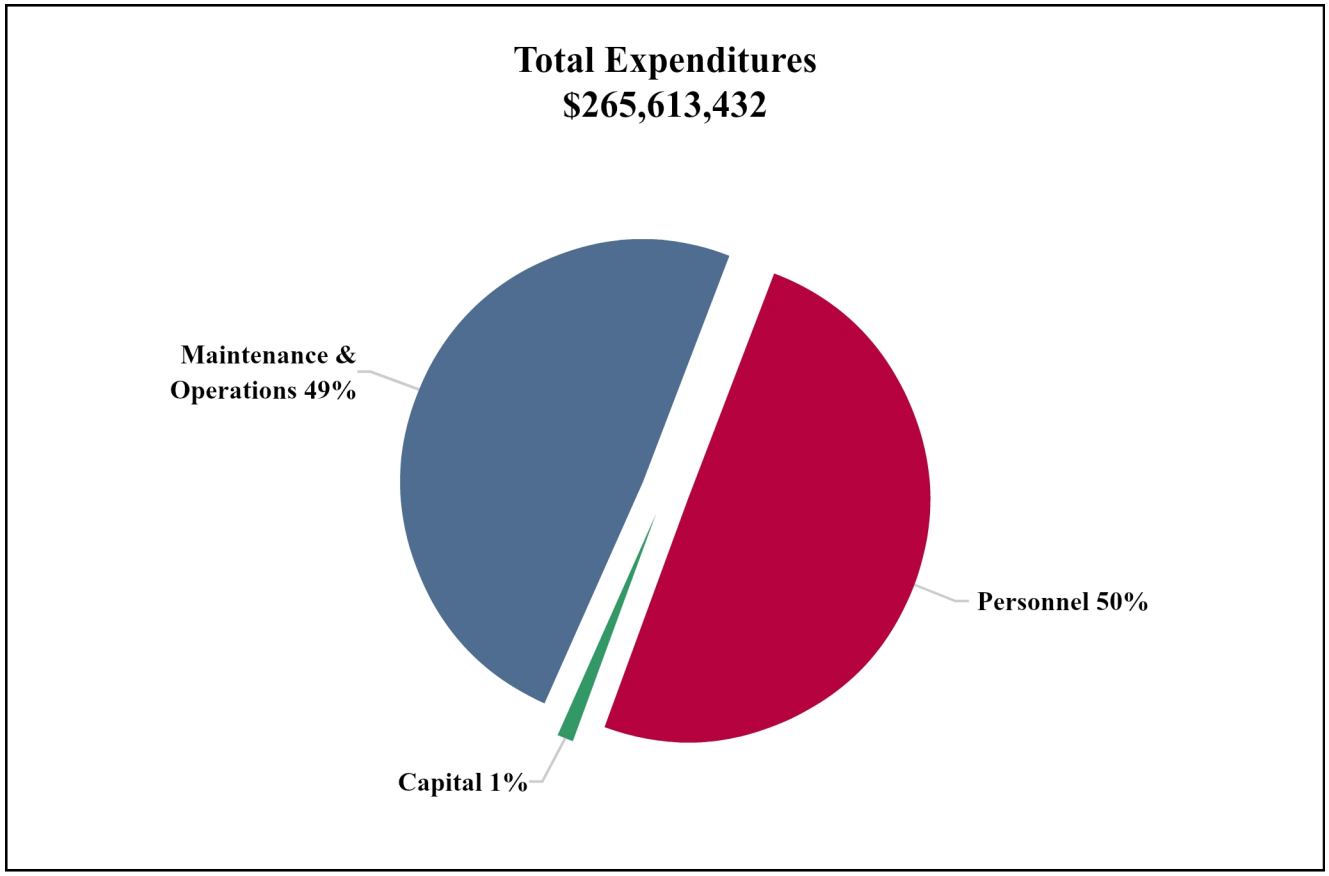
Over the past few years we experienced significant savings on various project bids primarily based on economic conditions. Therefore, we were able to repair or replace additional roads, building and technology projects that were not originally included in the bond election. However, we are now seeing an increase in projects and in some cases bids are exceeding the allocation. When this occurs, projects may need to be re-prioritized.

Capital Project Funds

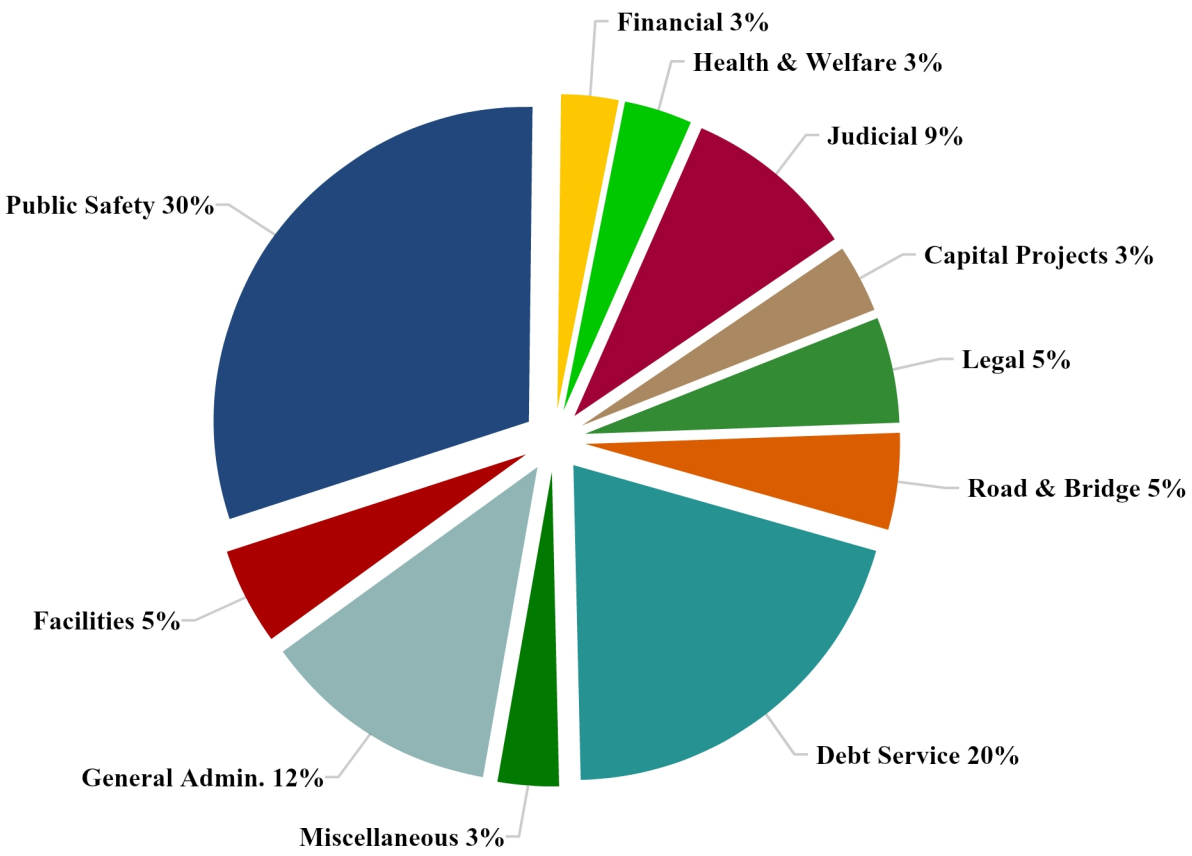
Capital Project Funds are used to account for specific construction projects, and expenses are carried forward from one fiscal year to the next through the duration of the project. These funds have not been included in the FY 2017 budget. The principal and interest payments for these projects are included in the budget for the Debt Service Fund.

Capital Replacement Fund

This fund was added to the Budget in FY 2008 and is used to account for the capital needs of the County that are not funded with long-term debt including the acquisition and construction of major capital facilities. The goal for this fund is to increase funding on an annual basis to allow for projects to be absorbed within the budget in lieu of financing capital projects with long-term debt. Projects could include road & bridge projects, drainage projects, facility repairs, facility upgrades, new or replacement facilities, major equipment expenditures and technological expenditures. Expenditures decreased by $1,968,402 to a total $9,308,409 or 17.46% below the FY 2016 budget. This budget will provide funding for the following; office furniture and equipment for new buildings at $815,900; replacement computers in lieu of leasing at $602,092; architect fees for a master plan for future courts, as well as additional funds to assist the CIP Committee with budgetary estimates is included at $334,086; paver replacement project at the Courts Building and installing a fence at the Historical Park for a total of $1,018,102; American's with Disability Act (ADA) at $603,050; unappropriated contingency at $4,000,000 has been included in a contingency line item that may be used for any shortage for new building projects that are currently ready to be bid; road project planning funds at $1,000,000; and for major capital computer expenses including network equipment for new facilities and for the county-wide telephone and network refresh project at a cost of $935,179. See Capital Improvements tab for additional information.



Personnel percentage represents all salary and benefit related expenditures for all funds. Maintenance and Operations percentage includes all line items for operating expense for all funds. Capital percentage includes expenditures for items over $5,000 each for all funds.



Narrative on following pages

DENTON COUNTY

FY 2017 Budget - Total Comparative Expenditures By Function"

Function	FY 2015 Actual	% of Total	FY 2016 Estimates	% of Total	FY 2017 Budget	% of Total
General Administration	$ 22,314,776	10%	28,483,676	11%	$ 32,536,768	12%
Judicial	21,547,717	10%	23,611,080	9%	23,575,217	9%
Legal	13,226,559	6%	13,403,098	5%	14,417,133	5%
Financial	6,385,971	3%	6,841,057	3%	7,798,763	3%
Facilities	9,006,153	4%	11,527,633	5%	13,238,892	5%
Public Safety	72,748,882	32%	74,323,684	30%	80,185,150	30%
Health and Welfare	9,262,478	4%	10,500,293	4%	9,297,203	4%
Conservation	337,798	—%	437,067	—%	514,451	—%
Intergovernmental	3,196,034	1%	3,202,465	1%	3,325,392	1%
Road and Bridge	9,729,755	4%	12,720,804	5%	13,165,387	5%
Capital Projects	1,151,663	1%	7,039,815	3%	9,308,409	4%
Debt Service	49,516,038	22%	52,667,097	21%	53,750,667	20%
Transfer of Funds	5,753,903	3%	4,880,562	2%	4,500,000	2%
Total Expenditures	$ 224,177,727	100%	$ 249,638,331	99%	$ 265,613,432	100%

DENTON COUNTY

FY 2017 Budget - Total Comparative Expenditures *
All Funds

	FY 2015 Actual	FY 2016 Estimates	% Change Act vs Est	FY 2016 Budget	% Change Est vs Bgt
General Fund	$ 135,721,010	$ 148,543,062	9.45 %	$ 159,247,336	7.21 %
Road and Bridge Fund	9,772,956	12,720,804	30.16 %	13,165,387	3.49 %
Dst Clerk Rec. Mgt. Fund	110,196	138,632	25.80 %	213,014	53.65 %
Co Clerk Rec. Mgt. Fund	2,741,100	2,451,200	(10.58)%	2,765,250	12.81 %
Courthouse Security Fund	325,781	431,400	32.42 %	646,959	49.97 %
JP Courthouse Security Fund	12,372	370	(97.01)%	37,000	9,900.00 %
Juvenile Probation Fund	12,922,292	13,187,365	2.05 %	14,863,874	12.71 %
Fire Code Enforcement Fund	193,802	148,327	(23.46)%	186,018	25.41 %
JP Technology Fund	129,890	138,790	6.85 %	196,783	41.78 %
Public Health Fund	4,620,386	5,524,421	19.57 %	5,429,156	(1.72)%
Indigent Care Fund	2,225,307	2,430,215	9.21 %	2,538,690	4.46 %
Medicaid DSRIP Prog. Fund	1,839,368	1,532,877	(16.66)%	970,236	(36.70)%
Health Care Relief Fund	243,359	330,000	35.60 %	262,000	(20.61)%
County & Dist Ct Tech Fund	21,452	65,000	203.00 %	30,464	(53.13)%
Rec. Mgt. & Prsvtn Fund	338,284	310,472	(8.22)%	318,879	2.71 %
Public Health Prep Grant Fund	460,698	581,195	26.16 %	—	(100.00)%
Sheriff's Forfeiture Fund	447,158	352,695	(21.13)%	368,116	4.37 %
Veh. Invent. Tax Int. Fund	—	7,980	100.00 %	42,310	430.20 %
Law Library Fund	389,662	377,573	(3.10)%	410,091	8.61 %
D.A. Hot Check Fund	107,016	—	(100.00)%	—	— %
D.A. Chapter 59 Fund	481,808	273,541	(43.23)%	387,293	41.58 %
Jury Fund	406,130	385,500	(5.08)%	475,500	23.35 %
Debt Service Fund	49,516,037	52,667,097	6.36 %	53,750,667	2.06 %
Capital Replacement Fund	1,151,663	7,039,815	511.27 %	9,308,409	32.23 %
TOTAL	**$ 224,177,727**	**$ 249,638,331**	**11.36 %**	**$ 265,613,432**	**6.40 %**

* Including Interfund Transfers

Agency Funds

Agency Funds are created to act as a custodian for other funds and other governmental units. Agency Funds have no county revenues or expenditures; therefore, there is no fund balance or budget adopted for FY 2017. The following is a list of Agency Funds:

Pre-Trial Services Fund	Community Supervision Corrections
County Clerk Agency Fund	District Clerk Agency Fund
Tax Assessor/Collector Agency Fund	Justices of the Peace Agency Fund
Sheriff Agency Fund	Community Corrections Grant
Treatment Alternatives to Incarceration	Denton County Housing Authority Fund

Personnel Services and Benefits

The FY 2017 payroll budget is the largest portion of the County budget. Expenses for personnel stayed fairly consistent at approximately 50% of the budget. Of the top fifteen counties in Texas, Denton County has one of the lowest numbers of employees per capita of 2.21 versus the average of 3.24 per 1,000 county residents. For FY2017 the number of employees remained at a level of 2.21 which is lower than it was 10 years ago.

Due to economic conditions, employees did not receive salary increases in either FY 2010 or FY 2011. The following is a summary of salary increases over the past few years; FY 2012 = 2%; FY2013 = 2.5%; FY2014 = 4%; FY2015 = 4% as well as increasing the minimum and maximum ranges of the regular pay scale (grades 1-20) and the law enforcement scale (grades 101-107) by 1.5% in an effort to begin the process of bringing our salary scale closer to the market. Also, employees hired after April 1, 2014 received a 2% increase as well; FY2016 = 2% market increase and an additional 2% market increase. Historically these employees have not been eligible for a salary increase. These increases can be attributed to conservative budget requests submitted by the majority of county departments as well as increased tax revenues from new properties added to the tax roll. The FY2017 budget includes a 5% pay scale increase that was applied to the various ranges and all employees hired prior to October 1, 2017. This is one of the largest pay increases Commissioners Court has been able to approve since FY2001 and represents a continued priority to address employee compensation and retention. Our goal is to continue sliding the pay scale each year in an effort to bring our salary ranges closer to the market.

A total of 34 reclassifications, one equity adjustment and 23 job title changes were approved. This includes departmental requests and adjustments as approved by Commissioners Court. Adjustments included groups of employees such as Chief Administrators to the Commissioners, GIS Analysts, various Health Services positions, Paralegals, and Deputy Fire Marshall II positions as well as positions throughout various departments.

The County has an excellent longevity pay program. Employees hired prior to October 1, 2002 receive $10 per month for every year of service; employees with eleven through twenty years receive $15 per month and employees with twenty-one and more years will receive $20 per month for years twenty-one through twenty-five. This was done in an effort to show long-term employees that their commitment to Denton County will be rewarded. This program was modified by the Commissioners Court effective October 1, 2002 and employees hired or rehired after this date will receive $5 per month for every year of service through the twenty-fifth year.

Personnel Services and Benefits (continued)

The County's health insurance plan is self-funded and employee health insurance premiums remained at $13,643 in FY 2017 based on projections provided by our claims administrator. Employees pay a very small portion of their insurance premium based on the coverage options available with the majority of the county employee premium being paid by the County. The total cost for the County to provide this benefit is approximately $22.6 million in FY 2017 which increased by approximately $593,000 primarily for new employees added to the budget. Although employee premiums still had to increase, this is a huge investment in Denton County employee benefits.

Denton County has an employee Wellness Program to encourage healthy choices among employees. There are many personal choices that affect health and wellness. Not all of them are reflected in the initial framework of the wellness program. The purpose of the program is to promote a healthier workforce, improve employee productivity, and also favorably impact health care costs. The program has been growing over time due to increased employee participation. We are encouraged by the increased participation from employees. Funds are included in FY 2017 at $300,000 plus benefits. The funding will be used for participation in a 3-year phased-in wellness plan that will provide incentive and structure that follows best practices. The program includes an opportunity for all employees, including those who opt-out of the health plans, to be involved at a basic level each year. Employees who enroll their spouses in the county's insurance plan will also be able to enroll their spouses in the PEBC (Public Employees Benefit Cooperative) Wellness Plan. If both the employee and the enrolled spouse earn 300 points each, the employee will get $600 to put into a flexible spending account, a health savings account, toward out of pocket expenses, or to spend however they choose. Also, Commissioners Court has approved providing employer seed-money to employees enrolled in a high deductible health plan paired with the health savings account. Recognizing that out of pocket expenses has an impact on employees in this health plan at the first of the year, the 2017 budget again includes a one-time deposit of $500 for employee only or $1000 for employee and family in order to build cash value to pay for qualified medical, dental, and vision expenses.

Employees contribute 7% to the county retirement system and the County provides a 7% match. Due to economic factors the retirement system's investment earnings were significantly impacted and participating entities were required to increase their rates. The impact for FY 2017 was $972,231 which is primarily for retirement benefits for new hires.

Salaries total approximately $90.6 million, and benefits total approximately $41.6 million, for a combined total of approximately $132.2 million.

Of the 68.5 new employees requested during the budget process, 44 Full-Time Equivalents (FTE's) and one (1) Part-Time were authorized: General Administration (12); Judicial (1.5); Legal (1); Financial (12); Public Facilities (2); Public Safety (14); and Health and Welfare (2).

The information on the following pages includes several schedules and charts that display personnel-related statistics to support the information provided above.

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2008	2009	2010	2011	2012	2013	2014	2015	2016	Adopted 2017
County Budgeted Positions										
Commissioners Court	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	2.0
Commissioner, Precinct #1	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Commissioner, Precinct #2	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Commissioner, Precinct #3	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Commissioner, Precinct #4	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
County Judge	3.0	4.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	2.0
Economic Development	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
County Clerk	63.0	63.0	58.5	58.5	58.5	58.5	56.5	56.5	66.0	73.0
Human Resources	10.0	10.0	10.0	10.0	11.0	11.0	11.0	11.0	11.0	11.0
Purchasing	11.0	11.0	11.0	11.0	11.0	11.0	11.0	12.0	12.0	13.0
Vehicle Maintenance	6.0	6.0	6.0	6.0	5.0	5.0	5.0	5.0	6.0	6.0
Technology Services	19.0	20.0	21.0	21.0	21.0	30.0	31.0	33.0	35.0	37.0
Print/Mail	5.0	5.0	5.0	5.0	4.0	4.0	4.0	4.0	4.0	4.0
Geographic Information Services	4.0	4.0	4.0	4.0	4.0	4.0	5.0	5.0	5.0	5.0
Department of Public Works	7.0	7.0	7.0	9.0	9.0	6.0	6.0	10.0	11.0	12.0
Office of History and Culture	3.5	3.5	3.5	3.5	3.5	5.5	5.5	5.5	5.5	5.5
Historical Commission	1.0	1.0	1.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0
Records Management	6.0	6.0	4.0	4.0	4.0	4.0	4.0	5.0	5.0	5.0
CHOS/Bayless-Selby Hse Museum Grt	1.0	1.0	1.0	1.0	1.0	0.5	0.5	0.0	0.0	0.0
Veterans Service	4.5	4.5	4.5	5.0	5.0	5.0	5.0	5.0	5.0	6.0
Elections Administration	10.0	10.0	10.0	10.0	10.0	9.0	10.0	11.0	11.0	11.0
County Clerk Records Management Fund	1.0	1.0	6.5	6.5	6.5	6.5	6.5	6.5	0.0	0.0
Law Library Fund	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
General Administration	**166.0**	**168.0**	**167.0**	**169.5**	**168.5**	**174.0**	**175.0**	**183.5**	**190.5**	**203.5**
16th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
16th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
158th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
158th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
211th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
211th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
362nd District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
362nd District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
367th District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
367th District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
393rd District Court/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
393rd District Court	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
431st District Court/State Funded	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
431st District Court	0.0	0.0	0.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
442nd District Court/State Funded	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	1.0
442nd District Court	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	2.0	2.0
County Court at Law #1	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Criminal Court #2	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Court at Law #2/Civil	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Probate Court	9.0	9.0	9.0	9.0	9.0	9.0	10.0	11.0	11.0	12.0
County Criminal Court #1	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Criminal Court #3	3.0	3.0	3.0	3.0	3.0	3.0	4.0	3.5	4.0	4.0
County Criminal Court #4	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
County Criminal Court #5	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Veterans Court Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0
District Clerk	24.0	24.0	25.0	26.0	26.0	26.0	26.0	27.0	29.0	29.0
County Court Administrator	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2008	2009	2010	2011	2012	2013	2014	2015	2016	Adopted 2017
Justice of the Peace, Pct 1	9.0	9.0	8.0	8.0	8.0	8.0	8.0	7.0	7.0	7.0
Justice of the Peace, Pct 2	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Justice of the Peace, Pct 3	6.0	6.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Justice of the Peace, Pct 4	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Justice of the Peace, Pct 5	9.0	9.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Justice of the Peace, Pct 6	5.5	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0
Juvenile Case Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
District Court Administrator	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Jury and Grand Jury	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Justice Information System	2.0	2.0	2.0	2.0	2.0	4.0	3.0	5.0	5.0	5.0
Death Investigations/Medical Exmnr	5.5	5.5	5.5	5.5	5.5	5.5	5.5	5.5	6.0	6.5
Collections Department	5.0	5.0	5.0	5.0	5.0	5.0	6.0	6.0	6.0	6.0
District Clerk Records Management Fund	0.0	0.0	0.0	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Records Mgmt and Preservation Fund	3.0	3.0	5.0	5.0	5.0	5.0	5.0	4.0	4.0	4.0
Judicial	**133.0**	**133.5**	**135.5**	**140.0**	**140.0**	**142.0**	**144.0**	**149.0**	**151.5**	**153.0**
Criminal District Attorney/State Funded	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Criminal District Attorney	88.0	91.0	90.5	91.5	96.5	97.5	98.5	99.5	99.5	100.5
Criminal District Attorney-CPS Division	6.0	6.0	6.0	7.0	7.0	7.0	7.0	10.0	10.0	10.0
Prosecution Enhancement Grant	2.0	2.0	2.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0
Criminal District Attorney/Civil	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0	13.0
Juv Child Abuse Prosecution Grant	3.0	3.0	3.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0
Family Violence Expansion Grant	3.0	3.0	3.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0
DA Hot Check Fund	3.0	3.0	3.0	2.0	2.0	2.0	2.0	2.0	0.0	0.0
DA Chapter 59 Fund	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	2.0
Legal	**117.0**	**119.0**	**118.5**	**119.5**	**119.5**	**120.5**	**121.5**	**125.5**	**125.5**	**126.5**
County Auditor	15.0	15.0	15.0	15.0	15.0	15.0	15.0	15.0	16.0	16.0
County Treasurer	6.0	6.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Tax Assessor/Collector	60.0	61.0	61.0	61.0	61.0	61.0	61.0	61.0	61.0	71.0
Budget Office	5.5	5.5	5.5	5.0	5.0	5.0	5.0	5.0	5.0	6.0
Financial	**86.5**	**87.5**	**88.5**	**88.0**	**88.0**	**88.0**	**88.0**	**88.0**	**89.0**	**100.0**
Construction Management	0.0	0.0	0.0	0.0	0.0	3.0	3.0	0.0	0.0	0.0
Law Enforcement Facility	9.0	10.0	10.0	10.0	10.0	10.0	10.0	11.0	11.0	12.0
Facilities Management	19.0	19.0	19.0	19.0	19.0	19.0	19.0	20.0	21.0	22.0
Recycling	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Telephone Department	1.0	2.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Public Facilities/Buildings	**30.0**	**32.0**	**31.0**	**31.0**	**31.0**	**34.0**	**34.0**	**33.0**	**34.0**	**36.0**
County Jail	366.0	373.0	378.0	378.0	378.0	376.0	426.0	427.0	427.0	427.0
Jail Health	33.0	35.0	35.0	35.0	35.0	35.0	45.0	45.0	43.0	43.0
Sheriff's Communications	29.0	29.0	35.0	35.0	35.0	34.0	34.0	34.0	34.0	39.0
Sheriff	140.0	143.0	143.0	145.0	145.0	142.0	142.0	149.0	152.0	152.0
DISD School Resource Officer	0.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
Mental Health Unit	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0
Vehicle Emissions Enforcement Grant	0.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
DCTA Interlocal Contract	0.0	0.0	0.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0
School Resource Officer	1.0	1.0	1.0	3.0	4.0	4.0	4.0	4.0	4.0	0.0
Copper Canyon Interlocal Contract	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0
CSCD	0.0	0.0	0.0	0.0	1.0	2.0	3.0	3.0	3.0	3.0
Juvenile Accountability Grant	1.0	1.0	1.0	0.0	1.0	1.0	1.0	1.0	1.0	0.0
SO Freshwater Contract - Providence	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0	2.0	0.0

DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2008	2009	2010	2011	2012	2013	2014	2015	2016	Adopted 2017
Paloma Creek Freshwater Contract	0.0	0.0	0.0	0.0	1.0	1.0	1.0	0.0	1.0	0.0
Constable, Precinct #1	9.0	9.0	9.0	9.0	9.0	9.0	9.0	8.0	8.0	8.0
Constable, Precinct #2	7.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Constable, Precinct #3	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Constable, Precinct #4	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0
Constable, Precinct #5	7.0	7.0	7.0	7.0	7.0	7.0	7.0	8.0	8.0	8.0
Constable, Precinct #6	6.5	6.5	7.0	7.0	7.0	8.0	8.0	8.0	8.0	8.0
Department of Public Safety	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
2011 Homeland Security Grant	0.0	0.0	0.0	0.0	0.5	0.0	0.0	0.0	0.0	0.0
Department of Emergency Services	9.5	9.5	9.5	9.5	9.5	10.0	10.0	11.0	11.0	11.0
2006 Homeland Security Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Grant A - Mental Health	0.0	0.0	0.0	0.0	0.0	0.0	2.0	2.0	2.0	4.0
Juvenile Probation	22.5	22.5	22.5	22.5	26.5	26.5	26.5	26.5	26.5	29.5
Progressive Sanctions-JPO	8.0	8.0	8.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0
Juvenile Detention	42.0	47.0	47.0	47.0	47.0	47.0	47.0	50.0	50.0	56.0
Post Adjudication Detention	28.0	36.0	36.0	36.0	37.0	37.0	53.0	53.0	53.0	53.0
Grant A - Basic - Court Intake	2.0	2.0	2.0	2.0	17.0	17.0	17.0	17.0	17.0	7.0
Grant A - Basic - Direct Supervision	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0
Grant A - Comm Pgm Youth Svc	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0
Grant A - Comm Pgm Comm Bsd Gen	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0
Intensive Community Based Services	1.0	1.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Juvenile Community Corrections	8.5	8.5	8.5	8.5	0.0	0.0	0.0	0.0	0.0	0.0
Progressive Sanctions-ISP	2.0	2.0	2.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0
Juvenile Justice Alt. Education Pgm.	9.5	9.5	9.5	9.5	6.0	6.0	8.0	8.0	8.0	8.0
Fire Code Enforcement Department	2.0	3.0	3.0	3.0	3.0	3.0	3.0	2.0	2.0	2.0
Public Safety	**767.0**	**796.0**	**808.0**	**811.0**	**812.5**	**808.5**	**889.5**	**897.5**	**901.5**	**903.5**
County Extension/State Funded	5.0	5.0	5.0	5.0	5.0	5.0	4.0	4.0	4.0	4.0
County Extension	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	5.0
Conservation	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**	**9.0**	**8.0**	**8.0**	**8.0**	**9.0**
Road & Bridge, Pct. 1	40.5	40.5	39.5	39.5	39.5	39.5	39.5	39.5	40.5	40.5
Road & Bridge, Pct. 4	37.5	38.5	38.5	38.5	38.5	38.5	38.5	38.5	38.5	38.5
Road & Bridge Engineering	2.0	2.0	2.0	2.0	2.0	2.0	2.0	3.0	3.0	3.0
Road and Bridge	**80.0**	**81.0**	**80.0**	**80.0**	**80.0**	**80.0**	**80.0**	**81.0**	**82.0**	**82.0**
Public Health/Environmental	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Foodborne EPI Grant	0.0	0.0	0.0	0.0	0.5	0.0	1.0	1.0	1.0	0.0
Primary Care Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	3.0	0.0
Expanded Primary Health Grant	0.0	0.0	0.0	0.0	0.5	0.0	5.0	3.0	3.0	0.0
FY2016 Cities Readiness Initiative	0.0	0.0	0.0	0.0	0.5	1.0	1.0	1.0	1.0	0.0
Public Health/Clinical	34.5	34.5	35.5	35.5	35.5	35.5	35.5	29.0	28.5	33.0
TB Prevention Grant - Federal	0.0	0.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.0
Immunization Grant	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.0	6.5	6.0
L.P.H.S Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	1.0	0.0
TB State Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	2.0	0.0
Influenza Surveillance Grant	0.0	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Juvenile Detention Health	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0	5.0
IDCU/SUREB	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0
Indigent Care	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Crisis Counseling Program Grant	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Public Health Preparedness Grant	8.0	8.0	8.0	7.0	6.5	5.0	5.0	5.0	4.0	0.0
Influenza Surveillance Grant	0.0	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

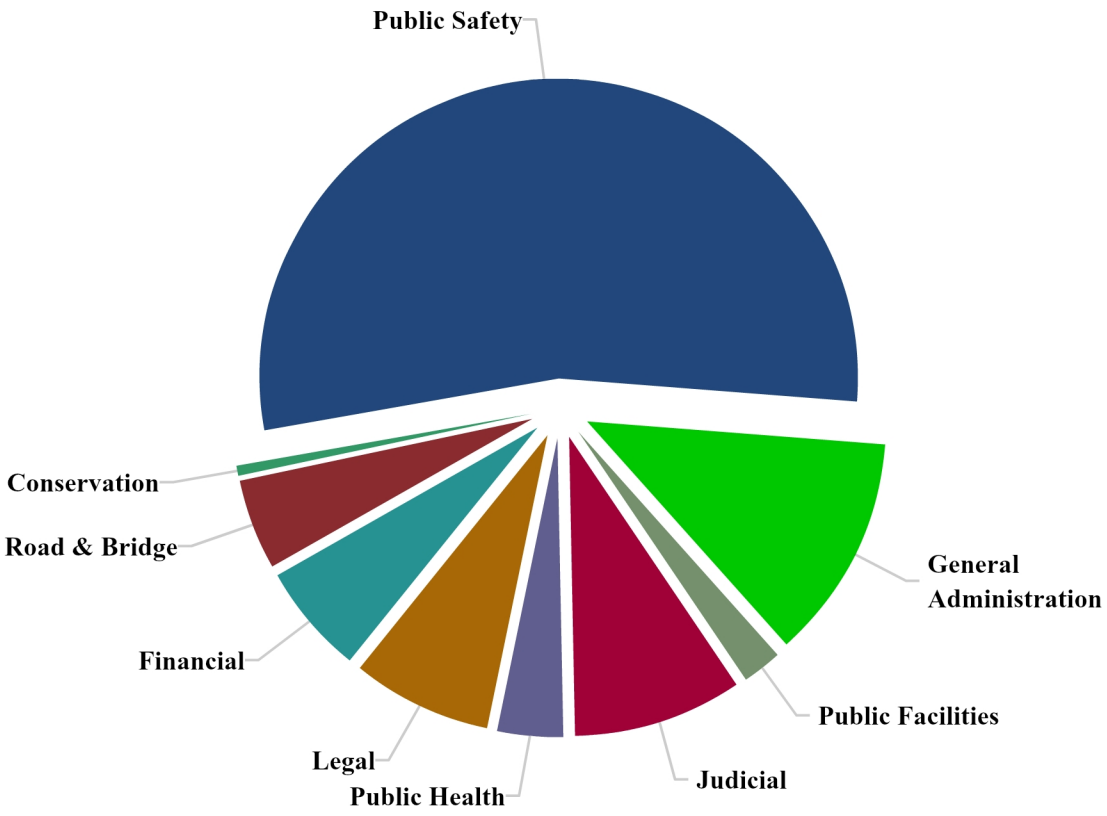
DENTON COUNTY

Number of Positions by Department-Comparative Summary *

Department	2008	2009	2010	2011	2012	2013	2014	2015	2016	Adopted 2017
Adult Immunization Prgm Dsrip	0.0	0.0	0.0	0.0	0.0	5.0	5.0	5.0	4.5	4.5
Diabetes Case Mngmt Prgm Dsrip	0.0	0.0	0.0	0.0	0.0	5.0	5.0	5.0	5.0	5.0
Public Health/Welfare	**54.5**	**55.0**	**56.5**	**55.5**	**56.5**	**64.5**	**70.5**	**70.0**	**72.0**	**59.5**
Total County Budgeted Positions	**1,443.0**	**1,481.0**	**1,494.0**	**1,503.5**	**1,505.0**	**1,520.5**	**1,610.5**	**1,635.5**	**1,654.0**	**1,673.0**

*Note: All years are based on the fiscal year starting October 1st through September 30th of year stated. The number of positions include deferred hiring dates.

Total Number of Employees
1673



Total Number of Employees (Full Time Equivalents) By Function			
General Administration	203.5	Public Safety	903.5
Judicial	153.0	Conservation	9.0
Legal	126.5	Road & Bridge	82.0
Financial	100.0	Public Health	59.5
Public Facilities	36.0		

DENTON COUNTY

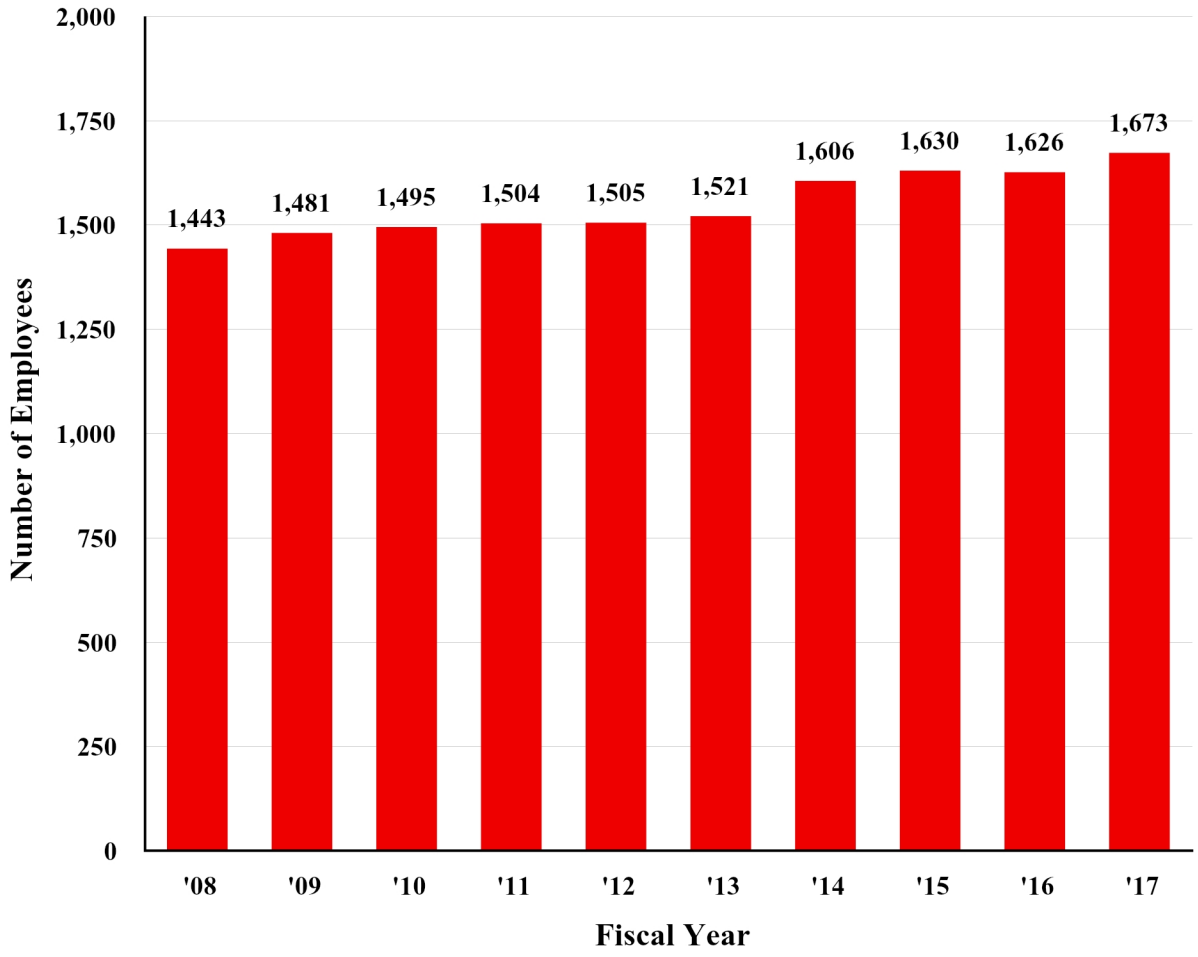
SUMMARY OF NEW POSITIONS POSITIONS - FY 2017

Function	Department	Title	Number of Employees
		NEW POSITIONS	
General Administration	Economic Development	Economic Development Coord.	1.0
	County Clerk	Deputy Clerk I	2.0
		Deputy Clerk III	2.0
		Asst. Dept. Supervisor	1.0
	Purchasing Department	Senior Buyer	1.0
	Technology Services	Server Engineer	1.0
		Database Administrator	1.0
		Audio Visual Technician	1.0
	Department of Public Works	Development Coordinator	1.0
	Veterans Service Office	Asst. County Service Officer II	1.0
Judicial	Probate Court	Court Visitor Coordinator	1.0
	Death Invest/Medical Exam Svcs	Medical Investigator (PT)	1.0
Legal	Criminal District Attorney	Felony Prosecutor I	1.0
Financial	Tax Assessor-Collector	Deputy Clerk I	4.0
		Deputy Clerk III	2.0
		Senior Clerk	2.0
		Supervisor Tax/Motor Vehicle	2.0
	Budget Office	Assistant Budget Officer	1.0
Public Facilities/Buildings	Law Enforcement Facility	Correction Facility Tech I	1.0
	Facilities Management	Maint/Repair Specialist I	1.0
Public Safety	Sheriff's Communications Dvsn.	Communications Officer	5.0
	Grant A - Mental Health	Counselor	1.0
	Juvenile Probation Services	Juvenile Probation Officer	1.0
		ISP Officer	2.0
	Juvenile Detention	Juvenile Supervision Officer	6.0
Public Health Welfare	Public Health - Clinical	Asst. Director of Public Health	1.0
		Licensed Vocational Nurse	1.0
Positions Added:			**45.0**

DENTON COUNTY

EMPLOYEE HISTORY

Ten Fiscal Years



* This chart reflects the actual number of positions as of September 30th for fiscal years 2008 through 2016 (including grant employees and those assigned to law enforcement contracts), and the budgeted amount for fiscal year 2017. Part-time positions are counted as 0.5.

Financial Stability

Denton County remains extremely strong financially as reflected in the Moody's Investor Services, Inc. and Standards and Poor's bond rating of Denton County. Both agencies increased our rate in 2008 with Moody's Investor Services Inc. increasing from Aa1 to AAA and Standards and Poor's increased from AA- to AAA which is the highest possible rate. Our rate was reaffirmed by both rating agencies with the most recent debt issue. This rating system is given to borrowers with the strongest ability to repay the debt. The rating agencies look at a variety of factors when rating the county, including population growth, economic climate, financial stability, tax base expansion and diversification coupled with sound management practices and policies in place and the balance of reserve funds. This rate is great news to the taxpayers because it provides for lower interest rates on borrowed money for the county. Unallocated fund balance has been budgeted in FY 2017 at an estimated amount of $61.4 million, representing approximately 23% of budgeted expenses. These reserve funds are necessary to fund expenditures for the first three months of the fiscal year due to property tax revenues not being considered delinquent until January. The County utilizes reserve funds for capital and/or one-time expenditures during the budget process and only in a case of grave public necessity to meet an unusual or unforeseen condition that could not have been included in the original budget for emergency projects that may develop outside of the budget process.

Summary

The FY 2017 budget continues to provide quality services to the citizens of Denton County at a total of $265.6 million which is still a very conservative budget. Denton County had been faced with a sluggish economy, declining revenues and required increases due to inflation for several years. However, we still had the responsibility of serving our growing population with the services that they needed, deserved and expected. The increase in the economy has helped us remain financially stable and we have acceptable reserve funds. This budget was prepared with the anticipation that services would remain at current levels with some departments receiving additional employees due to workload increases. Denton County continues to see a positive economic outlook for FY2017.

Denton County adopted a Property tax rate of $0.248409 which is the effective tax rate, resulting in a 0% tax increase. This was the primary goal of the Commissioners Court and the rate adopted was lowered by $0.13591, more than one penny. This budget is a very sound financial plan that continues to provide and improve services to our citizens. It also rewards employees for their hard work and dedication by including various reclassifications and a 5% pay scale adjustment to get employees closer to the market, also leaving us with a more competitive pay scale. Expenses include bringing new satellite government centers on-line in FY2017 in Flower Mound and Frisco, additional staff to assist with increased workload in various departments while still reducing expenses when feasible and maintaining sufficient reserves.

Denton County is the ninth largest county in the State of Texas in 2016 and has also been known as one of the fastest growing counties in the nation. As this growth continues, Denton County continues to face the challenges of expanding services, with its most important goal to provide the necessary services to its citizens in the most efficient and economical manner possible.

The charts on the next two pages will show a combined statement of revenues and expenditures for all funds.

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DENTON COUNTY

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Budgeted Governmental Fund Types
Three Year Comparison

	General Fund			Special Revenue Funds		
	Actuals 2014-2015	**Estimate 2015-2016**	**Budget 2016-2017**	**Actuals 2014-2015**	**Estimate 2015-2016**	**Budget 2016-2017**
REVENUES						
Taxes	108,039,637	116,450,000	118,035,725	18,540,081	20,270,100	21,326,677
Auto Registration	4,032,925	4,100,000	4,200,000	6,035,990	6,265,000	6,400,000
Intergovernmental	8,591,660	10,425,100	6,654,715	8,480,136	7,872,285	6,082,868
Fees of Office	14,138,814	14,402,500	14,641,500	5,154,355	5,151,000	5,201,000
Fines	2,947,237	3,070,000	3,095,000	0	0	0
Interest	116,007	386,000	456,000	44,137	140,950	185,000
Miscellaneous	2,163,564	2,205,980	2,013,100	4,217,330	2,005,470	216,000
TOTAL REVENUES	140,029,844	151,039,580	149,096,040	42,472,029	41,704,805	39,411,545
EXPENDITURES						
General Administration	19,184,015	25,654,903	29,361,427	3,130,761	2,828,773	3,175,341
Judicial	20,203,612	22,140,916	21,656,618	1,344,105	1,470,164	1,918,599
Legal	12,724,014	13,144,847	14,029,840	502,545	258,251	387,293
Financial	6,385,971	6,833,077	7,756,453	0	7,980	42,310
Public Facilities	9,006,153	11,527,633	13,238,892	0	0	0
Public Safety	59,185,631	60,635,297	64,767,142	13,563,251	13,688,387	15,418,008
Health and Welfare	73,359	101,585	97,121	9,189,119	10,398,708	9,200,082
Conservation	337,798	437,067	514,451	0	0	0
Contract Services	3,196,034	3,202,465	3,325,392	0	0	0
Road and Bridge	0	0	0	9,729,755	12,720,804	13,165,387
Capital	0	0	0	1,151,663	7,039,815	9,308,409
Debt Service						
Principal Retirement	0	0	0	0	0	0
Interest and Service Charges	0	0	0	0	0	0
TOTAL EXPENDITURES	130,296,587	143,677,790	154,747,336	38,611,199	48,412,882	52,615,429
TRANSFERS IN	243,201	15,293	0	5,510,702	4,665,270	4,500,000
TRANSFERS (OUT)	(5,424,423)	(4,865,272)	(4,500,000)	(329,480)	(15,290)	0
FUND BALANCES, BEGINNING OF YEAR	37,437,450	41,989,485	44,501,296	27,349,914	36,391,966	34,333,869
FUND BALANCES, END OF YEAR	41,989,485	44,501,296	34,350,000	36,391,966	34,333,869	25,629,985

DENTON COUNTY

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Budgeted Governmental Fund Types
Three Year Comparison - Page 2

	Debt Service Fund			Total-All Budgeted Funds		
	Actuals 2014-2015	Estimate 2015-2016	Budget 2016-2017	Actuals 2014-2015	Estimate 2015-2016	Budget 2016-2017
REVENUES						
Taxes	48,140,705	50,190,000	50,162,375	174,720,423	186,910,100	189,524,777
Auto Registration	0	0	0	10,068,915	10,365,000	10,600,000
Intergovernmental	1,844,120	1,765,600	1,766,000	18,915,916	20,062,985	14,503,583
Fees of Office	0	0	0	19,293,169	19,553,500	19,842,500
Fines	0	0	0	2,947,237	3,070,000	3,095,000
Interest	18,263	80,000	80,000	178,407	606,950	721,000
Miscellaneous	0	0	0	6,380,894	4,211,450	2,229,100
TOTAL REVENUES	50,003,088	52,035,600	52,008,375	232,504,961	244,779,985	240,515,960
EXPENDITURES						
General Administration	0	0	0	22,314,776	28,483,676	32,536,768
Judicial	0	0	0	21,547,717	23,611,080	23,575,217
Legal	0	0	0	13,226,559	13,403,098	14,417,133
Financial	0	0	0	6,385,971	6,841,057	7,798,763
Public Facilities	0	0	0	9,006,153	11,527,633	13,238,892
Public Safety	0	0	0	72,748,882	74,323,684	80,185,150
Health and Welfare	0	0	0	9,262,478	10,500,293	9,297,203
Conservation	0	0	0	337,798	437,067	514,451
Contract Services	0	0	0	3,196,034	3,202,465	3,325,392
Road and Bridge	0	0	0	9,729,755	12,720,804	13,165,387
Capital	0	0	0	1,151,663	7,039,815	9,308,409
Debt Service						
Principal Retirement	24,080,000	27,425,000	28,527,375	24,080,000	27,425,000	28,527,375
Interest and Service Charges	25,436,038	25,242,097	25,223,292	25,436,038	25,242,097	25,223,292
TOTAL EXPENDITURES	49,516,038	52,667,097	53,750,667	218,423,824	244,757,769	261,113,432
TRANSFERS IN	167,000	405,000	0	5,920,903	5,085,563	4,500,000
TRANSFERS (OUT)	0	0	0	(5,753,903)	(4,880,562)	(4,500,000)
FUND BALANCES, BEGINNING OF YEAR	2,763,689	3,417,739	3,191,242	67,551,053	81,799,190	82,026,407
FUND BALANCES, END OF YEAR	3,417,739	3,191,242	1,448,950	81,799,190	82,026,407	61,428,935

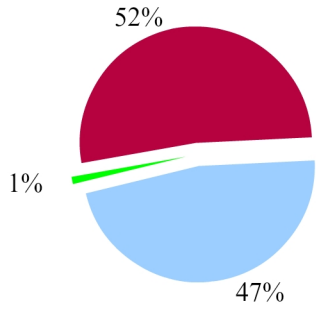
DENTON COUNTY

Combined Statement of Expenditures by Category
All Budgeted Governmental Fund Types
Three Year Comparison

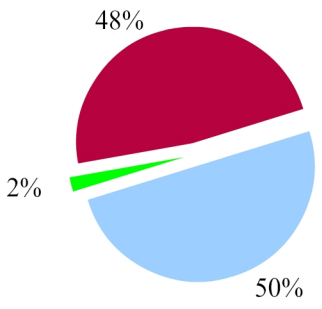
CATEGORY	General Fund Actuals 2014-2015	General Fund Estimate 2015-2016	General Fund Budget 2016-2017	Special Revenue Funds Actuals 2014-2015	Special Revenue Funds Estimate 2015-2016	Special Revenue Funds Budget 2016-2017
Personnel	95,092,567	98,686,369	108,905,516	20,862,137	21,631,504	23,309,821
Maintenance and Operations*	39,220,020	47,902,725	48,954,871	17,492,961	25,049,838	27,830,847
Capital	1,408,423	1,953,968	1,386,949	585,581	1,746,830	1,474,761
TOTAL	135,721,010	148,543,062	159,247,336	38,940,679	48,428,172	52,615,429

	Debt Service Fund Actuals 2014-2015	Debt Service Fund Estimate 2015-2016	Debt Service Fund Budget 2016-2017	Total-All Budgeted Funds Actuals 2014-2015	Total-All Budgeted Funds Estimate 2015-2016	Total-All Budgeted Funds Budget 2016-2017
Personnel				115,954,704	120,317,873	132,215,337
Maintenance and Operations*	49,516,038	52,667,097	53,750,667	106,229,019	125,619,660	130,536,385
Capital				1,994,004	3,700,798	2,861,710
TOTAL	49,516,038	52,667,097	53,750,667	224,177,727	249,638,331	265,613,432

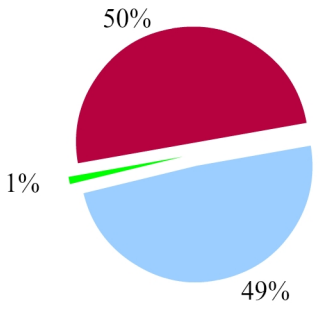
Actuals 2014-2015



Estimate 2015-2016



Budget 2016-2017



- Personnel: Salary and benefit related expenditures
- Maintenance and Operations: All operating related expenditures
- Capital: Expenditures for items over $5,000 each

*Includes Interfund Transfers

DENTON COUNTY
STATEMENT OF FINANCIAL GOALS AND POLICIES

ORGANIZATIONAL GOAL STATEMENT

The overall financial and service goals of Denton County are to provide the full range of statutorily required services to its citizens while maintaining the lowest prudent property tax rate. The County intends to continue to expand non-tax revenues to allow for budgetary growth as dictated both by the growth in the County's population and the growth in the demand for the County's services. The County will insure that budgetary growth is balanced by increases in demand for services. Denton County will provide for the expansion and renewal of its infrastructure through the use of long-term debt when it is considered appropriate and fiscally responsible.

I. GENERAL POLICIES

1.01 The County will operate on a fiscal year which begins on October 1 and ends on September 30.

1.02 The County will conduct its financial affairs in conformity with State and Federal laws, and this Statement of Financial Policy, which shall be approved by Commissioners Court and reviewed on an annual basis as a part of the budget process.

II. ACCOUNTING, AUDITING, AND FINANCIAL PLANNING

2.01 The Denton County Auditor's Office will continue to maintain records on a basis consistent with accepted principles and standards for local government accounting, as determined by GASB and GFOA.

2.02 Regular monthly and annual financial reports are issued summarizing financial activity by fund, and department, and comparing actual resources and expenditures with budgeted amounts, as required by Articles 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.

2.03 The Auditor's Office provides monthly reports on the total cost of specific services by type of expenditure and by fund, in accordance with Articles 114.025, 111.091, and 111.092 of the Revised Statutes of Texas.

2.04 A financial audit will continue to be performed annually by an independent public accounting firm and an official opinion and annual financial report will continue to be published and issued, as authorized by Article 115.045 of the Revised Statues of Texas.

2.05 Denton County will continue to identify areas for evaluation efforts, by either staff, committees, or consultants, in order to judge the effectiveness and efficiencies of County services.

2.06 Cost/benefit studies will be conducted, where appropriate and applicable, on non-recurring expenditures and capital project.

2.07 Full disclosure will continue to be provided in the annual financial and budget reports and bond representations, in accordance with Articles 115.045, 114.025, 111.091, and 111.092 of the Revised Statues of Texas.

III. BUDGETING POLICIES

3.01 Budgetary Basis - The County's budgetary basis and accounting records are maintained on a modified accrual basis, and organized and operated on a fund basis in accordance with generally accepted accounting principles. Encumbrance accounting is utilized for materials, goods and services documented by purchase orders or contracts. The County will increase the subsequent year's appropriations, but only if necessary, to complete these transactions. The approved annual budget with amendments as approved by the Commissioners Court is the management control device utilized by the County. Annual appropriated budgets are adopted for the General, Special Revenue, and Debt Service funds. All annual appropriations lapse at fiscal year end. Encumbrance accounting, under which funds are reserved from purchase orders, contracts, and other commitments, is employed in these same funds and as of September 30, encumbrances are subject to re-appropriation in the budget of the subsequent year.

3.02 The County budgets resources on a fiscal year which begins October 1 and ends on the following September 30th.

3.03 Budget manuals are distributed, and budget module training sessions are held, for annual budget preparation, which includes forms and instructions, are distributed to County departments in March each year. Departments and Elected Officials must return their proposals no later than May 1 in that year.

3.04 The recommended budget shall be prepared and distributed to all of the Commissioners Court members on or before July 15 of the preceding fiscal year.

3.05 The proposed budget estimate shall be presented in the following format:

a) Revenue estimates by major item.
b) Operating and maintenance expenditures by object code, major expense categories, functionally related departments and program summaries.
c) Debt Service summarized by issues detailing principal, interest and reserve amount by fund.

3.06 The proposed budget estimate shall also contain information regarding:

a) Proposed personnel staffing levels.
b) A detailed list of capital equipment to be purchased by each department.
c) A detailed schedule of capital projects.
d) Any additional information, data, or analysis requested of management by the Commissioners Court.

3.07 The proposed budgeted revenues shall be provided by the Auditor's Office including ad valorem taxes, grant revenues, and inter-fund transfers

3.08 The Commissioners Court shall adopt the budget by Court Order prior to October 1.

3.09 The Denton County budgeting procedures attempt to identify distinct functions and activities performed by the County and to allocate budget resources adequate to perform these functions and activities at a specified level of service.

3.10 The County will continue to integrate performance measurement and productivity indicators with the budget process where appropriate.

3.11 The committed, but not yet received purchases as of September 30th will be re-appropriated in the subsequent fiscal year per a list prepared by the County Auditor with appropriate Budget Amendment.

3.12 Only the Commissioners Court shall have authority to transfer expenditure appropriations from any department category of object codes to any other department or non-departmental major object code category. Transfers of such funds amount to a new appropriation and therefore must be adjusted prior to expenditure of such amounts.

3.13 Any transfer shall ONLY be made when it is submitted on the appropriate Budget Amendment Request or Intra-Departmental Operating Transfer forms. Each amendment request must be signed by an authorized departmental representative with review in the Budget Office. All transfer requests are submitted to the County Commissioners for final approval.

IV. REVENUES AND TRANSFERS POLICIES

4.01 Denton County will maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source by doing the following:

a) Establishing user charges and fees as permitted by law at a level related to the cost of providing that service including indirect costs.
b) Pursuing legislative change, where necessary, to permit increases in user charges and fee.
c) Aggressively collecting property tax revenues, including the filing of suit where appropriate and necessary, as authorized by the Texas Property Tax Code.

4.02 Denton County will pay for all current expenditures with current resources as required by Article XI, Section 7 of the Constitution, and by Article 111.091 -111.093 of the Revised Statutes of Texas.

4.03 Transfers of monies between funds will only be accomplished after approval of the Commissioner Court.

4.04 The County will support the majority of operations of the Road and Bridge districts from the vehicle registration fee authorized by the Texas Legislature, and property taxes.

V. CONTINGENCY FUND POLICIES

5.01 The County will maintain an unappropriated contingency to provide for small increases in service delivery costs as well as unanticipated needs that may arise throughout the year.

THEREFORE, IT WILL BE NECESSARY FOR OFFICIALS AND DEPARTMENT HEADS TO REVIEW AND CONTROL EXPENDITURES SUCH THAT THE RATE OF EXPENDITURE DOES NOT EXCEED THE APPROVED BUDGET.

Cases of anticipated material deviation should be covered by a request for a budget amendment. This request shall be from the Department Head in writing and include justification for such action. Such requests should be submitted to the Budget Office for initial review, they will then process the request and forward to Commissioners Court for their consideration and approval.

VI. PERSONNEL POLICIES

6.01 The number of employees on the payroll shall not exceed the total number of positions approved unless authorized by Commissioners Court. All personnel actions shall at all times be in strict conformance with applicable federal, state, and county policies.

6.02 Deletion and downgrades of positions may occur at any time during the fiscal year at the department head or elected official's request or if a review of workload statistics indicates that a reduction in force is practical in a department. Reductions in elected official's budgeted positions will only be accomplished with their approval after the budget is adopted.

6.03 Additions, position reclassifications, reorganizations, and equity adjustments must be presented with the initial budget request. Exceptions to this policy will only be allowed with Court approval.

6.04 The Court may institute a freeze during the fiscal year on hiring, promotions, transfers, and capital equipment purchases. Such action will not be used arbitrarily and will allow for exceptions in appropriate areas to comply with emergency needs such as natural disasters and/or loss of major revenue source.

VII. FIXED ASSET POLICIES

7.01 All purchases of physical assets with a value of $5000 (five thousand dollars) except computer software shall be placed on the County inventory.

7.02 The county will maintain these assets at a level adequate to protect Denton County's capital investment and to minimize future maintenance and replacement costs by:

a) Providing for adequate maintenance of capital equipment and equipment replacement under the above stated amount in the annual operating budget.

7.03 Capital expenditures for projects and equipment are budgeted by item or project and must be spent accordingly. Any request for unbudgeted capital equipment or projects throughout the fiscal year must be submitted to the Budget Office and approved by the Commissioners Court as a budget amendment prior to a requisition being presented to Purchasing

7.04 Where possible, items in good useable condition placed in surplus will be used:

a) To supplement expenditure for new, budgeted capital purchases.
b) To supplement expenditure for replacement/budgeted capital purchases.
c) To supply needed unbudgeted new and replacement equipment.

VIII. DEBT MANAGEMENT POLICIES

8.01 See separate Debt Management Policy adopted by the Commissioners Court on February 20, 2007.

8.02 See separate Bonded Debt Compliance Policy adopted by the Commissioners Court on October 21, 2008.

IX. INVESTMENT AND CASH MANAGEMENT

9.01 The Treasurer's Office will continue to collect, disburse, and deposit all funds on a schedule which insures optimum cash availability, in accordance with Article 113.043, 113.065, 113.901, 113.001-005, 113.021-024, and 113.041-047 of the Revised Statues of Texas.

9.02 The County Treasurer shall handle all original reconciliation of Denton County bank accounts with the Depository Bank and shall resolve any financial difference between Denton County and the Depository Bank.

9.03 The County Treasurer and County Auditor are Co-Investment Officer's of Denton County as authorized by the Commissioners Court and shall invest the funds of Denton County to achieve the highest and best yield, while at the same time maintaining the security and integrity of said funds.

9.04 Denton County shall maintain a written Denton County Investments Policy, as approved by the Commissioners Court, to achieve the highest and best yield, while at the same time, maintaining the security and integrity of said funds.

9.05 The County Treasurer will maintain an original copy of all security and/or surety pledges made by the Depository Bank in behalf of Denton County funds.

9.06 The County Treasurer will maintain an original copy of all security advice for all Denton County investment transactions.

9.07 There shall be a Denton County Investment Committee, consisting of the County Treasurer, County Auditor, Budget Officer, Civil Attorney, one Member of Commissioners Court and a citizen appointed by the Commissioners Court.

9.08 The Auditor's Office will continue to provide regular information concerning the cash position and investment performance, as required by Articles 114.025, 111.091, and 111.092 of the Revised Statues of Texas.

9.09 Denton County conducts its treasury activities with financial institution(s) based upon written contracts which specify compensating balances, service charges, term, and other conditions as authorized by the Local Government Code inclusive of the Revised Statutes of Texas.

X. GENERAL FUND UNRESERVED FUND BALANCE POLICY

10.01 See separate policy adopted by the Commissioners Court.

XI. CAPITAL BUDGET IMPACT ON OPERATING BUDGET

11.01 All Capital Improvement Program requests must include the operating budget impact of the request. including but not limited to additional staffing, operating expenses, as well as any cost savings anticipated if the request is approved and funded.

11.02 A Capital Improvement request form must be submitted with the overall capital project justification and operating expenses data. Projects without sufficient data will not be considered.

11.03 Operating expenses for capital projects will be funded on a pay-as-you-go basis for annual, recurring maintenance type expenses.

DENTON COUNTY, TEXAS
DEBT MANAGEMENT POLICY

Denton County recognizes the foundation of any well-managed debt program is a comprehensive debt policy. A debt policy sets forth the parameters for issuing debt and managing outstanding debt, and it provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated.

I. POLICY SUMMARY

Denton County will adhere to the following specific policy statements with regards to (1) conditions for debt issuance; (2) restrictions on debt issuance; (3) debt service limitations; (4) limitations on outstanding debt; (5) debt structure; (6) the debt issuance process; and (7) debt maintenance procedures.

Conditions for debt issuance - The County will consider the use of debt financing only for one-time capital improvement projects. Long-term borrowing will not be used to finance current operations or normal maintenance. Debt financing may include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, tax notes, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law. The County shall consider refunding outstanding bonds if one or more of the following conditions exist: (1) present value savings are at least 3%, with certain exceptions, of the par amount of the refunding bonds; (2) the bonds to be refunded have restrictive or outdated covenants; or (3) restructuring debt is deemed to be desirable.

Restrictions on debt issuance - Proceeds from long-term debt will not be used for current on-going operations.

Debt Service Limitations - In evaluating debt capacity, general-purpose annual debt service payments should generally not exceed 20% of the County's total budgeted expenditures for all funds.

Limitations on Outstanding Debt - As provided in the Constitution of the State of Texas, the Net Bonded Debt of Denton County shall not exceed twenty-five percent (25%) of the net value of the taxable real property of the County.

Characteristics of Debt Structure - The County will design the repayment of its overall debt so as to recapture rapidly its credit capacity for future use. The County shall strive to repay at least 20 percent of the principal amount of its general obligation debt within five years and at least 40 percent within ten years. The scheduled maturity of individual debt issues shall not exceed the expected useful life of the capital project or asset(s) financed. Also, the County shall consider purchasing bond insurance for debt issues when the present value of the estimated debt service savings from insurance (to be derived) is equal to or greater than the insurance premium.

Debt Issuance Process - The County shall use a competitive bidding process in the sale of debt unless market conditions the nature of the issue, such as refunding bonds, warrants a negotiated sale. The County will employ outside financial specialists, including financial advisors and bond counsel, to assist it in developing a bond issuance strategy, preparing bond documents and marketing bonds to investors.

Debt Maintenance Responsibilities - The County will seek to maintain and, if possible, improve our current bond ratings in order to minimize borrowing costs and preserve access to credit. Denton County will adhere to a policy of full public disclosure with regard to the issuance of debt, and the County will meet all requirements for continuing disclosure on debt of the County.

Approved: February 20, 2007

DENTON COUNTY, TEXAS
GENERAL FUND UNRESERVED FUND BALANCE POLICY

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government's general fund.

Credit rating agencies carefully monitor levels of fund balance and unreserved fund balance in a government's general fund to evaluate a government's continued creditworthiness. Likewise, laws and regulations often govern appropriate levels of fund balance and unreserved fund balance for state and local governments.

I. POLICY

Denton County will maintain General Fund unreserved fund balances at a level adequate to provide for unanticipated expenditures of a nonrecurring nature and to meet unexpected increases in service delivery costs. The target level for General Fund unreserved fund balances will be 12% of budgeted General Fund expenditures

II. PROCEDURES

1. A goal of each year's budgeting process will be to adopt a budget that maintains compliance with the stated General Fund unreserved fund balance policy.

2. Specific County financial conditions, economic conditions, or special initiatives may be considered reasons for temporary non-compliance with this policy.

3. In the event of either planned or unplanned non-compliance, it is the County's intention to take action during the annual budget process to reach compliance within 2 annual budget cycles.

4. Actions in the budget process available to increase the unreserved General Fund balance may include increasing taxes, decreasing spending in specific areas, dedicating one-time revenues to fund reserves or making transfers of excess fund balances from other funds.

5. In the event that the level of unreserved General Fund balance is judged to be in excess of the amount required by this policy, amounts over that required may be used to fund one-time, non-recurring expenditures such as acquisition of capital items. Excess fund balances will not be used to fund recurring operating expenditures.

Approved: February 20, 2007

DENTON COUNTY, TEXAS
BONDED DEBT COMPLIANCE POLICY

Denton County acknowledges and will abide by any federal or state law regarding tax-exempt bonds.

I. POLICY SUMMARY

Denton County will adhere to the following specific policy statements with regards to (1) separate record keeping per bond issuance; (2) not mingling bond issuance money; (3) the use of bond proceeds only for their approved purposes; (4) the intent to use bond funds within 3 years of issuance; (5) meeting post-issue reporting requirements; (6) keeping interest earning with bond principal or debt service; (7) maintaining an interest and sinking fund for all tax-exempt debt; and (8) maintaining the tax-exempt status of all outstanding bonded debt of County..

Separate Accounting - The County will keep separate financial records of each bond issuance. A construction fund will be maintained for each bond issuance in the County's general ledger, the fund will be accounted for separately from all other funds of the county, and the fund will be used solely to pay costs of the projects for which the debt obligations were issued.

Not Mingling Bond Funds - Bond proceeds will not be co-mingled with any other County funds.

Approved Purposes - Bond proceeds will only be used for allowable purposes as specified by the bond election and bond order authorizing the issuance of the bonds.

Intent to Use within Three Years of Issuance - Denton County intends to use bond proceeds for their approved purposes within three years of their issuance.

Post-Issue Reporting Requirements - The County will adhere to all reporting requirements and deadlines that are applicable to tax exempt bonds. Specifically, Denton County will comply with the requirements of Securities and Exchange Commission Rule 15c2-12 which requires the filing of annual financial reports and other financial data and the filing of any required material events notices with each agency designated as an information repository. Denton County will also comply with US Treasury Regulation Section 148 which requires the computation and payment of any arbitrage rebate owed no less frequently than 5 years after issuing any tax-free debt.

Interest Earned Remains with Principal or Debt Service - Interest earned on bond proceeds will remain with the bond principal and will be used only to pay any cost overruns on approved projects, to fund new projects meeting the usage criteria in the original bond indentures, or it will be specified to go towards the payment of Debt Service.

Interest and Sinking Fund - Denton County will levy a tax on all taxable property in the County to pay principal of and interest on bonds or debt instruments issued. Amounts collected from the tax levied will be deposited to the credit of the Interest and Sinking Fund maintained in the accounting records of the County. Denton County will maintain its Interest and Sinking Fund in a manner to a proper matching of revenues and debt service payments on its debt issues. Specifically, the Interest and Sinking fund will be depleted at least once each bond year to the amount of the allowable carryover, all amounts deposited to the fund will be expended within twelve months of receipt, and all amounts received from the investment of the fund will be deposited to the fund and expended within twelve months.

Maintenance of Tax-Exempt Status - Denton County shall not use, permit the use of, or omit to use the gross proceeds of any debt issuance in a manner which if allowed or omitted would cause the interest on any bond or debt instrument of the County to become includable in the gross income of the owner of the bond for federal income tax purposes. The County specifically will specifically comply with bond covenants which prohibit (1) private use or private payments of assets constructed or acquired with debt proceeds; (2) private loans of bond proceeds to any person other than a state or local government; (3) investment of bond proceeds in any investment with a yield that exceeds that of the bonds; (4) taking any actions that would cause the bonds to be federally guaranteed within the meaning of section 149(b) of the Internal Revenue Code; and (5) taking any unauthorized action having the effect of diverting arbitrage profits from payment to the US Treasury. Denton County will maintain its financial records until three years after final payment of all bonds to show compliance with federal and state laws regarding tax-exempt debt.

Approved: August 3, 2016

BUDGET AMENDMENT POLICY

Denton County Policy allows a Department Head, Appointed or Elected Official or his/her designees to request budget amendments throughout the fiscal year as follows:

A. BUDGET AMENDMENT STATUTE:

Pursuant to Local Government Code Section 111.070 the Commissioners Court may spend county funds only in strict compliance with the budget. The Commissioners Court by order may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure.

B. INTRA-DEPARTMENTAL OPERATING TRANSFER

Transfers may be made up to $2000 (cumulative total for Intra-Departmental Operating Transfers for the fiscal year) between operating line items and surplus funds from capital items within an individual departmental_budget. This type of amendment will be presented on the standing weekly agenda item for Intra-Departmental Operating Transfers. The amendment summary will be sent to each member of the Commissioners Court and other affected departments two working days prior to the actual Commissioners Court meeting. When a line item will be increased or decreased by more than $2,000 (cumulative total for Intra-Departmental Operating Transfers for the fiscal year), or if a new capital item is requested, the amendment must be presented to Commissioners Court for consideration and action as a separate agenda item.

C. ROUTINE BUDGET AMENDMENTS:

Includes transfer of funds within the maintenance and operations line items within the elected official or department head budget(s). These items can be placed directly on the consent agenda.

D. NON-ROUTINE BUDGET AMENDMENTS:

1. Inter-Departmental - Any amendment which moves funds from one elected official or department head's budget to another elected official or department heads budget must be presented to Commissioners Court for consideration and action.

2. Inter-Fund - Where permitted by law, any amendment which moves funds from one fund to another fund must be presented to Commissioners Court for consideration and action.

3. Personnel - Requests to transfer funds from any salary or benefit account are allowed for the specific purpose of salary related expenditures such as contract labor. Budget amendment requests for capital and operating accounts from personnel line items are allowed if there are no other funds available in that department's budget and the Commissioners Court deems it to be necessary. The Overtime-Cash Option line item for non-exempt employee overtime can be amended into but cannot be more than the original budgeted amount for the fiscal year. (See Policy # 3.3 Overtime (Non-Exempt)-Section II C-2).

4. Capital - Any request for additional capital equipment must be justified and specified in detail with cost estimates. Requests for additional capital items not included in the adopted budget or substitution of one item for another also requires approval from the Commissioners Court. Surplus funds in a budgeted capital item can be transferred to cover a shortage up to $2,000 in another budgeted line item with an Intra-Departmental Operating Transfer.

5. Computers - Any request including computer equipment, software, computer maintenance or technological requests requires a written recommendation from Technology Services when submitting the Briefing Memorandum/Request for Budget Amendment form to the Budget Office.

BUDGET AMENDMENT POLICY - Continued

6. The re-appropriation at the beginning of a fiscal year of funds committed under valid Purchase Orders of the County but unspent by September 30 of the prior fiscal year requires a budget amendment from fund balance. These budget amendments have no net effect on spending but simply changes the accounting year for expenditures.

7. Pursuant to Local Government Code, Section 111.070 (b), the Commissioners Court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention.

8. Pursuant to Local Government Code, Sections 111.0705 through 111.0708, when revenues not included in the original budget are received, such as proceeds of bonds or other obligations, grant or aid money, revenue from intergovernmental contracts, and pledging revenue as security for bonds and other obligations, a budget amendment is required to expend those funds. The adopted countywide budget will increase; however the revenue should exceed or equal the expenditure. This type of amendment must be submitted to Commissioners Court for consideration and action.

9. Any transfer that creates an increase in budgetary commitment for the next fiscal year must be presented to Commissioners Court for consideration and action.

10. New employee positions cannot be created without Commissioners Court consideration and action. Creation of a new position within a departmental budget will require that the Commissioners Court declare an emergency unless the actual line item under which that new position would be categorized currently exists within that specific budget. New employee requests outside of the budget process must include substantial written justification for the position.

11. New line items can only be created for Contracts or Grant-based programs. For any other department, the creation of a new line item that has not been previously created for the specific department, will require that the Commissioners Court declare an emergency in order to establish a new line item.

E. RESTRICTED LINE ITEM TRANSFERS:

Certain line items have restrictions, which are only allowed for specific purposes.

1. Court ordered expenditures can only be transferred to other court ordered line items.

2. Vehicle related expenditures can only be transferred to other vehicle related line items.

3. Salary related expenditures - see Section D. #3 of policy.

4. Body Armor - only excess funds from items requested and purchased can be transferred to another line item.

F. PROCEDURES:

1. Any request for a budget amendment must be justified and submitted to the Budget Office on the specified Briefing Memorandum/Request for Budget Amendment form. All requests must be submitted to the Budget Office by Friday noon in order to be placed on the following Commissioners Court Agenda (approximately 7 working days later) by the Budget Office. The Budget Office may hold a request that is not complete until clarified with the appropriate department. Scanned copies are acceptable as long as they all are legible.

BUDGET AMENDMENT POLICY - Continued

2. Budget Amendment transfer authorization may be delegated by the Elected/Appointed Official to other employees. Notification of signature authority must be on file in the Budget Office before requests are accepted. Therefore, the Request for Budget Amendment form must be personally signed by the Elected/Appointed Official who administers the department budget(s) or their designee (s).

3. The Commissioners Court reserves the right on a case by case basis, where legally permissible, to curtail a department's right to make Intra-Departmental Operating Transfers if the budget transfers appear to be making a programmatic change that was not approved by the Commissioners Court in budget hearings or if the financial condition of the department and/or the County warrants such a curtailment.

4. Notification of approved Budget Amendments and Intra-Departmental Operating Transfers will be e-mailed to the appropriate department(s) after the amendment is posted. The Budget Office is responsible for posting budget amendments on the financial computer system once the court order has all signatures and is received from the County Clerk's Office.

5. Budget Amendment Requests for new capital equipment must be submitted to the Budget Office for the current fiscal year by July 1st. This will allow the Purchasing Department to secure bids and order equipment prior to the end of the fiscal year.

6. Budget Amendment Requests other than capital requests for the current fiscal year must be submitted to the Budget Office no later than September 1st. Exceptions to the deadlines will be placed on the Agenda for consideration by the Commissioners Court.

7. Any request for placement on the agenda of a budget amendment or Intra-Departmental Operating Transfer, past the amendment deadline, requires a separate memo from the requesting department stating the urgency of the request.

Approved date: March 2, 2004
Revised Date: June 05, 2012

Denton County Budgeting Policies & Procedures

The Budgeting Policy of Denton County is to maintain a balance between demand for services and available resources that will have the least impact on the taxpayers of Denton County. Policy allows departments to submit their requests based on the needs of the individual department.

The annual budget process for Denton County begins in February. The Budget Office begins preparation of a Budget Manual in order to assist County departments with their requests. The manual includes instructions and sample forms including requests for performance and productivity measures, goals and objectives, revenue projections and new employee requests. Numerous line items and new programs require very detailed justification. A calendar of events is also included outlining the entire budget process as approved by Commissioners Court.

During the month of February, the Commissioners Court holds an initial budget "kickoff" meeting to establish the budget philosophy and goals where the Court provides the Budget Office with instructions for preparing and presenting a "Recommended Budget". Departmental budget workshops are held in March, as well as training sessions for the on-line computerized Budget Application. The Department of Information Services and the Budget Office developed this computer application and it has performed well during its eighth year of operation. Enhancements to the application will continue to be made in order to streamline the budgeting process for upcoming years.

Departments are given approximately four to six weeks to prepare and submit their Initial Budget Request to the Budget Office on or before May 1st. During this period of time it is the statutory responsibility of the County Auditor to provide revenue estimates for the next fiscal year along with expenditure projections for the current year. This information is provided to the Budget Office and is included in the Budget as required by statute.

During the months of May and June, the Budget Officer and staff compile Initial budget requests and finalize the Recommended Budget. After the Budget Office has established the baseline budget, major increases, decreases and new program requests are prioritized for consideration in the recommendation. Once the Recommended Budget is finalized, copies are distributed to the Elected Officials and Department Heads prior to the presentation to Commissioners Court in mid-July.

During July and August, departmental budget hearings are held to allow discussions between Elected Officials and Department Heads and the Commissioners Court. These sessions are held for those departments that do not agree with the funding levels included in the Recommended Budget, including discussions on other policy issues that may affect the budget. The Commissioners Court has the responsibility to make any changes they feel are necessary and justified during this process.

Denton County Budgeting Policies & Procedures - Continued

The Budget Office prepares and updates numerous statistical summaries to assist the Commissioners Court throughout the budget process. As decisions are made, the departmental budgets are revised accordingly and the final document is then prepared for adoption. The Budget Office is responsible for complying with all statutory requirements for any necessary public hearings, public notices and the filing of the budget for public review with the County Auditor and County Clerk prior to its adoption.

The public hearing on the budget is held within the first few weeks of September and any citizen is given the opportunity to express their opinion on the proposed budget and tax rate. The Commissioners Court has the opportunity to make any changes to the budget prior to formal adoption. After the public hearing is complete, the Budget and Tax Rates are adopted. The Adopted Budget is then distributed to all county departments for use in the new fiscal year.

All budget hearings with the Commissioners Court are posted according to the Open Meetings Act. Any interested citizen or taxpayer is encouraged to participate.

DENTON COUNTY	
2016-2017 BUDGET PLANNING CALENDAR	
Date	**Calendar of Events**
February 16	*Initial Budget Meeting with Commissioners Court; Establish Budget Philosophy, Goals and Objectives, and Role of the Budget Officer*
March 3	*Departmental Budget Preparation Packets Distributed to Departments*
March 3	*Social Service Agency Grant Applications Submitted to Agencies*
March 11	*Deadline for Facility, Technology Services and Purchasing for Various Reports*
April 15 - 22	*Deadline for Initial Budget Requests to the Budget Office - (See separate schedule for actual departmental due dates)*
April 23 July 15	*Compile Initial Budget Requests and Prepare and Finalize Recommended Budget*
July 19	*Presentation of Recommended Budget by Budget Office Tuesday @ 10:00 am*
July 19	*Appointment of Tax Assessor/Collector to Calculate the Effective and Rollback Tax Rates*
July 25	*Deadline for Chief Appraiser to Certify Tax Rolls to Taxing Units and Collector Certifies Anticipated Collection Rate*
July 26	*Public Meeting - Budget Workshop with Commissioners Court for Appeals*
July 26	*Presentation of Certified Appraisal Roll from Tax Assessor/Collector*
July 26	*Presentation of Effective and Rollback Tax Rates to the Governing Body*

DENTON COUNTY

2016-2017 BUDGET PLANNING CALENDAR

Date	Calendar of Events
July 27	*Send Notices to Elected County and Precinct Officer of Their Salary and Personal Expenses to be Included in the Proposed Budget*
August 2	*Public Meeting - Budget Workshop with Commissioners Court*
August 9	*Public Meeting - Final Budget Workshop with Commissioners Court*
August 9	*Meeting to discuss tax rate; if proposed tax rate will exceed effective tax rate, take record vote and schedule two public hearings.*
August 19	*Publish Budget Hearing Public Notice in Newspaper and Post on County Website*
August 19	*Publish Elected Official Salary and Personal Expenses Public Notices*
September 1	*File Proposed Budget with County Clerk, County Auditor and Post on County Web-Site for Public Inspections*
September 6	*7:00pm - Public Hearing on Proposed Budget at the Courthouse on the Square, Commissioners Courtroom*
September 6	*Public Meeting to Adopt Budget and Tax Rate*

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DENTON COUNTY
2016 - 2017 OPERATING BUDGET
TABLE OF CONTENTS

General Fund

General Fund Summary 125
General Fund Analysis 126
General Fund Revenues 127

General Administration 137

Staffing by Category 139
Commissioners Court 140
Commissioner, Precinct #1 142
Commissioner, Precinct #2 143
Commissioner, Precinct #3 145
Commissioner, Precinct #4 146
County Judge 148
Bail Bond Board 150
Economic Development 151
County Clerk 152
Human Resources 153
Purchasing 154
Vehicle Maintenance 156
Non-Departmental 157
Financial Information Systems 158
Technology Services 159
Print/Mail 161
Geographic Information Systems 162
Department Public Works 163
HOT Funds Tourism Grant 2017 165
Office of History and Culture 166
Records Management 168
HOT Funds Tourism Grant 2016 170
Veterans Service 171
Elections Administration Department 173
Civil Service Commission 174
County Wide Technology 175

Judicial 177

Staffing by Category 179
Judiciary and Court Support 180
16th District Court 181

Judical (continued)

158th District Court 182
211th District Court 183
362nd District Court 184
367th District Court 185
393rd District Court 186
431st District Court 187
442nd District Court 188
County Court at Law #1 189
County Criminal Court #2 190
County Court at Law #2/Civil 191
Probate Court 192
County Criminal Court #1 194
County Criminal Court #3 195
County Criminal Court #4 196
County Criminal Court #5 197
District Clerk 198
County Court Administrator 199
Justice of the Peace, Precinct #1 201
Justice of the Peace, Precinct #2 202
Justice of the Peace, Precinct #3 203
Justice of the Peace, Precinct #4 204
Justice of the Peace, Precinct #5 206
Justice of the Peace, Precinct #6 208
Veterans Court 210
Juvenile Case Manager 211
DWI Court Grant 212
District Court Administrator 213
Jury and Grand Jury 214
Technology Services-Public Safety/Courts 215
Death Investigations/Medical Examiner Services 216
Collections Department 217

Legal 219

Staffing by Category 221
Criminal District Attorney 222
Criminal District Attorney - CPS Division 224
Criminal District Attorney - Civil Division 226

Financial Administration 229

Staffing by Category 231
County Auditor 232

Financial Administration (continued)

County Treasurer 234
Tax Assessor/Collector 235
Budget Office 237

Public Facilities 239

Staffing by Category 241
Public Facilities 242
Law Enforcement Facilities 245
Facilities Management 247
Operating/Recycling 248
Telephone Department 249

Public Safety 251

Staffing by Category 253
County Jail 254
Jail Health 255
Sheriff's Communications 257
Sheriff 258
DISD School Resource Officer 260
Sheriff's Mental Health Unit 262
Sheriff's Reserve Unit 264
Vehicle Emissions Enforcement Grant 266
DCTA Interlocal Contract 267
School Resource Officer 268
Copper Canyon Interlocal Contract 270
Community Supervision Corrections Department (C.S.C.D.) - General Fund 271
Juvenile Accountability Grant 273
SO Freshwater Contract - Providence 274
Paloma Creek Freshwater Contract 275
Constable, Precinct #1 276
Constable, Precinct #2 277
Constable, Precinct #3 279
Constable, Precinct #4 280
Constable, Precinct #5 281
Constable, Precinct #6 283
Fire and Ambulance Services 284
Department of Public Safety 286
Alcoholic Beverage Commission 288
2014 Homeland Security Grant 289

Public Safety (continued)

2015 Homeland Security Grant 290
Texas Parks & Wildlife/Game Warden 291
Emergency Services 292
2013 Homeland Security Grant 295

Health and Welfare 297

Child Protective Services 298

Conservation 299

Staffing by Category 301
County Extension 302

Appropriations/Contract Services 305

Appropriations/Contract Services 306

Transfer of Funds 307

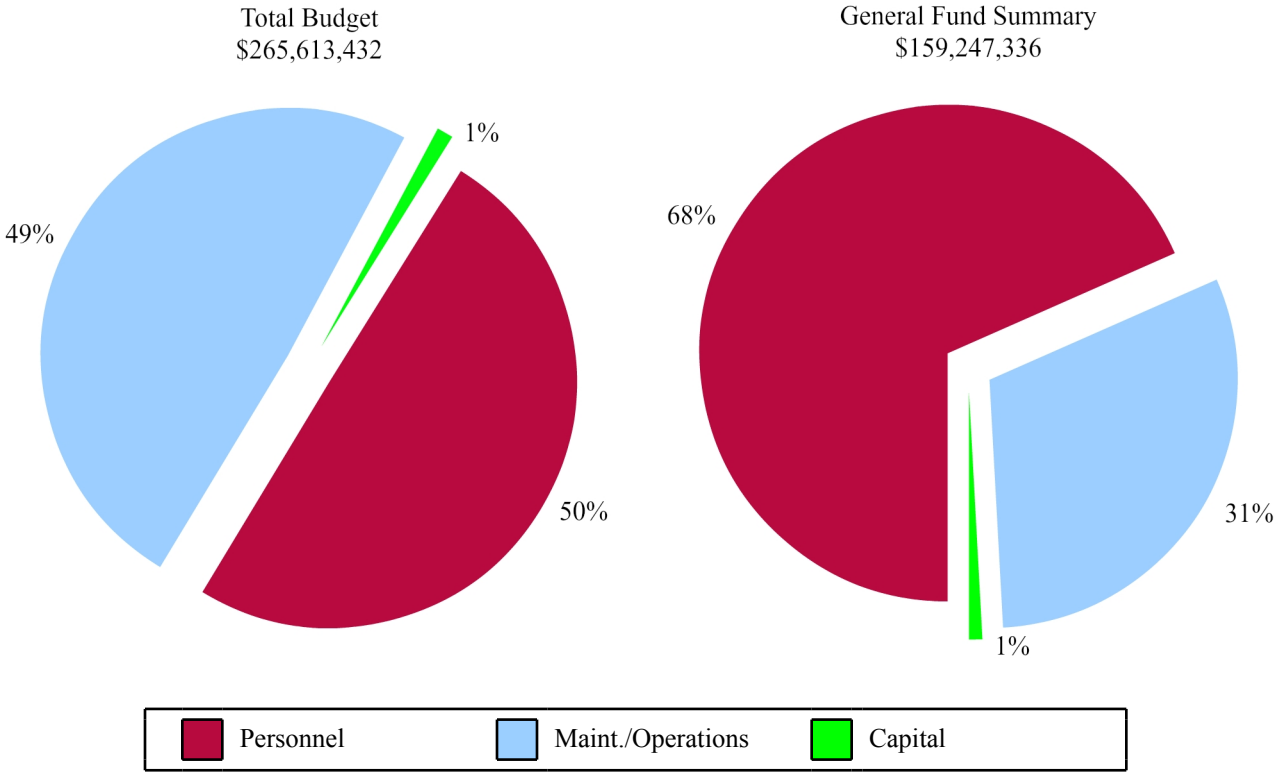
Transfer of Funds Department 308

General Fund Summary

The General Fund accounts for resources traditionally with other governments which are not required to be accounted for in another fund. The General Fund accounts for the following functions: General Administration, Judicial, Financial, Legal, Public Facilities, Public Safety, Health and Welfare, Conservation, Contract Services, and Transfer of Funds.

Expenditures By Category

Total Budget vs General Fund Summary



DENTON COUNTY

FY 2017 Budget-Fund Analysis
General Fund
Fund #01

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$37,437,450**	**$41,989,485**	**$44,501,296**
Revenues			
Taxes	108,039,637	116,450,000	118,035,725
Auto Registration Fee	4,032,925	4,100,000	4,200,000
Intergovernmental	8,591,660	10,425,100	6,654,715
Fees	14,138,814	14,402,500	14,641,500
Fines	2,947,237	3,070,000	3,095,000
Interest	116,007	386,000	456,000
Sale of Surplus Property	10,069	100,000	45,000
Miscellaneous	2,153,495	2,105,980	1,968,100
Total Revenues	140,029,844	151,039,580	149,096,040
Transfers			
Transfer In	243,201	15,293	0
Transfer Out	(5,424,423)	(4,865,272)	(4,500,000)
Total Transfers	(5,181,222)	(4,849,979)	(4,500,000)
Total Revenues and Transfers	134,848,622	146,189,601	144,596,040
Funds Available	**172,286,072**	**188,179,086**	**189,097,336**
Expenditures			
General Administration	19,184,015	25,654,903	29,361,427
Judicial	20,203,612	22,140,916	21,656,618
Legal	12,724,014	13,144,847	14,029,840
Financial	6,385,971	6,833,077	7,756,453
Public Facilities	9,006,153	11,527,633	13,238,892
Public Safety	59,185,631	60,635,297	64,767,142
Health and Welfare	73,359	101,585	97,121
Conservation	337,798	437,067	514,451
Intergovernmental	3,196,034	3,202,465	3,325,392
Total Expenditures	130,296,587	143,677,790	154,747,336
Ending Balance	**$41,989,485**	**$44,501,296**	**$34,350,000**

DENTON COUNTY			
General Fund Revenues			
Account Name	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Ad Valorem Taxes	$108,039,637	$116,450,000	$117,335,725
Delinquent Ad Valorem Taxes	0	0	700,000
Auto Registration Fee	4,032,925	4,100,000	4,200,000
Subtotal Taxes	**112,072,562**	**120,550,000**	**122,235,725**
Payment in Lieu of Taxes	185,224	200,000	200,000
State Contribution - DA Salary	364	11,000	11,000
Mixed Beverage Taxes	1,987,737	2,075,000	2,200,000
CJAD Fiscal Service Fees	30,667	16,000	16,000
Lantana Crossing Guard	7,402	5,435	0
Hazardous Waste Fee	2,249	10,000	5,000
SO- School Resource Officer	365,694	240,000	0
Skywatch Tower Grant Fund	0	0	0
Law Enforcement Byrne JAG Grant 2013	3,900	8,000	0
State Allocation Officer Training	9,061	9,000	0
Miscellaneous Law Enforcement Grants/OCD	21,319	30,000	0
Law Enforcement Byrne JAG Grant 2014	2,188	0	0
Bingo Tax Revenue	20,306	20,000	20,000
Law Enforcement Services	67,007	35,000	0
TNRCC Emissions Program Grant	251,663	1,938,350	0
TNRCC Emissions Program Grant-SO	34,855	31,655	0
Title 4E Reimbursement CPS	2,621	0	0
DWI Court Grant	0	138,760	0
State Criminal Alien Assistance Grant	146,995	167,200	175,000
Mobile Technology Fee	107,092	105,000	105,000
DISD School Resource	97,648	100,885	0
FBI - North Texas Joint Terrorism Task Force	17,872	0	0
ICE - Immigration and Customs Enforcement	5,231	20,000	0
CSCD - Technology Services Reimbursement	68,421	65,000	65,000
DCTA ICA Fees	90,248	93,730	0
Juvenile Accountability Grant	12,796	0	0
County Court Salary Reimbursement	629,515	640,000	640,000
Communication Contract Fees	503,304	500,000	500,000
Out-of-County Prisoner Housing Fee	918,480	680,000	720,000
Victim Notification Grant	27,716	27,715	27,715
Texas Historical Commission - CLG Grant	30,000	0	0
State Homeland Security Grant	171,295	360,000	0
Elections Reimbursements	156,389	65,000	65,000
Organized Crime Drug Enforcement - DEA	18,768	0	0
HOT Funds Tourism Grant	155,657	202,170	0
Fresh Water District Law Enforcement Contract	267,350	405,000	0
Veterans Court Grant	154,421	149,200	0

DENTON COUNTY			
General Fund Revenues			
Account Name	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Dispute Resolution Fees	116,301	120,000	120,000
State Indigent Defense Grant	491,198	515,000	500,000
Optional Child Safety Fee	953,475	980,000	1,030,000
North Texas HIDTA-FBI Contract	0	0	0
Org. Crime Drug Enforcement Task Force	0	0	0
State Longevity Pay	103,940	105,000	105,000
DA-Title IV-E CPS Legal Services	142,814	150,000	150,000
Copper Canyon Interlocal Contract	212,478	206,000	1
Subtotal Intergovernmental	**8,591,661**	**10,425,100**	**6,654,716**
Fees-County Sheriff	269,192	275,000	275,000
Fees-County Clerk	6,085,843	6,100,000	6,200,000
Fees-County Court Costs	286,437	300,000	300,000
Fees-Tax Assessor/Collector	3,102,014	3,100,000	3,250,000
Fees-District Clerk	1,133,778	1,150,000	1,150,000
Fees-Records Management Copies	7,430	15,000	15,000
Fees-Justice of the Peace, Pct # 1	69,312	85,000	85,000
Voter Registration Fees	403	2,000	2,000
Fees-Justice of the Peace, Pct # 2	54,284	65,000	75,000
Fees-Justice of the Peace, Pct # 3	72,815	100,000	85,000
Fees-Justice of the Peace, Pct # 4	88,342	90,000	90,000
Fees-Justice of the Peace, Pct # 5	145,497	185,000	185,000
Fees-Constable, Pct #1	189,276	215,000	215,000
Fees-Constable, Pct #2	143,545	150,000	150,000
Fees-Constable, Pct #3	238,367	260,000	260,000
Fees-Constable, Pct #4	134,093	130,000	130,000
Fees-Constable, Pct #5	187,100	205,000	210,000
Bond Processing Fees	49,949	50,000	50,000
Treasurer Commission on State Court Costs	159,471	165,000	165,000
County Treasurer's NSF Fees	0	0	0
Arrest Fees	159,735	170,000	170,000
Child Safety Court Cost Fees	8,986	3,000	3,000
Traffic Court Cost Fees	21,749	25,000	25,000
District Attorney Prosecution Fees	900	2,000	1,000
Truancy Court Cost-HB 2398	0	2,000	2,000
Fees-Justice of the Peace, Pct # 6	107,088	115,000	140,000
Fees-Constable, Pct #6	330,140	350,000	320,000
Sheriff's Arrest Fees	54,181	40,000	40,000
Tax Collections Contract Fees	528,242	565,000	565,000
Inmate Medical Fees	59,699	60,000	60,000
Scofflaw Contract Fees	1,000	1,000	1,000
County Treasurer Commission on BAT	36,455	35,000	35,000

DENTON COUNTY			
General Fund Revenues			
Account Name	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Commission - Time Payment Fees	51,290	50,000	50,000
Commission - Judicial Service Fees	10,138	15,000	15,000
Public Works Fees	126,631	120,000	120,000
County Transaction Fees	54,507	50,000	50,000
Juvenile Delinquency Prevention Fee	200	1,000	1,000
Child Safety Fund	2,491	3,000	3,000
Drug Court Fee	89,001	85,000	85,000
Probate - Guardianship Fees	23,723	25,000	20,000
Juvenile Case Manager Fees	35,733	40,000	40,000
Indigent Defense Commission	3,355	3,500	3,500
Veterans Court Program Fee	5,936	0	0
County Truancy Prevention Fee	10,486	0	0
Subtotal Fees	**14,138,814**	**14,402,500**	**14,641,500**
Fines-Justice of the Peace, Pct # 1	177,024	225,000	225,000
Fines-Justice of the Peace, Pct # 2	160,774	175,000	160,000
Fines-Justice of the Peace, Pct # 3	86,660	140,000	140,000
Fines-Justice of the Peace, Pct # 4	220,600	235,000	235,000
Fines-Justice of the Peace, Pct # 5	551,987	560,000	560,000
Fines-Justice of the Peace, Pct # 6	86,834	85,000	85,000
Fines-County Courts	1,127,993	1,100,000	1,140,000
Fines-District Courts	535,366	550,000	550,000
Subtotal Fines	**2,947,238**	**3,070,000**	**3,095,000**
Interest on Money Market Accounts	115,645	285,000	410,000
Interest on Officer's Accounts	363	1,000	1,000
Subtotal Interest	**116,008**	**286,000**	**411,000**
Sales of Surplus Property	10,069	100,000	45,000
Subtotal Surplus Sales	**10,069**	**100,000**	**45,000**
Copy Fees	881	2,000	2,000
Vending Machine Commission	7,412	10,000	10,000
Bail Bond Board Application Fees	4,698	6,000	6,000
Museum Donations	4,500	0	0
Inmate Phone Fees	221,172	525,350	200,000
Denton Benefit League Donation	4,985	2,630	0
Attorney Refunds	121,166	125,000	125,000
Tax Attorney Rentals	30,000	30,000	30,000
Inmate Social Security Benefits	33,600	35,000	35,000
Ambulance Reimbursements	41	0	0
Witness Expense Refund	21,242	35,000	20,000

DENTON COUNTY			
General Fund Revenues			
Account Name	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Data Request Fees	150	1,000	1,000
Museum Gift Shop Sales	820	0	0
Recycling Proceeds	2,485	5,000	2,000
Miscellaneous Revenue	457,762	125,000	125,000
CAA-Reimbursement-Juvenile	21,730	35,000	30,000
ILB Fees	247,639	250,000	260,000
Teen Court Fees	0	0	100
Office Rental	79,483	80,000	230,000
Bail Bond Forfeitures	490,174	525,000	525,000
Mineral Lease Royalties	23,977	12,000	12,000
CAA-Reimbursement-County Courts	264,261	260,000	260,000
Insurance Reimbursement	0	0	0
Economic Development Contract Fee	1,000	1,000	0
Veterans Memorial	165	1,000	0
CPS Operational Costs	114,152	140,000	140,000
Subtotal Miscellaneous	**2,153,495**	**2,205,980**	**2,013,100**
Total Revenues	**140,029,847**	**151,039,580**	**149,096,041**
Transfer from Road and Bridge Fund	43,201	0	0
Transfer from Indigent Care	200,000	0	0
Transfer from District Attorney Chapter 59	0	15,293	0
Total Transfers From Other Funds	**243,201**	**15,293**	**0**
TOTAL SOURCES	**$140,273,048**	**$151,054,873**	**$149,096,041**

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DENTON COUNTY			
General Fund Expenditures By Department			
Department	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Commissioners Court	114,362	105,852	182,641
Commissioner, Precinct #1	228,500	247,819	267,349
Commissioner, Precinct #2	237,603	252,821	272,394
Commissioner, Precinct #3	249,448	267,795	286,025
Commissioner, Precinct #4	232,034	247,172	263,275
County Judge	347,778	370,133	318,695
Bail Bond Board	1,391	3,950	4,000
Economic Development	0	0	60,354
County Clerk	3,267,947	4,051,332	4,894,352
Human Resources	981,928	1,003,353	1,144,720
Purchasing	988,416	1,043,290	1,224,278
Vehicle Maintenance	344,939	435,689	473,908
Non-Departmental	2,219,212	6,384,567	8,365,398
Financial Information Systems	63,860	114,847	139,407
Technology Services	3,114,951	3,413,388	3,789,083
Print/Mail Department	317,474	347,361	384,177
Geographic Information Systems	484,442	523,169	610,247
Public Works Department	834,834	947,264	1,124,797
HOT Funds Tourism Grant 2017	61,826	52,172	0
Office of History and Culture	471,537	484,288	538,634
Records Management	353,585	464,380	477,060
HOT Funds Tourism Grant 2016	25,994	150,000	0
Veterans Service	358,160	380,731	516,448
Elections Administration Department	1,412,997	1,697,013	1,705,692
Civil Service Commission	2,525	4,900	6,086
County Wide Technology	2,468,270	2,661,617	2,312,407
Subtotal General Administration	**19,184,013**	**25,654,903**	**29,361,427**
Judiciary and Court Support	398,567	407,907	414,062
16th District Court	791,296	933,634	776,642
158th District Court	882,431	923,652	782,063
211th District Court	830,191	895,806	775,753
362nd District Court	1,036,148	997,842	794,813
367th District Court	934,846	863,819	775,791
393rd District Court	696,595	673,570	605,201
431st District Court	686,129	910,973	640,072
442nd District Court	261,038	535,329	527,464
County Court at Law #1	580,917	685,246	690,826
County Criminal Court #2	650,068	663,277	676,763
County Court at Law #2/Civil	416,216	404,587	450,998

DENTON COUNTY			
General Fund Expenditures By Department			
Department	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Probate Court	1,826,337	2,028,874	2,179,319
County Criminal Court #1	668,705	716,470	683,841
County Criminal Court #3	697,720	751,444	755,232
County Criminal Court #4	681,418	705,008	671,323
County Criminal Court #5	673,879	722,971	741,907
District Clerk	1,716,838	1,940,221	2,094,078
County Court Administrator	81,154	86,631	89,656
Justice of the Peace, Precinct #1	379,178	406,378	487,077
Justice of the Peace, Precinct #2	337,747	354,036	382,378
Justice of the Peace, Precinct #3	429,717	425,017	502,188
Justice of the Peace, Precinct #4	363,493	385,442	404,962
Justice of the Peace, Precinct #5	468,507	502,743	567,714
Justice of the Peace, Precinct #6	386,803	425,506	445,358
Veteran's Court Grant	157,325	151,191	0
Juvenile Case Manager	45,488	60,365	64,438
DWI Court Grant	0	138,760	0
District Court Administrator	202,927	198,114	207,465
Jury and Grand Jury	191,830	187,855	206,083
Technology Services-Public Safety/Courts	1,447,012	1,638,609	1,739,927
Death Investigations/Medical Examiner Svcs	910,762	1,012,366	1,061,824
Collections Department	372,329	407,273	461,400
Subtotal Judicial	**20,203,611**	**22,140,916**	**21,656,618**
Criminal District Attorney	10,095,127	10,380,530	11,149,837
DA - CPS Division	985,028	1,093,101	1,152,287
Criminal District Attorney - Civil Division	1,643,860	1,671,216	1,727,716
Subtotal Legal	**12,724,015**	**13,144,847**	**14,029,840**
County Auditor	1,226,801	1,333,679	1,480,260
County Treasurer	644,177	690,937	710,708
Tax Assessor/Collector	3,997,550	4,232,465	4,855,283
Budget Office	517,444	575,996	710,202
Subtotal Financial Administration	**6,385,972**	**6,833,077**	**7,756,453**
Carroll Building / County Administration	211,184	218,876	194,122
Denton County Courts Building	695,452	1,163,967	1,249,178
DA Annex	27,157	33,328	29,908
Law Building (121 N. Woodrow)	0	0	99,805
Courthouse on the Square	146,862	288,121	549,287
Emergency Management Facility	103,718	123,604	111,934
Denton County Storage Building	13,375	18,740	15,840

DENTON COUNTY			
General Fund Expenditures By Department			
Department	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Historical Park Facilities	30,659	83,850	140,144
Courthouse Annex	8,894	19,547	15,920
Precinct #3 Government Center	0	124,476	153,675
Mary and Jim Horn Government Center	121,386	172,024	229,803
Loop 288 Elections/Technology	258,371	275,024	307,921
Loop 288 Facilities/TABC/Parks	51,622	56,831	63,862
Loop 288 CSCD	51,650	62,247	59,077
Lee Walker Government Center	44,150	51,740	55,137
Precinct #4 Government Center	0	0	180,063
CPS Building/Lewisville	21,682	20,194	18,280
Loop 288 - Phase I	126,968	132,476	192,715
Loop 288 - Central Plant	243,081	275,680	505,875
Sandy Jacobs Government Center	47,716	83,079	87,921
Steven E Copeland Government Center	102,873	99,649	106,809
The Colony Annex	25,818	29,855	16,910
Charlie Cole Building	560,104	581,549	647,436
Law Enforcement Facility	2,417,329	3,135,248	3,217,109
Facilities Management	2,680,568	3,313,779	3,534,177
County Leased Buildings	140,093	190,492	237,156
Vehicle Maintenance Facility	24,711	28,325	34,740
Recycling Department	72,233	81,439	137,796
Telephone Department	773,499	832,493	933,717
Precinct #2 Government Center	5,000	31,000	112,575
Subtotal Public Facilities	**9,006,155**	**11,527,633**	**13,238,892**
County Jail	27,090,948	27,159,960	30,074,114
Jail Health	4,266,896	4,376,703	4,815,564
Sheriff's Communications	2,221,409	2,169,587	2,915,499
Sheriff	14,748,979	15,899,369	16,765,696
DISD School Resource Officer	86,404	100,855	0
Sheriff's Mental Health Unit	878,402	873,500	952,934
Sheriff's Reserves Unit	34,467	39,370	33,890
Vehicle Emissions Enforcement Grant	78,814	88,318	0
DCTA Interlocal Contract	84,916	94,520	0
School Resource Officer	324,661	242,545	0
Copper Canyon Interlocal Contract	162,177	198,109	0
CSCD (Adult Probation)	375,540	396,386	237,482
Juvenile Accountability Grant	78,253	291	0
SO Freshwater Contract - Providence	144,239	177,324	0
SO Freshwater Contract - Paloma Creek	48,858	146,716	0
Constable, Precinct # 1	790,910	745,945	818,613
Constable, Precinct # 2	784,512	742,791	791,548

DENTON COUNTY			
General Fund Expenditures By Department			
Department	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Constable, Precinct # 3	748,530	733,254	765,484
Constable, Precinct # 4	710,392	756,201	790,729
Constable, Precinct # 5	840,443	761,885	933,367
Constable, Precinct # 6	642,186	723,654	792,816
Fire and Ambulance Services	2,382,685	2,309,837	2,526,125
Department of Public Safety	199,606	196,195	203,630
Alcoholic Beverage Commission	2,536	3,000	3,000
2014 Homeland Security Grant	117,818	193,743	0
2015 Homeland Security Grant	0	165,776	0
Texas Parks & Wildlife/Game Warden	2,173	2,462	2,762
Emergency Services	1,286,223	1,337,001	1,343,889
2013 Homeland Security Grant	52,656	0	0
2012 Homeland Security Grant	0	0	0
Subtotal Public Safety	**59,185,633**	**60,635,297**	**64,767,142**
Child Protective Services	73,359	101,585	97,121
Subtotal Health and Welfare	**73,359**	**101,585**	**97,121**
County Extension	337,798	437,067	514,451
Subtotal Conservation	**337,798**	**437,067**	**514,451**
Appropriations	3,196,034	3,202,465	3,325,392
Subtotal Contract Services	**3,196,034**	**3,202,465**	**3,325,392**
Total Expenditures	**130,296,590**	**143,677,790**	**154,747,336**
Transfer to Courthouse Security Fund	46,000	180,272	300,000
Transfer to Juvenile Probation Fund	28,751	0	0
Transfer to Fire Code Enforcement Fund	54,328	0	0
Transfer to Jury Fund	193,616	200,000	200,000
Transfer to 2012 PI Bond Fund	0	200,000	0
Transfer to 2013 PI Bond Fund	0	0	0
Transfer to Capital Replacement Fund	5,101,728	4,285,000	4,000,000
Total Transfers To Other Funds	**5,424,423**	**4,865,272**	**4,500,000**
TOTAL USES	**135,721,013**	**148,543,062**	**159,247,336**

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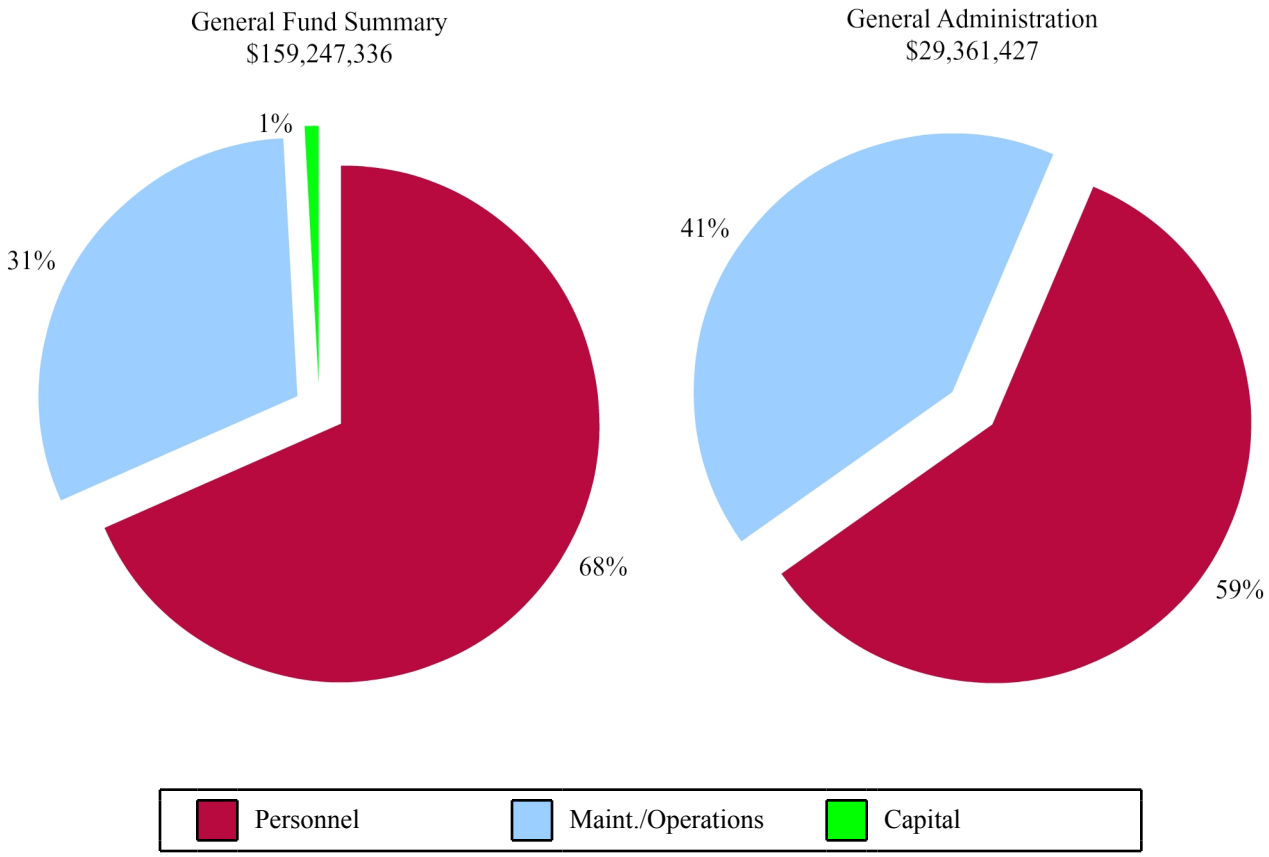
General Administration

General Administration departments include the basic administrative and management functions of the County's General Fund. The major departments include Commissioners Court, County Judge, County Clerk, Human Resources, Purchasing, Vehicle Maintenance, Technology Services, County Planning, Geographic Information Systems, Elections Administration, Non-Departmental, and Public Works.

Expenditures By Category

General Fund Summary vs General Administration



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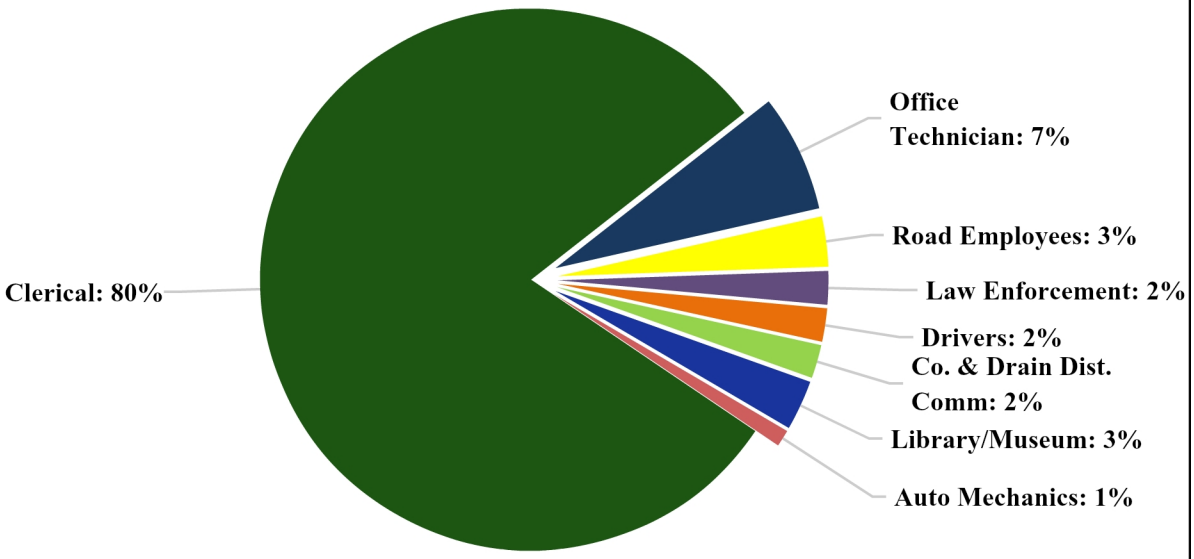
DENTON COUNTY

STAFFING BY CATEGORY
General Administration



	Full-Time	Part-Time	FTEs *
Office Technician	14	—	14
Road Employees	5	—	5
County & Drain District Commissioner	4	—	4
Drivers	3	—	3
Law Enforcement	4	—	4
Auto Mechanics	2	—	2
Library/Museum	5	1	5.5
Clerical	163	2	164
TOTAL	**200**	**3**	**201.5**

* Full-time equivalents

DENTON COUNTY

Department: Commissioners Court *G/L# 01·10·10*

Department/Activity Description

The office of Aide to Commissioners Court (ATCC) provides managerial and technical assistance to the Commissioners Court by interacting with County boards and committees, departments and elected officials as needed to enhance County government. This office organizes and publishes the weekly Commissioners Court agendas, attends all Commissioners Court Meetings, sets up courtroom, takes notes and records each meeting and issues all correspondence resulting from Commissioners Court. The office also maintains the County Boards and Committees Manual, and attends, records and transcribes the minutes for various County boards and committees. This office also assists the Housing Finance Corporation with their meetings and assists with various financial responsibilities.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$106,050	$95,721	$172,644
Operations	$8,312	$10,131	$9,997
Capital	$0	$0	$0
Total	$114,362	$105,852	$182,641

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The office of Aide to Commissioners Court implemented a new Boards and Committee database. This database emails the Aide to Commissioners Court each week when a committee appointment is at least 90 days away from their term expiring. With this database, you can also search by name, Commissioner Precinct or term. This database is much more efficient for tracking boards and committees.
- Building Use increased this past year. In 2014/2015 a total of 53 building use requests were processed through the Aide to Commissioner's Court (ATCC) office; 15 weddings and 38 general building use requests. In 2015/2016 a total of 102 building use requests were processed, 41 weddings and 61 General requests. Building use requests have doubled in time spent processing the request.
- In 2015/2016 the ATCC worked with the City Police Department and the Sheriff's Department to step up patrol and monitor the Courthouse on the Square, Historical Park and all other County Buildings. The new restaurants and businesses on the Square in Denton, have brought many new tourist and patrons to the Courthouse on the Square and Historical Park. There has also been an increase in homelessness to the area. With that, the need for security has increased. In 2015/2016, reports of vandalism and mischief led to enforcing the midnight to 6:00 am curfew and the installation of four new cameras on the square by the City. The duties as security manager have increased in the 2015/2016 budget year.
- The ATCC must weekly assist Departments with loading agenda placements in the Legistar program. Legistar can be a challenge at times. The updates Granicus sends out will sometimes cause another issue that must be addressed. This can delay generating the Commissioners Court agenda.
- The office of ATCC began keeping a file of all newspaper clippings in 2015/2016. If there is any news regarding Denton County and the Commissioners Court, the ATCC will email the Commissioners Court the story.
- The ATCC also serves as the Secretary to the Denton County Bail Bond Board. For every new application or renewal filed, 14 copies were required. In 2015/2016, paper copies were eliminated. Filing became electronic, which saves time since redacting information does not have to be done on 14 copies. This also reduced the cost of printing.
- The ATCC serves as the Secretary to the Denton County Housing Finance Corporation. This year the Board granted $100,000.00. This is the first year the Secretary went with the President of the Housing Finance Committee to present grant checks to the non-profit organizations.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain productivity and increased workload.			
Agenda packets produced yearly	52	52	52
Total number of building use requests	102	151	151
Total number of phone calls per day.	20	30	30
Goal: Provide department training on Legistar and provide the Commissioners Court Operating Policy to departments.			
Number of addendas posted annually	10	7	7
Number of agenda items posted annually	1,575	1,575	1,575
Number of people assisted loading agenda placements per week.	10	10	10
Goal: Continue to provide administrative support to the Bail Bond Board.			
Number of bonding companies	28	28	28
Number of Bail Bond agendas posted annually	12	12	12
Average time spent on Bail Bond Board	24 hours monthly	24 hours monthly	24 hours monthly
Goal: Continue to provide administrative support to the Housing Finance Corporation and to keep all banking records up to date.			
Number of meetings annually	5	6	6
Number of bills processed for payment annually	12	12	12
Time spent on Quicken monthly to keep bank totals	8 hours monthly	8 hours monthly	8 hours monthly
Goal: Continue to work closely with Facilities, Office of History and Culture, and Security Company officers to ensure that the Courthouse on the Square (CHOS) is safe and all facilities are in working order			
Consult with security guards with ongoing public usage of the CHOS	daily	daily	daily
Maintenance of panic buttons and security devices	bi-yearly	bi-yearly	bi-yearly
Complete work order requests for County facilities	5 per week	5 per week	5 per week

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Commissioner, Precinct #1 *G/L# 01·10·11*

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$222,591	$240,014	$257,014
Operations	$5,909	$7,805	$10,335
Capital	$0	$0	$0
Total	$228,500	$247,819	$267,349

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Worked diligently with each of the seventeen cities in Precinct One to assist these towns and municipalities with prioritized road improvement projects through Commissioners Court-approved inter-local cooperative agreements.
- Completed numerous contracted road/bridge improvement projects, including culvert replacements, road reconstruction and/or recycling/repaving projects in order to improve the safety of roads and the effectiveness of drainage.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve the roads and bridges in Precinct 1.			
Bond funds available for public improvements to County-owned transportation and drainage projects	$5,500,000	$5,500,000	$5,500,000
Major transportation drainage projects funded/ completed (over $1 million)	9/3	9/3	10/3
Goal: Provide better service to citizens utilizing new R&B facility location to promote efficient work flow.			
Public meetings hosted or participated in	71	75	75
% of emails and phone calls returned within 24 business hours	98	98	99
Meetings with individual constituents and small groups	125	135	125
Goal: Provide better services to citizens in incorporated areas of Precinct 1.			
New interlocal agreements that support city infrastructure improvements	9	9	10
Goal: Attend all Commissioner's Court and community meetings.			
% of Commissioner's Court meetings attended	96	94	95
# of Community meetings attended	60	70	70
# of Transportation related meetings held/attended	20	24	24

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Commissioner, Precinct #2 *G/L# 01·10·12*

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$233,551	$246,013	$264,069
Operations	$4,051	$6,808	$8,325
Capital	$0	$0	$0
Total	$237,603	$252,821	$272,394

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Transportation challenges involved in funding and construction delays for FM 423, IH 35, Memorial Rd, Grandscape 121 overpass, and all county roads.
- Continued development of County assets and building projects, including construction of new facilities for Carrollton and Frisco. Challenges include funding, budgetary constraints, planning issues and weather delays for construction in Carrollton.
- Continued development of economic opportunities for Denton County and the municipalities within the County residents.
- Continued growth of the Denton County Veterans Memorial has slowed down significantly, due to challenges through donation/purchase of star memorial plaques.
- Researched and addressed legislative issues and new legislation that specifically affected or involved the participation of Denton County such as traffic issues and water supply districts.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue progress on multiple transportation, road and building projects (% completion).			
Planning and construction of FM 423	50%	25%	25%
Funding of Marsh Lane, and widening of the road	10%	25%	65%
Design, construction and completion of Carrollton expansion project	70%	30%	0%
Design of new government center in Frisco	20%	70%	100%
Design and development of the final phase of the Administrative Complex in Denton	10%	10%	80%
Goal: Research and address legislative issues, review new legislative statutes and participate in issues involving Denton County.			
Review Legislative statutes	100%	100%	100%
Meet with Representatives and Senators	100%	100%	100%
Propose Resolutions and solutions	100%	100%	100%
Goal: Continue growth of the Denton County Veterans Memorial by donation/purchase of Star Memorial Plaques.			
Additional Star Memorial Plaques added to memorial	7	10	15
Maintenance and upkeep of the Veterans Memorial grounds and landscaping	100%	100%	100%

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue advancement of economic development opportunities.			
Economic incentive agreements with new businesses	20	15	15
Meetings with businesses interested in moving to Denton County	3	7	7
Goal: Maintain committee appointments and attend all committee meetings when appointed by the Commissioners Court.			
To fill all vacant positions for precinct 2	90%	95%	100%
To attend committee meetings that are appointed the Commissioner and Staff of precinct 2	100%	100%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Commissioner, Precinct #3 *G/L# 01·10·13*

Department/Activity Description

The Commissioners Court is the main body responsible for financial administration of the County, and is the executive body for the County which approves all policies and procedures and regulates many departments. It is the responsibility of the Commissioners Court to execute specific statutory duties, including legislative, executive and administrative functions while serving the County's hyper-growth population. It is the Commissioner's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County is divided into four Commissioners districts, each having equal population. Commissioners are elected by their district for a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$242,864	$256,319	$275,236
Operations	$6,585	$11,476	$10,789
Capital	$0	$0	$0
Total	$249,448	$267,795	$286,025

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Began construction of the Precinct #3 government building, 98% complete , scheduled to move in June, 2016.
- Began, continued or completed the following road projects: I35E, FM 407, FM 407/I35E interchange, FM 2499, SH 121, Valley Ridge Boulevard, Corporate Drive, Lakeview Drive, Point Vista and Main Street.
- Kept citizens informed on progress or delays in construction on I35E in a timely matter to assist them with alternate routes of travel during the lengthy construction process.
- Worked with Commissioners Court to expand and improve space for employees.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Encourage new businesses to relocate to Denton County by providing superior quality of life while keeping tax rates low.			
Overseeing construction of Pct #3 Government Center and the new Lee Walker Government Center	ongoing	Phase 1 complete	Phase 2 complete
Goal: Maintain committee appointments for all citizen and staff committees %.			
Citizen committee appointments	95%	95%	100%
Personal staff appointments	100%	100%	100%
% appointments filled within 30 days	85%	100%	100%
Goal: Improve local transportation through implementation of road bond programs.			
Major Pct 3 road projects completed	on going	on going	on going
Goal: Effectively oversee the design and construction of the new Lewisville Government Center project.			
Progress of project	95%	100%	100%
New departments created in Pct #3	N/A	1	0
Departments relocated from rental space	N/A	1	2

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Commissioner, Precinct #4 *G/L# 01·10·14*

Department/Activity Description

The Commissioners Court is the governing body of the County, and is therefore required to fulfill all responsibilities as stated in Texas law. Commissioners assist their constituents with issues regarding the County government process, road and drainage problems and road/bridge replacement and repairs. Commissioners Court is held weekly to set policy and approve items on the agenda. This includes approval of bills, contracts, purchases through bid process, hiring of employees, updates on transportation projects and overview of buildings and expansion of departments. The budget for Denton County is set by Commissioners Court. The Precinct 4 Commissioner delivers presentations to community groups to update and educate citizens regarding issues in Denton County. The Commissioner serves on departmental and community boards and committees. He assists municipalities with solutions for issues due to rapid growth and other community needs. He attends City Council meetings of all cities/town in Precinct 4 on a regular basis and upon their request.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$224,933	$237,340	$254,380
Operations	$7,102	$9,832	$8,895
Capital	$0	$0	$0
Total	$232,035	$247,172	$263,275

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Successful completion of Britt Drive culvert replacement.
- Oliver Creek bridge was recently rebuilt, however, the 100 year floods washed it out. We are currently in redesign phase of this bridge. This bridge is included in the FEMA storm reimbursement program to have a portion of the cost reimbursed to the County.
- One of the on-going challenges faced by Road and Bridge (R&B) West is providing a financially competitive workplace. Considerable staff turnover and vacancies created by uncompetitive wages in comparison to private industry have been a challenge for remaining employees.
- With the assistance of this office and its economic development efforts, the Farmers Brothers project was a major company to relocate to Denton County from California in 2015.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Progress of State Highway projects.			
SH 380, Segments 2 & 3	In progress	Sept. 2016	0
SH 114, Sections 1 & 2	In progress	In progress	In progress
FM 407	In progress	In progress	To be completed Mar. 2017
I35E	In progress	In progress	In progress
FM 156	In progress	In progress	In progress
FM 2499 at DFW Connector	In progress	To be completed summer 2016	To be complete
Goal: Construction Progress of Precinct #4 Government Center.			
Broke ground	0	Jan. 2016	To be completed Feb. 2017
Interior items to be purchased	0	Sept. 2016	To be completed in 2017

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase in-house training for Commissioner Office staff and R&B West employees.			
Heavy Equipment Operator training classes	Completed	In progress	Begin again
Computer training classes for R&B staff	Completed	In progress	Begin again
Leadership and communication training classes	Completed	In progress	Begin again
Goal: Maintain open communication with constituents.			
Phone calls and messages returned within 24 hours	95%	98%	99%
Group meetings with constituents for project updates	7	12	15
Website, email and social media updates	12	156	156
Goal: Expand economic developments to attract businesses to Denton County.			
Buinesses relocating to Denton County	1	5	5
Goal: Continue to serve and attend boards and committees.			
Boards/ Committees served	22	22	22
Presentation/ Meetings attended	723	750	750

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Judge *G/L# 01·10·15*

Department/Activity Description

The County Judge serves as the presiding officer of the Commissioners Court, which is the main body responsible for the financial administration of the County. The Judge's primary responsibility is to execute specific statutory duties, including legislative, executive and administrative functions, while serving the County's fast-growing population. It is the Judge's duty to serve as a leader in the community and to fulfill the needs of the citizens of Denton County. The County Judge is elected county-wide to a four-year term.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$342,799	$363,177	$310,140
Operations	$4,979	$6,956	$8,555
Capital	$0	$0	$0
Total	$347,778	$370,133	$318,695

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Followed up with Denton County Delegation (Texas House and Senate) and various other state legislators regarding bills and measures taken during the 84th Legislative Session. Encouraged local, state, and national legislative delegates to promote needs and interest of Denton County constituents, economic development, water concerns, and transportation.
- Provide accurate and timely responses to constituents regarding transportation, water rights, and elected officer's responsibilities.
- Worked with State and local entities to continue improving transportation across Denton County and North Texas, particularly through 35Express project on I-35 East.
- Developed and continued programs to promote economic development in Denton County.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve technological development county-wide in order to increase productivity and enhance performance and employee satisfaction.			
Special projects discussed with Director of Tech Svcs	5	5	5
% of time per month Director of Administration works with users and elected officals.	37%	25%	25%
Goal: Provide accurate and timely responses to constituent inquiries and requests from other governmental agencies.			
% constituent contacts returned within 24 hours	99%	99%	99%
% constituent complaints resolved within 7 days	99%	99%	99%
Contacts with other governmental agencies	150	150	150
Goal: Provide information to Denton County legislative delegation for the 85th legislative session decided by Commissioners Court.			
% of items prepared for consideration by Commissioners Court	99%	—%	99%
% of week spent reviewing upcoming house and senate bills	27%	5%	25%
% of week spent reviewing statewide resources affecting county government	25%	15%	25%
Goal: Facilitate improvements to the transportation infrastructure of Denton County.			
% of time spent monthly on Road and Bridge	25%	25%	25%
% of time spent monthly seeking community support for I35E management lanes improvement project and SB1420	20%	15%	15%
Meetings with constituents and neighborhood groups	25%	25%	25%

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Develop new programs that will help make Denton County a prime destination for economic development.			
% special projects completed within 14 days	90%	90%	90%
Special projects completed or implemented	7	10	10

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Bail Bond Board *G/L# 01·10·16*

Department/Activity Description

The function of this department is to exercise any powers incidental or necessary to administer the Bail Bond Board Act, to enforce and regulate this Act, and to supervise and regulate all phases of the bonding business within the County. This Board conducts hearings and investigations and makes recommendations regarding the issuance, refusal, suspension or revocation of licenses to the Texas Judicial Council. The District Clerk is chairman of the board. The Bail Bond Coordinator reports to the County Treasurer and is responsible for all Bail Bond files and records kept in the Treasurer's office.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$1,391	$3,950	$4,000
Capital	$0	$0	$0
Total	$1,391	$3,950	$4,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Omitted all paper agenda packets for the Bail Bond Board.
- The Bail Bond board had its first ever training course and has updated local rules, pertaining to new laws.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Streamline the agenda packets and accurately and efficiently post all updates.			
Hours of preparation per Bail Bond Board Meeting	50	50	50
% new applications approved	75%	75%	75%
# of new and renewal licsence filed each year	20	25	8
Hours spent monthly on Court Order spreadsheet	5	5	5
Goal: Process all new and renewal bail bond applications according to policy, maintaining various reports and information.			
New applications received and processed	4	4	4
Property and money backed companies	10	10	10
Insurance backed companies	16	16	16
Bailed bond companies closed	3	2	1
Goal: Maintain website, ensuring that all information is posted in a timely manner.			
Agendas submitted electronically to website	12	12	12
Orders submitted electronically to website	12	12	12

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Economic Development *G/L# 01·10·17*

Department/Activity Description

The Economic Development Department is a new department created during the FY2017 budget process and will be responsible for enhancing economic activity in Denton County by increasing and diversifying the commercial tax base and by increasing the employment base. This is accomplished through the recruitment of new industry to the County, and through the coordination of all marketing activities to enhance attraction efforts.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$56,854
Operations	$0	$0	$3,500
Capital	$0	$0	$0
Total	$0	$0	$60,354

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Development of a comprehensive database and county-wide mapping system for industrial and business sites, labor force and demographic information.			
	N/A	N/A	New Department
Goal: Enhancing communications with cities, schools, and chambers of commerce.			
	N/A	N/A	New Department
Goal: Develop marketing tools to promote Denton County, facilitating the location of new businesses to Denton County, and retaining and expanding current businesses.			
	N/A	N/A	New Department

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	1
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Clerk *G/L# 01·10·20*

Department/Activity Description

The County Clerk's Office maintains all records regarding County business including (but not limited to) marriage licenses, real property, recording, vital statistics, probate, UCC and juvenile. The County Clerk's Office is an ex-officio clerk of Commissioners Court, and serves as clerk for county, criminal, civil and probate courts. The County Clerk is elected to a four-year term by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$3,154,735	$3,796,667	$4,637,024
Operations	$113,212	$254,665	$257,328
Capital	$0	$0	$0
Total	$3,267,947	$4,051,332	$4,894,352

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Received Denton County Department of Technology Services 2015 Records Management advocate Award.
- Successfully coordinated/ updated/installed all credit card machines for all departments in the County Clerk's without any financial impact or downtime.
- Successfully implemented optional e-filing in criminal on November 1, 2015 before it was mandated.
- Implemented a procedure that will streamline the process in which registry funds are sent to the Texas Comptroller's Office. Effectively cleaning up previous years of non-reporting to avoid state penalties.
- On January 1, 2016, we began transitioning paperless court file created for criminal courts.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Cases filed and Disposed.			
Adult Criminal Cases Filed	8,487	10,000	10,250
Adult Criminal Cases Disposed	10,918	10,950	10,975
Juvenile/ Detention Cases Filed	1,410	1,475	1,500
Juvenile/ Detention Cases Disposed	1,531	1,400	1,450
Probate / Guardianship Cases Filed	1,161	1,200	1,250
Probate / Guardianship Cases Disposed	941	950	960
Mental Health Cases Filed	830	850	875
Mental Health Cases Disposed	748	755	775
Civil Cases Filed	3,770	3,800	3,900
Civil Cases Disposed	3,979	4,000	4,050

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	56	65	72
No. of Part-Time Employees	1	2	2

DENTON COUNTY

Department: Human Resources *G/L# 01·10·25*

Department/Activity Description

The Human Resources Department ensures compliance with federal, state and local employment legislation through policy administration, recruitment procedures, employment practices and job classification. The department is responsible for administering the medical and dental plan, life insurance, the cafeteria plan, workers compensation, safety, training, risk management and loss control which includes vehicle and building insurance programs, retirement, ADA, family leave, sick leave pool and other federal regulations. Other areas of responsibility include the Employee Forum, newsletters, service awards, annual employee picnic, flower program, and the placement of temporary employees.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$938,044	$892,149	$1,023,160
Operations	$43,884	$111,204	$121,560
Capital	$0	$0	$0
Total	$981,928	$1,003,353	$1,144,720

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Challenged in efforts to become more efficient when contractual issues stalled the HRMS acquisition and implementation process.
- We were able to roll out the 7 Habits of Highly Effective People training to county employees.
- We were able to expand our new wellness program by offering participation to spouses.
- We were able to conduct appeal hearings for both Civil Service Commissions in a timely manner.
- We were able to build a robust training library for employees and managers to use.
- We were challenged recruiting for the Training and Development Manager position with a limited qualified applicant pool.
- We were challenged with larger turnover than normal in the HR office, requiring recruiting, hiring and training new employees as well as current employees transitioning and learning their new roles.
- We were able to hire and train a very competent Training and Development Manager and Project Manager.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to build enthusiasm for and participation in the PEBC wellness program.			
Increase wellness program participation	370	425	500
Familiarize employees with the features of the new plan and the online application through flyers, emails and workshops	25%	40%	50%
Goal: Introduce a new supervisory series of training classes for new and established managers.			
Designing a training program based on leadership requirements	0%	40%	75%
Implementing supervisory classes to managers and supervisors	0%	15%	30%
Goal: Increase efficiency through transition to a new Human Resources Management System.			
Train employees and /or managers on how to use self- service.	0%	10%	50%
Train HR staff to use the new system	0%	75%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	11	11	11
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Purchasing *G/L# 01·10·30*

Department/Activity Description

The Purchasing Department manages centralized procurement of the County's services, commodities and repairs. The department is charged with providing goods and services of the maximum value attainable by obtaining bids through the provisions of the Local Government Code, Section 262, Denton County Purchasing Policy, and other applicable laws. In addition, the Purchasing Department efficiently maintains fixed asset records through physical inventories, conducts sales or auctions of surplus and salvage equipment, monitors market supply, and performs license and title services for the entire County fleet.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$952,836	$972,848	$1,142,559
Operations	$35,580	$70,442	$81,719
Capital	$0	$0	$0
Total	$988,416	$1,043,290	$1,224,278

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Received the 2015 Achievement of Excellence in Procurement Award for the 20th year from the National Purchasing Institute. The award measures innovation, productivity, leadership attributes, and professional development and e-procurement initiatives. Denton County is one of only 6 governmental agencies in the United States to receive the award for all 20 years.
- The Purchasing Department has been challenged with significant workload increases due to both planned road and facility construction projects as well as new technology projects. The challenge has been adequately met with efforts to re-allocate commodity assignments within the office. However, we have great concern about meeting the challenges effectively and therefore have requested a reorganization and new position. We will continue to focus on economy, performance and risk management in managing all procurement functions; however, our greatest challenge is effectively managing all of the complex, high value projects on the horizon.
- Purchasing has been reporting annual cost avoidance analysis to record cost reduction opportunities which ultimately allow the County to supply additional resources and provide enhanced services. The annual report to Commissioners Court for FY2015 focused on cost avoidance measures totaling $1,136,716 not including additional savings from utilizing cooperative contracts.
- The department reviews available cooperative contracts for significant purchases or commodity classes to determine if savings can be realized. While it is difficult to assess actual savings over what a traditional county purchase cost would be (not retail), it is estimated the County averages 5% savings on cooperative purchases. The County purchased $8,907,478 with an estimated savings of $445,374.
- The Purchasing staff was involved in professional associations through leadership positions last year. Annet Warzwick and Vanessa Freeman served as an officers on the board of the Public Purchasing Association of North Central Texas and Scott Arledge served as an officer on the board of the Dallas/ Ft. Worth Chapter of the National institute of Government Purchasing. Annet serves on the Universal Public Purchasing Certification Council (UPPCC) Board of Examiners and Beth Fleming serves on the Member Council for the National Institute of Government Purchasing.
- The Purchasing Department continues to effectively manage the Fuel Card Program. Although it is hard to quantify the savings due to ever changing fuel prices. Purchasing and the County Auditor believe the new process of managing the Fuel Card program has resulted in significant savings for the County.
- The Purchasing Department continues to successfully manage the P-Card program. With the expansion of the program to include Travel and Training, it provide efficiencies to the County and payment options for the employees. In 2015, the program expanded from 75 to 135 users with an average monthly spend of $27,268.70. In 2015 we received rebates from Citibank in the amount of $5,528.22.
- The Purchasing Department has increased communication with county employees through the quarterly "Purchasing Press". The online newsletter gives employees important information on cost savings and efficient processes. We have had very positive feedback on the newsletter. Annual training for end users has also been an asset to County operations.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Aggressively monitor and audit annual contracts to minimize billing discrepancies and review contractual compliance.			
Funds recovered from contract audit program	$0	$20,000	$20,000
Estimated costs avoided through corrective measures	$50,000	$50,000	$50,000
Goal: Maximize value of county expenditures through cost avoidance measures.			
Cost avoidance for new contracts	$758,524	$1,000,000	$1,200,000
Cost avoidance for renewed contracts	$325,931	$400,000	$450,000
Cost avoidance for POs under the bid threshold	$52,261	$75,000	$100,000
Goal: Maximize use of County resources through term contracting and use of cooperative contracts when possible.			
Term commodity/service contracts	$9,430,854	$10,000,000	$11,000,000
Cooperative contract purchases	$8,907,478	$7,000,000	$8,000,000
Purchase Orders	$47,538,331	$60,000,000	$65,000,000
Goal: Develop and maintain outstanding performance by reviewing processes to ensure maximum efficiency and effectiveness.			
Average days to process capital purchase orders under the bid threshold	7	7	7
Average days to process formal quotes	10	10	10
Average weeks to process competitive bids	6	6	6
Goal: Continue to maximize revenue through well-managed surplus auctions and revenue contracts.			
Surplus/salvage and sale revenue	$171,595	$300,000	$300,000
Commission/revenue contracts	$590,232	$650,000	$700,000
Cooperative contract rebates	$37,470	$50,000	$60,000
Goal: To communicate with end users and suppliers effectively through newsletters and training sessions.			
Purchasing press quarterly e-newsletters	4	4	4
Purchasing training sessions for authorized users (Webinars and live sessions)	10	7	7
Supplier outreach sessions through associations, chamber of commerce, surveys	1	3	5

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	12	12	13
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Vehicle Maintenance *G/L# 01·10·35*

Department/Activity Description

The Vehicle Maintenance Department is responsible for establishing and implementing a preventive maintenance program for the County's fleet of vehicles. In addition, the department performs minor repairs such as tune-ups, tire replacements and repair, brake and front end repair, as well as coordinating all repair work performed by outside vendors. This department also operates a sign shop which is responsible for making signs required for County roads and buildings, reviews all requests for vehicle purchases, provides recommendations on vehicle replacements and maintains the County alternative fuel program.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$293,839	$364,494	$403,192
Operations	$51,100	$71,195	$70,716
Capital	$0	$0	$0
Total	$344,939	$435,689	$473,908

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Protect the investment of vehicles through repair/preventive maintenance for maximum service, performance and reliability.
- Provide assistance and knowledge on repairs and routine maintenance on all County vehicles.
- Ensure public safety to all who drive the County vehicle.
- Assist in annual vehicle purchases for various County departments.
- Reduced the number of outside repairs through training and education of County mechanics and addition of needed equipment.
- Maintain an average down time of 5 days or less per year for each County vehicles.
- Plan and make use of the best alternative fuel program for Denton County vehicles per year.
- Reduce the County's expense for all signage which includes roads and buildings.
- Reduce the department expenses for vehicle graphics to the Constables and Sheriff's Office.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain an average down time per vehicles.			
Average down time per vehicle (days)	0.5	0.5	0.5
% of fleet down time	50%	50%	50%
Goal: Reduce the number of outside repairs through training and education of the County's mechanics.			
% of repairs sent to outside vendors	5%	5%	5%
Average training hours per mechanic	20	20	20
Goal: Assist in the annual vehicle purchases for County departments.			
Vehicles recommended for replacement	27	27	30
Vehicles in County fleet services	315	315	315
% vehicles replaced per year	8%	8%	10%
Goal: Provide preventive maintenance for County vehicles to ensure maximum service, performance and reliability.			
Oil changes	701	725	725
Average time for routine maintenance (minutes)	60	60	60
Average time for oil change (minutes)	30	30	30

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	6	6
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Non-Departmental *G/L# 01·10·40*

Department/Activity Description

This department is utilized for County-wide expenses such as professional services, insurance, equipment maintenance contracts, etc., which cannot be identified with a specific department. Also included are contingency funds for unanticipated expenses throughout the year.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$61,369	$457,985	$464,874
Operations	$2,157,842	$5,926,582	$7,900,524
Capital	$0	$0	$0
Total	$2,219,212	$6,384,567	$8,365,398

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Tax rebates in this department are very difficult to estimate, based on some agreements having no specific ceiling amounts, which can result in a shortage of funds as experienced in FY 2015
- Budgeting court appointed attorney expenses is a challenge each year based on the inability to determine the type and level of cases that will be heard in court. Contingency funds are included in this department in an effort to avoid budgeting too much in the individual court budgets and then not having the ability to utilize those funds for another court when needed.
- Expenses in this department are driven by employee turnover, unforeseen situations, ect. which justifies the need to budget contingency funds.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Strive to minimize use of unappropriated contingency funds.			
Unappropriated contingency funds expended	$3,575,680	$3,575,680	$3,600,000
Funds expended to departments for unforeseen expenses	$1,972,952	$2,000,000	$2,000,000
Contingency funds transferred to Capital Replacement Fund	$1,601,728	$1,575,680	$1,600,000
# of Budget Amendment Processed from Unappropriated Contingency.	45	50	50
# of current Tax Rebate agreements with expenses	6	4	3

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Financial Information Systems *G/L# 01·10·45*

Department/Activity Description

This department is utilized for the accounting of the costs of providing information and data processing system for departments involved in the financial applications of the County. Operating expenses include software and hardware maintenance and supplies. This system includes financial accounting, budgeting, human resources, payroll and purchasing functions. The system was approved in an effort to increase overall departmental efficiency and to provide departments direct access to pertinent financial information through on-line inquiry.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$63,860	$114,847	$139,407
Capital	$0	$0	$0
Total	$63,860	$114,847	$139,407

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Provide an efficient and effective data processing system for the financial transactions and activities of the County.
- Increased employee productivity by providing regular enhancements to the financial system.
- Avoided duplication of effort by ensuring that the financial activities of the County are processed without the need for multiple entries for any single transaction.
- Provided automated processes to replace manual ones.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide an efficient and effective data processing system for financial transactions and activities of the County.			
% Time system is operational	100%	100%	100%
% Hardware problems resolved within 1 working day	100%	100%	100%
Users of Financial Management System	50	50	50

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Technology Services *G/L# 01·10·46*

Department/Activity Description

The Technology Services Department is responsible for providing County-wide and intergovernmental automated integration, electronic access to public information, and 24-hour per day service to all departments and end users. This department provides weekly video taping of Commissioners Court meetings for cable and internet broadcast, provides telecommunications services to employees including comprehensive training, and develops and recommends policies and procedures to achieve maximum efficiency and to protect the integrity and security of data maintained on Denton County computer systems. Expenses for all other county departments are recorded in the County-Wide Technology Department (01.10.90).

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$3,049,743	$3,304,233	$3,713,371
Operations	$65,208	$74,966	$75,712
Capital	$0	$34,189	$0
Total	$3,114,951	$3,413,388	$3,789,083

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment - We successfully completed the deployment of high definition in-car video system for all Sheriff's office patrol vehicles. This allows for higher quality video evidence to be collected.
- Challenge- The growing need for storage space for evidence. Evidence capturing devices such as body cameras are becoming more common. Systems such as DA- Intake and Arbitrator require a large amount of server storage space to accommodate the higher quality evidence.
- Challenge- The retirement of a long time employee who had in-depth knowledge of several important IT processes. This led to the need for a better system of knowledge transfer and documentation of all known procedures.
- Accomplishment- Migration of SharePoint content from onsite local servers to the Office 365 environment content included individual department portals and the main Denton County IntraSite used by County employees.
- Challenge- Implementation of eLearning for Denton County. The Learning Management System (LMS) environment is a new challenge to our department. This is a new platform of training for county employees. We are working towards using our eLearning environment to reduce the time needed for employees to be away from their desks or departments to attend training. This new learning platform has been a challenge to learn and we are beginning the creation of content. Due to SharePoint Migration and eLearning implementation, we had to reduce the number of training classes provided this year.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Offer instructor-led training courses ranging from beginner to advanced on the latest software and technologies.			
Computer training classes held	48	14	30
Employees trained in computer training classes	363	109	210
Sheriff employees trained on Cisco phones	217	n/a	n/a
Goal: Increase efficiencies by creating in-house applications to automate tasks and manual procedures.			
Existing applications	192	210	230
New applications built or created	21	20	20
Goal: Implement Service Level Agreements (SLAs) with departments.			
Active SLAs	10	10	20
% SLAs meeting or exceeding service level goals	100%	100%	100%
% breached service requests	5.5%	5.3%	5%
% of service request/expected completion time met	94.2%	94.8%	95%
User request form new/ change response time (average hours to complete)	6.3	6.3	6.3

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to improve quality and timeliness of service and support to County departments.			
Survey responses (range 1=low to 5=best):			
Overall handling of service request	3.81	3.86	3.9
Timeliness of problem resolution	3.79	3.84	3.89
Effectiveness of solution/information	3.79	3.83	3.87

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	31	33	37
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Print/Mail Department *G/L# 01·10·50*

Department/Activity Description

The Print/Mail Department is responsible for the coordination and execution of printing requests from all County departments, including simple black and white copies to bound color presentations. The mail center also processes all incoming, outgoing USPS mail, interdepartmental, certified, registered and overnight mail for County departments, including license plates for the Tax Assessor/ Collector, specimen samples for the Health Department, child support checks for the District Clerk and election material. The department also presorts in-state bulk rate for first class for delivery to the post office, along with mail delivery to all satellite offices within Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$216,877	$229,239	$240,719
Operations	$100,597	$118,122	$126,018
Capital	$0	$0	$17,440
Total	$317,474	$347,361	$384,177

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Implemented a mail presort system to reduce cost for the County.
- Created a mail guide for other departments to learn the most efficient and cost saving way to complete their mail.
- We faced a challenge by attempting to save money by using a comparable postage ink in our postage machine; it caused more issues with the machine so we had to discontinue use.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue improving efficiency of mail delivery and pick-up across the County.			
Quality Control on postage and postcards, letters, and special packages during daily postage runs	80%	90%	95%
Worked with other county office to accommodate their needs and requested changes	80%	90%	95%
Making internal runs more efficient with the addition of new county buildings	80%	90%	95%
Goal: Implemented a mail presorts system to reduce cost for the County.			
Presort on some mail	5%	50%	70%
Goal: Improving efficiency of print request.			
% of Quality Control beginning, during and after print jobs	80%	90%	95%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	4	4	4
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Geographic Information Systems *G/L# 01·10·55*

Department/Activity Description

The Denton County Geographic Information Systems Division is responsible for providing GIS (Geographical Information Systems) applications, services and map products to all Denton County offices and departments for county management, planning and operations. The GIS office uses GPS and other data collection methods to obtain and map geographic and location information and uses GIS to store data in layers. The GIS Division has constructed and maintains approximately 150 map layers. These layers contain features, such as roads, 911 addresses, City limits, fire district boundaries and streams to name a few. The development of the Landmark IMS application has allowed the ability to provide an interactive online map to the public and staff. This allows for increased spatial analysis, geographical data modeling and new products to be produced such as the Denton County Landmark to Go map book.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$379,533	$413,863	$440,598
Operations	$104,909	$109,306	$169,649
Capital	$0	$0	$0
Total	$484,442	$523,169	$610,247

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Challenge- Worked onsite in EOC for the flooding response April/ March time period.
- Accomplishment- Worked on many aspects of the Wild Fire protection plan. Including the mobile collection app that the fire departments used to enter and submit the detailed assessments for the potential high and extreme zones.
- Accomplishment- Submitted Mobile Wild Fire Risk Collection App to a TAGITM contest for best technology to aid in communication.
- Accomplishment- Created a completely new process for editing 911 roads and addresses, included the cities in the editing process by giving them access to the data and training them how to do the edits. Launched 15 new web editing maps and held introduction meetings and training classes for their staff.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Create new GIS-related applications to make other departments more efficient and cost-effective.			
GIS applications maintained	15	20	25
New applications built or project managed	9	17	8
Goal: Improve the Landmark application and other GIS applications to ensure that they remain useful to our customers.			
Map modifications requested	20	29	35
Service requests submitted for map data edits	130	120	120
Service requests submitted for new GIS data layers	10	6	6
GIS service requests completed	250	250	250

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	4	5	5
No. of Part-Time (or Split Funded) Employees	2	0	0

DENTON COUNTY

Department: Department of Public Works *G/L# 01·10·56*

Department/Activity Description

The Planning Department is responsible for the management of various land use programs within the unincorporated areas of Denton County. This includes the federally mandated National Flood Insurance Program including permitting, water quality and quantity and program compliance, the Denton County Subdivision Rules and Regulations and developers compliance with county regulations, and the Lake Ray Roberts Land Use Ordinance enforcement and its zoning cases. We are continually working to improve development of our database framework to tie together all parts of Planning & Engineering for real time distribution of Development Permits, Storm Water Permits, Subdivisions and Real Property, and Lake Ray Roberts Zoning issues on the Landmark Internet Mapping Site. Existing databases are critical and are a high priority to this department, other county departments and the public. Future development of the Web based data will include all permits and inspections to better serve the Public and other County offices. Construction Management is responsible for the management of multiple projects under construction for example Precinct 3 Government Center-Lewisville, Southwest Courthouse-Flower Mound, Government Center-Frisco and Pre-Trial/Booking and working with the design team of Administration Phase III and Law Enforcement Center.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$808,910	$905,606	$1,073,716
Operations	$25,925	$41,658	$51,081
Capital	$0	$0	$0
Total	$834,834	$947,264	$1,124,797

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The Planning Development had realized an increase of approximately 20% per year with a jump of 30% from last year. In 2015 we received and reviewed 3,079 permit applications. That permit volume was the greatest number of permits that the Planning Department has ever seen. At this rate we anticipate issuing 3,300 permits in 2016 and the projection for 2017 is 3,800.
- Continued floodplain management with closer inspection and timely responses to citizens' concerns. Inspection is conducted regularly to ensure that development is in compliance with the state, federal and Denton County Flood Damage Prevention Regulation guidelines.
- We worked closely with the LRR Board to monitor the Lake Ray Roberts Land Use area for compliance.
- Partnered with Upper Trinity Regional Water District in the Household Hazardous Waste Program and event is again scheduled in Lantana. Most of our allotted HHW Vouchers will be used for this event.
- Utility permit requests turnaround time had been decreased drastically. Turnaround time is usually less than 24 hours.
- Reviewed and consolidated files on the G Drive, deleting duplicate versions.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to provide excellent customer service at all levels, processing an increasing number of requests.			
Flood plain inspections due to complaints	53	65	70
Customer walk-ins	2,500	2,700	2,700
Customer phone requests	5,000	5,200	5,500
Customer email or fax requests	20,000	20,250	20,500
Goal: Maintain our current turnaround time for development permits.			
Avg turnaround time for development permits (days)	3	3	3
Development permits issued	3,079	3,300	3,800

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain our current time frame for plat approval process.			
Average weeks for final plat approval	7	6	6
Final plats reviewed	47	55	58
Final plats approved	42	50	53
Replats reviewed / approved	47/42	55/50	58/53

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	10	11	12
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: HOT Funds Tourism Grant 2017 *G/L# 01·10·58*

Department/Activity Description

The mission of the Office of History and Culture (OHC) is to preserve, promote and educate residents and visitors of Denton of the importance of the County's history and culture. To accomplish the mission the OHC provides programs that explore and interpret various topics from the past. The main goal is to provide a combination of education and entertainment in these programs that results in a growing appreciation of our County's cultural resources. To accomplish our goal as being the premier Historical Commission in the State of Texas and the top County history museum, the OHC incorporates into our projects and programs cultural heritage tourism—the concept of visitors traveling to experience the places and activities that authentically represent the stories and people of the past and present. It includes historic, cultural and natural resources. Cultural tourism creates jobs, provides new business opportunities and strengthens our local economies. Our office strives to make cultural heritage tourism a priority that results in the protection of our county's natural and cultural treasures and improves the quality of life for residents and visitors alike. By providing a link between our heritage and tourism into all our programs, we believe will lead to the core idea in cultural heritage tourism: save your heritage and your culture, share it with visitors, and reap the economic benefits of tourism.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$61,826	$52,172	$0
Capital	$0	$0	$0
Total	$61,826	$52,172	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Increase tours for museums at the Courthouse and the Historical Park.
- Expand press releases and PSAs (Public Service Announcements).
- Continue to grow our collections via our "History Detectives" project, Complete the move of the Taylor Farm artifacts and structures, locate additional storage space and create a de-accessioning task force.
- Complete 75% of construction of the Historical Park.
- Continue partnering with organizations to bring educational and cultural festivals and events to Denton County.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Enhance and enrich public knowledge of Denton County's history and culture.			
Number of exhibits implemented	3	6	9
Number of lectures/outreach and workshops	52	62	75
Number of tours/museum presentations	45/40	54/48	65/58
Goal: Continue utilizing volunteers and docents to maintain high level of service and keep the county budget stable.			
Docents trained to work as volunteers in museums	50	60	72
Volunteer hours donated	6,600	7,600	8,600
Website hits for following various museum functions	22,445	26,934	32,320

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Office of History and Culture *G/L# 01·10·59*

Department/Activity Description

The Office of History and Culture is the collection repository for the historical artifacts and archives for the County. It collects, preserves, maintains, and displays historical material. The Museum also interprets the County's history, acquires and preserves property and artifacts, publishes relevant materials, conducts educational programs through an outreach program, promotes tourism through tours of the Courthouse-on-the-Square and Museum facilities, and keeps current on changes in historical laws at the state and national levels.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$413,877	$442,434	$499,059
Operations	$57,661	$41,854	$39,575
Capital	$0	$0	$0
Total	$471,537	$484,288	$538,634

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Educational Programs- Developed "White Lilacs" Tour.
- Partnerships- Attended festivals in all towns such as Pilot Point Bonnie and Clyde Festival, Aubrey Peanut Festival, Rotary, Kiwanis, Chambers to increase multicultural diversity.
- Collections- Our history detective created brochure to give to potential donors and set procedures for collecting historical artifacts.
- Marketing- We have successfully appointed a marketing task force, implemented a social media, promoted exhibit openings and expanded press releases and public service announcements (PSA's).
- Construction Projects (Capital Improvement) Taylor Farm- Beautify welcome center with Master Gardeners, continue to update and modify buildings at the Historical Park, new exhibits at the Bayless-Shelby house museum, a doctor's office, and woods house addition from Habitat for Humanity.
- Volunteer Program- Continue to actively recruit volunteers, provide ongoing training and continuing education on a quarterly basis, and enhance volunteer benefits package on a biweekly basis.
- Fundraising/ Exhibits- Formed a task force to identify potential donors and developed and expanded community partnerships to include towns such as Argyle, Flower Mound, Krum, Aubrey, and Pilot Point.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Expand public outreach within the county, state and nation.			
# of actively recruit volunteers	75	85	95
# of ongoing training and continuing education on a quaterly basis	4	4	4
# of rewards to enhance volunteer benefits package on a biweekly basis	2	2	2
Goal: Strive for sustainability: Partnerships.			
# of festivals attended in other towns	3	6	6
# of expanded coordination with other Denton County historical organizations.	1	3	5
# of expanded partnerships with organizations in all towns	2	4	6

DENTON COUNTY

Department: Office of History and Culture (continued) *G/L# 01·10·59*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to provide education on Denton County's history and culture .			
# of lectures/ events/outreach and workshops given	24	35	50
# of guided tours given	67	80	120
# of traveling museum presentations	52	118	200
# of exhibits	6	6	6

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	5
No. of Part-Time (or Split Funded) Employees	1	1	1

DENTON COUNTY

Department: Records Management *G/L# 01·10·61*

Department/Activity Description

The Records Management Department is responsible for administering the records management program and providing assistance to custodians of records in Denton County. This department prepares and files record control schedules required by Section 203.041 and the listing of obsolete records as required by Section 203.044, as well as preparing and filing the request for authorization to destroy records as provided by Section 203.045 (film) and Section 204.008 (electronic storage). This department stores county records in paper form, microfilm and CD-imaging media, and is responsible for the preservation and identification of local government records.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$329,407	$373,185	$382,511
Operations	$24,178	$76,195	$74,549
Capital	$0	$15,000	$20,000
Total	$353,585	$464,380	$477,060

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment - Reorganization of the Records Management Department staff duties and cross training of all team members.
- Accomplishment - Installation of new microfilm processor and training users on its operation.
- Challenge - Maintaining productivity with several key employees out on intermittent extended family medical leave and equipment down time due to multiple repairs on the microfilm processor.
- Accomplishment and Challenge - Complying with new legislation of expunging/ destroying all (over 8,000) juvenile truancy records within a very short specified time period. Many files had dual offences that needed to be viewed and separated between truancy and non-truancy records.
- Accomplishment and Challenge - Training of department heads, elected officials and records liaisons on the amended Texas State Library and Archive Commission retention schedules and renewing the Declaration of Compliance forms.
- Challenge- Protecting the records stored in warehouse due to water leaks. Many of the records affected have a permanent retention requirement. The leaks also cause humidity problems which makes it impossible to maintain the proper humidity levels as recommended by the state for storage of records. The leaks therefore are persistent and frequent and have been documented and communicated to the Commissioners Court and the CIP committee.
- Accomplishment- Partnership with the Sheriff's Office to help establish their own internal Records Management Department and assisted to train staff.
- Accomplishment- Provide departments and citizens with requested copies of records in an accurate, professional and timely manner while in compliance with all the laws of the Public Information Act.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase the number of documents imaged by 5%.			
Documents microfilm/ scanned	781,643	933,556	960,000
Microfilm & Duplicate reels processed	830	968	1,010
Goal: Minimize the net growth of documents stored to less than 10% per year.			
Documents added to storage	5,026,000	5,740,000	6,098,000
Documents destroyed	3,798,000	2,160,000	3,840,000
Net documents added/ deleted to storage	1,228,000	3,580,000	2,258,000

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Keep pace of the number of files indexed with the number of files received.			
New files received	100,520	114,800	121,960
Scanned files indexed	92,172	62,474	112,500
Boxes received	2,513	2,870	3,049
Goal: Maintain office productivity of the non-employee workforce.			
Hours worked by inmate trusties	2,871	1,348	3,000
Hours worked by community service workers	383	122	250
Total cost savings for county	$47,124	$21,289	$47,067

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: HOT Funds Tourism Grant 2016 *G/L# 01·10·62*

Department/Activity Description

The HOT (Hotel Occupancy Tax) Funds Tourism Grant for 2016 is designed to promote tourism and the convention and hotel industry by advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to visit preserved historic sites and museums in Denton County. This grant was first accepted by the Commissioners Court in FY 1999 and has continued to provide funding for historical restoration, preservation projects and activities to encourage tourists and convention delegates to visit preserved historical sites and museums. This grant was not included in the Adopted Budget pending approval of a contract. A budget amendment will be processed to allocate funds for this grant once the contract is approved.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$25,994	$150,000	$0
Capital	$0	$0	$0
Total	$25,994	$150,000	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Worked with special education student in the vocational program at one of the local high schools.
- Partnered with over 10 local companies for the "Made in Denton County" exhibit that has been very well received and meets one of our goals for public education and community involvement.
- Sponsored and organized an Archeology Fair that coincided with International Archaeology Day (October 18).
- Increased traveling museum exhibits.
- Various publications were redesigned and printed with a re-focus on historical events in Denton County.
- Recorded the Taylor Farm as an archeological site.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Enhance and enrich public knowledge of Denton County's history and culture.			
Number of exhibits implemented	3	6	9
Number of lectures/outreach and workshops	52	62	75
Number of task forces implemented and active	0	N/A	N/A
Goal: Continue utilizing volunteers and donated materials to maintain high level of service and keep the county budget stable.			
Hours donated by volunteers	6,600	7,600	8,600
Docents trained to work as colunters in museums	50	60	72
Distribution of newsletters	1,000	1500	2000
Tours given by volunteers	45	54	65
Traveling museum programs	40	48	58

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: Veterans Service *G/L# 01·10·70*

Department/Activity Description

The function of the Veterans Service Office is to advise all Denton County veterans and their dependents of their legal benefits available under U.S. Code Title 38 as well as under other state and local laws. This department also assists veterans in the completion and submission of the required forms and in obtaining the necessary legal documents, medical reports and other data as required by law or in support of claims. Since rules, regulations and claim procedures have become more complicated and stringent each year, professional guidance has become essential to obtain all benefits provided by law.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$349,221	$370,323	$504,650
Operations	$8,939	$10,408	$11,798
Capital	$0	$0	$0
Total	$358,160	$380,731	$516,448

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Success: Accreditation and/or Certification training of the eligible Veteran Service Officer and Assistants. Three Accreditations and one Certification. New Assistant VSO not yet eligible for Accreditation until Fall 2016.
- Success: Filed more claims than any other Texas County through the Texas Veterans Commission to include Health Care, Compensation, Pension and Powers of Representation.
- Success: Listed as the primary enrollment office for the Denton VA community based outreach clinic. Chair on the Board of MyVA, Denton CBOC and Host of Town Hall Meetings for North Texas VA Health Care System.
- Success: Installed a stand-alone PC in the common area of the office for Veterans and Clients to gain access to My HealthyVet and eBenefits. Expedites visitors with requests to documentation only they can access with account establishment to government websites.
- Success: Full participation in Veterans Treatment Court, Veterans Coalition of Denton County, MyVA Community, King Foundation, VA Healthcare MHMR/United Way programs. First VSO Office in the state to have MOU with VAMC Dallas to provide VA Mental Health Treatment at the VSO location. Benchmark program for all other VSO offices.
- Challenge: 1 of every 4 (25%) of our clients/visitors for FY 2015 were first time visitors to our office. For FY 2016 thus far, 1 of every 3 (33%) are first time visitors. The challenge here is a first time visitor takes more time of the VSO to cover warranted benefits and start the claims process. Whereas returning clients are normally a maintenance type visit for preexisting claims and issues, not requiring as much time with the VSO.
- Challenge: Wait time for some of our clients has been longer due to the growing number of visitors. To appropriately accommodate this new trend, we have posted our walk-in hours to request visitation no less than 1 hour before lunch and 1 hour before closing of the office. This action has worked in favor of effectively providing the best customer service with adequate time to perform efficiently, but also disappoints some visitors that come in after 11:00 or 4:00 and are requested to return at a later day or time to be seen.
- Challenge: Satellite location visits are increasing in numbers. We have requested clients with available transportation to visit the main office. Those with transportation limitations are given first priority at the satellite locations. We continue with our community outreach to provide services to as many veterans and families as possible. We will maintain the Friday satellite function to capture those with transportation limitations.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Using multimedia to inform services for the Veterans of Denton County.			
# of new Veterans residing in Denton County upon discharge	1,211	1,800	2,000
# of new Veterans accessing the Denton County Service Office home page via Facebook	439	500	550
# of Veterans that visited our office through multimedia	33	50	60

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Host Veterans Benefit Fair in cooperation with the University of North Texas and Texas Women's University.			
Veteran attendees	3,675	4,000	4,250
Disability and pension claims filed	2,212	2,500	2,750
VA Health Care and Education Benefit enrollees	211	250	300
Goal: Assist a growing number of veterans and dependents seeking to obtain benefits.			
New Veteran visits	1,096	1,200	1,300
Visitors to office	4,330	4,400	4,500
Attendance at presentations	3,675	4,000	4,500
Claims Filed	11,060	12,000	12,500

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	6
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Elections Administration *G/L# 01·10·75*

Department/Activity Description

The Elections Administration Department ensures compliance with Texas election laws and the National Voter Registration Act, oversees the process of all elections, including site selection, early voting, and computer and telephone support, and acts as liaison to candidate parties. Other responsibilities include the data entry of election results, the preparation of state-mandated reports as well as reports for County use and archive purposes. This department also maintains voter registration records and precinct, street, metes and bounds records, makes necessary changes to names and addresses, and provides lists of voters to cities and school districts.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$1,027,080	$1,086,718	$1,129,157
Operations	$385,917	$610,295	$576,535
Capital	$0	$0	$0
Total	$1,412,997	$1,697,013	$1,705,692

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Successes- Held November 2016 general elections, completed March 2017 democratic and republican primary elections, and is contracted to conduct elections for 39 cities, schools and political subdivisions. Created a community outreach program to recruit poll workers and identify bilingual poll-workers.
- Challenges- Encountered equipment challenges and had to work with vendors to resolve issues. Experienced long lines and wait times on election day during the primaries.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Identify, recruit, and use bi-lingual in polling locations			
# of bi-lingual poll workers by election	10	20	40
Goal: Continue implementation of electronic poll books in all elections.			
# of early voting sites served by electronic poll books	100	100	100
# of election day sites served by electronic poll books	100	100	100
# of failures in the electronic poll book system	5	5	5
Goal: Participation of non-county entities (cities, schools, and special districts) in the May Joint Election.			
# of jurisdictions contracted in May city and School elections	95	95	95
Goal: Track Denton County for November 2016 election & new registered voters.			
# of Denton County registered voters	354,899	438,016	460,000
# of new registered voters each year	N/A	28,156	30,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	11	11	11
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Civil Service Commission *G/L# 01·10·80*

Department/Activity Description

This department provides assistance to the County employee Civil Service Commission and employees with procedural information when an employee files a grievance with regard to hiring, firing or disciplinary actions. The commission provides employees with hearing forums and rules and regulations for grievance procedures as established by Commissioners Court, coordinates information between employee and general counsel, schedules court rooms and court reporters for hearings when required, and advises members of the Commission about hearings. This department was established by the Texas Government Code to provide a systematic method of appointing employees to office and to promote them for competency and performance.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$2,525	$4,900	$6,086
Capital	$0	$0	$0
Total	$2,525	$4,900	$6,086

ACCOMPLISHMENTS AND CHALLENGES IN FY2015

- Successfully coordinated the replacement of Commissioners for the Sheriff's Office Civil Service Commission, whose terms expired.
- Successfully coordinated County Civil Service and Sheriff's Office Civil Service hearings within thirty days of the appeals being filed so that the appeals could be heard and resolved in a timely manner and the employee's discipline modified or sustained.
- Challenged to coordinate proposals of updated Sheriff's Office Civil Service Rules so that the procedures and rules would be clear to all parties involved in Sheriff's Office Civil Service appeal.
- Successfully adopted procedure for implementing the Civil Service Orders of both Commissions in accordance with the Commissions' decisions so that those decisions could be quickly implemented and the employee return back to work as soon as possible.
- We were challenged in writing rules that allowed for promotional testing in the Sheriff's Office to be implemented in a timely manner.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Utilize technology to improve the productivity and effectiveness of civil service meetings and hearings.			
Research and develop methods to add audio and video functionality during hearings.	0%	25%	50%
Implement a paperless process for meetings/ hearings.	0%	25%	50%
Goal: Continue successful civil service meetings/ hearings.			
# of civil service meetings/ hearings	11	16	15
# of hours spent preparing for and attending civil service meetings/ hearings.	298	333	366
# of grievances filed	9	12	13

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Wide Technology *G/L# 01·10·90*

Department/Activity Description

The County-Wide Technology department was created in FY 2002 and is utilized to track expenses for all County-wide computer repairs, wiring, and networking. Staffing and other administrative expenses are included in the Technology Services budget.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$2,468,270	$2,661,617	$2,312,407
Capital	$0	$0	$0
Total	$2,468,270	$2,661,617	$2,312,407

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Challenge – Department of Technology Services (DTS) is currently in the process of implementing tighter security on the network which will include the ability to monitor and manage who is connecting to the Denton County Network. The product implementation has had issues which has prevented a successful installation. We are in the process of selecting a new product to implement.
- Challenge – Due to staffing shortages, we have been unable to complete several planned projects in a timely manner. With the increased demand on our department, it is becoming more difficult to devote the time necessary to each project. Some projects are not receiving adequate attention and have had to be postponed or delayed.
- Accomplishment - Juvenile Justice Alternative Education Program (JJAEP) on the Courts campus has received a network installation.
- Accomplishment - Completed the network installation for the new Jail tower on the Courts campus.
- Accomplishment - Migration of the Lenel video surveillance system to the new Genetec system.
- Accomplishment - Upgrade of Kronos to version 7 is complete.
- Challenge- The Rightfax upgrade was completed, but did not include some issues that needed to be worked out regarding the client installation. The clients needed a un-install/ re-install of the software.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve security of County network and computers by centralizing desktop management.			
Computers maintained by DTS	1,960	1,975	2,000
Desktops managed by desktop management software	1,960	1,975	2,000
Computers compliant with County policies, software licensing requirements and security updates	1,960	1,975	2,000
Goal: Save time setting up new computers and restoring service in the event of software or hardware issues by implementing a standard desktop hard drive imaging system.			
Computers licensed for imaging software	1,000	1,000	1,000
Goal: Implement wake on LAN functionality on County computers to power them down after hours to save on energy costs.			
Computers with wake on LAN configured/operational	1,960	1,975	2,000

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Goal: Provide email security services, including anti-virus and anti-spam.			
# of e-mail messages processed per day	35,726	35,890	36,150
#of filtered e-mail messages delivered per day	12,255	8,127	8,200
Goal: Provide ample storage resources for files, document images, video, and email.			
SAN and NAS storage total capacity (terabytes)	1,296	1,296	1,400
Goal: Enhance County network security by implementing network access control (NAC).			
% Remediated network ports	20%	26%	99%

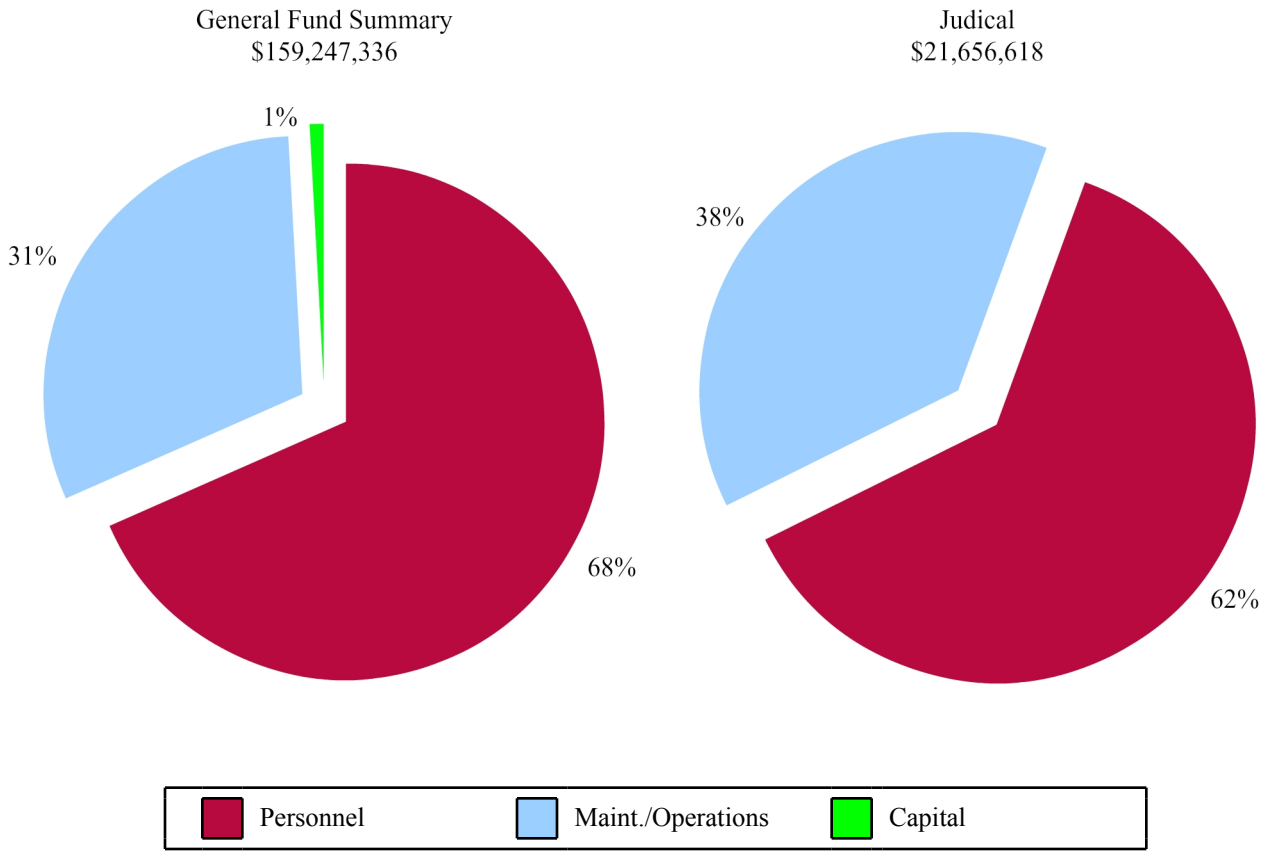
STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Judical

The Judicial section includes departments that service the courts and criminal justice system of Denton County including (8) District Courts, (8) County Courts at Law, (6) Justices of the Peace, (1) District Clerk and other court-related functions. The courts are responsible for providing a forum for the resolution of civil disputes and criminal matters.

Expenditures By Category
General Fund Summary vs Judical



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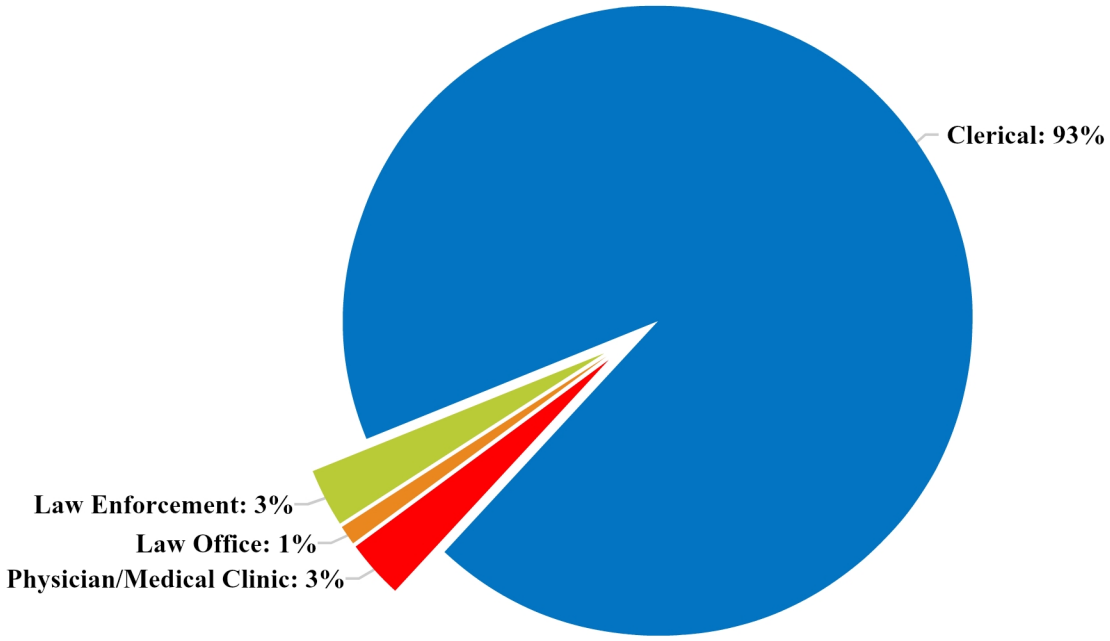
DENTON COUNTY

STAFFING BY CATEGORY
Judical



	Full-Time	Part-Time	FTEs *
Clerical	135	4	137
Law Enforcement	4	—	4
Law Office	2	—	2
Physician/Medical Clinic	5	1	5.5
TOTAL	**146**	**5**	**148.5**

* Full-time equivalents

DENTON COUNTY

Department: Judiciary and Court Support *G/L# 01·20·05*

Department/Activity Description

This fund is used for tracking miscellaneous court-ordered expenses for all District and County Courts. Major court-ordered expenses are included in the budget for each court. Expenditures include such items as interpreter charges, polygraphs and visiting judge expenses.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$398,567	$407,907	$414,062
Capital	$0	$0	$0
Total	$398,567	$407,907	$414,062

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Provided funds to cover the cost of interpreters, travel and other witness expenses, intoxilyzer tests, visiting judges, experts and investigators for District and County Courts.
- Supplied funds for Denton County's assessment for the 8th Administrative Judicial Region.
- Supplied funding for the contracted amount to the Denton County Alternative Dispute Resolution Program.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Expedite and increase dispositions of District and County Court cases.			
Interpreters provided	706	736	736
Days requiring visiting judges for District Courts	100	103	103
CPS, family and divorce cases disposed	7,403	8,371	8,371
District Court civil and tax cases disposed	3,779	4,506	4,506
Criminal and revocation cases disposed	3,287	3,282	3,282
Juvenile cases disposed	1,413	1,518	1,518
Misdemeanor cases disposed	8,487	11,142	11,142
County Court at Law civil cases disposed	3,966	4,116	4,116

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 16th District Court *G/L# 01·20·10*

Department/Activity Description

The 16th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$209,422	$248,999	$259,907
Operations	$581,875	$684,635	$516,735
Capital	$0	$0	$0
Total	$791,296	$933,634	$776,642

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Successfully appointed foreign language interpreters to clients as needed which is required by law.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases.			
CPS, family and divorce cases disposed	765	830	830
Criminal and revocation cases disposed	635	632	632
Civil and tax cases disposed	421	457	457
Civil jury trials	4	2	3
Criminal jury trials	11	26	12

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 158th District Court *G/L# 01·20·15*

Department/Activity Description

The 158th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$228,466	$240,384	$264,648
Operations	$653,965	$683,268	$517,415
Capital	$0	$0	$0
Total	$882,431	$923,652	$782,063

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.
- Appoint foreign language interpreters to clients as needed which is required by law.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases.			
CPS, family and divorce cases disposed	788	754	754
Criminal and revocation cases disposed	613	615	615
Civil and tax cases disposed	424	471	471
Civil jury trials	3	3	3
Criminal jury trials	6	3	6

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: 211th District Court *G/L# 01·20·20*

Department/Activity Description

The 211th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$252,505	$235,220	$259,362
Operations	$577,686	$660,586	$516,391
Capital	$0	$0	$0
Total	$830,191	$895,806	$775,753

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.
- Appoint foreign language interpreters to clients as needed which is required by law.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases.			
CPS, family and divorce cases disposed	814	955	955
Criminal and revocation cases disposed	559	565	565
Civil and tax cases disposed	442	632	632
Civil jury trials	0	8	8
Criminal jury trials	6	10	10

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 362nd District Court *G/L# 01·20·25*

Department/Activity Description

The 362nd District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$238,006	$253,244	$277,882
Operations	$798,142	$744,598	$516,931
Capital	$0	$0	$0
Total	$1,036,148	$997,842	$794,813

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.
- Appoint foreign language interpreters to clients as needed which is required by law.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases.			
CPS, family and divorce cases disposed	800	868	868
Criminal and revocation cases disposed	636	665	665
Civil and tax cases disposed	487	395	395
Civil jury trials	1	8	8
Criminal jury trials	8	8	8

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 367th District Court *G/L# 01·20·26*

Department/Activity Description

The 367th District Court is responsible for providing a forum for the resolution of civil disputes and the trial of felony criminal matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$237,525	$234,226	$258,538
Operations	$697,322	$629,593	$517,253
Capital	$0	$0	$0
Total	$934,846	$863,819	$775,791

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.
- Appoint foreign language interpreters to clients as needed which is required by law.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases.			
CPS, family and divorce cases disposed	794	750	750
Criminal and revocation cases disposed	654	639	639
Civil and tax cases disposed	451	454	454
Civil jury trials	4	5	5
Criminal jury trials	7	5	7

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 393rd District Court *G/L# 01·20·27*

Department/Activity Description

The 393rd District Court is responsible for providing a forum for the resolution of civil disputes and family law matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$236,264	$250,274	$261,118
Operations	$460,331	$423,296	$344,083
Capital	$0	$0	$0
Total	$696,595	$673,570	$605,201

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.
- Appoint foreign language interpreters to clients as needed which is required by law.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes civil and family cases only.			
CPS, family and divorce cases disposed	1,449	1,620	1,620
Civil and tax cases disposed	565	525	525
Civil jury trials	6	8	8

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 431st District Court *G/L# 01·20·28*

Department/Activity Description

The 431st District Court is responsible for providing a forum for the resolution of civil disputes and family law matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$252,516	$244,295	$276,392
Operations	$433,613	$666,678	$363,680
Capital	$0	$0	$0
Total	$686,129	$910,973	$640,072

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.
- Appoint foreign language interpreters to clients as needed which is required by law.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes criminal, civil and family cases.			
CPS, family and divorce cases disposed	1,167	1,161	1,161
Criminal and revocation cases disposed	673	702	702
Civil and tax cases disposed	190	166	166
Civil jury trials	2	5	5
Criminal jury trials	12	12	12

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 442nd District Court *G/L# 01·20·29*

Department/Activity Description

The 442nd District Court will be responsible for providing a forum for the resolution of civil disputes and family law matters. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy is $200 or more, and any matters in which jurisdiction is not placed in another trial court. The Court is required to dispose of its cases as efficiently as possible, while striving to decrease the delay in getting cases to trial. Each judge is elected to a four-year term by the Denton County voters. This is a new District Court that was created by the legislature to be effective January 1, 2015 and will provide preference to civil and family law matters. It is anticipated that this will become a general jurisdiction court in the future that will also handle criminal matters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$154,925	$246,263	$256,499
Operations	$106,113	$289,066	$270,965
Capital	$0	$0	$0
Total	$261,038	$535,329	$527,464

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Dispose of cases in an efficient manner consistent with justice.
- Provide high quality staff support and represent the Court in a professional manner.
- Set dismissal dockets as needed to reduce case log.
- Appoint foreign language interpreters to clients as needed which is required by law.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Our main goal is to provide a fair justice system to the citizens of Denton County. There are no objective standards to measure a Court's ability to provide justice as guaranteed under the Texas and US Constitutions. While providing justice, we hope to reduce the number of cases currently pending in each Court. This includes civil and family cases only.			
CPS, family and divorce cases disposed	856	1,433	1,433
Civil and tax cases disposed	316	870	870
Civil jury trials	7	12	12

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Court at Law #1 *G/L# 01·20·30*

Department/Activity Description

County Court at Law #1 is the designated juvenile court handling juvenile cases by statutory preference. This court also handles Class A and B misdemeanor cases on a non-priority basis and serves in place of the Constitutional County Court in all matters of Class C misdemeanor appeals from municipal and Justice of the Peace courts. This court was originally created effective September 1, 1970. The jurisdiction, authority and responsibilities are set out in S.B. 241 74th Legislature effective May 1995. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$435,901	$448,509	$459,289
Operations	$145,015	$236,737	$231,537
Capital	$0	$0	$0
Total	$580,917	$685,246	$690,826

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Disposed of juvenile cases promptly so that there were immediate consequences for respondents' behavior. If children are not guilty, their names are cleared quickly. If allegations are true, justice is swiftly had for the victim(s) and/or society.
- Due to the nature of our court and statutory mandates, we are not always able to provide certified interpreters for detention hearings.
- We are steadfast in our attempts to collect fees when parties have the ability to pay. Were those parties not to pay, the citizens of Denton County and victims of crimes would be absorbing the financial burdens.
- Although it is a challenge, we are diligent in making sure children who are detained are quickly represented by an attorney.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: "New" cases. Does not include Motions to Modify or any other Motion. We do not input cases into Odyssey nor run reports.			
"New" cases. Does not include Motions to Modify or any other Motion. We do not input cases into Odyssey nor run reports.	856	1,433	1,433
Goal: Strive to make sure children are represented as soon as possible.			
Maintain very specific Indigent Plan			
Send "parent letters" along with summonses informing parents about their rights and duties			
Set court dates for parents to show proof of attorney or present documentation for court appointed attorney			
Goal: Work with other departments for the prompt collection of court-ordered restitution and repayment of fees.			
Obtain assistance of County Clerk's Office with collection efforts.			
Obtain assistance of Probation Department in monitoring of unpaid probation fees and unpaid restitution.			
The Court will order that fees be paid instanter whenever possible.			

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Criminal Court #2 *G/L# 01·20·35*

Department/Activity Description

County Criminal Court #2 handles criminal misdemeanor Class A and B cases and has concurrent jurisdiction with District Courts in cases arising under Title 49, Penal Code intoxication offenses. This court also serves in place of the Constitutional County Court for Class A and B criminal misdemeanor cases. Prior to August 1995, this court handled cases in all areas of County Court, but was specialized through the legislative process in order to provide a court dedicated to the exclusive handling of criminal misdemeanor cases. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$432,596	$439,142	$461,529
Operations	$217,472	$224,135	$215,234
Capital	$0	$0	$0
Total	$650,068	$663,277	$676,763

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Required all subsequent DWI offenders to have an interlock device installed on their motor vehicle as a condition of bond. This requires contacting the Probation Office which sometimes takes 2-3 weeks to hear back before the case can be set.
- Abided by and enforced the Constitution of the United States and the State of Texas.
- Once someone is arrested on an outstanding warrant and can't bond out, our office must call the attorney to see when he/she can come to court to take care of the case.
- Checked the jail list to see if anyone needs a Court Appointed Attorney or hearing.
- Set all non-disclosure hearings.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Dispose of all cases in a prompt, fair and efficient manner, checking to make sure each case with an outstanding warrant is entered in the computer system.			
Cases with warrants	671	800	900
Jury trials	35	40	43
Cases disposed	1,803	1,700	1,600
New cases filed (including Motion to Revoke)	1,574	1,800	1,900

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Court at Law #2/Civil *G/L# 01·20·39*

Department/Activity Description

County Court at Law #2/Civil Court was approved during the 2001 legislative session by an amendment to 25.0631 (a) of the Texas Government Code. Effective May 1, 2002, The Probate Court of Denton County transferred to the County Court at Law #2/Civil Court all civil jurisdiction other than probate, guardianship, mental health/ litigation matters and eminent domain cases. As of May 1, 2002, this court receives all filed and pending civil cases from the statutory Probate Court. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$411,164	$395,331	$441,108
Operations	$5,052	$9,256	$9,890
Capital	$0	$0	$0
Total	$416,216	$404,587	$450,998

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Maintained procedures consistent with the jurisdictional and statutory requirements.
- Reduced the number of cases pending both civil and bond forfeiture.
- Continually improving the accuracy and methodology of case statistical information.
- Decreased the amount of cases with no activity for an 18 month period by increasing our number of dismissal dockets.
- Increased the flow of disposing bond forfeitures by creating another day to set hearings.
- Received order of assignments from 442nd District Court and CCC4 to take the traffic docket beginning June 1st.
- Taken over all occupational driver's license misdemeanor and felony, in addition to bond forfeiture misdemeanor and felony.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Reduce the number of bond forfeiture and other civil cases pending.			
Civil cases filed	3,770	3,800	4,000
Civil cases disposed (including bond forfeitures)	3,966	4,100	4,200
Civil cases pending	3,010	3,200	3,400

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Probate Court *G/L# 01·20·40*

Department/Activity Description

The Probate Court of Denton County operates pursuant to Art. V, Tex. Const., Chap. 25, Tex. Govt. Code, and other applicable law. The court's jurisdiction, authority, and responsibilities are included in Tex. Govt. Code Sec. 25.0021, Sec. 25.0631-25.0635, Tex. Probate Code, and other applicable law. The court handles all probate, guardianship, mental health, probate-related civil, eminent domain, and related matters. This court also serves in the place and stead of the constitutional County Court for all original probate, guardianship, mental health, and probate-related civil matters and other jurisdiction not otherwise vested in statutory county courts. Each judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$1,193,884	$1,333,757	$1,437,187
Operations	$632,454	$695,117	$742,132
Capital	$0	$0	$0
Total	$1,826,337	$2,028,874	$2,179,319

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The Court continues its efforts to ensure compliance with applicable reporting and filing requirements by personal representatives of probate estates and guardians. Because of the effectiveness of setting status conferences to gain compliance, the Court expects the number of hearings held to increase in FY2017.
- The Court continues to implement the volunteer Court Visitor Program (CVP). The program now has five active volunteers and 4 semi-active. It is extremely difficult to recruit a sufficient number of volunteers to monitor the Court's wards. The ability to reimburse mileage for these visitors remains a major benefit in our ability to recruit more participants into the program.
- The Court has begun to utilize non-paid student interns from collegiate social work programs to conduct Court visits and monitor the Court's wards. The Court hopes to expand this or a similar program in FY2017. The ability to reimburse mileage for these interns greatly enhances our ability to utilize these non-paid interns to conduct off-site visitations.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Process filed cases expeditiously to disposal.			
Probate cases filed (non-mental health)	1,004	1,320	1,386
Probate cases disposed (non-mental health)	971	1,016	1,075
Applications for involuntary mental health treatment filed	853	920	950
Probate hearings (excluding mental health)	3,078	3,204	3,364
Commitment hearings held	910	990	1,050
Goal: Thoroughly audit probate filings and applications for attorneys' fees to ensure only reasonable and necessary fees for legal services are compensated.			
Probate inventories and appraisements approved	413	446	481
Attorney fee applications submitted and audited	604	652	704
Annual Reports of the Person (Guardianship)	216	227	239
Goal: Promptly process guardianship cases to appointment and monitor through annual reports and court visitors.			
Guardianship cases filed	296	311	327
Court visitor reports filed	120	70	82
Annual reports reviewed and approved	972	1,015	1,050

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Expeditiously conduct commitment hearings in the Mental Health Court for proposed patients.			
# of Mental Health cases filed	900	972	1,050
# of Mental Health hearings held	939	1,014	1,096
# of Mental Health orders signed	6,222	6,719	7,238
Goal: Promptly audit, review and approve compliance filings for Probate and Guardianship cases.			
# of Probate orders audited, reviewed and approved	2,625	2,850	3,125
# of Guardianship orders audited, reviewed and approved	3,363	3,630	3,920
# of Court correspondence sent for Guardianship case compliance	2,627	2,758	2,896

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	11	11	12
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Criminal Court #1 *G/L# 01·20·41*

Department/Activity Description

County Criminal Court #1 handles all criminal misdemeanors, Class A and B, and has concurrent jurisdiction with the District Court in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$436,329	$448,019	$462,432
Operations	$232,376	$268,451	$221,409
Capital	$0	$0	$0
Total	$668,705	$716,470	$683,841

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Worked with Tyler Technologies to resolve issues with Odyssey and preparing for the paperless system in County Courts.
- Revised and updated disposition forms.
- Kept jury trial announcement docket numbers to a minimum by working the caseload.
- Moved Motions to Revoke/Adjudicate to a quick resolution.
- Kept Jury trial period to a minimum.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain short waiting period for jury trials.			
Average days to complete jury trial	1.5	1.5	1.5
Average time from request of jury trial setting to actual jury trial court date set (weeks)	3	3	3
Goal: Give priority to jury trial settings.			
Jury trials	41	40	40
Goal: Dispose of all matters promptly, efficiently and fairly.			
Cases disposed within 6 months	100%	100%	100%
Cases on docket within 3 months of filing	100%	100%	100%
Cases disposed	1,599	1,600	1,600
Cases filed	14,411	1,600	1,600

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: County Criminal Court #3 *G/L# 01·20·42*

Department/Activity Description

In FY 1997, the Commissioners Court requested that the Texas Legislature create a new County Criminal Court to assist with the backlog of criminal court cases. The legislature approved the court, and it became effective September 1, 1997. This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with District Courts in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$482,377	$500,580	$508,134
Operations	$215,342	$250,864	$247,098
Capital	$0	$0	$0
Total	$697,720	$751,444	$755,232

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Worked within the limitations and constraints of the Odyssey program which requires undue duplication of time and resources that curtails the effectiveness of the courts.
- The Denton County Veterans Court has just recently been added to this court's responsibilities. We are constantly seeking improvements to address the ever-growing needs of veterans. Our treatment team members attend educational programs to maximize their knowledge, training and experience to ensure they understand how to better serve the needs of our veterans.
- Continued to provide an avenue where defendants charged with subsequent/multiple Driving While Intoxicated (DWIs) are expedited through the court.
- The court will continue its efforts to obtain the funding necessary to ensure that we have the bare minimum technology available to the participants in our courts. We currently do not have the technology in our courtrooms to allow a jury and the court to view evidence admitted to court proceedings without having to borrow monitors and hard drives from other departments.
- Streamline courtroom procedures to ensure efficient administration of justice through the County Criminal Court System.
- The Court requires all of our participants to have a mentor who specialize in dealing with combat veterans.
- Provided trained professionals to assist our veterans with a variety of topics such as prescribed medications, finances, medical conditions, jobs, disability claims, education and dealing with the Veterans Administration. The Court also networked with our local community agencies/providers to ensure veterans are provided every available resource they needed.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maximize the number of veterans served by or through the Denton County Veterans Court.			
Veterans served by Veterans Court	82	85	90
Veterans supervised	36	43	50
Veterans graduating from the Court	9	18	22
Goal: Provide access to the criminal justice system expeditiously and efficiently.			
% cases on docket within 60 days of filing	100%	100%	100%
Average number of days for jury trial	1 to 1.5	1 to1.5	1 to 1.5
Jury trials	31	30	32
Criminal/civil cases closed	1651/ 29	1675/ 6	1700/ 20

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	4	4
No. of Part-Time Employees	1	0	0

DENTON COUNTY

Department: County Criminal Court #4 *G/L# 01·20·43*

Department/Activity Description

This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with District Courts in cases arising under Title 49 of the Penal Code for intoxication offenses. This court also serves in the place of the Constitutional County Court for Class A and B criminal misdemeanor cases. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$414,682	$427,677	$457,027
Operations	$266,736	$277,331	$214,296
Capital	$0	$0	$0
Total	$681,418	$705,008	$671,323

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Preparing for transition to e-filing in criminal cases
- Learning new methods with updates in Odyssey
- Developed policies, procedures and systems to improve efficiency in moving cases from filing to disposition.
- Handled all traffic appeal cases filed in Denton County.
- Continued to build partnerships and improve communications with District Attorney's Office, Sheriff's Office, County Clerk's Office and Denton County Bar Association.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Implement process to enhance efficiency of traffic appeal docket.			
% cases on docket within 2 months	100%	100%	100%
% fines and court costs collected at time of disposition	100%	100%	100%
Goal: Streamline jury trial settings in order to make services for Denton County jurors more efficient.			
Time allotted to pick jurors for jury service (hours)	3	3	3
Avg time for trial once jury selection complete (days)	1	1	1
Goal: Implement new policies while maintaining current ones to improve efficiency in the judicial process.			
Time frame to appoint attorney for qualified defendant	24 hours	24 hours	24 hours
Interlock devices installed on vehicles of subsequent DWI offenders as a condition of bond	n/a	n/a	n/a
Goal: Dispose and file all cases in a prompt, fair and efficient manner.			
% of criminal cases on docket within 3 months	100%	100%	100%
Traffic appeal cases filed	1,691	1,800	1,800
Misdemeanor cases filed	1,539	1,800	1,800
Traffic appeal cases disposed	1,761	1,750	1,800
Misdemeanor cases disposed	2,085	1,825	1,850
Jury Trials	20	20	25

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Criminal Court #5 *G/L# 01·20·44*

Department/Activity Description

This court was created to assist the other criminal courts with the backlog of cases. This court handles criminal misdemeanors, Class A and B, and has concurrent jurisdiction with the District Courts in cases arising under Title 49 of the penal code for intoxication offenses. This court serves as the DWI court, has civil jurisdiction and also assists other judges as needed. The judge is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$414,769	$428,446	$452,868
Operations	$259,111	$294,525	$289,039
Capital	$0	$0	$0
Total	$673,879	$722,971	$741,907

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Set a Pre-Trail docket before setting it on the trail docket to cut down on the Motion for continuances.
- Setting all cases that have been filed in Court 5 within 30 days from the time they are filed.
- Calling the Attorneys on a weekly basis to schedule their clients that are in jail for a plea.
- Setting the Non-Disclosure cases within 21 days of filing.
- Preserve , protect, abide by and defend the Constitution and the laws of the United States and Texas state.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Streamline jury trial settings in order to make service for Denton County jurors more efficient.			
Time required to pick jurors for service (hours)	3	3	3
Average time for jury trial (days)	1 1/2 days	1 1/2 days	1 1/2 days
Jury Trials	22	30	35
Goal: Develop a team of criminal justice professionals who work together with repeat DWI offenders.			
Promote recovery accountability, reduce recidivism, enhance community safety and encourage positive behavior changes	100%	100%	100%
Achieve substance-free lifestyle for DWI offenders and reduce criminal activity	100%	100%	100%
Goal: Be more productive and dispose of more cases.			
Set bigger dockets	100%	100%	100%
Don't allow as many continuances	100%	100%	100%
Add two or more dockets to the work week	100%	100%	100%
Cases filed	1,728	1,680	1,700
Cases disposed	1,362	1,850	1,900
% of criminal cases on docket within 3 months	100%	100%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: District Clerk *G/L# 01·20·45*

Department/Activity Description

The District Clerk's Office is responsible for all the civil, criminal and family law records for the six District Courts. This office is also responsible for administering child support cases, collecting fees, issuing citations, writs and warrants. Other functions include processing passport applications, assisting the public with record searches, and maintaining the jury system for the 20 trial courts within the county. The District Clerk is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$1,643,606	$1,855,940	$2,020,286
Operations	$73,232	$84,281	$73,792
Capital	$0	$0	$0
Total	$1,716,838	$1,940,221	$2,094,078

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The creation of two new Senior Clerk positions has been a success. The staff supporting the Judges and other personnel in the courtroom has proven to be extremely helpful. They are able to enter and complete documents immediately which is appreciated by the bailiffs, prosecutors, probation department employees, etc. Having the information regarding litigants/defendants processed immediately has allowed other participants instant access which- in turn- allows them to complete their duties more efficiently and timely.
- The office operting processes have been reviewed and updated, as needed, throughout the year. Some have been changed due to mandates and others by the experience the seasoned staff who brings suggestions to management's attention.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to track appeals and applications prepared for court cases.			
# of appeals and applications for 11.07 for court of appeals for civil/family/criminal cases	139	145	150
# of civil, family and criminal cases/ actions filed	15,785	15,800	16,100
Goal: Approval of two new positions in the coming budget.			
# of positions approved	2	1	0

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	26	28	28
No. of Part-Time Employees	2	2	2

DENTON COUNTY

Department: County Court Administrator *G/L# 01·20·50*

Department/Activity Description

This department is responsible for performing clerical administrative work in support of all judges and other officials in the Denton County statutory courts system, Juvenile Board, Probate/Juvenile Master and Jail arraignment magistrate and assists with functions of the Veterans and DWI treatment courts.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$79,613	$83,199	$86,411
Operations	$1,541	$3,432	$3,245
Capital	$0	$0	$0
Total	$81,154	$86,631	$89,656

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Veterans Court: Designed and constructed binders to organize paperwork for every veteran, website introduced and added to the county website. Requested veteran information be sent to the court in regards to veteran arrest, treatment checklist, Veterans Grant Budget and resource pricing guide. We have successfully assisted in preparation of two grant applications and completed full forensic grant audit for previous year.
- DWI treatment Court: Assisted in grant application for court funding and created pricing spreadsheet to track grant funding expenditures.
- Indigent Defense: Underwent and passed audit by Indigent Defense Commission. Updated attorney fee vouchers as suggested by the Commission. Began tracking monthly appointment rates based on attorney as well as by judge, appointed unfiled family violence cases which were previously sent to County Criminal Court #1.
- Administrative Duties: Trained to cover County Criminal Court #3, #5 and Juvenile Court. Created multiple new orders in Odyssey as requested by judges.
- Technology: Worked with Tyler Tech on developing a report to track those county jail inmates incarcerated for 30 plus days without attorney.
- Juvenile Board: Attending Juvenile Board meetings while tracking attendance and votes for said meetings. Worked with the judge of the court to achieve 100% reporting from county arresting agencies on compliance letters, which this is the first year this has been achieved.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Prepare for new on-line reporting method for attorneys on court-appointment lists and request.			
% attorneys completing report on-line	100%	100%	100%
# of requests for Court-appointed attorneys for all filed and unfiled misdemeanors	5,162	5,300	5,450
# of applications requesting/receiving court-appointed attorney in jail with unfiled cases	2365 /1414	2400/ 1475	2450 / 1600
Cases declined by DA with court- appointed attorneys	220	235	240
Requests for court-appointed attorney faxed to other countries as required by Texas Fair Defense Act	306	362	435
Goal: Institute more efficient ways to perform daily duties using Odyssey.			
Minutes required to search for criminal defendant without a filed case	1.5	1.5	1.5
Merge requests to correct duplicate entries of individuals that need to be consolidated	400	420	430

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Learn TexFile and share information with other administrators	4 classes	4-6 classes	4-6 classes
Classes/conferences attended	0	1	2

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	1
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #1 *G/L# 01·20·52*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$367,901	$393,596	$475,858
Operations	$11,277	$12,782	$11,219
Capital	$0	$0	$0
Total	$379,178	$406,378	$487,077

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Challenge/Accomplishment: We have lost and replaced 3 employees in the last 8 months.
- We are currently fully staffed and are in the process of training the newest employee in different areas of the office.
- There was a glitch in Odyssey that prevented us from exporting cases to the outside collections. We believe this glitch is now fixed, so we will once again start preparing and sending older pending cases to outside collections.
- Having the citation importer importing most DPS citations has become a time-saver for personnel.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Decrease backlog of older pending Civil cases.			
New Criminal Cases filed	2,423	2,748	2,800
Criminal Cases disposed	1,876	2,714	3,000
New Civil Cases filed	2,009	2,000	2,200
Civil Cases disposed	1,951	1,606	1,700
Goal: Increase employee training.			
Clerk Cross-training in all areas	3	4	5
Texas Justice Court Training Center (TJCTC) training	5	5	5
Master Clerk Certification	2	2	3

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	7	7	7
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #2 *G/L# 01·20·55*

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$330,286	$343,827	$369,552
Operations	$7,461	$10,209	$12,826
Capital	$0	$0	$0
Total	$337,747	$354,036	$382,378

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The JP2 court completed a year of paperless docket for eviction filings. It has been a challenge to reply on technology instead of paper file, but business processes were enhanced to aid both the Judge and clerks.
- The JP2 court moved forward with electronic signatures through Odyssey Software that allows the court to move to a paperless docket environment for all case dockets. With the County Clerk's office obtaining new software, this office stopped issuing marriage licenses on April 4, 2016. Constituents will need to use the County Clerk's offices in Crossroads and Carrollton until the Frisco Government Center opens in 2017.
- Struggled this year with New Hires. Technology and the ability to multi task were the major issues with new hires for the Deputy Clerk position. Odyssey software seemed very overwhelming with the multiple functions for recording court information. New Hires struggled with the multiple job duties of the clerk, helping at front counter, duties in court room and everyday case load duties. Due to staff shortage, clerks were not able to attend training this year.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Work with the Constable's Office to process and dispose of warrants more proficiently.			
Warrants issued	789	850	900
Goal: Continue to track Traffic Citations more effectively.			
Criminal and Non Traffic Citations filed	408	240	240
Traffic Citations	2040	1900	2000
Juvenile Traffic and Non Traffic	10	10	10
Goal: Continue to track claims & cases more more proficiently.			
Marriage Licenses Issued	409	204	0
Landlord/Tenant Cases Filed	593	600	650
Debt Claims/ Small Claims	527/287	550/267	600/275
Truant Conduct Cases	168	50	100

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #3 *G/L# 01·20·56*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$415,801	$407,572	$487,012
Operations	$13,916	$17,445	$15,176
Capital	$0	$0	$0
Total	$429,717	$425,017	$502,188

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Chief Clerk and Senior Clerk are still fairly new to the positions and are still learning and adapting to their new roles.
- Judge is still active on the Education Committee with the Texas Justice Court Training Center and was recently appointed to the Texas Supreme Court Task Force for Judicial Emergency Preparedness.
- Allowing clerks to attend webinars offered by the Texas Justice Court Training Center at our office which saves time away from the office, as well as cut down on the expenses of sending clerks to school while allowing them to continue their training.
- Continue to provide excellent customer service to all citizens we serve.
- Continue to implement paperless procedures that reduce cost of supplies and decrease amount of time that staff spends handling each case.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Cross-train employees to maximize potential.			
% Clerks cross-trained	80%	90%	95%
% Clerks trained in all areas of office	80%	90%	90%
Goal: Continue to track appeals and applications prepared for court cases.			
Criminal Cases filed (truancy included)	2486	2102	2300
Civil Cases filed	2399	2476	2500
Juvenile Cases filed (16 and under- traffic, non-traffic)	23	20	15
Occupational Driver's License Cases filed	60	135	150
Goal: Continue to track appeals and applications prepared for court trials.			
Criminal Trials	12	5	5
Civil Trials	1191	1100	1100
Jury Trials	4	8	10

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	7	7	7
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #4 *G/L# 01·20·57*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detainer Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$351,350	$373,044	$387,970
Operations	$12,143	$12,398	$16,992
Capital	$0	$0	$0
Total	$363,493	$385,442	$404,962

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Education is always a very important focus for us. This year we are on track to meet our Texas Justice Court Training Center continuing education goals, with Judge Hand already completing his mandatory hours, one clerk has attended an Experienced Court Personnel seminar, and another clerk is scheduled to attend in June. We have also completed various courses offered by the Texas Justice Court Training Center, Tyler Technologies, and Denton County.
- The 2015 Legislature passed HB 2398. This landmark bill: (1) repealed the offense of Failure to Attend School, (2) created a new civil offense of "Truant Conduct," (3) implemented a series of fine ranges for the offense of Parent Contributing to Nonattendance, and (4) required the expunction of all Failure to Attend School cases. Comprehending the substance of this bill and anticipating its effects required much time and effort.
- Mandated expunction of all adjudicated Failure to Attend School cases presented a major challenge. Transitions in technology, legislation, personnel, etc. meant that offense codes, case types, etc. varied throughout the years dating back to 1994. Many hours were spent locating these cases on paper and on the computer, and determining their statuses (e.g. whether active cases had pay plans, community service, license suspension, outside collections, etc.). Unadjudicated cases had to be quickly processed through to disposition. We created spreadsheets, compiled contact information for expunction notifications, recalled cases from collections, waived balances in some cases and reported these waivers to the Auditor, and so forth. A joint effort among my clerks, the JP chief clerks, Technology Services, Auditor, and Records Management allowed for the successful completion of the project at JP4, where over 3,000 FTAS cases were expunged.
- HB 2398 created a new civil offense of Truant Conduct. We had to understand the new law, create appropriate procedures and forms, and inform our area school officials. Because the new law requires review and filing of any truant conduct petitions be accomplished by the District Attorney, as well as the establishment of an interagency committee to develop procedures, this change has presented a special challenge as all departments and the schools must be in accord. Further complicating the issue is the fact that the Committee is still in the process of creating standard procedures, so we are left having to adjudicate cases without benefit of these guidelines, and adopting new procedures as they are created.
- For the last several months we have been plagued with various network issues. Last October AT&T installed fiber-optic cabling. Unfortunately, instead of providing us with faster, more reliable network connectivity, the new cabling slowed our connection speed down to a crawl. Technology Services has worked hard to mitigate the issue, but we have still had ongoing problems ever since (some as a result of the cabling, and others attributable to server or other issues).

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: As always, we strive to remain knowledgeable and current on the laws, rules and regulations relevant to the court. Our primary educator is the Texas Justice Court Training Center. Travel is required, thus under current budget constraints we are unlikely to be able to provide an opportunity for all personnel to attend.			
Continuing education classes for Judge (hours)	20	20	20
Continuing education classes for clerks (hours)	32	32	32
Legislative update (hours)	50	n/a	50

DENTON COUNTY	
Department: Justice of the Peace, Precinct #4	*G/L# 01·20·57*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: In order to maintain and enhance our effectiveness and efficiency, our goal is to update and create training materials such as step-by-step instructions for specific processes as well as manuals, charts and guidelines. Our current Standard Operating Procedures Manual is comprehensive, but now much in need of revision.			
Step-by-step instructions created for Odyssey	3	5	3
Charts and instructions created for Civil and Criminal	3	3	3
Standard Operating Procedure (SOP) manual subjects updated and revised	1	3	3
Goal: Also in furtherance of our efficiency, our goal is to improve and update job skills through available classes.			
Denton County in-service classes attended	1	6	6
Tyler Technologies classes and webinars attended	21	6	6
Texas State Library of Archives Commission (TSLAC), Texas Justice Court Training Center (TJCTC) and McCreary, Veselka, Bragg & Allen, P.C. (MVBA) classes and webinars	7	2	5

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #5 *G/L# 01·20·59*

Department/Activity Description

Justice of the Peace Precinct Five has jurisdiction over criminal and civil matters as well as a number of other duties that are not judicial in nature. Pre and post trial procedures for criminal class C misdemeanors in addition to processing civil cases resulting in rendering judgments and post judgment remedies are the major responsibilities of this office. Additional duties include but are not limited to the issuance of marriage licenses, serving as a local registrar of vital statistics in regard to birth and death records, as well as offering vehicle registration renewals. Accurate accounting procedures for daily and weekly transactions result in proficiently meeting monthly reporting requirements as this JP office works together with the county auditor and county treasurer to ensure a sound financial management system.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$449,791	$482,055	$544,771
Operations	$18,715	$20,688	$22,943
Capital	$0	$0	$0
Total	$468,507	$502,743	$567,714

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Several improvements were made in regard to courthouse security. Two electronic access controls were installed on two doors in the courtroom. A peephole was installed in the door from the lobby entering into the common area of the office and signage was posted outside of the courtroom advising the public of courtroom protocol and procedures in the interest of courthouse security.
- House Bill 2398 required the court to expunge all of the Fail to Attend School cases and related cases from 1995 forward. This endeavor resulted in over 2000 cases being expunged and $56,677.46 of fees and fines waived due to HB 2398.
- The implementation of the new Truant Conduct legislation and procedures went into effect September 1, 2015.
- As a result of JP5 staff transitions stemming from the retirement of two employees, the election of a new Judge and promotions within, several new hires have been in training simultaneously during this past year which has been challenging.
- The Office of Court Administration (OCA) Collection Audit proved to be favorable due to JP5 employee's diligent preparation and execution of payment plans offered for in-house-collection.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Implement a gradual transition to paperless Court business procedures.			
Participate in webinars which demonstrate paperless business procedures	1	5	7
Accurate configuration of paperless workflow with assistance from Tyler Technologies.	0	2	2
Visit on-site locations that utilize paperless procedures	0	1	1
Goal: Implement e-filing business procedures to offer convenient filing options for the citizens.			
Ensure the accurate configuration of e-filing by attending available training classes offered by Tyler Technologies.	0	4	7
Set up method of receiving and receipting payments	0	1	2
Arrange for the designation of employees to be responsible for processing the daily e-filing transactions.	0	4	5

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Cross-train new employees to maximize potential.			
Rotated duties to broaden the knowledge and experience of the new employees	3	4	6
# of workload evenly distributed	3	4	6
Goal: Improve the Justice of the Peace, Precinct 5 website.			
Increase the availability of more forms	4	6	10
Provide links to various state or government websites that may provide assistance to the citizens	3	5	7
Broaden the topics of information provided on the website	1	3	5

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Justice of the Peace, Precinct #6 *G/L# 01·20·60*

Department/Activity Description

Justice of the Peace courts have original jurisdiction over Class C misdemeanor cases with fines only and over small claims cases where the amount in controversy does not exceed $10,000. These courts also have jurisdiction over all Forcible Entry and Detained Suits and Writs of Re-Entry. The Justice of the Peace issues warrants for arrest and search and seizure, and conducts various administrative and magistrate hearings, collects fines, and performs marriage ceremonies. In addition, the Justice of the Peace performs bail settings and arraignments, Failure to Attend School hearings, Seizure of Stolen Property and Illegally-Towed Vehicle hearings. Justices of the Peace are elected to four-year terms by Denton County voters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$368,818	$408,439	$425,452
Operations	$17,985	$17,067	$19,906
Capital	$0	$0	$0
Total	$386,803	$425,506	$445,358

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The judge, as an attorney, is expected to be presented with certain magistrate requests, including search warrant requests to collect personal blood specimen, in accordance with Art. 18.01 (j) of the Texas Code of Criminal Procedure.
- The Deputy I position has frequent turnover. Historically, the reason given for leaving is a new job with higher pay. Training new employees monopolizes the time of the Deputy III clerk. As of April of 2016 we have one clerk with less than one year of experience, one clerk with one year of experience, and one clerk with less than two years of experience.
- Changes to laws as a result of the 2015 legislative session required expunction and destruction of failure to attend school cases. Implementation of a new case type of Truancy and forms were established.
- Precinct 6 is experiencing significant new apartment growth and retail expansion. This is expected to cause an increase in evictions, small claims, and debt claim cases that will contribute to the projected work-load of this court. We are challenged to stay abreast of the anticipated growth by working with the Cities and School Districts in our Precinct in order to effectively prepare for the probable impact on the Court.
- A significant challenge to the Court system is that the Court is in no position to pro-actively determine its workload. Rather the Court is a reactive agent only in its case load and filings. The citizens determine how many cases are filed or calls for information are placed; law enforcement determines how many criminal complaints are to be served and issued; and it is the Court's duty to serve the needs as they are presented. The Court's resources must be provided in advance, or immediately as needed, by the County in order for the Court to be an effective agency for the public.
- Renovation plans for the Carrollton Government Center is in the final stage of completion as of March 2016. Two (2) relocation moves were utilized to accommodate the transition. Managing the court docket and holding court during the relocation was extremely challenging. Frequent communication with the construction crew was necessary to facilitate the completion.
- The Legislature will convene again in January 2017 and the Court will be required to follow the legal developments and their implementation that will impact the Court prior to the end of the 2016/ 2017 fiscal year.
- Preparation for e-filing of civil cases and attorney access to cases electronically filed will require extensive software configuration. Meetings with Tyler Technology and all effected Denton County departments will be required to come to a county wide agreement and implementation of the attorney access.

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Have all staff attend training provided by the Texas Justice Court.			
Mandatory continuing education classes- Judge	20	20	20
Continuing education classes clerks	32	32	32
Goal: Continue to train and cross-train staff.			
Civil cases	4	5	5
Criminal cases	3	4	5
Counter and over the phone cases	5	5	5
Goal: Update and create training materials such as step-by-step instructions for specific processes and procedures.			
% Civil Training	50%	75%	100%
% Criminal Training	50%	75%	100%
% Counter and Phone calls	50%	75%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	6	6	6
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Veterans Court Grant *G/L# 01·20·62*

Department/Activity Description

The purpose of this grant is to identify honorably discharged veterans within the Denton County Criminal Justice System which may be expedited through the system and ultimately diverted from further involvement in criminal behavior through the use of alternative sentencing practices supported by treatment and services available through the Veterans Administration and other agencies. The program will target adult male and female offenders who are honorably discharged veterans charged with misdemeanors or low level felonies. In lieu of prosecution and a criminal record, participants are allowed to complete a 9-24 month court supervised treatment program. Eligible defendants are identified after their arrest and are referred to the program. The grant had not been awarded at the time of budget adoption and the budget will be amended once the actual award is accepted.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$36,068	$44,181	$0
Operations	$121,257	$107,010	$0
Capital	$0	$0	$0
Total	$157,325	$151,191	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The Denton County Veterans Court has been added to this courts responsibility. We are constantly seeking improvements to address the ever growing needs of our veterans. Our veteran's court treatment team members attend educational programs to maximize their knowledge, training and experience to ensure they understand how to better serve the issues affecting our veterans.
- The Court requires all of our participants to have a mentor who specializes in dealing with combat veterans. These specially trained mentors are able to share common combat/deployment experiences, PTSD related issues and some of their personnel medical conditions unique only to them so that they can better assist the veterans on their readjustment back into civilian society.
- The Court provides trained professionals to assist our veterans in a variety of topics such as prescribed medications, finances, medical conditions, jobs, disability claims, education and dealing with the Veterans Administration.
- The Court also networks with our local community agencies/ providers to ensure our veterans have access to any and all resources they may require.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: To identify those honorable discharged Veterans within the Denton County Criminal Justice System and provide for them a treatment program			
# of Veterans involved in the Criminal Justice System	82	85	90
# of Veterans admitted into the court and are currently being supervised	36	43	50
# of Veterans assessed for eligibility to participate in the program	60	70	110
# of Veterans that successfully completed the program	9	18	22

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	1	0	0

DENTON COUNTY

Department: Juvenile Case Manager *G/L# 01·20·63*

Department/Activity Description

Article 45.056 of the Texas Code of Criminal Procedures gives the County the authority to employ Juvenile Case Managers to provide services in cases involving juvenile offenders. They act as liaisons between the school and the court and monitor the progress of defendants who have been placed on probation or have been sanctioned for failing to attend school. These employees report to the Administrative Judge or a Judge appointed by the Administrative Judge. Authorized by Article 102.0174 of the Code of Criminal Procedure. A juvenile case manager fee was created effective November 1, 2007, and funds expenses of this department.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$41,986	$54,868	$57,127
Operations	$3,502	$5,497	$7,311
Capital	$0	$0	$0
Total	$45,488	$60,365	$64,438

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- With the repeal of Failure to Attend School and adoption of Truant Conduct, both the school districts and courts were challenged with establishing process required by HB 2398. The result was a significant decrease in the number of school related filings. The new law created the opportunity for the JCMs to work pre-emptively with school districts, thus causing a majority of the JCMs caseload on students who had not been filed on.
- Denton County has 13 ISDs and 3 public Charter Schools. The JCMs were only able to a fraction of the school districts in Denton County. Through 15 March, JCMs have worked with 559 students who are under the school districts' Truancy Prevention Measures program and only 19 who are currently under a remedial order from the court. This was the intent of the new legislations, hence, it seems Denton County is meeting statutory intent.
- Under the new Truant Conduct law and the statutory requirements for the school to implement Truancy Prevention Measures, the number of schools able to use the services is limited due to the Truancy Courts only having 2 part-time JCMs, only a select few schools were able to use the services of the JCMs, however the number of student contacts with the JCMs has increased.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Coordinate with school administrators to provide assistance with truancy prevention measures as outlined in HB2398.			
Truancy prevention programs facilitated	250	275	400
Students participating in truancy prevention programs	706	1,050	1,200
Monthly hours spent in truancy prevention measures	77	115	150

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	2	2	2

DENTON COUNTY

Department: DWI Court Grant *G/L# 01·20·64*

Department/Activity Description

The purpose of this grant is to target persons charged with repeated DWI cases or intoxication assault or intoxication manslaughter offenders to rehabilitate them to be productive, non-offending members of society. The DWI Treatment team provides a wide array of services to ensure compliance with the terms and conditions of probation and the individual treatment program designed for each participant. The use of progressive sanctions and incentives has shown to be very effective in reducing the recidivism rate of this target group. The current program has graduated over 100 participants with less than 5% recidivism rate. The court currently has 30 participants, the highest number of persons active in the court at one time since its inception.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$0	$138,760	$0
Capital	$0	$0	$0
Total	$0	$138,760	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The DWI Court targets persons charged with repeated DWI cases of intoxication offenders are rehabilitated to be productive, non-offending member of society.
- The Court requires all of the participants to receive counseling. The Court also monitors the participant's treatment compliance.
- The Court provides training for the employees working with the program for both in-state and out-of-state training and education
- Enrollment has fallen. Would like to have more individuals to participate in the program.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase enrollment into the DWI program			
# of DWI cases screened	56	8	50
# of individuals admitted to the program	30	5	30
# of individuals graduated from the program	22	10	25
# of cases admitted to the program	30	10	35

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: District Court Administrator *G/L# 01·20·65*

Department/Activity Description

The District Court Administrator Department is responsible for coordinating cases between all District Courts for efficient operation. The responsibilities include setting cases for arraignments, pleas, revocations and trials. This department also reviews requests for court-appointed attorneys and makes recommendations to the judges on fees for court-appointed attorneys.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$197,625	$192,091	$201,286
Operations	$5,302	$6,023	$6,179
Capital	$0	$0	$0
Total	$202,927	$198,114	$207,465

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Review applications for court appointed attorneys and process orders of appointment for indigent defendants as needed.
- Review court appointed attorney bills and make suggestions to the Courts on final amounts to be paid. While reviewing the bills (for CPS and criminal matters) we ensure payment guidelines are being followed and accuracy is being accomplished.
- Coordinate initial arraignment court date for newly indicted cases and provide all interested parties proper notice of said court date.
- Continue to provide efficient and accurate support staff assistance for all eight (8) District Courts as well as cover other Courts when administrators are absent.
- Act as a liaison for all eight (8) District Courts regarding budget matters to help streamline the process.
- Act as a liaison for all eight (8) District Courts regarding functionality of Odyssey software as well as troubleshooting for said software.
- District Court Administration acted as project manager for the installation of an audio/visual upgrade which was completed in twelve (12) different courts and spanned over six (6) months.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Implement new attorney fixed fee amounts to reduce staff hours required to review attorney invoices.			
Hours spent monthly reviewing attorney bills	30	30	30
Attorney bills reviewed	1,220	1,407	1,407

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Jury and Grand Jury *G/L# 01·20·70*

Department/Activity Description

This department is used to account for expenses incurred in summoning jurors to appear for possible selection for jury service in the seven District Courts, eight County Courts at Law and six Justice of the Peace Courts. Other responsibilities include working with the Elections Administrator, the Department of Public Safety and the Secretary of State to insure a valid juror database, coordinating with all courts to compile adequate number of juror assignments for all trials, coordinating the printing, mailing and processing of all jury summonses and keeping detailed records of each individual juror's summons and assignment.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$125,327	$131,237	$142,017
Operations	$66,504	$56,618	$64,066
Capital	$0	$0	$0
Total	$191,830	$187,855	$206,083

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Challenge: The Jury and Grand Jury department has been challenged to create a summonsing process for Grand Jurors. This process was previously done by Grand Jury Commissioners selected by the Grand Jury Impaneling Judge. New mandate requires the selection process to be done randomly in the same manner as the Petite Jurors are summoned. This system requires the Jury and Grand Jury department staff to prepare, mail and follow up with the jurors summoned, as well as provide assistance checking in the jurors.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Process more show cause notices on jurors who repeatedly fail to appear for jury service. This is extremely time consuming and will be somewhat dependent on workload.			
Failure to appear notices mailed	5,455	5,800	5,800
Show cause orders signed and issued	20	20	20
Contempt fines collected for failure to appear	$3,900	$6,500	$6,000
Goal: Maintain all documents electronically and become as much of a "paperless" department as possible.			
Number of documents imaged	21,290	23,000	23,000
Number of jurors processed through the web	24,570	25,000	25,500

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Technology Services- Public Safety/ Courts *G/L# 01·20·75*

Department/Activity Description

The Technology Services - Public Safety/Courts department accounts for expenses related to the Criminal Justice System and includes funding for two employees, one of which was previously funded in Technology Services (01.10.46). This department is responsible for developing and enhancing applications associated with the Justice Information Systems, maintaining, troubleshooting and backing-up data, and monitoring user permissions to maintain security of the system. All other county-wide computer expenses are funded in the County-Wide Technology budget (01.10.90).

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$352,011	$459,689	$498,097
Operations	$1,095,000	$1,178,920	$1,241,830
Capital	$0	$0	$0
Total	$1,447,012	$1,638,609	$1,739,927

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment: Keeping the DA- Intake, Odyssey, and SunGard application up to date with the most current functionality while working with users and the vendor to do software testing and training.
- Accomplishment: Implementing new agencies with the DA-Intake Software
- Accomplishment: Getting the DA-Intake system developed by the DA's office working well enough until we can re-design it.
- Challenge: To implement Odyssey public portal for the public to access judicial data, e-discovery portal for the DA's office discover data to attorneys
- Challenge: To design, work with app dev to code, and implement new DA-Intake application
- Challenge: To meet the needs of external municipal agencies with training.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Implement SunGard in all Denton County agencies.			
Agency implementation	0	1	1
Agencies using SunGard	16	17	18
Goal: Increase and improve SunGard services.			
SunGard to Odyssey interface -Warrants	0	0	1
Goal: Implement new DA-Intake portal offerings for payments.			
Implementation of DA- Intake portal	0	1	1

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Death Investigations/Medical Examiner Services *G/L# 01·20·80*

Department/Activity Description

The Death Investigations/Medical Examiner Services Department is charged with the responsibility to conduct statutory inquests as required by the Texas Code of Criminal Procedures. This entails performing medicolegal autopsies, drug and alcohol analysis, microscopy, radiology, biology and trace evidence analysis, and firearm and tool mark analysis. Other duties include the issuance of death certificates listing the cause and manner of death, identification of unidentified bodies, and issuing authorization permits for cremations. Assistance is provided to law enforcement agencies and district attorneys' offices through the analysis and interpretation of evidence submitted to the crime lab and expert courtroom testimony.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$414,327	$507,812	$536,620
Operations	$496,435	$504,554	$525,204
Capital	$0	$0	$0
Total	$910,762	$1,012,366	$1,061,824

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The greatest challenge for the Medical Examiner's Office was an increase in workload. 2015 saw the largest amount of cases for this office, since inception (1989), which was a 13% increase. With the addition of another full time investigator in October we were able to place investigators on 12 hour shifts. This increased morale and added at least 2-3 years of employment with 2 of our senior investigators.
- Increases in workload have highlighted the need for an additional part -time investigator to fill-in for existing staff in sick call, vacations and extended leave situations.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to provide outstanding investigative services and administrative duties to the public and law enforcement.			
Investigate and monitor all cases	100%	100%	100%
% of cases coordinated with on-scene local law enforcement agencies	100%	100%	100%
% of case reports reviewed prior to submission	100%	100%	100%
Goal: Keep track of cases and certificates			
Medical Examiner Cases	324	340	395
Jurisdiction Terminated Cases	1,179	1,300	1,450
Cremation Certificates	939	1,000	1,100

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	6	6
No. of Part-Time Employees	1	0	1

DENTON COUNTY

Department: Collections Department *G/L# 01·20·85*

Department/Activity Description

The Collections Department was created during the FY 2008 budget process. Three positions were transferred from the County Clerk's Office and two new positions were added. This department performs collections for District, County and Justice Courts. Employees are responsible for coordinating collection activities, evaluating credit applications of defendants and locating delinquent debtors. This entails researching a variety of legal records, forms and other sources to determine amounts of money owed to the County and parties' ability to pay.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$350,307	$380,358	$422,141
Operations	$22,022	$26,915	$39,259
Capital	$0	$0	$0
Total	$372,329	$407,273	$461,400

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment: Audited by OCA and found to be in compliance with zero issues.
- Accomplishment: Use of technology to notify defendants of past due payments vs. mailing postcards
- Challenge: Restructuring of department to accommodate staffing changes.
- Challenge: Working within the guidelines of limited space and budgetary funds.
- Challenge: Maintaining compliance with high volume of phone calls to each past due patron.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase collection percentages and amounts collected by aggressively pursuing the collection of fines and court costs.			
120-day collection rates for District Courts	17.3%	18%	18%
120-day collection rates for County Courts	40.7%	42%	43%
120-day collection rates for Justice Courts	65.2%	69%	72%
30-day collection rates for District Courts	$191,656	$195,000	$200,000
30-day collection rates for County Courts	$981,640	$990,000	$995,000
30-day collection rates for Justice Courts	$1,434,729	$1,500,000	$1,550,000
120-day past due collection rates for District Courts	$948,639	$955,000	$965,000
120-day past due collection rates for County Courts	$2,097,554	$2,109,000	$2,150,000
120-day past due collection rates for Justice Courts	$1,434,729	$1,440,000	$1,450,000
Amount collected on misdemeanor cases	$2,097,554	$2,100,000	$2,110,000
Amount collected on felony cases	$948,639	$950,000	$955,000
Amount collected in JP Court	$1,434,729	$1,450,000	$1,455,000
# of payment plans for misdemeanor cases	$2,712	$2,800	$2,850
# of payment plans for felony cases	$1,455	$1,500	$1,500
# of payment plans for JP Court	$1,140	$1,200	$1,200

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	6	6	6
No. of Part-Time Employees	0	0	0

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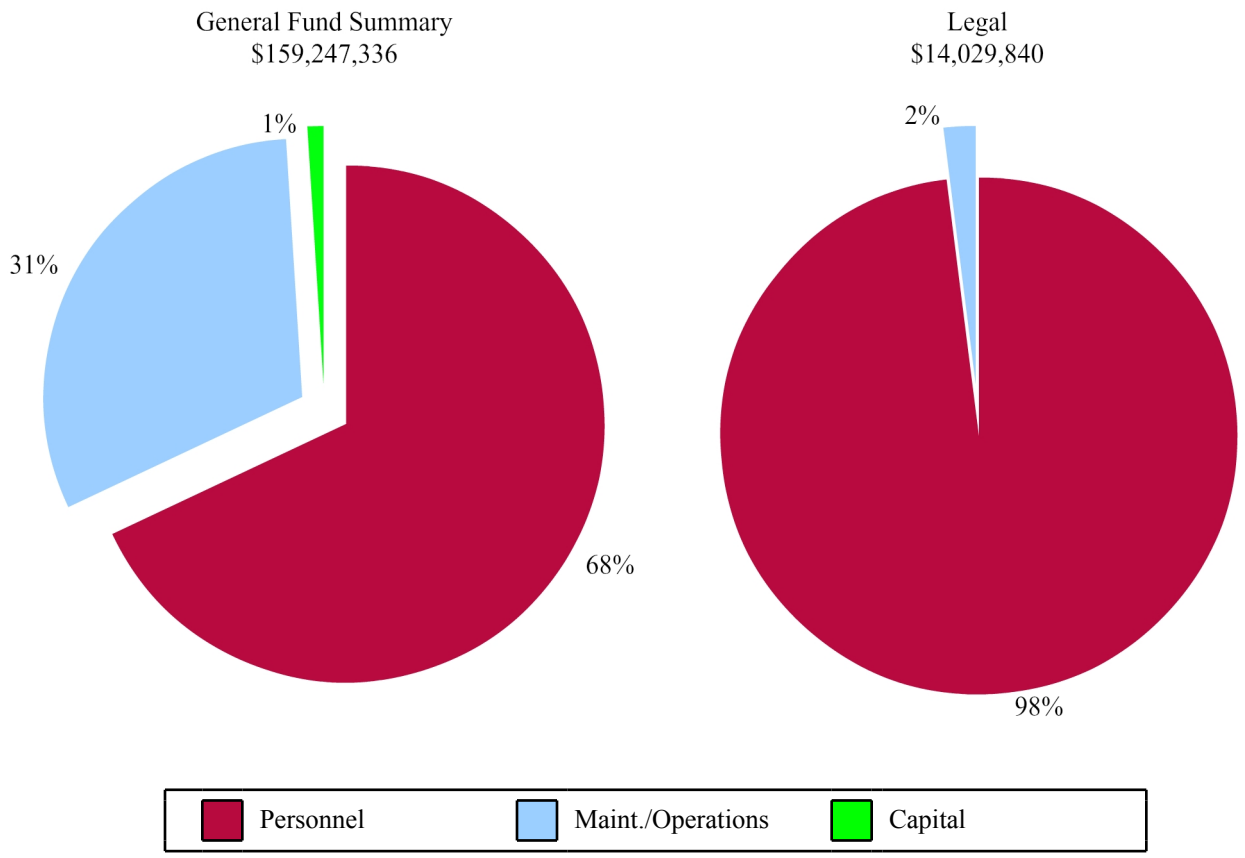
Legal

Legal Services includes departments of the Criminal District Attorney's Office. Functions include case preparation and criminal prosecution in the courts and legal advice to Commissioners Court and county departments in civil matters. Special divisions assist with programs such as victim assistance, child abuse prosecution, mental health, family violence, and appellate review.

Expenditures By Category

General Fund Summary vs Legal Services



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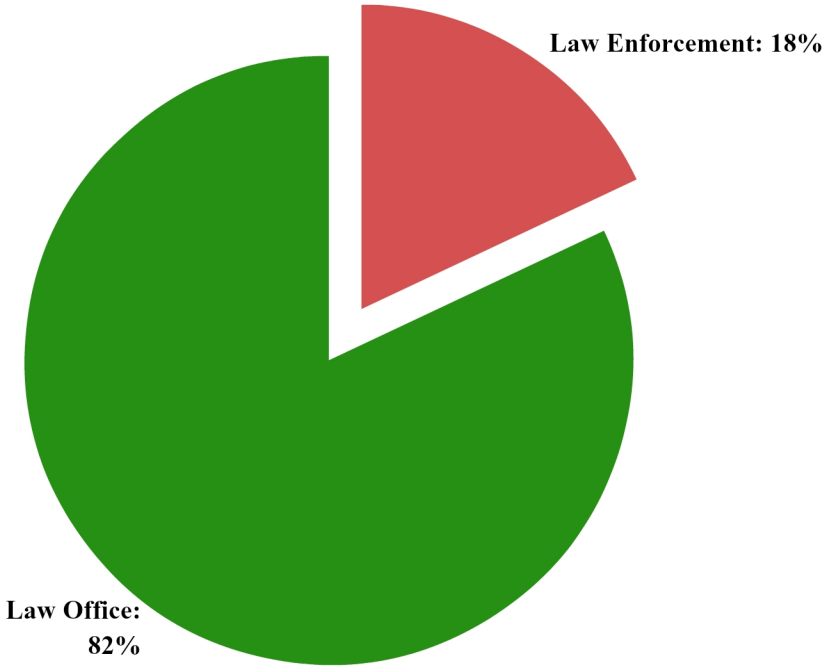
DENTON COUNTY

STAFFING BY CATEGORY
Legal



	Full-Time	Part-Time	FTEs *
Law Enforcement	22	—	22
Law Office	100	5	102.5
TOTAL	**122**	**5**	**124.5**

* Full-time equivalents

DENTON COUNTY

Department: Criminal District Attorney *G/L# 01·30·10*

Department/Activity Description

The Criminal District Attorney is the Chief Law Enforcement Officer of the County, and is responsible for receiving cases from local police and sheriff's departments for review and presentation, investigating criminal activity, and preparing cases for the Grand Jury to review. Other functions include handling pre-trial matters, revocations, jury and non-jury trials, post-trials and habeas corpus matters. Other areas which are served through this office are the juvenile, victim assistance and mental health programs, drug/alcohol abuse cases, and appellate review which includes transcripts and statements of facts, writing briefs, and oral arguments in appellate courts.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$9,787,069	$10,087,242	$10,864,163
Operations	$308,058	$293,288	$285,674
Capital	$0	$0	$0
Total	$10,095,127	$10,380,530	$11,149,837

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Accomplishment: Continue to aggressively prosecute criminal defendants.
- Accomplishment: Compliance with Michael Morton Act and Creation of Brady/ Officers Committee- This Committee investigates complaints/ criminal offense and internal affairs results involving police officers so that proper disclosure can be provided to defense counsel under the Michael Morton Act and Brady. The Committee spends time on a weekly basis on this task.
- Accomplishment: Working with Technology Services application team to create an e-discovery system for Michael Morton Act Compliance and on the continuous "bugs" and malfunctions in our e-filing system with the police agencies.
- Challenge: Office space is at capacity with no room for any additional staff. The creation of the 442nd District Court results in more courts for our CPS unit to cover without additional staff.
- Challenge: Creating and Staffing of our Specialized Treatment Courts. 1) We have two existing dockets - DWI and Veteran's Treatment. In FY 2016, a third was added- Mental Health. In 2017, we will add a Drug and Juvenile Mental Health Treatment Court. We requested an additional attorney position in FY 2016 which was denied. With two more starting, we again will ask for an additional attorney position for FY 2017.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Establish Mental Health Treatment Court			
Cases referred to mental health treatment court	34	45	55
Cases accepted to mental health treatment court	5	15	25
Goal: Increase the conviction rate and number of felony jury trials completed.			
Felony jury trials	73	77	80
Felony pleas	2,215	2,500	3,000
Goal: Improve efficiency of Intake screening of cases.			
Average time between case filing and indictment (days)	56	53	50
Average # cases heard in one day by Grand Jury	70	70	70
Cases filed with Intake	13,691	13,800	14,000

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase dispositions of misdemeanor cases			
Misdemeanor jury trials	138	155	175
Misdemeanor pleas	4,965	5,500	6,000
Misdemeanor cases filed with intake	8,868	9,300	9,600
Misdemeanor family violence cases filed	1,157	1,200	1,250
Misdemeanor family violence cases disposed	1,058	1,100	1,150
Misdemeanor family violence jury trials	40	45	50
Misdemeanor cases disposed (non- family violence)	6,229	6,800	7,300

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	98	99	99
No. of Part-Time Employees	3	3	5

DENTON COUNTY

Department: Criminal District Attorney - CPS Division *G/L# 01·30·11*

Department/Activity Description

The Child Protective Services (CPS) Division increases the District Attorney Office's ability to address abuse cases rapidly and effectively. The number of children removed from their homes by the Texas Department of Family Protective Services (TDFPS) because of abuse and neglect has grown. The Texas Family Code now requires that permanency for the child be achieved within a one year time frame. This is accomplished by returning the children to the home from which they were removed, placing them in a relative's home or by terminating their parents' rights to them so that they can be adopted into a loving home. Permanency, safety, and stability are critical to young children overcoming issues of abuse and neglect and going on to become productive individuals within our community.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$960,690	$1,071,521	$1,129,194
Operations	$24,338	$21,580	$23,093
Capital	$0	$0	$0
Total	$985,028	$1,093,101	$1,152,287

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- The CPS Division experienced a high level of transition in FY 2016 as three attorneys moved to this division from other divisions in the office, and there were several changes in the paralegals who work in the division as well. In addition, two of the CPS attorneys were on family medical leave during part of FY 2016.
- The CPS division continues to spearhead the use of mediation to resolve cases with the cooperation of a small group of local attorneys. As a result of this initiative and its successful track record, the Courts have authorized funding for mediator fees to encourage ongoing mediation.
- The creation of the new 442nd District Court, in January, 2015, resulted in the CPS attorneys having to spend additional time in Court in order to bring the Judge up to speed on the current CPS cases that were transferred to her court. The cases were transferred by the other District Courts in order to balance the CPS caseload among the District Courts.
- There was transition among the CPS liaison employees who work in the DA's office with the retirement of the CPS liaison with 25 years of experience. A CPS Program Director, who is no longer with the department, cancelled all legal staffing from June, 2015, to December 2015, resulting in poor communication between our departments.
- The attorneys in the CPS division conducted a half-day training for CPS caseworkers and they also presented a discussion of legal issues for a class at the University of North Texas.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase use of mediation to resolve CPS cases.			
Cases sent to mediation	45	60	75
Cases settled in mediation	44	58	73
Estimated savings in court-appointed attorney fees	$1,100,000	$1,450,000	$1,825,000
Goal: Increase level of protection for children at risk due to abuse and neglect.			
Average time to complete case (months)	12	12	12
% cases resulting in permanent placement with relatives	55%	58%	60%
Goal: Maintain effective and efficient litigation in CPS cases.			
Jury trials	3	4	4
Cases filed	175	190	205
Cases disposed	147	175	190

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase the number of witness/ case staffing attended.			
Legal staffing attended	60	300	300
Witness meetings/case staffing attended	400	420	420
CPS hearings	1,202	1,400	1,500

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	10	10	10
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Criminal District Attorney - Civil Division *G/L# 01·30·15*

Department/Activity Description

The Criminal District Attorney - Civil Division is responsible for advising the Denton County Commissioners Court, elected officials and department heads on relevant law and legal issues. Legal representation is provided to the County and its representatives in federal and state court. Counsel is also provided to the Denton County Bail Bond Board, the Civil Service Commission, the Lake Ray Roberts Planning and Zoning Commission, the Development Review Committee and various departmental and citizens advisory committees. This office is also prosecuting bail bond cases in twelve courts and non-task force seizure cases in five District Courts.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$1,613,189	$1,636,052	$1,692,670
Operations	$30,671	$35,164	$35,046
Capital	$0	$0	$0
Total	$1,643,860	$1,671,216	$1,727,716

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Reviewing the current Denton County Economic Development Policy on a frequent basis and reviewing proposals from entities requesting economic development incentives. Frequently the incentives offered by municipalities do not coincide with options offered by the county policy. This causes some frustration for the municipalities and business prospects. Adopting policy changes may be necessary, but it is difficult.
- Worked through transition of staffing levels in the Denton County Public Works Planning department. Spent an increased amount of time advising County staff on platting in the ETJ and unincorporated Denton County, the Denton County Subdivision Rules and Regulations and the Lake Ray Roberts Land Use Ordinance. Typically receive requests for legal advice on at least a weekly basis, if not several days a week. This requires research time and time to give written legal advice.
- Started making transition to working with a new Human Resource Director. This has required a dramatic increase in the amount of requests for legal advice and opinions on a myriad of issues in situations involving County personnel and loss control, which is an ongoing process. This has been true in providing legal advice and opinion for the somewhat new administration at the County Clerk's office which began in 2016.
- In FY 2016, the Civil Division gained 2 new attorneys, 1 new Senior Paralegal and 2 new Administrative Specialists, plus a promotion of a veteran attorney to the Civil Attorney 1 position and a lateral transfer of an attorney to Counsel to the Sheriff. As of FY 2015, we are working to get our attorneys and support staff acclimated to the type of legal work performed by the Civil Division and the pace with which we need to generate accurate and reliable work product in a quick and efficient manner.
- We have continued to see an increase in the amount of time that the Civil Division is required to spend on giving legal advice on County Civil Service and Denton County Sheriff's Office Civil Service matters. The number of actual hearing remain consistent, but the amount of time to give legal advice to Human Resources on the 2 sets of Civil Service Rules and consulting Elected Officials and Department Heads taking disciplinary actions or contemplating on taking disciplinary action involving County employees is becoming more complex and time consuming.
- Filed responses in two Federal lawsuits in the US District Court for the eastern district of Texas in FY 2016, both cases are pending, but dismissals of our clients are expected. Also, defended Denton County in a lawsuit filed in State District Court involving disruption of a buried cable in a utility easement and the Civil Division has successfully negotiated a favorable settlement in the case.
- Increased number of request for legal advice from the Denton County Museum and related entities in proper fund raising activities and what types of county resources can be expended, if any, towards reclamation and historical preservation of ancient cemeteries and burial grounds.

DENTON COUNTY			
Department: Criminal District Attorney - Civil Division			*G/L# 01·30·15*

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve response to the increasing number of public information requests by decreasing the percentage of pending responses.			
Written requests closed	326	340	375
Written request received	326	340	375
Goal: Continue to represent Denton County in most claims and some lawsuits in order to help reduce the number of cases hired by outside counsel.			
Potential litigation claims and lawsuits in house	23	25	28
Cases referred to outside counsel	11	9	9
Funds expended on outside counsel	$93,743	$100,000.00	$100,000.00
Goal: Continue to improve the timeliness and effectiveness of representing local law enforcement agencies in Asset Forfeiture cases under Chapter 59 of the Texas Code of Criminal Procedure.			
Cases Pending	45	50	50
Cases Opened	101	100	100
Cases Closed	94	95	95
Goal: Streamline the work order system for legal work performed by the DA Civil Division.			
Work Orders Opened	1,627	1,620	1,650
Work Orders Closed	1,603	1,600	1,630
Work Orders Pending	24	20	20
Goal: The County is currently engaged in numerous construction projects. Our goal is to effectively and efficiently prepare all related contracts for professional services for architects and engineers, building construction, material testing and 3-way development. This also includes Covenant Not to Sue agreements, Hold Harmless agreements and ICAs with Denton Municipal Electric and other utility providers.			
Building construction contracts	18	20	25
Road construction contracts	13	13	13
Professional service contracts	20	20	20
Goal: Prepare Interlocal Cooperation Agreements (ICAs) with local municipalities on transportation projects for the Denton County Commissioners Court and Innovative Transportation Solutions, Inc (ITS). This includes negotiation of terms, obtaining appropriate funding information, forwarding documents to municipalities for appropriate signatures and preparing Agenda Placements for formal approval by the Denton County Commissioners Court.			
Transportation project ICAs	36	45	50
Average turn-around time for contract submission	30 days	30 days	30 days
Goal: Improve timeliness of submitting Interlocal Cooperative Agreements to local municipalities.			
Fire and Ambulance ICAs (days to submit to agency)	50	50	50
Social Service ICAs (days to submit to agency)	10	10	10
Library ICAs (days to submit to agency)	14	14	14

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	13	13	13
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

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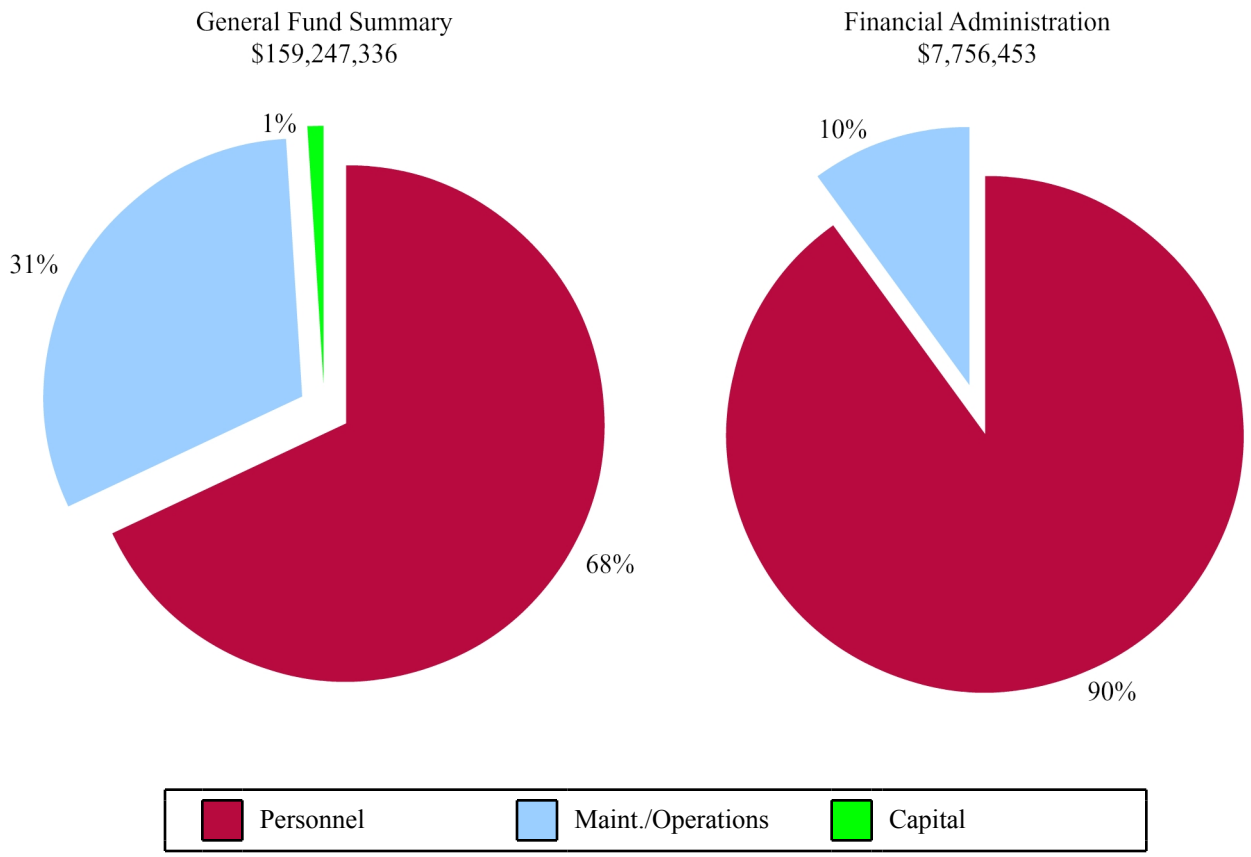
Financial Administration

Financial Administration includes the County Auditor, County Treasurer, Tax Assessor/Collector, and Budget offices. Services provided are collecting, safeguarding, investing, disbursing, and budgeting funds as well as financial reporting.

Expenditures By Category

General Fund Summary vs Financial Administration



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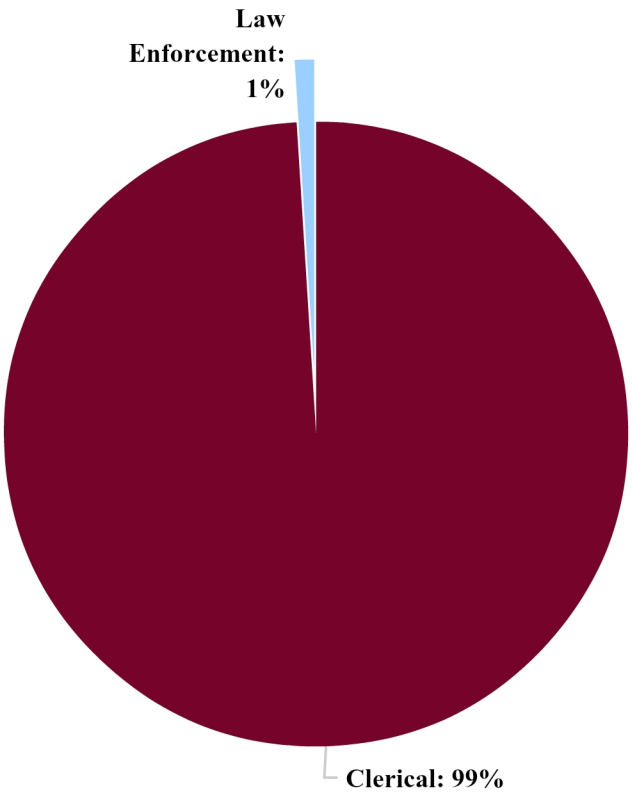
DENTON COUNTY

STAFFING BY CATEGORY
Financial Administration



	Full-Time	Part-Time	FTEs *
Clerical	99	—	99
Law Enforcement	1	—	1
TOTAL	**100**	**—**	**100**

* Full-time equivalents

FY 2017 BUDGET

DENTON COUNTY

Department: County Auditor *G/L# 01·40·10*

Department/Activity Description

As Chief Financial Officer for the County, the County Auditor has functions in all areas of county finance including financial accounting and reporting, accounts payable, internal auditing, revenue estimating for budget preparation and budget monitoring, grant administration and reporting, capital project accounting and control, and cash management and investing. Other financial duties include preparation of financial information for debt management and issuance, administration of the financial computer system, offering advice on financial matters to the Commissioner Court and serving on various committees and special project committees as requested.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$1,207,053	$1,300,424	$1,446,935
Operations	$19,748	$33,255	$33,325
Capital	$0	$0	$0
Total	$1,226,801	$1,333,679	$1,480,260

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Fulfilled the statutory duties of the County Auditor by maintaining a thorough internal audit program, an accurate and timely Accounts Payable process and by completing the independent audit and issuing the County's Comprehensive Annual Financial Report on a timely basis.
- Oversaw the use of bonded debt proceeds for a variety of capital improvement projects to insure the County's compliance with US Treasury and IRS regulations, and insured compliance with the County's debt management policy.
- Provided grant management, accounting and compliance services to insure that grant funds were spent in accordance with State and Federal grant financial guidelines.
- Managed the County's 2014 Refunding Bond issuance which resulted in net savings to the County of over $16,000,000, and insured the transactions are in compliance with the County's debt management policy.
- Assisted in the implementation and management of the County's Purchasing Card program and the implementation of the County's fuel card program.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Process all county accounts payable checks in a timely and accurate manner.			
% of AP checks processed accurately	98%	99%	99%
AP checks processed	17,950	18,800	19,500
% of AP checks paid within 30 days of receipt	99%	100%	100%
Goal: Maintain a thorough on-going internal audit function to ensure the safety and preservation of County financial assets.			
Revenues audited	$235,000,000	$250,000,000	$265,000,000
Active grants accounted for and included in A-128 single audit	27	30	30
% of fee audited	100%	100%	100%
Goal: Manage all capital project funds, ensuring the County's compliance with applicable laws regarding the use of, and accounting for, debt proceeds.			
% increase in debt proceeds managed	10%	0%	20%
Federal arbitrage compliance	100%	100%	100%
Capital project funds in use	12	9	11
SEC continuing disclosure compliance	100%	100%	100%

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain the County's financial records in a manner that will ensure our ability to prepare and publish all required financial reports in a timely and accurate manner.			
% required reports processed timely	100%	100%	100%
% reports accepted without comment by granter or compliance agency	99%	100%	100%
Significant audit findings by independent auditors	0	0	0

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	15	16	16
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: County Treasurer *G/L# 01·40·20*

Department/Activity Description

The County Treasurer is the chief custodian of all County funds and is responsible for distributing all County funds by processing the bi-monthly payroll for County employees, weekly jury payments, and weekly accounts payable payments. Other duties include performing original bank reconciliation of County bank accounts and funds and serving as co-investment officer. The County Treasurer is a member of the Denton County Investment Committee, Personnel Policy Committee, Payroll Deduction Committee and the Denton County Bail Bond Board. The County Treasurer also serves as the auditor for the Denton County Bail Bond Board and Investment Officer for the Denton County Housing Authority. The Treasurer maintains the bail bond collateral and unclaimed funds less than $100 and supervises the Bail Bond Board Coordinator.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$600,903	$615,458	$663,831
Operations	$43,274	$48,479	$46,877
Capital	$0	$27,000	$0
Total	$644,177	$690,937	$710,708

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Successfully upgraded Kronos system from 7.0 to 8.0.
- We fully implemented our first year of new federal tax form 1095C and issued over 2300 forms in compliance with this new law.
- The Treasurer worked with key departments in achieving a partial payout of accrued compensatory time to hourly employees. This effort was approved as a measure to reduce our compensated benefits liability that is reported on our financial statements.
- We have successfully automated several processes between our credit card processing companies and to enhance the reconciliation process to minimize manual processing.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue improving our processes to be efficient and effectively provide services to all county employees and election workers.			
Electronic W2s issued	10%	50%	100%
Implementation of electronic payments for AP	50%	80%	100%
Implementation of Affordable Care Act and the requirements for 2015	0%	80%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	7	7	7
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Tax Assessor/Collector *G/L# 01·40·30*

Department/Activity Description

The Tax Assessor/Collector is responsible for the collection of current and delinquent taxes, penalties and interest, the computation of taxes on agricultural rollbacks, the issuance of tax certificates, and refunds for overpayments. In addition to collecting County taxes, the department also collects for other entities including many Fresh Water Districts. This office works closely with TXDOT and the State Comptroller's office to ensure proper handling and recording of title transactions/registrations as well as collection and disbursement of tax on vehicle sales. The office is also responsible for the issuance of liquor licenses. The Tax Assessor/Collector must comply with State and County statutory requirements for depositing and reporting, and due to these requirements, operates on a calendar year instead of on the County fiscal year.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$3,307,784	$3,491,167	$4,155,755
Operations	$644,894	$741,298	$699,528
Capital	$44,872	$0	$0
Total	$3,997,550	$4,232,465	$4,855,283

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Accomplishments: Installed new queue system in Carrollton Office. Entered agreement with secondary vendor to include Motor Vehicle Network which will add education, public service announcements and customer centric vignettes to add content to queue television systems. Worked with Tx. Dept. of Motor Vehicles to recommend updated language to TxDMV Website on Two Steps One Sticker public service information. Refined audit procedures for motor vehicle "next day void" reports resulting in fewer clerical errors. Retooled the Processing Department to bring all processing, including motor vehicle online registrations and title mail, back to Denton that were previously assigned to the Cross Roads office. With more customers going to Cross Roads office, it was becoming more difficult to keep the return standards we have. The processing department now supports all mail/online/title mail/property tax certs, supplements.
- Continue to organize department philosophy to add efficiencies to daily processes. Includes combining motor vehicle and property tax phone banks & adding customer service scripts to phone bank & directing to website for static information. Worked with Appraisal District, Probate Judge and County Clerk offices to implement procedures for preserving tax liens on condemnations resulting from TxDOT acquisitions.
- Working with DTA Franchise Dealers to convert from bonded dealer to non-bonded dealer. Will result in cost savings for dealers due to no need for DTA bond and removes inventory management from and for dealer and centralizes operation by department.
- Challenges: Increase in customer base in office due to Two Steps/One Sticker & increase in population. Transaction times have increased 2 to 3 minutes per customer to educate public on Two Steps/One Sticker.
- Due to Two Steps/One Sticker, approx. 15 to 20% of mail in renewals have to be rejected and must be returned for inspection verification. This increases postage and supplies costs. As population increases and with registration law changes, we have found that we are having more difficulty in maintaining the level of service our taxpayers are accustomed to. We are requesting additional staff members to open the Frisco and Southwest Offices in FY17 and will relocate and reallocate staff from the closing Colony office to Lewisville and Carrollton offices.
- Due to Two Steps/One Sticker program, we now process all Exempt Vehicle Inspection fees paid to the state. Prior to the implementation, exempt vehicles were managed by the respective taxing units. Since implementation, all state portion of inspection fees are paid through the tax office. This has increased the work load of the office to collect fees that we (Denton County) receives no compensation for.
- Relocate Colony office staff to other offices to improve customer service. Will close down Colony location until new Frisco office is open.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Implement more defined strategies to serve all taxpayers and focus on additional assistance to elderly and disabled.			
Use Remittance Processing System to greatly enhance processing of registration renewals and property tax payments.	Engaged in additional training	Engaged training to manage RPS on higher level	Implement higher level training for more staff
Finalize the launch the Title Services Policy including licensing Services, their runners and dealer runners	Began licensing qualified title services	Continue to monitor qualified title services	Continue to monitor qualified title services
Will work to devise strategies to better manage customer base during key times of day	Changed lunch and break periods to meet demands	Relocate colony staff to other offices	Open Frisco and SW offices with new staff
Goal: Implement the County Scofflaw Program. We have worked with Technology Services, JP's office, Legal, Budget, County Clerk and Commissioner Pct. 1 offices to discuss, strategize and create the county scofflaw program. Due to the implementation of new laws and the challenges that were realized in obtaining the necessary information to send to DMV, the county scofflaw program had to be put on hold. It will be reviewed again this fiscal year.			
Worked with Technology Services to employ database to check using driver's license number of applicant/vehicle owner.	Reviewed processes	Work with legal to complete processes	Implement program
Goal: The Tx. Dept. of Motor Vehicles launched the Web-Dealer application. This application was the first phase to automate the DTA and Pre-Owned Dealer Title Application (DTA) processing. With the launch of this web interface, Dealers can upload their title transactions much the same as the DTA is uploaded by flash drive. Because Denton County already employed the Pre-Owned DTA Processing strategy, we were one of the first "go - live" counties.			
Web-Dealer is now used by all franchise dealers. DTA processing is no longer supported by DMV. WebDealer now supports both new and used vehicle transfers.	Worked with bonded dealers to convert to web-dealer	All dealers now on web-dealer	Continue to assist dealers with new processes

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	61	61	71
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Budget Office *G/L# 01·40·40*

Department/Activity Description

The Budget Office is responsible for preparing and recommending a balanced annual County budget to the Commissioners Court which legally controls County spending for the fiscal year. In addition, this office maintains, updates, and prepares the payroll budget for all County departments, and serves the Commissioners Court by preparing budget amendments, financial impact statements, and recommending budgetary policies and procedures. This office also conducts analytical research throughout the year for various departments and projects, serves on various County committees, and provides other reports and recommendations to the Commissioners Court, elected officials and department heads as requested. The Budget Office is also responsible for overseeing the Capital Improvement Program including coordinating meetings, soliciting requests, making recommendations to the committee, preparing the documents and submitting to Commissioners Court for approval.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$508,279	$564,186	$701,077
Operations	$9,164	$11,810	$9,125
Capital	$0	$0	$0
Total	$517,443	$575,996	$710,202

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- We were able to fill a vacant position in our office that will provide much needed technical and financial assistance to our department.
- Pursued and received the Distinguished Budget Presentation Award for the FY2015 budget document from the Government Finance Officers Association (GFOA). FY2015 makes our 24th award year.
- For FY2017 departments are requested to submit budgets that produce the same level of services currently provided within the current base-line budget. This directive will require departments to continue streamlining operations with the implementation of new efficiencies. The Budget Office will continue to recommend a conservative, balanced budget for FY 2017.
- The Operating Budget (which is utilized by bond rating agencies is also submitted to the Government Finance Officers Association for the Distinguished Budget presentation Award) is very time-consuming to prepare and takes three months to finalize. We use various programs such as Excel, Word, PowerPoint, ect, to publish the document. In FY 2017 we hope to transition to a cloud- based software and envision also using it for all our departmental documents and spreadsheets as applicable.
- The Budget Office will continue working with departments to obtain specific information on Departmental “Accomplishments and Challenges", " Goals and Measures”, and "Workload Measures". This information is used during the budget process by the Budget Office and the Commissioners Court while reviewing, recommending and approving a budget. It is extremely important that departments provide accurate data in this area. The information allows us to measure the success in meeting the county's overall goals and specific departmental objectives. Measures are also used to access efficiency and effectiveness of programs and activities and will be used to determine trends within the organization. This is very time- consuming but it is very important for our bond rating as well as measuring the workload of departments.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Carefully examine departmental requests to streamline recommendations to Commissioners Court and allow the County to approve raises for its employees.			
Raise approved for County employees	4%	5%	5%
Reasonable reductions made to departmental requests without sacrificing County services (in millions)	$8.8	$11.4	$10.0

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Enhance the budget application until modifications are no longer necessary.			
Improvements made to budget application	5	5	5
User suggestions implemented into budget application	3	2	2
Goal: Improve and perfect the Operating Budget, especially in the area of performance measures.			
Consecutive years receiving GFOA Budget Award	24	25	26
% departments providing meaningful information	75%	75%	75%
Reviewer suggestions implemented	2	2	2
Goal: Streamline the CIP process by improving accounting/tracking procedures for projects.			
Total CIP projects	210	215	215
BAs completed to track projects	63	70	75
CIP projects funded	30	13	18

STAFFING TRENDS

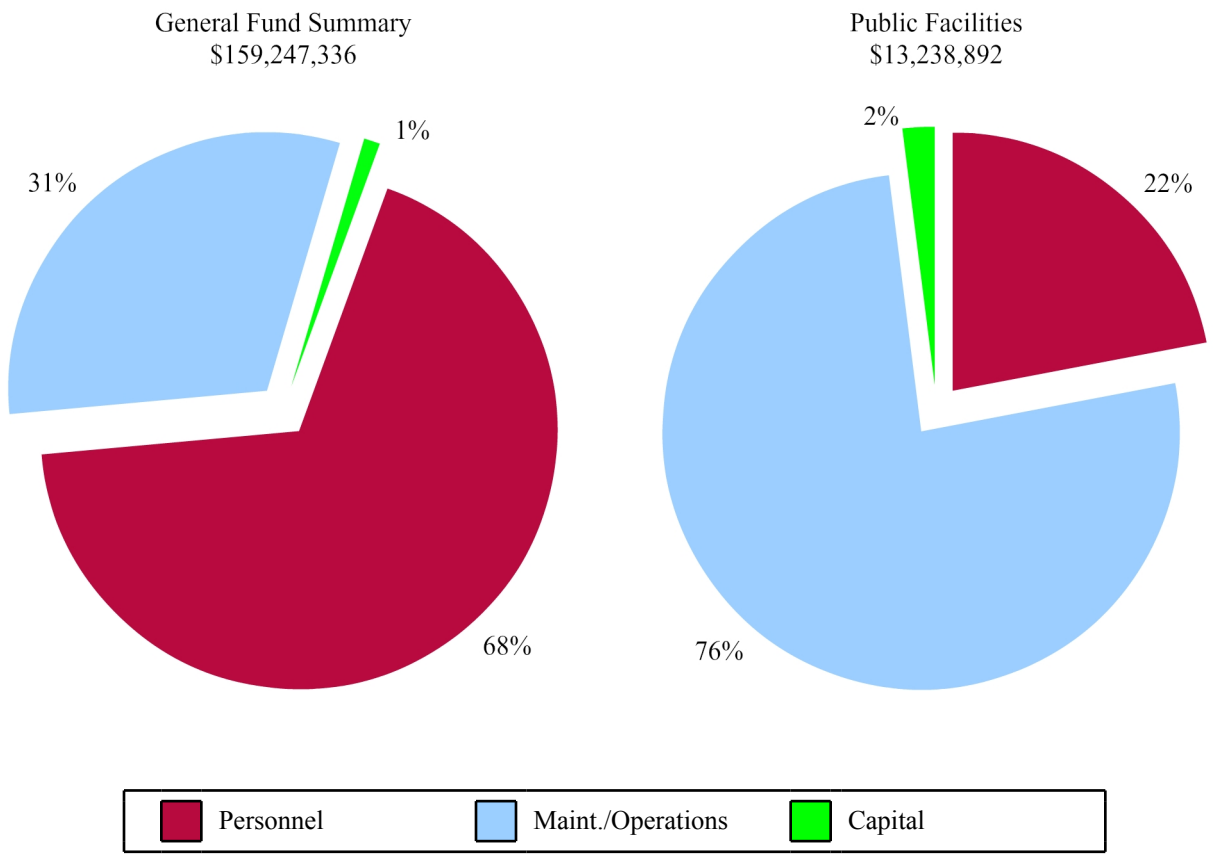
Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	6
No. of Part-Time Employees	0	0	0

Public Facilities

Public Facilities includes the maintenance of county facilities on a continuous basis. All county-owned buildings and leased space facilities are accounted for in this section. Expenses include utilities, routine maintenance, and equipment necessary to care for these facilities.

Expenditures By Category

General Fund Summary vs Public Facilities



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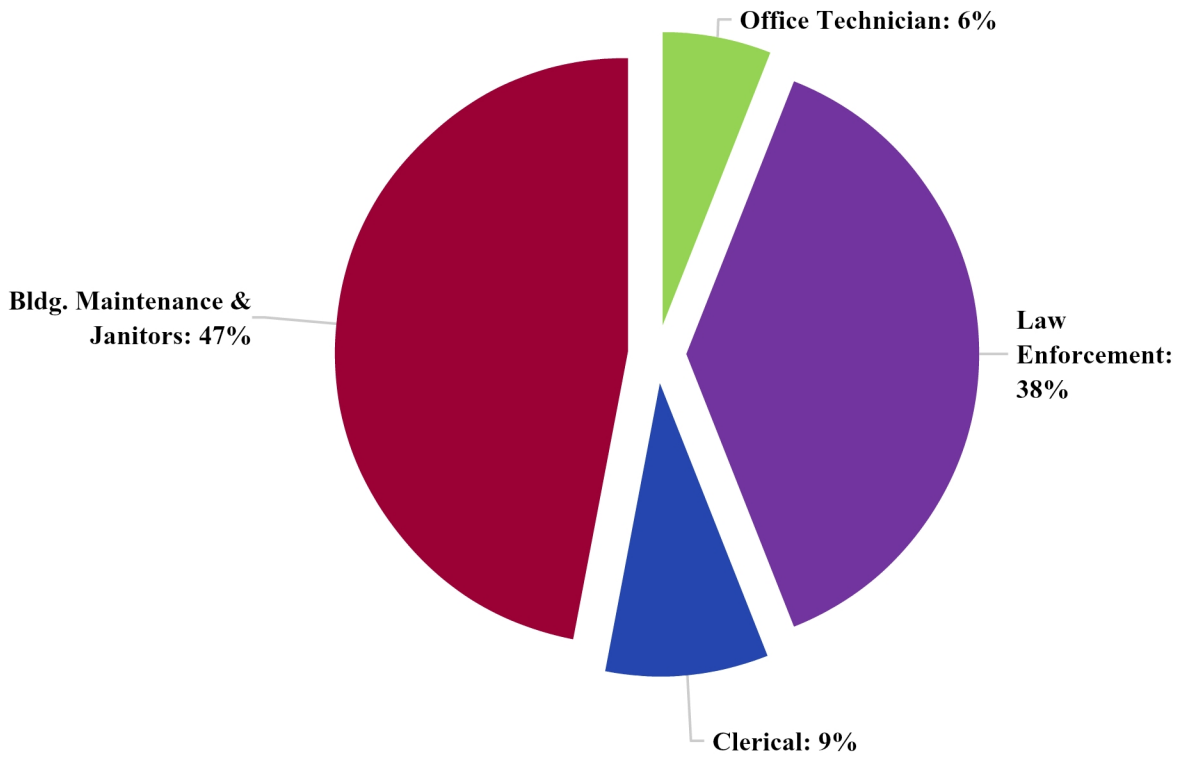
DENTON COUNTY

STAFFING BY CATEGORY
Public Facilities



	Full-Time	Part-Time	FTEs *
Office Technician	2	—	2
Law Enforcement	14	—	14
Clerical	3	—	3
Bldg. Maintenance & Janitors	17	—	17
TOTAL	**36**	**—**	**36**

* Full-time equivalents

DENTON COUNTY

Department: Public Facilities *G/L# 01·50·10-94*

Department/Activity Description

The Facilities Management Department (01.50.90) is responsible for the maintenance of County-owned facilities and property as well as limited repairs of leased facilities. The budget, goals, measures and staffing trends for Facilities Management are presented on a separate page, while the budgets for the individual buildings are shown here. Facilities Management provides 24-hour emergency response as needed for these facilities. This page represents all buildings and their corresponding budgets with the exception of the Law Enforcement Facility which is presented on a separate page.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$3,062,524	$4,164,674	$5,416,093
Capital	$0	$0	$0
Total	$3,062,524	$4,164,674	$5,416,093

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Carroll Building: HVAC and plumbing pipes are aging and continue to be maintenance issues. The parking lot needs to be resurfaced. Large potholes were filled by R&B but are an on-going problem.
- Courts Building: Pavers out front are buckling and causing a trip hazard for the public. Internal draining systems rubber seals have decayed and are falling off. Looking at painting main corridors and ceilings since its showing age and deterioration. We have continued to refurbish woodwork in courtrooms. Renovation due to the growth of each department and public traffic is ongoing, as this building is out of space for all tenants but we continue to maintain this facility at a high level and provide preventive maintenance to this facility on a regular basis.
- Law Building (121 N. Woodrow): Since this is a newly purchased building, we are in the process of getting things up to code with several different inspectors. With several tenants we will be trying to accommodate their suggestions and request for the offices and building, as well as allocate funds for utility bills for next year's budget.
- Courthouse on the Square: This building needs an HVAC replacement, general maintenance repair of outside woodwork/ windows and replacement of lawn/ grass again in the upcoming year. Damage to lawn and trees from public is a constant challenge.
- Emergency Management Facility: We have issues at this facility, as it was not designed for office space with all the hanging mechanical equipment. With the heavy loads of ice and snow we have had the past few years it has damaged the actual structure of the building and the conditions continue to worsen.
- County Storage Building: We continue to maintain this facility and provide preventative maintenance as needed as we continue to provide a safe working space for county employees and for the public.
- Historical Park Facilities: We worked with the Historical Commissioner and the Director of the Office of History and culture to maintain this park to a higher standard.
- Courthouse Annex: This building remains vacant as all systems in this building are antiquated and need replacement if we decide to re-occupy and will cost a significant amount of money to get all these systems up to code. The elevator needs to be decommissioned as soon as possible so we will be in compliance with the state requirement.
- DA Annex: Ensuring vagrants next door do not tamper with the building or loiter. We need to update landscape and irrigation work to enhance property and aesthetic appearance.
- Pct# 3 Government Center: Continue to maintain this high profile facility, pleasing to the public and to reduce cost of energy savings.
- Mary & Jim Horn Government Center: Continue to monitor the building as a whole through preventative maintenance program which includes perimeter heating in the winter time.

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Loop 288/Elections/Tech Services: This building is a new facility and seems to run smoothly without any major concerns.
- Loop 288/Facilities/TABC/Parks: This building is a new facility and seems to run smoothly without any major concerns.
- Loop 288/CSCD: This building is a new facility and seems to run smoothly without any major concerns.
- Lee Walker Government Center: Building A is slated for demo in the next year with the completion of the new Lewisville Govt. Center. Building A & B will be demolished and uncertain when this is to take place.
- Pct# 4 Government Center: We hope to open this new story facility as planned in January 2017.
- CPS - Lewisville: Keeping the facility maintained safe and secure for the employees of Denton County and to the public. We continue to face constant issue with keeping the interior of the building clean with the rental tenants who are not liable to keep areas clean.
- Loop 288 - Phase I: Landscaping at this location is an ongoing maintenance and will continue to increase. We will continue to maintain and upkeep this facility to ensure the employees and public clientele are in safe and secure environment.
- Loop 288 - Central Plant: This building requires an annual deep cleaning to maintain all HVAC equipment. This facility will house the cooling and heating system for the complex as a whole. This building will also house the Department of Technology Services (DTS) garage. We anticipate this to come on line in January 2017.
- Steven E. Copeland Government Center: This building is fairly new and runs smoothly with minimal facility concerns.
- Sandy Jacobs Government Center: This building is currently under major renovation. This is a high profile facility with extensive landscaping and our goal is to provide pleasing surroundings for visitors who come to our government facilities. We plan to establish a community grove/orchard to educate public and Denton County employees.
- The Colony Annex: This building has been sold and is occupied only until the new Frisco Government Center is built.
- Charlie Cole Building: The roof is in contract with Eikon, it should be going out to bid by the end of this fiscal year. Failing security system on the old portion is obsolete and parts are difficult to locate. Currently this system is on its last leg of life. This has just went out to bid, anticipated to be complete by the end of the fiscal year. The old portion of this facility also needs new carpeting, floor replacement, repainting.
- Vehicle Maintenance Facility: This building is currently at the limits as far as space is concerned. Vehicle Maintenance does its best to maintain the current building.
- Leased Buildings: Continue to maintain these facilities and work with the landlord and make repairs when needed.
- Pct# 2 Government Center, Frisco: We anticipate this facility to open in February 2017.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Eliminate roof leaks in the Emergency Management Facility.			
Preventive maintenance	110	110	110
Service requests	46	56	56

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Monitor erosion caused by water run-off during heavy rains at the Denton County Storage Building.			
Preventive maintenance	119	119	123
Service requests	21	32	31
Goal: Finalize establishment of the Visitor Center at the Historical Park.			
Preventive maintenance	67	67	65
Service requests	82	82	77
Goal: Transition and successfully move all departments from the Lee Walker Govt Center to the new Pct #3 Govt Center.			
Preventive maintenance	0	0	0
Service requests	0	0	0
Goal: Improve the efficiency and effectiveness of maintenance efforts at the CPS building in Lewisville.			
Preventive maintenance	26	44	32
Service requests	26	26	19

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Law Enforcement Facility *G/L# 01·50·80*

Department/Activity Description

The Law Enforcement Facilities Division of the Denton County Sheriff's Department is responsible for maintaining, repairing, installing and improving the wide variety of safety, security and operational systems of the Denton County Law Enforcement Facility. This department is responsible for 14 buildings and the grounds around them. We maintain and repair these buildings including the two Main Jail Facilities that are occupied 24 hours a day by an average of 115 personnel and approximately 1200-1300 inmates. We make a wide range of repairs that include electrical and technical issues, painting, plumbing and handle all major remodels to offices and jail facilities. We also oversee contractors and develop specifications for new construction projects.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$668,745	$780,839	$908,350
Operations	$1,714,084	$2,354,409	$2,129,754
Capital	$34,500	$0	$179,005
Total	$2,417,329	$3,135,248	$3,217,109

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Replaced 3 HVAC systems on the Pretrial facility for east control room and Pod 17 day room system
- Replaced the vinyl flooring in the Crime lab at the Law Enforcement Center and also replaced carpet in all offices and hallway, as well as painted all walls.
- Remodeled for the expansion of the Records Department.
- Added 20 plus cameras for the jail campus.
- Upgraded fire alarm system in the pod wing of the main jail to replace the obsolete EST panel.
- Continue to upgrade plumbing fixtures for B side of the main Jail and HVAC system for Pretrial facility.
- Need to upgrade and add additional equipment for Tower Jail.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase average # of work orders completed per day.			
Work orders done in-house	15,826	15,900	16,000
Training on detention security equipment	10	10	10
Preventative maintenance scheduling	5	5	10
Work orders completed	15,805	15,820	16,000
Goal: Update life safety equipment throughout the jail.			
Replace 8 SCBA tanks for air packs	8	8	8
Smoke evacuation fans replaced	4	4	4
Pneumatic solenoid valves replaced	6	6	6

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue upgrading of plumbing at main jail and pre-trial facilities per the Texas Commission on Jail Standards inspector.			
Pneumatic valves installed in showers and toilets	50	50	100
Valves replaced under building for water isolation	0	1	1
Goal: Increase utility efficiency and improve maintenance, security and operational systems.			
HVAC systems replaced	3	3	3
Replace perimeter security lights with LED lighting	30	30	30
Jail door system and other jail specific system training	6	10	10

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	11	11	12
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Facilities Management *G/L# 01·50·90*

Department/Activity Description

The Facilities Department is responsible for maintaining and improving all County facilities and all County owned properties with the exception of the County Jail. The department identifies, manages, responds to maintenance needs, provides first response to emergencies and urgent services, maintains and manages all preventive and routine maintenance for all assets. The department provides maintenance for equipment/systems, purchasing and inventory management of maintenance supplies, maintains record drawings, plans and equipment systems manuals. The department maintains keyed access for all County properties, maintains alarm systems monitoring and programming, oversees the maintenance of all security equipment, sound systems and intercoms. The department staffs and/or coordinates after hours and special events and transports and handles surplus/materials moves.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$1,534,459	$1,695,347	$1,793,641
Operations	$1,140,459	$1,432,756	$1,699,176
Capital	$5,649	$185,676	$41,360
Total	$2,680,567	$3,313,779	$3,534,177

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Continued to successfully maintain and improve all County facilities and all County owned properties.
- Continued to successfully provide maintenance for equipment/ systems, purchasing and inventory management of maintenance supplies, record drawings and equipment system manuals.
- A challenge we have been facing is budgeting for utilities, as we are expecting to see a 5% increase in electrical charges this year.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide aggressive preventive maintenance program for all County buildings.			
Work orders completed	8,124	8,124	7,850
Square footage of owned facilities maintained	726,050	824,706	829,681
Square footage of leased facilities maintained	10,862	6,998	18,031

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	20	21	22
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Operations/Recycling *G/L# 01·50·93*

Department/Activity Description

Operate state mandated paper and cardboard Recycling Program. Maintain contracts with recycling vendors for acceptance of recycled goods. Generate revenues from the sale of recycled materials. Implement state mandated award and incentive programs for county employees participating in recycling efforts.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$63,379	$66,039	$68,896
Operations	$8,855	$15,400	$15,000
Capital	$0	$0	$53,900
Total	$72,234	$81,439	$137,796

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Continued to operate state mandated paper and cardboard Recycling Program.
- Continued to provide recycling services to all county employees.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to expand and improve the recycling program.			
Inmate hours utilized	1,469	1,600	1,437
Recycling stops for pickup	30	34	31

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	1
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Telephone Department *G/L# 01·50·95*

Department/Activity Description

The Telephone Department is responsible for managing and coordinating the installation, repair and maintenance of the County-wide telecommunications equipment and services. This department provides assistance to all County departments and agencies by forecasting future automation needs, recommending a plan of action, and assisting those departments in implementing the plans of action.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$110,519	$121,298	$126,430
Operations	$662,980	$711,195	$807,287
Capital	$0	$0	$0
Total	$773,499	$832,493	$933,717

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Challenge: Denton County is currently utilizing Integrated Services Digital Network (ISDN) Primary Rate Interface (PRI's) to provide voice services to Denton County users. These types of telephone circuits are being phased out in favor of Internet Protocol (IP) based Session Initiation Protocol (SIP) trunks, which offer greater flexibility and redundancy. Department of Technology Services (DTS) is working to migrate our Denton County phone system to this technology.
- Challenge: With newer features becoming available for telephone, the infrastructure team is working with various departments to determine which new features would benefit the individual departments, and develop plans for installing, configuring and training for these options.
- Challenge: As time goes on, the county and its services are more dependent on Internet Services. The county's Internet bandwidth is too low to handle all of the Internet services, email, ect. The county currently also has a single internet connection. If the Internet connection is down, all Internet services and email will also go down.
- Accomplishment: The Infrastructure team has been able to work closely with the Health and Tax departments to revamp and update the automated attendant system callers use. The new configuration allows callers to quickly obtain information when they do not need to talk to a county employee.
- Accomplishment: The Infrastructure team was able to audit existing analog phone lines and found instances where Denton County was being billed for phone lines we did not own, including obtaining a refund from Verizon.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve network capacity by installing fiber optic cabling to various County facilities.			
County facilities connected with fiber	36	35	36
Miles of new fiber installed	13	15	27
Miles of new fiber managed	48	63	90
Goal: Provide resources and support to manage and maintain the county-wide telephone system.			
Phones maintained and serviced	2,089	2,190	2,215
Voice mail accounts maintained	1,046	1,040	1,040

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	1
No. of Part-Time Employees	0	0	0

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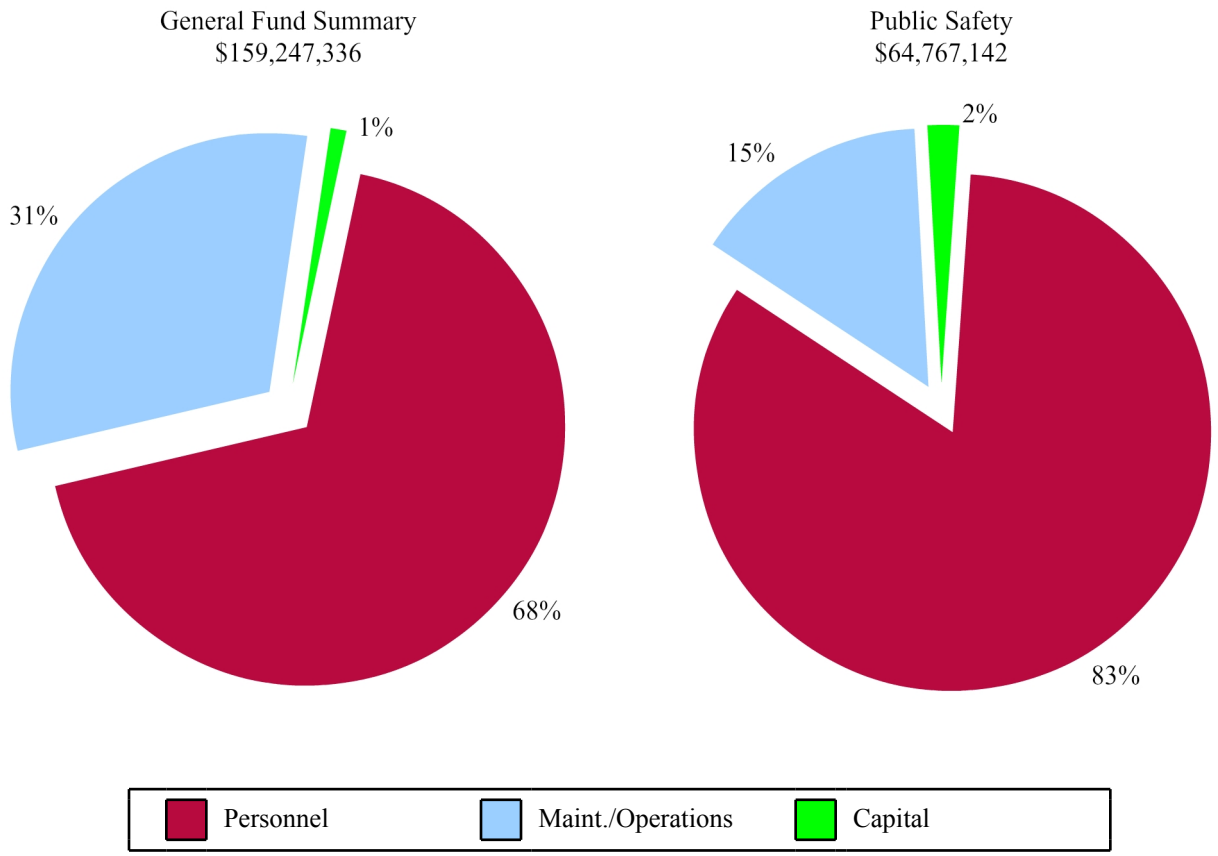
Public Safety

Public Safety Departments include the County Jail, Sheriff's Department, and Constables offices. The County also funds Emergency Management departments including volunteer fire departments for providing protection to the unincorporated areas of the County. Partial funding of state agencies include C.S.C.D. (Adult Probation), Department of Public Safety, Texas Parks and Wildlife, and Alcoholic Beverage Commission.

Expenditures By Category

General Fund Summary vs Public Safety



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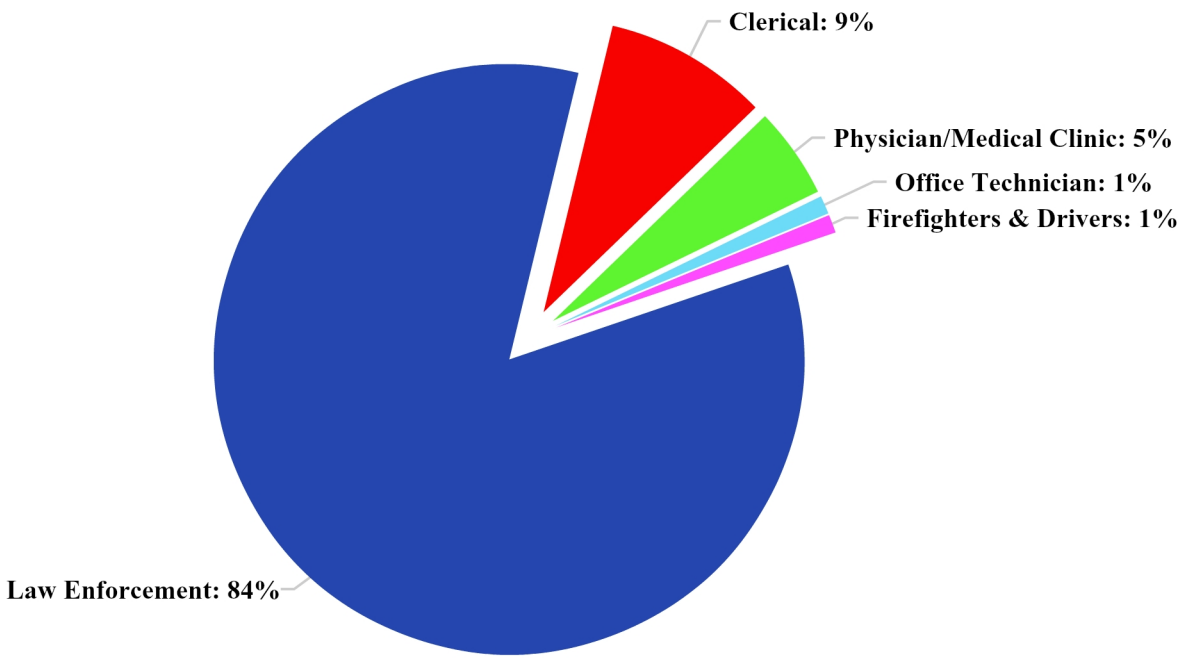
DENTON COUNTY

STAFFING BY CATEGORY
Public Safety



	Full-Time	Part-Time	FTEs *
Office Technician	2	—	2
Firefighters & Drivers	9	—	9
Law Enforcement	609	—	609
Juvenile Probation	—	—	—
Clerical	71	—	71
Physician Medical Clinic	43	—	43
TOTAL	**734**	**—**	**734**

* Full-time equivalents

DENTON COUNTY

Department: County Jail *G/L# 01·60·10*

Department/Activity Description

The County Jail is responsible for housing and managing offenders and is under the direct supervision of the Sheriff. Jail administration focuses on facilitating the operation and interaction of all sections, shifts and activities of the detention facility. The major jail function is to protect the public by securely and safely isolating from the community those convicted or accused of crimes. These responsibilities are executed in compliance with Texas Jail Standards rules and regulations. The County Jail has the responsibility of holding and managing convicted felons not yet accepted by the Texas Department of Corrections. Other jail functions include transporting inmates and providing medical treatment as well as educational programs for the inmate population.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$25,075,408	$24,879,296	$27,671,229
Operations	$2,007,710	$2,280,664	$2,402,885
Capital	$7,829	$0	$0
Total	$27,090,948	$27,159,960	$30,074,114

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Partial opening and operations of the Tower Jail expansion project.
- Began the process of a centralized records management department.
- Passed the State Jail Inspection by the Texas Commission on Jail Standards.
- Integrated the new command structure to include 24 hour coverage by Lieutenants.
- Completed operating procedures, post orders and security system training for the tower jail.
- Implemented a new and improved inmate money deposit kiosk system.
- Partnered with Securus Technologies in order to provide tablets to qualifying inmates.
- Updated all existing jail forms so they are consistent with the forms used in Unit 1 and Unit 2.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve training program for staff.			
Basic jailer training courses	125	140	165
Field training courses	20	20	20
Defensive driving classes	210	210	210
Goal: Increase the coverage of video visitation to cover the entire jail population.			
# of public visits for video visitation	16,369	16,450	16,750
# of public visits face to face	5,921	6,100	6,250
Goal: Be compliant with Texas Commission on Jail Standards.			
Jail inspections passed	1	1	1
Average compliant jail population	1,080	1,100	1,125
Inmate disciplinaries processed	2,901	2,950	3,000
Inmate grievances processed	1,598	1,625	1,650

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	427	427	427
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Jail Health *G/L# 01·60·15*

Department/Activity Description

The Jail Health Department is responsible, by statute, for providing health care services to County jail inmates. Duties include administering medications, deciding whether emergency treatment is necessary, maintaining medical charts and various other duties under the direct supervision of a physician. The department also provides tactical and field support for Denton County law enforcement, including high risk medical support for mental health patient transports.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,983,848	$2,893,989	$3,314,018
Operations	$1,283,048	$1,482,714	$1,501,546
Capital	$0	$0	$0
Total	$4,266,896	$4,376,703	$4,815,564

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Intake Assessments: We've improved our ability to provide immediate health assessments on incoming prisoners. Efforts to provide a 24 hour presence of medical staff during the prisoner receiving process is managed by dedicating a medical staff member to a 12 hour day shift and one to cover a 12 hour night shift. Our capability to ensure 24 coverage is impeded at times due to unscheduled employee absences for illness or unforeseen matters, occasions when staff must respond to assist with acute care or emergencies in other parts of the facility, and occasional reassignment necessary to manage unavoidable changes in priorities.
- Mental Health: We're realizing greater continuity in the direct care and follow up management of mental health patients after having dedicated a health staff member solely to the tasks of mental health services. We currently have 181 mental health patients receiving direct care which includes on-site psychiatrist evaluations, pharmacology, therapeutic monitoring, and follow-up evaluations. Consistency in management of the mental health clinics and in familiarization with the patient status helps to more readily observe patient complications, degenerative conditions, stability, and improvements important to the clinical reasoning and intervention direction of the attending psychiatrist. 2014 through 2015 seen a 46% increase in psychiatric evaluations. We are managing well, but it does require a dedicated health services specialist to attend direct care, labs, monitoring, psychiatrist clinics, and follow up evaluations.
- Infectious Disease: Preventative measures toward infectious and communicable disease is an essential task within the jail facility. Tuberculosis, Influenza, and other transmittable diseases or illness within a closed environment puts prisoners, visitors, personnel, and volunteers at an increased risk to exposure. To help lessen the risk of influenza we vaccinated 283 Sheriff Office employees. To lessen the risk of tuberculosis we provided screening and monitoring for 644 Sheriff Office employees and volunteers for 2015, and have so far provided 410 screening for the beginning of 2016. 7,279 inmates were assessed for tuberculosis in 2015 and we have screened 1,868 thus far in 2016.
- Discharge Planning: Patient discharge planning for prisoners with illnesses or injuries being transferred to other facilities or released back into the community is required for continuity of care and to minimize disease exposures. In 2015 we processed 1,003 Texas Uniformed Health Status Update summaries for inmate transfers to state prison facilities and state hospitals. An additional 70 inmates received discharge planning for direct observation therapy and monitoring of latent tuberculosis in 2015 and 12 inmates thus far for 2016.
- Acute and Emergency Care: Inmates with an acute illness or injury which cannot be deferred or managed in a pre-hospital setting without creating a serious risk to the person's life, health or bodily integrity require transport for emergency medical care at an appropriate receiving hospital. Necessary health for inmates, including acute care, is mostly provided on-site; while we are capable of providing skilled care for a wide range of emergency health needs, many inmates receiving advanced interventions require additional hospital and specialty care follow up. We continue to enhance our on-site capabilities through the hiring of skilled providers, training, advancing direct care protocols, and acquiring multi-use medical surgical equipment to help minimize transport necessities and to help expedite an inmates hospital discharge back to the jail infirmary for direct care. For 2015, we had 93 emergencies requiring skilled pre-hospital on-site care and transport by ambulance.

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Jail Expansion: We have successfully integrated clinical operations into the jail expansion tower. Medical-surgical supplies for chronic and emergency care are in place and routine health examinations for inmate patients housed in the expansion tower are provided in the tower infirmary. While we have 'moved in', we are not quite 'settled in' while technology services and other infrastructure matters are being completed, but we are clinically operational including dental services.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to enhance inmate patient clinical discharge procedures.			
Provide acute and chronic care for inmates	48	72	72
Provide self-care and self-help instructions to inmates	90	90	90
Provide inmate patients with healthcare summaries which include medication list, schedules and diagnostics.	90	90	90
Goal: Continue monthly inmate patient care evaluations.			
# of inmate patient primary care evaluation (sick call)	35,866	35,870	35,870
#of inmate patient On-Site physician evaluation	12,171	12,500	12,700
# of inmate patient psychiatric care evaluation	10,549	10,550	10,550
# of inmate patient dental care evaluation	211	215	215
# of inmate patient medication disbursement (1570 daily X 30 days)	46,500	46,500	46,500
# of inmate patient special needs evaluation	2,800	2,800	2,800
# of inmate patient acute and emergency response evaluation	240	240	240

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	45	43	43
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff's Communications *G/L# 01·60·19*

Department/Activity Description

The Sheriff's Communications Department is responsible for processing and dispatching appropriate emergency response personnel to the citizens of 28 municipalities in Denton County and all of rural Denton County. Calls for police, fire and medical services are prioritized and relayed to 16 police departments, 12 fire departments, state troopers, constables, game wardens, corps of engineers and park rangers as well as County patrol, warrant, investigations, mental health, transport and fugitive deputies. Related radio and telephone traffic, local, state and national computer requests and warrant confirmations are also handled by this section.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,186,629	$2,123,205	$2,876,442
Operations	$34,779	$46,382	$39,057
Capital	$0	$0	$0
Total	$2,221,409	$2,169,587	$2,915,499

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Implemented Automated Secure Alarm Protocol (ASAP) for Denton County.
- Implemented fully digital solution to Texas Crime Information Center/National Crime Information Center (TCIC/NCIC) filing system.
- Major restructure and streamlining of division operating manual procedures.
- Spike in staffing shortages with no prior consideration for attrition.
- Increased demand for Communications services resulting from population increases as well as agency growth.
- Inability to conduct Emergency Medical Dispatch (EMD) quality control reviews due to staffing and transition challenges.
- Reduction of compensatory time banks with bale to maintain essential 24/7 operations.
- Frequent and consistent radio malfunctions due to aging radio system

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Answer emergency 911 and administrative (non-emergency) call in a timely and effective manner.			
Emergency 911 calls handled	84,344	85,623	86,902
Non-emergency calls received	184,093	238,380	292,667
Goal: Maintain County-Wide Combined Communications System, including interlocal agreements with municipal entities for Shared Governance and shared funding.			
County and State agencies served	11	11	11
Police and Fire agencies served	30	32	33
% workload for municipalities	41.4%	40.5%	39.86%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	34	34	39
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff *G/L# 01·60·20*

Department/Activity Description

The Sheriff's Department provides the following services to the citizens of Denton County: Crime Prevention Programs, Crime Stoppers Program, victim assistance, animal control, Neighborhood Watch Program, traffic enforcement, narcotics investigations, DWI interdiction, DARE Program, criminal investigation, warrant service, fugitive extradition, court bailiffs, civil process, lake patrol, Greenbelt and Corp of Engineer property patrols, high risk entry/hostage rescue, school resource deputy and dispatch services. In addition, the department provides similar services to many of the smaller police and fire departments located within the County. The Sheriff is elected to a four-year term by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$12,340,816	$12,440,630	$13,824,866
Operations	$1,624,371	$2,201,596	$2,094,552
Capital	$783,793	$1,257,143	$846,278
Total	$14,748,979	$15,899,369	$16,765,696

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Support Services: 142 Presentations and participation in Community events. STAY SAFE Program taught at 16 school campuses in Denton County. VIPS Program start-up with research in policies, procedures, and organization with emphasis to recruit qualified civilians to participate. Forensic Art assistance provided to multiple law enforcement agencies in the North Texas region with a solve rate of 77%. Crime Stoppers completed an audit of all cases 2006-2015. 227 Open positions processed and filled. 9 Administrative Investigations 58 Citizen Complaint/Compliments processed. Assumed control of entire NEOGOV computer process for Denton County Sheriff's Office (D.C.S.O.) applicants.
- Patrol Division: Participated in road check and brake check nationwide initiatives to increase the safe operation of commercial motor vehicles and enforce state and federal laws regulating commercial motor vehicles. Deployed a radar trailer in many locations in unincorporated Denton County to raise awareness of the posted speed limit and record data to be used to determine the frequency of speeding vehicles on identified roadways. Construction on I35 and US 380 often creates traffic congestion leading to difficulty responding to calls for service which periodically increases response times. Promotional opportunities within the Sheriff's Office have created vacancies in the Patrol Division. Hiring qualified applicants at the starting Deputy salary has proven difficult as the caliber of applicant we desire to attract is often able to obtain a position with an agency or department capable of providing a much higher entry level salary.
- Warrants/Extradition Division: Warrants Unit continues to cultivate their relationship with the United States Marshal's Service. Coordinated warrant services on violent offenders with USMS, HSI and FBI. Extradition Unit made 490 extradition trips without a major incident. Warrants Unit is the preferred partner of the Joint Fugitive Task Force when operating in Denton County and the Eastern District of Texas. Doing more with less. Warrants and Extradition Units continue to perform with shortage of manpower. Growing backlog of unserved warrants. Increasing number warrants issued from Courts. Deputy service of Grand Jury Subpoenas.
- Court Services Division: Approval/Construction of a security office began this term at the courthouse. Planning with Tech Services for replacement of outside cameras with point/tilt/zoom cameras. Near completion on Court Services Manual. Continued achievement of intermediate and advanced certifications of bailiffs. Completion of all bailiffs issued and qualifying with AR 15 rifles.
- Criminal Investigations Division: Successfully completed the following: Memorandum of Understanding (MOU) with UNT for implementation of a Drug Lab on campus; outside purge of property and evidence room; and implementation of E-File system with District Attorney's Office. We worked with Operations Support Unit (OSU) to utilize their personnel to check sex offenders and began implementation of the Drug Lab with UNT. Investigator workload continued to be a major challenge. Other accomplishments include: training of new personnel; training of Patrol on basic crime scene investigation and evidence collection; and maintenance of evidence and entrusted property.

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Drug Enforcement Unit (DEU): Contributed to a record breaking seizure of "Chine white" white heroin in the history of Dallas County. Participated in the Drug Enforcement Administration (DEA) Financial Strike Force and multiple Homeland Security Operations. Seized over 4.2 million in narcotics and contraband. High turn-over rate of DEU Investigators. Operated the majority of 2015 with only 50% trained personnel, there is a steep learning curve for new Investigators.
- Radio Services: Agencies are live on the new P25 radio system. Worked with HR to make the Radio System Technician more marketable. Hired one new technician, looking for two more. Negotiated contract with Lewisville to have them join our radio system. Working with Highland Village and Flower Mound on them moving to our radio system. Replacing the current microwave network that is nearing 10 years old. Replacing all of the old P25 Phase 1 capable radios with Phase 2 capable radios. Managing the expected uniform and equipment changes that will be coming. Adding one new vehicle technician to bring in-house the vehicle installs that are currently bid out to a third party. Decommissioning the old radio system.
- Training: Completed audit on Field Training files for the Detention Division. Completed audit on current Taser certifications. Facilitated three Basic County Corrections Courses graduating 91 students (99% pass rate). Combined 6, 8 hour classes (totaling 48 hours) into 6, 4 hour classes (totaling 24 hours). Certified 3 additional instructors in PPCT and 1 additional instructor in Taser. Not having full time clerical/administrative assistance. Not having any full-time instructor support to assist the Training Department.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to provide safety, security and enforcement service support to the District Court and County Court.			
District Court trials and hearings	4,314	4,621	4,554
District Court civil trials and hearings	4,398	4,398	4,398
County Court criminal trials and hearings	1,980	2,027	2,074
County Court trials and hearings	2,147	2,208	2,269
Uncontested hearings, agreed orders, temp orders	9,615	9,794	9,973
Goal: Continue to receive, process, research, and serve felony warrants throughout Denton County and the State of Texas.			
Felony warrants received	2,743	2,900	3,400
Felony warrants cleared	2,446	2,100	2,400
Misdemeanor warrants cleared	4,630	4,900	5,000
Goal: Improve capabilities of the Crime Scene Unit in the effective use of recently upgraded forensics equipment.			
Crime scene call-outs	64	65	66
Video and audio evidence processed	784	794	804
Pieces of evidence logged	3,591	3,590	3,587
Goal: Conduct visible boating safety, security and enforcement operations on Lake Ray Roberts and Lake Lewisville during seasonal boating months.			
Safety inspections conducted	100	150	200
Citations and warnings issued	7	50	60

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	149	152	152
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: DISD School Resource Officer *G/L# 01·60·21*

Department/Activity Description

The School Resource Officer position exists as a result of an interlocal agreement between Denton County and the Denton Independent School District (DISD). The school district fully funds the program with the only expense to the County being a portion of training & education. Both the District and the County bear an equitable portion of the cost of the School Resource Deputy continuing education and specialized training courses. The function of a School Resource Deputy is to act as an educator, investigator and law enforcement official on the campuses of DISD. The School Resource Deputy is a licensed peace officer under the laws of the State of Texas and provides duties consistent with law enforcement as requested by the District or County. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$82,298	$85,321	$0
Operations	$4,106	$15,534	$0
Capital	$0	$0	$0
Total	$86,404	$100,855	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Planned and maintained documentation of all crisis management drills for Harpool Middle School.
- Continued to provide dedicated law enforcement service to Denton Independent School District as the population in the Harpool Middle School area continues to increase.
- Continuously made active and on-time response to DISD administrators and staff members on issues pertaining to adverse student behavior, possible criminal activity and actual criminal activity, criminal intelligence, truancy and any other security of safety issues as called upon to address.
- Attended up-to-date training on current issues pertaining to School Resource Officer duties and responsibilities, including legal aspects and legislative changes. Based on training, SROs implemented change as necessary and made recommendations to the DISD.
- Performed duties above and beyond those described in the SRO job description, including interaction with staff and students to promote a safe and secure learning environment. Continued to actively pursue information beyond criminal intelligence that could aid the DISD in decisions on security and safety matters, including understanding the surrounding neighborhoods to determine issues that may be of concern to the district.
- The challenges are typical to a school environment, including obtaining reliable and usable information to prevent or identify crime and those involved in criminal activity. Put forth a constant effort to establish rapport with students and teaching staff to obtain good usable information to prevent crime or issues that may be a threat to overall school safety.
- An additional challenge is dealing with parents as their child's behavior or activities warrant SRO contact. SROs are continually promoting open and honest communications with parents of students on all aspects of security and safety, especially when their children are being investigated as suspects or detained/arrested on a criminal event.
- An on-going challenge is building trust between students and SROs. We want to be seen as advocates of safety and security and not just figures of authority. This is an ongoing issue in society as a whole and it the effort of all law enforcement personnel, most specifically SROs seeking to change this perception when working in a school environment.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain liaison and rapport with DISD faculty, students, and parents.			
% of time spent with campus faculty	8%	8%	8%
% time spent with students	85%	85%	85%
% time spent with parents	7%	7%	7%
Goal: Maintain and evaluate campus security.			
Meetings with faculty/DISD regarding security issues	30	35	35
Training sessions with students about security issues	30	35	30
Goal: Increase presence at campus sporting events and school activities.			
Sporting events attended	25	30	30
School activities and programs attended	15	25	25
Goal: Increase security of property and safety of students and faculty.			
Investigations conducted	110	125	130
Charges filed	4	10	10
Court appearances	0	5	5
Goal: Maintain liaison and rapport with DISD faculty, students and parents.			
Extracurricular activities	50	65	65
Students counseled	450	475	475
Class presentations	35	40	40
Goal: Conduct/ assist with investigations involving students and or school property.			
# of investigations conducted	110	125	130
# of charges filed	4	10	10
# of court appearance due to charges filed	0	5	5

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff's Mental Health Unit *G/L# 01·60·22*

Department/Activity Description

The Mental Health Unit of the Sheriff's Department is responsible for providing transportation for all mental subjects who are committed by emergency apprehension and detention or court order. These patients are transported to one of six state hospitals. All members of the unit carry dual certification as peace officers and as mental health peace officers. The MHU does emergency apprehensions and detentions both independently and in conjunction with MHMR. The unit continuously works to educate everyone involved with the mentally ill in Denton County. This process includes presentations to law enforcement agencies, medical facilities and mental health professionals.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$769,484	$765,132	$803,831
Operations	$77,236	$77,400	$96,137
Capital	$31,682	$30,968	$52,966
Total	$878,402	$873,500	$952,934

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The MHIU has continued with the direct response protocol to local law enforcement agencies that became fully operational in 2015. This is in an effort to reduce the amount of time patrol officers are on a call waiting for mental health services and better service the citizens that are in crisis. It's also believed that this direct response protocol will reduce the number of persons in a mental health crisis being sent to a hospital or just simply arrested. Through establishing new procedures, the Mental Health Investigative Unit, (MHIU) continues their ability to build better working relationships with Denton County Mental Health Mental Retardation (MHMR), Denton County Patrol Deputies and other local law enforcement agencies within Denton County.
- With new legislative updates, amendments to the laws and senate bills adopted, the MHIU continues to re-construct the way of operating within the laws and guidelines on a daily basis. Several new policies have been implemented and procedures have been streamlined to fulfill the unit's role as Peace Officers and Mental Health Investigators while adhering to the new laws that govern the unit in the Health and Safety Code and Code of Criminal Procedure.
- The Mental Health Unit has continued to use RMS mobile reporting. This is a universal tool that most law enforcement agencies within Denton County use in everyday law enforcement activities. This has improved communication and given all officers using the system the ability to know the history of a person while on a call and alerts the officer that the person may have been dealt with by the MHIU. This is beneficial in the way of aiding jail diversions and helping the officer on scene know that a person is possibly in need of mental health treatment and possibly not accountable for criminal charges at that time.
- With the legislative updates and new senate bills put in place, the MHIU has had to reorganize policies and procedures in order to accommodate the new laws. While this is also listed under Major Accomplishments as well, the implementation proved to be a major challenge due to official effective dates.
- To keep in compliance with the Health and Safety Code, when a female patient is transported after a court hearing or from a hospital they have already been ordered to by the court, a female attendant is required. This presents a challenge to the MHIU because there are often multiple female patients that need to be transported simultaneously to different locations. Currently, the MHIU has two female Investigators, requiring the unit to seek voluntary assistance from female Detention Officers. Although we have had better assistance with a scheduled female rider when needed, it is still causing compensation time to accumulate due to the necessity of female riders that are needed on a daily basis.
- Over half of the calls for service are after normal business hours between 1600-0800. During that time, there is one Investigator on-call for the whole county, putting the majority of the work load on that Investigator. The MHIU has not increased staffing in over fifteen years.
- With the growth of the county, there are an increased number of people that have life altering/threatening crises on a daily basis and are in need of mental health treatment. The MHIU has six investigators that are responsible for responding to crisis calls for all of the law enforcement agencies in Denton County, working with the LMHA and transporting patients to and from court and hospitals both in and out of the county on a daily basis. The volume of these duties often creates an environment where investigators are working well over eight hours in one work day. This puts a strain on the investigators both mentally and physically due to the extended work hours. Often times, there are not enough Investigators to fulfill the Investigative part of the job due to the amount of out of county transports. This presents a problem, as responding to crisis calls are priority. The MHIU calls for service have increased 139% over the past four years.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Add two new employees to specifically perform transports for the unit to alleviate the time Investigators spend on this.			
# of transports	611	733	879
# of patients transported	164	196	236
# of criminal commitment transports	2	0	0
# of courtesy escorts	25	27	28
Goal: Focus efforts on duties required of the MHIU and eliminate unnecessary duties.			
Direct responses to local law enforcement agencies	320	384	460
Pre/post jail diversions	35	42	50
Average response time (minutes)	37	37	37
Goal: Continue to process and review applications processed through Mental Health Probate Court.			
# of applications filed with Probate Court	816	962	1,135
# of applications that were committed	501	591	697
# of applications that were dismissed at court	315	371	437

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	9	9	9
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff's Reserve Unit *G/L# 01·60·25*

Department/Activity Description

The Sheriff's Reserve Unit provides the following services: crime prevention, Crime Stoppers, criminal investigation, emergency response, extradition/prisoner transport, fugitive apprehension, warrant service, handicap parking enforcement, lake patrol, special assignments, task forces, special events security, traffic enforcement and routine patrol. The Reserve Unit is comprised of Denton County residents who are fully-certified peace officers and donate their time in order to protect and serve their fellow citizens in a cost-effective and professional manner. Since 1993 Sheriff's Reserves have donated an annual average of over 8,600 hours, representing the equivalent of 4.5 full-time deputies.

FINANCIAL TRENDS

Budget Category	FY 2015Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$34,467	$39,370	$33,890
Capital	$0	$0	$0
Total	$34,467	$39,370	$33,890

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Provided over 7500 volunteer hours of law enforcement to Denton County.
- Completed all (115) sex offender field verifications assigned by the state to DCSO.
- Added a monthly three-term evening warrant service operation to help clear Denton County warrants and the extensive apprehension requests for out-of-county.
- Provided essential personnel enabling DCSO to maintain patrol boats on both county lakes.
- Reliability, maintenance and officer safety issues of the aging high-mileage marked vehicles used by our lead deputies to patrol Denton County roads and respond to calls for service has been a major continuing challenge. Having adequate up-to-date vehicles is important for both Operations Support Unit (OSU's) patrol and warrant/fugitive apprehension functions.
- Recruitment and retention of experienced law enforcement officers has been an on-going challenge. Many applicants are recent graduates from law enforcement academies who are seeking full-time positions. This contributes to high turnover within OSU, and we have invested considerable supervised training in order to make them "street-effective". The training and experience OSU provides enhances the Unit's law enforcement contribution. It also benefits the Sheriff's Office by providing well-trained experienced deputies who are able to transition smoothly to full-time paid positions without having to go through the time-consuming and expensive Field Training Officer (FTO) programs required for inexperienced deputies.
- Increased support in fugitive extradition for bailiffs and mental health deputies and enhancement of tactical firearms skills.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase OSU officer certification levels.			
Intermediate Peace Officer licenses	1	2	4
Advanced Peace Officer licenses	2	2	3
Master Peace Officer licenses	8	9	9
Goal: Increase service diversity.			
# of deputies doing sex offender verification	1	17	17
# of deputies helping bailiff courts	2	2	3
# of deputies helping extradition	2	2	3

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase number of lead deputies.			
Warrant/Fugitive leads	3	3	3
Boat patrol leads	9	10	11
Patrol leads	4	3	4
Goal: Increase recruitment.			
# of informal applications	15	15	15
# of formal applications	5	5	5
# accepted	2	2	2

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Vehicle Emissions Enforcement Grant *G/L# 01·60·26*

Department/Activity Description

Denton County entered into an agreement with the Texas Commission on Environmental Quality (TCEQ) effective June 26, 2008. This Emissions Enforcement Grant dedicates one full-time officer in the Sheriff's Office to emissions enforcement, including covert operations performed at State Vehicle Emissions Inspection Stations. Other law enforcement officers in Denton County will utilize the North Central Texas Council of Governments Emissions Database (NED) to provide on-road enforcement of improper State vehicle inspection certificates. These combined efforts will help to improve air quality in Denton County by reducing vehicle emissions. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$72,952	$76,620	$0
Operations	$5,862	$11,698	$0
Capital	$0	$0	$0
Total	$78,814	$88,318	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Continued targeted enforcement of inspection and registration violations.
- Continued to seize illegal (counterfeit/fictitious) inspection certificates.
- Maintained liaison with other agencies receiving TCEQ grant funding and the North Central Texas Council of Governments.
- Continue to operate 10 license plate readers and installed them on marked Patrol vehicles.
- Continued to enforcement inspection and registration violations as the number of vehicles on Denton County roadways increased substantially with the growing population.
- Established a relationship with the Department of Public Safety staff designated to oversee portions of the LIRAP/LIP programs.
- Continued to integrate and fully utilize the License Plate readers installed on the patrol units.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Target high emitting and/or smoking vehicles.			
Citations written to high emitting or smoking vehicles	4	3	3
Warnings written to high emitting or smoking vehicles	3	5	5
Goal: Target inspection certificate and registration violations.			
Inspection violation citations and warnings issued	102	0	0
Registration violation citations and warnings issued	55	95	115
Citations issued for registration violations	26	55	65
Warnings issued for registration violations	29	40	50

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: DCTA Interlocal Contract *G/L# 01·60·27*

Department/Activity Description

Denton County SO entered into an agreement with Denton County Transportation Authority (DCTA) which provides the DCTA with dedicated law enforcement and security services. DCTA agreed to fully fund and reimburse the County for all expenditures necessary to implement and maintain the services and provides funding for (1) Full-Time Deputy and necessary operating expenses and supplies. Duties include providing transit security as required by the federal government plus fare checks and enforcement, both routine and random patrols of DCTA transit properties, vehicles and facilities, transit security duties as required by the Department of Homeland Security, Transportation Security Administration, Federal Railroad Administration, and/or Federal Transit Administration and additional services that may be agreed to by the respective liaisons. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$82,025	$85,812	$0
Operations	$2,891	$8,708	$0
Capital	$0	$0	$0
Total	$84,916	$94,520	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Facilitated training of DCSO Deputies and area Law Enforcement agencies regarding DCTA A-Train operations.
- Adjusted enforcement schedule to adapt to increased ridership and expanded service times.
- Continue issuing citations for fare evasion and enforcing trespassing laws along the DCTA rail system.
- Continued fare evasion enforcement and coordinated efforts with civilian fare enforcement officers.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Goal: Increase enforcement efforts in an effort to decrease fare evasion and maximize security on the A-Train.			
Arrests for violations of State law	4	5	6
Citations issued	238	250	260
Warnings issued	364	400	410
Goal: Maintain a visible police presence on the "A" Train and DCTA property.			
Ride "A" train	80%	80%	70%
Patrol parking lots of DCTA "A" train	20%	20%	30%
Goal: Maintain awareness and keep up-to-date with DCTA procedures and policies.			
DCTA training classes	6	6	6
Goal: Serve as liaison between local law enforcement and federal agencies with oversight of rail systems.			
Scheduled meetings with local agencies	5	5	5
Joint Terrorism Task Force meetings	6	6	6
Communication with local and federal agencies	2	6	6

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: School Resource Officer *G/L# 01·60·28*

Department/Activity Description

The School Resource Officer (SRO) contract exists as the result of an interlocal agreement between Denton County and the Northwest Independent School District (NWISD). It is a joint effort by the Denton County Sheriff's Department and NWISD to provide a safe learning environment for the students and staff of NWISD. This school district contracts with Denton County for these services and fully funds the program. This contract ended during FY2016 and is no longer in affect.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$319,013	$195,710	$0
Operations	$5,647	$46,835	$0
Capital	$0	$0	$0
Total	$324,661	$242,545	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Continued to provide dedicated law enforcement service to parents, students and faculty of Northwest Independent School District as the school population increased due to additional families moving into the district.
- Expanded the Crime Stoppers program to increase student participation.
- Attended a recognized School Resource Officers Conference and attended a training in Conducting Criminal Investigations and Active Shooters Response.
- Worked with NWISD staff to develop awareness announcements for NW High school. We have continued to successfully maintain safety and security of NWHS with a ratio of 1 SRO to 2600 students.
- We are in the process of transitioning an SRP from a Middle School to the new High School in Tarrant County and integrating a Justin PD Officer into Pike Middle School as an SRO.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain and evaluate campus security.			
Meetings with faculty/staff regarding security issues	65	30	N/A
Talks with students about security issues	300	200	N/A
Goal: Increase presence on NWISD campuses.			
Hours on campus during regular school year	5,280	3,960	N/A
Hours on campus during summer months	520	520	N/A
Hours for (4) SRO's as mandated by the TCLEOSE	334	84	N/A
Goal: Increase security of property and safety of students and faculty.			
Investigations conducted	82	48	N/A
Charges filed	40	32	N/A
Court appearances	8	4	N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain liaison and rapport with NWISD faculty, students and parents.			
Time spent with campus faculty	35%	35%	N/A
Time spent with students	55%	55%	N/A
Time spent with parents	10%	10%	N/A

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	4	4	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Copper Canyon Interlocal Contract *G/L# 01·60·29*

Department/Activity Description

The Copper Canyon Interlocal Contract provides law enforcement services to the Town of Copper Canyon. Duties are limited to patrol services, routine paperwork for filing reports, general service calls, arrests, and the issuance of citations for offenses and violations of Texas law and local ordinances. The Town of Copper Canyon contracts with Denton County for these services and fully funds the program. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$152,536	$162,878	$0
Operations	$9,640	$35,231	$0
Capital	$0	$0	$0
Total	$162,177	$198,109	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Provided dedicated law enforcement service to the residents of Copper Canyon by utilizing pro-active enforcement techniques and preventative neighborhood patrolling.
- Attended local community events to foster relationships with the residents of Copper Canyon.
- The continued growth in Lantana sub-division had led to an increase in the number of vehicles traveling Cooper Canyon road ways to access Lantana via the two entrances into Lantana off of Copper Canyon Road. A third entrance into Lantana off of Copper Canyon Road will be opened in 2016.
- Continued construction on FM 407 will increase the amount of traffic attempting to utilize Copper Canyon roadways as a cut through to avoid traffic congestion on FM 407.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase visible police presence in the Town of Copper Canyon and provide efficient police service to citizens.			
Deputy-initiated enforcement and patrol actions	1,078	1,090	1,100
Average response time to calls for service	21.52	22.00	23
Total calls for service	250	255	260
Goal: Increase security of property and safety of Copper Canyon citizens.			
Traffic citations and warnings issued	948	960	980
Arrests made for violations of State law	1	2	3
Offense and incident reports filed	18	20	22
Goal: Participate in local community and government.			
Town Council meetings attended	12	12	12
Goal: Improve quality of police service through continuing education.			
Training hours	100	80	80

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Community Supervision Corrections Department/General Fund *G/L# 01·60·30*

Department/Activity Description

The Community Supervision Corrections Department (C.S.C.D.) supervises and rehabilitates offenders placed on probation in Denton County and probationers who reside or work in, or adjacent to, Denton County. The level of supervision of each probationer is dictated through risk/needs assessments while keeping the protection of the community as the highest priority. This department funds the office space and related expenses, such as utilities and telephone service, and also provides capital assets. These areas are excluded from the C.S.C.D. state grant (#25.60.31) which funds the personnel, office supplies and selected equipment.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$147,605	$156,022	$173,451
Operations	$227,935	$240,364	$64,031
Capital	$0	$0	$0
Total	$375,540	$396,386	$237,482

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The CSCD continues to maintain the County-funded Pretrial Bond Program. The program consists of one probation officer and two support staff. The caseload continues to grow at a moderate rate, increasing from 855 defendants in March 2015 to 904 defendants in March 2016. The Pretrial Bond Program generated $252,787.00 in revenue in FY2015 while expenditures totaled $186,705.00.
- The CSCD has designated a full-time officer for the Denton County Veteran's Court. In FY2016, the court maintained an average of 20 participants. The officer works closely with the members of the Veteran's Court treatment team to provide support, counseling services, and supervision to the veterans who participate in the program.
- The CSCD continues to work with the DWI Court by interviewing prospective defendants to determine their eligibility for participation in the court, as well as providing supervision, support, and related services to the participants. The CSCD will continue to work with the District Attorney's office to seek out appropriate candidates for the Court in an effort increase the number of defendants who will benefit from the services of the Court.
- The CSCD worked with the courts to establish a Mental Health Court during FY2015. The goal of the court and the CSCD is to seek out and supervise participants who would likely not succeed while on probation due to mental illness. Increased involvement with the court and the special attention provided by the Mental Health community supervision officer will help to stabilize the mental health of the defendant and strengthen opportunities for rehabilitation.
- The CSCD is currently working with the courts to establish a Drug Court, with the goal to begin accepting defendants during FY2016. The CSCD will assist in developing policy and procedures for the court as well as supervising those defendants served by the court.
- The CSCD continues to follow policy set forth by the courts in regards to sharing information with defense attorneys. While the process itself has proven to be a bit of a challenge, the increased transparency seems to have been embraced by all participating parties.
- The Lewisville CSCD satellite office is staffed by 2 Supervisors, 18 Probation officers and 2 members of support staff. The office serves most of the southern portion of the county. These employees are currently house in rented office space, but will move to the new Precinct 3 office building in May of 2016. Moving is always a challenge, but we look forward to the new facility.
- Between March of 2014 and March of 2016, 10 CSCD employees retired, including 4 members of administration, 2 officers and 4 members of support staff. Additionally, the current Director of the CSCD will retire at the end of April 2016. Although the experience and knowledge of these retirees has been and will be missed, a number of enthusiastic, capable individuals have stepped up to fill the vacancies. They are learning quickly and maintaining the high standards of the department.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase number of offenders who are required to pay restitution and amount of restitution collected and distributed.			
Offenders paying restitution	872	850	825
Restitution collected and disbursed to victims	$820,170	$840,000	$860,000
Restitution collected through Crime Stoppers Program	$65,218	$66,000	$67,000
Goal: Facilitate positive behavior changes in probationers by providing evidence-based treatment and education services to probationers who are unable to afford the services that they need.			
Offenders receiving substance abuse education or treatment	1,386	1,410	1,440
Offenders receiving non-substance abuse education and treatment	568	590	610
Goal: Effectively supervise and assist a growing number of probationers in successful completion of probation, while vigilantly reporting violations of probation to the courts for disposition.			
Probationers supervised	14,912	15,100	15,300
Probationers successfully completing community supervision	2,679	2,740	2,810
Probationers revoked to jail or prison	1,048	995	945
Goal: Continue to operate the department according to TDCJ-CJAD standards and policies.			
Internal audits of all caseloads during the year	100%	100%	100%
100% compliance in CJAD case management and program audits	100%	100%	100%
100% compliance in independent financial audits	100%	100%	100%
Goal: Monitor conditions of bond of certain defendants.			
# of defendants monitored while on bond	1,622	1,670	1,720

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Juvenile Accountability Grant *G/L# 01·60·34*

Department/Activity Description

Denton County was awarded funds for the Juvenile Accountability Grant in FY1999. This grant funds the Deputy Impact Program Officer position for the Early Intervention and Prevention Juvenile Impact Program of Denton County. This grant enables Denton County to maintain and administer a full-time education program that holds juvenile offenders accountable for their behavior. This allows juvenile courts and probation officers to be more effective and efficient in reducing the recidivism rate of juvenile offenders. The Juvenile Impact Program is a 3.5 hour, face-to-face look at the consequences of delinquent or criminal behavior. In FY2011 this position was transferred to GL #01.60.20 and was overseen by the Sheriff's Office. In FY2012 the grant was reinstituted with an additional position funded through GL #01.60.34. The position and all expenditures beginning FY2016 were moved to 01.60.20.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$78,253	$0	$0
Operations	$0	$291	$0
Capital	$0	$0	$0
Total	$78,253	$291	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Additional Schools have allowed Placement of the program.
- Juvenile Probation has utilized this program as a resource.
- Conducted Community Outreach Events.
- Student Awareness Programs: Human Trafficking, Truancy, Drugs & Alcohol, Social Medial, Bullying.
- Added program time for parents to discuss resources for monitoring juveniles phone (texting, dangerous apps on phones).
- Difficulty in maintaining adequate volunteers for the Female program.
- Truancy laws have changed-program is not utilized by courts for this charge.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Reduce juvenile crime by reaching more at-risk juveniles through the program which provides a face-to-face look at the consequences of delinquent or criminal behavior and teaches conflict resolution and other coping skills.			
School programs conducted	23	30	40
Community outreach programs conducted	12	30	40
Student awareness programs conducted	4	8	12

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: SO Freshwater Contract - Providence *G/L# 01·60·37*

Department/Activity Description

This contract provides law enforcement services for the Denton County Freshwater District(s) No. 8A-C, 9, 10 and District No. 11A-B. This is a fully funded contract for two full-time Sheriff's Deputies including all operating expenses. The deputies provide routine patrol, traffic enforcement and other law enforcement services in designated areas. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$138,967	$150,800	$0
Operations	$5,272	$26,524	$0
Capital	$0	$0	$0
Total	$144,239	$177,324	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Increased presence in school zones.
- Continued to provide uninterrupted service to the Town of Providence village while identifying and training a new Deputy to assume the duties of the contract position.
- To continue to provide dedicated law enforcement service to the residents.
- To continue to educate residents about the active zones in Providence Village and provide enforcement as needed.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve patrol services in Providence Village.			
Deputy initiated calls	1,518	1,525	1,535
Average response time to calls for service (minutes)	14.14	15	16
Calls for service	1,264	1,275	1,290
Offense and incident reports filed	131	140	150
Goal: Provide enforcement by filing reports, making arrests and conducting traffic stops.			
# of citations and warnings issued	335	350	365
# of arrests made for violation of State law	3	5	7
Goal: Participate in local community and government.			
Community meetings attended	24	24	24
Goal: Improve quality of police service through continuing education.			
Training hours	98	120	120

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	2	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Paloma Creek Freshwater Contract *G/L# 01·60·38*

Department/Activity Description

This contract provides law enforcement services for the Denton County Fresh Water District No. 8-A, 8-B, 11-A, and 11-B- Paloma Creek (P.C. Districts). This contract funds two full-time deputies to patrol in the P.C. Districts. Denton County does not provide supplemental funding for this position and/or expenses. The P.C. Districts provided up-front funding for the vehicle, vehicle equipment, radio, radar and computer. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$43,905	$116,245	$0
Operations	$4,953	$30,471	$0
Capital	$0	$0	$0
Total	$48,858	$146,716	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Attended local community events to foster relationships with the residents of Paloma Creek sub division.
- A second Deputy position was added to the contract and Deputy Richard Young was selected to fill that position
- Continue to address the increasing number of traffic complaints and other calls for service being reported by the residents of the Paloma Creek sub division due to increased population within the sub division.
- Provided dedicated law enforcement service to the residents of the Paloma Creek Subdivision as the number of houses and residents increased.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Goal: Improve patrol services in Paloma Creek.			
Calls for law enforcement service	1,915	1,940	1,965
Calls for service and deputy initiated calls	1,759	1,780	1,800
Average response time to priority calls (minutes)	16.21	17.00	18
Traffic citations and warnings issued	107	140	175
Arrests made for violations of State law	10	13	16
Offense and incident reports filed	84	89	94
Goal: Participate in local community and government.			
Community meetings attended	12	12	12
Goal: Improve quality of police service through continuing education.			
Training hours	424	80	80

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	2	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #1 *G/L# 01·60·51*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$639,644	$676,384	$702,036
Operations	$77,102	$69,561	$72,577
Capital	$74,164	$0	$44,000
Total	$790,910	$745,945	$818,613

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment: Increased the number of JP1 Warrants served and actually paid.
- Accomplishment: Increased community awareness of duties and responsibilities of the Office of Constable PCT 1 and Denton County.
- Accomplishment: We worked along with all the other Denton County Constables to create a uniform reporting system, so it would assist the Denton County Budget Office in assessing our current and future needs.
- Challenge: One of our Deputy was out for an extended period on medical leave, so therefore being short of one employee put a huge burden on the department to cover duties.
- Challenge: One of our Patrol Cars (FC05108) was damaged beyond repair after an accident. The other driver was found at fault but their insurance company refused to pay. It took almost a year for their insurance company to pay Denton County. The County received the money, but the car was not worth repairing and was not replaced in our fleet.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase efforts in the area of warrant service.			
Warrants served	479	786	950
Goal: Train staff on the use of new laptops, tasers and video equipment.			
Training hours received on use of equipment	50	68	75
Goal: Increase deputy Texas Commission on Law Enforcement (TCLEOSE) training.			
TCOLE training hours received	485	500	550

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #2 *G/L# 01·60·52*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$654,374	$632,742	$715,373
Operations	$52,410	$66,588	$76,175
Capital	$77,728	$43,461	$0
Total	$784,512	$742,791	$791,548

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- ACCOMPLISHMENT: From the beginning of the school year in August to the end of school this summer, the Constable Precinct 2 office will have worked with multiple elementary schools to organize and host a multi-tier, government centered field trip. These field trips have incorporated the 5th grade curriculum of Texas students and have partnered with the Justice of the Peace Precinct 2 office as well as Sate Representative Pat Fallon's office. The students received 3 mini workshop sessions taught by Representative Fallon, Judge DePiazza and Constable Truitt. The goal of these field trips is to provide the students with a more personal look at the three branches of government in a fun learning atmosphere.

- ACCOMPLISHMENT: In order to facilitate record keeping and more accurate statistics, the administrative manager started creating monthly and quarterly deputy work load reports and logging all civil papers to track when first attempt is made and how many per month are successfully delivered. (These two reports provide a "snapshot" of activity, work load and delivery success and eliminates stacks of unnecessary paperwork.) CON 2 office also worked jointly with all other Constable Offices and Department of Technology Services to create and implement two new Odyssey Warrant reports in an effort to create accurate and easy tracking of warrants; which went live in January 2016.

- ACCOMPLISHMENT: The Denton County Constable Precinct 2 office has successfully partnered with the Lewisville ISD to organize a Criminal Justice centered internship for high school seniors. In 2017, 4 student interns have been visiting various departments within the County learning different areas of the County Criminal Justice System. At is completion in May, the program will have spanned 16 weeks, 4 days a week. This initiative was spearheaded by Constable Michael Truitt and the LISD internship coordinator.

- ACCOMPLISHMENT: In an effort to provide better customer service and faster turnaround time, the deputies of Constable 2 office have been making an exerted and concentrated effort to deliver or make first attempt to deliver civil papers within 24 hours of receiving said papers. First attempt delivery within 24 hours of receipt has been brought up from 60% in FY13 to 94% FY15 and 95% FY16.

- CHALLENGE: The Constable 2 office has been facing significant staffing issues beginning in July of 2015 and continuing into April of 2016. The departure of the Administrative Manager and one deputy in late 2015 and medical leave of two deputies in early 2016 posed a major challenge for the office. We were unable to participate in Warrant Roundup 2016 due to the loss of the Administrative Manager and dedicated warrant deputy staff was reduced from two to one in order to shift available personnel to civil side. These issues caused a significant drop in warrant closures and attempts for FY 2016. A new Administrative Manager and one new deputy were hired in January 2016 and we expect to be back to full staff as of April 2016. We will be participating in Warrant Roundup 2017 and our dedicated warrant deputy staff will increase to two by mid 2016; which will help us produce better results in FY 2017.

- CHALLENGE: Juvenile papers count has decreased significantly in FY16 (more than 50%) due to change in Juvenile Truancy Laws. Constable Precinct 2 office is exploring ways to make up for this reduction so we can maintain and possibly increase our civil paper numbers.

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- CHALLENGE: In FY 2017, we are aiming to have all deputies of the Constable Precinct 2 re-certified by the Texas Commission on Law Enforcement -Court Security Specialist. All deputies of this office will attend the Court Security specialist training for Denton County. During this training, deputies will be better trained in courtroom security in order to better serve the Justice of the Peace Courts
- CHALLENGE: Construction on Highway 380 and FM 423 continues to be a hindrance to business and the public we serve alike. It interferes with easy access to the Colony Government center and greatly affects the drive time of our deputies in their service of warrants and civil papers.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Have all eligible sworn personnel take the Texas Civil Process Certification course and obtain Texas Civil Process Certification.			
Full time deputies with Civil Process Certification	100%	83%	83%
Goal: Implement fully electronic methods of document retention for all paperwork generated by Constable Pct #2.			
Evaluate retention policies	90%	95%	98%
Scan and shred all documents where retention of originals is not required	90%	95%	98%
Goal: Increase process serving efficiency and timeliness.			
% Papers served within 24 hours of receipt	94%	95%	98%
Goal: Develop and implement training and education programs geared toward students and young adults.			
Meet with each school to provide material on drug awareness, bullying and general safety	75%	75%	100%
Meet with each school to provide education on sexual assault, domestic/dating violence and stalking	75%	75%	100%
Goal: Develop a customer service initiative directed to attorneys and local businesses.			
Compile a database of all businesses that provide papers for civil service	70%	100%	100%
Compile a database of all attorney's offices that provide papers for civil service	30%	100%	100%
Complie a database of all apartment complexes within Pct 2 and send correspondence offering services	60%	90%	100%
Goal: Improve Constable Precinct 2 police vehicle fleet			
Continue to perform routine and required maintenance and upkeep of police vehicles	100%	100%	100%
Have all Constable Precinct 2 vehicles be police equipped with Chevrolet Tahoes.	71%	86%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #3 *G/L# 01·60·53*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$667,953	$677,670	$716,757
Operations	$43,082	$55,584	$48,727
Capital	$37,495	$0	$0
Total	$748,530	$733,254	$765,484

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The Training and Education Budget presents a challenge each year. Our department has the Odyssey SME for the Constable's Offices and this year we had to request funds from another department to be able to send our SME to the conference. This conference is invaluable to stay current with the changes of Odyssey to better utilize the system and maximize efficiency.
- Current salary guidelines presented a challenge this year. In January of 2016 we had a vacancy to fill and it was very difficult to find a qualified applicant due to the current pay scale. Denton County offers many benefits, but salaries, especially law enforcement salaries are still below average.
- Our department obtained new updated body cameras this current budget year. These cameras are more durable and have longer battery life. The cameras bring accountability for the deputies and help reduce liability thus protecting the county from law suits.
- Due to the increased civil process workload, we have been able to maintain two deputies to work outstanding warrants. This has substantially reduced the number of projected warrants cleared.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue tracking summons, subpoenas, citations and warrants received.			
Juvenile Summons/Subpoenas Received	306	265	250
Summons/ Subpoenas (Criminal & Civil) Received	362	325	330
Tax Citations & Tax Warrants Received	371	350	325
Goal: Obtain training for two of our deputies in simmunition for more realistic force on force training.			
Training and certification for two deputies	0	0	1,190
Cost of simmunition weapons	0	0	1,816
Cost of simmunition rounds	0	0	499.4

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #4 *G/L# 01·60·54*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$613,346	$664,400	$692,891
Operations	$58,053	$60,481	$97,838
Capital	$38,994	$31,320	$0
Total	$710,392	$756,201	$790,729

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment: Continue to provide necessary items for the safety of Deputies and Office Administration to maintain the pace of an ever changing work environment.
- Accomplishment: Further assist and foster working relationships with local Law Enforcement Agencies.
- Accomplishment: The annual Medal of Honor Escorts participation increases yearly. National recognition for the escort for Denton County and surrounding Law Enforcement and Fire Agencies.
- Accomplishment: Installation of State of the Art Audio/Video systems in all Patrol vehicles as well as administration vehicles.
- Accomplishment: Increased professional appearance with uniform selection and badge modifications.
- Challenge: Adjusting to the decriminalization of Truancy and its effect on workload within the office.
- Challenge: Working with all county departments in regards to relocating into a new Government Center. Making sure all the preparations necessary to provide a smooth transition.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Goal: Increase training provided for both deputies and office personnel..			
Deputy training hours	606	500	700
Volunteer to specific civic organizations	200	300	400
Continue working with Tyler Technologies to keep updated with the continuous updates & changes within Odyssey 10.	10	20	30
Goal: Increase warrant clearance %.			
Warrant attempts	3,229	4,420	5,000
Warrants cleared by fines paid	836	1,108	1,300
Cold calling on outdated warrants saving fuel	500	750	1,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #5 *G/L# 01·60·55*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts, serve hot check warrants for the Criminal District Attorney's Office and provide funeral escorts. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$681,330	$715,283	$745,411
Operations	$47,931	$46,602	$99,956
Capital	$111,182	$0	$88,000
Total	$840,443	$761,885	$933,367

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- With the addition of another Deputy position authorized by the Commissioners Court in 2015, we have been able to assign an additional Deputy to focus most of his shift on outstanding Hot Checks and Traffic Warrants out of the JP#5 office. This Deputy is also assigned a small area of civil process in the Aubrey/Providence area. This additional position has resulted in an increase in revenues to the County due to fine and warrant payments. The Office staff of our Department also assist the Warrant Deputy by making contact with Defendants by phone and postal mailers in an effort to get them to take care of their warrants which also results in additional county revenue through warrant clearance.
- Prior to the Budget year of 2014/2015, the Commissioners Court granted approval for the purchase of (6) body camera/ car camera combo packs to replace inoperable in-car camera systems from the previous administration. The systems were relatively new on the market and were relatively inexpensive allowing us to outfit each Deputy and each vehicle with a system and save the County several thousand dollars. Utilizing the cameras over the last two years we have had a variety of mechanical problems with the units and in some cases have been unable to video record necessary events out in the field that were needed for the filing of civil and criminal cases. We have had one camera sent back and repaired and four cameras sent back and completely replaced. The camera systems need to be updated and replaced with a reliable and tested product like the Watch Guard system. The liability factor of not having a reliable camera system could be detrimental to the Department during an incident.
- In the past, Odyssey Programs presented challenges to our agency in attempting to track and record certain statistics requested and needed by the Budget Department for yearly Department budget request. Our administration had a meeting with the other five Constables offices, staff from the Budget Department, and staff from the Odyssey program, in an effort to come up with a plan to more accurately track information and statistics to insure that all Constable offices were providing and reporting the same information back on proposed budgets. Agreements were made between the Departments on how to report numbers to the Budget office on the system and Odyssey staff agreed to make changes to Odyssey so that the system would track and report the same information for each Constable agency. It is still not a full proof system but it continues to be enhanced to provide the proper statistics.
- Extra office space was made available to our Department by Commissioner Hugh Coleman who had unused space across the hall from our main office. The four Deputies from this Department were allowed to move to the unused office area out of their one room office in order to utilize the extra space providing a more comfortable and positive work environment for them. The office also had an unused and lockable storage area providing this office with an area to hold and store confiscated property and evidence keeping us from having to request extra financing in the future to construct the needed storage and office space.
- This Department has two aging squad cars that exceed current replacement policy standards. In the previous budget, this Department made a budget request to replace only one of the vehicles to ease the financial burden to the County. The County was unable to fulfill the request for the one vehicle in the previous budget. Two new replacement vehicles are still needed and will be requested for this budget.

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Constable Boydston continues to provide the Departments Deputies and staff with the Texas Commission on Law Enforcement (TCOLE) training above the hours mandated and required by the State of Texas. All of the sworn officers within this Department have earned and have been awarded their Master Peace Officers License. DeputyParrish was assigned as the Departments Range Safety Officer after training and obtaining his Range Officer Certification. He is now the Departments designated Firearms Instructor and conducts and oversees the Departments yearly firearms qualifications.
- The Deputies and Supervisors of this Department continue Constable Boydstons mandate of attempting service of all civil process within the first 24 hours of receiving the paperwork from the Courts to meet the continuing demands of the citizens of this Precinct.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Serve civil process papers in a more timely manner and increase productivity without increasing costs to the County.			
Civil process papers served within 24 hours of receipt	3,331	3,726	4,098
Warrants served	2,523	4,470	4,917
Citizen complaints investigated	1,426	1,452	1,597
Civil process papers received	3,344	3,184	3,502
Goal: Increase inter-agency cooperation with the nine law enforcement agencies that operate within the jurisdiction of Precinct 5 and become more involved with the local school districts.			
Agency assists	193	234	268

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Constable, Precinct #6 *G/L# 01·60·56*

Department/Activity Description

Constables are the chief process servers for the Justice of the Peace courts. These offices serve a variety of judicial processes and notices from justice, county, district and other state courts. They also enforce traffic laws, transport prisoners, and assist other law enforcement agencies and the public as needed. Staff from the Constables' offices also serve as bailiffs to the Justice of the Peace courts and serve hot check warrants for the Criminal District Attorney's Office. Denton County has six Constables, each elected to four-year terms by the voters of Denton County.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$599,097	$620,605	$686,140
Operations	$43,089	$60,549	$62,676
Capital	$0	$42,500	$44,000
Total	$642,186	$723,654	$792,816

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- We have maintained our Active Reserve Deputy Program, reduced arrest warrants on file, increased court Baliff hours and workload on administrative staff.
- We have strengthened our community presence by implementing our residents Crime Watch program and Vacation House Watch program. Our deputies are able to efficiently leave door hanger cards for these two programs whenever they are already out in the field for civil service and warrants. These programs have had positive response from our precinct residents.
- We have totally re-organized our department filing systems and have been using scanning capabilities for all civil documents and warrant history.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to establish contract with Texas Workforce Commission which will allow us to locate and close more warrants and reduce overall costs.			
Warrants closed	868	720	750
New warrants processed	826	420	480
Goal: Continue to make civil process the priority of the department.			
Civil documents processed	5,130	5,500	6,300
All closed Civil Papers attempted, served, returned	5,112	5,300	6,095
Goal: Continue to monitor Eviction Citations and FED's served by Alternative Service .			
FED's processed (Eviction Citations)	3,044	3,550	3,900
FED'S Served by Alternate Service	1,525	2,300	2,600

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Fire and Ambulance Services *G/L# 01·60·60*

Department/Activity Description

Denton County funds volunteer fire departments that provide coverage to all of the unincorporated areas of the County. The Emergency Services Department holds interlocal, mutual aid and emergency management disaster assistance agreements with area fire, rescue and emergency medical services providers. Ambulance funding is determined with a three tier funding formula: readiness, number of runs and number of rural miles served.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$2,382,685	$2,309,837	$2,526,125
Capital	$0	$0	$0
Total	$2,382,685	$2,309,837	$2,526,125

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Maintain fire funding at $500 per call and sustained the $10,000 readiness fee.
- Increase EMS funding to keep the per transport amount sustained at $250. The EMS funding formula is a fixed budget amount and fluctuates based on number of runs. As the number of runs increase the amount paid to EMS agencies per call goes down significantly. Therefore to continue keeping the $250 amount per call we must increase the base budget amount to cover the increase in EMS calls. This increase is due to the population increase throughout the unincorporated areas of the County.
- Continue to maintain and develop countywide task forces for specialized operations and increase training provided to County Departments related to task force or strike team operations.
- Fire Departments within Denton County are continually moving to fully paid or combination departments. Currently, there are only 2 all volunteer departments within the County. This increase in paid staff is directly related to the number of calls for service and can be attributed to the dramatic increase in county population. Many of the municipalities that we contract with for Fire an EMS service have been forced to hire more paid personnel to meet the increase in call volume. The County will need to continue to fund these departments at a comparative rate to be an equal partner in providing fire protections to the citizens in the unincorporated area of the County.
- Continue to maintain and foster relationships with area fire and EMS agencies in Denton County and surrounding counties to better formulate response protocols.
- Host 6 monthly fire chiefs meeting at the County EOC and host special called meetings for the Denton County Fire Chiefs.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase safety of fire and EMS service personnel.			
Additional training hours provided	40	40	80
Task forces providing faster response	3	3	3
Courses provided	1	2	1
Goal: Maintain good relationships with agencies contracting with the County for fire and EMS service.			
Fire departments contracted for service	21	21	21
EMS agencies contracted for service	19	19	19
Training programs for personnel (hours)	80	80	80
Goal: Provide adequate funding to support fire and ambulance services.			
EMS and Fire runs	3,942	4,272	4,363
Population for EMS funding	578,997	582,000	605,000
Rural square miles	471	470	465

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase FY2015 EMS funding amount without lowering population or number of run amount paid			
Amount paid per person transport	248	247	250
Amount per person population	0.50	0.50	0.50
Amount per square mileage	687	689	690

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Department of Public Safety *G/L# 01·60·70*

Department/Activity Description

The Department of Public Safety has two sergeants, two corporals and 18 Highway Patrol troopers assigned to work traffic in Denton County. Four troopers are assigned to commercial vehicle enforcement, and two troopers are assigned to the driver license office along with five clerks and two examiners. Two Motor Vehicle Inspection agents are responsible for supervising the MVI stations in this area. One Ranger provides assistance to local agencies on major criminal investigations. Five CID agents and one CID lieutenant conduct criminal investigations into auto theft, narcotics and criminal intelligence operations. The County furnishes three clerical positions as well as some of the operating expenses and capital equipment.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$190,535	$184,978	$190,701
Operations	$9,071	$11,217	$12,929
Capital	$0	$0	$0
Total	$199,606	$196,195	$203,630

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The Department of Public Safety has made Denton County a much safer community through targeted enforcement practices and criminal investigations that have resulted in the seizure of several hundred pounds of narcotics, recovered stolen property and the apprehension of wanted and/or dangerous criminals.
- Increased visibility on county roadways has garnered voluntary compliance with traffic laws, making driving conditions safer, thus lowering the traffic crash rate. Additionally, increased enforcement of commercial motor vehicle laws was achieved through directed patrols by Commercial Vehicle Enforcement troopers and CMV task forces. Through targeted operations, troopers have significantly increased the amount of narcotics seized on interstate highways in Denton County.
- Agents with the Criminal Investigations Division of DPS continue to initiate investigations into narcotics violations, motor vehicle theft offenses and other special investigations such as transnational gangs and their criminal activities. In addition, these agents lend investigative experiences, techniques and access to crime laboratories to other law enforcement agencies throughout Denton County.
- The Texas Rangers work closely with Denton County Sheriff's office and surrounding agencies on major criminal cases, including homicide, aggravated robbery, and sexual assault investigations. In addition, the rangers will conduct inquiries into allegations of public corruption. As the population of the county increases, so do the requests for assistance from the Texas Rangers from local agencies.
- The Driver License Division personnel in the Denton office provide driver license testing, road testing, and identification cards to about 250 Denton County residents daily. Our current challenge is the limited parking and facility size of the Denton DPS office, which is routinely overflowing with customers and vehicles.
- Regulatory Services division of DPS (RSD) regulates the operations of vehicle inspection stations, private security companies, concealed handgun instructors, precious metal recyclers and ignition interlock device installers. We accomplish this by performing routine unannounced visits to these businesses. This helps to keep illegally inspected vehicles off of the road, unlicensed private security firms from operating, proper concealed handgun licensing classes and ensure ignition interlock systems (vehicle breathalyzers) are properly installed thereby decreasing the amount of drunk drivers in Denton County. This division also investigates individuals or businesses that apply for chemicals or apparatus that are listed on the Department of Public Safety Precursor Chemical controlled list. We perform these investigations to insure that the mentioned chemicals or apparatus are not used in the manufacture of methamphetamines.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase enforcement and visibility on County roads to decrease accidents and increase compliance with traffic laws.			
Reported traffic crashes	328	350	350
Violator contacts	15,861	16,000	16,500

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Aggressively target intoxicated drivers.			
Intoxicated drivers apprehended	90	105	105
Goal: Improve service to driver license customers.			
Wait time in lobby for driver license services	55	55	55
Wait time in lobby for driver license renewals and duplicates	23	23	23
Maintain the current customer service time with a driver's license technician	8	8	8
Goal: For CID to conduct criminal investigations relating to narcotics, transnational gangs, thefts, fraud, and sex offender compliance in Denton County.			
Conduct high risk sex offender compliance investigation	85	85	85
Identify and dismantle criminal street gangs and their associates in Denton County.	65	65	65
Continuing and / or increasing motor vehicle theft investigations which reduces thefts in Denton County	32	35	35
Goal: For Regulatory Services Division to increase unannounced visits in order to lower the amount of non-complaint businesses.			
Vehicle inspection stations visited once a month in Denton County	200	220	240
Private security firms visited	96	106	115
CHL instructors visited	56	59	63

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Alcoholic Beverage Commission *G/L# 01·60·75*

Department/Activity Description

The Alcoholic Beverage Commission is an agency of the State of Texas that provides investigative services in the areas of compliance with state alcohol and beverage laws for establishments that are licensed to sell alcohol on the premises. By legislative mandate, this office is responsible for inspection and regulation of each phase of the business of manufacturing, importing, transporting, storing, selling, advertising and distributing alcoholic beverages, and the possession of alcoholic beverages for the purpose of sale or otherwise. Denton County provides office space, supplies and some equipment for this state office.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$2,536	$3,000	$3,000
Capital	$0	$0	$0
Total	$2,536	$3,000	$3,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2015

- Continue to maintain a full staff including 4 agents, 1 Lieutenant and 1 Sergeant.
- We have been working closer with local law enforcement to identify problem licensed locations. We will focus more on our "priority" spots.
- Assist and educate other agencies in enforcing the Alcoholic Beverage Code.
- Continue to file appropriate administrative and criminal charges.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase the number of undercover operations and focus efforts on "priority spots" to gain voluntary compliance.			
Undercover operations	80	26	55
Public safety investigations	1,754	1,700	1,700
Locations inspected	1,754	1,800	1,800
Complaints investigated	147	150	150
Administrative cases filed	44	45	45
Minor sting attempts	217	250	250
Minor sting sold	33	8	10

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 2014 Homeland Security Grant *G/L# 01·60·81*

Department/Activity Description

The 2014 Homeland Security Grant is a part of the Urban Area Security Initiative Grant Program. The Governor's Division of Emergency Management (GDEM) is administering this grant on behalf of the State of Texas. Funding is to be used in accordance with the Homeland Security Grant Program Guidelines for the fiscal year and must support the goals and objectives included in the State Homeland Security Strategic plan and the Urban Area Homeland Security (UASI) Strategies. Grant funds must be used for projects that support the investments approved by the Department of Homeland Security. These funds were awarded for regional response to emergencies and natural and man-made disasters including; fixed mobile Emergency Operations Center enhancements; various Citizens Emergency Response Team (CERT) equipment and supplies; and for the radio communications bi-directional amplifiers for increased communications from within the building for the Emergency Operations Center and the Sheriff's Office Administration Building.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$53,631	$73,532	$0
Capital	$64,186	$120,211	$0
Total	$117,818	$193,743	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment - Obtain equipment for interpretable functionality of the Mobile Command Unit, Logistic Support Unit and the Emergency Technical Operations Center. $130,000 or 100% complete.
- Accomplishment - Obtain bi-directional amplifiers for increase communications between facilities. $145,000 or 100% complete.
- Accomplishment - Obtain supplies and equipment for growing Denton Co Citizen Emergency Response Teams. $32,974 or 100% complete.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
% of Radio over IP Project Completed	100%	N/A	N/A
Continue to Grow Citizen Emergency Response Team	30%	N/A	N/A
SWAT Team Equipment	100%	N/A	N/A

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 2015 Homeland Security Grant *G/L# 01·60·82*

Department/Activity Description

The 2015 Homeland Security Grant is a part of the Urban Area Security Initiative Grant Program. The Governor's Division of Emergency Management (GDEM) is administering this grant on behalf of the State of Texas. Funding is to be used in accordance with the Homeland Security Grant Program Guidelines for the fiscal year and must support the goals and objectives included in the State Homeland Security Strategic plan and the Urban Area Homeland Security (UASI) Strategies. Grant funds must be used for projects that support the investments approved by the Department of Homeland Security. These funds were awarded for regional response to emergencies and natural and man-made disasters including; fixed mobile Emergency Operations Center enhancements; various Citizens Emergency Response Team (CERT) equipment and supplies; and for the radio communications bi-directional amplifiers for increased communications from within the building for the Emergency Operations Center and the Sheriff's Office Administration Building.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$0	$35,776	$0
Capital	$0	$130,000	$0
Total	$0	$165,776	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment - Obtain equipment for interpretable functionality of the Mobile Command Unit, Logistic Support Unit and the Emergency Technical Operations Center. $130,000 or 100% complete.
- Accomplishment - Obtain bi-directional amplifiers for increase communications between facilities. $145,000 or 100% complete.
- Accomplishment - Obtain supplies and equipment for growing Denton Co Citizen Emergency Response Teams. $32,974 or 100% complete.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
% of Radio over IP Project Completed	100%	N/A	N/A
Continue to Grow Citizen Emergency Response Team	30%	N/A	N/A
SWAT Team Equipment	100%	N/A	N/A

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Texas Parks & Wildlife/Game Warden *G/L# 01·60·90*

Department/Activity Description

Texas Parks and Wildlife game wardens are charged with the responsibility of enforcing game and fish regulations, water safety laws and penal code laws, including trespassing, shooting across or on a public road, and boating while intoxicated as prescribed by the Texas Water Safety Act. Another function is the patrol of area lakes located within the County, including search and rescue operations for missing or overdue fishermen or swimmers. Denton County funds boat stall rental expenses to allow for immediate access to lakes in emergency situations. Other funding includes operating supplies, telephone and radio expenses.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$2,173	$2,462	$2,762
Capital	$0	$0	$0
Total	$2,173	$2,462	$2,762

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Denton County Game Wardens spent over 1770 hours on local lakes, Ray Roberts, Lewisville, and Grapevine and also the creeks and streams that flow into them during FY2016.
- Denton County Wardens made over 16 arrests for Boating While Intoxicated on Lake Lewisville last fiscal year; and over 25 arrests for various offenses that range from drugs to alcohol and hunting and fishing.
- Denton County Game Wardens Filed over 8 Driving While Intoxicated cases last year. They also assisted other agencies with call out for Intoxilizer operation and other evaluations on subjects with impaired driving.
- Denton County Game Wardens performed over 30 programs at local schools and public areas throughout Denton County. They also had more than 130 calls for service from citizens all over Denton County during FY2016.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Strengthen the relationship between Game Wardens and the Denton County Sheriff's Office and other local agencies.			
Increased visibility and enforcement on area lakes to lower the number of drownings	1	0	0
Regulate commercial fish dealers through inspections and enforcement	16	25	30
Assist local law enforcement and citizens of the county with calls for service	75	90	100
Goal: Continue to improve service to Denton County in regards to water safety and hunting/fishing regulation enforcement.			
Criminal cases filed in Denton County	1,800	2,000	2,300
Hours spent patrolling area lakes	2,150	2,150	2,200
Public programs presented	71	75	80
"Boating While Intoxicated" cases filed	24	26	30

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Emergency Services

Department/Activity Description

The Emergency Management Department is a law enforcement agency responsible for enforcing all laws that relate to fire, including arson, insurance fraud, outdoor burning, fire deaths and explosives. The office serves unincorporated Denton County, investigates all fire/explosive-related incidents for cause and origin and conducts criminal investigations. The Litter Abatement department (01.60.80) was merged with the Emergency Management department. This department is responsible for litter abatement, which includes incidents of illegal dumping, illegal septic waste disposal and illegal transport of debris.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$997,998	$1,030,385	$1,083,842
Operations	$191,876	$300,116	$260,047
Capital	$96,349	$6,500	$0
Total	$1,286,223	$1,337,001	$1,343,889

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Performed and conducted educational and awareness training of emergency services responsibilities and expectations to various departments to include Fire Departments, Dispatch, Jailers, Public, Community Groups within Denton County. Provide educational space for Fire Departments, Law Enforcement Agencies, Ham Radio Amateur Radio Emergency Services, and Citizen Emergency Response Teams.
- Continue to update emergency management plans and facility emergency plans to include mitigation programs such as Community Wildfire Protection Plans with Final Approval form the Texas A&M Forest Service with recognition in Commissioner Court.
- The Denton County Hazard Mitigation Action Plan was renewed and approved for another 5 years. In 2011 Denton County included 5 jurisdiction within the Hazard Mitigation Action plan. This year DCES were able to include 28 jurisdiction within the approved plan. This plan was approved by the State of Texas and FEMA.
- Improved and added social media methods to include Facebook, twitter, and google plus to notify citizens for everyday news and emergency occurrences. Updated and utilized CODE RED and NIXLE for county employees and citizen notification during emergency events or general notifications to citizens about potential emergency conditions.
- Completed the placement of DCES boat operations by placing the boat permanently at the Lake Ray Roberts Marina. DCES had issues last year and had to replace the motor on the boat which delayed the placement of the boat. Additionally, DCES purchased a dry dock for the boat to elevate it above water level to protect the boat.
- Continue to maintain and train CERT personnel and programs. Specialized teams consist of REHAB Team, Search and Rescue Team, Damage Assessment Team, and Administrative Teams. The REHAB team responds to fire and law enforcement emergencies by providing them with a place to rest, rehydrate, and takes their vitals to make sure they not overheated or having health related problems. Search and Rescue Team is trained to conduct missing person's searches, evidence recovery, and other type situations needing wide area searches. The Damage assessment team conduct assessment of damage sustained from weather events. The team responded several time during FY2016 including The Colony for tornado damage. The administrative team conducts EOC support functions to include setting up phone banks, and handling EOC administrative activities.
- Coordinated and recovered from major storm and flood related damages received from May and June flooding. This event was declared a Federal Disaster by the President. FEMA personnel have been in Denton County and DCES has been coordinating the reimbursement for expenses related to the weather event from those storms.
- DCES had to overcome a staff reduction due to resignation related to personnel leaving for other positions for higher salaries. The department lost 3 employees and has currently hired two replacement personnel. DCES is currently in the hiring phase for the final open positions. This reduced staffing required a lot of restructuring actions to cover many of the department's areas of responsibility.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Conduct efficient investigations into Illegal dumping including use of surveillance operations to detect, deter and prosecute the crime of illegal dumping.			
% Time dedicated to illegal dumping issues	25%	20%	20%
Time in hour spent Illegal dumping investigations conducted	3	3	3
Time spent for illegal dumping to include on scene, case development, interviews and tracking suspects	20	30	30
Goal: Complete full transition of Records Management System. The department changed to the County Sheriff RMS system and is still working out the transition of records between systems.			
Maintain adequate staffing and equipment to respond to increase efficiency (number of EM Staff)	3	3	3
Coordinated Responses with surrounding agencies and jurisdictions to increase efficiency (average per month)	22	20	20
Coordination Incident Management of emergency incidents within Denton County (Average per Month	18	18	15
Goal: Ensure adequate preparedness of all hazards emergency management programs and emergency services response capabilities.			
Exercises conducted to test existing plans	2	4	4
Training events with emergency responder personnel	4	4	5
Staffing and equipment necessary for emergency response to and recovery from a full spectrum of foreseeable hazards	12	10	13
Goal: Ensure adequate planning for response and recovery, encompassing all foreseeable hazards.			
Review & revise Emergency Management Plan (annexes updated)	2	2	2
Maintain level of participation with municipalities (# of jurisdictions)	27	27	27
Maintain current hazard analysis of Denton County based on historical data. Update the plan time spent per month in %	20%	0%	20%
Goal: Ensure a smooth and coordinated recovery from significant events and provide effective response capabilities to preserve life, property and continuity of government in face of emergency or disaster.			
Conduct training of volunteers for damage assessment teams annually	40	40	60
Request appropriate assistance by preparing disaster declaration and disaster summary outline (Monthly)	3	1	1
Coordinate documentation for submission to the State and Federal government (Annually)	4	2	2
Maintain adequate staffing and equipment to respond to increase efficiency (# of EM staff)	3	3	3
Coordinate responses with surrounding agencies and jurisdictions to increase efficiency (Avg. per month)	22	20	20

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Investigate the origin, cause and circumstances of fires that occur within the unincorporated area including the 34 cities within Denton County.			
Provide required training hours to County Investigators	120	120	160
Average amount of time in hours per investigation on scene	5	5	5
Average time in hours of Fire investigations determined incendiary total time.	65	70	80
Goal: Accurately manage and evaluate Fire and EMS run reports received from Fire departments.			
# of Fire reports evaluated for accuracy, location within unincorporated area received from Fire dept.	2,380	2,460	2,560
# of EMS runs received from EMS agencies evaluated for accuracy, location within unincorporated county area	1,556	1,650	1,750
Hours per week spent evaluating, inputting data and determining eligibility of payment.	18	20	21

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	11	11	11
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: 2013 Homeland Security Grant *G/L# 01·60·98*

Department/Activity Description

The 2013 Homeland Security Grant is a part of the Urban Area Security Initiative Grant Program. The Governor's Division of Emergency Management (GDEM) is administering this grant on behalf of the State of Texas. Funding is to be used in accordance with the Homeland Security Grant Program Guidelines for the fiscal year and must support the goals and objectives included in the State Homeland Security Strategic plan and the Urban Area Homeland Security (UASI) Strategies. Grant funds must be used for projects that support the investments approved by the Department of Homeland Security. These funds were for increased regional interoperability communications equipment of the mobile command unit, logistics support unit and emergency technical operations center; for various Citizens Emergency Response Team (CERT) training, equipment and exercise funds; and will provide the Sheriff's Department with personal protective gear to mitigate Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) for the SWAT Team and support staff.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$52,656	$0	$0
Capital	$0	$0	$0
Total	$52,656	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment - Obtain equipment for the Denton County Sheriff's Office SWAT Team and support staff for various personal protective gear. $42,574 or 100% complete.
- Accomplishment - Continue to enhance regional interoperability communications equipment. $125,435 or 100% complete.
- Accomplishment - Obtain equipment for growing Denton County Citizen Emergency Response Teams. $23,121 or 100% complete.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
% of Radio over IP Project Completed	N/A	N/A	N/A
Continue to Grow Citizen Emergency Response Team	40%	N/A	N/A
SWAT Team Equipment	100%	N/A	N/A

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

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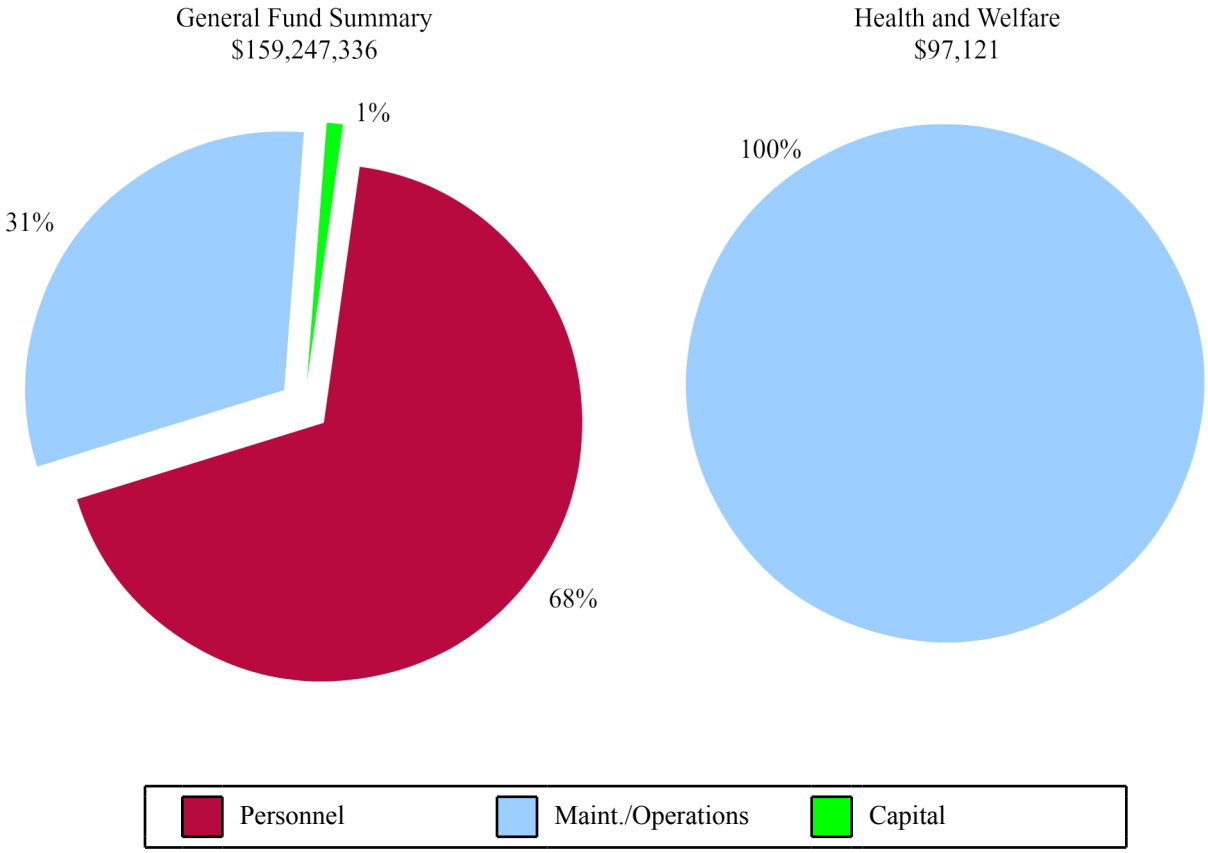
Health and Welfare

Health and Welfare includes the Child Protective Services Department, a state agency that receives partial funding from the County. Services provided by this department include protecting the safety and emotional well-being of children ages 0-17.

Expenditures By Category

General Fund Summary vs Health and Welfare



DENTON COUNTY

Department: Child Protective Services *G/L# 01·70·40*

Department/Activity Description

Child Protective Services, a division of the Texas Department of Protective and Regulatory Services, is charged with the responsibility of protecting the safety and emotional well-being of children between the ages of 0 and 17. The agency protects children from abuse and neglect, helps children recover from abuse and neglect, and secures counseling and other services to help rehabilitate abusive and neglectful parents as mandated through legislation outlined in the Texas Family Code. Denton County funds office rental expense, utilities and other operating expenses.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$73,359	$101,585	$97,121
Capital	$0	$0	$0
Total	$73,359	$101,585	$97,121

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Executed investigations received from the State hotline of abuse and neglect.
- Applied a plan of action for parents through Conservatorship Services for families to work toward reunification.
- Established a plan through Family Preservation Services to remove risk factors and implement safety measures.
- Developed and enhanced effective partnerships with other agencies within the Denton County community to improve services for children and their families.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Conservatorship & Kinship Adoptions: Increase the number of children placed in permanent, loving and safe homes.			
Children in foster care	372	383	390
Children in kinship placement	160	127	135
Children adopted	81	95	110
Goal: Complete investigations thoroughly and effectively to ensure the safety and well being of children.			
Intakes received	4,989	5,500	5,600
Intakes assigned	4,221	4,300	4,500
Investigations completed	3,432	3,600	3,700
Goal: Provide Family Based Safety Services (FBSS) and tools to strengthen families and keep them intact to avoid the removal of children.			
Monthly average of cases opened in the FBSS stage	123	135	140
Children removed in the FBSS stage of service	20	30	35
Monthly average of cases closed in the FBSS stage	238	245	250

STAFFING TRENDS

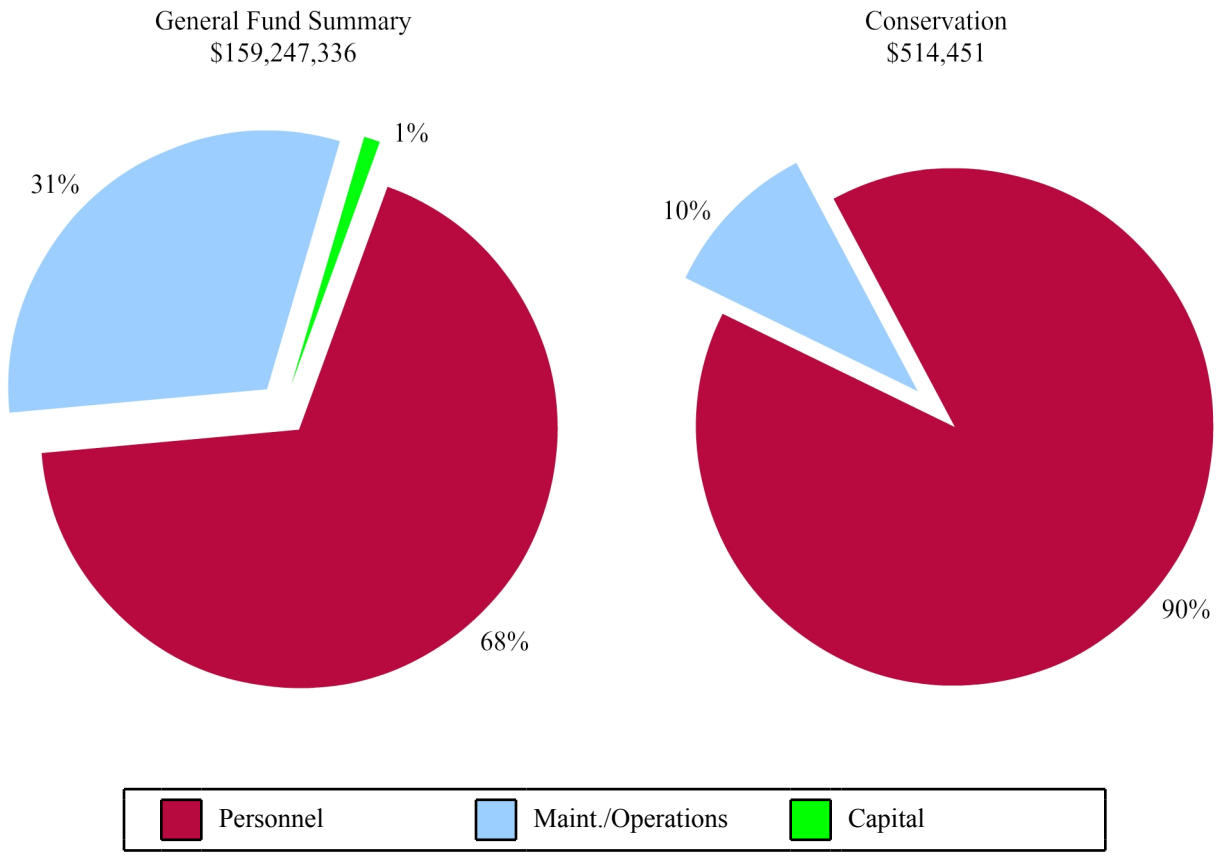
Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Conservation

Conservation includes the County Extension Department. Services include agricultural, horticultural, 4-H programs, and home economic services for the residents of the County.

Expenditures By Category

General Fund Summary vs Conservation



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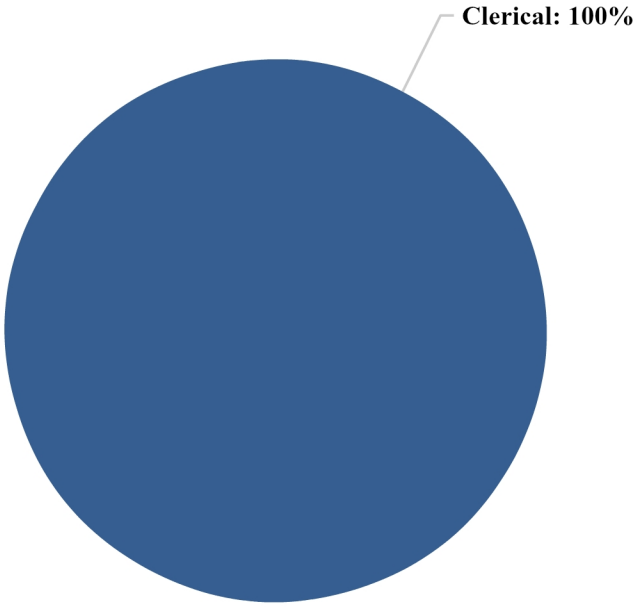
DENTON COUNTY

STAFFING BY CATEGORY
Conservation



	Full-Time	Part-Time	FTEs *
Clerical	9		9
Total	**9**		**9**

* Full-time equivalents

DENTON COUNTY

Department: County Extension *G/L# 01·75·10*

Department/Activity Description

The Texas Agricultural Extension Service of Denton County operates in cooperation with the Commissioners Court to provide reliable current information in all aspects of agriculture, family and consumer sciences, horticulture, ecology, environmental and natural sciences, and rural/urban youth and community development through educational programming.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$308,075	$382,087	$464,139
Operations	$29,722	$54,980	$50,312
Capital	$0	$0	$0
Total	$337,797	$437,067	$514,451

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- In September 2016, we had two vacant agent positions (Family Consumer Science and 4-H). We also moved staff around to fill the newly created 4-H coordinator position which left an administrative assistant vacancy, which was filled for a few months, became vacant and has been recently filled again. A new FCS agent came aboard in November and a new 4-H agent has been hired to start in May 2016, which will mean we are finally fully staffed. With our program growing and dynamic new staff coming on board, our space needs are continually changing and growing. We are seeking out creative and inexpensive options for holding programs and classes. Our Master Naturalists use the Elections facility for their monthly meetings having outgrown our space in the Carroll building. The Master Gardeners are probably going to have to find a new location, besides the Carroll building as well. Both groups currently use Global Spheres in Corinth for their new volunteer training programs.
- The Science with Attitude (SWAt) team (including Master Gardeners, Master Naturalists and 4-H youth and leaders) started a collaboration with Denton ISD's Extended School Day program. SWAT goes into three elementary schools: Newton Rayzor, Sam Houston and Adkins, weekly with a different educational program for 10 weeks. They average 36 kids at each school for these programs. Additionally the SWAt initiated an educational outreach program this fall, providing support in the classroom for different activities, mostly involving science-based programming. Through this outreach, they have reached 3,800 children in schools (both public and private, elementary and upper levels) throughout all of Denton County. Continuing in 2015-2016, Master Naturalists staff the front reception area with a volunteer every day from 10 am to 2 pm. This assists our office in providing high quality service for walk-ins primarily looking for other county or city departments.
- The 4-H program has added 3 new clubs this past year which is a 12% growth. New clubs and spin clubs have been formed in Pilot Point, Denton and Aubrey. The 4-H Robotics program has exploded this year. We recently received a $1,000 grant to buy more kits to be able to support more schools. Currently we have 187 participants in 5 schools and this is an increase of 188%. The potential for this program is immense.
- Denton County AgriLife Extension continues to explore other ways to cut costs but maximize outreach. We have program area Facebook pages for 4-H, Master Gardeners, Master Naturalists, Agriculture, Better Living for Texans and Healthy Living. These have allowed us to promote programs and reach new audiences. We also are working towards a stronger presence on Twitter. Additionally, our administrative staff regularly updates our webpage so that our programs are easily located online. And, the agents continue to have a regular weekly column in the Denton Record-Chronicle that they take turns writing so as to educate and promote in all program areas.
- Better Living for Texans program (BLT) expanded in 2015 and reached over 140 homes throughout Denton County with classes on nutrition. These classes were conducted in Denton, Lewisville, The Colony, Little Elm, Sanger and Krum. Compared to last year, the BLT program had a 235% increase in graduates in which each participant showed improvement in their diets by the end of each series, rating the BLT program as good or excellent. The future plans will be to focus on the newly developed curriculum, a Fresh Start to a Healthier You, and on increasing the number of graduates to at least 250 individuals for the 2016 programming year.
- Agriculture and Horticulture agents have worked together targeting small acreage landowners with two workshops in late winter of 2015. One focused on insects and the other was for prospective fruit and wine grape growers reaching about 100 people. The AGNR program has offered 12 CEU programs and conducts regular certification education for pesticide applicators. As part of a new initiative, the Agriculture agent is now publishing a monthly newsletter that covers timely topics and provides research based recommendations to producers in Denton County with a circulation of approximately 700 people. Publication and distribution costs are minimal as this newsletter is disseminated electronically.

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- The Family & Consumer Sciences Agent created new partnerships with the Area Health Education Center and with Texas Woman's University to recruit volunteers and to offer a healthy cooking school teaching faculty, staff and students how to make over their favorite Hispanic recipes. Davis worked with a group of nutrition and food science majors to train them on making recipe substitutions and giving a quality food demonstration. There were 76 individuals who attended this cooking school. The FCS and Hort agents are collaborating to reach elementary children with the Learn, Grow, Eat & Go! Curriculum which teaches children where their food comes from, exposes them to trying new vegetables, and encourages more physical activity. They are working with Denton ISD, the Hunger Coalition Summer Meals Program and Denton Presbyterian hospital on different outreach programs. In addition, the FCS Agent has secured more than $5,000 in grant funding for a health and nutrition program

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Expand efforts working with county youth in 4-H, Ag in the Classroom (hands-on demonstrations for students in collaboration with the Farm Bureau) and other youth-oriented programs.			
# of Youth and Volunteers	317	406	600
4-H club leader workshops	1	3	9
Goal: Extend the outreach of Texas AgriLife Extension by training more Master Volunteers (Master Gardeners, Master Naturalists, Master Wellness and Money Volunteers).			
Master Gardeners managed	230	266	300
Master Naturalists managed	125	141	155
Contacts made by volunteers	9,500	9,937	10,000
Goal: Assist Denton County residents with horticulture info & educate residents with various other life-enhancing programs.			
Attendees at diabetes education programs	43	55	60
Attendees at "Dinner Tonight, cooking schools."	0	75	200
Attendees at Better Living for Texans programs	140	250	250
Goal: Extend the 4-H experience in the classroom through project based learning experiences in science, technology, engineering, and math (STEM).			
Conducting hands-on STEM clinics to help youth learn about STEM programs.	3	6	12
Robotics enrollment of in-school and after-school programs.	63	127	200
Conduct hands-on STEM workshops for teachers and project leaders.	0	2	8

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	9
No. of Part-Time Employees	0	0	0

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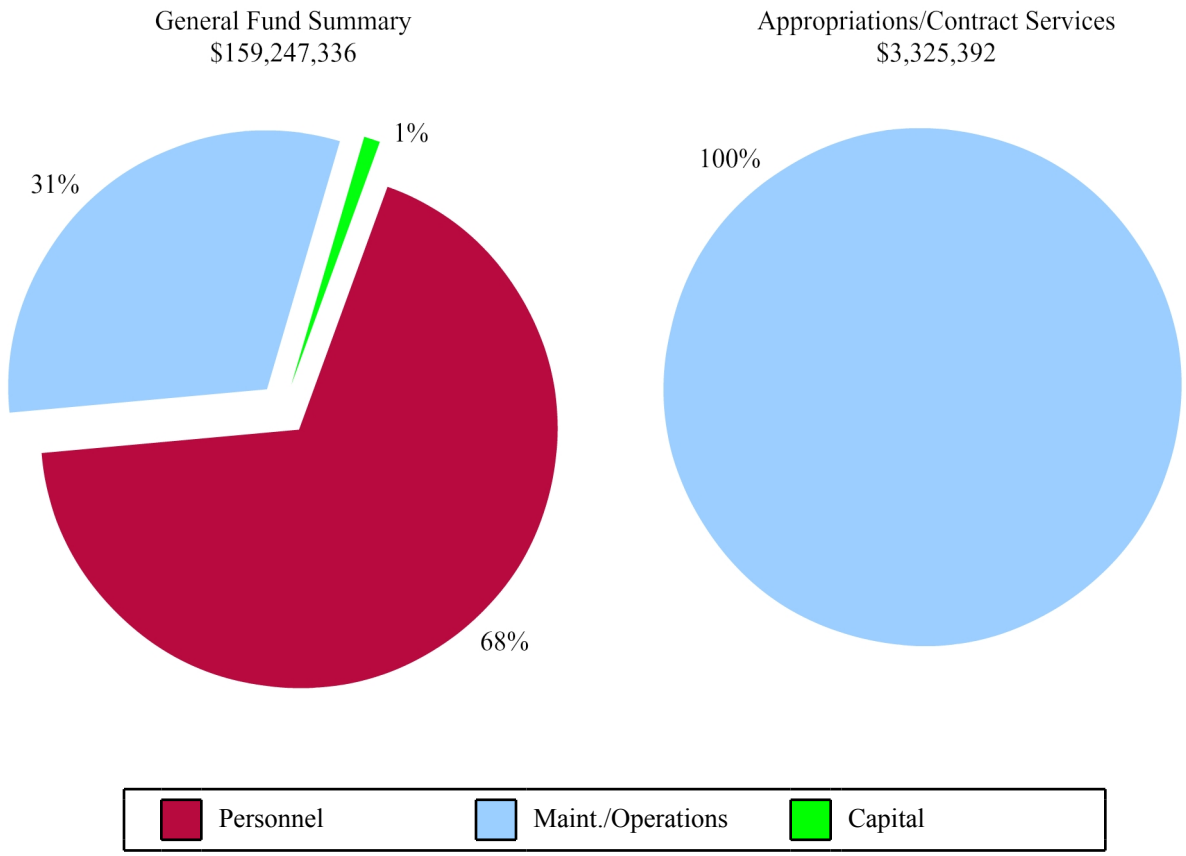
Appropriations

Appropriations includes funding for libraries and other programs that the county contracts with or is obligated to fund by state law.

Expenditures By Category

General Fund Summary vs Appropriations



DENTON COUNTY

Department: Appropriations *G/L# 01·80·10*

Department/Activity Description

The Appropriations department is used to account for various annual appropriations for various county-wide association dues, library funding, and other programs that the County contracts with or is obligated to fund by state law. Funds are included for E-911, the Denton Central Appraisal District appropriation, water conservation programs and other state and federal transportation association dues.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$3,196,034	$3,202,465	$3,325,392
Capital	$0	$0	$0
Total	$3,196,034	$3,202,465	$3,325,392

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Accomplishment: Continue to account for various annual appropriations for various county-wide association dues, library funding, and other programs that the County contracts with or is obligated to fund by state law.
- Challenge: To budget for each association at the proper level since their boards do not typically establish their annual dues until after our budget is adopted.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Setting an accurate budget for our department.			
Agencies funded	26	28	28
Agencies stayed within budget	23	26	26
% of line items stayed within budget	88%	92%	92%
Library funding	$349,990	$340,000	$340,000

STAFFING TRENDS

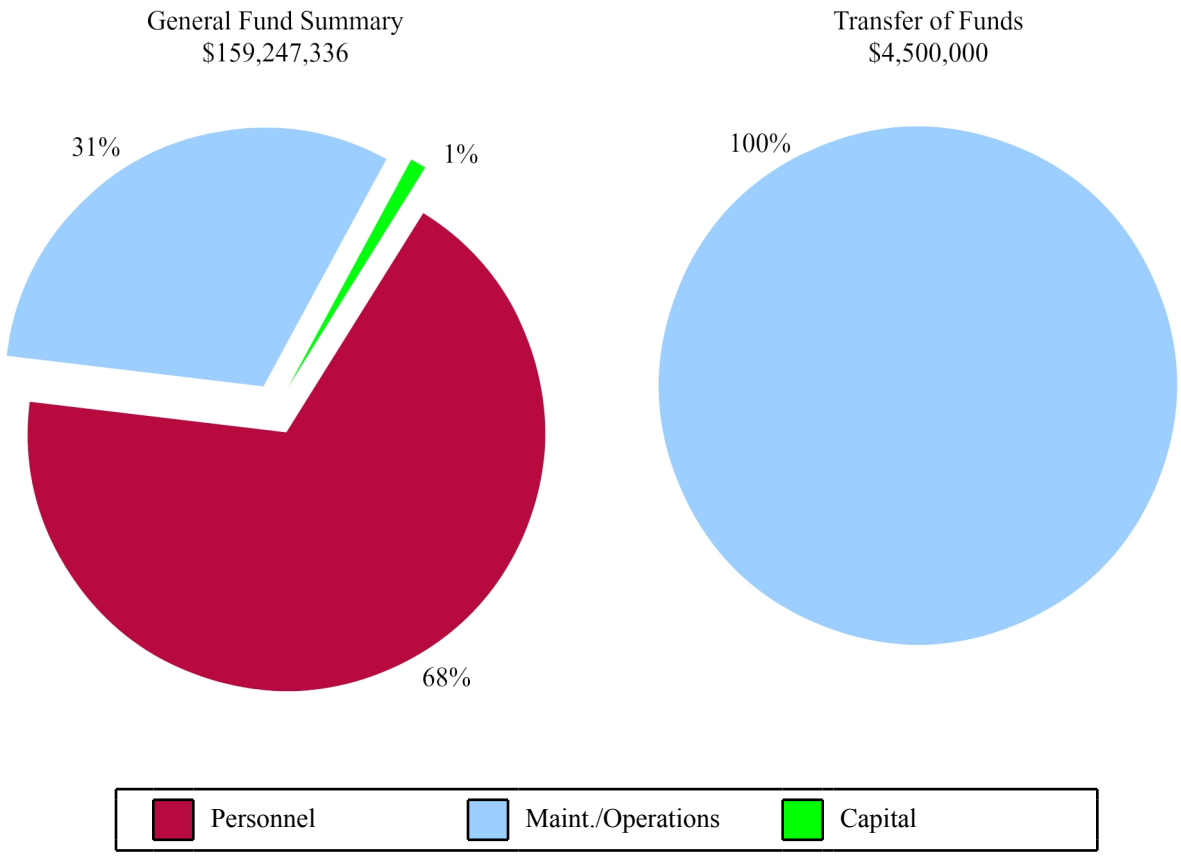
Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Transfer of Funds

This department is used to budget for the Interfund expenditure-type transactions between the General Fund and other governmental-type funds.

Expenditures By Category

General Fund Summary vs Transfer of Funds



DENTON COUNTY

Department: Transfer of Funds Department *G/L# 01·99·10*

Department/Activity Description

The Transfer of Funds Department is used to budget and account for the interfund expenditure-type transactions between the General Fund and all other governmental-type funds. Interfund transactions between the General Fund and non-governmental funds are recorded as expenditures in the originating fund.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$5,424,423	$4,865,272	$4,500,000
Capital	$0	$0	$0
Total	$5,424,423	$4,865,272	$4,500,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- We have been able to transfer funds to the Capital Replacement Fund each year in an effort to pay for capital improvement projects in lieu of issuing long term debt.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to transfer funds from General Fund to the Capital Replacement Fund in lieu of issuing long-term debt.			
Funds transferred to Capital Replacement Fund	$5,101,728	$4,285,000	$4,000,000
Goal: Continue to transfer funds to the Courthouse Security Fund to pay for security guard services contract at the Courthouse-on-the-Square, due to the parameters set forth in the statue that the fee generated in the fund can only pay for security for judicial courts. The Courthouse on the Square houses the Commissioners Court which does not qualify as a judicial court. This transfer of funds simplifies the administration of the contract.			
Funds transferred to Courthouse Security Fund	$46,000	$180,272	$300,000
Goal: Attempt to maintain the current level of funds being transferred to the Jury Fund to pay for expenses above what fees generate.			
Funds transferred to Jury Fund	$193,616	$200,000	$200,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY
2016 - 2017 OPERATING BUDGET
TABLE OF CONTENTS

OTHER FUNDS

Road and Bridge Fund

Fund Summary 313
Staffing by Category 315
Fund Analysis 316
Road and Bridge, Precinct #1 317
Road and Bridge, Precinct #2 318
Road and Bridge, Precinct #3 319
Road and Bridge, Precinct #4 320
Road & Bridge Engineering 322
TexDot Transportation Grant 324

Other Special Revenue Funds

Fund Summaries 325
Staffing by Category 327

District Clerk Records Management Fund

Fund Analysis 328
District Clerk Records Management 329
District Court Technology Fund 330

County Clerk Records Management Fund

Fund Analysis 332
County Clerk Records Management 333
Records Preservation Fee 334

Courthouse Security Fund

Fund Analysis 336
Departmental Summary 337

JP Courthouse Security Fund

Fund Analysis 338
Departmental Summary 339

Juvenile Probation Fund

Fund Analysis 340
Grant A-Mental Health 341

Juvenile Probation Fund (continued)

Juvenile Probation 342
Grant A-Regional Diversion Alternative 344
Juvenile Detention 345
Juvenile Post Adjudication Center 347
Grant A-Basic Court Intake 348
Grant A-Basic Direct Supervision 350
Grant A-Community Program Youth Services 352
Grant A-Community Program Community Based General 354
Title IV-E Federal Reimbursement Grant 356
Juvenile Justice Alternative Education Program (J.J.A.E.P.) 357
Texas Juvenile Justice Department C/Commitment Reduction - Grant 359

Fire Code Enforcement Fund

Fund Analysis 360
Departmental Summary 361

JP Technology Fund

Fund Analysis 364
Departmental Summary 365

Public Health Fund

Fund Analysis 366
Public Health- Environmental 367
Foodborne EPI Grant 368
Primary Health Care Grant 369
Expanded Primary Health Grant 370
FY 2016 Cities Readiness Initiative Grant 371
Public Health- Clinical 372
FY 2017 Cities Readiness Initiative Grant 373
TB Prevention Grant- Federal 374
Immunization Grant IMM (Locals) 375
Project Access 376
Local Public Health Services (LPHS) Grant 377
Tuberculosis State Grant 378
Juvenile Detention Health 379
IDCU/SUREB 380

Indigent Health Care Fund

Fund Analysis 382
Departmental Summary 383

Medicaid DSRIP Program Fund

Fund Analysis 384
Adult Immunization Program DSRIP 385
Diabetes Case Management Program DSRIP 386

Health Care Relief Fund

Fund Analysis 388
Departmental Summary 389

County and District Court Technology Fund

Fund Analysis 390
Departmental Summary 391

Records Management and Preservation Fund

Fund Analysis 392
Departmental Summary 393

Public Health Preparedness Grant Fund

Fund Analysis 396
Public Health Preparedness Grant 2017 397
Public Health Preparedness Grant 2016 398
EBOLA Funding/Public Health Preparedness Grant 399
FY2016 UNIQUE Funding 400

Sheriff's Forfeiture Fund

Fund Analysis 402
Sheriff Forfeiture Fund 403
Sheriff Judicial Purchases 404
Sheriff Treasury Purchases 405

Vehicle Inventory Tax Interest Fund

Fund Analysis 406
Departmental Summary 407

Law Library Fund

Fund Analysis 408
Departmental Summary 409

District Attorney Hot Check Fund

Fund Analysis 410
Departmental Summary 411

D.A. Chapter 59 Forfeiture Fund

Fund Analysis 412

D.A. Chapter 59 Forfeiture Fund (continued)

DA Chapter 59 Forfeiture fund..... 413
DA HOT Check Department 414
DA Treasury Purchases 415

Jury Fund

Fund Analysis 416
Departmental Summary..... 417

Capital Replacement Fund

Fund Analysis 418
Departmental Summary..... 419

Agency Funds

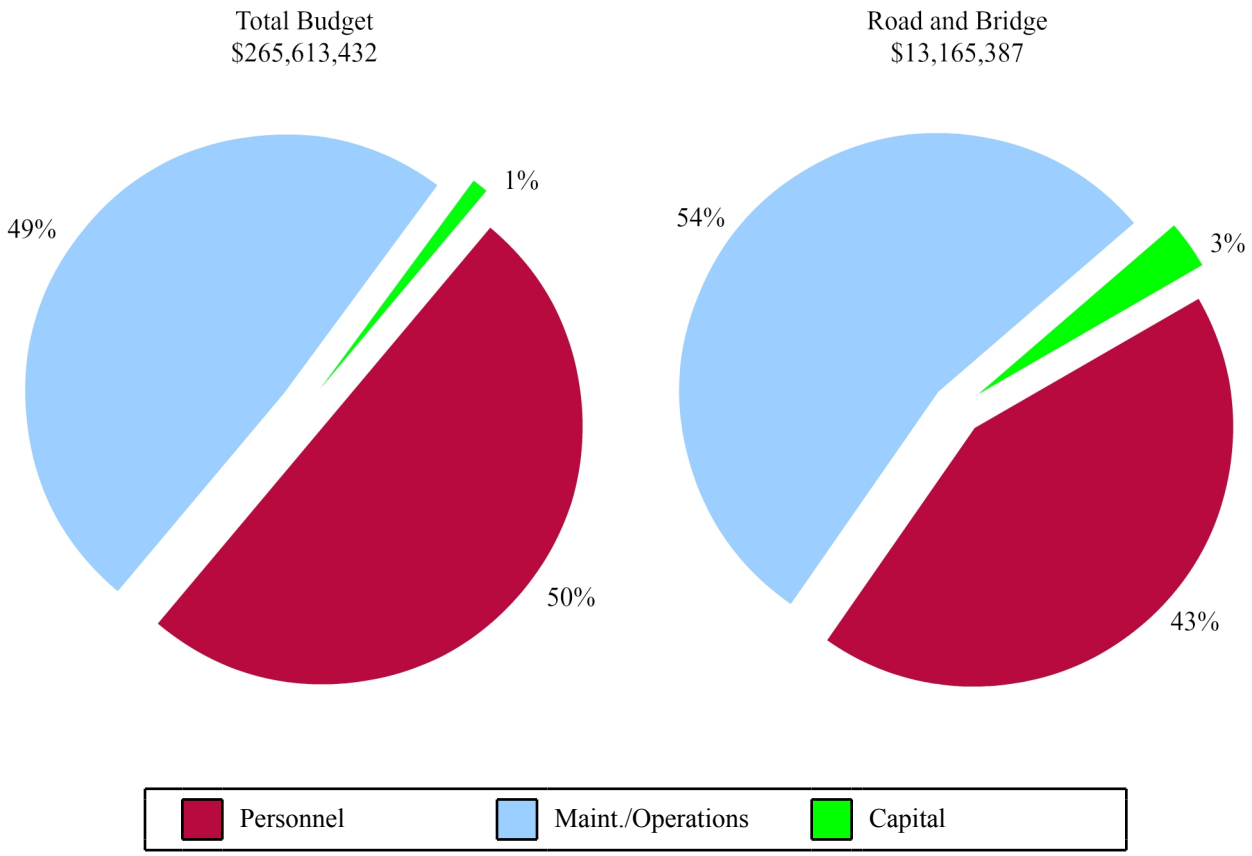
Fund Summary 420

Road and Bridge Fund

Special Revenue Funds are used to account for special revenues that are restricted to expenditures for particular purposes. The Road and Bridge Fund accounts for the operation, repair, and maintenance of roads and bridges. Vehicle registration fees are the primary source of funding. However, a portion is funded by ad valorem taxes.

Expenditures By Category

Total Budget vs Road and Bridge Fund



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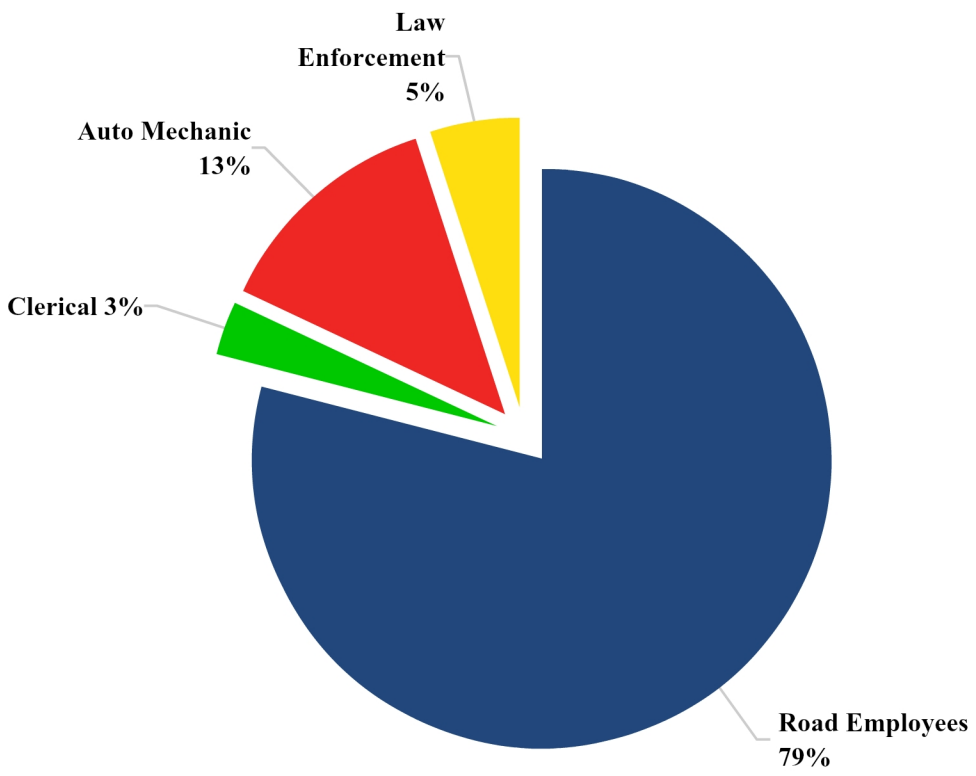
DENTON COUNTY

STAFFING BY CATEGORY

Road and Bridge



	Full-Time	Part-Time	FTEs *
Road Employees	63	0	63
Law Enforcement	4	0	4
Auto Mechanic	11	0	11
Clerical	3	2	4
Total	81	2	82

* Full-time equivalents

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Road and Bridge
Fund #20

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$6,127,070**	**$7,627,170**	**$5,710,766**
Revenues			
Taxes	4,498,307	3,500,000	3,799,621
Auto Registration	6,035,990	6,265,000	6,400,000
Fees	0	0	0
Interest	7,889	18,000	22,000
Intergovernmental	700,721	945,400	222,000
Miscellaneous	30,149	76,000	11,000
Total Revenues	11,273,056	10,804,400	10,454,621
Transfers			
Transfer In	0	0	0
Transfer Out	(43,201)	0	0
Total Transfers	(43,201)	0	0
Total Revenues and Transfers	11,229,855	10,804,400	10,454,621
Funds Available	**17,356,925**	**18,431,570**	**16,165,387**
Expenditures	9,729,755	12,720,804	13,165,387
Total Expenditures	9,729,755	12,720,804	13,165,387
Ending Balance	**$7,627,170**	**$5,710,766**	**$3,000,000**

DENTON COUNTY

Department: Road and Bridge, Precinct #1 *G/L# 20·85·10*

Department/Activity Description

Road and Bridge, Pct. 1 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses are budgeted based on the number of road miles and projects for each precinct. This precinct is responsible for maintaining 360.41 miles of County roads.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,368,286	$2,437,490	$2,731,847
Operations	$1,878,811	$2,738,545	$3,461,802
Capital	$69,074	$496,130	$55,022
Total	$4,316,171	$5,672,165	$6,248,671

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- R&B East worked hard to keep up with new products and materials used in road repair and paving to produce more durable and improved roads.
- Worked with the Engineering Department to maintain a drainage system that through positive flow insures the safety of citizens and longevity of the road system.
- We have expanded our safety program, thereby decreasing injuries and accidents. We are continually improving our safety training and anticipate an improvement in work efficiency and overall production.
- Our recently acquired equipment has helped improve and increase work productivity. Our goal is to pave and chip seal more roads this fiscal year and performing more of this work in-house to save money.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Pave and Chipseal as many roads as possible.			
Miles of asphalt pavement laid on gravel roads	16	16	16
Miles of two course seal coating applied over gravel	14	14	14
Goal: Decrease the number of accidents involving county employees, equipment or vehicles.			
Accidents involving county equipment or vehicles	1	1	1
Accidents resulting in physical harm or injury	0	0	0
Goal: Identify and replace undersized culverts and those in poor condition with box culverts.			
Large culverts replaced	8	8	8
Culverts replaced	16	16	16

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	39	40	40
No. of Part-Time Employees	1	1	1

DENTON COUNTY

Department: Road and Bridge, Precinct #2 *G/L# 20·85·20*

Department/Activity Description

Road and Bridge, Pct. 2 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements within the county road policy and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses are budgeted based on the number of road miles and projects for each precinct. The road mileage maintained by this precinct is 6.99 miles.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$142,359	$230,000	$230,000
Capital	$0	$0	$0
Total	$142,359	$230,000	$230,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Improvements and repair were made to 10 county roads including Carrollton Government Center this year.
- Increased new and replaced traffic signs from 38 to 62 due for older signs that have deteriorated and were in major need of replacement.
- Culverts were not cleaned out or repaired according to Denton County policy.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Work with local municipalities to maintain safe driving conditions for citizens.			
Interlocal agreements instituted	4	5	5
Goal: Maintain safe county roads and install traffic signs when necessary to assist with safety issues.			
Road repairs completed	10	15	20
Traffic signs replaced	62	50	50
Hours of labor spent on road repairs	1,424	1,600	1,700
Goal: Continue with the road culvert maintenance plan in order to avoid drainage issues on county roads.			
Road culverts maintained	7	17	17

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Road and Bridge, Precinct #3 *G/L# 20·85·30*

Department/Activity Description

Road and Bridge, Pct. 3 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventive maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. There are currently no county maintained roads or bridges within Precinct #3. This precinct includes three roads that are partially in an unincorporated area for a total of 1.41 miles.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$0	$273,000	$273,000
Capital	$0	$0	$0
Total	$0	$273,000	$273,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- FY 2016 was a record amount of rainfall which left several of our roads in need of repair. With the declaration of a disaster Road & Bridge West was able to claim re-imbursements through FEMA.
- With the repairs to our “flood damage" roads taking priority, our preventative maintenance and paving schedule were greatly impacted.
- Along with the flood and competing with TxDOT our vendors lacked in supplying our department with Asphalt and Flexbase. This became a major factor in our ability to repair and construct our roads in a timely manner. We hope that 2017 will prove to be better year.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to provide general maintenance and assist local cities with a cost-effective method of maintaining roads.			
Interlocal agreements with Lake Dallas	0	1	1
Interlocal agreements with Hickory Creek	0	0	1
Preventive maintenance plans instituted	1	1	1
Maintenance hours in Lake Dallas	0	200	200
General maintenance hours	5	100	100
Goal: Continue to run our preventative maintenance program successfully.			
County roads maintained	3	3	3
Citizens complaints responded to	2	2	2

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Road and Bridge, Precinct #4 *G/L# 20·85·40*

Department/Activity Description

Road and Bridge, Pct. 4 is responsible for maintaining County roads and bridges in unincorporated Denton County, including preventative maintenance, emergency maintenance, installation of road signs, tree trimming and removal, drainage improvements and mowing of County right-of-way. During inclement weather, this division is responsible for closing roads as needed to insure public safety in flooding or icing conditions. This department is also responsible for mowing right-of-way, trash pickup, and other projects as needed. Expenses are budgeted based on the number of road miles and projects for each precinct. County road miles maintained by this precinct total 247.78 miles.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,217,636	$2,295,425	$2,613,389
Operations	$1,827,846	$2,428,000	$2,667,550
Capital	$268,248	$372,700	$314,908
Total	$4,313,730	$5,096,125	$5,595,847

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- The Road & Bridge West facility in Argyle received a much needed renovation in 2016. The newly remodeled office areas and break room are enjoyed by all the employees and visitors. We anticipate completing phase 2 of the renovation to improve the locker and bathroom area for the crew in 2017.
- The department completed our remaining reconstruction projects under the CERTZ grant infrastructure projects. A total of 7 miles were reconstructed during FY 2015 and FY 2016.
- FY 2016 was a record amount of rainfall which left several of our roads in need of repair. With the declaration of a disaster Road & Bridge West are able to claim reimbursements through FEMA.
- With the repairs to our "flood damage" roads taking priority, our preventative maintenance and paving schedule were greatly impacted.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue an efficient and effective maintenance program and work with residents to meet standards so that the county can accept their roads for maintenance.			
Miles of road accepted for maintenance	0	0.20	1.00
Requests for assistance completed	196	174	125
Maintenance cost per mile for asphalt roads	$10,580	$12,000	$12,000
Maintenance cost per mile for chip seal roads	$13,500	$15,000	$15,000
Maintenance cost per mile for gravel roads	$4,250	$5,000	$5,000
Goal: Maintain safe driving surfaces for all who travel county roads while we are working on continuing upgrading and reconstruction projects.			
Miles of roads reconstructed	7.00	10.00	10.00
Miles of roads upgraded from gravel to asphalt	7.25	3.00	3.00
Labor and equipment hours spent on road repairs	4,911	5,000	5,000
Goal: Identify and replace bridges and culverts that are in poor condition, or undersized.			
New bridges built	0	0	1
Large culverts replaced	0	1	1

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Effectively maintain right-of-way and ensure positive flow of drainage system and trim overgrown trees and brush from Right of Way (ROW).			
Labor and equipment hours spent tree trimming	3,215	2,500	2,500
Labor and equipment hours spent on drainage	2,306	2,300	2,300
Labor and equipment hours spent on road surface repairs	2,570	3,000	3,000
Goal: Continue to contract with cities, when feasible, to provide them with a cost effective method of maintaining their roads.			
# of Interlocal agreements entered	3	3	3

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	38	38	38
No. of Part-Time Employees	1	1	1

DENTON COUNTY

Department: Road and Bridge Engineering *G/L# 20·85·50*

Department/Activity Description

The Road and Bridge Engineering Department provides guidance and direction of all planning, design and construction of capital and development projects with Denton County, while maintaining a commitment to cost effective customer service. This department is responsible for ensuring compliance of projects within the Denton County Subdivision Rules and Regulations, the National Flood Insurance Program, Storm Water Management Program and review of floodplain submittal for FEMA.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$268,922	$229,644	$353,243
Operations	$97,895	$309,360	$464,626
Capital	$0	$0	$0
Total	$366,817	$539,004	$817,869

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Held a Household Hazardous Waste event in Lantana and most of our vouchers were used at this event.
- With the departure of the Storm Water/ Construction Manager, the position was re-evaluated and a new Lead Road Construction Inspector position was created. The position has been filled with a person with over 30 years' experience.
- With changes in staff and responsibilities, utility permitting process is maintaining an average of 24 to 28 hour turnaround time from receipt to response. Approval letters are generated via the database and emailed back to the utility company requesting the permit.
- Managed the design of 18 road projects and construction of 12 of those projects. The remaining design projects should go to construction in FY 2016.
- Two new Engineers were hired and therefore road and bridge projects are starting to pick up and our roles are expanding in the bid collection process. With the addition of the two new Engineers, the relationship between Road & Bridge and Public Works is becoming less stressful and more efficient as we are now working together more as a team.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Evaluate and improve the subdivision review process.			
Average days for subdivision plan review	8	7	7
Subdivisions reviewed	15	17	19
Subdivisions approved	15	17	19
Goal: Provide direction and guidance for road and drainage project.			
Road and drainage projects reviewed	8	10	12
Road and drainage construction projects reviewed	6	9	9
Road projects managed	50	50	50
Goal: Maintain current time-frame for processing utility permits.			
Average days to process utility permit	2	2	1
Permits issued	101	120	150
Update utility permit Landmark database	80	100	100
Goal: Increase employee participation in training programs.			
% of departments participating in at least 3 programs	100%	100%	100%
Employees in attendance during training sessions	2	3	3

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: TEXDOT Transportation Grant *G/L# 20·85·60*

Department/Activity Description

Denton County entered into an Infrastructure Fund Grant Agreement with the Texas Department of Transportation for the repair of transportation infrastructure projects located in areas of the state affected by increased oil and gas production. The County was required to prioritize its choice of projects to be performed with the grant funds including an estimated time-frame for construction to be completed for each project. The county is required to provide 25% in matching funds towards each specific road project. Projects identified for funding include; Tim Donald Road, Pruitt Road, B. Judge Lane, Bill Cook Road, Jackson Road, and AA Bumgarner Road of which all are located in Commissioner Precincts #1 and #4.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$633,880	$910,510	$0
Capital	$0	$0	$0
Total	$633,880	$910,510	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Attempt to complete various road projects affected by oil and gas production identified for funding.
- Identified county funds within the road and bridge budgets for our 25% matching portion.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Enhance county roads that have received substantial damage from oil and gas production within the County.			
Number of Roads Identified for Funding	6	N/A	N/A
Number of Road Projects Completed	5	1	N/A
Percentage of Road Projects Completed	83%	100%	N/A

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Other Special Revenue Funds

Special Revenue Funds are used to account for revenues that are restricted to expenditures for particular purposes.

District Clerk Records Management Fund
This fund accounts for receipt and expenditure of records preservation fees assessed by the District Clerk and is restricted to records preservation functions.

County Clerk Records Management Fund
This fund accounts for receipt and expenditure of records preservation fees assessed by the County Clerk and is restricted to records preservation and management.

Courthouse Security Fund
This fund accounts for the County's costs for providing security services for the various courts. This is funded totally by fees collected for document filings.

Justice of the Peace Courthouse Security Fund
One quarter of the fees collected for the Courthouse Security Fund are deposited in this fund and can only be used for the security purposes for a justice court that is located in a building that is not the courthouse security services.

Juvenile Probation Fund
This fund accounts for the County's costs of administering the County's Juvenile Probation and Detention Departments, primarily funded by taxes, fees, and intergovernmental revenues.

Fire Code Enforcement Fund
This fund was established to account for fees collected. Funds may be used only for the administration and enforcement of the fire code.

Justice of the Peace Technology Fund
This fund accounts for the County's costs of technological enhancements for a Justice Court, primarily funded from fees accessed upon conviction of a misdemeanor offense.

Public Health Fund
This fund accounts for the County's cost of administering the County Health Department, and is funded from tax revenues and fees for service.

Indigent Health Care Fund
This fund accounts for the County's costs for providing medical care to indigent County residents. The funding is primarily from property taxes.

Health Care Relief Fund
This fund accounts for the receipt of monies from the Tobacco Settlement and interest earnings. Funds are used to provide funding for various Non-Profit Agencies.

County and District Court Technology Fund
This fund accounts for the County's costs of technological enhancements for County and District Courts, primarily funded from fees accessed upon conviction of an offense in a County or District Court.

Records Management and Preservation Fund
This fund accounts for the receipt and expenditure of records preservation fees assessed by the District and County Clerks, and are restricted to preservation projects.

Public Health Preparedness Grant Fund
This fund accounts for grant funds that are used for the development of a plan to handle bioterrorism threats and events. Funds will be used to implement a state-wide Health Alert Network with other public health partners.

Medicaid DSRIP Program Fund
This fund accounts for a program called Delivery System Reform Inventive Payments (DSRIP) which creates federal matching dollars for selected initiatives that have preventative potential for two programs for adult immunization and diabetes case management.

Sheriff's Forfeiture Fund
This fund accounts for the use of criminal investigation funds awarded by court order to the Sheriff's Department.

Vehicle Inventory Tax Interest Fund
This fund accounts for interest revenues earned by the Tax/ Assessor Collector on vehicle inventory tax receipts collected during the fiscal year. Funds can only be spent to defray costs of the collection program.

Law Library Fund
This fund accounts for the costs of providing jury services for the district, county, and justice courts. Funding is primarily from property taxes.

District Attorney Hot Check Fee Fund
Expenditures from this fund were at the sole discretion of the DA pursuant to Statute to be used to defray the salaries and expenses of the office. The fund was eliminated in FY2015.

District Attorney Chapter 59 Fund
This fund accounts for the use of criminal investigation funds awarded by court order to the Criminal DA's office.

Jury Fund
This fund accounts for the costs of providing jury services for the district, county, and justice courts. Funding is primarily from property taxes.

Capital Replacement Fund
This fund is used to account for the major capital needs of the County including the acquisition and construction of major capital facilities.

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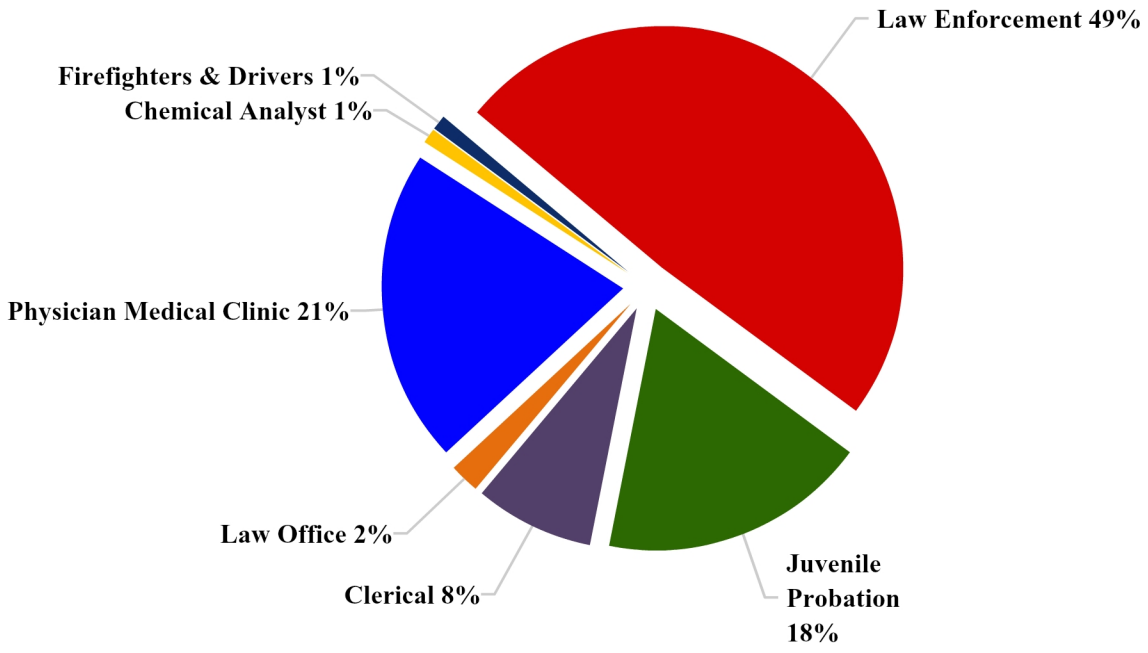
DENTON COUNTY

STAFFING BY CATEGORY
Special Revenue Funds



	Full-Time	Part-Time	Total
Chemical Analyst	2	0	2
Firefighters & Drivers	2	0	2
Law Enforcement	119	0	119
Juvenile Probation	42	1	42.5
Clerical	12	1	12.5
Law Office	2	0	2
Physician Medical Clinic	54	2	55
TOTAL	**233**	**4**	**235**

DENTON COUNTY

FY 2017 Budget-Fund Analysis
District Clerk Records Management Fund
Fund #21

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$108,026**	**$138,381**	**$145,249**
Revenues			
Fees	140,418	145,000	145,000
Interest	133	500	800
Total Revenues	140,551	145,500	145,800
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	140,551	145,500	145,800
Funds Available	**248,577**	**283,881**	**291,049**
Expenditures	110,196	138,632	213,014
Total Expenditures	110,196	138,632	213,014
Ending Balance	**$138,381**	**$145,249**	**$78,035**

DENTON COUNTY

Department: District Clerk Records Management Fund *G/L# 21·20.45*

Department/Activity Description

This department was created by the Texas Legislature effective to provide for records preservation functions of the District Clerk's Office. This budget will be fully supported by the fees collected. Funds are to be used to support any necessary materials and staff needed to provide for records management with the District Clerk's office.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$25,431	$28,247	$44,324
Operations	$19,903	$10,385	$33,690
Capital	$0	$0	$0
Total	$45,334	$38,632	$78,014

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- We are working towards a paperless system in regards to court files. However, we will still forward "critical" documents (judgements, divorce decrees, ect) to the Records Management department for microfilming as backup to the scanned images in Odyssey. New business processes are being developed to handle the processing of those documents since they are no longer maintained in a physical case file.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Better organize and scan administrative documents.			
Case files transferred from microfilming	15,711	15,250	14,750

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	1	1	1

DENTON COUNTY

Department: District Court Technology Fund *G/L# 21·20.46*

Department/Activity Description

SB 1685 created a dedicated District Court Records Technology Fund and authorizes District Clerks to collect an additional fee not to exceed $5 per certain types of filings. The bill provides that these funds be used only for the preservation and restoration of the District Court records archive. This bill authorized the Commissioners Court to adopt a records archive fee for deposit in the District Court Records Technology Fund as part of the County's annual budget. The purpose of this department is to identify older books and case records which can be considered of historical value. Services of professionals will be employed to restore any books and/or cases which have deteriorated to ensure the preservation of current and future documents, ledgers, etc.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Personnel	$25,431	$0	$0
Operations	$39,430	$100,000	$135,000
Capital	$0	$0	$0
Total	$64,861	$100,000	$135,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Additional boxes of case records dated from the late 1800's restored and preserved.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Restore and preserve as many boxes of case records and books as possible.			
Boxes of case records restored and preserved	5.5	7.5	7
Books of case records restored and preserved	0	0	24

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

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FY 2017 Budget-Fund Analysis
County Clerk Records Management Fund
Fund #22

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$1,912,202**	**$2,268,932**	**$2,989,732**
Revenues			
Fees	3,095,521	3,162,000	3,162,000
Interest	2,309	10,000	15,000
Total Revenues	3,097,830	3,172,000	3,177,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	3,097,830	3,172,000	3,177,000
Funds Available	**5,010,032**	**5,440,932**	**6,166,732**
Expenditures	2,741,100	2,451,200	2,765,250
Total Expenditures	2,741,100	2,451,200	2,765,250
Ending Balance	**$2,268,932**	**$2,989,732**	**$3,401,482**

DENTON COUNTY

Department: County Clerk Records Management Fund *G/L# 22·10·20*

Department/Activity Description

The County Clerk is mandated to provide archival copies of all records stored for permanent retention within the County Clerk's Office. The Records Preservation Fund is self-supported by an optional $5 fee for all record filings in the County Clerk's Office, with the funds to be used specifically for records preservation projects and expenses. The collection of this fee is at the discretion of the County Clerk, and approval of expenditures requires Commissioners Court authorization. This department includes salary, benefits and operating expenses for staffing and microfilming and imaging expenses.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$321,711	$0	$0
Operations	$772,367	$711,200	$1,025,250
Capital	$0	$0	$0
Total	$1,094,078	$711,200	$1,025,250

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Lobbied for the ability to open Flower Mound with passport acceptance capability, in part due to the continued high level of service that Denton County provides to passport customers. Employees of the Denton County Clerk's office are also frequently recognized in the "kudos" section of the regional newsletter distributed by the United States Passport Agency to all acceptance facilities.
- Received Award of Excellence from the State of Texas Vital Statistics Unit for Denton County's continued efforts to insure that birth, death, and marriage records are filed accordingly and meet all requirements by law.
- A huge challenge encountered is only one (1) vendor was approved by the State of Texas to supply paper for birth certificates and death certificates. This vendor is requiring a five hundred dollar ($500) set up fee per paper size each time an order is placed. The clerk's office uses three (3) different sizes meaning before the order is placed there is a $1500 charge, plus increased cost per copy.
- After completing the RFP process for the records management system, successfully trained all twenty one (21) employees over a month long time period with no impact on the public service we provide.
- Open new location in Lewisville which is an increase in revenue and convenience for constituents. Per their request, taking over vital records for the City of Lewisville.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue timely management of all records despite increased volume.			
Plats filed	482	500	525
Real property records	149,359	150,000	150,250
Passports	19,042	19,250	20,000
Marriage licenses	3,292	3,575	3,925
% of document indexed within 48 hours	100%	100%	100%
Average turnover on recording mail	1 day	1 day	1 day
Average turnover on filings returned via mail	7-10 days	7-10 days	7-10 days

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	6	0	0
No. of Part-Time Employees	1	1	0

DENTON COUNTY

Department: Records Preservation Fee *G/L# 22·10·21*

Department/Activity Description

This department accounts for the optional $5 fee for all record filings in the County Clerk's Office, with the funds to be used specifically for records preservation projects and expenses. The collection of this fee is at the discretion of the County Clerk, and approval of expenditures requires Commissioners Court authorization.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$1,647,022	$1,740,000	$1,740,000
Capital	$0	$0	$0
Total	$1,647,022	$1,740,000	$1,740,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Denton Vitals office received the Five Star Award from the Texas Department of State.
- We have implemented taking personal checks or credit cards over the phone.
- We continue to increase our Electronic Filings .
- Four of are vital clerks are certified in Acknowledge of Paternity .
- We redesigned and streamlined our operations in the Carrollton office to better serve the constituents of Denton County.
- Took part in educational and improvement opportunities by attending the 60th Annual Vital Statistics Conference.
- The office participated in the UNT Job Shadowing Program.
- Staff continues to attend Passport Acceptance Training and meet the demands and scrutiny of the federal government.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve website by making it more user friendly for bulk data requests, approvals and fulfillments.			
FTP bulk data requests with same day turnaround	988	864	928
Odyssey bulk data requests with same day turnaround	556	592	656
Goal: Continue timely management of all records despite increased volume.			
Plats filed	356	440	500
Real property records	159,012	162,000	164,200
Passports	14,776	15,886	16,700
Marriage licenses	3,084	3,425	3,850
Goal: Streamline operations to increase quality of customer service and reduce wait/transaction times.			
% Requests filled within 20 minutes	80%	90%	95%
Average turnaround in preparing copies	5-7 minutes	3-6 minutes	2-4 minutes
Average turnaround in indexing documents	3-5 days	2-3 days	2-3 days
Average customer wait time	2 minutes	1 minutes	<1 minute

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

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DENTON COUNTY

FY 2017 Budget-Fund Analysis
Courthouse Security Fund
Fund #23

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$135,448**	**$129,971**	**$169,341**
Revenues			
Fees	274,249	290,000	300,000
Interest	55	500	1,000
Total Revenues	274,304	290,500	301,000
Transfers			
Transfer In	46,000	180,270	300,000
Transfer Out	—	—	—
Total Transfers	46,000	180,270	300,000
Total Revenues and Transfers	320,304	470,770	601,000
Funds Available	**455,752**	**600,741**	**770,341**
Expenditures	325,781	431,400	646,959
Total Expenditures	325,781	431,400	646,959
Ending Balance	**$129,971**	**$169,341**	**$123,382**

DENTON COUNTY

Department: Courthouse Security Fund *G/L# 23·20·85*

Department/Activity Description

The State Legislature approved the collection of a courthouse security fee on certain document filings. Money in this fund may only be used to finance items which are used for the purpose of providing security services for buildings housing a district, county or justice court. This fee is used to assist with the courthouse security guard service and capital equipment such as metal detectors, x-ray machines, alarms and other security devices and technology that support overall courthouse security

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$25,431	$0	$0
Operations	$300,350	$431,400	$615,088
Capital	$0	$0	$31,871
Total	$325,781	$431,400	$646,959

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- A new contract security firm came on board during the past fiscal year and made a smooth transition without any interruption in service.
- The radio system utilized by both the Sheriff's Bailiffs and the contract security personnel was upgraded providing better communication capability.
- A small portion of the main courthouse was remolded so that the Court Services Unit Lieutenant now has office space.
- Lack of law enforcement staffing in and around the courthouse to respond to incidents that occur outside the courtrooms and courthouse, housing/ seating for mental health patients waiting on a hearing at the Probate Court and aging security equipment and the increasing cost of maintenance still continues to be an issue.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to update and improve overall security along with implementing technologies to assist with public safety.			
Citizens and Employees entering Courthouse (annually)	411,529	420,000	425,000
CCTV security usage: Interior & Exterior	4,999	5,100	5,200
Coordinated security with other enforcement agencies	4	4	4
Goal: Provide updated and more area specific law enforcement and medical training to law enforcement personnel that work within the courthouses.			
Hours TCOLE and specialized training per officer	16	30	30
Training hours per contract security officer	0	8	8
Training events for employees and judicial personnel	1	1	2
Goal: Continue to assess the overall security needs of the Denton County Courthouses.			
Security sweeps conducted annually	338	500	510
Calls for service at the Courthouse for law enforcement and medical response agencies.	449	500	510

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Justice of the Peace Courthouse Security Fund
Fund #24

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$113,392**	**$113,060**	**$129,040**
Revenues			
Fees	11,995	16,000	16,000
Interest	46	350	350
Total Revenues	12,041	16,350	16,350
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	12,041	16,350	16,350
Funds Available	**125,433**	**129,410**	**145,390**
Expenditures	12,373	370	37,000
Total Expenditures	12,373	370	37,000
Ending Balance	**$113,060**	**$129,040**	**$108,390**

DENTON COUNTY

Department: JP Courthouse Security Fund *G/L# 24·20·85*

Department/Activity Description

The State Legislature approved the collection of a courthouse security fee on certain document filings for justice court building security. This fee is used to assist with providing security services for buildings housing a justice court and equipment such as metal detectors, camera systems, identification systems, and other security related items.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$12,372	$370	$37,000
Capital	$0	$0	$0
Total	$12,372	$370	$37,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- This budget has allowed for security cameras for some of the JP Courts and teaser equipment for Constables to assist with courtroom security.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Juvenile Probation Fund
Fund #26

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$1,320,932**	**$1,144,126**	**$1,753,746**
Revenues			
Taxes	9,737,511	10,960,000	11,273,904
Fees	62,153	75,000	75,000
Interest	2,390	7,500	12,000
Intergovernmental	2,914,680	2,754,485	2,949,224
Miscellaneous	0	0	0
Total Revenues	12,716,734	13,796,985	14,310,128
Transfers			
Transfer In	28,751	0	0
Transfer Out	0	0	0
Total Transfers	28,751	0	0
Total Revenues and Transfers	12,745,485	13,796,985	14,310,128
Funds Available	**14,066,417**	**14,941,111**	**16,063,874**
Expenditures	12,922,291	13,187,365	14,863,874
Total Expenditures	12,922,291	13,187,365	14,863,874
Ending Balance	**$1,144,126**	**$1,753,746**	**$1,200,000**

DENTON COUNTY

Department: Grant A- Mental Health *G/L# 26·60·39*

Department/Activity Description

The Mental Health Grant provides funding from the Texas Juvenile Justice Department to local juvenile probation departments to increase mental health services and to supplement existing mental health services to juveniles, including juveniles housed in pre- or post-adjudication facilities and in community settings.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$140,489	$147,678	$314,826
Operations	$66,532	$59,350	$296,708
Capital	$0	$0	$0
Total	$207,021	$207,028	$611,534

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- It is noted that the number of juveniles identified with mental health needs, whether acute or chronic, has increased 31.62% from the previous year. The department continues to observe that a large number of referred juveniles present with mental health issues in various severities. The Department and the Juvenile Court are proposing the creation of a Mental Health Court that will assist in providing more intensive mental health services in the community thereby reducing the number of juveniles placed outside of their homes.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Expand and supplement mental health services for juveniles, including assessments and treatment hours.			
Juveniles receiving mental health services	721	750	760
Mental health assessments (psychological evaluations)	68	70	77
Mental health treatment hours	2,103	3,000	3,500
# of Juveniles identified as having mental health needs	65	72	80
% of referred juveniles with mental health needs	73%	76%	76%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	4
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: Juvenile Probation *G/L# 26·60·40*

Department/Activity Description

Juvenile Probation services are statutorily mandated by the Texas Legislature. The department is governed by the local Juvenile Board, and its purposes and functions are outlined in the Juvenile Justice Code, Title 3, Texas Family Code. The services provided by this department include detaining youth, deferred prosecution, monitoring youth placed on probation, intake and preliminary investigation, discharge from placement, and consideration of victim impact statements. Other services include MHMR referrals, family education, drug and alcohol counseling, individual and family counseling, court-ordered placements, electronic monitoring, and operation of a Juvenile Justice Alternative Education Program.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,267,344	$2,235,966	$2,564,071
Operations	$901,964	$934,165	$1,043,842
Capital	$28,751	$0	$0
Total	$3,198,058	$3,170,131	$3,607,913

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Juvenile Probation is seeing an increase in the number of juveniles with mental health needs. In FY 2014, we had 493 (67.26%) juveniles identified with mental health issues and, in FY 2015, we had 721 (73.34%) juveniles identified as needing further mental health evaluation and/or intervention. It is costly to place juveniles with mental health needs. Mental Health treatment is considered a specialized service and the daily rates can be significantly higher than for juveniles without mental health needs. Last year 50% of our juveniles that were placed in a residential setting had one or more mental health diagnoses. The most common diagnosis observed is mood disorder (depression or bipolar). By creating a Juvenile Mental Health Court, the County can provide an intense program which may allow the juvenile to stay in the community.
- Changes in Case Management Standards. The Texas Juvenile Justice Department (TJJD) is set to adopt case management standards in May 2016 that will distinctly change how case planning is done. Case planning will be based more than ever on a validated risk and needs assessment instrument approved by TJJD or provided by TJJD. This will also ensure cost-effective service provision.
- Intensive Supervision Probation (ISP) caseload counts are high and have been so for quite some time. We need to add an additional ISP officer to assist in lowering the caseload count per officer to ensure that the quality of supervision, assessment of the needs of the child and family, and the community are not adversely affected. A significant portion of the juveniles being referred have higher level of needs, to include mental health issues. Current standards and practices require the preparation of much documentation.
- Expunction of Records. Certain juvenile records, including historical records, must be expunged in accordance with recently enacted law. The Department has identified over 1000 individual juvenile files that must be expunged, or the records within the files that must be removed. This task will be labor intensive. An operation plan has been established in coordination with the Records Management Department to complete the task in an efficient and timely manner.
- Placement and placement alternatives. Placement costs have gone up impacting the budget in greater ways. The Department is working on alternatives to placement such as the Juvenile Mental Health Court, using the Juvenile Justice Alternative Education Program (JJAEP) with additional counseling services to provide more structure and more intensive services in the community instead of residential placement.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to reduce storage space needed and costs incurred with retaining hard-copy documentation for records and files and begin to utilize JCMS and other electronic resources for paperless storage.			
Utilize JCMS upload features to retain records	20%	30%	40%
Goal: Continue to reduce storage space needed and costs incurred with retaining hard-copy documentation for records and files and begin to utilize JCMS and other electronic resources for paperless storage.			
Utilize Juvenile Case Management System (JCMS) upload features to retain records	20%	30%	40%

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to track referrals receiving disposition.			
Referrals receiving a disposition of Court-Ordered Probation	405	453	498
Referrals receiving a disposition of Deferred Prosecution	181	220	250
Juveniles supervised prior to disposition	$677	$700	$730
Goal: Develop a more efficient and effective collection process and disbursement of Court-ordered fees.			
Probation fees collected	$59,379	$61,000	$65,000
Restitution fees collected	$43,935	$45,000	$47,000
Placement fees collected from parents/guardians	$60,767	$63,000	$65,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	25	26	29
No. of Part-Time (or Split Funded) Employees	1	1	1

DENTON COUNTY

Department: Grant A-Regional Division Alternative Grant *G/L# 26·60·41*

Department/Activity Description

During FY2016 the Texas Juvenile Justice Department (TJJD) provided an opportunity to access additional funding for Juvenile Probation Departments as a result of provisions and mandates in SB 1630 (Senate Bill 1630). The grant is expected to continue as a regular TJJD grant for future years. This is a reimbursement grant and the diversion concept requires Denton County to divert youth from the State institution and in turn the State reimburses the County for the identified placed youth. Expenses will be tracked in Non-Secure Placements and Secure Placement line items.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$0	$0	$120,750
Capital	$0	$0	$0
Total	$0	$0	$120,750

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: N/A			
N/A	N/A	N/A	"To Be Determined-New Department"

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Juvenile Detention *G/L# 26·60·42*

Department/Activity Description

The Juvenile Detention Center is a part of the Juvenile Probation Department and is statutorily mandated by the Texas Legislature. The Center is governed by the Juvenile Board, and its purposes and functions are outlined in the Juvenile Justice Code, Title 3, Texas Family Code. It is funded by property taxes, Texas Juvenile Probation Commission grant funds, and other applicable grants. The Center, which is open 365 days a year, 24 hours a day, provides maximum security juvenile detention services for juveniles ages 10 through 16 who are referred by local enforcement agencies on probable cause for Class B offenses or greater. Education services are provided through an interlocal agreement with the Denton Independent School District.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,940,146	$3,036,498	$3,568,397
Operations	$151,698	$153,680	$193,390
Capital	$0	$0	$53,086
Total	$3,091,844	$3,190,178	$3,814,873

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Maintaining Staff Supervision Ratios in accordance with State Standards. The facility has had difficulty maintaining the direct supervision ratios mandated by Texas Juvenile Justice Department (TJJD) standards. The facility moves from program hours to "non-program hours" in effort to maintain safety and security of residents and staff until staffing shortages can be mitigated...usually for about an hour, though sometimes it may impact the entire period of the shift. The current ratio in state standards is 1:12, but it is anticipated that TJJD will adopt the (Prison Rape Elimination Act) PREA standard of 1:8 in 2017 and the current staffing will no longer be suitable for maintaining ratio during staff absences.
- Resident Transport Operations. Transportation operations require between three to five hours on a regular basis and sometimes require even longer. The transports requirements exceed what two transport officers can reasonably accommodate. Transport officers also serve as training officers for Detention and Post-Adjudication. As trainers, the transport officers conduct new employee orientation, juvenile supervision officer Basic Training, and other required trainings in accordance with state and federal standards
- Detention Intake Coverage. The detention intake unit currently has two juvenile probation officers assigned to the shift on which detention hearings occur. These intake officers' presence is required in court for the hearings. Field services juvenile probation officers have been called away from their regularly assigned duties in order to conduct resident admission duties while the intake officers are attending court hearings.
- Mental Health Needs of Residents. The detention facility has seen an increase in the number of instances wherein residents are placed on Cautionary supervision. This supervision strategy requires detention staff to conduct documented behavior observations with more frequency than for residents who are not on Cautionary supervision. This increases the need for crisis screenings at the onset of Cautionary supervision and daily re-assessment by the facility's mental health professionals. This is in addition to conducting initial and daily assessments of juveniles who have been classified as moderate or high risk for suicidal behavior.
- Mental Health Services Provision. With the increase in Cautionary supervision, the facility's mental health staff are tasked with conducting more crisis assessments and supervision level re-assessments. County-employed mental health professionals provide mental health intern supervision. This supervision takes additional time to review the intern's cases and actions above and beyond the mental health professionals own cases. The mental health professionals are also tasked with providing weekly sexual safety education sessions in accordance with PREA standards.
- Prison Rape Elimination Act (PREA) Compliance. The facility received an official PREA audit in 2015. The facility achieved compliance with these 41 federal standards that results in about 300 compliance practices when the compliance requirement in the standards' subsections are accounted for. The facility must maintain on-going compliance with the PREA standards and undergo an official audit by a certified PREA auditor every three years.

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Resident Discipline Standards. In 2016, the state made significant changes to the resident discipline standards that has impacted how the facility's resident discipline plan is designed. The facility must redesign the discipline to alter how disciplinary seclusion is used and incorporate newly added types seclusions and separations and the allowable time frames for use. Implementation of the standards, resident orientation, and staff training on the resident discipline plan changes must be completed by effective date of the standards: June 1, 2016.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Improve monitoring scores that show compliance with State Standards for the Juvenile Detention Facility.			
Annual compliance monitoring score	Suitable	Suitable	Suitable
Compliance scores for Prison Rape Elimination Act Standards for Juvenile Facilities (28 Code of Federal Regulations (CFR) Part 115)	Compliant	Compliant	Compliant
Goal: Tracking the comparison of February 2015 to February 2016 indicates a 58% increase in the number of residents placed on Cautionary Supervision.			
The estimated number of residents on Cautionary Supervision in the facility in Calendar Year.	223	235	247
Goal: Maintain the state and federal mandated resident-to-staff, direct supervision ratios.			
6am - 2pm Shift average based on 1:8 ratio	1:6	1:6	1:5
2pm - 10pm Shift average based on 1:8 ratio	1:7	1:7	1:5
Goal: Track occurrences in the facility and transports for detained juveniles to health appointments and placement facilities.			
Occurrences in the facility: serious incidents, resident restraints, resident injuries, injuries to staff.	89	65	41
Number of days, in 2015, that 13 detained juveniles were classified as either high or moderate risk for suicide and were under constant or 5-minute observation.	156	100	50
The number of transports for detained juveniles in the Juvenile Detention Facility for the year 2014, to medical/dental/mental health appointments and placement facilities.	337	421	500

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	50	50	56
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Juvenile Post-Adjudication Center *G/L# 26·60·43*

Department/Activity Description

The Post-Adjudication Center of the Juvenile Probation Department, receives juveniles for residential care who have proven through their behavior to not be successfully living in the community. Juveniles are helped to establish positive goals for family relationships, good citizenship, education, career and personal behavior. The program provides counseling, education services, drug treatment programming, physical training and other services designed to help juveniles live successfully in the community upon completion of the program.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,919,913	$2,948,545	$3,244,718
Operations	$155,980	$207,390	$192,813
Capital	$0	$0	$0
Total	$3,075,893	$3,155,935	$3,437,531

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Prison Rape Elimination Act (PREA) Compliance. The facility received an official PREA audit in 2015. The facility achieved compliance with these 41 federal standards that results in about 300 compliance practices when accounting for the compliance requirement in the subsections of each standard.
- Program Operation Changes due to Revision of Texas Administrative Code (TAC) 343. The Texas Juvenile Justice Department (TJJD) standards in TAC 343 were revised and have an effective date of 06/01/2016. The key changes impact how the facility is currently handling resident discipline for major rule violations. The facility will be required to revise program rules and sanctions in order to be compliant with the changes in TAC 343. Resident Discipline Standards. Implementation of the standards, resident orientation, and staff training on the resident discipline plan changes must be completed by effective date of the standards: June 1, 2016.
- The population of Post-Adjudication is operating at capacity for male residents and near maximum capacity for female residents. Currently, there is a waiting list for male residents to be admitted to the facility. In addition, residents needing specialized treatments continue to increase.
- Maintaining Staffing Ratios in accordance with Federal Standards.The standards do not consider staffing shortage to be an exigent circumstance that excuses meeting the staffing ratios. Further, it is anticipated that the state will adopt the more stringent PREA staffing ratio as its standard in 2017. The facility is staffed to remain in ratio for the number of housing units operated.
- The counseling staff in Post-Adjudication routinely provide crisis counseling with detention residents in addition to individual, group, and family counseling duties in Post-Adjudication and are also required to be on a rotating on-call list. The detention facility has seen an increase in the number of instances wherein residents are placed on Cautionary supervision.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase participation in Specialized Program Tracks for Female Offenders, Substance Abuse and Crossroads 90-Day.			
% juveniles enrolled in specialized programs	83%	85%	90%
Goal: Improve monitoring scores that exhibit compliance with State and Federal standards for the Post-Adjudication Facility.			
Annual compliance score from TJJD (State)	Suitable	Suitable	Suitable
Compliance with the National Prison Rape Elimination Act Standards for Juvenile Facilities	Compliant	Compliant	Compliant

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	53	53	53
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Grant A-Basic-Court Intake *G/L# 26·60·45*

Department/Activity Description

This department is funded primarily by an agreement between the Texas Juvenile Probation Commission and the Denton County Juvenile Board. Funding is used for staffing expenses, residential placements, psychiatric services and counseling services. This program is designed for the department to develop local services and alternative placements to reduce commitments to the Texas Youth Commission. Beginning in FY2012 several previously-funded departments were combined into this State-funded department and titled TJCP State Aid - Grant A.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$1,393,846	$1,546,886	$809,632
Operations	$467,560	$369,660	$0
Capital	$0	$0	$0
Total	$1,861,406	$1,916,546	$809,632

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Need for Juvenile Mental Health Court. Juvenile Probation is seeing an increase in the number of juveniles with mental health needs. In FY 2014, we had 493 (67.26%) juveniles identified with mental health issues and, in FY 2015, we had 721 (73.34%) juveniles identified as needing further mental health evaluation and/or intervention. It is costly to place juveniles with mental health needs. Mental Health treatment is considered a specialized service and the daily rates can be significantly higher than for juveniles without mental health needs. Last year 50% of our juveniles that were placed in a residential setting had one or more mental health diagnoses. The most common diagnosis observed is mood disorder (depression or bipolar). By creating a Juvenile Mental Health Court, the County can provide an intense program which allows the juvenile to stay in the community rather than be sent to residential placement where family involvement can be limited.

- JJ-TRIALS substance abuse research study by Texas Christian University (TCU). The department continues its participation with TCU in the JJ-TRIALS national substance abuse study. This is an intensive study into how juvenile justice agencies identify substance users, determine appropriate levels of intervention, and make referrals to treatment. Department personnel are attending monthly meetings with TCU researchers and are also logging numerous hours in preparation for the meetings. As part of this study, the Department will be launching an internal "pilot" study to assess whether the time between disposition and initial substance abuse screening can be reduced and whether the time from identified need to treatment referral can also be reduced. Study results may direct a change in Department operation regarding initial substance abuse screenings.

- Juvenile Justice Case Management System (JCMS) Enhancements. JCMS is the state-adopted software for juvenile case management and data collection. Department personnel participate in JCMS Product Owner meetings to discuss system issues and review whether enhancements are needed. While the system is more robust than the data system it replaced, JCMS still needs further enhancements to aid departments in data collection and assessment over and above what is required for Texas Juvenile Justice Department (TJJD) statistical reporting. Key department personnel are tasked with reducing to writing how the enhancements should behave in the system, the user levels that should have access and to what extent, any documentation output options to accompany the enhancements. Part of the challenge is enhancing the system in cooperation with the three other counties as each department's data needs may differ or change over time.

- Substance Abuse Testing Increases and Resulting Services. The Department is seeing an increase in the number of juveniles being drug tested. The Department has placed more focus since 2014 on identifying juveniles with substance abuse issues because such behavior is potentially life-threatening when left undiagnosed and especially if left untreated. The Department has observed improved data entry regarding substance use and, with participation in the JJ-TRIALS national study participation, the Department is expecting to improve how and when juvenile substance users are identified. Substance abuse services (prevention, intervention, and treatment) will be expected to increase as the number of juvenile substance users identified increases.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase the kinds of services available in residential treatment programs by contracting with both secure and non-secure facilities.			
Juveniles served through residential placement	131	204	150
Goal: Continue to track referrals receiving disposition and juveniles served/receiving residential treatment and on-site drug screening.			
Referrals receiving a disposition of Court-Ordered Probation	405	453	498
Referrals receiving a disposition of Deferred Prosecution	181	220	250
Number of Juveniles served through residential treatment, placements both secure and non-secure.	131	204	150
The number of juveniles receiving on-site drug screening during FY (includes Probation, JJAEP, Detention, and Post-Adjudication	1,702	1,774	1,810
Goal: Increase the accuracy of mental health and substance abuse related data entry to enhance delivery of services and to ensure accurate data is made available to TCU for the JJ- TRIALS data-driven research study.			
Provide in-house training and ongoing monitoring of data entry on substance abuse history, testing and intervention.	50%	75%	100%
Perform data recalls or obtain data reports from the Juvenile Case Management System (JCMS) help desk and assist TCU research team with data analysis	50%	60%	80%
End result of the JJ-TRIALS study will be a validated "decision-tree" instrument to aid in assessing and referring substance users for appropriate interventions.	50%	60%	80%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	17	17	7
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Grant A-Basic-Direct Supervision *G/L# 26·60·46*

Department/Activity Description

This department is funded primarily by an agreement between the Texas Juvenile Probation Commission and the Denton County Juvenile Board. Funding is used for staffing expenses, residential placements, psychiatric services and counseling services. This program is designed for the department to develop local services and alternative placements to reduce commitments to the Texas Youth Commission.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$234,055
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$0	$0	$234,055

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Need for Juvenile Mental Health Court. Juvenile Probation is seeing an increase in the number of juveniles with mental health needs. In FY 2014, we had 493 (67.26%) juveniles identified with mental health issues and, in FY 2015, we had 721 (73.34%) juveniles identified as needing further mental health evaluation and/or intervention. It is costly to place juveniles with mental health needs. Mental Health treatment is considered a specialized service and the daily rates can be significantly higher than for juveniles without mental health needs. Last year 50% of our juveniles that were placed in a residential setting had one or more mental health diagnoses. The most common diagnosis observed is mood disorder (depression or bipolar). By creating a Juvenile Mental Health Court, the County can provide an intense program which allows the juvenile to stay in the community rather than be sent to residential placement where family involvement can be limited.
- JJ-TRIALS substance abuse research study by Texas Christian University (TCU). The department continues its participation with TCU in the JJ-TRIALS national substance abuse study. This is an intensive study into how juvenile justice agencies identify substance users, determine appropriate levels of intervention, and make referrals to treatment. Department personnel are attending monthly meetings with TCU researchers and are also logging numerous hours in preparation for the meetings. As part of this study, the Department will be launching an internal "pilot" study to assess whether the time between disposition and initial substance abuse screening can be reduced and whether the time from identified need to treatment referral can also be reduced. Study results may direct a change in Department operation regarding initial substance abuse screenings.
- Juvenile Justice Case Management System (JCMS) Enhancements. JCMS is the state-adopted software for juvenile case management and data collection. Department personnel participate in JCMS Product Owner meetings to discuss system issues and review whether enhancements are needed. While the system is more robust than the data system it replaced, JCMS still needs further enhancements to aid departments in data collection and assessment over and above what is required for Texas Juvenile Justice Department (TJJD) statistical reporting. Key department personnel are tasked with reducing to writing how the enhancements should behave in the system, the user levels that should have access and to what extent, any documentation output options to accompany the enhancements. Part of the challenge is enhancing the system in cooperation with the three other counties as each department's data needs may differ or change over time.
- Substance Abuse Testing Increases and Resulting Services. The Department is seeing an increase in the number of juveniles being drug tested. The Department has placed more focus since 2014 on identifying juveniles with substance abuse issues because such behavior is potentially life-threatening when left undiagnosed and especially if left untreated. The Department has observed improved data entry regarding substance use and, with participation in the JJ-TRIALS national study participation, the Department is expecting to improve how and when juvenile substance users are identified. Substance abuse services (prevention, intervention, and treatment) will be expected to increase as the number of juvenile substance users identified increases.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase the kinds of services available in residential treatment programs by contracting with both secure and non-secure facilities.			
Juveniles served through residential placement	131	204	150

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to track referrals receiving disposition and juvenile's served/receiving residential treatment and on-site drug screening.			
Referrals receiving a disposition of Court-Ordered Probation	405	453	498
Referrals receiving a disposition of Deferred Prosecution	181	220	250
Number of Juveniles served through residential treatment, placements both secure and non-secure.	131	204	150
The number of juveniles receiving on-site drug screening during FY (includes Probation, Juvenile Justice Alternative Education Program (JJAEP), Detention, and Post-Adjudication	1,702	1,774	1,810
Goal: Increase the accuracy of mental health and substance abuse related data entry to enhance delivery of services and to ensure accurate data is made available to TCU for the JJ- TRIALS data-driven research study.			
Provide in-house training and ongoing monitoring of data entry on substance abuse history, testing and intervention.	50%	75%	100%
Perform data recalls or obtain data reports from the Juvenile Case Management System (JCMS) help desk and assist TCU research team with data analysis	50%	60%	80%
End result of the JJ-TRIALS study will be a validated "decision-tree" instrument to aid in assessing and referring substance users for appropriate interventions.	50%	60%	80%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Grant A- Community Program Basic-Youth Services *G/L# 26·60·47*

Department/Activity Description

This department is funded primarily by an agreement between the Texas Juvenile Probation Commission and the Denton County Juvenile Board. Funding is used for staffing expenses, residential placements, psychiatric services and counseling services. This program is designed for the department to develop local services and alternative placements to reduce commitments to the Texas Youth Commission.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$299,300
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$0	$0	$299,300

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Need for Juvenile Mental Health Court. Juvenile Probation is seeing an increase in the number of juveniles with mental health needs. In FY 2014, we had 493 (67.26%) juveniles identified with mental health issues and, in FY 2015, we had 721 (73.34%) juveniles identified as needing further mental health evaluation and/or intervention. It is costly to place juveniles with mental health needs. Mental Health treatment is considered a specialized service and the daily rates can be significantly higher than for juveniles without mental health needs. Last year 50% of our juveniles that were placed in a residential setting had one or more mental health diagnoses. The most common diagnosis observed is mood disorder (depression or bipolar). By creating a Juvenile Mental Health Court, the County can provide an intense program which allows the juvenile to stay in the community rather than be sent to residential placement where family involvement can be limited.

- JJ-TRIALS substance abuse research study by Texas Christian University (TCU). The department continues its participation with TCU in the JJ-TRIALS national substance abuse study. This is an intensive study into how juvenile justice agencies identify substance users, determine appropriate levels of intervention, and make referrals to treatment. Department personnel are attending monthly meetings with TCU researchers and are also logging numerous hours in preparation for the meetings. As part of this study, the Department will be launching an internal "pilot" study to assess whether the time between disposition and initial substance abuse screening can be reduced and whether the time from identified need to treatment referral can also be reduced. Study results may direct a change in Department operation regarding initial substance abuse screenings.

- Juvenile Justice Case Management System (JCMS) Enhancements. JCMS is the state-adopted software for juvenile case management and data collection. Department personnel participate in JCMS Product Owner meetings to discuss system issues and review whether enhancements are needed. While the system is more robust than the data system it replaced, JCMS still needs further enhancements to aid departments in data collection and assessment over and above what is required for Texas Juvenile Justice Department (TJJD) statistical reporting. Key department personnel are tasked with reducing to writing how the enhancements should behave in the system, the user levels that should have access and to what extent, any documentation output options to accompany the enhancements. Part of the challenge is enhancing the system in cooperation with the three other counties as each department's data needs may differ or change over time.

- Substance Abuse Testing Increases and Resulting Services. The Department is seeing an increase in the number of juveniles being drug tested. The Department has placed more focus since 2014 on identifying juveniles with substance abuse issues because such behavior is potentially life-threatening when left undiagnosed and especially if left untreated. The Department has observed improved data entry regarding substance use and, with participation in the JJ-TRIALS national study participation, the Department is expecting to improve how and when juvenile substance users are identified. Substance abuse services (prevention, intervention, and treatment) will be expected to increase as the number of juvenile substance users identified increases.

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase the kinds of services available in residential treatment programs by contracting with both secure and non-secure facilities.			
Juveniles served through residential placement	131	204	150
Goal: Continue to track referrals receiving disposition and juveniles served/receiving residential treatment and on-site drug screening.			
Referrals receiving a disposition of Court-Ordered Probation	405	453	498
Referrals receiving a disposition of Deferred Prosecution	181	220	250
Number of Juveniles served through residential treatment, placements both secure and non-secure.	131	204	150
The number of juveniles receiving on-site drug screening during FY (includes Probation, JJAEP, Detention, and Post-Adjudication	1,702	1,774	1,810
Goal: Increase the accuracy of mental health and substance abuse related data entry to enhance delivery of services and to ensure accurate data is made available to TCU for the JJ- TRIALS data-driven research study.			
Provide in-house training and ongoing monitoring of data entry on substance abuse history, testing and intervention.	50%	75%	100%
Perform data recalls or obtain data reports from the Juvenile Case Management System (JCMS) help desk and assist TCU research team with data analysis	50%	60%	80%
End result of the JJ-TRIALS study will be a validated "decision-tree" instrument to aid in assessing and referring substance users for appropriate interventions.	50%	60%	80%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	4
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Grant A- Community Program - Community Based General *G/L# 26·60·48*

Department/Activity Description

This department is funded primarily by an agreement between the Texas Juvenile Probation Commission and the Denton County Juvenile Board. Funding is used for staffing expenses, residential placements, psychiatric services and counseling services. This program is designed for the department to develop local services and alternative placements to reduce commitments to the Texas Youth Commission.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$156,545
Operations	$0	$0	$79,472
Capital	$0	$0	$0
Total	$0	$0	$236,017

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Need for Juvenile Mental Health Court. Juvenile Probation is seeing an increase in the number of juveniles with mental health needs. In FY 2014, we had 493 (67.26%) juveniles identified with mental health issues and, in FY 2015, we had 721 (73.34%) juveniles identified as needing further mental health evaluation and/or intervention. It is costly to place juveniles with mental health needs. Mental Health treatment is considered a specialized service and the daily rates can be significantly higher than for juveniles without mental health needs. Last year 50% of our juveniles that were placed in a residential setting had one or more mental health diagnoses. The most common diagnosis observed is mood disorder (depression or bipolar). By creating a Juvenile Mental Health Court, the County can provide an intense program which allows the juvenile to stay in the community rather than be sent to residential placement where family involvement can be limited.

- JJ-TRIALS substance abuse research study by Texas Christian University (TCU). The department continues its participation with TCU in the JJ-TRIALS national substance abuse study. This is an intensive study into how juvenile justice agencies identify substance users, determine appropriate levels of intervention, and make referrals to treatment. Department personnel are attending monthly meetings with TCU researchers and are also logging numerous hours in preparation for the meetings. As part of this study, the Department will be launching an internal "pilot" study to assess whether the time between disposition and initial substance abuse screening can be reduced and whether the time from identified need to treatment referral can also be reduced. Study results may direct a change in Department operation regarding initial substance abuse screenings.

- Juvenile Justice Case Management System (JCMS) Enhancements. JCMS is the state-adopted software for juvenile case management and data collection. Department personnel participate in JCMS Product Owner meetings to discuss system issues and review whether enhancements are needed. While the system is more robust than the data system it replaced, JCMS still needs further enhancements to aid departments in data collection and assessment over and above what is required for Texas Juvenile Justice Department (TJJD) statistical reporting. Key department personnel are tasked with reducing to writing how the enhancements should behave in the system, the user levels that should have access and to what extent, any documentation output options to accompany the enhancements. Part of the challenge is enhancing the system in cooperation with the three other counties as each department's data needs may differ or change over time.

- Substance Abuse Testing Increases and Resulting Services. The Department is seeing an increase in the number of juveniles being drug tested. The Department has placed more focus since 2014 on identifying juveniles with substance abuse issues because such behavior is potentially life-threatening when left undiagnosed and especially if left untreated. The Department has observed improved data entry regarding substance use and, with participation in the JJ-TRIALS national study participation, the Department is expecting to improve how and when juvenile substance users are identified. Substance abuse services (prevention, intervention, and treatment) will be expected to increase as the number of juvenile substance users identified increases.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase the kinds of services available in residential treatment programs by contracting with both secure and non-secure facilities.			
Juveniles served through residential placement	131	204	150
Goal: Continue to track referrals receiving disposition and juveniles served/receiving residential treatment and on-site drug screening.			
Referrals receiving a disposition of Court-Ordered Probation	405	453	498
Referrals receiving a disposition of Deferred Prosecution	181	220	250
Number of Juveniles served through residential treatment, placements both secure and non-secure.	131	204	150
The number of juveniles receiving on-site drug screening during FY (includes Probation, JJAEP, Detention, and Post-Adjudication	1,702	1,774	1,810
Goal: Increase the accuracy of mental health and substance abuse related data entry to enhance delivery of services and to ensure accurate data is made available to TCU for the JJ- TRIALS data-driven research study.			
Provide in-house training and ongoing monitoring of data entry on substance abuse history, testing and intervention.	50%	75%	100%
Perform data recalls or obtain data reports from the Juvenile Case Management System (JCMS) help desk and assist TCU research team with data analysis	50%	60%	80%
End result of the JJ-TRIALS study will be a validated "decision-tree" instrument to aid in assessing and referring substance users for appropriate interventions.	50%	60%	80%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Title IV-E Federal Reimbursement Grant *G/L# 26·60·49*

Department/Activity Description

The Title IV-E Foster Care program's purpose is to help provide proper care for eligible children who need placement outside their homes, in a foster family home, or a residential treatment center. The Texas Juvenile Probation Commission has contracted with the Texas Department of Protective and Regulatory Services (TDPRS) to make these federal funds available to reimburse part of the foster care costs of eligible children in the juvenile justice system. Title IV- E funds can only be used to pay for non-secure placements.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$73,854	$75,000	$75,000
Capital	$0	$0	$0
Total	$73,854	$75,000	$75,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- The Juvenile Probation Department was able to claim $73,159.80 in reimbursements through the federal Title IV-E reimbursement program for placement costs. Five juveniles who were placed by the Juvenile Probation Department were eligible for Title IV-E reimbursement funds.
- Eligibility of our families for the Title IV-E program remains a challenge because their income cannot be more than 185% of the federal poverty level. This was a change that caused a major reduction in the Title IV-E budget.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: The goal for Title IV-E reimbursement is to have at least 5 juveniles in the program. This can be accomplished by accurate screening. We would like to retain at least a portion of the revenue stream from Title IV-E reimbursement.			
Juveniles certified eligible for program reimbursement	5	8	10
Funds received through Title IV-E reimbursements	$73,160	$81,000	$85,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Juvenile Justice Alternative Education Program *G/L# 26·60·50*

Department/Activity Description

The Juvenile Justice Alternative Education Program is statutory mandated by the Texas Legislation. Revenues generated per student per day will pay the majority of expenses for this program. The JJAEP Program is a process where expelled students in Denton County attend school while under expulsion from the regular school system.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$562,703	$598,892	$628,976
Operations	$536,251	$555,170	$669,808
Capital	$0	$0	$0
Total	$1,098,955	$1,154,062	$1,298,784

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Case Management Standards Changes. Changes to TJJD case management standards will require the assessment of risks and needs factors. The Department is looking at investing in a validated risk and needs assessment and its companion case management software.
- Substance Abuse Referrals. About 50% of the Juvenile Justice Alternative Education Program (JJAEP) referrals were for substance-related offenses or violations of a school code of conduct. The JJAEP currently shares a licensed professional counselor with the Post-Adjudication facility. This counselor splits time conducting the Post-Adjudication aftercare program and providing substance abuse education/counseling for JJAEP students. Crisis intervention duties are often required of this counselor in addition to caseload work. The JJAEP needs a Licensed Chemical Dependency Counselor assigned solely to the JJAEP.
- JJAEP as Placement Alternative. In School Year (SY) 15-16, the Department began to increase use of the JJAEP as local alternative to out-of-home placement. Children who are at risk for out-of-home placement and for whom JJAEP attendance is deemed an appropriate intervention, have been referred to JJAEP to receive educational and counseling services. For appropriately-identified children, the level of services at JJAEP can be an effective deterrent to further involvement in the juvenile justice system. This use of the JJAEP will reduce residential placement costs and is expected to aid in the reduction recidivism rates among the juveniles served.

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase programming services for discharged Post-Adjudication residents in transitioning back to the community.			
Programs added in life skills, alcohol and drug issues	6	7	9
Goal: Achieve and maintain full compliance related to revised and implemented JJAEP State Standards.			
Monitoring score using new JJAEP standards	N/A	100%	100%
Internal audit compliance score	N/A	100%	1
Goal: Maintain an average attendance rate of not less than 85% for the total number of student attendance days.			
Total attendance days	4,112	4,200	4,300
Total absence days	234	214	215
Attendance rate	94%	95%	95%

DENTON COUNTY

Department: Juvenile Justice Alternative Education Program (continued) *G/L# 26·60·50*

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase academic pre and post-testing scores of students used to assess performance in the areas of reading and mathematics.			
Average reading grade level upon enrollment	9.42	9.00	9.00
Average math grade level upon enrollment	7.95	8.00	8.00
Average reading grade level upon exit	7.65	8.17	8.73
Average math grade level upon exit	8.53	9.11	9.73

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	8	8	8
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: Texas Juvenile Justice Department/Commitment Reduction - Grant C *G/L# 26·60·51*

Department/Activity Description

This grant seeks to reduce the statewide number of commitments to the Texas Juvenile Justice Department (TJJD) by providing counties with additional resources to expand community-based services. In order to receive this funding, local juvenile probation departments are asked to reduce their commitments to TJJD by a commitment target established by them. The commitment target for Denton County is 16. If the department fails to meet that target, there is a possibility that funds will be reduced the following fiscal year.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$315,261	$318,485	$318,485
Capital	$0	$0	$0
Total	$315,261	$318,485	$318,485

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- The Juvenile Probation department will continue to be faced with providing community-based and placement services to children as the efforts continue statewide for the reduction in the number of juveniles committed to the Texas Juvenile Justice department. It is anticipated that both services provided to juveniles in the community and residential placement services will increase in order to provide alternatives.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase offender accountability and offer community based rehabilitative services through a comprehensive array of residential treatment and community options to address the specific needs of each juvenile.			
Juveniles served through residential placement	24	31	37
Reduce Juveniles committed to Texas Juvenile Justice Department (TJJD) each year by at least 2	13	10	8
Students receiving after-school tutoring thru TARMAC (an after school reporting program)	38	50	62

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Fire Code Enforcement Fund
Fund #27

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$6,687**	**$93,129**	**$94,902**
Revenues			
Fees	225,884	150,000	175,000
Interest	32	100	100
Total Revenues	225,916	150,100	175,100
Transfers			
Transfer In	54,328	0	0
Transfer Out	0	0	0
Total Transfers	54,328	0	0
Total Revenues and Transfers	280,244	150,100	175,100
Funds Available	**286,931**	**243,229**	**270,002**
Expenditures	193,802	148,327	186,018
Total Expenditures	193,802	148,327	186,018
Ending Balance	**$93,129**	**$94,902**	**$83,984**

DENTON COUNTY

Department: Fire Code Enforcement Fund *G/L# 27·60·80*

Department/Activity Description

The Commissioners Court adopted the Denton County Fire Code effective January 1, 2007. The fire code will provide a safer commercial and public environment throughout the unincorporated areas of Denton County by requiring that minimum standards be met for construction projects. This program is funded through revenue generated from fees collected for permits, inspections and plan reviews. The Fire Code Enforcement Department is responsible for enforcement of the regulations.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$178,689	$130,397	$165,171
Operations	$15,113	$17,930	$20,847
Capital	$0	$0	$0
Total	$193,802	$148,327	$186,018

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Request through Commissioners Court to upgrade the County Fire Code from 2009 IFC to the most current version of the International Fire Code 2015.
- Continued inspections program to verify compliance with safety standards of State agencies.
- Dealt with challenges related to limited authority granted by State law with regard to certain fire code law as well as gas well enforcement regulations.
- Development of Hazard Based inspection program for higher hazard occupancies to conduct more frequent inspection of those type facilities.
- Enhanced performance and efficiency of the fire code as it relates to public perception and delivery.
- Continue to work out issues with the Firehouse software program for maintaining data and permit operations which included the use of field software that allows inspectors to use Ipads during inspections and submit inspection reports to business owners by email.
- Provided prevention activities and compliance related to commercial and public facilities in Denton County through inspections, plans review, and permitting.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase public awareness and education for fire prevention.			
Public education events	20	15	30
Time spent preparing for public events (hours)	2	2	4
Goal: Keep fire inspectors informed on most up-to-date procedures for inspections, plans review and enforcement issues.			
Hours of fire prevention training per employee	60	60	80
Fire prevention conferences attended	1	1	2
Employees certified to conduct inspections	7	6	9
Goal: Ensure that commercial and public structures meet minimum standards and requirements.			
Hours spent on plan reviews for new construction per week	40	40	60
Hours spent coordinating with developers/engineers per week	20	20	25

FY 2017 BUDGET

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Implement, enforce, and maintain a county fire code to meet or exceed the requirements.			
Hours in training to study different Municipal Codes	4	4	6
Time spent updating codes (Hours Per Year)	180	340	180
% of time on fire code permitting, inspection, plans review and new construction per employee	80	80	80
Goal: Collect fees to offset cost of and operations of fire code budget.			
Fee collected for oil well permits	29,000	15,000	12,000
Fee Collected for building permits	189,160	160,000	180,000
Other fees annual inspections	12,425	10,000	15,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

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DENTON COUNTY

FY 2017 Budget-Fund Analysis
JP Technology Fund
Fund #32

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$326,760**	**$245,290**	**$161,700**
Revenues			
Taxes	0	0	0
Fees	48,315	55,000	55,000
Interest	105	200	200
Miscellaneous	0	0	0
Total Revenues	48,420	55,200	55,200
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	48,420	55,200	55,200
Funds Available	**375,180**	**300,490**	**216,900**
Expenditures	129,890	138,790	196,783
Total Expenditures	129,890	138,790	196,783
Ending Balance	**$245,290**	**$161,700**	**$20,117**

DENTON COUNTY

Department: JP Technology Fund *G/L# 32-20-62*

Department/Activity Description

The Texas Legislature established a fee that counties are allowed to collect in order to finance technological enhancements for the justice court system. Funds may also be used for continuing education and training for justice court judges and clerks regarding technological enhancements for justice courts. This fund accounts for a $4 fee that is collected upon conviction of a misdemeanor offense in a Justice Court.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$129,890	$138,790	$169,088
Capital	$0	$0	$27,695
Total	$129,890	$138,790	$196,783

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

Continue with the enhancement of technology to assist the various justice of the peace courts for a more efficient process.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to utilize fund to pay for technological enhancements for the various justice of the peace courts to make for a more efficient judicial process.			
Purchase tablet computers for a paperless docket	0	5	0
Purchase various replacement computers for staff	0	8	0
Purchase replacement notebook computers for staff	0	3	0

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Public Health Fund
Fund #34

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$1,264,921**	**$1,252,062**	**$1,194,346**
Revenues			
Taxes	2,698,984	3,320,000	3,827,166
Fees	428,915	410,000	415,000
Interest	1,486	2,800	1,000
Intergovernmental	1,478,142	1,733,905	991,644
Miscellaneous	0	0	0
Total Revenues	4,607,527	5,466,705	5,234,810
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	4,607,527	5,466,705	5,234,810
Funds Available	**5,872,448**	**6,718,767**	**6,429,156**
Expenditures	4,620,386	5,524,421	5,429,156
Total Expenditures	4,620,386	5,524,421	5,429,156
Ending Balance	**$1,252,062**	**$1,194,346**	**$1,000,000**

DENTON COUNTY

Department: Public Health - Environmental *G/L# 34·70·10*

Department/Activity Description

The Environmental Health Division of the Denton County Health Department performs specialized inspections while approving septic tank installations in the County. This involves inspecting plans for septic tank installation and issuing permits for their use or advising contractors, property owners, etc., on steps to take to comply with applicable laws and regulations. This division also investigates complaints pertaining to existing systems and advising of necessary corrective actions. The division also is tasked with sector control responsibilities.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$136,263	$175,199	$211,824
Operations	$36,119	$46,540	$74,945
Capital	$0	$0	$29,000
Total	$172,381	$221,739	$315,769

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Vector control efforts in the County are rapidly expanding to include additional traps, additional sampling and monitoring tasks.
- Biggest challenge is contract labor support for increased mosquito trapping and surveillance.
- Another challenge has been our aging fleet of vehicles. We continue to need a new 4x4 truck to support trap deployment and routine field inspections.
- Completed multi-year on-site sewage facility database audit.
- Increased interdepartmental vector control efforts by training facilities personnel to apply mosquito larvicide and to properly document where the larvicide is placed per state rule.
- Expanded vector surveillance/trapping to include mosquito species linked to Zika and other emerging arboviruses of public health significance.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: To address complaints and conduct investigations in a timely manner.			
% of complaint responses	>95%	100%	100%
Investigation documentation completed	>95%	100%	100%
Reports submitted and filed.	100%	100%	100%
Goal: To coordinate vector control activities in Denton County.			
Mosquito traps placed throughout the County	185	316	320
Samples submitted to state lab	181	216	220
Update trap volume and submit reports	weekly	weekly	weekly
Goal: Maintain complaints and investigations in a timely manner.			
Expired contract letters for aerobic systems	1,800	2,000	2,200
Repair permits	35	40	45
Complaints reported to Texas Commission on Environmental Quality (TCEQ)	117	130	140

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department:Foodborne EPI Grant *G/L# 34·70·11*

Department/Activity Description

Due to recent local, statewide and national outbreaks of foodborne illnesses, the Department of State Health Services (DSHS) awarded the Denton County Health Department with targeted funds to investigate, test for and trend outbreaks. This funding enables state and local health departments to conduct surveillance for all foodborne and waterborne illnesses. These may include everything from salmonella, food poisoning, norovirus, etc. The position funded by this grant conducts telephone interviews of patients with illnesses who are determined by the Emerging and Acute Infectious Disease Branch (EAID) of the DSHS to be a part of a cluster or outbreak to ascertain possible risk factors. The purpose of the interviews is to better understand the mechanisms for the spread of foodborne disease in order to prevent the transmission of disease. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$71,119	$73,200	$0
Operations	$11,966	$10,490	$0
Capital	$0	$0	$0
Total	$83,085	$83,690	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Conducted reportable disease investigations for Denton County, Reviewed and /or investigated 1,234 cases and 5 outbreaks.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Investigate all reported cases of foodborne illnesses.			
Investigate all reports within 1 day	1,234	1,250	1,270
Complete case reports within 3 days	648	670	680
Submit all case reports into NEDSS (national database)	655	660	670
Submit all case reports into national database	655	660	670
Reports investigated	1,234	1,250	1,270

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Primary Health Care Grant *G/L# 34·70·12*

Department/Activity Description

The Primary Health Care Services Contract (formerly Service Delivery Integration Grant) is a contract between Denton County and the Texas Department of State Health Services (DSHS) that is used to offset health care services provided to disadvantaged Denton County residents by the Public Health Department. The Health Department provides health care services to eligible recipients, and the Texas Department of Health reimburses Denton County at Medicaid rates up to the ceiling amount of the grant. This funding helps to assure access to health care for low income residents. In previous years no employees were directly funded by this contract. It was previously treated as a revenue only. However, during FY 2015 a new, separate department was created to better track DSHS contract funding. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$153,834	$115,645	$0
Operations	$21,788	$2,125	$0
Capital	$0	$0	$0
Total	$175,623	$117,770	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- This grant funds a portion of our overall clinical operations and has not increased with our volume or patient acuity levels. This remains a challenge as the County subsidizes a large portion of the budget, along with generated revenues.
- Grant deliverables and requirements, even though the provision of care is clinically stable, continue to use additional staff support resources from the same award amount.
- The primary care clinic saw 5,000 patients in FY17.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Implementation of Electronic Medical Records System.			
Staff training	Scheduled	Review and Update	N/A
% of electronic only charting	85%	100%	N/A
% of field records as electronic only	25%	100%	N/A
Goal: Update regulatory and compliance timelines with annual reviews.			
Update and review Class D pharmacy documentation	Current	Current	Current
Review Clinical Laboratory Improvement Amendments (CLIA) designated lab functions	Current	Current	Current

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Expanded Primary Health Grant *G/L# 34·70·13*

Department/Activity Description

This grant assists the Denton County Health Department with the delivery of preventive and primary health care services to eligible low income women age 18 and older. The services include diagnosis, treatment and preventive health services including immunizations, breast and cervical cancer screening, family planning services, health screening, prescription/ supplies for contraceptive services, emergency medical services and diagnostic testing. As of budget adoption, a contract for had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$248,484	$254,180	$0
Operations	$14,254	$0	$0
Capital	$0	$0	$0
Total	$262,738	$254,180	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Provided cervical cancer screenings, diagnoses and treatment.
- Provided preventive health services and health screenings.
- Provided breast cancer screenings, diagnoses and treatment.
- Provided family planning services with prescriptions/supplies for contraceptive services, but we continue to experience challenges in purchasing these supplies.
- Provided immunizations and diagnostic testing including laboratory tests and x-rays.
- Converting grant funding from categorical budgets into a fee-for-service model allowing for increased revenue with increased patient load.
- Enhance the overall grant for women by converting the funding from category budgets to a fee-for-service model, allowing for increased revenue with increased patient loads.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Establish a women's health care patient registry.			
Women receiving primary care	951	1,000	1,050
Women receiving Long Acting Reversible Contraception	210	300	400
Women receiving family planning sessions	>50%	>60%	>70%
Expand contraceptive counseling and methods used	>50%	>60%	>70%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: FY 2016 Cities Readiness Initiative Grant *G/L# 34·70·14*

Department/Activity Description

The stated goal of the Cities Readiness Initiative (CRI) is to rapidly prepare selected areas to be capable of dispensing needed drugs and medical supplies within 48 hours of the decision to do so, to the entire population of the area. This program mirrors the Strategic National Stockpile program which has been underway in Texas for several years and expedites local preparations for response to a biological event. Denton County Health Department has had the Cities Readiness Initiative grant since January 2006. Funding is used to help prepare for major events such as a biological attack or a natural disaster like a flood or even a pandemic. CRI funding is used to prepare for these primary functions: Dispensing medications at point of distribution (POD) sites, providing medications to first responders, public information and communication, developing a strategic national stockpile plan, command and control, public information and security. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place. Budgeting of funds is alternated between 34·70·14 and 34·70·16 for tracking purposes.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$12,225	$59,715	$0
Operations	$5,959	$32,700	$0
Capital	$0	$0	$0
Total	$18,185	$92,415	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time (or Split Funded) Employees	0	0	0

DENTON COUNTY

Department: Public Health - Clinical *G/L# 34·70·15*

Department/Activity Description

The Public Health - Clinical division is responsible for providing preventative medical services to Denton County residents. These services include immunizations, prenatal care, well child care, primary health care, education services, and testing for sexually transmitted diseases, AIDS and tuberculosis.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$2,251,124	$2,608,404	$3,177,666
Operations	$749,033	$991,950	$1,064,973
Capital	$0	$0	$28,000
Total	$3,000,156	$3,600,354	$4,270,639

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- We successfully transitioned from paper charts into our electronic health record system. This transition represented countless hours of work from our clinical support staff and providers.
- Public Health implemented a department-wide training program for all employees. This much needed program integrated all of the intradepartmental projects and formalized tracking of training events for each employee. This database will be used to substantiate our "learning organization" requirements for local health department accreditation.
- One difficult challenge was our Tuberculosis (TB) clinic staff turnover. We had several departures and had to reorganize the staffing profile to meet the growing number of TB cases and latent TB infection treatments.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase public health services to residents in need of health care.			
Individuals seen in Primary Care Clinic	3,840	4,000	4,250
Individuals seen in all clinics	33,539	34,000	35,000
Goal: Increase the number of providers and train them in Electronic Medical Records (EMR) program.			
Hire additional providers	1	1	0
Train on eClinicalWorks (EMR) program	In-House Training	Consultant Training	Additional Training Needed

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	29	28	33
No. of Part-Time (or Split Funded) Employees	1	1	2

DENTON COUNTY

Department: FY 2017 Cities Readiness Initiative Grant *G/L# 34·70·16*

Department/Activity Description

The stated goal of the Cities Readiness Initiative (CRI) is to rapidly prepare selected areas to be capable of dispensing needed drugs and medical supplies within 48 hours of the decision to do so, to the entire population of the area. This program mirrors the Strategic National Stockpile program which has been underway in Texas for several years and expedites local preparations for response to a biological event. Denton County Health Department has had the Cities Readiness Initiative grant since January 2006. Funding is used to help prepare for major events such as a biological attack or a natural disaster like a flood or even a pandemic. CRI funding is used to prepare for these primary functions: Dispensing medications at point of distribution (POD) sites, providing medications to first responders, public information and communication, developing a strategic national stockpile plan, command and control, public information and security. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place. Budgeting of funds is alternated between 34·70·14 and 34·70·16 for tracking purposes.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$54,574	$0	$0
Operations	$35,110	$0	$0
Capital	$0	$0	$0
Total	$89,683	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Conduct and exercise a full scale Point of Dispensing (POD) for Flu shots.			
POD interlocal agreements with ISDs	6	3	3
Completed full scale exercise for emergency response	1	1	1

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: TB Prevention Grant - Federal *G/L# 34·70·17*

Department/Activity Description

Denton County Health Department has been providing a range of Tuberculosis (TB) Prevention and Control Services for over 20 years. The TB Prevention Grant is funded to continue and expand these existing services. Most services are provided by DCHD staff, although some physician, lab and x-ray services are contracted. Selected services such as skin testing may be available to individuals residing outside of Denton County, but the primary target population is Denton County residents. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$72,671	$0	$0
Operations	$6,408	$77,240	$0
Capital	$0	$0	$0
Total	$79,080	$77,240	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- HIPPA measures were implemented and approved by Stanley See of Department of State Health Services (DSHS).
- Staff trained on updated grant/contract requirements for HIPAA/HITECH rules in receiving, transmitting and storing data.
- The Tuberculosis (TB) program continues to provide support in epidemiological contact investigation for active TB cases in Denton County.
- Our program benefited from increased access to our Infectious Disease physician, Dr. Akram, and the consultations he provided on a consistent basis.
- Challenges: Direct Observation Therapy (DOT) has been and will be our largest challenges for 2016 and will continue into 2017, due to lack of personnel and restrictions in the past budget. Language interpretation for Chinese or Spanish is much needed which we lack in our department, requiring the use of another employee or the language line. Over all personnel shortage.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Train staff on TB/HIV/STD records management.			
% of staff trained	100%	50%	100%
Sign in forms for training	N/A	100%	100%
Goal: Report to Texas Department of State Health Services on annual TB cases, active and LTBI.			
Provide quarterly reports	100%	100%	100%
Provide specific case report documentation to Department of State Health Services (DSHS)	>90%	>95%	>95%
Goal: Meet 75% of grant benchmarks for TB reporting for complete case management.			
Meet or exceed HIV testing requirement of 88%	100%	100%	100%
Initiate TB 4-drug treatment to exceed 93%	100%	100%	Will Meet
Exceed 87% TB case completion for the year	100%	100%	Will Meet
Goal: Track and treat TB / LTBI cases.			
Active TB cases tracked/ treated	27	30	32
Latent TB (LTBI) cases tracked/ treated	211	175	200

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Immunization Grant (IMM/Locals) *G/L# 34·70·18*

Department/Activity Description

The Immunization Grant fund is an immunization program for children, adolescents and adults with special emphasis on children two years of age. This department complies with all state and federal laws regarding vaccine usage and does not collect fees from Medicaid recipients and provides clients families and providers with information on the requirement of vaccination, the coordination of state vaccine supplies for providers and the records management in IMMTRAC (Texas immunization registry).

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$365,890	$348,230	$362,146
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$365,890	$348,230	$362,146

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- By the end of the Fiscal Year, the Immunization staff will have completed 44 child care immunization audits, and 16 school immunization audits.
- A great deal of effort has been put into learning and fine-tuning our Electronic Medical Record (EMR) system's immunization elements.
- Texas Vaccines for Children (TVFC) enrollment numbers have decreased a bit; we have lost a handful of providers in the program this Fiscal Year.
- Immunization nursing staff has had some turnover in FY2016, and with the complication of the immunization schedules, training is ongoing.
- A recurring challenge involves working with changing staff within the state health department. State staff are stretched thin and at times it is difficult to get answers when needed. We are hopeful that once staffing regulates at our state offices, the lines of communication will be more open.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain a comprehensive immunization program using the guidelines of Department of State Health Services (DSHS).			
# of provider technical assistance consultations	20	22	23
# of reported infants receiving birth vaccine dose	21	23	24
# of infants completing case management	16	18	19
Goal: Manage all reported cases of perinatal Hepatitis B exposures in Denton County.			
# of reported infants receiving Hepatitis B immunoglobulin (HBIG)	20	22	23
# of reported infants receiving birth vaccine dose	21	23	24
# of infants completing case management	16	18	18
Goal: Track doses administered, maintain staffing levels and immunization client/patients served effectively.			
# of doses administered	22,330	23,000	23,500
# of immunization clients/ patients served	10,850	11,345	11,500

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	6	6	6
No. of Part-Time Employees	0	1	0

FY 2017 BUDGET

DENTON COUNTY

Department: Project Access *G/L# 34·70·19*

Department/Activity Description

Project Access is a collaborative initiative that focuses upon volunteer doctors providing health care to disadvantaged Denton County clients at a reduced rate. Project Access is an alternative for families with complicated conditions that require specialty care that is well beyond the scope of practice at the Public Health Department. Hospitals are participating as well and have made commitments to provide some MRI's, colonoscopies, and stress tests at no charge.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$98,813	$100,000	$100,000
Capital	$0	$0	$0
Total	$98,813	$100,000	$100,000

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Project Access continues to completely expend funds prior to the end of the fiscal year, highlighting the need for program expansion.
- This program typically spends all of the dollars within 9 months of the fiscal year. It is designed to support Denton County residents who, while employed, do no qualify for the Indigent Care program and are "medically indigent" in a practical sense.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Enroll all Denton County Hospitals in Project Access.			
Hospitals enrolled	4	4	4
Physicians enrolled	25	27	30
Goal: Encourage participation of physicians and specialists.			
Enrolled physicians who are participating	55	60	65
Goal: Continue to provide eligible clients with necessary procedures to meet current needs.			
# of clients who have received assistance	20	25	25

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Local Public Health Services Grant *G/L# 34·70·20*

Department/Activity Description

The Department of State Health Services (DSHS) contract attachment for Local Public Health Services (RLSS-LPHS) has been designated for supporting Essential Public Health Service (EPHS) by educating, empowering and mobilizing partnerships like the Community Disease Response Team (CDRT), Health Communities Coalition (HCC) and others. This grant provides funding for one (1) one position. Funding enables the Health Department to develop objectives to address public health issues, utilize resources provided through the contract to conduct assessments and develop strategies to improve the delivery of care. In previous years no employees were directly funded by this contract. It was previously treated as revenue only. However, during FY 2015 a new, separate department was created to better track DSHS contract funding. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$67,436	$74,645	$0
Operations	$0	$22,955	$0
Capital	$0	$0	$0
Total	$67,436	$97,600	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- One of our major accomplishments during FY 2016 was having surpassed by April the estimated 17 health education presentations with having already completed 22 presentations.
- Another accomplishment that we have made is to increase our participation in our major health education event Denton County Dash 5k with a final registration count of 905 compared to 454 registrants in 2015.
- Health Communities Coalition has completed all of their goals for the past year per each workgroup.
- Our challenge in the Health Education Department has been in able to meet the growth in demand for participation in health fairs, education events, and community groups due to the limited amount of personnel we have to cover all of the events.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide community health education programming.			
Participate in health fairs	100%	100%	100%
Facebook/social media interaction	100%	100%	100%
Disseminate HE/HP email events, reminders and public information announcements	100%	100%	100%
Goal: Expand community health education in Denton County.			
Facilitate Health Community Coalition meetings	100%	100%	100%
Pursue external grant funding for childhood obesity	100%	100%	100%
Provide education at health fairs across Denton County	38	40	45
Coordinate health education presentations	14	25	25
Coalition membership for Denton County agencies	20	22	25

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	1	1	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Tuberculosis State Grant *G/L# 34·70·22*

Department/Activity Description

The Texas Department of State Health Services (DSHS) contract attachment for Tuberculosis (TB) Services essentially reimburses Denton County for services already provided for TB. The dollars awarded basically reflect formula funding based on numbers of active cases of TB, as well as latent disease cases. This contract provides partial funding for four positions and related expenses. Denton County has provided TB clinic services for over 23 years. The purpose of this contract is to ensure that local agencies are prepared for cases of tuberculosis and are able to detect and contain disease outbreaks and sustain local public health infrastructure and maintenance of effort at the local level for provision of services in its jurisdiction that prevent and control tuberculosis, including medical, educational and public health services for individuals who have or who are suspected of having active tuberculosis (TB) or latent TB infection (LTBI). As of budget adoption, a contract for FY 2016 had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$202,903	$160,536	$0
Operations	$112	$1,108	$0
Capital	$0	$0	$0
Total	$203,015	$161,644	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- HIPPA measure were implemented and approved by Stanley See of Department of State Health Services (DSHS).
- Staff trained on updated grant/contract requirements for HIPAA/HITECH rules in receiving, transmitting and storing data.
- The TB program continues to provide support in epidemiological contact investigation for active TB cases in Denton County.
- Our program benefited from increased access to our Infectious Disease physician, Dr. Akram, and the consultations he provided on a consistent basis.
- Challenges: Direct Observation Therapy (DOT) has been and will be our largest challenges for 2016 and will continue into 2017, due to lack of personnel and restrictions in the past budget.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Train staff on TB/HIV/STD records management.			
% of staff trained	100%	50%	100%
Sign in forms for training	N/A	100%	100%
Goal: Report to Texas Department of State Health Services on annual TB cases, active and LTBI.			
Provide quarterly reports	100%	100%	100%
Provide case report documentation to Department of State Health Services (DSHS)	>90%	>95%	>95%
Goal: Meet 75% of grant benchmarks for TB reporting for complete case management.			
Meet or exceed HIV testing requirement of 88%	100%	100%	100%
Initiate TB 4-drug treatment to exceed 93%	100%	100%	Will Meet
Active TB cases tracked/ treated	27	30	32
Latent TB (LTBI) cases tracked/ treated	211	175	200
Exceed 87% TB case completion for the year	100%	100%	Will Meet

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	4	2	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Juvenile Detention Health *G/L# 34·70·23*

Department/Activity Description

Juvenile Health Services roles and responsibilities are comparable to those of Correctional Health in the adult jail facility. Denton County is mandated through Texas Administrative Code 343.322 to provide necessary health care for pre-adjudication and post-adjudication juvenile detainees. As with the adult inmate facility, the Denton County Health Department has responsibility for health services of the juvenile detainee population and operations are organized as Denton County Juvenile Health with a professional, technical, and supervisory staff . Responsibilities include basic and advanced skilled care of medical and mental health patients, responding to emergencies, medication administration, maintaining records, and interrelated duties.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$248,072	$367,207
Operations	$0	$20,900	$13,395
Capital	$0	$0	$0
Total	$0	$268,972	$380,602

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- We've completed integration into the juvenile expansion for post-adjudication detainees.
- We evaluated safety precautions for juveniles at risks for self harm or suicidal ideation during times of community transport and made changes to the safety protocols in consultation with our attending psychiatrist.
- Health staff members all completed state mandated training in the Prevention of Rape Elimination Act.
- We initially filled three staff positions to cover more on-site health hours, but have since lost one person to another job opportunity.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Maintain the state and federal mandates on a daily and monthly basis.			
Daily routine clinical health care evaluations	24	24	25
Daily prescriptions and over the counter medications set up and disbursed.	100	102	102
Monthly post adjudication health application assessments and reviews.	10	12	12
Monthly juvenile health intake assessments on incoming detainees.	55	60	60
Monthly urgent, acute, and emergency health responses throughout the juvenile detention facility.	240	300	300
Monthly juvenile detainee special needs assessment including diabetes, wound care, respiratory, laboratory, behavioral, and baseline evaluations.	25	25	30
Monthly community health care evaluation referrals and follow up.	40	40	40
Monthly number of detainees processed with discharge planning.	50	50	50

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	5	5
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Infectious Disease Control Unit EPI EBOLA Grant *G/L# 34·70·24*

Department/Activity Description

During FY2015 the Texas Department of State Health Services awarded funding for the Infectious Disease Control Unit/ Surveillance and Epidemiology Ebola Activities Grant. This grant supports salary and benefits for the majority of a full-time position for an Epidemiologist to focus on contact tracing and monitoring of persons potentially exposed to Ebola or other communicable/infectious diseases. This investigator also performs surveillance and epidemiology activities for all notifiable conditions including infectious disease preparedness and outbreak response activities and investigations. The Investigator may also assist during other major outbreaks and/or disasters.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$4,301	$78,887	$0
Operations	$0	$21,700	$0
Capital	$0	$0	$0
Total	$4,301	$100,587	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Conducted reportable disease investigations for Denton County, Reviewed and /or investigated 1234 cases and 5 outbreaks.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Investigate reported cases of notifiable cases			
Investigate all reports within 1 day	1,234	1,250	1,270
Complete case reports within 5 days	648	670	680
Submit all case reports into NEDSS (national database)	655	660	670

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	1	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

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DENTON COUNTY

FY 2017 Budget-Fund Analysis
Indigent Health Care Fund
Fund #36

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$1,859,909**	**$1,241,319**	**$1,306,204**
Revenues			
Taxes	1,605,278	2,490,100	2,425,986
Interest	1,439	5,000	6,500
Miscellaneous	0	0	0
Total Revenues	1,606,717	2,495,100	2,432,486
Transfers			
Transfer In	0	0	0
Transfer Out	(200,000)	0	0
Total Transfers	(200,000)	0	0
Total Revenues and Transfers	1,406,717	2,495,100	2,432,486
Funds Available	**3,266,626**	**3,736,419**	**3,738,690**
Expenditures	2,025,307	2,430,215	2,538,690
Total Expenditures	2,025,307	2,430,215	2,538,690
Ending Balance	**$1,241,319**	**$1,306,204**	**$1,200,000**

DENTON COUNTY

Department: Indigent Health Care Fund *G/L# 36·70·80*

Department/Activity Description

The Indigent Care Department determines client eligibility including verification and investigation, and bill payment, which involves medical audit and rate calculation. There are also extensive record-keeping and other administrative and clerical functions performed to insure accountability. All these services and functions are done in compliance with the Indigent Health Care and Treatment Act.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$193,525	$202,790	$210,935
Operations	$2,031,782	$2,227,425	$2,327,755
Capital	$0	$0	$0
Total	$2,225,307	$2,430,215	$2,538,690

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Continued work in progress with software by Verity Source (formerly Network Sciences) to use electronic storage of information and lessening use of paper files.
- Helped in planning a successful annual Texas Indigent Health Care Association conference. The educational conference is attended by Indigent Care representatives throughout the state who network, share best practices and learn about services offered from various agencies that may provide services that help clients.
- Identified and assisted Jail Health with applying Medicaid fees for specific inmate medical bills. This resulted in saving of $172,932 in a six month period.
- Streamlines some office practices that have resulted in quicker processing of applications and securing medical providers to accept Indigent Care has continued to be a challenge.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Stay updated with changes in law at all levels and with various agencies that would affect the Indigent Health Care program services, staff and the clients served.			
Attended Indigent Health Care Conference to gather information from various agencies	3	3	3
Review policies and procedures annually to adhere to new statutory requirements	Annual	Annual	Annual
Update forms to comply with HIPAA/HITECH changes	Annual	Annual	Annual
Applications received during fiscal year	607	500	500
Goal: Continue cross-training and education program for employees.			
Staff assessment for providing training if needed	Yes	Yes	Yes
Participation % in departmental training	100%	100%	100%
Staff certification as Community Health Workers	3	3	3
Goal: Identify and apply billing and payment standards to cut costs.			
Stay updated and expand knowledge on changes and industry standards that apply to bill payment	100%	100%	100%
Software/upgrade conversion	100%	100%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	3	3	3
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Medicaid DSRIP Program Fund
Fund #37

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$823,075**	**$1,363,599**	**$1,272,222**
Revenues			
Intergovernmental	2,378,672	1,437,000	1,500,000
Interest	1,220	4,500	6,500
Total Revenues	2,379,892	1,441,500	1,506,500
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	2,379,892	1,441,500	1,506,500
Funds Available	**3,202,967**	**2,805,099**	**2,778,722**
Expenditures	1,839,368	1,532,877	970,236
Total Expenditures	1,839,368	1,532,877	970,236
Ending Balance	**$1,363,599**	**$1,272,222**	**$1,808,486**

DENTON COUNTY

Department: Adult Immunization Program DSRIP *G/L# 37·70·11*

Department/Activity Description

The Adult Immunization DSRIP Program will provide low cost vaccines to adults who are no longer eligible for the Adult Safety Net Program. The program will provide a variety of vaccines and maintain complete immunization histories through the Texas immunization registry (IMMTrac).

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$225,210	$248,495	$272,447
Operations	$241,299	$135,500	$139,073
Capital	$0	$0	$0
Total	$466,509	$383,995	$411,520

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- The AIP project was very successful and met the required state metrics for completion. Outside auditors for this project reviewed the deliverables and submitted our accomplishments for full payment within the DSRIP system.
- The AIP project expanded to increase shots given, including but not limited to homeless populations, incarcerated patients and outside non-profit agency partnerships.
- The Adult Immunization Program for Denton County Health Department was developed to serve our low income uninsured and adult Medicaid recipients with vaccinations to help prevent vaccine preventable diseases. For the start of our year, we implemented the idea of Flu Clinics to make the target population aware of Influenza and to be able to vaccinate at no charge.
- Challenges AIP 98% of our patients are Hispanic. Recruiting health care professional that speak Spanish is very difficult. This has caused additional work on those that are bilingual. Of the original case manager staff only two spoke Spanish, causing great difficulty with continuity of care. The language line was used, but the person communication was lost. Lesson learned know your patient base and demographics and hire accordantly
- We were able to organize 18 Flu Clinics around the Denton County area (list of locations attached) which allowed us to provide Influenza vaccine to 734 patients. In addition to holding these Flu clinics around the area, a Mail Out was conducted to send patients from both Denton and Lewisville clinics in the AIP Immunization Registry to make them aware of availability of vaccine to them at no charge.
- Patients were encouraged to advise family and friends to come in to receive the vaccine as well. The AIP has been made the primary immunization program for both of our clinics to make vaccine available to our target population in more than 1 location in Denton County.
- A total of 3,461 patients, which included a total of 5,241vaccines administered, were vaccinated completing our year with a goal of vaccinating 3,000 people through the DSRIP program.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide low cost vaccinations to adults.			
Various adult vaccines administered	3,467	5,000	5,500
Mass vaccination clinic events (200+shots /event)	1	1	1
% completion of goals, metrics and milestones for DSRIP	100%	100%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	4	4
No. of Part-Time Employees	0	1	1

FY 2017 BUDGET

DENTON COUNTY

Department: Diabetes Case Management Program DSRIP *G/L# 37·70·12*

Department/Activity Description

The Diabetes DSRIP Program will establish a diabetes registry and provide coordinated case management to Denton County residents.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$384,405	$461,832	$410,834
Operations	$988,453	$687,050	$147,882
Capital	$0	$0	$0
Total	$1,372,858	$1,148,882	$558,716

ACCOMPLISHMENTS AND CHALLENGES IN FY 2016

- Met the requirements for the total number of clients / patients enrolled in the Diabetes DSRIP program along with goals and objectives for the entire DSRIP yearly requirement.
- By adding patient assistance products to the program, we have accomplished a reduction in the average A1C (glycated hemoglobin) for our patients. With an average reduction in the patients A1C from 11.2 to below 9.2.
- Purchased in-house blood analyzer equipment to reduce lab testing delay.
- 98% of our patients are Hispanic. Recruiting health care professional that speak Spanish is very difficult, which has caused additional work on those that are bilingual.
- We are approaching 200 in case management and the majority of them completing at least seven hours of formal state approved diabetic education.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Establish a diabetes registry of at-risk adults for diabetic complications and case management.			
Enroll 100 Denton County Health Department participants in the diabetes registry	215	275	325
% of patient enrollment requirement met	64%	67%	70%
Convert patient records into EMR	100%	100%	100%
Goal: Provide coordinated case management to Denton County and Lewisville residents who have diabetes.			
Provide education in Denton	156	156	184
Provide education in Lewisville	48	156	156
% of DSRIP requirement met for education	100%	100%	100%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	5	5
No. of Part-Time Employees	0	0	0

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DENTON COUNTY

FY 2017 Budget-Fund Analysis
Health Care Relief Fund
Fund #39

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$2,085,067**	**$2,192,250**	**$2,119,550**
Revenues			
Fees	49,580	50,000	50,000
Interest	2,341	7,000	12,000
Intergovernmental	298,622	200,300	200,000
Total Revenues	350,543	257,300	262,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	350,543	257,300	262,000
Funds Available	**2,435,610**	**2,449,550**	**2,381,550**
Expenditures	243,360	330,000	262,000
Total Expenditures	243,360	330,000	262,000
Ending Balance	**$2,192,250**	**$2,119,550**	**$2,119,550**

DENTON COUNTY

Department: Health Care Relief Fund *G/L# 39·70·15*

Department/Activity Description

The Health Care Relief fund was established in FY 1999 when Denton County received approximately $4.8 million from a tobacco settlement lawsuit. The Commissioners Court determined that this fund would be utilized only for health care and human services as determined necessary by the Commissioners Court. A citizen committee was formed to make funding recommendations for various social service agencies within Denton County. This budget currently provides various funding levels through interlocal contracts with 8 non-profit health and human service agencies.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$243,360	$330,000	$262,000
Capital	$0	$0	$0
Total	$243,360	$330,000	$262,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Continued to meet the goals of Commissioners Court to provide funding first to the government mandated agencies, then governmental organizations providing health and human services supplemental to the Denton County judicial system, and then to qualifying human service organizations.
- The challenge we are faced with continues to be the limited funding available from new revenue received in the fund on an annual basis.
- Assisted agencies with additional funding to continue to provide citizens with needed services.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide financial assistance to social service agencies at a reduced rate without impacting their ability to function.			
Social service agencies requesting funds	8	8	8
Social service agencies receiving funds	8	8	8
Funding reductions recommended by committee	-$45,000	$80,000	$0
Goal: Continue to provide funding to social service agencies at the level prescribed by Commissioners Court.			
Total social service agency funding	$198,020	$330,000	$250,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

FY 2017 Budget-Fund Analysis
County and District Court Technology Fund
Fund #40

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$49,155**	**$52,085**	**$12,135**
Revenues			
Fees	24,367	25,000	25,000
Interest	15	50	50
Total Revenues	24,382	25,050	25,050
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	24,382	25,050	25,050
Funds Available	**73,537**	**77,135**	**37,185**
Expenditures	21,452	65,000	30,464
Total Expenditures	21,452	65,000	30,464
Ending Balance	**$52,085**	**$12,135**	**$6,721**

DENTON COUNTY

Department: County and District Court Technology Fund *G/L# 40·20·45*

Department/Activity Description

The Texas Legislature established a fee that counties are allowed to assess and collect in order to pay for technological expenses. These funds may be used in two areas: (1) continuing education and training for county court, statutory county court, or district court judges and clerks regarding technological enhancements for those courts; and (2) the purchase and maintenance of technological enhancements for county courts, statutory county courts or district courts.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$21,452	$65,000	$30,464
Capital	$0	$0	$0
Total	$21,452	$65,000	$30,464

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Continue with the enhancement of technology to assist the various county and district courts for a more efficient process.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: N/A			
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Records Management and Preservation Fund
Fund #41

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$90,395**	**$83,045**	**$92,773**
Revenues			
Fees	330,909	320,000	320,000
Interest	25	200	250
Total Revenues	330,934	320,200	320,250
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	330,934	320,200	320,250
Funds Available	**421,329**	**403,245**	**413,023**
Expenditures	338,284	310,472	318,879
Total Expenditures	338,284	310,472	318,879
Ending Balance	**$83,045**	**$92,773**	**$94,144**

DENTON COUNTY

Department: Records Management and Preservation Fund *G/L# 41·20·45*

Department/Activity Description

Records Management Services is accountable for the identification, storage and preservation of local government records. The Records Management Department is responsible for establishing, promoting and supporting an active and continuing program for the efficient and economical management of all County government records as required by Section 201.002 of the Local Government Code. This department manages the permanent recording, filing and information retrieval of County records, maintains the paper and micrographic storage systems of these records, and administers the records control schedules for the protection of essential and vital documents as required by 203.041 of the Records Act.

FINANCIAL TRENDS

Budget Category	FY 2015 Actuals	FY 2015 Estimates	FY 2016 Budget
Personnel	$226,675	$218,557	$268,051
Operations	$84,492	$91,915	$50,828
Capital	$27,117	$0	$0
Total	$338,284	$310,472	$318,879

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Accomplishment - Reorganization of the Records Management Department staff duties and cross training of all team members.
- Accomplishment - Installation of new document scanner and training additional inmate trusty to operate.
- Challenge - Maintaining productivity with several key employees out on intermittent extended family medical leave and equipment down time due to multiple repairs on the microfilm processor.
- Accomplishment - 100% of team members attended a minimum of three HR or Technology Services training classes.
- Challenge - Ability to destroy records in a timely manner due to the amended Texas State Library and Archive Commission record retention schedules. We must first wait on other department heads / elected officials to authenticate historical value of their records. This potentially could increase the storage needs of paper documents.
- Accomplishment and Challenge - Training of department heads, elected officials and records liaisons on the amended Texas State Library and Archive Commission retention schedules and renewing the Declaration of Compliance forms.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Minimize the net growth of documents stored to less than 10% per year.			
Documents added to storage	92,640	156,880	171,800
Documents destroyed	48,520	50,400	60,000
Departments able to search paper documents in storage	44,120	106,480	111,800
Goal: Increase the number of documents imaged, indexed and processed for destruction.			
Documents prepped, microfilmed and scanned	1,863,310	1,820,000	1,920,000
Microfilm reels processed	740	827	873
Scanned files indexed	32,800	40,000	36,400
Paper files indexed	33,577	87,452	87,452

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide records instruction and training to employees and assist departments in proper retention of records.			
Employees receiving in-depth training	109	50	100
Departments completing records inventories	0	1	12
Departments updating/completing retention schedules	42	0	10

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	4	4	4
No. of Part-Time Employees	0	0	0

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DENTON COUNTY

FY 2017 Budget-Fund Analysis
Public Health Preparedness Grant Fund
Fund #43

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$6,403**	**$12,694**	**$12,694**
Revenues			
Interest	0	0	0
Intergovernmental	466,989	581,195	0
Miscellaneous	0	0	0
Total Revenues	466,989	581,195	0
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	466,989	581,195	0
Funds Available	**473,392**	**593,889**	**12,694**
Expenditures	460,698	581,195	—
Total Expenditures	460,698	581,195	—
Ending Balance	**$12,694**	**$12,694**	**$12,694**

DENTON COUNTY

Department: Public Health Preparedness Grant 2017 *G/L# 43·70·05*

Department/Activity Description

The Public Health Preparedness Team will continue to provide preparedness leadership and response to cases involving any threat to public health including acts of terrorism in Denton County. This grant will enable state and local health departments to enhance and develop systems for rapid detection of unusual outbreaks of illness as well as to monitor routine events that may become severe. The team continues to routinely provide public health information on new and emerging threats for the general public and those who might be considered most at risk. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place. Budgeting of funds is alternated between 43.70.05 and 43.70.10 for tracking purposes.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$278,237	$0	$0
Operations	$75,379	$0	$0
Capital	$0	$0	$0
Total	$353,616	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: N/A			

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	5	4	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Public Health Preparedness Grant 2016 *G/L# 43·70·10*

Department/Activity Description

The Public Health Preparedness Team will continue to provide preparedness leadership and response to cases involving any threat to public health including acts of terrorism in Denton County. This grant will enable state and local health departments to enhance and develop systems for rapid detection of unusual outbreaks of illness as well as to monitor routine events that may become severe. The team continues to routinely provide public health information on new and emerging threats for the general public and those who might be considered most at risk. Budgeting of funds is alternated between 43.70.05 and 43.70.10 for tracking purposes.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$65,070	$330,230	$0
Operations	$2,201	$69,045	$0
Capital	$0	$0	$0
Total	$67,271	$399,275	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Established successful HAM Radio communication with EOC during Lewisville Live Flu POD exercise. Conducted Ebola specific briefings with emergency management professionals throughout the regional Ebola outbreak to ensure seamless communication.
- Reviewed and re-evaluated mass fatality plans to identify gaps during a contagious disease response. Updated regional asset inventory to seclude updates on personal protective equipment (PPE) and Bio-Seal (for use in mass fatalities instead of body bags).
- Conducted Ebola specific briefing with community partners throughout the regional Ebola outbreaks to ensure that they had the most current Ebola information. Provided 500 Ebola fact sheet to the general public during the live Flu POD exercise in Lewisville.
- Coordinated the establishment of Denton County Health Department Social Media policy. Provided risk communication and media training to 6 health department supervisors.
- Provide shelter training to Denton County MRC and CERT team (100 people) for roles and responsibilities of operating a mass care shelter in Denton County. Supported Dallas County Tornado response by sending 15 Denton County MRC mental health professionals to Garland and Rowlett to working in shelters.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Strategic preparedness and response planning for Public Health threats to Denton County			
Provided Ebola fact sheet to the general public during the live Flu POD exercise in Lewisville.	0	500	600
Medical Reserve Corps (MRC) training and recruitment	600	730	800
Conduct full scale exercises with Live Flu POD	500	660	750
Goal: Increase the number of trainings			
Medical Reserve Crops (MRC) training and recruitment	300	434	550
Community Preparedness/Recover Trainings	30	50	60

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: EBOLA Funding PH Preparedness *G/L# 43·70·20*

Department/Activity Description

During FY2015 the Texas Department of State Health Services awarded funding for the Infectious Disease Control Unit/ Surveillance and Epidemiology Ebola Activities Grant. This grant supports salary and benefits for the majority of a full-time position for an Epidemiologist to focus on contact tracing and monitoring of persons potentially exposed to Ebola or other communicable/infectious diseases. This investigator also performs surveillance and epidemiology activities for all notifiable conditions including infectious disease preparedness and outbreak response activities and investigations. The Investigator may also assist during other major outbreaks and/or disasters. This funding is a "One time" designated response line to address Ebola preparedness and prevention efforts. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$10,190	$107,120	$0
Capital	$0	$0	$0
Total	$10,190	$107,120	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Developed the High Consequence Infectious Disease response plan to the current Communicable Disease Plan.
- Hosted the Emerging Infectious Disease Symposium for all regional partners. This symposium provided updates on the Ebola response plan, public health law, risk communications and emerging infectious disease. 110 people from 30 different organizations were in attendance.
- Upgraded the Public Health Emergency Operations Center with new projector, screen and converter box allowing multiple screens to be viewed at once.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Sponsor high consequence infectious disease conference			
# of conferences	0	1	N/A
over 80 attendees	0	110	N/A

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: Public Health Emergency Preparedness *G/L# 43·70·30*

Department/Activity Description

This award provided funding for the Public Health Emergency Preparedness (PHEP)- Preparedness and Prevention Community Preparedness Section /Bioterrorism Discretionary Supplemental Funding Grant for FY2015. This grant was one of several attachments to the current contract between Denton County and the Texas Department of State Health Services (DSHS). DSHS provided the availability of one-time funding to the Denton County Health Department to perform activities that supported the Public Health Emergency Preparedness Grant and assisted with the Centers for Disease Control Public Health Emergency Preparedness (CDC PHEP) Capabilities. As of budget adoption, a contract had not been finalized. A budget amendment will be processed to allocate funding once the contract is in place.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$29,621	$74,800	$0
Capital	$0	$0	$0
Total	$29,621	$74,800	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

N/A

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal:			
N/A			

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time (or Split Funded) Employees	0	0	0

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DENTON COUNTY

FY 2017 Budget-Fund Analysis
Sheriff's Forfeiture Fund
Fund #45

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$941,120**	**$1,218,246**	**$1,069,021**
Revenues			
Taxes	0	0	0
Interest	1,134	5,000	5,000
Miscellaneous - Forfeiture Funds	723,150	198,470	100,000
Total Revenues	724,284	203,470	105,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	724,284	203,470	105,000
Funds Available	**1,665,404**	**1,421,716**	**1,174,021**
Expenditures	447,158	352,695	368,116
Total Expenditures	447,158	352,695	368,116
Ending Balance	**$1,218,246**	**$1,069,021**	**$805,905**

DENTON COUNTY

Department: Sheriff's Forfeiture Fund *G/L# 45·60·20*

Department/Activity Description

This is a discretionary fund of the Sheriff's Department and is self supported through funds awarded by court order to the Sheriff's Department. Funds are used primarily for supplies and equipment for use in Criminal Investigations. There are three types of Forfeiture Funds: Local, Justice, and Treasury. Initially all were budgeted in the 45.60.20- Sheriff's Forfeiture Fund and each forfeiture purchase was paid out of the separate funds by a percentage calculation after the purchase was made. Beginning in FY2016 three separate budgets for the various forfeiture fund accounts were established: 45.60.20 Sheriff's Forfeiture Fund (Local), 45.60.35- Sheriff's Judicial Purchases and 45.60.45- Sheriff's Treasury Purchases.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$304,526	$114,800	$38,000
Capital	$142,632	$0	$0
Total	$447,158	$114,800	$38,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Drug Enforcement Unit (DEU) contributed to a record breaking seizure of “China White” white heroin in the history of Dallas County.
- DEU participated in the Drug Enforcement Agency’s Financial Strike Force and multiple joint operations with Homeland Security Investigations of the Department of Homeland Security.
- DEU seized over $4.2 million in narcotics and contraband.
- High turn-over rate of DEU investigators.
- Operated the majority of 2015 with only 50% trained personnel.
- DEU’s specialization required a steep learning curve for new investigators.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide continuing education in drug enforcement.			
Conduct local training through unit members who are subject matter experts	3	5	8
Attend regional training put on by professional organizations	3	3	4
Memberships of Professional Associations	2	2	4
Goal: Maintain Drug Enforcement Unit (DEU’s) ability to participate in large seizures of contraband and currency.			
Participate with Drug Enforcement Administration Special Officers	7	6	7
Participation with Homeland Security Investigations	5	5	5
Participation with High Intensity Drug Trafficking Area and Dihydroergotamine Mesylate	0	1	2

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff's Judicial Purchases *G/L# 45·60·35*

Department/Activity Description

This discretionary fund of the Denton County Sheriff's Office was established for FY2016 at the request of the Denton County Auditor's Office. There are three types of Forfeiture Funds: Local, Justice, and Treasury. Initially all were budgeted in the 45.60.20- Sheriff's Forfeiture Fund and each forfeiture purchase was paid out of the separate funds by a percentage calculation after the purchase was made. Beginning in FY2016 three separate budgets for the various forfeiture fund accounts were established: 45.60.20 Sheriff's Forfeiture Fund (Local), 45.60.35- Sheriff's Judicial Purchases and 45.60.45- Sheriff's Treasury Purchases.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$12,095	$25,116
Operations	$0	$215,800	$295,000
Capital	$0	$0	$0
Total	$0	$227,895	$320,116

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Drug Enforcement Unit (DEU) contributed to a record breaking seizure of "China White" white heroin in the history of Dallas County.
- DEU participated in the Drug Enforcement Agency's Financial Strike Force and multiple joint operations with Homeland Security Investigations of the Department of Homeland Security.
- DEU seized over $4.2 million in narcotics and contraband.
- High turn-over rate of DEU investigators.
- Operated the majority of 2015 with only 50% trained personnel.
- DEU's specialization required a steep learning curve for new investigators.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide continuing education in drug enforcement			
Conduct local training through unit members who are subject matter experts	3	5	8
Attend regional training put on by professional organizations	3	3	4
Memberships of Professional Associations	2	2	4
Goal: Maintain Drug Enforcement Unit (DEU's) ability to participate in large seizures of contraband and currency			
Participate with Drug Enforcement Administration Special Officers	7	6	7
Participation with Homeland Security Investigations	5	5	5
Participation with High Intensity Drug Trafficking Area and Dihydroergotamine Mesylate	0	1	2

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Sheriff's Treasury Purchases *G/L# 45·60·45*

Department/Activity Description

This discretionary fund of the Denton County Sheriff's Office was established for FY2016 at the request of the Denton County Auditor's Office. There are three types of Forfeiture Funds: Local, Justice, and Treasury. Initially all were budgeted in the 45.60.20- Sheriff's Forfeiture Fund and each forfeiture purchase was paid out of the separate funds by a percentage calculation after the purchase was made. Beginning in FY2016 three separate budgets for the various forfeiture fund accounts were established: 45.60.20 Sheriff's Forfeiture Fund (Local), 45.60.35- Sheriff's Judicial Purchases and 45.60.45- Sheriff's Treasury Purchases.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$0	$10,000	$10,000
Capital	$0	$0	$0
Total	$0	$10,000	$10,000

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Drug Enforcement Unit (DEU) contributed to a record breaking seizure of "China White" white heroin in the history of Dallas County.
- DEU participated in the Drug Enforcement Agency's Financial Strike Force and multiple joint operations with Homeland Security Investigations of the Department of Homeland Security.
- DEU seized over $4.2 million in narcotics and contraband.
- High turn-over rate of DEU investigators.
- Operated the majority of 2015 with only 50% trained personnel.
- DEU's specialization required a steep learning curve for new investigators.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide continuing education in drug enforcement			
Conduct local training through unit members who are subject matter experts	3	5	8
Attend regional training put on by professional organizations	3	3	4
Memberships of Professional Associations	2	2	4
Goal: Maintain Drug Enforcement Unit (DEU's) ability to participate in large seizures of contraband and currency.			
Participate with Drug Enforcement Administration Special Officers	7	6	7
Participation with Homeland Security Investigations	5	5	5
Participation with High Intensity Drug Trafficking Area and Dihydroergotamine Mesylate	0	1	2

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Vehicle Inventory Tax Interest Fund
Fund #48

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$35,387**	**$42,191**	**$49,211**
Revenues			
Interest	6,804	15,000	20,000
Miscellaneous	0	0	0
Total Revenues	6,804	15,000	20,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	6,804	15,000	20,000
Funds Available	**42,191**	**57,191**	**69,211**
Expenditures	0	7,980	42,310
Total Expenditures	0	7,980	42,310
Ending Balance	**$42,191**	**$49,211**	**$26,901**

DENTON COUNTY

Department: Vehicle Inventory Tax Interest Fund *G/L# 48.40.30*

Department/Activity Description

This is a discretionary fund of the Tax Assessor/Collector where interest earnings generated by an escrow account on vehicle inventory taxes can be spent only to defray the cost of the collections program and may not be used for general office expenses of the Tax Assessor/Collector unrelated to the cost of administering the program.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$0	$7,980	$42,310
Capital	$0	$0	$0
Total	$0	$7,980	$42,310

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Worked with software company to test and implement a new dealer portal allowing select dealers to use the portal for electronic reporting.
- The Tax office works very closely with the Appraisal District to ensure active dealers are properly reflected on the tax roll.
- All franchise dealers have been converted to Web Dealer as a result of the refactoring project required by TxDMV.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: The Texas Property Tax Code allows a tax assessor/collector to work directly with the county district attorney office to notify dealers that are not turning in reports timely of penalties and fines. The Appraisal District implemented this program for compliance with appraisals and we are watching to determine the compliance rate before implementing on the tax side.			
Manage approximately 230 ACTIVE Dealers reporting Vehicle Inventory Taxes	230	235	240

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Law Library Fund
Fund #50

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$354,322**	**$398,559**	**$451,986**
Revenues			
Fees	433,565	430,000	440,000
Interest	334	1,000	2,000
Miscellaneous	0	0	0
Total Revenues	433,899	431,000	442,000
Transfers			
Transfer In	0	0	0
Transfer Out	0	0	0
Total Transfers	0	0	0
Total Revenues and Transfers	433,899	431,000	442,000
Funds Available	**788,221**	**829,559**	**893,986**
Expenditures	389,662	377,573	410,091
Total Expenditures	389,662	377,573	410,091
Ending Balance	**$398,559**	**$451,986**	**$483,895**

DENTON COUNTY

Department: Law Library Fund *G/L# 50·10·65*

Department/Activity Description

The Law Library is responsible for providing easy access to current legal reference materials for library patrons through acquisition, maintenance and circulation of library holdings. The Law Library also provides services such as location, retrieval and dissemination of materials for both professional and non-professional patrons. With the help of the Library Board, materials are selected and acquired. In addition, the Law Library staff is responsible for maintaining security for all library materials and for collecting fees for copies and overdue books.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$147,339	$155,453	$161,531
Operations	$242,323	$222,120	$248,560
Capital	$0	$0	$0
Total	$389,662	$377,573	$410,091

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Created a reference section that enables the Law Library to provide patrons with books that are frequently checked out due to their popularity.
- Offered training to staff and local attorneys with CLE ability with intent to provide more training in the future.
- Corresponding and collaborating with the Southwestern Association of Law Libraries branch of the American Association of Law Libraries.
- Upgraded from WestlawClassic to WestlawNext at no cost on every public computer with additional training provided by our Westlaw representative.
- Continue to work with the Texas Access to Justice Commission by sharing our library experience and learning from others.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide maximum level of efficiency.			
Processing and inventory of new materials (%)	10%	10%	10%
Reference requests, phone calls, computer patrons	16,000	18,000	20,000
Phone calls received and handled	2,000	3,000	4,000
Patrons monitored and assisted on computers	7,500	8,000	8,500
Goal: Implement and enhance e-government solutions and technologies.			
% cases filed electronically	50%	50%	50%
% documents scanned (rather than copied) for patrons	50%	50%	50%

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	2	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
District Attorney Hot Check Fund
Fund #55

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**-$8,926**	**$0**	**$0**
Revenues			
Intergovernmental	22,500	0	0
Fees	18,433	0	0
Interest	9	0	0
Miscellaneous	0	0	0
Total Revenues	40,942	0	0
Transfers			
Transfer In	75,000	0	0
Transfer Out	(11,279)	0	0
Total Transfers	63,721	0	0
Total Revenues and Transfers	104,663	0	0
Funds Available	**95,737**	**0**	**0**
Expenditures	95,737	0	0
Total Expenditures	95,737	0	0
Ending Balance	**$0**	**$0**	**$0**

DENTON COUNTY

Department: District Attorney Hot Check Fund *G/L# 55·30·20*

Department/Activity Description

The Hot Check Department is a division of the Criminal District Attorney's Office, and is a computerized operation for the prosecution and collection of worthless checks. This department assists merchants by receiving and filing worthless check cases for collection and/or prosecution, sending statutory notices, preparing probable cause affidavits, reviewing claims of check forgery and collection of restitution. They also manage a payment program for check writers to make restitution to merchants. In addition, the Hot Check Department assists with the coordination of the Hot Check Docket in County Criminal Court #1, and assists in the preparation and execution of all Hot Check Roundups. Statutorily, this department must file a budget with the Commissioners Court within 30 days after the beginning of the County's fiscal year. This department was moved to the DA Chapter 59 Fund (59.30.20) effective 10-01-15.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$107,016	$0	$0
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$107,016	$0	$0

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The decline in check usage continues.
- Continue to provide excellent hot check enforcement to merchants.
- Need remaining employees to be on county payroll.
- Reduction in staff from two full time employees to one full time employee and one part time employee.
- Asset forfeitures continue to provide financial assistance to the Hot Check department in order to continue to provide this important service to merchants
- Continue to use intern personnel to research and update contact information

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to actively seek restitution for merchants.			
Checks filed	950	N/A	N/A
Checks collected	900	N/A	N/A
Amount received for merchants filing for losses	$300,000	N/A	N/A
Check fee collections	$19,000	N/A	N/A
Amount collected for merchants in restitution	$250,000	N/A	N/A
Misdemeanor hot check warrants issued	250	N/A	N/A

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	2	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

FY 2017 Budget-Fund Analysis
D.A. Chapter 59 Forfeiture Fund
Fund #59

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$1,064,483**	**$2,497,186**	**$2,321,645**
Revenues			
Hot Check Fees	—	15,000	15,000
Interest	1,972	13,000	15,000
Miscellaneous	1,901,260	70,000	80,000
Total Revenues	1,903,232	98,000	110,000
Transfers			
Transfer In	11,279	—	—
Transfer Out	(75,000)	(15,290)	—
Total Transfers	(63,721)	(15,290)	—
Total Revenues and Transfers	1,839,511	82,710	110,000
Funds Available	**2,903,994**	**2,579,896**	**2,431,645**
Expenditures	406,808	258,251	387,293
Total Expenditures	406,808	258,251	387,293
Ending Balance	**$2,497,186**	**$2,321,645**	**$2,044,352**

DENTON COUNTY

Department: D.A. Chapter 59 Forfeiture Fund *G/L# 59·30·10*

Department/Activity Description

This department is a division of the Criminal District Attorney's Office that receives a percentage of property and/or funds seized, forfeited and awarded from criminal defendants' actions in Denton County. These forfeited funds can then be used for law enforcement purposes authorized by Chapter 59 and the case law surrounding Chapter 59. This budget is filed for recording purposes and includes funding for supplies, law books, training and miscellaneous court expenses.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$142,105	$74,520	$162,223
Capital	$0	$0	$0
Total	$142,105	$74,520	$162,223

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- The biggest challenge faced is serving respondents the citation of the lawsuit to initiate the proceedings in an efficient and cost-effective manner.
- Unit has worked hard to improve timely service by initiating Citation by Publication, which is a manner of service that uses published legal notices in the Denton Record-Chronicle and has yielded a high rate of successful default judgments on cases that would otherwise languish unresolved.
- Unit has also initiated Citation by Posing that posts a copy of the Chapter 59 petition inside the Denton County Courts Building for the statutorily required time limit. This has been used to expedite service in seizure cases where automobiles have been seized.
- Increased lines of communication and direct cooperation with local law enforcement agencies to train on proper procedures involved in Chapter 59 cases.
- Trained local law enforcement and agencies by taking phone calls and giving legal advice on Chapter 59 cases.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase number of seizure cases and amounts seized by continuing to educate the various Police Departments regarding the Chapter 59 statute and its many benefits for law enforcements' fight against crime.			
Total seizure cases	195	160	170
Seizure cases filed	195	200	200
Seizure cases closed	52	60	70
DA share of funds	$41,607	$45,000	$50,000
Funds forfeited (includes DA and police department amounts)	$219,052	$225,000	$230,000
Goal: Manage docket expeditiously.			
# of days from receiving to filing	25	20	20
# of days from filing to final disposition	362	300	275
# of cases disposed by trial	8	7	6

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

FY 2017 BUDGET

DENTON COUNTY

Department: District Attorney Hot Check Department *G/L# 59·30·20*

Department/Activity Description

The Hot Check Department is a division of the Criminal District Attorney's Office, and is a computerized operation for the prosecution and collection of worthless checks. This department assists merchants by receiving and filing worthless check cases for collection and/or prosecution, sending statutory notices, preparing probable cause affidavits, reviewing claims of check forgery and collection of restitution. They also manage a payment program for check writers to make restitution to merchants. In addition, the Hot Check Department assists with the coordination of the Hot Check Docket in County Criminal Court #1, and assists in the preparation and execution of all Hot Check Roundups. This department was moved from Fund #55.30.20 effective 10-01-15 since revenues generated by the program are not sufficient to operate the department and were already being supplemented with DA Chapter 59 Forfeiture Funds over the past several years.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$112,521	$113,570
Operations	$0	$0	$0
Capital	$0	$0	$0
Total	$0	$112,521	$113,570

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Need remaining employees to be on the County budget.
- Continue to provide excellent hot check enforcement to merchants.
- Continued downward trend in the use of bank checks.
- Reduction in staff from two full-time employees to one full-time employee and one part-time employee.
- Asset Forfeitures continue to provide financial assistance to the Hot Check Department in order to continue to provide this important service to merchants.
- Continue to use intern personnel to update contact information.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to actively seek restitution for merchants.			
Checks filed	706	650	600
Checks collected	805	800	750
Amount received/merchants filing for losses	$387,710	$300,000	$275,000
Check fees collected	$17,838	$16,000	$14,500
Amount collected for merchants in restitution	$179,641	$170,000	$160,000
Misdemeanor hot check warrants issued	187	125	100

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	2
No. of Part-Time Employees	0	0	0

DENTON COUNTY

Department: Treasury Purchases *G/L# 59·30·45*

Department/Activity Description

The Treasury Purchases Fund operates from forfeited assets that are seized by a Federal Task Force which specializes in complex financial crime matters that are multi-jurisdictional and involve crimes within the North Texas area. The mission of this group is to investigate and prosecute violations of Federal laws, more specifically Money Laundering (Title 18) and Structuring (Title 31) that take place in the Northern and Eastern US Judicial Districts, both of which include Denton County. The Denton County Criminal District Attorney participates in this Task Force, which is sponsored by the United States Treasury Department.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$289,943	$86,500	$111,500
Capital	$49,760	$0	$0
Total	$339,703	$86,500	$111,500

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- This is the 9th year for the agreement with the IRS.
- Investigator Bell has started his 4th year as a full-time Task Force Officer. He is well-regarded among his peers, and he has contributed in numerous federal investigations that have led to significant forfeitures.
- Continued to be awarded asset funds to support criminal justice endeavors.
- Provided financial assistance to the District Attorney's Office and law enforcement community.
- Changes in law regarding money laundering and equitable sharing.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Increase enforcement efforts pertaining to money laundering in Denton County which requires involvement of agencies with the power to enforce federal laws.			
Amount seized based on violation of federal laws	$197,000	$500,000	$600,000
Amount awarded for participation in IRS task force	$1,874,000	$200,000	$500,000
Number of seizures	7	4	4
Number of cases worked at one time	5	3	3
Number of agencies involved in cases	6	6	6

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Jury Fund
Fund #60

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$182,625**	**$221,653**	**$289,403**
Revenues			
Taxes	0	0	0
Fees	251,452	253,000	253,000
Interest	90	250	250
Intergovernmental	0	0	0
Miscellaneous	0	0	0
Total Revenues	251,542	253,250	253,250
Transfers			
Transfer In	193,616	200,000	200,000
Transfer Out	0	0	0
Total Transfers	193,616	200,000	200,000
Total Revenues and Transfers	445,158	453,250	453,250
Funds Available	**627,783**	**674,903**	**742,653**
Expenditures	406,130	385,500	475,500
Total Expenditures	406,130	385,500	475,500
Ending Balance	**$221,653**	**$289,403**	**$267,153**

DENTON COUNTY

Department: Jury Fund *G/L# 60·20·71*

Department/Activity Description

The Jury Fund provides for the payment of fees to the public for serving on juries in the courts of the County. Effective January 1, 2006, jurors serving on grand jury will receive $34 per day and those serving on a regular jury will receive $6 for the first day and $34 for each day after. The state will reimburse the county $34 a day for each additional day above the first day that jurors serve. The state assessed a new jury fee for all persons convicted of an offense, other than an offense relating to a pedestrian or the parking of a motor vehicle. This fee is projected to off-set the increase in juror pay.

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$406,130	$390,500	$475,500
Capital	$0	$0	$0
Total	$406,130	$385,500	$475,500

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- This fund is simply to pay jurors pursuant to state law. and there are no "accomplishments" or "challenges" in regard to this fund. Jury payroll is run from the jury software program, forwarded electronically to the County Treasurer. Jurors are either paid or the organizations receiving donations are paid.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue to report juror attendance and payments to ensure reimbursement from the State.			
Reimbursements from State	$228,922	$235,000	$235,000

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

DENTON COUNTY

FY 2017 Budget-Fund Analysis
Capital Replacement Fund
Fund #80

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$8,551,463**	**$14,057,018**	**$12,988,203**
Revenues			
Taxes	0	0	0
Fees	0	0	0
Interest	14,310	50,000	65,000
Miscellaneous	1,541,180	1,636,000	0
Total Revenues	1,555,490	1,686,000	65,000
Transfers			
Transfer In	5,101,728	4,285,000	4,000,000
Transfer Out	0	0	0
Total Transfers	5,101,728	4,285,000	4,000,000
Total Revenues and Transfers	6,657,218	5,971,000	4,065,000
Funds Available	**15,208,681**	**20,028,018**	**17,053,203**
Expenditures	1,151,663	7,039,815	9,308,409
Total Expenditures	1,151,663	7,039,815	9,308,409
Ending Balance	**$14,057,018**	**$12,988,203**	**$7,744,794**

DENTON COUNTY

Department: Capital Replacement Fund *G/L# 80.90.10*

Department/Activity Description

This fund is used to account for the major capital needs of the County that are not funded with long-term debt. Projects that would fit within the established criteria for the use of these funds include the acquisition and construction of major capital expenditures over $100,000 including road & bridge programs, drainage improvement projects, facility repairs and upgrades, new or replacement facilities, major equipment purchases and technological projects.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$1,151,663	$6,161,815	$8,373,230
Capital	$0	$878,000	$935,179
Total	$1,151,663	$7,039,815	$9,308,409

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- We will be able to defer paying for furnishings for the Pct. #4 Government Center and the Lee Walker Government Center (Pct. #3- Phase II). Funds will not be needed until FY 2017.
- We had sufficient contingency funds for an unanticipated purchase of property on Loop 288 for future offices such as Emergency Management.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Provide sufficient funding in this department for projected cost over-runs for various facility projects.			
Estimated funds needed for Pct #3 Govt Center	0	0	3,000,000
Goal: Continue efforts to fund future capital projects with budgeted funds in lieu of issuing long-term debt.			
Capital projects funded	4	11	10
Actual expenditures and budget	$1,151,663	$11,308,000	$10,000,000
Funds transferred into department	$5,101,728	$4,285,000	$4,000,000
% budget expended	14.7%	61%	40%
Goal: Continue progress on FY2012 lease payment arrangement for a Storage Area Network (SAN).			
% completion of lease payment schedule (cumulative)	80%	100%	N/A
Funds expended for SAN in lieu of issuing debt	$652,660	$652,660	$0
Lease payments made (cumulative)	5	5	0

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

Agency Funds

Agency funds are used to account for assets held by the County as an agent for individuals, private organizations, other governments, and/or other funds

AGENCY FUNDS
Texas Adult Probation; County Clerk; District Clerk; Tax Collector; Justices of the Peace; Sheriff; Treatment Alternatives to Incarceration; Other Agency; Community Corrections Grant; and Denton County Housing Authority Agency Funds. These funds are to account for the assets and liabilities of the above entities resulting from cash remitted to them in an agency capacity and related disbursement made by them.

DENTON COUNTY
2016 - 2017 OPERATING BUDGET
TABLE OF CONTENTS

DEBT SERVICE

Fund Summary 423

Fund Analysis 424

Departmental Summary 425

History of Existing Debt Service Projects 426

Debt Service Maturity Schedule 430

Tax Rates- Operating Funds vs Debt Service 431

Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt per Capita 432

Computation of Legal Debt Margin 434

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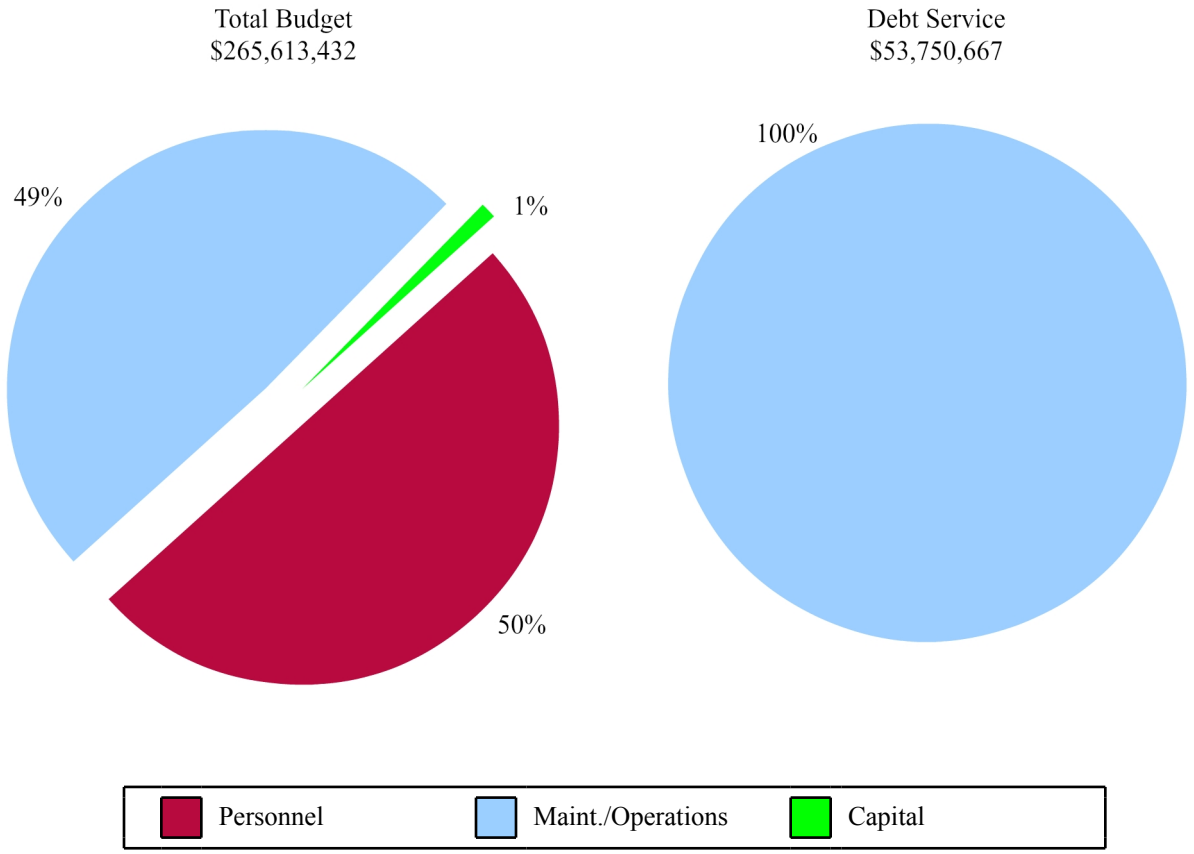
Debt Service

The function of this fund is to accumulate monies for payment of debt service on general obligation bonds, tax notes and certificates of obligation which are due in annual installments. Property tax is levied to finance the debt service.

Expenditures By Category
Total Budget vs Debt Service



DENTON COUNTY

FY 2017 Budget-Fund Analysis
Debt Service Fund
Fund #75

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Beginning Balance	**$2,763,689**	**$3,417,739**	**$3,190,642**
Revenues			
Taxes	48,140,705	50,190,000	50,162,375
Intergovernmental	1,844,120	1,765,000	1,766,000
Interest	18,263	80,000	80,000
Miscellaneous Revenue	0	0	0
Total Revenues	50,003,088	52,035,000	52,008,375
Transfers			
Proceeds of Refunding Bonds	29,550,000	120,845,000	0
Payment to Escrow Agent	-33,994,543	-134,197,590	0
Transfer In (Out)	0	0	0
Bond Premium	4,611,543	13,757,590	0
Total Transfers	167,000	405,000	0
Total Revenues and Transfers	50,170,088	52,440,000	52,008,375
Funds Available	**52,933,777**	**55,857,739**	**55,199,017**
Expenditures			
Payments on Principal	24,080,000	27,425,000	28,527,375
Payments on Interest	25,267,640	24,837,097	25,208,292
Bank Service Charges	168,398	405,000	15,000
Total Expenditures	**49,516,038**	**52,667,097**	**53,750,667**
Ending Balance	**$3,417,739**	**$3,190,642**	**$1,448,350**

DENTON COUNTY

Department: Debt Service Fund *G/L# 75·95·20*

Department/Activity Description

The Debt Service Fund is used solely for accounting for the revenues and expenditures associated with the requirements of the County's long-term bonded debt. Property taxes are levied on an annual basis to finance the debt service and a separate tax rate is adopted to fund the interest and principal payments. Projects funded with long-term debt include various road, highway and bridge projects, various new and expanded County facility projects and major technological projects.

FINANCIAL TRENDS

Budget Category	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Personnel	$0	$0	$0
Operations	$46,896,667	$49,579,783	$52,277,086
Capital	$0	$0	$0
Total	$46,896,667	$49,579,783	$52,277,086

ACCOMPLISHMENTS AND CHALLENGES IN FY2016

- Made all required debt service payments on time.
- Budgeted accurately to insure that adequate funds were provided for scheduled debt service payments.
- Maintained the fund balance in the Debt Service Fund within legally acceptable limits.

GOALS, OBJECTIVES, PERFORMANCE MEASURES

	FY 2015 Actual	FY 2016 Estimates	FY 2017 Projected
Goal: Continue conservative fiscal practices to ensure Denton County's strong financial operations and position.			
Bond rating from Moody's and Standard and Poor's	AAA	AAA	AAA
% Debt Service Fund balance to budget	20.6%	20.5%	20%
Bond issuances refunded for additional cost savings	$59,005,000	$0	$0
Goal: Provide an accurate accounting system for the County's long-term bonded debt.			
# of debt service funds	16	19	17
# of debt service projects retired	0	2	2
# of debt service projects added	2	1	0
# of separate debt issues being paid	16	19	17

STAFFING TRENDS

Authorized Staffing	FY 2015	FY 2016	FY 2017
No. of Full-Time Employees	0	0	0
No. of Part-Time Employees	0	0	0

November 1991 – Voters approved $34 million for road and bridge improvements and $5 million for jail expansion. These bonds were issued in varying amounts over the last 15 years.

November 1993 – Voters approved $9.5 million for construction of additional jail beds. These bonds were issued in December 1996 and December 1998. These bonds were issued in varying amounts over the past 10 years.

December 1993 - Certificates of Obligation were issued for a total of $1.5 million for the new elevator at the Carroll Building and to remodel the Denton County Government Center. This debt issue has an interest rate of 3.96% and were retired in 2003.

March 1994 – The county refunded a portion of the 1992 Permanent Improvement Bonds with General Obligation and Refunding Bonds which also included new improvements for a total of $28,260,000. This refunding process reduced total debt service over a nine-year period by $674,975 and provided for an economic gain of $489,171.

August 1995 – Voters approved $16 million for the construction of a new County Courts Building and $3 million for construction of additional juvenile detention beds.

March 1996 – Permanent Improvement Bonds were issued for $16 million for the County Courts Building, $3 million for Juvenile Detention expansion and $3.8 million for road projects. These projects were approved by the voters in August 1995 and November 1991.

December 1996 – Permanent Improvement Bonds were issued for a total of $1,480,000 for jail holding cells located in the County Courts Building. These bonds were part of the $9 million in jail expansion bonds approved by the voters in November 1993.

August 1997 – Tax Notes were issued for a total of $6,260,000 which included the refinancing of (13) capital lease obligations and funds for 800 MHz radio towers and equipment. This debt issue had an interest rate of 4.47% and was retired in 2003.

December 1998 - Certificates of Obligation were issued for a total of $3.8 million for renovation of office space at the Carroll Building. This debt issue has an interest rate of 4.37% and will be retired in 2014. Permanent Improvement Bonds for $8.02 million were issued from bonds approved by the voters in November 1993 for additional jail beds.

January 1999 – Voters approved $85,320,000 for road improvements.

March 1999 – Permanent Improvement Bonds were issued for road projects approved by the voters in January 1999 for a total of $26,567,570. The County also refunded portions of its 1996 Permanent Improvement Bonds with General Obligation Refunding Bonds. This provided $1,757,625 in cash flow savings over a three-year period. This caused a net increase of $1,244,437 and an economic loss of $350,151. This debt issue has an interest rate of 5.12% and will be retired in 2026.

December 1999 - Certificates of Obligation were issued to finance additional jail beds at $11 million and an additional $2,255,000 for additional courtrooms at the County Courts Building for a total of $13,255,000. This debt issue has an interest rate of 5.60% and will be retired in 2010. Approximately $2.72 million of this debt was refinanced in March 2004. Tax Notes were issued for the construction of radio towers at $1.5 million and for the acquisition of road construction equipment at $540,000. This debt issue has an interest rate of 4.70% and was retired in 2007.

December 2000 – The County issued a total of $1,850,000 in Tax Notes for the purchase of a facility for future space needs at $1,450,000, renovations to the 4th floor of the Denton County Courts Building at $315,000 and funding for the first phase of a Master Facility Plan at $85,000. This debt issue has an interest rate of 4.65% and will be retired in 2007. Permanent Improvement Bonds were issued for road construction projects for city, county, and state roads as approved by the voters in January 1999 for a total of $24 million. The majority of this debt was refinanced in March and June 2005 and the outstanding balance of $3,455,000 will be retired in 2010. The County also issued $10 million in non-exempt tax notes for State Highway 121 improvements. Funds will be used for acquiring right-of-way, designing, constructing, and improving this highway. The affected cities along the State Highway 121 route have agreed to provide for the debt service payments on these notes. The funding source for these notes is the State Infrastructure Bank. This debt issue had an interest rate of 4.50% and was retired in 2005.

June 2002 – Tax Notes were issued for a total of $3,680,000. These funds will provide for various building repair and remodeling projects, additional funds needed to complete the final phase of the Master Facility Plan, telephone systems, and other computer and audio/video equipment. This debt issue has an interest rate of 3.449% and was retired in 2009.

October 2003 – Tax Notes were issued for a total of $5,470,000. These funds will provide for the purchase of two parcels of property for future government centers, and for a building and land that will be used for storage purposes. Additional expenses include renovation of an existing building for expansion of the tax office and other necessary building projects for various county facilities. This debt issue has an average interest rate of 2.479% and was retired in 2010.

March 2004 – General Obligation Refunding Bonds were issued for a total of $26,380,000 for previously issued General Obligation Bonds and Tax Notes. The refunding resulted in a net reduction of $2,116,274 in aggregate future debt service payments and a net present value of $1,963,202. This debt issued has an average interest rate of 2.988% and will be retired in 2012.

April 2004 - Tax notes were issued for a total of $4,125,000. These funds will be used for the cost of a new government center, a new storage facility and miscellaneous building maintenance and repair projects for various county facilities. This debt issue has an average interest rate of 2.972% and was retired in 2011.

May 2004 - Voters approved $206,870,000 in bonds including $186,970,000 for road improvements, $17.5 million for facility acquisition and improvements and $2 million for voting equipment.

January 2005 – Permanent Improvement Bonds were issued for $50,000,000 for road and highway projects that were approved by the voters in three separate bond elections from November of 1991 at $5,125,000, January 1999 at $13,425,000 and May 2004 at $31,450,000. This debt issue has an average interest rate of 4.741% and will be retired in 2030.

March 2005 - General Obligation Refunding Bonds were issued for $19,545,000 for two existing County debt issues at a new, lower interest rate which will save the county approximately $690,331 in future debt service costs. The debt issue has an average interest rate of 4.53% and will be retired in 2022.

June 2005 - General Obligation Refunding Bonds were issued for $32,285,000 for several existing County debt issues at a new, lower interest rate which will save the County approximately $1,561,217 in future debt service payments. The debt issue has an interest rate of 4.02% and will be retired in 2026.

October 2005 – Certificates of Obligation 2005 were issued for $11,865,000. These funds will be used for the purchase of land for a government center, expenses for two new precinct government centers, miscellaneous building maintenance and repair projects, telephone fiber optics and computer related projects. The debt issue has an interest rate of 4.1285% and will be retired in 2020.

August 2006 –Permanent Improvement Refunding Bonds were issued for $19,280,000 for an existing debt issue (1999 Permanent Improvement Bonds) at a new, lower interest rate which will save the county approximately $864,000 in future debt service costs. Th+A84e debt issue has an average interest rate of 4.25% and will be retired in 2026.

March 2007 – Permanent Improvement Bonds were issued for $102,500,000. These funds will be used for road and highway projects approved by the voters in January 1999 at $14,985,000 and May 2004 at $85,015,000 for a total of $100,000,000. An additional $2,500,000 in voter approved bonds will be used for building projects. The debt issue has an interest rate of 4.3547% and will be retired in 2032.

March 2007 – Tax Notes were issued for $6,415,000. These funds will be used for the replacement of the Criminal Justice Computer System and for necessary repairs to the lower level of the County Courts Building. The debt issue has an interest rate of 4.182% and will be retired in 2014.

March 2008 – Tax Notes were issued for $8.5 million. These funds will be used for numerous building renovation projects including the expansion of the Denton County Courts Building to include two additional courtrooms and to expand and renovate the Road and Bridge Service Center for Pct #1. The debt issue has an interest rate of 3.0484% and will be retired in 2015.

March 2008 – Permanent Improvement Bonds were issued for $15.4 million which will fund certain portions of the development of the County's property on Loop 288. This facility will house the Denton County Health Department and Child Protective Services. The debt issue has an interest rate of 4.4229% and will be retired in 2028.

November 2008 - Voters approved $495 million in bonds including $310 million for road improvement projects and $185 million for facility construction projects and technological improvements.

May 2009 - Permanent Improvement Bonds were issued for $104,275,000. Funds will be used for various facility and technological projects including Phase II of the Loop 288 site, roof replacement at the County Jail and design services for other facility projects throughout the county @ $47,455,000 and road and highway projects totaling $41,820,000 from the November 2008 bond election. An additional $15 million of bonds from the May 2004 bond election were also issued for various road projects that need to be funded. This debt issue has an interest rate of 4.47447% and will be retired in 2034.

March 2010 - Permanent Improvement Refunding Bonds were issued in the amount of $ 23,280,000 for partial refunding of three debt issues (2004 Tax Notes @ $645,000, 1999 Permanent Improvement Refunding Bonds @ $240,000 and 2005 Permanent Improvement Bonds @ $20,015,000) at a new, lower interest rate which will save the county approximately $ 928,200 in future debt service costs. The debt issue has an average interest rate of 3.6% and will be retired in varying amounts from 2011 through 2026.

June 2010 - Permanent Improvement Bonds were issued for $139,320,000. Funds will be used for various facility and technological projects including Phase II of the Loop 288 site, roof replacement at the County Jail and design services for other facility projects throughout the county @ $34,499,857 and road and highway projects totaling $104,820,143 including $32,368,098 from the 2004 bond election, $12,491,000 from the 1999 bond election and $59,960,143 from the 2009 bond election. This debt issue has an interest rate of 3.548% and will be retired in 2035.

August 2011 - Permanent Improvement Refunding Bonds were issued in the amount of $15,905,000 for partial refunding of two deleted issues (2005 Certificates of Obligation @ $6,905,000 and 2005 Permanent Improvement Bonds @ 9,315,000) at a new lower interest rate which will save the County approximately $887,296 in future debt service costs. The debt issue has an average interest rate of 2.1296% and will be retired in varying amounts from 2012 through 2020.

April 2012 - Permanent Improvement and Refunding Bonds were issued in the amount of $98,495,000. Funds will be used for various facility and technological projects including expansion of the County Jail. Funds will also be used for a portion of the various road and highway projects that were approved by the voters in November 2008. The remaining unissued debt from the TRIP '04 voter approved bonds were also included in this debt issue in order to complete various road projects. In addition, $11,665,000 in refunding bonds from previously issued 2005 Permanent Improvement Bonds were issued to reduce future debt service payments by $1,608,474 and is being netted against the new debt and amortized over the life of the new debt issued. This overall debt issue has an interest rate of 3.762% and will be retired in varying amounts from 2013 through 2031.

April 2012 - Tax Notes were issued in the amount of $9,730,000 for completion of the Precinct #4 Government Center, video visitation and pre-construction site work for the jail.. The debt issue has an interest rate of 1.4419% that will be paid from 2013 through 2019.

April 2013 - Permanent Improvement Bonds and tax-exempt Refunding Bonds were issued in the amount of $63,345,000. Funds will be used for various facility and technological projects totaling $10,453,447 which includes a replacement government center currently in The Colony that will be relocated to Frisco. Funds will also be used for a portion of the various road and highway projects that were approved by the voters in November 2008 for a total of $40,119,564. In addition, $36,525,000 Permanent Improvement Refunding Bonds from previously issued 2005 General Obligation Refunding Bonds and 2006 Permanent Improvement Refunding Bonds were issued to reduce future debt service payments by $4,785,761 and is being netted against the new debt and amortized over the life of the new debt issued. This overall debt issue has an interest rate of 3.1895% and will be retired in varying amounts from 2014 through 2035.

April 2013 - Tax Notes were issued in the amount of $9,925,000 for various technology projects, additional funds needed for a new government center in Frisco, Pre-Trial Inmate Handling and Transport remodel project, repaving and additional parking for the Law Enforcement Center, Jail and Courts Building. The debt issue has an interest rate of 0.8128% that will be paid from 2014 through 2020.

June 2014 - Tax Notes were issued in the amount of $11,200,000 for additional funding needed to complete the Pre-Trial Inmate and Transport Remodel project and various technology projects including a new radio modernization program, a new Human Resources software program, courthouse security improvements, and network equipment projects for various county facilities. This debt issue has an interest rate of 1.414% that will be paid from 2015 through 2021. Permanent Improvement Bonds were also issued in the amount of $29,685,000 that included funding for the continuation of the fiber optic construction project as well as various county road and major connecting thoroughfare projects throughout the County. This debt issue has an interest rate of 3.4982% that will be paid from 2015 through 2039.

December 2014 - Permanent Improvement Refunding Bonds were issued for $29,550,000 for two existing debt issues (2007 and 2008 Permanent Improvement Bonds) at a new, lower interest rate which will save the county approximately $4,035,823 in future debt service costs. The debt issue has an average interest rate of 2.2905% and will be retired in 2028.

July 2015 - Permanent Improvement Bonds and tax-exempt Refunding Bonds were issued in the amount of $61,815,000, of which $27,935,000 of 2007 and 2008 PI Bonds were refinanced for a lower interest rate of 4.3834% resulting in a savings of approximately $2,115,179 in future debt service costs. Permanent Improvement Bonds approved by the voters in November 2008 were issued in the amount of $33,880,000 which includes fiber optic construction, architect fees for Phase III of the Loop 288 Expansion project which will house various administrative departments, and for the Sheriff's Operations Center and Crime Lab project. Additional funds are also included for various road and highway projects that were approved by the voters in November 2008. The overall debt issue has an interest rate of 3.4953% that will be retired in varying amounts from 2016 through 2040.

July 2015 - Tax Notes were issued in the amount of $11,020,000 needed for various technology and security upgrades to the County Jail and additional funds needed for the Lee Walker Government Center, Pct. #4 Government Center and the Pre-Trial and Inmate Remodel Projects. Additional funds are included for Jail Core Support Renovation and necessary repairs to the Emergency Services Building. The debt issue has an interest rate of 1.7407% that will be paid from 2016 through 2022.

March 2016 - Permanent Improvement Refunding Bonds were issued in the amount of $120,845,000 at lower interest rates. The resulting savings to the County in the form of lower annual debt service payments over the next 19 years totals $16,083,047, or an average of $945,000 each year. This debt issue has an interest rate of 2.7771% that will be retired in varying amounts from 2016 through 2034.

September 2016 - Tax notes were issued in the amount of $5,970,000 needed for a major upgrade to the Storage Area Network technology project, additional funds needed for the Lee Walker Government Center project and for architect fees for the Charlie Cole/Juvenile Services Building Project that will include renovation of existing space and construction of two new courtrooms. The debt issue has an interest rate of 1.102657% that will be paid from 2017 through 2023.

DENTON COUNTY

Debt Service Maturity Schedule

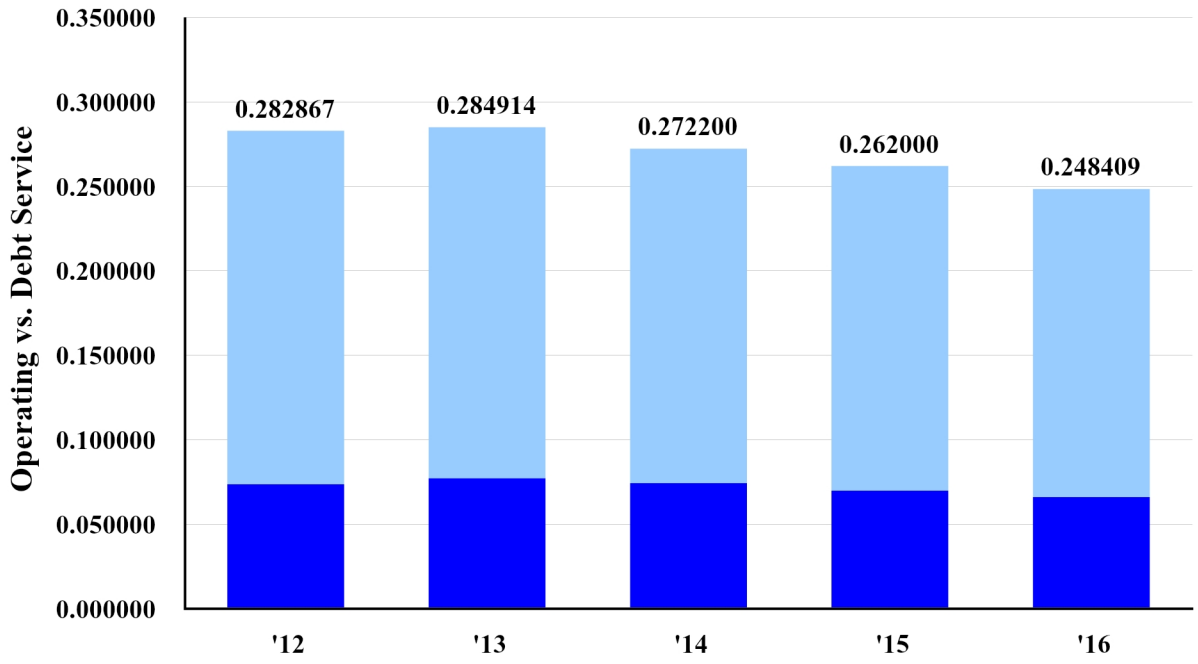
Debt Service Fund

Fiscal Year	Principal	Interest	Total *
2017	$28,440,000	$23,530,042	$ 51,970,042
2018	$29,585,000	$22,826,874	$ 52,411,874
2019	$31,510,000	$21,895,945	$ 53,405,945
2020	$32,315,000	$20,867,556	$ 53,182,556
2021	$32,045,000	$19,742,774	$ 51,787,774
2022	$31,600,000	$18,478,799	$ 50,078,799
2023	$31,045,000	$17,193,269	$ 48,238,269
2024	$31,365,000	$15,955,795	$ 47,320,795
2025	$32,745,000	$14,572,952	$ 47,317,952
2026	$34,335,000	$13,309,981	$ 47,644,981
2027	$35,275,000	$12,032,974	$ 47,307,974
2028	$36,735,000	$10,562,159	$ 47,297,159
2029	$38,640,000	$9,055,646	$ 47,695,646
2030	$40,190,000	$7,680,385	$ 47,870,385
2031	$41,950,000	$5,910,694	$ 47,860,694
2032	$26,890,000	$4,122,196	$ 31,012,196
2033	$21,025,000	$3,030,390	$ 24,055,390
2034	$21,935,000	$2,172,424	$ 24,107,424
2035	$14,935,000	$1,352,945	$ 16,287,945
2036	$3,325,000	$754,550	$ 4,079,550
2037	$3,480,000	$603,750	$ 4,083,750
2038	$3,635,000	$445,850	$ 4,080,850
2039	$3,800,000	$280,850	$ 4,080,850
2040	$2,165,000	$108,250	$ 2,273,250
	$608,965,000	$246,487,050	$ 855,452,050

This chart does not reflect the total net of BAB's Subsidy

DENTON COUNTY

TAX RATES - OPERATING FUNDS VS. DEBT SERVICE
Five Year History by Tax Year



Operating Funds	0.209225	0.207844	0.197909	0.192148	0.182418
Debt Service	0.073642	0.077070	0.074291	0.069852	0.065991

A comparison of tax rates for operating funds versus debt service funds are shown in the above chart.

DENTON COUNTY

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA
Last Ten Fiscal Years

Fiscal Year	Population [1]	General Obligation Bonds	Less: Amounts Available in Debt Service Fund
2007	599,350	273,559,740	1,762,394
2008	614,650	285,616,004	2,056,731
2009	628,300	374,335,733	2,902,071
2010	637,750	496,900,000	3,627,333
2011	662,614	477,705,000	3,776,073
2012	683,010	553,915,000	3,684,146
2013	694,050	608,564,898	0
2014	713,200	614,975,000	0
2015	734,940	634,275,000	3,126,556
2016	758,370	608,895,000	3,191,242

Notes: [1] Source: North Central Texas Council of Governments

DENTON COUNTY

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA
Last Ten Fiscal Years - Page 2

Fiscal Year	Total	Percentage of Estimated Actual Taxable Value of Property	Per Capita
2007	271,797,346	0.62	453.49
2008	283,559,273	0.58	461.33
2009	371,433,662	0.7	591.17
2010	493,272,667	0.91	773.46
2011	473,928,927	0.89	715.24
2012	550,230,854	1.04	805.60
2013	608,564,898	1.07	876.83
2014	614,975,000	1.07	862.28
2015	631,148,444	0.9	858.78
2016	605,703,758	0.85	798.69

Notes: [1] Source: North Central Texas Council of Governments

DENTON COUNTY

COMPUTATION OF LEGAL DEBT MARGIN *
September 30, 2016

Assessed Value of Real Property	$ 64,875,802,781
Debt Limit	$ 16,218,950,690
Total Amount of Debt Applicable to Debt Limit	$ 608,895,000
Legal Debt Margin	$ 15,610,055,690

* Amounts expressed in thousands.

Notes: (1) Debt Limit 25% of assessed value of real property - Article 3, Section 52, of the Texas Constitution.

DENTON COUNTY
2016 - 2017 OPERATING BUDGET
TABLE OF CONTENTS

APPENDICES

Vernon's Texas Codes Annotated, Subchapter C - Texas Budget Law 436
Court Order Establishing Tax Rate 441
Court Order Adopting Budget 442
Glossary 443
Denton County Pay Grades 452
General Governmental Expenditures by Function - History 454
General Revenues by Source - History 456
Property Tax Levies and Collections - History 457
Assessed and Estimated Actual Value of Taxable Property - History 458
Property Tax Rates - History 460
Population History 461
Budget History 462
Revenue Analysis 463
Financial Trend Analysis 470
Financial Forecast 482

SUBCHAPTER C. ALTERNATE METHOD OF BUDGET PREPARATION IN COUNTIES WITH POPULATION OF MORE THAN 125,000

Sec. 111.061. SUBCHAPTER APPLICABLE TO COUNTIES WITH POPULATION OF MORE THAN 125,000. This subchapter applies only to a county that has a population of more than 125,000 and that chooses to operate under this subchapter instead of under Subchapter A or B.
Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 11(e), eff. Aug. 28, 1989.

Sec. 111.062. APPOINTMENT OF BUDGET OFFICER; ABOLITION OF OFFICE. (a) The commissioners court of the county may appoint a county budget officer to prepare a county budget for the fiscal year.

(b) A county that establishes the office of county budget officer may abolish that office only by a formal action of the commissioners court. The court must take the action after the first day of the second month of the fiscal year and before the first day of the sixth month of the fiscal year. If the office is abolished, the duties of budget officer shall be performed by:

(1) the county judge, if the county has a population of 225,000 or less; or

(2) the county auditor, if the county has a population of more than 225,000.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1993, 73rd Leg., ch. 593, Sec. 1, eff. June 13, 1993.

Sec. 111.063. ITEMIZED BUDGET; CONTENTS. (a) The budget officer shall itemize the budget to allow as clear a comparison as practicable between expenditures included in the proposed budget and actual or estimated expenditures for the same or similar purposes that were made for the preceding fiscal year. The budget must show with reasonable accuracy each of the projects for which an appropriation is established in the budget and the estimated amount of money carried in the budget for each project.

(b) The budget officer shall obtain from the county auditor any information necessary to prepare a complete financial statement for inclusion in the budget. The financial statement must show:

(1) the outstanding obligations of the county;

(2) the cash on hand to the credit of each fund of the county government;

(3) funds received from all sources during the preceding fiscal year;

(4) the funds and revenue estimated by the auditor to be received from all sources during the preceding fiscal year;

(5) the funds and revenue estimated by the auditor to be received during the ensuing year; and

(6) a statement of all accounts and contracts on which sums are due to or owed by the county as of the last day of the preceding fiscal year, except for taxes and court costs.

(c) If actual amounts for the information described by Subsection (b)(1), (b)(2), (b)(3), or (b)(6) are not available at the time the budget officer prepares the financial statement, the budget officer may use in the preparation of the statement estimates of that information made by the county auditor.

(d) Subsection (c) does not prevent the commissioners court from adopting a budget before the beginning of the fiscal year for which the budget is prepared.
Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1044, Sec. 1, eff. Sept. 1, 1989.

Sec. 111.064. LIMITATION ON EXPENDITURES BEFORE ADOPTION OF BUDGET. Until a budget for a fiscal year is adopted by the commissioners court, the county may not make payments during that fiscal year except for emergencies and for obligations legally incurred before the first day of the fiscal year for salaries, utilities, materials, and supplies.
Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.065. INFORMATION FURNISHED BY OFFICERS. In preparing or monitoring the budget, the budget officer may require the county auditor or any other district, county, or precinct officer of the county to provide any information necessary for the budget officer to properly prepare or monitor the budget.
Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.066. PROPOSED BUDGET FILED WITH COUNTY CLERK AND COUNTY AUDITOR; PUBLIC INSPECTION. (a) The budget officer shall file a copy of the proposed budget with the county clerk and the county auditor.

(b) The copy of the proposed budget shall be available for public inspection.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.067. PUBLIC HEARING ON PROPOSED BUDGET. (a) The commissioners court shall hold a public hearing on the proposed budget. Any taxpayer of the county may attend and may participate in the hearing.

(b) The commissioners court shall hold the hearing on a day within 10 calendar days after the date the proposed budget is filed but before the last day of the first month of the fiscal year.

(c) The commissioners court shall publish notice that it will consider the proposed budget on the date of the budget hearing. The notice must be published once in a newspaper of general circulation in the county and must state the date, time, and location of the hearing.

(d) Notice under this section must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section 111.033(b).

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1999, 76th Leg., ch. 552, Sec. 2, eff. June 18, 1999.
Amended by: Acts 2007, 80th Leg., R.S., Ch. 924 (H.B. 3195), Sec. 19, eff. September 1, 2007.

Sec. 111.0675. COMMISSIONERS COURT: SPECIAL NOTICE BY PUBLICATION FOR BUDGET HEARING. (a) A commissioners court shall publish notice before a public hearing relating to a budget in at least one newspaper of general circulation in the county.

(b) Notice published under this section is in addition to notice required by other law. Notice under this section shall be published not earlier than the 30th or later than the 10th day before the date of the hearing.

(c) This section does not apply to a commissioners court required by other law to give notice by publication of a hearing on a budget.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 28, eff. Sept. 1, 1993.

Sec. 111.068. ADOPTION OF BUDGET. (a) At the conclusion of the public hearing, the commissioners court shall take action on the proposed budget. A vote to adopt the budget must be a record vote.

(b) The commissioners court may make any changes in the proposed budget that it considers warranted by the facts and law and required by the interest of the taxpayers, but the amounts budgeted in a fiscal year for expenditures from the various funds of the county may not exceed the balances in those funds as of the first day of the fiscal year, plus the anticipated revenue for the fiscal year as estimated by the county auditor.

(c) An adopted budget must contain a cover page that includes:

(1) one of the following statements in 18-point or larger type that accurately describes the adopted budget:

(A) "This budget will raise more revenue from property taxes than last year's budget by an amount of (insert total dollar amount of increase), which is a (insert percentage increase) percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll).";

(B) "This budget will raise less revenue from property taxes than last year's budget by an amount of (insert total dollar amount of decrease), which is a (insert percentage decrease) percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll)."; or

(C) "This budget will raise the same amount of revenue from property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is (insert amount computed by multiplying the proposed tax rate by the value of new property added to the roll).";

(2) the record vote of each member of the commissioners court by name voting on the adoption of the budget;

(3) the county property tax rates for the preceding fiscal year, and each county property tax rate that has been adopted or calculated for the current fiscal year, including:

(A) the property tax rate;

(B) the effective tax rate;

(C) the effective maintenance and operations tax rate;

(D) the rollback tax rate; and
(E) the debt rate; and
(4) the total amount of county debt obligations.

(d) In this section, "debt obligation" means an issued public security as defined by Section 1201.002, Government Code, secured by property taxes.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.
Amended by: Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 7, eff. September 1, 2013.

Sec. 111.069. APPROVED BUDGET FILED WITH OFFICERS; POSTING ON INTERNET. (a) On final approval of the budget by the commissioners court, the court shall:

(1) file a copy of the budget with the county auditor and the county clerk; and
(2) if the county maintains an Internet website, take action to ensure that:
(A) a copy of the budget, including the cover page, is posted on the website; and
(B) the record vote described by Section 111.068(c)(2) is posted on the website at least until the first anniversary of the date the budget is adopted.

(b) The commissioners court shall take action to ensure that the cover page of the budget is amended to include the property tax rates required by Section 111.068(c)(3) for the current fiscal year if the rates are not included on the cover page when the budget is filed with the county clerk. The commissioners court shall file an amended cover page with the county clerk and take action to ensure that the amended cover page is posted on the county's website.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 584, Sec. 101, eff. Sept. 1, 1989.
Amended by: Acts 2011, 82nd Leg., R.S., Ch. 457 (S.B. 1692), Sec. 1, eff. September 1, 2011.
Acts 2013, 83rd Leg., R.S., Ch. 1329 (S.B. 656), Sec. 8, eff. September 1, 2013.

Sec. 111.070. EXPENDITURE OF FUNDS UNDER BUDGET; EMERGENCY EXPENDITURE; BUDGET TRANSFER. (a) The commissioners court may spend county funds only in strict compliance with the budget, except as provided by this section.

(b) The commissioners court may authorize an emergency expenditure as an amendment to the original budget only in a case of grave public necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. If the court amends the original budget to meet an emergency, the court shall file a copy of its order amending the budget with the county clerk and the clerk shall attach the copy to the original budget.

(c) The commissioners court by order may:

(1) amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure; or
(2) designate the county budget officer or another officer or employee of the county who may, as appropriate and subject to conditions and directions provided by the court, amend the budget by transferring amounts budgeted for certain items to other budgeted items.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 1197, Sec. 7, eff. June 20, 1997.
Amended by: Acts 2005, 79th Leg., Ch. 1121 (H.B. 2458), Sec. 1, eff. June 18, 2005.

Sec. 111.0705. BUDGET FOR EXPENDITURES FROM PROCEEDS OF BONDS OR OTHER OBLIGATIONS. If a county bond issue is submitted at an election or other authorized obligations are to be issued against future revenues and a tax is to be levied for those obligations, the commissioners court shall adopt a budget of proposed expenditures. On receipt of the proceeds of the sale of the bonds or other obligations, the county may make expenditures from the proceeds in the manner provided by this subchapter for expenditures for general purposes.

Added by Acts 1997, 75th Leg., ch. 1197, Sec. 8, eff. June 20, 1997.

Sec. 111.0706. SPECIAL BUDGET FOR GRANT OR AID MONEY. The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

Added by Acts 1997, 75th Leg., ch. 1197, Sec. 8, eff. June 20, 1997.

Sec. 111.0707. SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS. (a) The county auditor shall certify to the commissioners court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the revenue from intergovernmental contracts for its intended purpose.

(b) The county treasurer shall notify the county auditor of the receipt of all revenue from intergovernmental contracts not previously included in a special budget or the annual budget for that fiscal year.

Added by Acts 1997, 75th Leg., ch. 1197, Sec. 8, eff. June 20, 1997.

Amended by: Acts 2011, 82nd Leg., R.S., Ch. 606 (S.B. 373), Sec. 5, eff. September 1, 2011.

Sec. 111.07075. SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR. (a) The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

(b) The county treasurer shall notify the county auditor of the receipt of all revenue from a new source not anticipated before the adoption of the budget and not previously included in a special budget or the annual budget for that fiscal year.

Added by Acts 2001, 77th Leg., ch. 938, Sec. 3, eff. Sept. 1, 2001.

Amended by: Acts 2011, 82nd Leg., R.S., Ch. 606 (S.B. 373), Sec. 5, eff. September 1, 2011.

Sec. 111.0708. PLEDGING REVENUE AS SECURITY FOR BONDS AND OTHER OBLIGATIONS. In preparing a county budget, a county may secure county bonds or other obligations by pledging for the term of the bonds or other obligations:

(1) any security authorized by law; or

(2) any revenue or receipts obtained by the county from the levy of a state tax if the state is required to pay the county the proceeds or receipts from the tax.

Added by Acts 1997, 75th Leg., ch. 1197, Sec. 8, eff. June 20, 1997.

Sec. 111.0709. CHANGES IN BUDGET FOR COUNTY PURPOSES. This subchapter does not prevent the commissioners court from making changes in the budget for county purposes.

Added by Acts 1997, 75th Leg., ch. 1197, Sec. 8, eff. June 20, 1997.

Sec. 111.071. BUDGET OFFICER'S ASSISTANCE TO COMMISSIONERS COURT. The budget officer may assist the commissioners court in the performance of the court's duties relating to the efficiency and effectiveness of county operations.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.072. DUTIES RETAINED BY COUNTY AUDITOR. The duties given under Subchapter B to the county auditor that are not expressly conferred by this subchapter on the budget officer remain duties of the county auditor.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.073. EMPLOYMENT OF PERSONNEL. The commissioners court may employ personnel necessary to assist the budget officer in the performance of the duties of that office.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.074. LIMITATION ON BUDGET OF COUNTY AUDITOR. An increase from one fiscal year to the next in the amount budgeted for expenses of the county auditor's office or the salary of an assistant auditor shall not exceed five (5) percent without approval of the commissioners court.

Added by Acts 1991, 72nd Leg., ch. 600, Sec. 5, eff. June 15, 1991; Acts 1991, 72nd Leg., ch. 739, Sec. 3, eff. Aug. 26, 1991.

Sec. 111.075. RESERVE ITEM. Notwithstanding any other provision of this subchapter, a county may establish in the budget a reserve or contingency item. The item must be included in the itemized budget under Section 111.063(a) in the same manner as a project for which an appropriation is established in the budget.
Added by Acts 2003, 78th Leg., ch. 301, Sec. 7, eff. Sept. 1, 2003.

SUBCHAPTER D. BUDGET APPROPRIATIONS

Sec. 111.091. APPROPRIATION ACCOUNTS. (a) On the adoption and certification of a general or special county budget, the county auditor shall open an appropriation account for each main budgeted or special item in the budget.

(b) The county auditor shall enter to an appropriation account each warrant drawn against that appropriation.

(c) The county auditor periodically shall inform the commissioners court of the condition of the appropriation accounts.
Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.092. DEPARTMENTAL EXPENSES NOT TO EXCEED APPROPRIATIONS. The county auditor shall oversee the warrant process to ensure that the expenses of any department do not exceed the budget appropriations for that department.
Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.093. APPROPRIATIONS FOR PURCHASES, CONTRACTS, SALARIES, OR LABOR EXPENSES IN COUNTY WITH POPULATION OF MORE THAN 225,000. (a) This section applies only to a county with a population of more than 225,000.

(b) The county auditor shall charge all purchase orders, requisitions, contracts, and salary and labor allowances to the appropriation accounts.

(c) A requisition issued or a contract for work, labor, services, or materials and supplies that is entered into in the manner provided by law by a proper authority is not binding until the county auditor certifies that the budget contains an ample provision for the obligation and that funds are or will be available to pay the obligation when due.

(d) The amount allocated in the budget for a purchase order, requisition, contract, special purpose, or salary or labor account may not be allocated for any other purpose unless an unexpended balance remains in the account after full discharge of the obligation or unless the requisition, contract, or allocation is canceled in writing by the commissioners court or a county officer for a valid reason.
Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 111.094. ITEMIZED BUDGET. The commissioners court in preparing the county budget shall determine the amount of county funds to be spent for the juvenile probation department in the county budget.
Added by Acts 1997, 75th Leg., ch. 1197, Sec. 9, eff. June 20, 1997.

Sec. 111.095. SPECIAL FUNDS. (a) This section shall apply to all funds maintained and controlled by a county tax assessor-collector that are not included in the county budget.

(b) At least 60 days before the first day of the county's fiscal year, the county tax assessor-collector shall prepare a budget for the expenditure of the funds during that fiscal year and file a copy of that budget with the county budget officer. The county budget officer shall make a copy of the budget filed with the budget officer available to the public at all reasonable times. The budget filed with the county budget officer is not subject to approval by the commissioners court of the county, but any member of the public is entitled to speak for or against the budget during the county's budget process. Funds in the accounts under this section may be spent only in compliance with the budget filed with the county budget officer under this subsection.

(c) Funds in the accounts under this section may not be used to supplement the salary or cover the personal expenses of the county tax assessor-collector.

(d) The provisions of this section are cumulative with the provisions of other statutes pertaining to county funds.
Added by Acts 2001, 77th Leg., ch. 938, Sec. 4, eff. Sept. 1, 2001

DENTON COUNTY
COMMISSIONERS COURT

09/06/2016

Month Day Year

16-0630

Court Order Number

7. C.

THE ORDER:

Approve the adoption of the tax rate on $100 of taxable value for Denton County for tax year 2016 including $0.182418 for the purpose of maintenance and operation expenditures and $0.065991 for the payment of principal and interest to pay debt service, for the total County tax rate of $0.248409. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

Motion by Horn **Seconded by** Mitchell

County Judge Mary Horn	Yes	X
	Abstain	
	No	
	Absent	
Commissioner Pct No 1 Hugh Coleman	Yes	X
	Abstain	
	No	
	Absent	
Commissioner Pct No 2 Ron Marchant	Yes	
	Abstain	
	No	
	Absent	X
Commissioner Pct No 3 Bobbie J. Mitchell	Yes	X
	Abstain	
	No	
	Absent	
Commissioner Pct No 4 Andy Eads	Yes	X
	Abstain	
	No	
	Absent	

Motion Carried 4-0-0

Other Action: **Pulled from Consent** ___ **No Action** ___ **Postponed** ___

BY ORDER OF THE COMMISSIONERS COURT:

Mary Horn

Presiding Officer

APPROVED AS TO FORM:

Assistant District Attorney

ATTEST:

Juli Luke, County Clerk and ExOfficio Clerk of the Commissioners Court of Denton County, Texas

BY: Deputy County Clerk

TEXAS COMMISSIONERS COURT OF DENTON COUNTY

DENTON COUNTY
COMMISSIONERS COURT

09/06/2016

Month Day Year

16-0429

Court Order Number

7. B.

THE ORDER:

Approve the adoption of the FY2016-2017 Denton County Budget in the amount of $265,613,432; and any appropriate action.

Motion by Horn **Seconded by** Mitchell

County Judge Mary Horn	Yes X	
	Abstain	
	No	
	Absent	
Commissioner Pct No 1 Hugh Coleman	Yes X	Commissioner Pct No 2 Ron Marchant: Yes; Abstain; No; Absent X
	Abstain	
	No	
	Absent	
Commissioner Pct No 3 Bobbie J. Mitchell	Yes X	Commissioner Pct No 4 Andy Eads: Yes X; Abstain; No; Absent
	Abstain	
	No	
	Absent	

Motion Carried 4-0-0

Other Action: **Pulled from Consent** ___ **No Action** ___ **Postponed** ___

BY ORDER OF THE COMMISSIONERS COURT:

Mary Horn

Presiding Officer

APPROVED AS TO FORM:

Assistant District Attorney

ATTEST:

Juli Luke, County Clerk and Ex-Officio Clerk of the Commissioners Court of Denton County, Texas

BY: _____

Deputy County Clerk

GLOSSARY

Account Code: A series of numbers used to identify and classify expenditures or revenues within an organizational unit. The account code consists of a fund code, department or activity code, an object or expenditure code and a category code as set forth in the "Chart of Accounts."

Accrual Basis: Basis of accounting where transactions are recognized in the financial statement when they occur, regardless of when cash is actually received or spent.

Activity: The part of a department or division charged with a specific provision of County service.

Actual: Final audited revenue or expenditure results of operations for the fiscal year indicated.

ADA: Americans with Disabilities.

Ad Valorem Tax: A tax levied against the taxable valuation of land and improvements.

AIP: Adult Immunization Program.

Appraised Value: An estimate of value for the purpose of taxation.

Appropriation: An authorization to make expenditures or incur obligations against the resources of the County.

ASAP: Absent Student Assistance Program.

Assessed Valuation: The total valuation of land and improvements less all property exempt from tax. It is used by a government as a basis for levying taxes. The Denton County Appraisal District that is a separate entity sets the assessed values in Denton County.

Assets: Any item of economic value owned by the County; vehicles, land, etc.

Authorized Position Detail: A breakdown of positions and pay grades by job title for a specific department or division.

Balanced Budget Amounts budgeted in a fiscal year for expenditures from the various funds do not exceed the balances in those funds plus anticipated revenue for the fiscal year.

BAT: Best Available Technology.

BLT: Better Living for Texas Program.

Bond: A written promise to pay two things:
1. a principal amount on a specified date, and
2. a series of interest payments, usually in annual installments for the term of the bond.

Bond Rating: Organizations like Standard and Poor's and Moody's rate the riskiness of government-issued securities and gives each security a bond rating.

Bonded Indebtedness: The total amount of principal and interest due on bonds which have been sold to finance capital projects such as roads, bridges and buildings. The most prevalent types of bonds are general obligation or revenue bonds.

Budget: An itemized schedule of estimated government revenues and expenditures covering the fiscal year, prepared in advance as a guide for government expenditures.

Budget Amendment: A change in the authorized level of funding (appropriations) for a department or line item object code. These adjustments are made only with Commissioners Court approval.

Budget Calendar: A schedule of dates which the County follows in the preparation, adoption and administration of the budget process.

Budget Message: The opening section of the budget which provides the Commissioners Court and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Budget Officer.

Budget Policy & Procedures: A statement or plan that describes how certain aspects of the budget are formulated and the rules to be followed as the budget is put into operation after adoption.

Budgetary Control: A general set of guidelines established in a policy and procedures statement which allows for monitoring and management of funds that have been appropriated for use in providing a service.

Calculated Effective Tax Rate: State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Capital Equipment: Non-Consumable items purchased with an estimated useful life of more than one (1) year and a value of $5000 or more.

Capital Improvement Program (CIP): A proposed plan to finance major infrastructure development and funded through General Obligation Bonds, Refunding Bonds, Permanent Improvement Bonds and Tax Notes.

Capital Outlay: Expenditure that results in the acquisition of fixed assets.

Capital Project Fund: A proposed plan for financing long term work projects that lead to the physical development of the County; usually based on the Capital Improvement Program.

Capital Replacement Fund: This fund includes major capital projects that total over $100,000 that are not funded with long-term debt.

CDA: Closed Circuit Television.

CDA: Criminal District Attorney.

Certificates of Obligation: A short-term debt instrument whose rates are periodically restructured.

Certification Pay: Additional pay attributable for completion of specified certification that enhances performance.

CDC: Centers for Disease Control.

CDRT: Community Disease Response Team.

CHOS: Courthouse on the Square.

CIC: Capital Improvement Committee.

CIP: Capital Improvement Program.

CJAD: Criminal Justice Assistance Division.

COBRA: Consolidated Omnibus Budget Reconciliation Act of 1985.

Contingency Funds: A budgetary reserve set aside for unforeseen events occurring during the fiscal year which is also known as a reserve account.

CPS: Child Protective Services.

CSCD: Community Supervision & Corrections Department.

Current Taxes: Taxes that are levied and collected prior to being delinquent. The tax year begins January 1st. Taxes are delinquent on February 1st, after which time penalty and interest charges accrue.

DCTA: Denton County Transportation Authority.

Debt Service: The County's obligation to pay the principal and interest on all bonds and other debt instruments according to a payment schedule developed at the time the instrument is issued.

Debt Service Fund: This fund accounts for the accumulation of financial resources needed to meet the requirements of general obligation debt service and debt service reserves.

Deficit: The excess of expenses over budget during the accounting period.

Delinquent Taxes: Taxes that remain unpaid at February 1st.

Department: A major division or unit of the County responsible for a service or operation or a group of related operations within a functional area.

Department/Activity Description: Description of the services provided by a particular department at the approved level of funding.

Departmental Goals: The goals are to describe the purpose or benefit that the department provides to the citizen which also identifies the end result that the department desires to achieve.

Depreciation: a way of allocating a portion of the cost of an asset over the period it can be used.

DEU: Drug Enforcement Unit

Disbursement: Payment of goods or services in cash or by check.

DA: Criminal District Attorney.

Division: A section of an operation that is grouped based on related activities.

DOT: Direct Observation Therapy.

DSHS: Department of State Health Services.

DSRIP: Delivery System Reform Incentive Payment (DSRIP).

Effective Tax Rate: State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

EMR: Electronic Medical Record.

Encumbrance: An obligation of the County for which funds have been set aside (not expended) for a known or expected expenditure with a valid purchase order or contract.

EPHS: Essential Public Health Services.

Estimated Revenue: The amount of projected revenue for the fiscal cycle. Projections are generally based on prior experiences or increased fees.

Executive Summary: An overview of the County including budget highlights, funding sources and a complete review of the budget process.

Exempt: Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. The respective department head or elected official, as partial compensation for overtime hours worked, may allow compensatory time off.

Expenditure: The outflow of funds to obtain goods or services.

Expenses: Charges incurred for operations, maintenance, debt service and other goods and services.

FBSS: Family Based Safety Services.

FCS: Family Consumer Science.

FEDS: Forcible Entry and Detainer is for removing a tenant from property owned by the person filing the complaint.

Fees of Office (Revenue): Fees charged by various County departments to provide a service to the public or another governmental entity.

FEMA: Federal Emergency Management Agency.

Fiduciary or Trust and Agency Fund: The funds that account for assets held by the County in a trustee or agency capacity.

Fines (Revenue): Revenue generated through fines assessed by various courts.

Fiscal Policy: A set of principals for the planning and programming of government budgets. Changes in the level of taxes, the rate of government expenditures or the budget deficit are all possible instruments of fiscal policy.

Fiscal Year: The period signifying the beginning and ending of an accounting period. Denton County's fiscal year is October 1st through September 30th.

Fixed Assets: See Capital Equipment.

FMLA: Family Medical Leave Act of 1993.

Forfeitures: Payment as a penalty assessed by the Courts through bail bond and property forfeitures.

FTP: File Transfer Protocol.

Fund: An independent fiscal and accounting entity, segregated to perform specific activities or functions. Each fund balances appropriations and revenues.

Fund Balance: The excess of a fund's current assets over its liabilities for the accounting period. State law prohibits deficits.

GAAP: Generally Accepted Accounting Principles.

GASB: Governmental Accounting Standards Board.

General Fund: The fund used to account for all financial resources except those required to be accounted for in another fund. This is the main operating fund of the County.

General Ledger: A file that contains the accounts needed to reflect the financial position and the results of operations of the County.

General Obligation Bonds: Also known as G.O. Bonds. Debt instruments where the taxing power of the governmental entity is used to guarantee repayment. These bonds are sold and guaranteed by the government entity which issues the bonds and backed by the government's full faith and credit to the repayment of the bonds it issues.

GFOA: Government Finance Officers Association.

Governmental Funds: Funds used to account for most typical governmental functions. The acquisition, use, and balances of expendable financial resources and the related current liabilities are accounted for through governmental funds

Grant: A contribution by a government or other organization to support a particular function. Typically, these contributions are made to local governments from state or federal governments.

HCC: Health Communities Coaltion.

HIPAA/ HITECH: Health Insurance Portability and Accountability Act of 1996.

Indirect Costs: Costs not directly attributable to providing a product or service. Usually these are support costs.

Inflation: A persistent rise in the general price level that results in a decline in the purchasing power of money.

Infrastructure: the basic elements necessary for providing sufficient roads and highways necessary to handle the volumes of increasing traffic.

Interest Earnings: Earnings from available monies invested during the year.

Intergovernmental (Revenue): Funds received as payment from the State of Texas and other agencies for administering a program.

Internal Control: A plan of organization under which employees' duties are arranged so that records and procedures are so designed as to make it possible to exercise effective accounting controls over assets, liabilities, revenues and expenditures.

Intra-Departmental Transfer: A change within a department's operating line items with less than a $2,000 cumulative total for the fiscal year.

Investments: Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

JAG ARRA: Juvenile Assistance Grant - American Recovery and Reinvestment Act.

JCMS: Juvenile Case Management System.

JJAEP: Juvenile Justice Alternative Education Program.

JP: Justice of the Peace.

Liabilities: Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

Levy: To impose taxes, special assessments, or service charges for the support of government activities.

Line Item Budget: A budget that lists each object code for departments separately with the dollar amount budgeted.

Long Term Debt: Debt with a maturity of more than one year from the date of issuance.

LTBI: Latent Tuberculosis Infection.

ME: Medical Examiner's Office.

MHMR: Mental Health Mental Retardation.

MHU: Mental Health Unit.

Miscellaneous (Revenue): Revenue generated from various sources such as the sale of assets or supplies. Beginning balances are classified as miscellaneous since they consist of excess revenue from all categories.

Mission Statement: An operational statement explaining the purpose of the organization.

Modified Accrual Basis: This is a combination of cash and accrual accounting.. Expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

MRC: Medical Reserve Corp.

MUD: Municipal Utility District.

NCTCOG: North Central Texas Council of Governments.

NEDSS: National Electronic Disease Surveillance System.

NSF: Not Sufficient Funds.

Non-Departmental Expense: Expenditures for professional services and other general government functions, which cannot be allocated to individual departments, are assigned to miscellaneous/non-departmental expenses.

Object Code: Numerical code for line item expenditure description.

Objective: Steps taken to achieve a pre-determined goal.

OCA: Office of Consumer Affairs.

OCD: Office of Civil Defense.

OJP: Office of Justice Programs.

Operating Budget: That summarized budget of the County, which provides a review of the services and functions of the various County departments including budget changes, funding sources and other various information. This document is provided separate from a line-item budget which provides more details about the County for the public.

Operating Fund: A set of self-balancing accounts used to pay current, on-going expenditures.

Operating Expenses: The portion of the budget that provides goods and services used in the daily operations excluding personnel and capital expenditures.

Performance/Productivity Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

PHEP: Public Health Emergency Preparedness.

Position: An employee working at least 17 hours per week for the County.

PREA: Prison Rape Elimination Act.

Property Tax: Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Fund: provides services to the general public for a fee or services are provided by one department or agency to another department or agency on a cost-reimbursement basis.

Reserve: Denton County maintains one type of reserve account. The Unallocated Reserves are used to fund expenses within the first three months of the fiscal year until property tax payments are received.

Resolution: A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources: Total dollars available for appropriations, including estimated revenues, fund transfers, and beginning fund balances.

Revenue: Income received from such sources as taxes, fines, fees, forfeitures, grants, etc.

SO: Sheriff's Office.

Source of Revenue: Revenues are classified according to source.

Special Revenue Funds: These funds are set up to keep track of segregated revenue activities.

Staffing Trends: Staffing figures for a specific period of time for a department or division.

Statute: A law enacted by the legislative assembly.

STEM: Science, Technology, Engineering, and Mathematics.

STEP: Selective Traffic Enforcement Program.

Tax Levy: Imposing or collecting a tax.

Tax Rate: A percentage applied to all taxable property to raise general revenues.

Tax Rate Limit: The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll: Official list showing the amount of taxes levied against each taxpayer or property.

Taxes: Sums imposed by a government for services performed for the common benefit of the people.

Taxes (current): Taxes levied that are due within one year.

Taxes (delinquent): Taxes which remain unpaid after the date on which a penalty for non-payment is attached.

TB: Tuberculosis.

TCEQ: Texas Commission on Environmental Quality.

TCOLE: Texas Commission on Law Enforcement.

Time Deposit: Investment of idle funds with a depository at a negotiated interest rate.

TJJD: Texas Juvenile Justice Department.

Transfer-In: Funds expended in one fund and received in another.

TRIP '08: Road bond projects that received voter approval in November 2008 for various county-wide Transportation Road Improvements Programs.

Trust Funds: Accounts established to record and report all funds collected, disbursed, invested, and held in trust as ordered by the courts.

TXDOT: Texas Department of Transportation.

TCU: Texas Christian University.

Unencumbered Balance: The amount of an appropriation that is neither expended nor obligated (encumbered). That amount of appropriation is available for future use.

Unappropriated Fund Balance: Funds that are neither expended nor obligated and provides cash flow to the organization.

VA: Veterans Administration.

WIC: Women, Infants and Children.

FY2017 Pay Grades-Effective 10/1/16

Denton County General Pay Grades

GRADE		Minimum	Midpoint	Maximum
	Hourly	11.144	13.930	16.716
1	Bi-weekly	892	1,114	1,337
	Annual	23,180	28,975	34,769
	Hourly	11.925	14.906	17.887
2	Bi-weekly	954	1,193	1,431
	Annual	24,804	31,005	37,205
	Hourly	12.760	15.950	19.139
3	Bi-weekly	1,021	1,276	1,531
	Annual	26,541	33,175	39,809
	Hourly	13.652	17.065	20.478
4	Bi-weekly	1,092	1,365	1,638
	Annual	28,396	35,495	42,594
	Hourly	14.608	18.260	21.912
5	Bi-weekly	1,169	1,461	1,753
	Annual	30,385	37,981	45,577
	Hourly	15.631	19.538	23.445
6	Bi-weekly	1,250	1,563	1,876
	Annual	32,512	40,639	48,766
	Hourly	16.725	20.906	25.087
7	Bi-weekly	1,338	1,673	2,007
	Annual	34,788	43,485	52,181
	Hourly	17.896	22.370	26.843
8	Bi-weekly	1,432	1,790	2,147
	Annual	37,224	46,529	55,833
	Hourly	19.149	23.936	28.722
9	Bi-weekly	1,532	1,915	2,298
	Annual	39,830	49,786	59,742
	Hourly	20.488	25.611	30.733
10	Bi-weekly	1,639	2,049	2,459
	Annual	42,615	53,270	63,925
	Hourly	21.923	27.404	32.884
11	Bi-weekly	1,754	2,192	2,631
	Annual	45,600	57,000	68,399
	Hourly	23.457	29.322	35.186
12	Bi-weekly	1,877	2,346	2,815
	Annual	48,791	60,989	73,187
	Hourly	25.099	31.374	37.649
13	Bi-weekly	2,008	2,510	3,012
	Annual	52,206	65,258	78,310
	Hourly	26.856	33.570	40.284
14	Bi-weekly	2,148	2,686	3,223
	Annual	55,860	69,826	83,791
	Hourly	28.736	35.920	43.104
15	Bi-weekly	2,299	2,874	3,448
	Annual	59,771	74,714	89,656
	Hourly	30.747	38.434	46.121
16	Bi-weekly	2,460	3,075	3,690
	Annual	63,954	79,943	95,932
	Hourly	32.900	41.125	49.350
17	Bi-weekly	2,632	3,290	3,948
	Annual	68,432	85,540	102,648
	Hourly	35.203	44.003	52.804
18	Bi-weekly	2,816	3,520	4,224
	Annual	73,222	91,527	109,832
	Hourly	37.667	47.084	56.500
19	Bi-weekly	3,013	3,767	4,520
	Annual	78,347	97,934	117,520
	Hourly	40.303	50.379	60.455
20	Bi-weekly	3,224	4,030	4,836
	Annual	83,830	104,788	125,746

Denton County Attorney Pay Grades

GRADE		Minimum	Midpoint	Maximum
	Hourly	28.017	31.519	35.021
ATY 1	Bi-weekly	2,241	2,522	2,802
	Annual	58,275	65,560	72,844
	Hourly	30.819	34.672	38.524
ATY 2	Bi-weekly	2,466	2,774	3,082
	Annual	64,104	72,117	80,130
	Hourly	33.901	38.986	44.071
ATY 3	Bi-weekly	2,712	3,119	3,526
	Annual	70,514	81,091	91,668
	Hourly	37.291	42.885	48.478
ATY 4	Bi-weekly	2,983	3,431	3,878
	Annual	77,565	89,200	100,834
	Hourly	41.020	48.199	55.377
ATY 5	Bi-weekly	3,282	3,856	4,430
	Annual	85,322	100,253	115,184
	Hourly	45.121	53.018	60.914
ATY 6	Bi-weekly	3,610	4,241	4,873
	Annual	93,852	110,277	126,701
	Hourly	49.634	59.561	69.487
ATY 7	Bi-weekly	3,971	4,765	5,559
	Annual	103,239	123,886	144,533
	Hourly	54.597	65.517	76.436
ATY 8	Bi-weekly	4,368	5,241	6,115
	Annual	113,562	136,275	158,987
	Hourly	60.056	75.071	90.085
ATY 9	Bi-weekly	4,804	6,006	7,207
	Annual	124,916	156,147	187,377
	Hourly	66.062	82.577	99.093
ATY 10	Bi-weekly	5,285	6,606	7,927
	Annual	137,409	171,761	206,113
	Hourly	72.669	90.836	109.002
ATY 11	Bi-weekly	5,814	7,267	8,720
	Annual	151,152	188,938	226,724

Denton County Senior Management Pay Grades

GRADE		Minimum	Midpoint	Maximum
	Hourly	45.433	59.315	73.197
BB 1	Bi-weekly	3,635	4,745	5,856
	Annual	94,501	123,376	152,250
	Hourly	55.529	70.673	85.817
BB 2	Bi-weekly	4,442	5,654	6,865
	Annual	115,500	147,000	178,499

Denton County Law Enforcement Pay Grades

GRADE		Minimum	Midpoint	Maximum
	Hourly	15.631	19.538	23.445
101	Bi-weekly	1,250	1,563	1,876
	Annual	32,512	40,639	48,766
	Hourly	16.725	20.906	25.087
102	Bi-weekly	1,338	1,673	2,007
	Annual	34,788	43,485	52,181
	Hourly	17.896	22.370	26.843
103	Bi-weekly	1,432	1,790	2,147
	Annual	37,224	46,529	55,833
	Hourly	19.149	23.936	28.722
104	Bi-weekly	1,532	1,915	2,298
	Annual	39,830	49,786	59,742
	Hourly	20.488	25.611	30.733
105	Bi-weekly	1,639	2,049	2,459
	Annual	42,615	53,270	63,925
	Hourly	21.923	27.404	32.884
106	Bi-weekly	1,754	2,192	2,631
	Annual	45,600	57,000	68,399
	Hourly	23.457	29.322	35.186
107	Bi-weekly	1,877	2,346	2,815
	Annual	48,791	60,989	73,187
	Hourly	25.099	31.374	37.649
108	Bi-weekly	2,008	2,510	3,012
	Annual	52,206	65,258	78,310
	Hourly	26.856	33.570	40.284
109	Bi-weekly	2,148	2,686	3,223
	Annual	55,860	69,826	83,791
	Hourly	28.736	35.920	43.104
110	Bi-weekly	2,299	2,874	3,448
	Annual	59,771	74,714	89,656
	Hourly	30.747	38.434	46.121
111	Bi-weekly	2,460	3,075	3,690
	Annual	63,954	79,943	95,932
	Hourly	32.900	41.125	49.350
112	Bi-weekly	2,632	3,290	3,948
	Annual	68,432	85,540	102,648
	Hourly	35.203	44.003	52.804
113	Bi-weekly	2,816	3,520	4,224
	Annual	73,222	91,527	109,832
	Hourly	37.667	47.084	56.500
114	Bi-weekly	3,013	3,767	4,520
	Annual	78,347	97,934	117,520
	Hourly	40.303	50.379	60.455
115	Bi-weekly	3,224	4,030	4,836
	Annual	83,830	104,788	125,746
	Hourly	43.125	53.906	64.687
116	Bi-weekly	3,450	4,313	5,175
	Annual	89,700	112,125	134,549
	Hourly	46.143	57.679	69.215
117	Bi-weekly	3,691	4,614	5,537
	Annual	95,977	119,972	143,967

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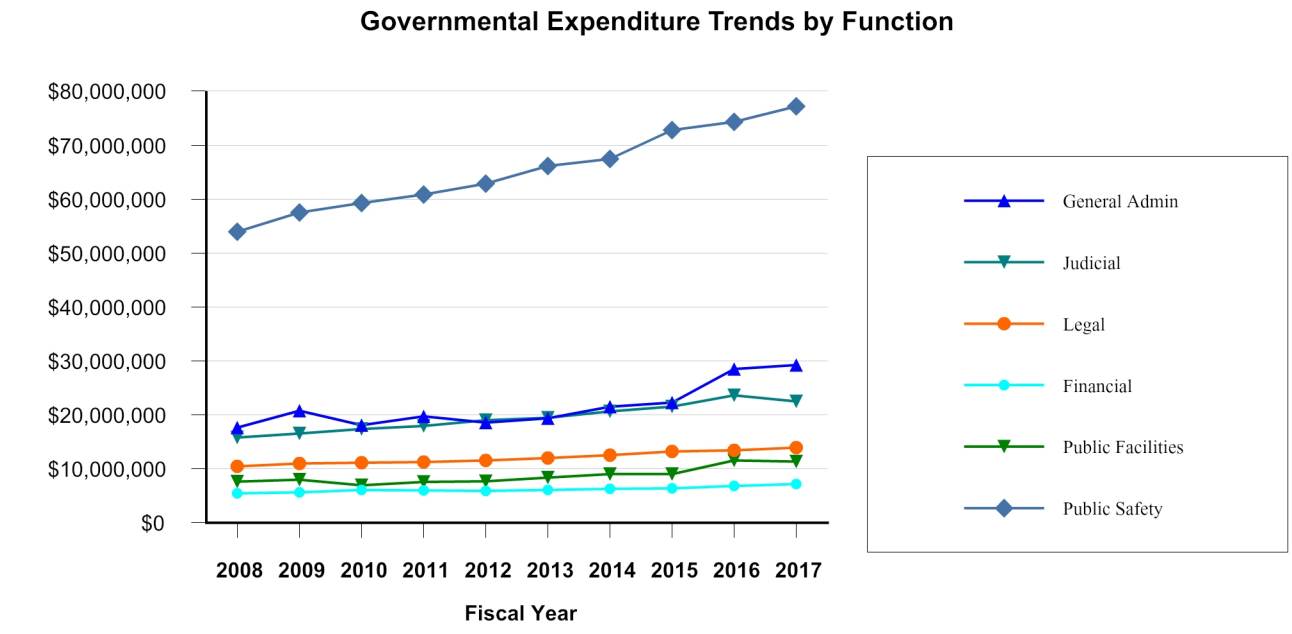
DENTON COUNTY

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION [1]
Last Ten Fiscal Years

Fiscal Year	General Administration	Judicial	Legal	Financial	Public Facilities	Public Safety
2008	17,625,331	15,786,201	10,442,389	5,468,113	7,645,966	53,934,418
2009	20,764,872	16,556,969	11,019,055	5,635,737	7,966,051	57,497,131
2010	18,059,737	17,380,563	11,160,581	6,086,083	6,935,320	59,225,871
2011	19,709,074	17,936,192	11,263,089	5,995,898	7,558,632	60,820,926
2012	18,575,330	19,009,616	11,527,906	5,883,164	7,690,697	62,860,189
2013	19,373,219	19,453,340	11,974,103	6,116,399	8,378,900	66,133,671
2014	21,518,954	20,655,586	12,538,787	6,312,106	9,017,878	67,400,794
2015	22,314,776	21,547,717	13,226,559	6,385,971	9,006,153	72,748,882
2016 [2]	28,483,676	23,611,080	13,403,098	6,841,057	11,527,633	74,323,684
2017 [3]	32,536,768	23,575,217	14,417,133	7,798,763	13,238,892	80,185,150



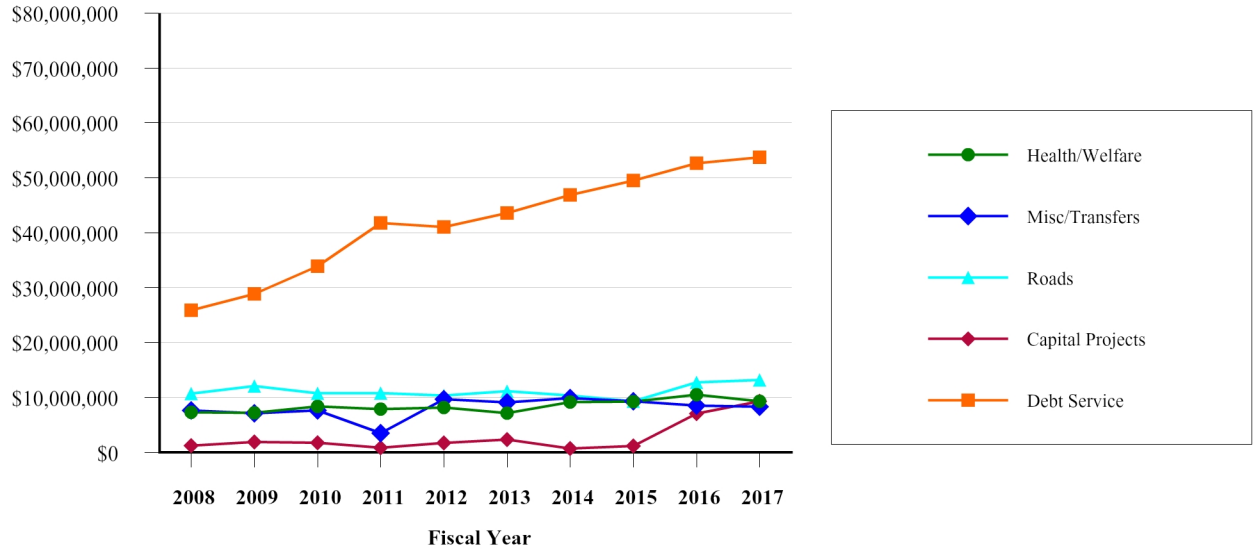
Notes:
[1] Includes General, Special Revenue and Debt Service Funds.
[2] Estimated Expenditures
[3] Budgeted Expenditures

DENTON COUNTY

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION [1]
Last Ten Fiscal Years - Page 2

Fiscal Year	Health/ Welfare	Miscellaneous/ Transfers	Roads	Capital Projects	Debt Service	Total
2008	7,274,398	7,616,929	10,690,649	1,220,531	25,867,622	163,572,547
2009	7,195,347	7,100,815	12,062,578	1,879,822	28,858,092	176,536,469
2010	8,351,271	7,644,144	10,730,918	1,726,906	33,918,589	181,219,983
2011	7,872,200	3,512,172	10,788,387	844,809	41,770,901	188,072,281
2012	8,173,291	9,675,067	10,356,891	1,681,538	41,045,306	196,478,994
2013	7,151,883	9,104,842	11,132,456	2,313,020	43,557,362	204,689,194
2014	9,141,629	9,868,657	10,369,531	687,123	46,896,667	214,407,712
2015	9,262,478	9,287,735	9,729,755	1,151,663	49,516,038	224,177,727
2016 [2]	10,500,293	8,520,094	12,720,804	7,039,815	52,667,097	249,638,331
2017 [3]	9,297,203	8,339,843	13,165,387	9,308,409	53,750,667	265,613,432

Governmental Expenditure Trends by Function



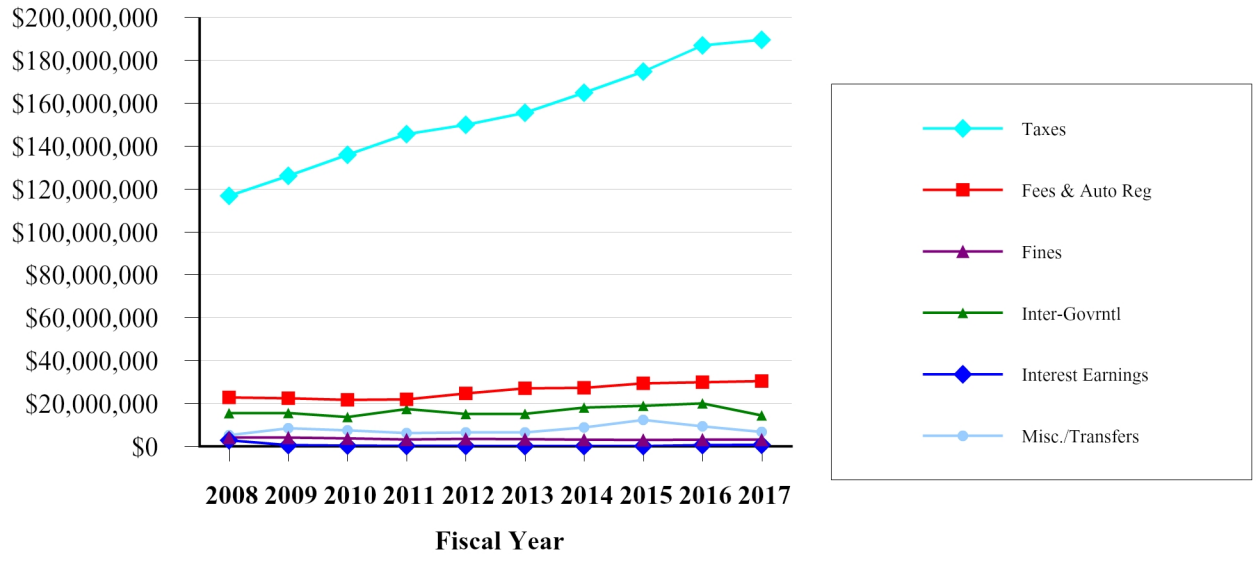
Notes:
[1] Includes General, Special Revenue and Debt Service Funds.
[2] Estimated Expenditures
[3] Budgeted Expenditures

DENTON COUNTY

GENERAL REVENUES BY SOURCE [1]
Last Ten Fiscal Years

Fiscal Year	Taxes	Fees and Auto Reg.	Fines	Inter-Governmental	Interest Earnings	Misc./ Transfers	Total
2008	116,739,752	22,830,302	4,146,764	15,409,861	2,829,407	5,217,664	167,173,750
2009	126,074,805	22,423,000	4,055,003	15,587,658	610,310	8,522,664	177,273,440
2010	135,942,713	21,625,201	3,714,723	13,738,227	347,788	7,433,375	182,802,027
2011	145,542,071	21,952,079	3,261,993	17,439,774	229,022	6,270,066	194,695,005
2012	149,920,815	24,643,202	3,516,408	15,115,475	205,070	6,514,850	199,915,820
2013	155,539,909	27,089,727	3,390,803	15,229,390	167,929	6,498,106	207,915,864
2014	164,871,841	27,239,658	3,127,188	18,102,795	112,388	8,790,210	222,244,080
2015	174,720,423	29,362,084	2,947,237	18,915,916	178,407	12,301,797	238,425,864
2016 [2]	186,910,100	29,918,500	3,070,000	20,062,985	606,950	9,297,013	249,865,548
2017 [3]	189,524,777	30,442,500	3,095,000	14,503,583	721,000	6,729,100	245,015,960

Governmental Revenue Trends by Source



Notes: 2008 - 2015 Indicate Actual Totals
Includes General, Special Revenue and Debt Service Funds

[2] Estimated Revenues
[3] Budgeted Revenues (Excludes Fund Balance)

FY 2017 BUDGET

DENTON COUNTY

PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years

Fiscal Year	Total Tax Levy	Collected within the Fiscal Year		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2007	102,449,842	100,548,087	98.1%	1,822,408	102,370,495	99.9%
2008	115,674,248	114,144,213	98.7%	1,441,975	115,586,188	99.9%
2009	126,041,298	124,349,930	98.7%	1,601,661	125,951,591	99.9%
2010	135,443,035	133,632,700	98.7%	1,716,426	135,349,126	99.9%
2011	146,375,261	144,186,320	98.5%	1,928,155	146,114,475	99.8%
2012	150,469,760	148,619,170	98.8%	1,599,289	150,218,459	99.8%
2013	156,290,186	154,663,495	99.0%	1,295,336	155,958,831	99.8%
2014	165,007,518	163,528,211	99.1%	1,087,934	164,616,145	99.8%
2015	174,017,617	172,918,669	99.4%	613,314	173,531,983	99.7%
2016	185,968,912	185,188,392	99.6%	—	185,188,392	99.6%

DENTON COUNTY

ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years

Fiscal Year	Real Property			Personal Property
	Residential Property	Commercial Property	Other	
2007	29,740,164,928	5,207,650,890	$8,148,783,424	$3,983,340,835
2008	32,339,953,553	6,730,833,980	$11,128,310,614	$5,119,287,446
2009	35,370,529,725	7,685,551,410	$14,622,614,897	$5,493,135,842
2010	34,023,281,341	7,708,027,368	$12,825,800,942	$4,477,889,643
2011	36,388,973,004	7,211,355,948	$9,225,513,044	$5,751,350,438
2012	36,474,424,930	7,643,824,158	$9,661,492,578	$5,751,350,438
2013	39,055,589,388	7,476,279,462	$8,168,625,277	$5,543,089,865
2014	42,926,652,819	10,237,178,497	$4,464,314,011	$7,073,384,241
2015	47,532,158,994	11,592,974,517	$8,585,838,506	$6,542,972,647
2016	52,048,093,270	13,787,935,135	$11,324,238,310	$6,117,331,942

DENTON COUNTY

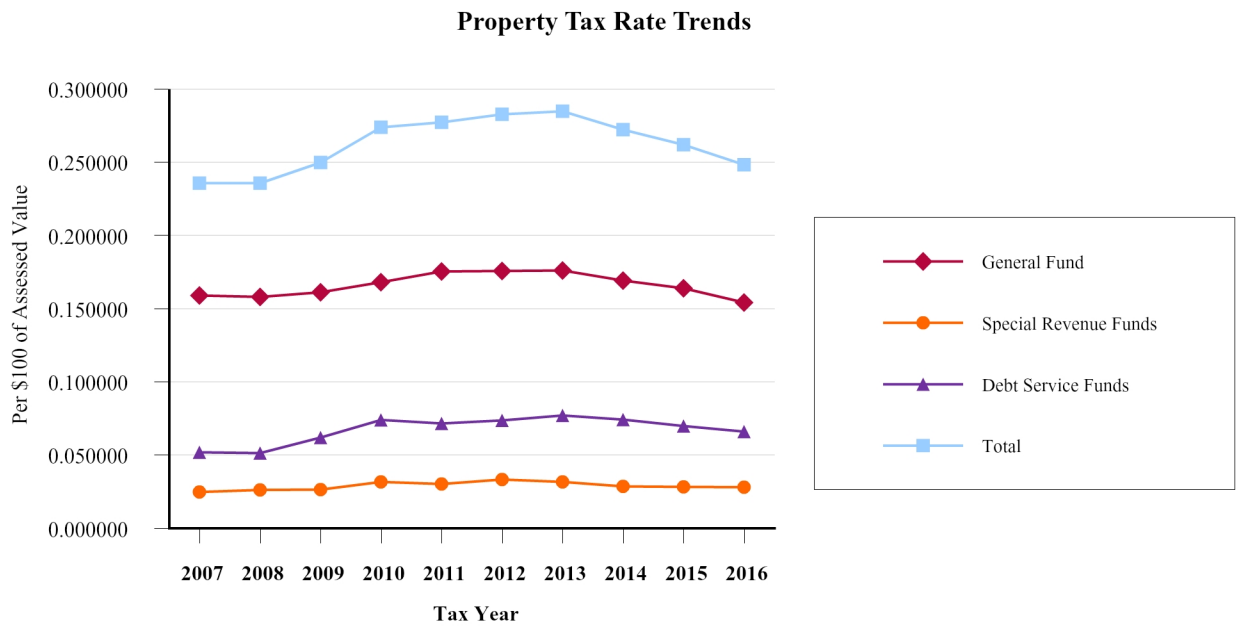
ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years - Page 2

Fiscal Year	Less Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2007	3,203,434,282	43,876,505,795	0.23192	43,876,505,795	100%
2008	6,435,930,007	48,882,455,586	0.23589	48,882,455,586	100%
2009	9,914,568,266	53,257,263,608	0.23577	53,257,263,608	100%
2010	5,088,997,965	53,946,001,329	0.2498	53,946,001,329	100%
2011	5,559,376,920	53,017,815,514	0.27390	53,017,815,514	100%
2012	5,681,118,965	53,849,973,139	0.27736	53,849,973,139	100%
2013	6,133,624,980	54,109,959,012	0.28287	54,109,959,012	100%
2014	7,012,511,117	57,689,018,451	0.28491	57,689,018,451	100%
2015	11,473,189,070	62,780,755,594	0.2722	62,780,755,594	100%
2016	12,284,463,988	70,993,134,703	0.26200	70,993,134,703	100%

DENTON COUNTY

PROPERTY TAX RATES
(PER $100 OF ASSESSED VALUE)
Last Ten Tax Years

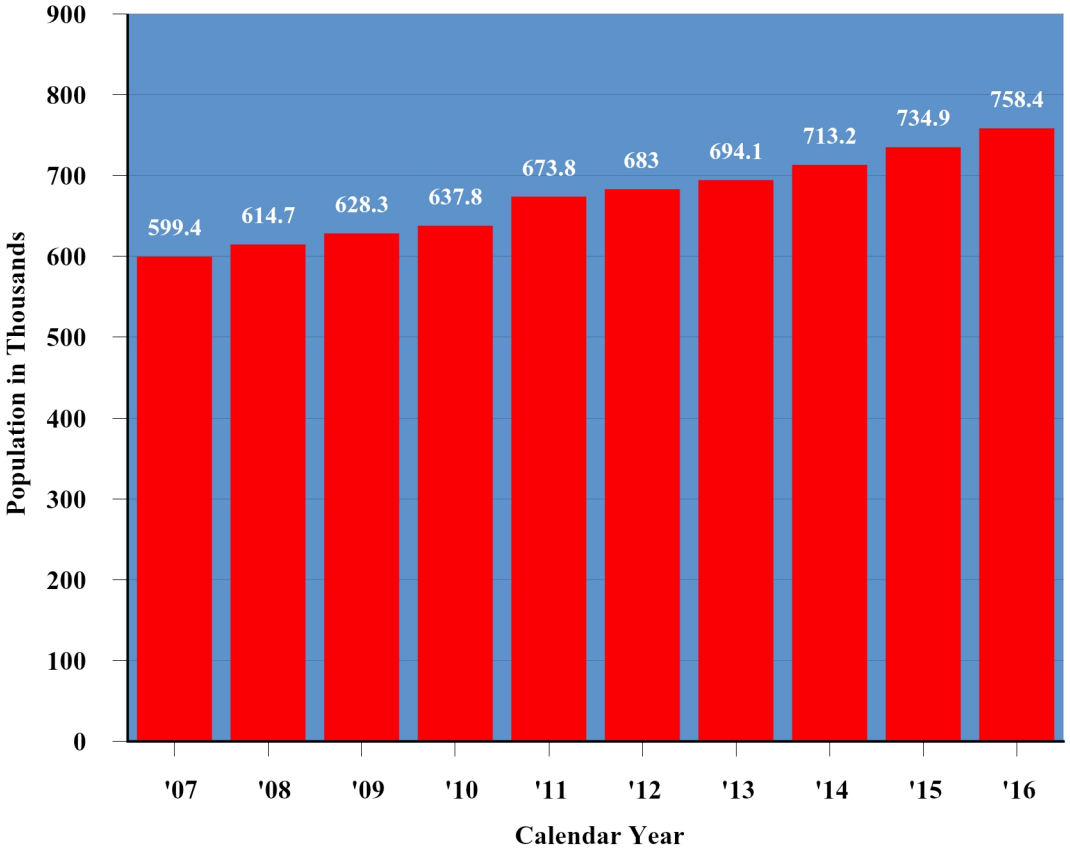
Tax Year	General Fund	Special Revenue Funds	Debt Service Funds	Total
2007	0.159040	0.024790	0.052060	0.235890
2008	0.158100	0.026330	0.051340	0.235770
2009	0.161240	0.026490	0.062070	0.249800
2010	0.168171	0.031730	0.073999	0.273900
2011	0.175448	0.030209	0.071700	0.277357
2012	0.17588	0.033345	0.073642	0.282867
2013	0.176120	0.031724	0.077070	0.284914
2014	0.169300	0.028609	0.074291	0.272200
2015	0.163931	0.028217	0.069852	0.262000
2016	0.154361	0.028057	0.065991	0.248409



FY 2017 BUDGET

DENTON COUNTY

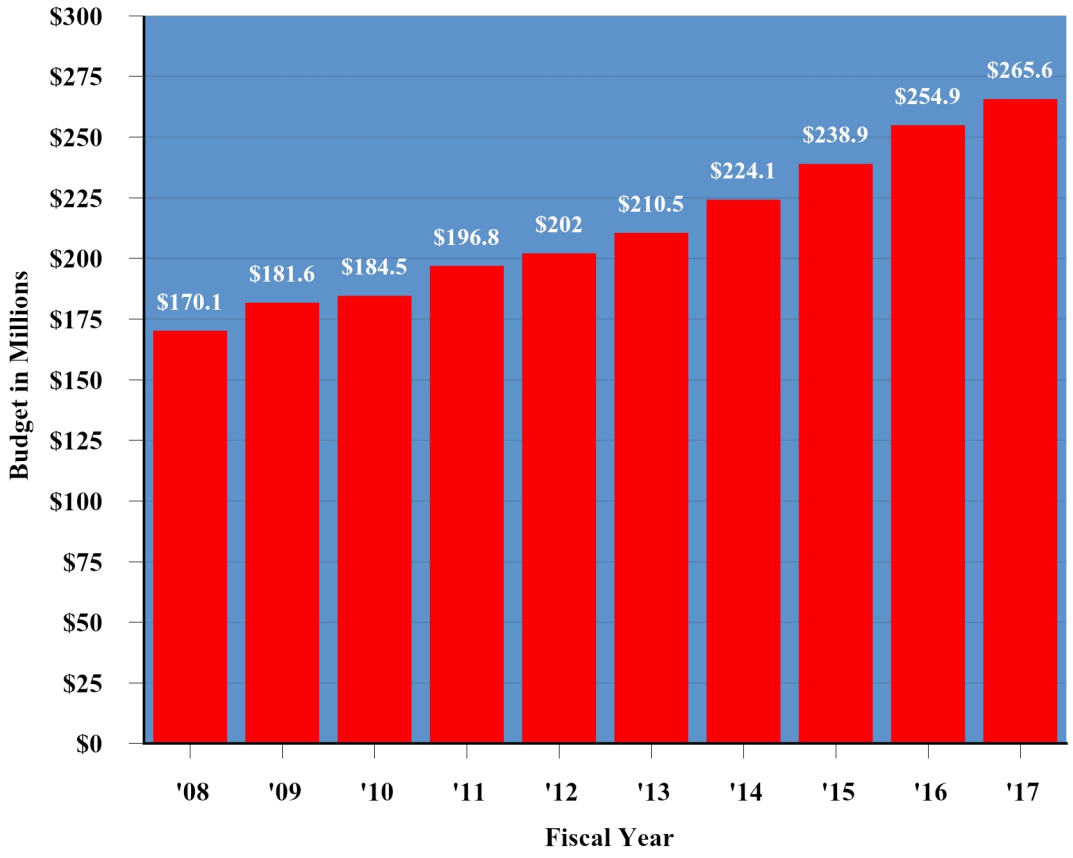
POPULATION HISTORY
Last Ten Years



* This chart reflects North Texas Council of Governments' population estimates as of January 1st of each year.

DENTON COUNTY

BUDGET HISTORY
Ten Fiscal Years



* This chart reflects the actual adopted totals for the last ten fiscal years.

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Fax: 940/349-3101

MEMO

To: **Denton County Commissioners Court**

From: **James Wells, Denton County Auditor**

Date: **July 7, 2016**

Re: **Revenue Analysis for FY 2017 Budget**

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Section 111.063 of the Local Government Code requires the County Auditor to provide estimates of funds available and funds expected to be received to the County Budget Officer. This information has been prepared and submitted as required by my office. The following are some key factors to consider in analyzing the County's actual revenue results for the 2016 fiscal year and the initial estimates for the 2017 budget year.

A. TAXES

Property taxes are the largest single source of revenue for the County budget, and they comprise 71% of budgeted revenues in 2016. Property tax collections for both current and delinquent taxes have been strong for 2016 and this trend is expected to continue for 2017. As of May 31, 2016, our collection rate for current taxes was at **98.94%** which is slightly higher than last year's rate through the same time period. Denton County's tax collections have remained strong, regardless of the national economy. Our average collection percentage for current taxes for the fiscal years between 2011 and 2015 was 99.14%. On tax levies averaging $157 million, our current year unpaid taxes at fiscal yearend during that period averaged only $1,300,000.

Through May 31, 2016, delinquent tax, penalty and interest collections totaled **$2,256,000** in revenues to the County. This amount is an increase of over **$250,000** compared to 2015 collections.

Based on some preliminary data from the Appraisal District, we expect that the 2016 increase in new construction in the County will be 60% above the average of the last several years. New property added to the tax roll is the major source of additional revenue for the County for each year. New property values averaged $1.87 billion over the last 4 years, though it rose to almost $3 billion last year. The preliminary total for

current year new construction is slightly more than $3 billion. After reductions for new exemptions and for new property in TIF's and TIRZ's, we are tentatively projecting an increase of $8.3 million in tax revenue at the effective rate for the 2017 budget year. These numbers are, of course, preliminary pending submission of the final appraised values by the Appraisal District in late July.

Budgeted tax revenue in the County has increased over the last five years as shown below.

2012	2013	2014	2015	2016
$ 145,059,781	$ 150,763,330	$ 159,201,317	$ 168,799,561	$ 181,014,943

Collection percentages for current year taxes have been as follows:

99.0%	99.2%	99.3%	99.5%	---------%

Tax rate increases over the effective rate have been as shown below:

0.00%	1.16%	2.49%	2.19%	2.40%

B. MOTOR VEHICLE REGISTRATION

An optional county vehicle registration fee is authorized by Chapter 502 of the Transportation Code. Denton County assesses the maximum additional registration fee of $10 per vehicle. Revenue from this fee, which must be deposited to the Road and Bridge Fund, totaled $6,035,990 in 2015. These fees have been increasing since 2012 as automobile sales have rebounded significantly from recession levels. The increase in revenues has continued in 2016. Based on current year collections, we estimate that the County will receive $6.265 million from this fee in 2016 and $6.4 million in FY 2017.

Also, we receive an additional 5% auto registration fee for collecting automobile sales taxes for the State. Due to the 2008 recession and to slower automobile sales, the County's revenue from this fee dropped to $2,742,000 in 2010. Since then, the County's totals have rebounded strongly. 2015 revenue totaled $4,032,000, and based on the State Comptroller's certification of collections and on economic reports showing a slowdown in vehicle purchases, we are estimating an increase to $4.1 million in 2016 and $4.2 million in 2017. This commission had been budgeted by statute in the Road and Bridge Fund, but in 2006 a new state law required that this fee be shifted to the General Fund. 100% of the fee will be credited to the General Fund in 2016 and in future years.

Because of the above factors, motor vehicle-related revenues, which previously made up the majority of the Road and Bridge Fund revenues, have varied over the past five years as shown below.

2013	2014	2015	2016 (estimated)	2017 (budget)
$ 6,295,809	$ 6,160,401	$ 6,035,990	$ 6,265,000	$ 6,400,000

These fees make up the following percentages of total Road and Bridge Fund revenue:

51.73%	52.67%	53.54%	57.99%	61.09%

C. INTERGOVERNMENTAL REVENUES

Denton County has decreased the number of state and federal grants it receives during the past several years. Since most of these grants pay for new or expanded programs and do not replace any current spending, adding or terminating a grant makes an impact on services delivered, but it makes little net budgetary impact.

Our other type of intergovernmental revenue is direct payments from city and state governments or from the federal government. These payments may be statutory or they may be contractual. One of our more significant of these payments is for housing other governments' prisoners. This revenue has increased from $323,000 in 2010 to over $918,500 in 2015. Due to a decrease in the number of prisoners housed, we have estimated that FY 2016 prisoner housing fees will drop to $680,000, which is well below the 900,000 budget. We have budgeted a slight increase in this line item to $720,000 in 2017.

In the Health Care Relief Fund, the 18th annual payment from the state tobacco lawsuit settlement trust fund was received in April, 2016. This payment of $200,200 was almost a 50% decrease from the 2015 payment. This payment, which is interest rate dependent, has dropped significantly from the high of $403,000 in 2008.The amount to be distributed in 2017 should be equal or somewhat less, assuming that interest income earned on the trust fund cannot decline much further. Accordingly, we have established the revenue estimate for this line item at $200,000 for next year.

Many intergovernmental revenues are expected to remain at current levels due to actions by the State Legislature and the Federal government. These revenues include lateral road fundng, juror pay reimbursements, overweight vehicle fees, Medicaid payments in the Health Department, DSRIP program payments, and Build America Bond interest subsidies which have been reduced by $136,000 annually. The Juvenile Probation Department should, however, receive a $40,000 increase in grant funding from the Texas Juvenile Probation Commission for the 2017 budget.

D. FEES OF OFFICE

Many county offices collect fees for services provided to the public. Most of these fees are set by statute, and they are budgeted in the General Fund of the County. For the current year, fees for services in the General Fund are estimated to exceed the $14,139,000 amount received in 2015 by about $265,000, which will exceed the $14.02 million budget in 2016. The budgeted amount for total General Fund fees for 2017 is $617,000 more than the 2016 budget.

In most other funds, we are not estimating growth in fee revenues compared to the current year's totals. County-wide, fees are budgeted to show an overall increase of about 5%.

There are some special fees that should be mentioned. The County Clerk's records management and preservation fees were doubled to $10 per document in 2014, which has resulted in an annual increase of $875,000 of these limited use fees. The JP Court Technology Fee, which can only be spent for "technological enhancements and technology training for a justice court", is $4 on each misdemeanor offense conviction in JP courts. An average of $82,000 has been collected annually on this fee since its inception. The Law Library Fee is currently based on $35 per civil case filed in county and district courts. This fee was increased from $25 per case in 2013, as allowed by statute, to keep revenues and spending in the Law Library equal. We also have various technology, records management, fees for services, and building security fees. These include:

Type of Fee	Budgeted Revenue
District Clerk Records Mgmt Fund -	$ 50,000
District Clerk Records Archive Fee -	$ 95,000
County Clerk Records Mgmt Fund -	$1,600,000
County Clerk Records Archive Fee -	$1,550,000
Courthouse Security Fee -	$ 300,000
JP Building Security Fee -	$ 16,000
Juvenile Probation Fees -	$ 75,000
Fire Code Enforcement Fees -	$ 175,000
JP Court Technology Fee -	$ 55,000
Public Health Clinical & Environ. Fees	$ 415,000
County & District Court Tech Fee -	$ 21,000
County Records Mgmt Fee -	$ 200,000
Court Records Pres. Fees -	$ 120,000
Law Library Fees -	$ 415,000
DA Check Fees -	$ 15,000
Jury Fees	$ 33,000

Also, the County Fee for Child Safety was adopted by the Commissioners Court on April 20, 2004, and it was effective January 1, 2005. This is a $1.50 additional fee on vehicle registrations. The County can retain a 10% administrative fee as well as a pro rata share of the remainder based on the population in the unincorporated areas of the county. The remainder must be distributed to the cities in the County. We have budgeted County net revenue of $160,000 for the next fiscal year for this fee, and we expect to distribute approximately $870,000 to the cities at the end of this fiscal year.

General Fund Fees of Office have changed over the last five years as shown below.

2013	2014	2015	2016 (estimated	2017 (budgeted)
$ 14,097,132	$ 12,768,424	$ 14,138,814	$ 14,402,500	$ 14,641,500

E. FINES

Fines are received from Justice of the Peace, County Criminal Courts, and District Courts. Individual court judges have the authority to levy fines in varying amounts upon conviction of a defendant, and the judges can establish the terms of payment. This year fines are expected to total $3,070,000, and they are budgeted at $3,255,000. All levels of courts have experienced slight decreases in fine collections since they peaked at $4,250,000 in 2007. For FY 2017, we are estimating fine revenue to be $3,095,000, or 27.2% less than 2007's total.

The County was mandated by Senate Bill 1863 to have a fine and court cost collection improvement program in place by April, 2007. This program was initiated under the control of the District and County Clerks, and it has been very successful although collections have leveled off as the program has matured. Fine revenues from District and County Court case are estimated at $1,650,000 for 2016 and $1,950,000 for 2016. This is slightly less than actual 2006 (pre-collections program) totals.

As in previous years, we have prepared the 2017 revenue budget with the General Fund receiving 100% of County and District Court fines. In prior years the Road and Bridge Fund has received a portion of these fines, but the availability of increases in dedicated revenues for this fund make it unnecessary to budget fine revenues here. The historical totals for fine revenue are shown below.

2013	2014	2015	2016 (estimated)	2017 (budgeted)
$ 3,390,802	$ 3,127,880	$ 2,947,237	$ 3,070,000	$ 3,095,000

F. INTEREST

Interest, or investment, income has been a decreasing source of revenue for the County since 2008. High interest rates in 2006 and 2007 pushed up our investment income in those years. Interest rate cuts by the Federal Reserve in 2008 and 2009 totaling over 400 basis points have had the opposite effect. In 2015, County interest revenues in all funds totaled $463,000, and much that was in non-budgeted capital projects funds. Most of the County's investments are earning interest at rates under 1%. The rates for the governmental investment pools and for the County's overnight master repurchase agreements had decreased by more than 90% by 2015. Even with one interest rate increase by the Federal Reserve in 2016, we are assuming that rates will not increase significantly in FY 2017. We have set the interest revenue budget for 2017 at $676,100. This is, however, only significantly less than the actual revenue in budgeted funds in 2008. Historical totals for interest income in budgeted funds are as follows.

2013	2014	2015	2016 (estimated)	2017 (budgeted)
$ 210,489	$ 210,489	$ 164,302	$ 438,050	$ 676,000

G. MISCELLANEOUS REVENUES

Miscellaneous revenues are primarily refunds and reimbursements and some fees for services not connected with a specific office. In the past, very little budgetary reliance has been placed on these revenues. However, as other types of revenue have declinced, these miscellaneous revenues have increased in importance. These revenue sources include inmate phone fees, court appointed attorney refunds, operating cost reimbursement for the CPS building, Sheriff and District Attorney forfeiture revenue, and bail bond forfeitures as fairly major sources of revenue. Many of these revenues, particularly forfeitures, vary greatly from year to year, so our FY 2017 revenue estimate is largely unchanged at $2,219,100.

2013	2014	2015	2016 (estimated)	2017 (budgeted)
$ 2,650,958	$ 3,272,231	$ 6,383,750	$ 4,356,450	$ 2,219,100

H. FUND BALANCE AND RESERVE FUNDS

We have prepared the 2017 budget with approximately the same amount of fund balance draw down as in 2015. We are providing funding annually for the Capital Replacement Fund with transfers of fund balance from the General Fund. Our budgeted ending fund balances (approximately $62 million) should be exceeded since we generally spend approximately 96% of funds budgeted and we collect more revenues than estimated. Expected ending fund balances will be adequate to protect the County in the event of unforeseen occurrences, and the budgeted ending General Fund Balance will be in compliance with the County's recently adopted fund balance policy.

SUMMARY -

In summary, the County's expected budgetary revenues for 2016 do not vary significantly from the original budget estimates with some exceptions. Tax collections, motor vehicle registration revenues, and tax collection fees for services show the best growth trends. For the 2017 budget we have estimated revenues as follows:

* **Taxes** - we expect an approximate $8.3 million increase in available revenue due to new property added to the tax base.

* **Vehicle registration** – we have budgeted an increase of $300,000 over the 2016 budgeted amounts. This is due to an increase in vehicles registered in the County and to a moderating market for vehicle sales.

* **Intergovernmental revenue** – We have budgeted a slight increase in 2017 from the amended 2016 budget, increases in Mixed Beverage Tax and Medicaid DSRIP funding will offset some decreases in interlocal contract fees.

* **Fees** – Fees in all funds are budgeted to increase by $1,161,000 from 2016, with most fees increasing by 5% or less, and records management and archive fees increasing by greater amounts.

* **Fines** – Fines are budgeted to decrease from 2016 by $160,000. Overall, this revenue source is trending down in recent years.

* **Interest Revenue** – the revenue budget for 2017 has been increased for all funds by $450,000 as the 25 basis point interest rate increase by the Federal Reserve has actually doubled the average rate of earnings on most of the County's investments.

* **Miscellaneous Revenues** – the 2017 budget for miscellaneous revenues increased slightly to $2.2 million due to moderate increases in several line items.

DENTON COUNTY, TEXAS

FINANCIAL TREND ANALYSIS

FOR FY 2005 THROUGH 2016

Denton County Auditor's Office
401 W. Hickory, Suite 423
Denton, Texas 76201
940/349-3100
Fax: 940/349-3101

MEMO

To: **Commissioners Court**

From: **James Wells, County Auditor**

Date: **August 5, 2016**

Re: **Financial Trend Analysis**

One widely accepted method of evaluating a local government's financial condition is to monitor the trends of certain factors regarding the government's finances. Financial trend analysis can be helpful in:

Gaining an understanding of the government's financial condition;

Identifying emerging problems before they reach serious levels;

Introducing long-range considerations into the annual budgeting process;

And, providing a starting point for setting financial policies.

The County is affected by both external and internal factors. The following pages display selected external and internal data and the changes in the relationship of those factors over time. Information is displayed in both numerical and graph forms to demonstrate how these factors are changing in relation to each other.

Suggested uses for the results of a financial trend analysis include:

Identifying unfavorable trends and when they began;

Consider mitigating circumstances that may neutralize unfavorable trends;

Identify the causes underlying unfavorable trends;

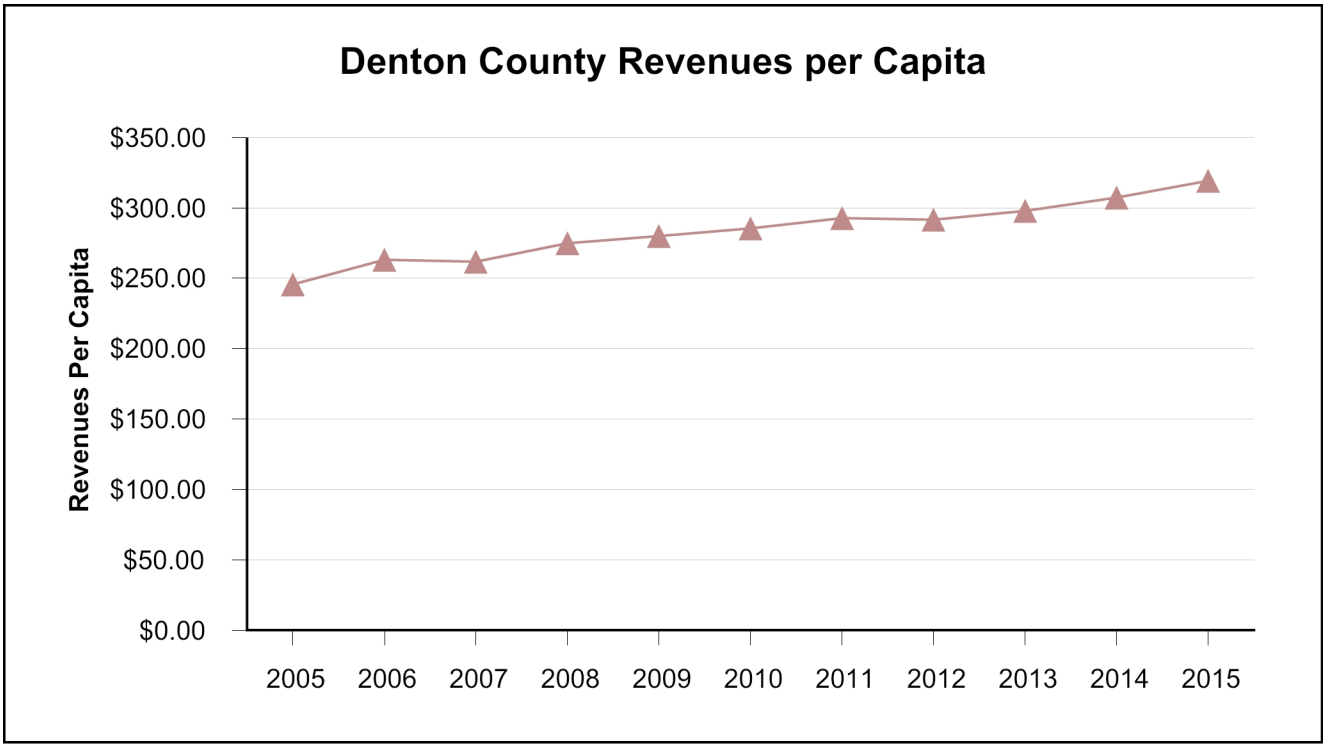
Compare the trends with other local governments and national trends;

Compare the trends to one another and to benchmark data;

Use the trend data with professional judgment to develop or change policy.

DENTON COUNTY, TEXAS
RATIO OF GENERAL GOVERNMENTAL REVENUES TO POPULATION

	POPULATION	TOTAL REVENUES	REVENUES/ POPULATION
2005	552,600	$135,760,424	$245.68
2006	578,500	$152,220,643	$263.13
2007	599,350	$156,862,607	$261.72
2008	614,650	$168,935,111	$274.85
2009	628,300	$175,874,608	$279.92
2010	637,750	$182,044,988	$285.45
2011	662,614	$193,909,601	$292.64
2012	683,010	$199,085,929	$291.48
2013	694,050	$206,712,218	$297.83
2014	713,200	$219,208,971	$307.36
2015	734,940	$234,693,974	$319.34



*As the population of the County increases, it might be assumed that revenues and the needs for services would increase proportionately. A stable trend line would verify this assumption.

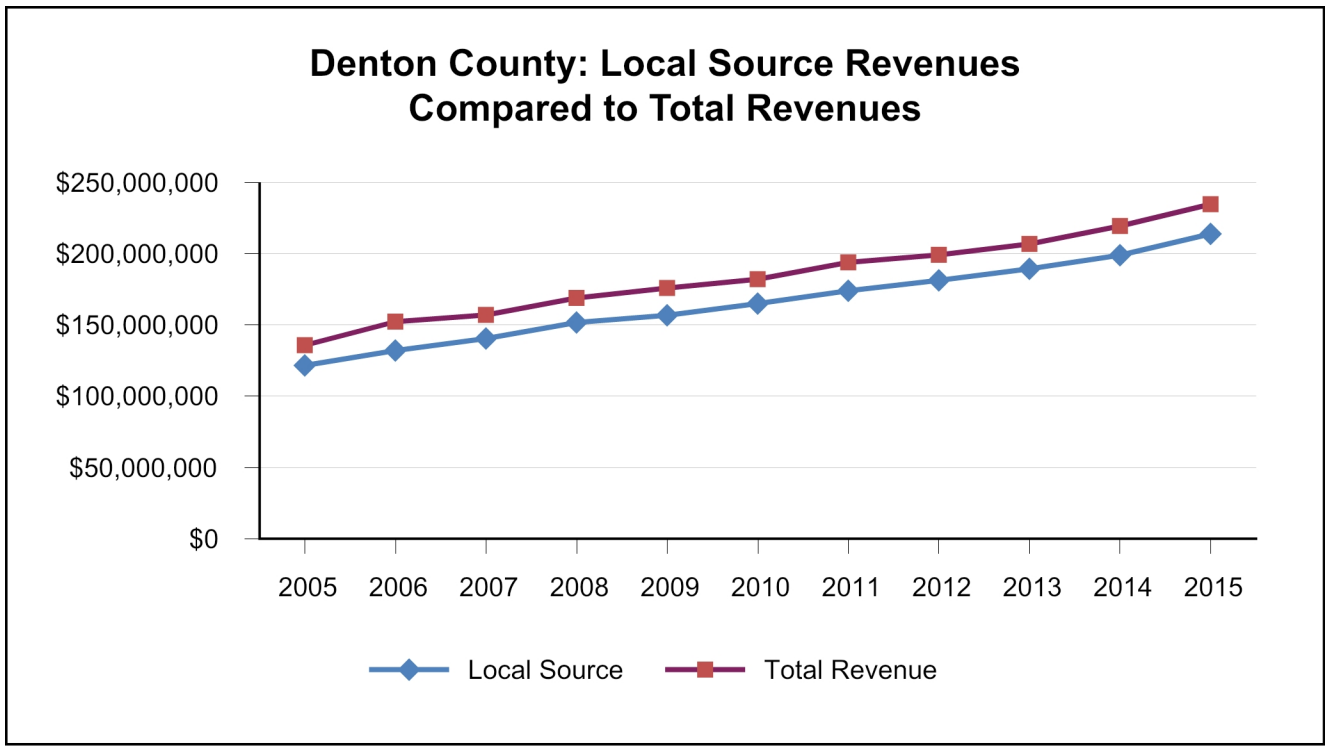
*An increasing ratio would indicate that an even greater demand for services is being placed on the County. Increased debt service or opening major new facilities would affect this trend.

*A decreasing ratio may indicate that the County will have trouble maintaining existing service levels in the future unless new revenue sources are determined.

*The moderate upward slope (which is not adjusted for inflation) for Denton County indicates that increases in county spending are closely matched to increased population and demand for services. Also, our revenue per capita compares very favorably with other counties in the area.

DENTON COUNTY, TEXAS
RATIO OF LOCAL REVENUES TO TOTAL GENERAL REVENUES

	Local Source	Total Revenue	Local Source/ Total Revenue
2005	$ 121,471,072	$135,760,424	89.47%
2006	$ 131,946,501	$152,220,643	86.68%
2007	$ 140,423,446	$156,862,607	89.52%
2008	$ 151,624,111	$168,935,111	89.75%
2009	$ 156,819,762	$175,874,608	89.17%
2010	$ 164,971,519	$182,044,988	90.62%
2011	$ 173,914,426	$193,909,601	89.69%
2012	$ 181,364,577	$199,085,929	91.10%
2013	$ 189,251,473	$206,712,218	91.55%
2014	$ 198,857,526	$219,208,971	90.72%
2015	$ 213,876,535	$234,693,974	91.13%



*This ratio is a measure in the change in the County's reliance on intergovernmental revenues in its operations.

*Overuse of non-local revenues can create problems when state and federal funding declines.

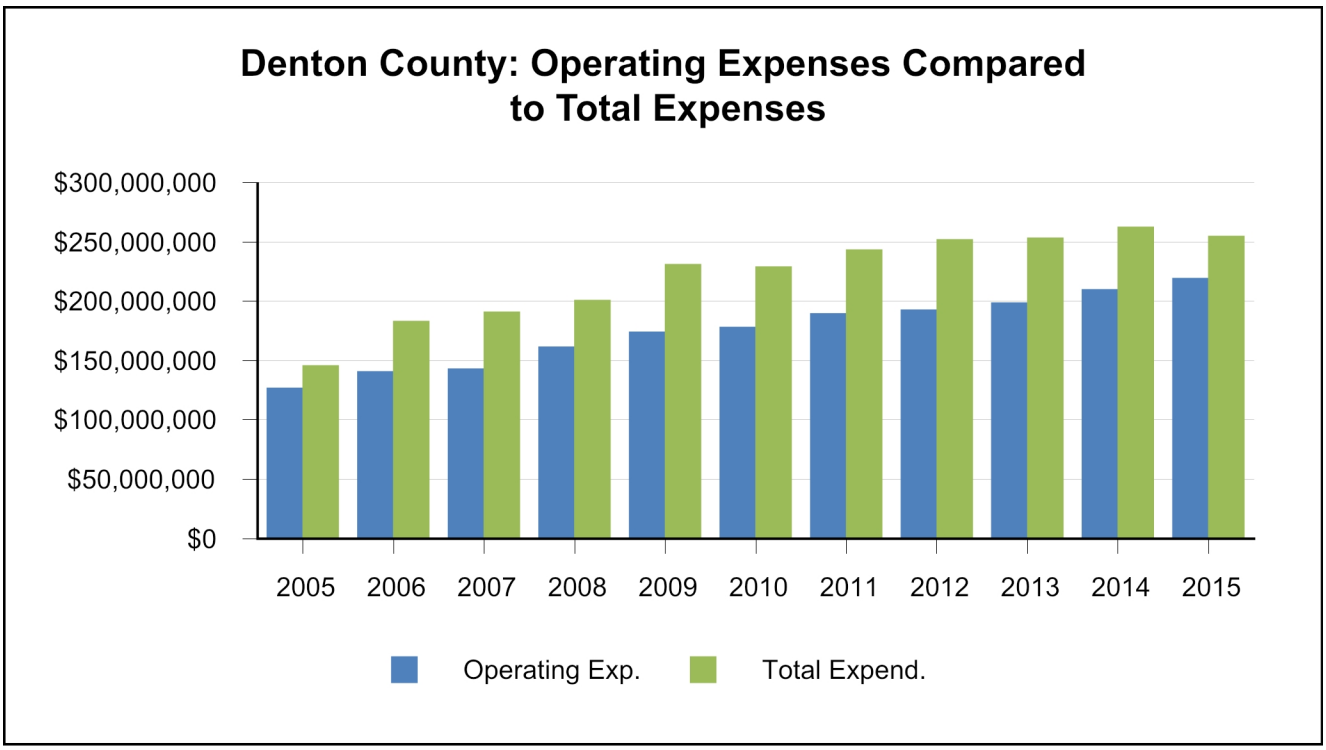
*Denton County's trend in this area over the last ten years shows that our dependence on intergovernmental revenues was decreasing but has been stable for 4 years. Other similar sized counties in Texas have a local revenue percentage range of 89% to 94%.

*In 2002 local revenues made up 86% of our total. By 2012, this percentage was 91.71.

*This gradual change in our mix has been easier to incorporate into the annual budget than a rapid change would have been. Smaller incremental decreases have helped the County manage the funding change.

DENTON COUNTY, TEXAS
RATIO OF OPERATING EXPENDITURES TO TOTAL EXPENDITURES

	Operating Exp.	Total Expend.	Operating Exp/ Total Expense
2005	$ 127,251,387	$145,972,162	87.18%
2006	$ 141,090,081	$183,281,443	76.98%
2007	$ 143,350,195	$191,322,715	74.93%
2008	$ 161,830,732	$201,085,032	80.48%
2009	$ 174,270,664	$231,291,786	75.35%
2010	$ 178,351,792	$229,197,435	77.82%
2011	$ 189,912,987	$243,695,778	77.93%
2012	$ 193,046,700	$252,177,119	76.55%
2013	$ 198,901,209	$253,449,993	78.48%
2014	$ 210,173,568	$262,742,815	79.99%
2015	$ 219,473,025	$255,151,275	86.02%



*The County needs to reach a balance between spending for current year operations and spending to replace and expand our infrastructure.

*Operating expenditures provide services to citizens while infrastructure expenditures are made to provide a benefit for many years to come.

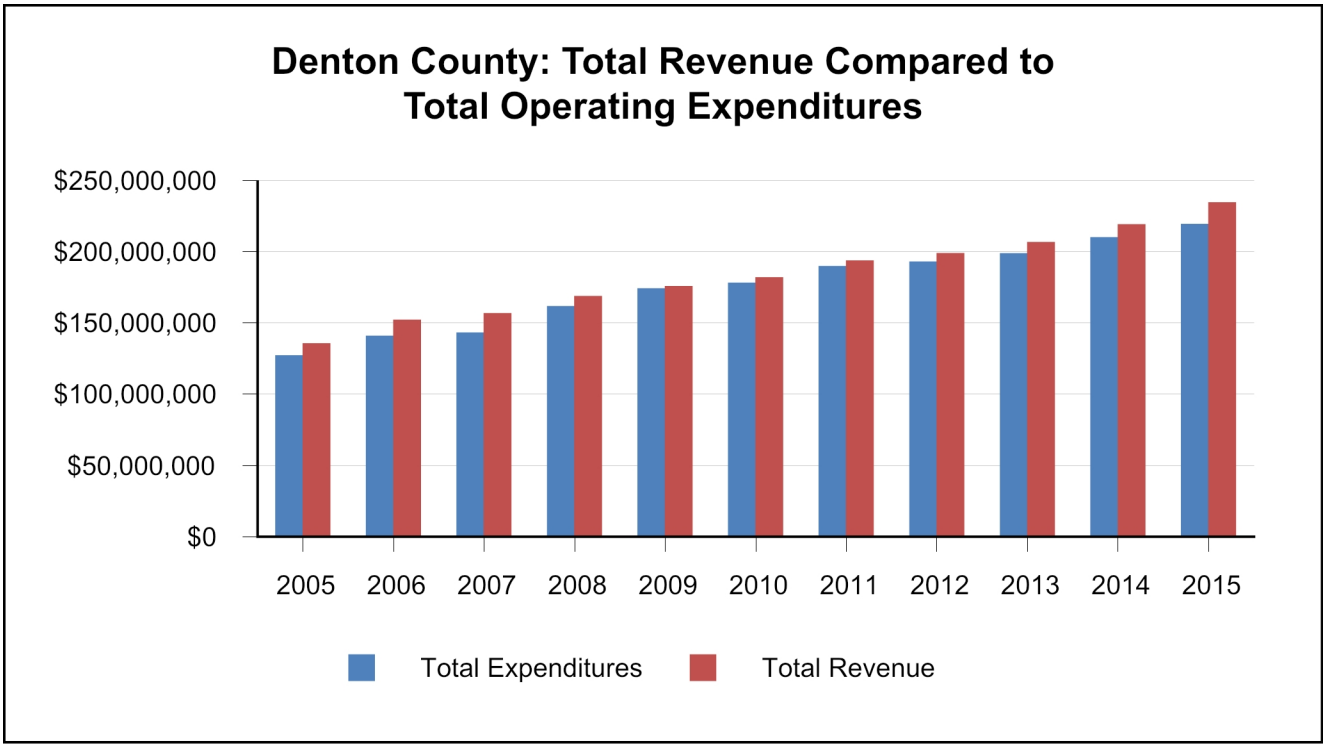
*Our stable and relatively high ratio is an indication that the County is adequately preparing for future needs.

*Since capital needs are often deferred, an increasing ratio can be a indication that current needs are being met at the expense of the future.

*Denton County's trend over the last ten years shows increasing levels of spending on infrastructure ranging from 17% of total expenditures up to 25%. The drop in 2015 is may mean that such spending has adjusted to a new level, but the County still has almost $300 in debt proceeds for the capital improvement plan, so spending levels for infrastructure are not likely to decrease too significantly.

DENTON COUNTY, TEXAS
TOTAL OPERATING EXPENDITURES COMPARED TO TOTAL REVENUES

	Total Expenditures	Total Revenue	Total Expend/ Total Revenue
2005	$ 127,251,387	$135,760,424	93.73%
2006	$ 141,090,081	$152,220,643	92.69%
2007	$ 143,350,195	$156,862,607	91.39%
2008	$ 161,830,732	$168,935,111	95.79%
2009	$ 174,270,664	$175,874,608	99.09%
2010	$ 178,351,792	$182,044,988	97.97%
2011	$ 189,912,987	$193,909,601	97.94%
2012	$ 193,046,700	$199,085,929	96.97%
2013	$ 198,901,209	$206,712,218	96.22%
2014	$ 210,173,568	$219,208,971	95.88%
2015	$ 219,473,025	$234,693,974	93.51%



*Operating expenditures do not include spending for capital projects. An operating deficit occurs when current expenditures exceed current revenues. This may not mean that the budget is unbalanced, because reserves from prior years may be used to cover the difference.

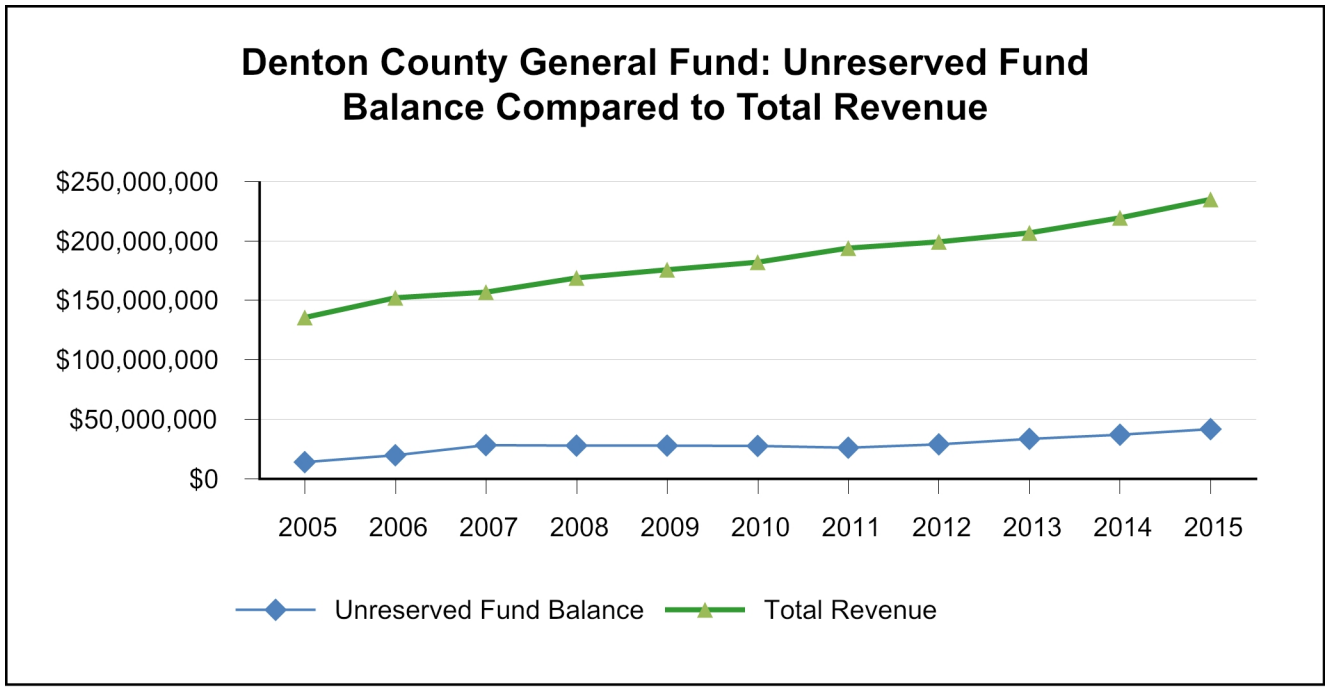
*An operating deficit in any one year may not be a cause for concern, but frequent and increasing deficits can indicate that current revenues are not adequate to cover current expenditures and a serious problem may lie ahead.

*A credit rating agency would regard a current-year operating deficit as a minor warning signal. Funding practices and the reasons for the deficit would be considered.

*The County's results for the last 3 years show a consistent trend of surpluses that are adequate but not excessive. Other similar sized counties have ratios varying from 85% to 99%.

DENTON COUNTY, TEXAS
NET BONDED DEBT PER CAPITA

	Unreserved Fund Balance	Total Revenue	Unreserved Bal/ Total Revenue
2005	$ 14,123,451	$135,760,424	10.40%
2006	$ 19,862,476	$152,220,643	13.05%
2007	$ 28,498,398	$156,862,607	18.17%
2008	$ 28,034,694	$168,935,111	16.59%
2009	$ 28,069,517	$175,874,608	15.96%
2010	$ 27,725,551	$182,044,988	15.23%
2011	$ 26,273,324	$193,909,601	13.55%
2012	$ 29,206,567	$199,085,929	14.67%
2013	$ 33,712,622	$206,712,218	16.31%
2014	$ 37,280,558	$219,208,971	17.01%
2015	$ 41,856,226	$234,693,974	17.83%

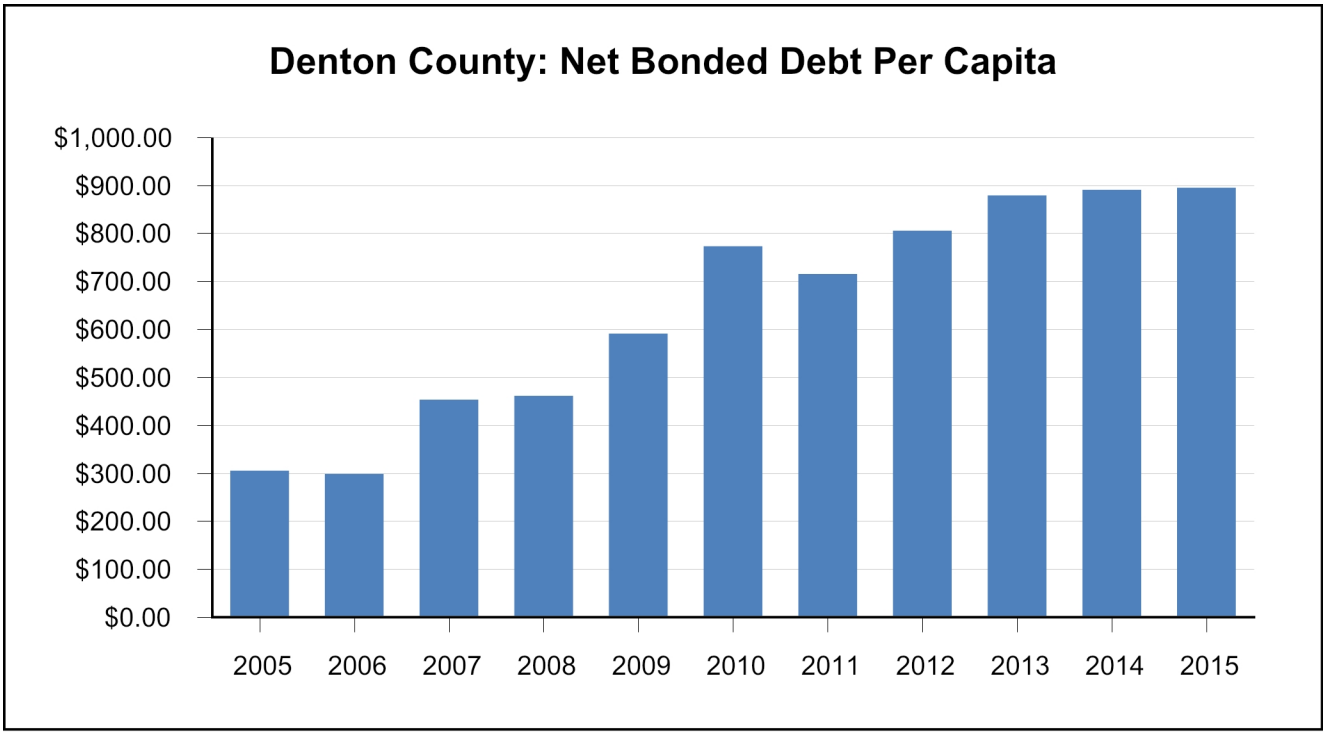


*The size of a local government's fund balances can affect its ability to withstand financial emergencies.

*If fund balances as a percentage of operating revenues are declining over time, it can be a sign that the government is being too dependent on reserve funds to balance its annual budget.
*Unreserved fund balances are a key component in the rating agencies' process of assigning a debt rating.
*Denton County's trends in this area show a dramatic decrease in the ratio for the General Fund and a small decrease for the Special Revenue Funds and the Debt Service Fund.
*Although there are no set rules for determining the appropriate level of fund balances, there are some facts about the County's financial situation that should be considered.
*Because of the discrepancy between the start of our fiscal year and the property tax deadlines, we generally operate at a severe cash deficit each year in the months of October and November.
*Also, we have expensive infrastructure that is subject to damage from natural causes. Because of the above, the need for at least a two-month reserve cushion should be apparent.
*Shrinking intergovernmental revenues and interest revenues and increasing costs for health insurance have been managed through the judicious use of reserve funds in this time period.

DENTON COUNTY, TEXAS
NET BONDED DEBT PER CAPITA

2005	$	305.28
2006	$	298.7
2007	$	453.49
2008	$	461.33
2009	$	591.17
2010	$	773.46
2011	$	715.24
2012	$	805.6
2013	$	878.88
2014	$	890.99
2015	$	895.04



*This ratio measures the change over time in the long term debt burden being placed on the taxpayers of the County.

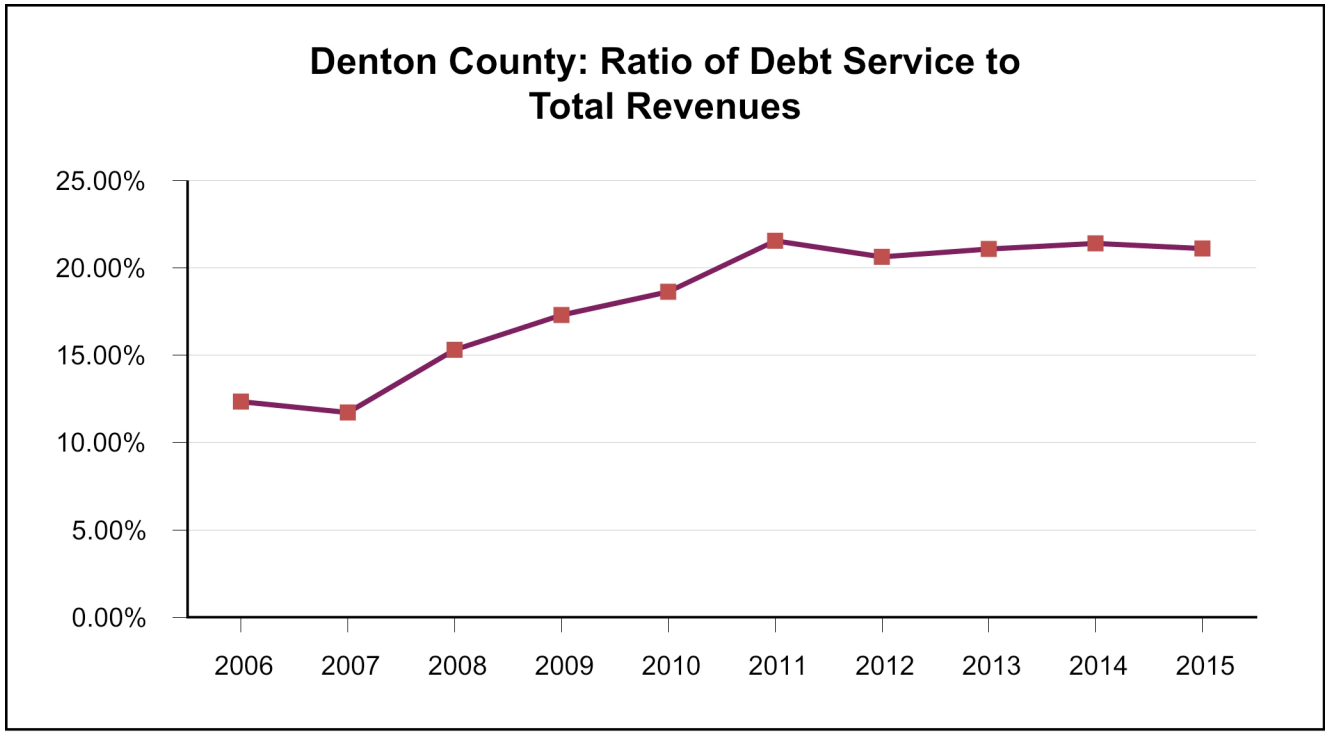
*A fairly stable ratio indicates that the County is issuing debt to achieve growth in relation to the growth in the demand for its services

* Denton County's increasing ratio is due to the County's implementation of its capital improvement plan through the issuance of significant amounts of debt that were approved in the 2008 TRIP bond election.

* The increase in bonded debt per capita has stabilized in the last 3 years, but the amount is still significant. Similar sized counties in Texas report per capita debt similar to our 2009-2010 number

DENTON COUNTY, TEXAS
RATIO OF DEBT SERVICE TO TOTAL REVENUES

		Debt Service	Total Revenue	Debt Service / Total Revenue
2005	$	15,505,580	$135,760,424	11.42%
2006	$	18,779,874	$152,220,643	12.34%
2007	$	18,380,383	$156,862,607	11.72%
2008	$	25,867,621	$168,935,111	15.31%
2009	$	30,407,107	$175,874,608	17.29%
2010	$	33,918,589	$182,044,988	18.63%
2011	$	41,770,901	$193,909,601	21.54%
2012	$	41,045,306	$199,085,929	20.62%
2013	$	43,557,362	$206,712,218	21.07%
2014	$	46,896,667	$219,208,971	21.39%
2015	$	49,516,037	$234,693,974	21.10%



* Debt service is the amount of principal and interest that the County must pay each year on previously issued long-term debt (bonds, certificates of obligation & tax notes).

* Increasing debt service reduces the County's expenditure flexibility adding to our fixed costs each year.

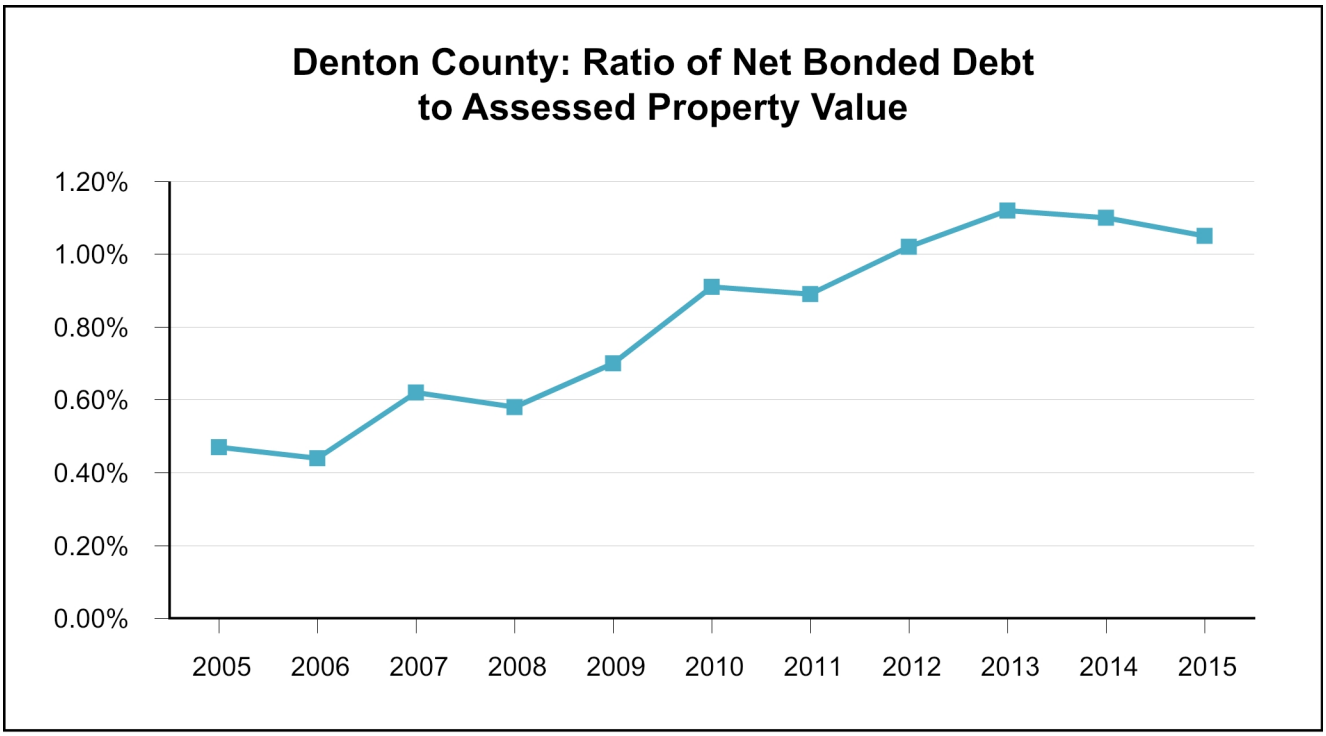
* The credit industry's benchmark is that debt service exceeding 25% of operating revenues is considered a potential problem.

* Denton County's debt/revenue ratio has increased because of planned and voter approved debt increases occurring at the same time that the growth in operating expenditures has slowed.

* Denton County's ratio is not in the problem area, but it has increased dramatically over the last decade. The increase is due to the County's planned and authorized capital improvement plan, but this ratio should be monitored closely.

DENTON COUNTY, TEXAS
RATIO OF NET BONDED DEBT TO ASSESSED PROPERTY VALUE

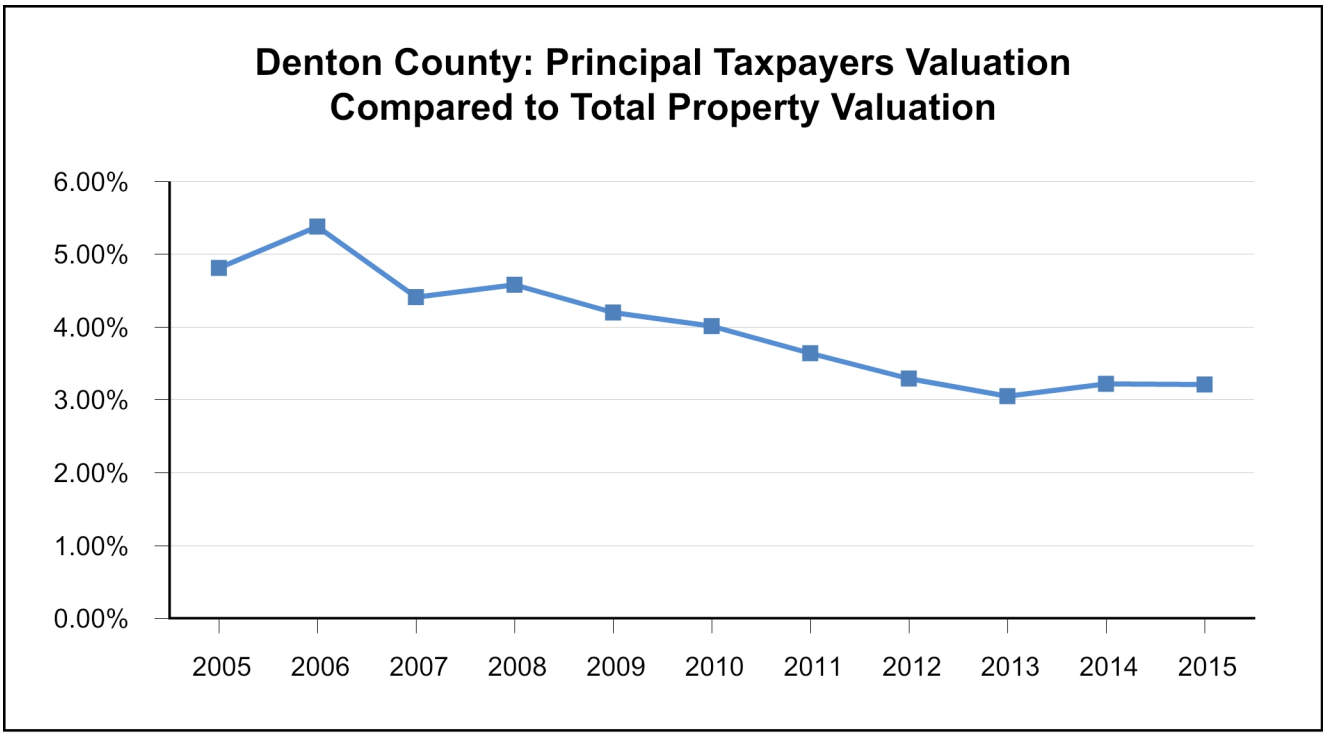
		Net Bonded Debt	Assessed Value	Net Bonded Debt / Assessed Value
2005	$	168,696,557	$36,071,230,377	0.47%
2006	$	172,799,115	$39,330,611,814	0.44%
2007	$	271,797,346	$43,876,505,795	0.62%
2008	$	283,559,273	$48,882,455,586	0.58%
2009	$	371,433,662	$53,257,263,608	0.70%
2010	$	493,272,667	$53,946,001,329	0.91%
2011	$	473,928,927	$53,017,815,514	0.89%
2012	$	550,230,854	$53,849,973,139	1.02%
2013	$	608,564,898	$54,109,959,012	1.12%
2014	$	633,945,536	$57,689,018,451	1.10%
2015	$	661,329,889	$62,780,755,594	1.05%



*Net bonded debt is the County's long-term debt (bonds, certificates of obligation, tax notes) outstanding minus assets in the debt service fund.
*An increase in net bonded debt as a percentage of assessed valuation can mean that the County's ability to repay its debt is diminishing.
*The credit industry benchmark is that net bonded debt exceeding 10% of assessed valuation could be a warning signal. Denton County is far under that limit.
*Another credit industry benchmark is that a 20% increase in any one year of net debt as a percentage of assessed valuation could be a warning signal.
* The fact that the County's ratio has only increased from 0.51% to 1.05% while total debt has more than quadrupled is positive sign that growth in the two areas is well-matched. And the debt increase was planned and approved by the voters.

DENTON COUNTY, TEXAS
RATIO OF TOP TEN TAXPAYERS VALUATION
TO TOTAL VALUE OF TAXABLE PROPERTY

		Principal Taxpayers	Assessed Value	Ratio
2005	$	1,736,057,149	$36,071,230,377	4.81%
2006	$	2,116,443,894	$39,330,611,814	5.38%
2007	$	1,934,538,895	$43,876,505,795	4.41%
2008	$	2,237,361,976	$48,882,455,586	4.58%
2009	$	2,237,793,422	$53,257,263,608	4.20%
2010	$	2,161,608,050	$53,946,001,329	4.01%
2011	$	1,931,208,978	$53,017,815,514	3.64%
2012	$	1,770,907,300	$53,849,973,139	3.29%
2013	$	1,652,700,854	$54,109,959,012	3.05%
2014	$	1,855,218,563	$57,689,018,451	3.22%
2015	$	2,013,087,726	$62,780,755,594	3.21%



*This ratio attempts to measure the diversity of the County's tax base and the vulnerability of the County to a economic downturn in one or two specific areas.

*The size, location, and diversity of a local government's tax base are predominant factors assessed by the credit industry in evaluating the County's fundamental economy.

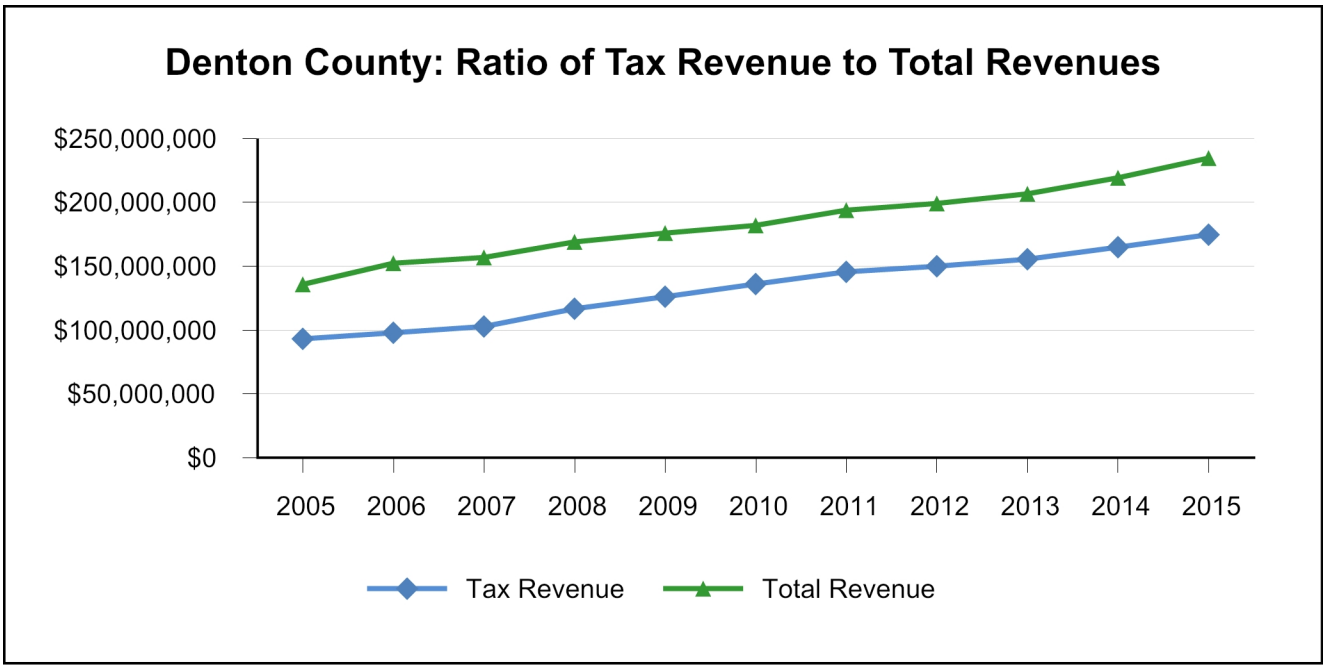
* Credit industry benchmarks are not available for this ratio.

* The significant increase in the County's tax base over the last ten years, with the reversal of the increase in percentages for the top tax payers indicate that this is not an area for concern for the County.

*The recent decline in this ratio after it increased for several years is a positive sign that the County's tax base, and economy, is well diversified, and that the County is not exposed to excessive risk in this area.

DENTON COUNTY, TEXAS
RATIO OF TAX REVENUES TO TOTAL REVENUES

	Tax Revenue	Total Revenue	Tax Revenue / Total Revenue
2005	$93,082,213	$135,760,424	68.56%
2006	$97,874,084	$152,220,643	64.30%
2007	$102,817,039	$156,862,607	65.55%
2008	$116,739,752	$168,935,111	69.10%
2009	$126,074,805	$175,874,608	71.68%
2010	$135,942,713	$182,044,988	74.68%
2011	$145,542,071	$193,909,601	75.06%
2012	$149,920,815	$199,085,929	75.30%
2013	$155,539,909	$206,712,218	75.24%
2014	$164,871,840	$219,208,971	75.21%
2015	$174,720,422	$234,693,974	74.45%



*Property tax revenues should be considered separately from other revenues because the County relies most heavily on them to finance governmental operations.

*It is important to assess whether the growth in non-tax revenues is keeping pace with tax revenue growth and with expenditure growth. Non-tax revenue growth generally indicates that County expenditures are increasing due to an increased demand for services.

*Comparably sized Texas counties rely on property taxes for 70% and 75% of their total revenues.

* Denton County's ratio for property taxes as a percentage of total revenues has increased from 64% to 75% over the last decade. Factors that have added to this increase include (1) a dramatic drop in investment income due to near zero interest rates; (2) significant increases in annual debt service which is totally funded by property tax revenue; and (3) decreases in funding from the federal and state government in recent years due to their own budgetary problems.

Despite the above factors, the dollar amount of non-tax revenues has increased significantly in the last decade.

DENTON COUNTY, TEXAS

FINANCIAL FORECAST

2016-2020 - Prepared by the Denton County Auditor's Office

The following financial forecast has been prepared by charting the financial trends established in the Denton County budget over the last four years. Summarized in broad categories of revenues and expenditures, the County's historical budgetary information is as follows:

REVENUES	2012	2013	2014	2015
Property Taxes	$ 145,759,781	$ 151,463,330	159,901,317	169,499,561
License & Permits	7,900,000	8,400,000	8,750,000	9,800,000
Intergovernmental	11,841,401	11,464,855	12,664,543	13,176,870
Fees of Office	15,135,025	16,440,000	18,391,500	18,860,500
Fines	3,620,000	3,540,000	3,565,000	3,480,000
Investment Income	525,900	316,050	259,950	166,250
Miscellaneous	3,809,534	4,117,101	5,824,542	5,870,216
Change to Fund Balance	13,426,795	15,438,353	14,573,075	16,679,729
TOTAL	$ 202,018,436	$ 211,179,689	$ 223,929,927	$ 237,533,126
EXPENDITURES				
General Administration	$ 23,688,132	$ 24,463,227	25,981,482	27,439,485
Judical	18,218,474	18,904,184	20,399,092	21,418,787
Legal	11,430,818	12,177,594	12,717,899	13,527,894
Financial	6,094,106	6,374,369	6,535,198	6,703,900
Public Facilities	8,902,046	9,583,536	9,737,546	10,106,767
Public Safety	61,515,034	64,391,836	67,292,888	74,293,565
Health & Welfare	7,320,097	7,225,726	8,174,456	8,300,840
Miscellaneous	11,320,097	12,487,615	13,832,620	13,832,620
Roads	12,183,218	12,218,162	12,352,940	12,488,486
Debt Service	41,346,414	43,353,440	46,905,806	49,420,782
TOTAL	$ 202,018,436	$ 211,179,689	$ 223,929,927	$ 237,533,126

This historical information shows that budgeted revenues and expenditures have increased by over $35,000,000 (17.58%) from 2012 to 2015. The categories of revenues and expenditures shown above are the same categories used in the budgetary process.

DENTON COUNTY, TEXAS

FINANCIAL FORECAST

2016-2020 - Prepared by the Denton County Auditor's Office

If the revenue and expenditure trends established in the previous page are carried forward for the next five years, the following would result.

	FORECASTED				
REVENUES	**2016**	**2017**	**2018**	**2019**	**2020**
Property Taxes	$ 177,412,821	$ 186,062,651	194,783,096	203,210,941	211,810,215
License & Permits	10,433,333	11,111,111	11,898,148	12,597,531	13,318,930
Intergovernmental	13,622,026	14,341,083	14,899,930	15,474,284	16,091,703
Fees of Office	20,102,325	21,323,100	22,300,300	23,446,900	24,561,758
Fines	3,433,333	3,397,778	3,342,037	3,296,049	3,250,288
Investment Income	46,367	(43,528)	(144,687)	(248,333)	(346,566)
Miscellaneous	6,557,110	7,370,446	7,885,748	8,557,592	9,224,419
Change to Fund Balance	17,764,040	18,539,269	19,861,334	20,921,869	21,974,479
TOTAL	$ 249,371,356	$ 262,101,912	$ 274,825,907	$ 287,256,833	$299,885,326
EXPENDITURES					
General Administration	$ 28,689,936	$ 30,098,839	31,471,291	34,190,324	
Judical	22,485,558	23,679,349	24,772,768	27,025,830	
Legal	14,226,919	14,910,028	15,640,737	17,051,052	
Financial	6,907,165	7,084,763	7,267,952	7,638,904	
Public Facilitie	10,508,341	10,816,609	11,176,297	11,874,295	
Public Safety	78,553,075	83,273,488	88,600,355	98,308,022	
Health & Welfare	8,627,754	9,095,097	9,401,977	10,149,446	
Miscellaneous	14,670,128	15,397,632	15,919,303	17,263,109	
Roads	12,590,242	12,714,269	12,834,712	13,070,079	
Debt Service	52,112,238	55,031,837	57,740,514	63,314,265	
TOTAL	$ 249,371,356	$ 262,101,912	$ 274,825,907	$ 299,885,326	

POINTS TO CONSIDER

1. This trend forecast shows that budgeted revenues and expenditures for Denton County are on a path to increase by $50,000,000 over the five year period from 2016 to 2020. This would be an increase of approximately 20%. As a comparison, actual budgetary fund spending increased by 13.5% over the period of 2011 to 2015, as the recession led to very minimal spending increases from 2009 to 2013 which have slowed the expected growth rate significantly. However, budgeted expenditures have increased annually by over $12,000,000 in each of the last three years, which is close to 6% annually, as the built up needs from the prior years have been incorporated into the county budget.

2. Due to the extended low interest rates set by the Federal Reserve Bank, some revenues are displaying some negative trends for the entire period of this forecast. Interest income trend is actually expected to be flat, with no significant changes by the Fed expected before 2016. Intergovernmental revenues are once again increasing as federal and state have been incorporated into the budget and partially offset by interlocal contract fees. Vehicle registration auto sales taxes have also rebounded as the car sales market is almost back to 2008 levels. Continued population growth will spur the increase in fee revenues, and action by the Fed may lead to annual increases in interest revenue of $5,000,000 or more by 2018-2020. Fines and court generated revenues are not growing in spite of increased populations though.

3. Per this forecast, revenues from property taxes would have to rise to $211,810,000 by 2020. However the forecast for tax revenues if the estimated effective tax rate is adopted each year is as follows:

2016	2017	2018	2019	2020
$173,576,806.29	$181,491,695.8	$190,841,526.13	$199,561,970.91	$207,989,816

Using the estimated tax levy on the effective rate each year, there are forecasted tax revenue shortfalls of approximately $4 million each year from 2016 to 2020. However, instead of adopting the effective tax rate each year, actually tax levies by the County from 2011 to 2015 included tax rate increases of 1.15% in 2011, 3.78% in 2012, 1.16% in 2013, 2.49% in 2014, and 2.20% in 2015. The tax rate increase (over the estimated effective rate) necessary to fund forecasted expenditures during the forecast period are as follows:

2016	2017	2018	2019	2020
2.21%	2.52%	2.07%	1.83%	1.84%

4. Annual debt service expenditures are forecasted to increase from $49.4 million currently to nearly $63.3 million by 2020. However, actual scheduled debt service payments for the forecast period are substantially less than forecasted levels.

2016	2017	2018	2019	2020
$ 483,330.98	$ 49,795,097	$ 50,229,332	$ 51,227,628	$ 51,000,664

If scheduled debt service payments are maintained throughout the forecast period, then the necessity of tax rate increases to balance future budgets would disappear. If however, additional debt is deemed appropriate to issue, then the debt service expenditure increases in the forecast could service the following cumulative amounts of new debt each year.

	2016	2017	2018	2019	2020
Actual Scheduled Debt Service	$ 48,333.098	$ 49,795,097	$ 50,229,332	$ 51,227,628	$ 51,000,664
Excess Debt Service	$ 3,779,140	$ 5,236,740	$ 7,511,182	$ 9,286,131	$ 12,313,601
Additional Debt Maximum	$ 32,000,000	$ 34,000,000	$ 70,000,000	$ 80,000,000	$100,000,000

From the above, it is apparent that the County can either maintain the current debt service level and tax rate; issue more debt up to the maximums shown above and expect moderate tax rate increases to support that new debt; or issue lesser amounts of annual debt with very small, if any, effects on the tax rate. The County still has over $145,000,000 in authorized but unissued bonds approved in the TRIP 2008 bond election, and it appears, as expected, that this can only be accomplished by some impact on the County's tax rate.

5. As the county grows, and as the work load on County departments increases due to that growth, the ability to add new employees in various offices becomes significant. Using the same trend forecasting techniques as applied to the budget, the growth in total county employees, total personnel costs and spending per employee can be estimated as follows.

With employee increases in 2015 due to jail and juvenile detention expansion, the previous low forecasts for total employment have been increased. The increase from 1,641 current employees to a forecasted total of 1,751 in 2020 is an annual growth rate of less than 3%, however. The still-low forecasted employment increase is a factor of the County's increased spending on non-employee related items in the last several years. Total personnel costs for salaries and benefits, which were 52% of budget in 2010, are forecasted to be at 50% of total expenditures through 2020. This still yields a significant increase in forecasted per employee spending. This may be a source of budgetary savings in the future as per employee personnel costs may not rise as rapidly as forecasted.

6. As a final test of forecasted budget growth, it is appropriate to analyze the financial expectations with some demographic information. By using the same trending methods, we can use expected population growth in the County to test the reasonableness of our forecast by charting expected employees per capita and expected spending per capita.

Estimated Population	744,062	760,733	776,577	792,503	808,650
Employee/1,000 Population	2.21	2.19	2.18	2.17	2.17
County Spending Per Capita	$ 335.15	$ 344.54	$ 353.89	$ 362.47	$ 370.85

Population growth is projected using the approximately 4% annual growth rate that we have experienced according to the NCTCOG. As we have learned from the prior analysis,

employees per capita will more likely increase over the next 5 years than decrease, but still remain relatively low for a county the size of Denton County. Spending per capita is forecasted to decrease by a small amount, as our population growth is expected to exceed our spending growth. But, it may well be that having more residents to serve will require budgetary growth in excess of what we have recently experienced.

SUMMARY

By projecting the budgetary trends of the last four years, a financial forecast for Denton County that shows a sustainable level of growth both in revenues as well as expenditures can be produced. Once again, the forecast shows budgetary growth that is:

1. In line with tax base growth experienced and expected by the County, but accelerated due to the growth in the last 3 years.
2. Able to be funded with moderate tax rate increases comparable to those in the recent past, and stabilized by the significant growth in the tax base recently.
3. Affected by a decreasing trend for some sources of revenue. These decreases cause a continuing effect in a trend analysis that instead of the expected to flat trend for the next few years. Interest income could very likely be a budgetary boost when the Federal Reserve begins to increase interest rates.
4. Affected by unusual trends in spending for prisoner housing and for juvenile detention.
5. Allows for either increases in outstanding long term debt and annual debt service or for avoidance of tax rate increases by maintaining current levels of debt.
6. Able to support increases in new employees as expansions of County facilities will require increased hiring.
7. But, the population growth expected in the County may well cause an increase in the demand for county services that cannot be funded within the limits of this forecast.

DENTON COUNTY
2016 – 2017 OPERATING BUDGET
TABLE OF CONTENTS

CAPITAL IMPROVEMENTS (BUDGETED)

Building and Remodeling Projects 488
Lease Obligations 490
Capital Expense Summary by Category 492
Capital Expense Summary by Category Chart 493
Capital Equipment Summary 494

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program Memo 497
Capital Improvement Program Summary 499
Capital Improvement Committee 500
Capital Project Evaluation Questions 501
Capital Improvement Calendar 502
Capital Budget Impact on Operating Budget 503
Summary of Capital Improvement Program FY2008 – FY2019 504
Capital Improvement Program - Proposed Financing 512
Capital Improvement Program by Category 513
Capital Improvement Program - Proposed Implementation Schedule 514

Detailed List for Each Project is Included in a Separate Capital Improvement Program Document

DENTON COUNTY

BUILDING AND REMODELING PROJECTS

Project Description	Repair/Remodeling (One-Time) Expenses FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
Building Repair and Remodeling			
Carroll Building - County Administration	$34,947	$30,000	$1,722
Denton County Courts Building	127,257	547,907	650,978
District Attorney Annex	0	0	0
Courthouse-on-the-Square	9,675	115,000	394,033
Emergency Management Facility	0	0	1,446
Denton County Storage Building	0	0	0
Historical Park Facility	6,215	55,000	78,600
Historical Park Projects	0	0	0
Courthouse Annex	0	0	0
Precinct #3 Government Center	0	0	0
Mary & Jim Horn Government Center	15,014	56,944	108,403
Loop 288 - Elections/Technology	0	1,850	18,438
Loop 288 - Facilities/TABC/Parks	8,026.56	6,350	11,608
Loop 288 - CSCD	0	1,350	0
Lee Walker Government Center	0	0	0
Precinct 4 Government Center	0	0	0
Child Protective Services - Lewisville	7,750	0	0
Loop 288 - Phase I	0	0	31,367
Loop 288 - Central Plant	0	0	195,765
Sandy Jacobs Government Center	0	14,192	1,608
Steven E Copeland Government Center	15,885	8,095	12,861
The Colony Annex	0	0	0
Denton County Government Center - Denton	0	0	0
Charlie Cole Building	28,205.35	48,460	77,182
Law Enforcement Facility	29,943.77	81,912	18,000
Facilities Management	59,031.56	0	0
County Leased Buildings	0	40,000	0
Vehicle Maintenance Facility	0	0	8,700
Precinct 2 Government Center	0	0	0
GRAND TOTAL	**$341,950**	**$1,007,060**	**$1,615,711**

Operating expenses and staffing for new capital projects are funded with revenues from new property taxes, grants, new legislative fees or additional

fees from increased workload. Programs are continuously evaluated to streamline operations for a more efficient use of county funds.

DENTON COUNTY

BUILDING AND REMODELING PROJECTS - Page 2

Operating Expenses			Total Expenses		
FY 2015 Actual	**FY 2016 Estimates**	**FY 2017 Budget**	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
$176,237	$188,876	$192,400	$211,184	$218,876	$194,122
568,195	616,060	598,200	695,452	1,163,967	1,249,178
27,157	33,328	29,908	27,157	33,328	29,908
137,187	173,121	155,254	146,862	288,121	549,287
103,718	123,604	110,488	103,718	123,604	111,934
13,375	18,740	15,840	13,375	18,740	15,840
24,444	28,850	61,544	30,659	83,850	140,144
0	0	0	0	0	0
8,894	19,547	15,920	8,894	19,547	15,920
0	124,476	153,675	0	124,476	153,675
106,372	115,080	121,400	121,386	172,024	229,803
258,371	273,174	289,483	258,371	275,024	307,921
43,595	50,481	52,254	51,622	56,831	63,862
51,650	60,897	59,077	51,650	62,247	59,077
44,150	51,740	55,137	44,150	51,740	55,137
0	0	180,063	0	0	180,063
13,932	20,194	18,280	21,682	20,194	18,280
126,968	132,476	161,348	126,968	132,476	192,715
243,081	275,680	310,110	243,081	275,680	505,875
47,716	68,887	86,313	47,716	83,079	87,921
86,988	91,554	93,948	102,873	99,649	106,809
25,818	29,854.88	16,910	25,818	29,855	16,910
0	0	0	0	0	0
531,899	533,089	570,254	560,104	581,549	647,436
2,387,385	3,053,336	3,199,109	2,417,329	3,135,248	3,217,109
2,621,536	3,313,779	3,534,177	2,680,568	3,313,779	3,534,177
140,093	150,492	237,156	140,093	190,492	237,156
24,711	28,325	26,040	24,711	28,325	34,740
5,000	31,000	112,575	5,000	31,000	112,575
$7,818,472	**$9,606,641**	**$10,551,668**	**$8,160,423**	**$10,613,701**	**$12,167,379**

DENTON COUNTY
LEASE OBLIGATIONS

Description	FY 2015 Actual	FY 2016 Estimates	FY 2017 Budget
General Fund - County-Wide Technology			
Dell - Lease FY2011 #2	$0	$0	$0
Ruggedized Laptop Lease FY2011 #3	0	0	0
Dell Lease FY2012 #4	201,263	0	0
Dell Lease FY2013 #6	153,859	153,860	0
Dell Lease FY2014 #7	197,958	204,493	204,493
Dell Least FY2014 #8	165,189	165,197	165,197
Dell Lease FY2015 #9	294,185	294,186	294,186
Sub-Total General Fund - Co-Wide Tech.	**1,012,454**	**817,736**	**663,876**
General Fund - School Resource Officer			
Vehicle Lease Payment	0	0	0
Sub-Total General Fund - School Resc Ofcr	**0**	**0**	**0**
Road and Bridge Fund			
Heavy Equipment Lease Payment	267,195	122,125	122,124
Sub-Total Sheriff's Forfeiture Fund	**267,195**	**122,125**	**122,124**
Sheriff's Forfeiture Fund			
Training Facility Lease Payment	0	0	0
Vehicle Lease Payment	0	0	0
Sub-Total Sheriff's Forfeiture Fund	**0**	**0**	**0**
Capital Replacement Fund			
Dell - Lease FY2008 #856	0	0	0
Lease FY2012 Storage Area Network	652,663	652,665	0
Sub-Total Capital Replacement Fund	**652,663**	**652,665**	**0**
GRAND TOTAL	**$1,932,312**	**$1,592,526**	**$786,000**

DENTON COUNTY

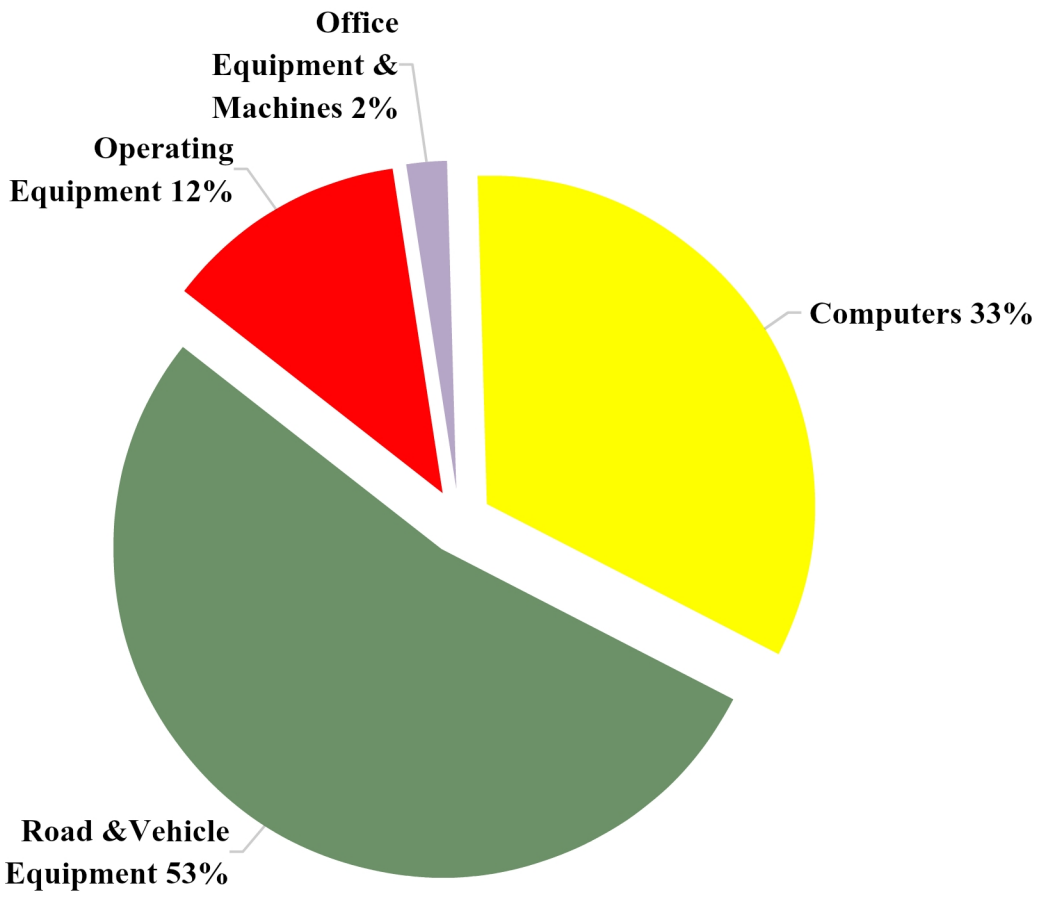
LEASE OBLIGATIONS - Page 2

FY 2018 Estimates	FY 2019 Estimates	FY 2020 Estimates	FY 2021 Estimates	FY 2022 Estimates	Grand Total
$0	$0	$0	$0	$0	$191,255
0	0	0	0	0	59,848
0	0	0	0	0	402,526
0	0	0	0	0	458,906
0	0	0	0	0	811,438
0	0	0	0	0	660,788
294,186	0		0	0	1,176,744
294,186	**0**	**0**	**0**	**0**	**3,761,505**
0	0		0	0	7,026
0	**0**	**0**	**0**	**0**	**7,026**
0	0		0	0	516,372
0	**0**	**0**	**0**	**0**	**516,372**
0	0	0	0	0	0
0	0	0	0	0	0
0	**0**	**0**	**0**	**0**	**0**
0	0	0	0	0	0
0	0	0	0	0	1,956,419
0	**0**	**0**	**0**	**0**	**1,956,419**
$294,186	**$0**	**$0**	**$0**	**$0**	**$6,241,322**

DENTON COUNTY			
CAPITAL EXPENSE SUMMARY BY CATEGORY			
Description	**FY 2015 Actual**	**FY 2016 Estimates**	**FY 2017 Budget**
Office Equipment and Machines			
Office Furniture and Equipment	$0	$34,189	$0
Office Machines	7,829	0	17,440
Video Equipment	0	0	27,695
Telephone Equipment	0	0	0
Microfilm Equipment	27,117	0	0
Sub-Total	**34,946**	**34,189**	**45,135**
Computers			
Computers	94,632	260,000	935,179
Sub-Total	**94,632**	**260,000**	**935,179**
Operating Equipment			
Radios and Radars	48,366	39,500	26,275
Shop Tools and Equipment	6,840	0	0
Medical Equipment	0	618,000	0
Operating Equipment	169,776	882,958	320,006
Jail Dog	0	0	0
Sub-Total	**224,982**	**1,540,458**	**346,281**
Road and Vehicle Equipment			
Road Maintenance Equipment	196,326	726,150	25,600
Cars and Small Trucks	1,443,118	1,140,001	1,194,607
Heavy Trucks	0	0	314,908
Trailers	0	0	0
Sub-Total	**1,639,444**	**1,866,151**	**1,535,115**
GRAND TOTAL	**$1,994,004**	**$3,700,798**	**$2,861,710**

DENTON COUNTY

FY 2017 CAPITAL EXPENSE SUMMARY BY CATEGORY



The "Capital Expense Budget" includes items over $5,000

DENTON COUNTY TEXAS

FY 2016 - 2017

Capital Equipment Summary

Line		Description	Adopted Qty	Adopted Unit	Adopted Total
01.10.50	**Print/ Mail**				
8015		Envelope Printer	1	$17,440	$17,440
8015 - Office Machines					**$17,440**
01.10.50	**Department Total:**				**$17,440**
01.10.61	**Records Management**				
8120	V37	Passenger Van	1	$20,000	$20,000
8120- Cars and Small Trucks					**$20,000**
01.10.61	**Department Total:**				**$20,000**
01.50.80	**Law Enforcement Facility**				
8130		Vertical Mast Lift w/Extension	1	$12,905	$12,905
8130		HVAC Control System	1	$166,100	$166,100
8130- Operating Equipment					**$179,005**
01.50.80	**Department Total:**				**$179,005**
01.50.90	**Facilities Management**				
8120	V38	3/4 Single Cab Pickup	1	$41,360	$41,360
8120- Cars and Small Trucks					**$41,360**
01.50.90	**Department Total:**				**$41,360**
01.50.93	**Operations/ Recycling**				
8120	V7	Box Truck	1	$53,900	$53,900
8120- Cars and Small Trucks					**$53,900**
01.50.93	**Department Total:**				**$53,900**
01.60.20	**Sheriff**				
8030		Motorola APX7500 Dual Band Radio	5	$5,255	$26,275
8030 -Radio And Radar					**$26,275**
8120	V18	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V19	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V20	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V21	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V22	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V23	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V24	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V25	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V26	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V27	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V28	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V29	Patrol SUV/Equipped	1	$48,000	$48,000
8120	V30	Super Crew 4x4 Pickup	1	$34,737	$34,737
8120	V31	Interceptor Utility AWD	1	$26,483	$26,483
8120	V32	Special Services Vehicle 4x4	1	$38,847	$38,847
8120	V33	Super Crew 4x2 Pickup	1	$30,421	$30,421
8120	V34	Super Crew 4x2 Pickup	1	$30,421	$30,421
8120	V35	Van	1	$27,050	$27,050
8120- Cars and Small Trucks					**$763,959**
8130		Flat pack 2 Front/rear wire Rectifier shelf	1	$6,822	$6,822
8130		Dual Chamber Drug Incinerator	1	$49,222	$49,222
8130 - Operating Equipment					**$56,044**
01.60.20	**Department Total:**				**$846,278**

DENTON COUNTY TEXAS

FY 2016 - 2017

Capital Equipment Summary

Line		Description	Adopted Qty	Adopted Unit	Adopted Total
01.60.22	**Sheriff's Mental Health Unit**				
8120	V16	Interceptor Utility AWD	1	$26,483	$26,483
8120	V17	Interceptor Utility AWD	1	$26,483	$26,483
8120-Cars and Small Trucks					**$52,966**
01.60.22	**Department Total:**				**$52,966**
01.60.51	**Constable, Precinct #1**				
8120	V13	Patrol SUV/Equipped	1	$44,000	$44,000
8120-Cars and Small Trucks					**$44,000**
01.60.51	**Department Total:**				**$44,000**
01.60.55	**Constable, Precinct #5**				
8120	V9	Patrol SUV/Equipped	1	$44,000	$44,000
8120	V10	Patrol SUV/Equipped	1	$44,000	$44,000
8120-Cars and Small Trucks					**$88,000**
01.60.55	**Department Total:**				**$88,000**
01.60.56	**Constable, Precinct #6**				
8120	V12	Patrol SUV/Equipped	1	$44,000	$44,000
8120-Cars and Small Trucks					**$44,000**
01.60.56	**Department Total:**				**$44,000**
20.85.10	**Road & Bridge, Pct. #1**				
8115		Stainless Steel Water Tank	1	$25,600	$25,600
8115-Road Maintenance Equipment					**$25,600**
8120	V11	Super Crew V8 Series 864C	1	$29,422	$29,422
8120-Cars and Small Trucks					**$29,422**
20.85.10	**Department Total:**				**$55,022**
20.85.40	**Road & Bridge, Pct. #4**				
8125		Freightliner Tandem Dump	2	$98,211	$196,422
8125		Freightliner Tractor Truck	1	$118,486	$118,486
8125 - Heavy Trucks					**$314,908**
20.85.40	**Department Total:**				**$314,908**
23.20.85	**Courthouse Security Fund**				
8130		X-Ray Machine & Table	1	$31,871	$31,871
8130 - Operating Equipment					**$31,871**
23.20.85	**Department Total:**				**$31,871**
26.60.42	**Juvenile Detention**				
8130		80LB Washing Machine	2	$13,793	$27,586
8130		Large Capacity Dryer	2	$12,750	$25,500
8130 - Operating Equipment					**$53,086**
26.60.42	**Department Total:**				**$53,086**
32.20.62	**JP Technology Fund**				
8055		Audio Visual Sound System for JP #5 Courtroom	1	$27,695	$27,695
8055-VCR & Projection Equipment					**$27,695**
32.20.62	**Department Total:**				**$27,695**
34.70.10	**Public Health - Environmental**				
8120	V14	Crew Cab 4x4	1	$29,000	$29,000
8120-Cars and Small Trucks					**$29,000**
34.70.10	**Department Total:**				**$29,000**

DENTON COUNTY TEXAS

FY 2016 - 2017

Capital Equipment Summary

			Adopted		
Line		**Description**	**Qty**	**Unit**	**Total**
34.70.15	**Public Health - Clinical**				
8120	V8	Mini Van	1	$28,000	$28,000
8120-Cars and Small Trucks					**$28,000**
34.70.15	**Department Total:**				**$28,000**
80.90.10	**Capital Replacement Fund**				
8025		Network for New County Facilities	1	$75,480	$75,480
8025		County-Wide Telephone/Network Refresh Project	1	$859,699	**$859,699**
8025 - Computer Hardware					**$935,179**
80.90.10	**Department Total:**				**$935,179**
	Grand Total				**$2,861,710**

Denton County Budget Office
Donna Stewart, Budget Officer

To: Denton County Commissioners Court

From: Donna Stewart, Budget Officer

Date: July 19, 2016

RE: Capital Improvement Program FY2010-2019

I am pleased to submit Denton County's Capital Improvement Program (CIP) for FY2010-2019 that was adopted by the Commissioners Court on July 19, 2016. The first Capital Improvement Program was initially adopted by the Denton County Commissioners Court on August 28, 2007 and has been reviewed and approved on an annual basis. The CIP is a multi-year plan used to identify projects, determine costs and implement the County's short-term and long term capital needs. The adopted CIP includes a summary of all projects totaling $881,466,426 that includes all projects for FY2008-2019. Projects are categorized as follows; Technology, Buildings/Land, County Roads and Bridges and Other Road projects.

The CIP is the result of significant collaboration between departments, the Capital Improvement Committee and the Denton County Commissioners Court. All CIP requests are reviewed on an annual basis by the Committee. As situations warrant a change, projects are reviewed, reevaluated, added, revised or removed from the program accordingly.

The County placed an item on the November 2008 ballot and received voter approval for various capital improvement projects totaling $495 million. The projects included technological, facility and road projects that will require the issuance of long-term debt over the next several years. Some of the new projects were requested after the November 2008 bond election and will require an alternate funding solution such as; calling a future bond election, including funds in the adopted budget; or using another method of long-term financing such as the issuance of tax notes.

Technology

Technological enhancements, replacement equipment and hardware and software upgrades are essential in the operations of Denton County. This program includes the purchase of network and telephone equipment, various upgrades to computer network systems and fiber optic construction. Other projects include replacement and additional computer software programs for various departments that will enhance overall productivity. These CIP projects total approximately $57.24 million for FY 2008-2019.

Buildings/Land

Several major building projects have been included in the program based on projected space needs for growing programs and services. Projects include the construction of additional

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Metro 940.349.3060 Fax 940.349.3061

Buildings/Land (continued)

jail beds, juvenile probation/detention and other new, replacement or renovated government facilities; replacement of mechanical systems; roof replacement projects; and parking lot expansions totaling $443.8 million for FY2008-2019. The most significant projects in this category include expansion and renovations of the various Law Enforcement Facilities, expansion of or new satellite government centers throughout the County, and for the construction of a centralized facility for departments to be in close proximity that will also provide enhanced convenience for the public.

County Roads

It is imperative that Denton County invest in the maintenance and upgrade of county roads due to increased population and vehicle traffic. Projects include major road and bridge construction and reconstruction, acquisition of right of way, culvert replacements and an initiative to upgrade gravel roads to asphalt that meet specific traffic criteria. County road projects that received voter approval in 2008 are included in the CIP at approximately $82.2 million for FY2008-FY2019.

Other Roads

Denton County voters previously approved various road projects in 1999, 2004 and 2008. These projects include partnering with other governmental entities for various transportation improvements needed throughout the County. A total of $70.2 million in bonds approved by the voters in 1999 and 2004 were issued in FY2009, FY2010 and FY2012. Other road projects in this category also received voter approval in the November 2008 bond election for a total of $228 million.

Each project for FY2010-FY2019, unless completed prior to 2009 is detailed on a separate page including a description and justification for the project. Each individual project form includes an estimate for any operational efficiencies and savings or additional expenses that will impact the operating budget that could result from the project as well as historical information. The cost of each program, the proposed funding method and the anticipated impact on the operating budget has also been included. If the project was funded/and or completed in 2008 or 2009, the cost is listed on the summary report only and does not include a specific form detailing the specifics of the project.

The Capital Improvement Program for FY2008-2019 represents the County's commitment to invest in our infrastructure. Our collaboration will continue to ensure that capital funding will be allocated appropriately and implemented on projects that will provide the greatest benefit to the County.

I would like to thank you for your continued support of our efforts to provide for the long-term maintenance of our capital infrastructure.

Donna Stewart

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CAPITAL IMPROVEMENT PROGRAM

Denton County is committed to developing a formal Capital Improvement Program (CIP). This program will identify the major capital needs of the county for the next five to ten years and will provide a plan for funding present and future projects for roads, infrastructure, drainage projects, major repairs and upgrades to county facilities and the replacement of capital equipment including technological enhancements.

A Capital Improvement Committee has being formed and will be responsible for reviewing departmental requests and proposing a five to ten year Capital Improvement Program. The committee will include the following representatives:

County Auditor
Budget Officer
Director of Facilities Management
Chief Information Officer
Director of Purchasing
Director of Public Works
Commissioners Court - 2 Members

The Committee will consider the feasibility of all proposed capital projects submitted by County departments. They will evaluate their necessity, priority, location, cost and will recommend methods of financing the various projects. Priority will be given to projects of a life-safety nature. Once the CIP is approved by Commissioners Court, the committee will meet regularly throughout the year to monitor the progress of the projects and recommend revisions as needed.

Capital Improvement Projects will include the project description, funding summary breakdown by category, available funding allocation, operating budget impact, and revenue or efficiency factors.

Upon completion and adoption, the Capital Improvement Program will become the guide for the Budget Officer, County Auditor, Commissioners Court and County departments with respect to bond sales and the annual budgeting process. Projects that are less than $100,000 shall be funded in the budget adoption process. The Commissioners Court takes the final action of adopting the capital budget.

Only projects approved by Commissioners Court as part of the budget process will be considered an approved project. All subsequent year estimates are for planning purposes only and will be reevaluated at the conclusion of each year's budget process.

The formal Capital Improvement Program is approved by the Commissioners Court.

Capital Improvement Committee

The Capital Improvement Committee (CIC) is responsible annually for reviewing the county's departmental capital improvement program requests and will consider the feasibility of providing recommendations to the Denton County Commissioners Court. This committee includes the following representatives; County Auditor, Budget Officer, Director of Facilities Management, Chief Information Officer, Director of Purchasing, Director of Public Works and 2 members of Commissioners Court. The committee is also given the authority to request the assistance of other county departments in the development of the CIP. The CIC will evaluate the necessity, priority, location, cost and may recommend methods of financing for the various projects. Once the CIP is approved by Commissioners Court, the committee will meet regularly throughout the year to monitor the progress of the projects and recommend revisions as needed.

The overall goal of the CIC is to develop Capital Improvement Program recommendations that:

- Preserve the past by investing in the continued upgrade of county assets and infrastructure.
- Protect the present with improvements and/or additions to facilities, roads and capital investments.
- Plan for the future of the county.

Proposed projects will be submitted to the Budget Office by the various county departments. A CIC meeting will be scheduled for the departments to present their program needs. The CIC will prepare an in-depth analysis and review of the projects requested. The CIC will conduct an internal project ranking process and will use criteria that will include, but not limited to, public health and safety, federal or state mandates, preservation of the County's existing capital investments, alleviation of overcrowding, demand for services and consistency. All projects will be categorized by priority using the criteria listed below:

- Immediate - Projects are in progress or expected to be started within one year.
- Short-Term - Projects are expected to start within the next 2-3 years.
- Long-Term - Projects are expected to begin within the next 4-5 years.
- Future Projects - Projects are anticipated, but not scheduled within a 5-year planning period.

The CIC will evaluate capital projects based on the urgency of the project, the readiness of the project, whether the project is suitable for separating into phases and whether the project is consistent with the overall CIP.

Capital Project Evaluation Questions

Urgency of the Project

- What are the most urgent projects and why?
- Is the project needed to respond to state or federal mandates?
- Will the project improve unsatisfactory environmental, health and safety conditions?
- What will happen if the project is not funded?
- Does the project accommodate increases in demand for services?

Readiness of the Project

- Has the research and planning of the project been completed?
- Are plans, permits and other similar requirements ready?
- Have affected citizens received notice and briefings?
- Are the departments ready to move forward with the project?
- Is the project compatible with the implementation of the other proposed projects?

Phase-In of Project

- Can this project be separated into different phases?
- Is the timing of the project affected because funds are not available?
- Does the project have a net impact on the operating budget? If so, which years are impacted?.
- Does the project preserve previous capital investments or restore a capital facility to adequate operating condition?

Planning for the Project

- Is the project consistent with the CIP?
- Can projects of similar use or purpose be located at one location?
- Does the project increase the efficiency of the service delivery?
- What are the number and types of persons likely to benefit from the project?
- Will any group be adversely affected by the project?
- What geographical areas will the project serve?
- Are there any operation service changes that could affect the development of the projected cost estimates?

While project ratings are important in determining recommended priorities, the County's financial situation is critical to all decisions.

Capital Improvement Calendar

January - Departments prepare CIP requests

February - Departmental Meetings with CIC

February - CIC Finalizes Recommendation

March - CIP Recommendation presented to Commissioners Court

March - Capital Improvement Program Approved

DENTON COUNTY
CAPITAL BUDGET IMPACT ON OPERATING BUDGET

A conservative approach is taken in recommending capital projects for funding. The goal is always to minimize the fiscal impact these projects would have on the operating budget, including the debt service payments.

The capital projects that were recommended and subsequently approved for funding represents those which the County has either voter approved responsibility of accomplishing or those for which the County would sustain adverse financial impact if funding were not continued. Certain projects have an impact on the County's operating budget and is listed below.

Project by Category	FY 16 Actuals	FY17 Impact	Comment
Technology			
Human Resource Management System (HMRS)			
This system will track existing employee data as well as employee's participation in the benefits program for on-line benefits enrollment. The system will also allow the creation of various reports, etc.	$0	$49,929	Operating expenses that will be incurred include the yearly maintenance cost of the on-line, web-based software system.
Buildings/Land Projects			
Precinct #3 Government Center			
This project will relocate various departments including the Commissioner, Justice of the Peace, Constable, Department of Public Safety, Adult Probation and Tax Office to a new facility with sufficient space with the addition of new services that will be provided by the County Clerk, and Veteran's Service.	$19,610	$246,354	The impact will include the addition of new staff, various utility expenses, security guard services and other various miscellaneous building and maintenance expenses.
Denton County Government Center - Frisco			
This project will replace a government center and provide services to the Communities of The Colony, Little Elm, Frisco and the surrounding areas. The building will house the Justice of the Peace, Constable, Adult Probation and remote video visitation center and required support space.	$10,000	$417,689	The impact will include the addition of new staff, various utility expenses, and other various miscellaneous building and maintenance expenses.
Precinct #4 Government Center			
This project will provide new services to the area and will relocate some office from rental space to the new center. Departments will include the Commissioner, Justice of the Peace, Constable, Adult Probation, Tax Office and County Clerk. as well as potential space for the Department of Public Safety.	$0	$518,150	The impact will include the addition of new staff, various utility expenses, and other various miscellaneous building and maintenance expenses.
TOTAL IMPACT ON OPERATING BUDGET	**$29,610**	**$1,232,122**	

Denton County, Texas
Approved Capital Improvement Program FY2016

	Summary of Program Costs						
	Previous						
Description	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Technology							
County-Wide Network and Telephone Refresh	$620,056	$1,075,990	$545,056	$545,056	$545,056	$700,000	
Treasurer's Office- Automated Timekeeping - Completed *	$358,380	$277,311					
Fiber Optic Construction			$877,880		$1,208,763	$1,089,690	$292,530
Juvenile Case Management System - Completed *						$655,432	
Data Center Completion for Pct. #3 Government Center						$527,140	
Data Center Completion for Pct #3 Government Center						$109,789	
Administrative Complex Network		$133,199			$1,753,107		
Administrative Complex Network							
Computer Assisted Dispatch System - Completed *		$2,030,510					
Tax Collection and Disbursement System Completed *			$649,250				
Human Resource Management System							$500,000
Storage Area Network & Backup Replacement/Upgrade					$652,663	$652,660	$652,660
SAN Backup Expansion for Data Growth						$773,829	
Internet Web Site CMS (Content Management System)					$196,028		
Network for New County Facilities					$76,961	$602,885	$344,000
Courtroom Audio Video Upgrade						$186,500	
Courts Building Data Center Renovation						$880,636	
Electronic Medical Records - Completed *							$106,775
Video System for Jail Expansion						$286,883	
Courthouse Security Improvement Project							$149,500
Network Access Control System							$223,800
Automated Remittance Processor-Tax Office - Completed *							$135,116
Security Electronics Upgrade/Pre-Trial Facility							
Security Electronics Upgrade/Dormitory Pods							
Security Electronics Upgrade/Main Jail							
Sheriff Phone System Replacement - Completed *					$573,415		
Voting Equipment							
LiDAR Contour Data Project							
Radio System Modernization Project							$9,288,700
SUB-TOTAL TECHNOLOGY	$978,436	$3,517,010	$2,072,186	$545,056	$5,005,993	$6,465,444	$11,693,081
Buildings / Land							
Carpet Replacement - Courts Building - Completed *	$316,915						
Upgrade HVAC - Charlie Cole Building - Completed *	$338,340						
Justice of the Peace, Pct #3 Renovations - Completed *	$57,993						
4th Floor Courts Building Finish-Out - Completed *	$3,772,163						
DA - Annex - Completed *	$1,329,152						
Courts Building - Additional Parking - Completed *	$115,620						
Loop 288 Complex-Phase I - Completed *	$15,860,420						
Loop 288 Complex-Phase I (road, outdoor areas, central plant) - Completed *	$1,074,049						
Loop 288 Complex-Phase II		$36,629,327					
Technology Services Workshop		$265,000					
Technology Services Workshop							
Technology Services - New Office Construction							
Loop 288 Complex-Phase III							
Jail Expansion	$169,230	$3,038,331			$26,053,858	$1,476,842	
Pct. #3 Government Center		$762,110	$14,836,115				
Pct. #3 Government Center			$902,599				
Juvenile Probation/Detention Expansion		$1,610,000	$18,785,862			$116,000	
Lee Walker Government Center Renovations		$3,997,401					
Law Enforcement Facility Roof Replacement		$1,869,510					
HVAC Upgrade - Courthouse on the Square							
Parking Lot Expansion-Sandy Jacobs Govt Center - Completed *	$57,985						
Road and Bridge Service Center - Precinct #1	$1,800,000				$1,079,882	$8,910	
Sheriff's Office Operations Center and Crime Lab							
Carrollton Government Center Expansion						$2,409,600	
Carrollton Government Center Expansion							$600,000
Denton County Government Center - Frisco						$5,005,800	
Denton County Government Center - Frisco						$3,736,970	
Denton County Government Ctr-Frisco (land purchase)-Completed *						$1,371,537	
Carrollton Government Center-Veteran's Memorial - Completed *		$92,065					
Criminal DA Facility/Parking Garage/Courts Buildout							
Pct #4 Government Center - (also has $1,801,000 in 2005 CO's)					$6,761,054		
Repaving and Additional Parking - Law Enfcmt Ctr/Jail/Courts						$398,414	
The Colony Annex - Roof Replacement - Completed*			$99,975				
Pre-Trial Inmate Handling and Transport Remodel						$3,500,000	$694,000
Jail - Core Support Renovation							
County Jail - Additional Jail Beds							

Denton County, Texas

Approved Capital Improvement Program FY2016

Summary of Program Costs						
Short Term		Long Term				
FY 2015	FY 2016	FY 2017	2018	2019	TOTAL	Comments
$3,405,542		$859,699	$939,628		$9,236,083	Capital Replacement Funds
					$635,691	Capital Replacement Funds
$1,757,648					$5,226,511	Voter Approved Bonds
					$655,432	Voter Approved Bonds
					$527,140	Tax Notes
					$109,789	Voter Approved Bonds
				$101,878	$1,988,184	Voter Approved Bonds
				$242,537	$242,537	Capital Replacement Fund
					$2,030,510	Capital Replacement Fund
					$649,250	Funded in Budget
					$500,000	Tax Notes
$652,660	$652,660				$3,263,303	Capital Replacement Fund
	$2,301,328				$3,075,157	Tax Notes
	$72,859				$268,887	Capital Replacement Fund
		$75,480			$1,099,326	Capital Replacement Fund-Tax Notes
	$1,342,966				$1,529,466	Voter Approved Bonds/***Capital Rplcmt Funds***
					$880,636	Voter Approved Bonds
$9,330					$116,105	Capital Replacement Fund
					$286,883	Tax Notes
					$149,500	Tax Notes
					$223,800	Tax Notes
					$135,116	Funded in Budget
$475,000					$475,000	Tax Notes
$506,000					$506,000	Tax Notes
$682,000					$682,000	Tax Notes
					$573,415	Excess Funds from Consultants/Interest Earnings
$401,640			$12,415,356		$12,816,996	Capital Replacement Fd/Tax Notes
		$70,000			$70,000	Budget Process / GIS Budget
					$9,288,700	Tax Notes
$7,889,820	$4,369,813	$1,005,179	$13,354,984	$344,415	$57,241,417	
					$316,915	Capital Replacement Fund
					$338,340	Tax Notes
					$57,993	Tax Notes
					$3,772,163	Tax Notes
					$1,329,152	Tax Notes
					$115,620	Tax Notes
					$15,860,420	Perm Impvmt Bds 2007
					$1,074,049	Tax Notes
					$36,629,327	Voter Approved Bonds
					$265,000	Voter Approved Bonds
	$107,413				$107,413	Capital Replacement Fund
	$247,348				$247,348	Capital Replacement Fund
$3,381,977		$30,815,260			$34,197,237	Voter Approved Bonds
					$30,738,261	Tax Notes/ Vtr Appvd Bds/Capital Rplcmt Fds
					$15,598,225	Voter Approved Bonds
					$902,599	Capital Replacement Fund
				$10,186,575	$30,698,437	Voter Approved Bonds / Future Bond Election
$3,000,000	$2,500,000				$9,497,401	Voter Approved Bonds / Tax Notes
			$2,871,385		$4,740,894	Voter Approved Bonds / Future Bond Election
			$2,525,019		$2,525,019	Future Bond Election
					$57,985	Tax Notes
					$2,888,792	Tax Notes/Capital Replacement Fd/R & B #1
$2,993,851		$27,574,030			$30,567,881	Voter Approved Bonds
					$2,409,600	Voter Approved Bonds
					$600,000	Funded in Budget
					$5,005,800	Voter Approved Bonds
	$1,000,000				$4,736,970	Tax Notes / Capital Replacement Fund
					$1,371,537	Capital Replacement Fund
					$92,065	Capital Rplcmt Fund / Donations
			$47,246,857		$47,246,857	Future Bond Election
$1,600,000	$3,500,000				$13,662,054	2005 COS's/Tax Notes/Capital Rplcmt Funds
					$398,414	Tax Notes
					$99,975	Tax Notes
$1,066,000	$284,392				$5,544,392	Tax Notes / Capital Replacement Fund
$741,067		$6,469,628			$7,210,695	Tax Notes
			$64,937,206		$64,937,206	Future Bond Election

Denton County, Texas
Approved Capital Improvement Program FY2016

	Summary of Program Costs						
	Previous						
Description	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Jail Medical Finish Out						$779,398	
Medical Examiner Program and Facility							
Vehicle Maintenance Facility							
HVAC Units/Courts Building (Records Warehouse) - Completed *		$45,614					
Emergency Services Building Repairs							
Records Management Storage							
Emergency Services Building - New Request							
Courts Building-Brick Pavers and Roof Drain Repairs							
Courthouse/Carroll Building Master Study							
Juvenile Services Courts/Intake/Admin.							
Historical Park Fence							
Emgcy Svcs Communications Tower Lighting Project - Completed *	$49,000						
SUB-TOTAL BUILDINGS/LAND	$24,940,867	$48,309,358	$34,624,551	$0	$33,894,794	$18,803,471	$1,294,000
County Roads / ROW - Precinct #1							
Gravel to Pavement Projects		$839,757	$104,696		$88,122	$993,545	$1,068,462
Pavement Improvement Projects							$150,484
Bridges and Culverts			$717,759		$179,579	$883,122	$1,859,426
Indian Trail Reconstruction Project							
Rock Hill Road / Arvin Hill Road					$3,393,248		
Ike Byrom Road Reconstruction Project - Completed *			$1,170,049				
Friendship Road Culvert Replacement Project *					$236,047		
Union Hill Road Improvement Project					$223,989		
Pruett Road Reconstruction Project			$2,824,800				
Sam Bass Road Reconstruction Project						$3,572,500	
Huling Road Culvert Replacement Project - Completed *					$198,639		
Mobberly Road Bridge			$55,737			$631,431	
Elm Bottom Circle Road Culvert Replacement Project - Completed *					$351,571		
McReynolds Road Project			$812,409		$855,220	$1,467,061	
Lois Road Culvert Project - Completed *						$265,204	
Berend/Gorell Road Culvert Replacement Project						$622,556	
Friendship/St. John Road Culvert Replacement Project			$384,268				
Gregory Road Culvert Replacement Project - Completed *					$294,833		
Cole Road Culvert Replacement Project - Completed *					$177,273		
Carey Road Culvert Replacement Project - Completed *					$273,018		
Chisum Road, East - Completed *			$641,939				
Strittmatter Road Culvert Project - Completed *			$385,247				
Berend Road Draining Improvement Project - Completed *			$209,670				
Joe Allen Road Bridge - Completed *			$1,319,004				
Bernard Road, Section A - Completed *		$385,702					
Boom Branch Road - Completed *			$1,000,000				
Blackjack Road West - Completed *			$683,706				
Lights Ranch Road Culvert Replacement Project - Completed *			$151,871				
Shearer Road Culvert Project - Completed *			$201,341				
Cash's Mills Road Culvert Project - Completed *			$162,339				
Old Alton Drive Culvert Project - Completed *			$264,693				
Stewart Road Construction Project - Completed *			$634,486				
Warshun Road Project - Completed *			$1,115,266				
SUB-TOTAL - PRECINCT #1 PROJECTS	$0	$1,225,459	$12,839,280	$0	$6,271,539	$8,435,419	$3,078,372
County Roads / ROW - Precinct #4							
Country Club Road		$554,974					
Sam Reynolds Road		$33,600	$1,213,000				
South County Line Road		$22,000	$757,200		$4,132,000		
Hilltop Road		$55,000			$1,055,000		
A.A. Bumgarner Road						$23,000	
Gravel to Asphalt Initiative - move $ once Britt Drive awarded $670,000?		$167,072	$500,000		$1,323,000	$1,389,150	
Copper Canyon Road South - Completed*		$3,525,880	$3,062,512		$200,000		
County Roads-Various		$38,000	$567,800				
County Bridge and Drainage Projects					$200,500	$987,000	
Britt Drive Culvert Replacement Project		$760,204					
Old Alton Low Water Crossing - Completed *		$113,458					
Robson Ranch Road - Completed *		$3,254,037					
Smith Schluter Road		$1,785,530					
SUB-TOTAL - PRECINCT #4 PROJECTS	$0	$10,309,755	$6,100,512	$0	$6,910,500	$2,399,150	$0
TRIP '04 Road Projects							
IH-35E Ultimate Widening and Miscellaneous Projects		$15,000,000	$32,368,098		$10,360,000		
SUB-TOTAL - TRIP '04 PROJECTS	$0	$15,000,000	$32,368,098	$0	$10,360,000	$0	$0
BSRP Road Projects			*85.90.90*				
Miscellaneous Projects			$12,491,902				
SUB-TOTAL - BSRP PROJECTS	$0	$0	$12,491,902	$0	$0	$0	$0

Denton County, Texas
Approved Capital Improvement Program FY2016

Summary of Program Costs						
Short Term		Long Term				
FY 2015	FY 2016	FY 2017	2018	2019	TOTAL	Comments
					$779,398	Funded from Sale of Property.
				$8,704,360	$8,704,360	Future Bond Election
			$5,940,094		$5,940,094	Future Bond Election
					$45,614	Voter Approved Bonds
$460,000					*$460,000*	Tax Notes
			$645,913	$6,101,757	$6,747,670	Future Bond Election
	$1,021,164		$4,318,931	$27,930,097	$33,270,192	Capital Rplcmt Fd/Future Bond Election
		$849,738			$849,738	Capital Replacement Fund
	$274,668				$274,668	Capital Replacement Fund
	$1,168,672		$9,505,203		$10,673,875	Capital Replacement Fund or Tax Notes
		$168,364			$168,364	Capital Replacement Fund
					$49,000	Tax Notes
$13,242,895	$10,103,657	$65,877,019	$137,990,608	$52,922,789	$443,805,011	
						All Road Projects Are Voter Approved
		$4,066,000			$7,160,582	Voter Approved Bonds
$406,768		$1,802,874			$2,360,126	Voter Approved Bonds
$380,106					$4,019,992	Voter Approved Bonds
$495,000					$495,000	Voter Approved Bonds
					$3,393,248	Voter Approved Bonds
					$1,170,049	Voter Approved Bonds
					$236,047	Voter Approved Bonds
					$223,989	Voter Approved Bonds
					$2,824,800	Voter Approved Bonds
					$3,572,500	Voter Approved Bonds
					$198,639	Voter Approved Bonds
					$687,168	Voter Approved Bonds
					$351,571	Voter Approved Bonds
					$3,134,690	Voter Approved Bonds-From Gravel and Pvmt
					$265,204	Voter Approved Bonds
					$622,556	Voter Approved Bonds
					$384,268	Voter Approved Bonds
					$294,833	Voter Approved Bonds
					$177,273	Voter Approved Bonds
					$273,018	Voter Approved Bonds
					$641,939	Voter Approved Bonds
					$385,247	Voter Approved Bonds
					$209,670	Voter Approved Bonds
					$1,319,004	Voter Approved Bonds
					$385,702	Voter Approved Bonds
					$1,000,000	Voter Approved Bonds
					$683,706	Voter Approved Bonds
					$151,871	Voter Approved Bonds
					$201,341	Voter Approved Bonds
					$162,339	Voter Approved Bonds
					$264,693	Voter Approved Bonds
					$634,486	Voter Approved Bonds
					$1,115,266	Voter Approved Bonds
$1,281,874	$0	$5,868,874	$0	$0	$39,000,817	
						All Road Projects Are Voter Approved
					$554,974	Voter Approved Bonds
$6,930,000					$8,176,600	Voter Approved Bonds
$3,725,000					$8,636,200	Voter Approved Bonds
		$5,350,000			$6,460,000	Voter Approved Bonds
					$23,000	Voter Approved Bonds
		$1,458,608			$4,837,830	Voter Approved Bonds
					$6,788,392	Voter Approved Bonds
					$605,800	Voter Approved Bonds
					$1,187,500	Voter Approved Bonds
					$760,204	Voter Approved Bonds
					$113,458	Voter Approved Bonds
					$3,254,037	Voter Approved Bonds
					$1,785,530	Voter Approved Bonds
$10,655,000	$0	$6,808,608	$0	$0	$43,183,525	
					$57,728,098	Voter Approved Debt FY2008, 2009 & 2012
$0	$0	$0	$0	$0	$57,728,098	
					$12,491,902	Voter Approved Debt Issued in FY2010
$0	$0	$0	$0	$0	$12,491,902	

Denton County, Texas
Approved Capital Improvement Program FY2016

	Summary of Program Costs						
	Previous						
Description	**FY 2008**	**FY 2009**	**FY 2010**	**FY 2011**	**FY 2012**	**FY 2013**	**FY 2014**
TRIP '08 Road Projects for Bond Election - FY2009							
County Judge - Various Projects							
FM156/FM407 Extension/FM1171 (Justin/Northlake Project)			$1,755,436		$2,500,000		
IH-35W			$1,819,672				$149,022
US-377 - Section I Widening (Fort Worth Drive)			$935,238		$314,762	$1,000,000	$470,188
US-377 - Section 2, 4 and 5 Widening			$2,158,020		$149,022		$2,340,079
US-377 North (Pilot Point)		$890,103				$1,494,615	
Loop 288 Northwest							
FM 720 North Widening					$1,000,000		$1,829,319
FM-544		$822,080	$447,118		$2,507,327	$2,100,000	
Various Projects - ROW Participation		$569,358	$642				
SUB-TOTAL COUNTY JUDGE	$0	$2,281,541	$7,116,126	$0	$6,471,111	$4,594,615	$4,788,608
Commissioner, Pct #1 - Various Projects							
Dallas North Tollway Extension					$1,500,000	$4,600,000	$3,500,000
Mayhill Road Widening and Reconstruction			$545,416		$2,288,114		
FM-455 Widening		$881,272					$1,500,000
Witt Road/Woodlake Parkway Realignment - Completed *			$600,000				
Lakeview Drive Improvements - Completed *			$2,000,000				
Stonebrook Parkway - Completed *		$2,588,338	$750,000				
Parkridge Parkway/Point View Extension - Completed *			$1,750,000				
Cowling Road - Completed *			$250,000				
Main Street Reconstruction - Lake Shore Drive - Completed *					$1,500,000		
FM2181 Reconstruction and Widening Project						$350,691	
Discretionary Funds - Pct #1			$906,331		$11,538	$0	
Navo Road Reconstruction Project - Little Elm - Completed *						$1,134,791	
Naylor Road			$500,000			$2,650,000	
FM2164 at Union Hill and FM455					$53,815	$973,840	
Witt Road Bridge - Completed *			$1,117,000				
ElDorado Parkway - listed as 7476 Misc. Projects - Completed *			$9,800				
Belz Road Extension Project - Completed *			$86,300				
US-380 Corridor Study - Completed *							$325,000
Lobo Lane - Completed *		$3,200,000					
SUB-TOTAL COMMISSIONER PCT #1	$0	$6,669,610	$8,514,847	$0	$5,353,467	$9,709,322	$5,325,000
Commissioner, Pct #2 - Various Projects							
Midway Road Reconstruction					$3,450,000		
Holford's Prairie Road Reconstruction							$3,400,000
Corporate Drive					$3,635,657		
North Colony Boulevard Widening		$500,000	$980,218				
Plano Parkway Widening - The Colony			$260,000		$1,191,075		
Memorial Drive Widening / BNSF			$307,987		$2,300,000	$4,500,000	
Freeman Archer Loop - Completed *		$193,814	$498,199				
Frankford Road Reconstruction / Plano Parkway Widening			$5,820,000				
Discretionary Funds - Pct #2			$0				$193,100
FM423 Widening Project - Completed *			$34,250				
Vintage Boulevard - Phase I						$1,750,000	
Vintage Boulevard - Phase II						$2,000,000	
Old Denton Road Project			$634,532			$1,000,000	$365,468
Cheyenne Drive (Special Projects)			$76,000				
Hackberry Creek Park Road Reconstruction Project							$221,650
Witt Road East-West Project						$400,000	
Marsh Lane/Plano Parkway Widening - Completed *		$3,500,000					
Memorial Drive Corridor Traffic Study - Completed *		$100,000					
SUB-TOTAL COMMISSIONER PCT #2	$0	$4,293,814	$8,611,186	$0	$10,576,732	$9,650,000	$4,180,218
Commissioner, Pct #3 - Various Projects							
IH-35E Corridor Aesthetics						$2,000,000	$3,000,000
Corporate Drive			$1,458,534				
Duncan Lane - East Widening			$2,000,000				
Purnell Street West					$1,355,000		
KirkPatrick Road Extension							
County Roads - Precinct #3							
Discretionary Funds - Pct #3 (includes Main St. Lake Dallas culvert)			$67,732				$150,000
Main Street .-Lake Dallas and Hickory Creek (Special Projects)					$300,000		
Denton County Thoroughfare Plan (Special Projects)			$25,000				
Chinn Chapel Road		$3,709,010	$7,336		$1,744,649		
Lakeview Drive Improvement Project - Completed *					$250,000		
Main Street Project - Hickory Creek					$1,689,005	$1,000,000	$450,000
Point Vista Road							$2,400,000
Garden Ridge - Completed *			$714,000		$1,736,000		
Morriss/Gerault Widening - Completed *		$5,500,000					
Highland Village Road Bridge - Completed *			$1,617,268				
SUB-TOTAL COMMISSIONER PCT #3	$0	$9,209,010	$5,889,870	$0	$7,074,654	$3,000,000	$6,000,000

Denton County, Texas
Approved Capital Improvement Program FY2016

Summary of Program Costs						
Short Term		Long Term				
FY 2015	FY 2016	FY 2017	2018	2019	TOTAL	Comments
		$8,522,761			$12,778,197	Voter Approved Bonds
					$1,968,694	Voter Approved Bonds
					$2,720,188	Voter Approved Bonds
$2,000,000		$10,000,000			$16,647,121	Voter Approved Bonds
					$2,384,718	Voter Approved Bonds
$2,178,594		$3,000,000			$5,178,594	Voter Approved Bonds
$6,000,000					$8,829,319	Voter Approved Bonds
					$5,876,525	Voter Approved Bonds
					$570,000	Voter Approved Bonds
$10,178,594	$0	$21,522,761	$0	$0	$56,953,356	
		$10,400,000			$20,000,000	Voter Approved Bonds
					$2,833,530	Voter Approved Bonds
$1,788,845					$4,170,117	Voter Approved Bonds
					$600,000	Voter Approved Bonds
					$2,000,000	Voter Approved Bonds
					$3,338,338	Voter Approved Bonds
					$1,750,000	Voter Approved Bonds
					$250,000	Voter Approved Bonds
					$1,500,000	Voter Approved Bonds
					$350,691	Voter Approved Bonds
$1,256,263					$2,174,132	Voter Approved Bonds
					$1,134,791	Voter Approved Bonds
					$3,150,000	Voter Approved Bonds
$169,339					$1,196,994	Voter Approved Bonds/From Discretionary
					$1,117,000	Voter Approved Bonds
					$9,800	Voter Approved Bonds
					$86,300	Voter Approved Bonds
					$325,000	Voter Approved Bonds
					$3,200,000	Voter Approved Bonds
$3,214,447	$0	$10,400,000	$0	$0	$49,186,693	
					$3,450,000	Voter Approved Bonds
					$3,400,000	Voter Approved Bonds
					$3,635,657	Voter Approved Bonds
					$1,480,218	Voter Approved Bonds
					$1,451,075	Voter Approved Bonds
					$7,107,987	Voter Approved Bonds
					$692,013	Voter Approved Bonds
					$5,820,000	Voter Approved Bonds
					$193,100	Voter Approved Bonds
					$34,250	Voter Approved Bonds
					$1,750,000	Voter Approved Bonds
					$2,000,000	Voter Approved Bonds
					$2,000,000	Voter Approved Bonds/From Discretionary
					$76,000	Voter Approved Bonds/From Discretionary
					$221,650	Voter Approved Bonds/From Discretionary
					$400,000	Voter Approved Bonds/From Discretionary
					$3,500,000	Voter Approved Bonds
					$100,000	Voter Approved Bonds
$0	$0	$0	$0	$0	$37,311,950	
					$5,000,000	Voter Approved Bonds
					$1,458,534	Voter Approved Bonds
					$2,000,000	Voter Approved Bonds
					$1,355,000	Voter Approved Bonds
$1,000,000		$2,475,000			$3,475,000	Voter Approved Bonds
$500,000		$2,000,000			$2,500,000	Voter Approved Bonds
					$217,732	Voter Approved Bonds
					$300,000	Voter Approved Bonds
					$25,000	Voter Approved Bonds
					$5,460,995	Voter Approved Bonds
					$250,000	Voter Approved Bonds
					$3,139,005	Voter Approved Bonds
					$2,400,000	Voter Approved Bonds
					$2,450,000	Voter Approved Bonds
					$5,500,000	Voter Approved Bonds
					$1,617,268	Voter Approved Bonds
$1,500,000	$0	$4,475,000	$0	$0	$37,148,534	

Denton County, Texas
Approved Capital Improvement Program FY2016

	Summary of Program Costs						
	Previous						
Description	**FY 2008**	**FY 2009**	**FY 2010**	**FY 2011**	**FY 2012**	**FY 2013**	**FY 2014**
Commissioner, Pct #4 - Various Projects							
Mayhill Road Widening and Reconstruction					$2,833,530		
Bonnie Brae Widening					$2,000,000		
FM-407 Widening and Turn Lanes - Completed *			$750,000				
Westover Ranch Public Roads Project (Dish)					$35,000		
Dale Earnhart Way - South Extension					$200,000	$1,300,000	
Indian Creek Drive Project (Trophy Club) - Completed *					$311,050		
IH-35W and Denton Creek Interchange							
Denton Creek District Spine Road Bridge							
Emergency Service Road-North and South			$538,500				
George Owens Road - Completed *			$100,000				
Robson Ranch Road Extension (Phase III)					$1,796,000		
Old Justin Road Reconstruction - Completed *					$573,800		
Country Club Road North and South			$3,350,122		$3,074,400	$831,058	
SH-114 ROW			$1,500,000				$1,500,000
County Roads; Gravel to Asphalt					$1,750,000		$3,500,000
County Roads - Precinct #4					$315,021		
Discretionary Funds - Pct #4			$65,917			$200,000	$303,089
Bicycle Roadway Project (Pct #4 Special Projects) - Completed *		$50,000					
FM1830 @ Fincher Branch (Pct. #4 Special Projects) - Completed *			$34,318				
West Huffman St (Pct. #4 Special Projects)					$36,800		
Chinn Chapel Road					$778,199		$717,183
BU114K ROW Agreement Project (Special Projects) - Completed *			$89,194				
SH114/FM156 Interchange Project - Completed *		$570,800					
Orchid Hill Lane - Completed *		$4,056,388					
Gibbons/Porter Road/Red Rock Lane/Glenview Lane - Completed*		$358,163					
US-377 at Northwest Parkway Intersection Improvements (Bobcat) - Completed *		$230,000					
Trophy Club Loop Road - Completed *					$1,688,951		
FM-1173 at Thoroughbred Dr-Deceleration/Turn Lanes - Completed *			$618,172				
East Doyle and Eddie Street Improvements - Completed *			$250,000				
Walnut Street (Roanoke) - Completed *			$225,000		$1,500,000		
Schooling Road Improvements (Roanoke) - Completed *			$875,000				
Simmons Road Widening and Improvements - Completed *		$302,909	$1,974,854				
Waketon Road Widening and Improvements - Completed *		$212,138					
Traffic Signal US 377 at Liberty Christian School-Special Proj. - Completed *		$92,730					
FM407 Road Improvement Project - Completed *		$150,000					
Copper Canyon Road North - Phase I - Completed *		$1,326,202					
FM407 (1830 to Rayzor Rd, Lantana Tr to W Chinn Chapel) - Completed *		$476,967					
SUB-TOTAL COMMISSIONER PCT #4	$0	$7,826,297	$10,371,077	$0	$16,892,751	$2,331,058	$6,020,272
Miscellaneous TRIP '08 Funding - Undesignated	$0	$6,423	$717,245		$0	$0	$0
SUB-TOTAL - TRIP '08 Proposed Road Projects	$0	$30,286,695	$41,220,351	$0	$46,368,715	$29,284,995	$26,314,098
GRAND TOTAL-FY 2009 CAPITAL IMPROVEMENT PROGRAM	$25,919,303	$108,648,277	$141,716,880	$545,056	$108,811,541	$65,388,479	$42,379,551

Projects completed in FY2008 amd FY2009 do not havv individual forms in the Capital Improvement Program.

SUMMARY OF CAPITAL IMPROVEMENT PROJECTS AND PROPOSED FUNDING SOURCES

Approved Bond Election Totals FY 2009 (Roads)
Approved Bond Election Totals FY 2009 (Buildings and Technology)
Future Bond Election Totals
Debt Issued for TRIP '04 and BRRP Road Projects Previously Approved by Voters
Permanent Improvement Bonds Issued in FY2007 (Loop 288 Phase I)
2005 Certificates of Obligation (Pct #4 Government Center)
Tax Note Projects - Current and Proposed
Capital Replacement Fund
Projects Included in Regular Budget
Transferred from Road and Bridge Fund to the Road and Bridge Service Center in Pct #1
Funds Received from Cities
Funds from Interest Earning and Excess Consultant Bond Funds
Funded from Sale of Property

GRAND TOTAL

Denton County, Texas

Approved Capital Improvement Program FY2016

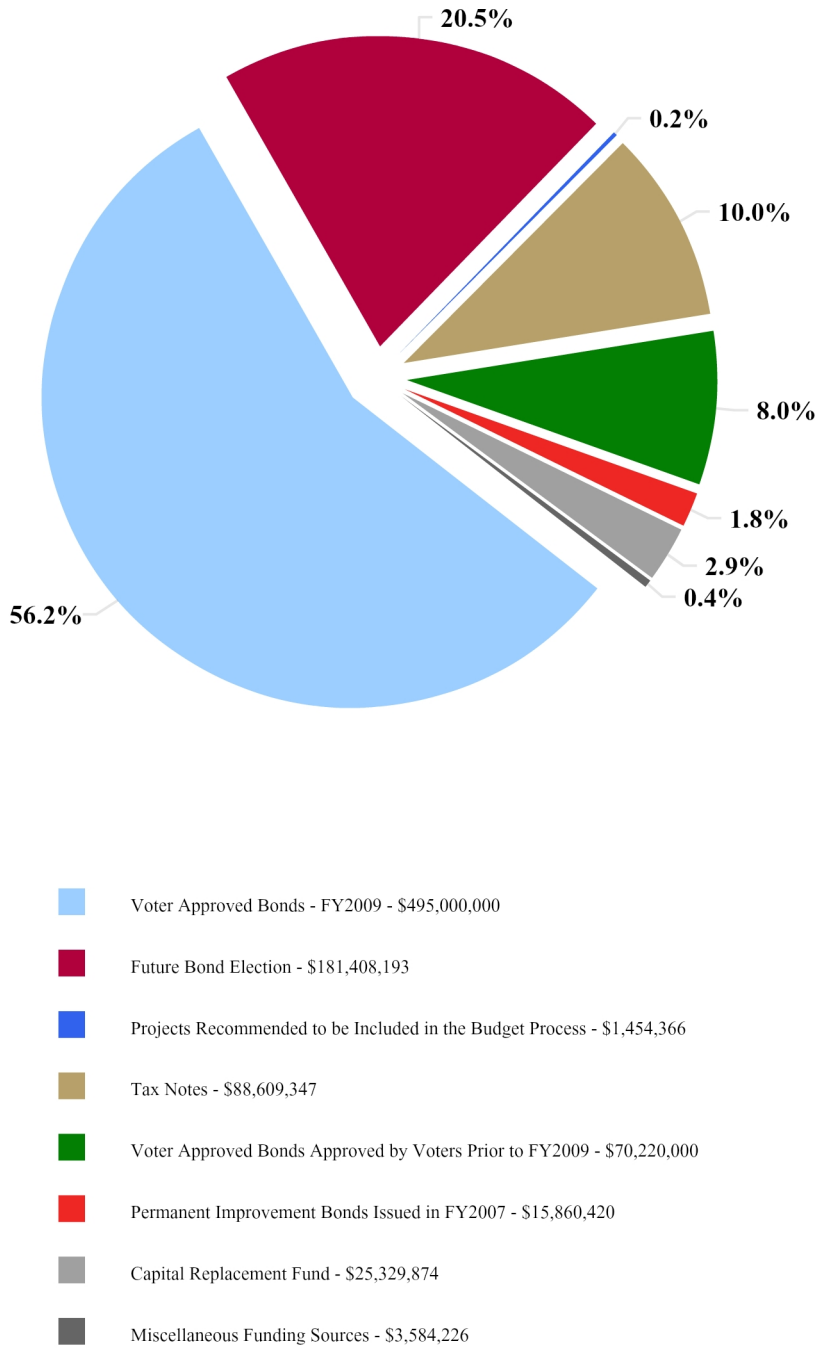
Summary of Program Costs						
Short Term		Long Term				
FY 2015	FY 2016	FY 2017	2018	2019	TOTAL	Comments
					$2,833,530	Voter Approved Bonds
					$2,000,000	Voter Approved Bonds
					$750,000	Voter Approved Bonds
$250,000					$285,000	Voter Approved Bonds
					$1,500,000	Voter Approved Bonds
					$311,050	Voter Approved Bonds
$750,000		$1,750,000			$2,500,000	Voter Approved Bonds
$500,000					$500,000	Voter Approved Bonds
					$538,500	Voter Approved Bonds
					$100,000	Voter Approved Bonds
					$1,796,000	Voter Approved Bonds
					$573,800	Voter Approved Bonds
					$7,255,580	Voter Approved Bonds
					$3,000,000	Voter Approved Bonds
					$5,250,000	Voter Approved Bonds
					$315,021	Voter Approved Bonds
					$569,006	Voter Approved Bonds
					$50,000	Voter Approved Bonds
					$34,318	Voter Approved Bonds/From Discretionary
					$36,800	Voter Approved Bonds/From Discretionary
					$1,495,382	Voter Approved Bonds/From Discretionary
					$89,194	Voter Approved Bonds
					$570,800	Voter Approved Bonds
					$4,056,388	Voter Approved Bonds
					$358,163	Voter Approved Bonds
					$230,000	Voter Approved Bonds
					$1,688,951	Voter Approved Bonds
					$618,172	Voter Approved Bonds and City of Krum
					$250,000	Voter Approved Bonds
					$1,725,000	Voter Approved Bonds
					$875,000	Voter Approved Bonds
					$2,277,763	Voter Approved Bonds
					$212,138	Voter Approved Bonds
					$92,730	Voter Approved Bonds
					$150,000	Voter Approved Bonds
					$1,326,202	Voter Approved Bonds
					$476,967	Voter Approved Bonds
$1,500,000	$0	$1,750,000	$0	$0	$46,691,455	
$0	$0	$0	$0	$0	$723,668	Voter Approved Bonds
$16,393,041	$0	$38,147,761	$0	$0	$228,015,656	
$49,462,630	$14,473,470	$117,707,441	$151,345,592	$53,267,204	$881,466,428	

$310,000,000	
$185,000,000	
$181,408,193	
$70,220,000	
$15,860,420	
$1,801,000	
$88,609,347	
$25,329,874	
$1,454,366	
$230,412	
$200,000	
$573,415	
$779,398	
$881,466,426	

DENTON COUNTY

CAPITAL IMPROVEMENT PROGRAM - PROPOSED FINANCING

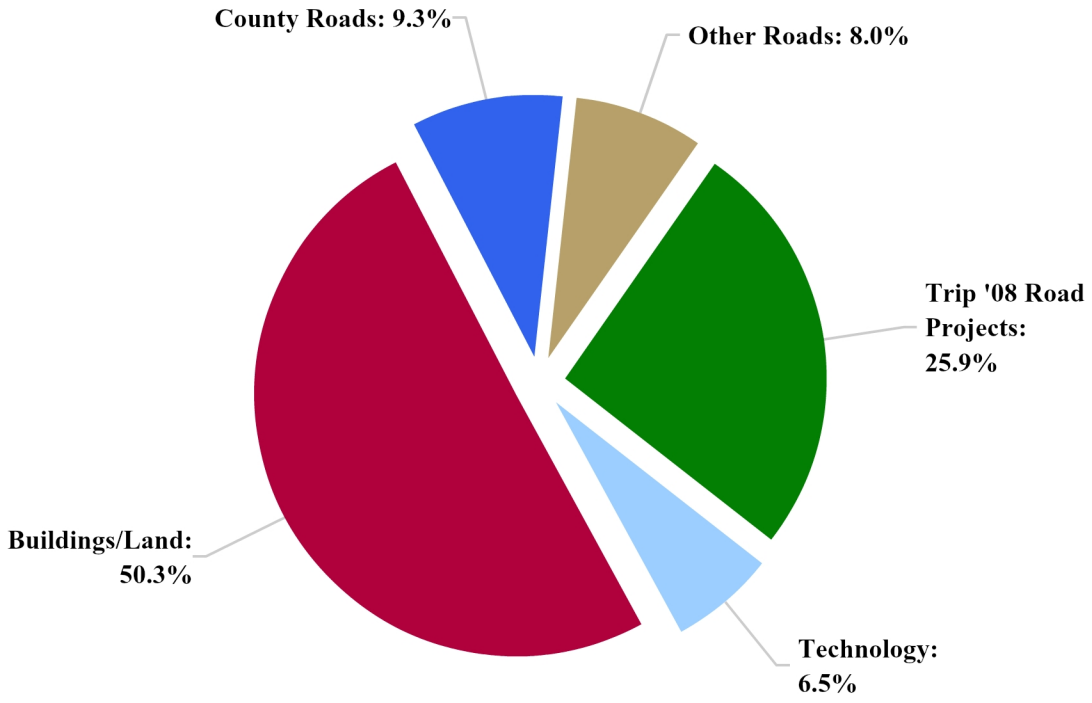
FY 2008 - FY 2019
$881,466,426



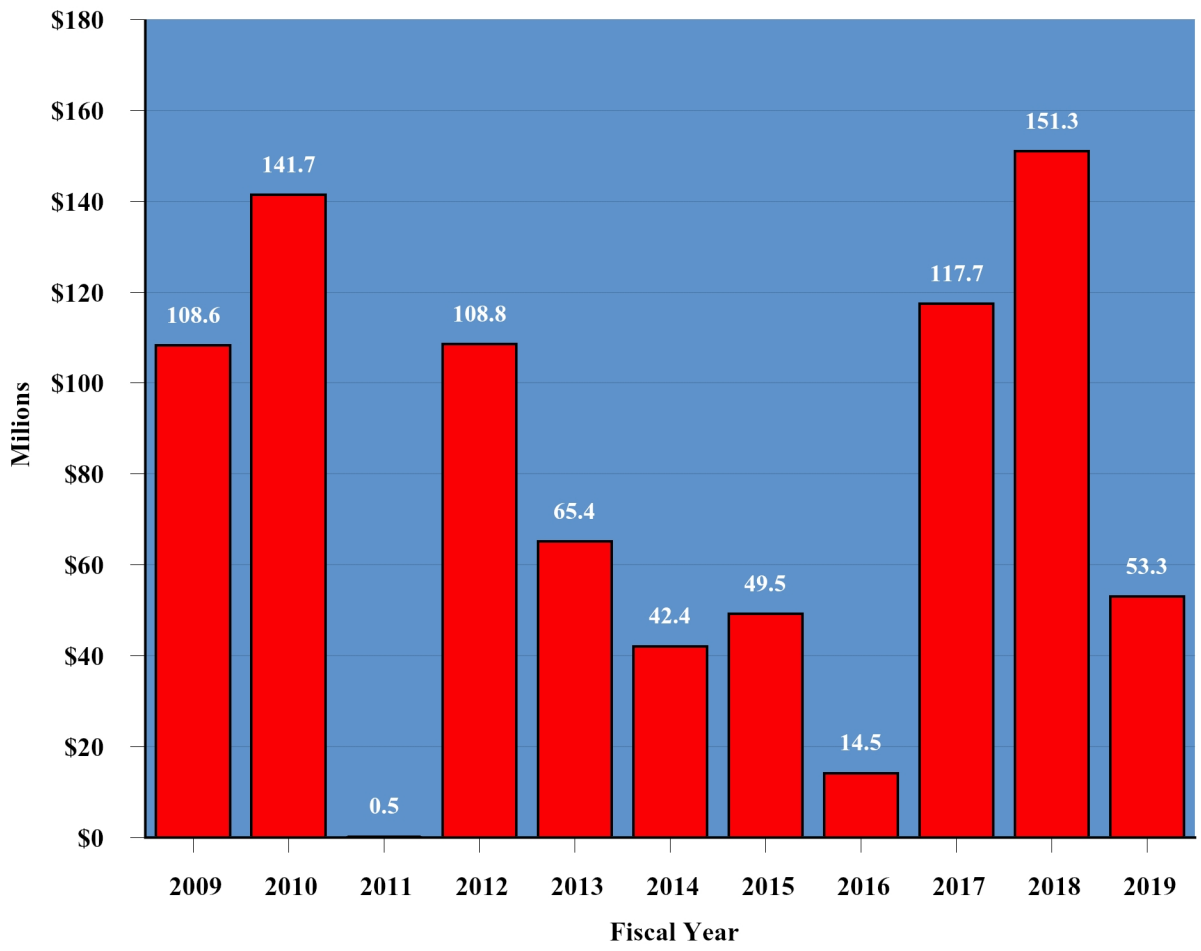
DENTON COUNTY

CAPITAL IMPROVEMENT PROGRAM BY CATEGORY

FY 2008 - FY 2019
$881,466,426



DENTON COUNTY

CAPITAL IMPROVEMENT PROGRAM - PROPOSED IMPLEMENTATION SCHEDULE

FY 2008 - FY 2019
$881,466,426